

**WARWICKSHIRE COUNSELLING
CENTRE**

**REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

Charity No. 1137623

Company No. 07223795

Armstrongs Bishop Simmons Limited
Gethin House
36 Bond Street
Nuneaton
CV11 4DA

WARWICKSHIRE COUNSELLING CENTRE
(Company Limited by Guarantee)

Year ended 31 March 2025

CONTENTS

	Page
Report of the Trustees	1 – 8
Independent Examiner's Report	9
Statement of Financial Activities	10
Balance Sheet	11
Notes forming part of the financial statements	12 - 19

WARWICKSHIRE COUNSELLING CENTRE
(Company Limited by Guarantee)

The Trustees present their report and financial statements for the year ended 31 March 2025

Reference and Administrative Information

Charity Name: Warwickshire Counselling Centre trading as Sycamore
Counselling Service

Charity Registration Number: 1137623

Company Registration Number: 07223795

**Registered Office and
Operational Address:** 12 Riversley Road
Nuneaton
Warwickshire
CV11 5QT

Trustees:
Keith Drinkwater
John McKenzie
Emma Williams
Lorna Beedham

Chairperson Keith Drinkwater

Secretary Lorna Beedham

Treasurer John McKenzie

Manager Carol French

Accountants Armstrongs Bishop Simmons Limited
Chartered Accountants
Gethin House
36 Bond Street
Nuneaton
CV11 4DA

Bankers Lloyds TSB Bank plc
17-23 Coventry Street
Nuneaton
CV11 5TD

Co-op Bank Online

WARWICKSHIRE COUNSELLING CENTRE
(Company Limited by Guarantee)

The Trustees present their report and financial statements for the year ended 31 March 2025

The Trustees of the Warwickshire Counselling Centre have the pleasure of submitting their annual Report and financial statements for the year ended 31 March 2025.

INTRODUCTION

The Warwickshire Counselling Centre is a charitable company limited by guarantee, incorporated on 14th April 2010 and governed by its Articles of Association. The Company is also a Charity registered on 26th August 2010.

This year the Warwickshire Counselling Centre celebrated another year as an incorporated Charity but has actually been operating since 1992. Over the years, the counselling service has expanded to provide counselling for an ever-growing number of local people.

STRUCTURE GOVERNANCE AND MANAGEMENT

We currently have 4 Trustees who met 4 times in the year as a full trustee group in addition to holding an annual general meeting and additional meetings of Chairperson, Treasurer and manager. All gave their time voluntarily contributing approximately 80 hours of support without remuneration.

During the year relating to this Report the Trustees who are termed Directors for the purpose of Company law and Trustees for the purpose of Charity law was:

Keith Drinkwater

John McKenzie

Emma Williams

Lorna Beedham

The Trust has established procedures for recruiting prospective Trustees who can only be appointed subject to the approval of the existing trustees. The liability of each trustee in the event of the company being dissolved is limited to such sum (not exceeding £10). The policy and general management are directed by the trustees. The day-to-day management is carried out by the manager Carol French and her deputy Julie Mitchelson. The Trust has looked at and identified potential managerial risks and has policies and procedures in place with regard to:

- Employees
- Volunteers
- Health and safety
- Financial
- Data protection/GDPR
- Contractual
- Safeguarding

WARWICKSHIRE COUNSELLING CENTRE
(Company Limited by Guarantee)

The Trustees present their report and financial statements for the year ended 31 March 2025

The Trust has in place the following documents for the appointment of Trustees:

- Application form
- Position description
- Code of conduct
- Conflict of interest policy
- Constitution
- Memorandum and Articles
- Personal Commitment Statement
- Becoming a Director/Trustee information document
- Fit and Proper Persons statement
- Ethos Statement
- Charity Commission Declaration
- Enhanced DBS application
- Agreement
- Induction list

Once again during the year, we have reviewed our policies and have created new policies where a need has been highlighted.

OBJECTIVES

1. To relieve mental, emotional and physical sickness of persons' resident in Warwickshire by the provision of counselling and support for such persons.
2. To advance the education of the public in general on the subject of how better to meet the needs of people with mental, emotional and physical sickness, in such ways as the trustees see fit.

The main purpose of the Warwickshire Counselling Centre is to benefit the community of Nuneaton, Bedworth and the surrounding area by delivering professional therapy services and to preserve professionalism by offering training opportunities and clinical supervision. There is a high prevalence of people with mental health and emotional issues in the area. In order to meet its main objectives, the centre is committed to enabling as many people as possible to access high quality affordable therapy. The charity therefore, endeavours to safeguard the quality of its work by ensuring that it recruits qualified and motivated staff.

We are committed to providing a professional standard of therapy for those with insufficient means to afford it. In view of this, we offer general counselling/therapy to the community regardless of age, gender, ethnicity, sexual orientation or disability on a structured donation basis. In furtherance of our charitable objectives, we have continued to develop our service and support individuals who come to us for counselling.

WARWICKSHIRE COUNSELLING CENTRE
(Company Limited by Guarantee)

The Trustees present their report and financial statements for the year ended 31 March 2025

Providing affordable counselling relies on the commitment and good will of our therapists who either volunteer their services or work for remuneration below that paid by other providers whether private or public sector.

In a recognised area of deprivation such as Nuneaton and Bedworth, which has some of the most deprived political wards in the county, the trustees are very aware that both old and young are vulnerable to the stresses of everyday life.

During the year, we received 1,000 new referrals of which 616 were adults and 484 were children and young people and at least a further 234 clients continued in counselling from the previous year and 162 of these were children and young people reflecting the complexity of the children and young people that we are working with. We have continued to receive many additional enquiries from people who live outside of the area and are therefore not eligible for our funding streams. For the clients we have been able to engage with we feel that we have made a difference in their lives by helping them to cope in what has continued for some to be difficult times. The mainstay of our service is our volunteers without whom we would not have been able to support the people that we have. This includes a strong team of senior volunteer counsellors some of whom have volunteered for us for a number of years. All of our volunteers are a most valued part of our service without whom therapeutic support could not take place.

ACTIVITIES

The activities this year have focused entirely on responding to the therapeutic needs of our community.

In addition to the clients offered one to one counselling we offered counselling with therapeutic play, Movement Psychotherapy, Drama Therapy, couples counselling both remotely or face to face. Externally seven local primary schools commissioned us to offer counselling face to face for their pupils and a variety of models of therapy were provided to numerous other schools through our involvement in the Early Help provision commissioned through Warwickshire County Council and increasingly through individual schools and organisations funding individuals to access therapy and clinical supervision.

We employ: a manager and deputy manager who manage all of the projects as well as a team of counsellors, apply for funding and report all outcomes, employ staff and volunteers as well as supporting all placements that see clients in the agency and the day to day running of the charity and its work and premises. In addition to this they are both qualified counsellors and the manager is a qualified clinical supervisor and children's counsellor. Both hold a small case load and co-ordinate the assessments and allocation of all clients and are both employed for 30 hours a week. We've also employed a children's counsellor to work for 11 hours

WARWICKSHIRE COUNSELLING CENTRE
(Company Limited by Guarantee)

The Trustees present their report and financial statements for the year ended 31 March 2025

a week and a clinical supervisor on variable hours and we employ an administrator who is project funded and a reception supervisor paid for through our structured donation system..

We employ a growing team of children and young people's therapists on a sessional basis to complete our work through the Early Help provision and our contracts with local GP surgeries and a team of adult counsellors to fulfil the needs of projects such as our Anger Awareness project funded through the Police and Crime Commissioner, Philip Seccombe; Inclusive Communities Fund allowed us to employ children's counsellors for 22.5 hours a week to meet local need, talking therapies grant in partnership with VCSE MH Alliance (Rethink Mental Illness) Funded by Coventry and Warwickshire Partnership Trust to promote access and engagement with the Talking Therapies Service and our contract with local GP surgeries.

We have had 13 placement counsellors in training, 6 clinical supervisors and have the services of 10 associate counsellors and 3 reception volunteers. We have found it increasingly difficult to recruit Reception volunteers which has hindered our ability to cover the service and this is an ongoing issue for us. We have opened our service 6 days a week Monday to Friday 9 – 7/8pm and Saturday 9 – 1. Unfortunately during the year we have been forced to close our Saturday service as we have been unable to secure grant funding to pay a senior counsellor to run the service.

We have continued where possible to offer a programme of training to further develop our team. We continue to provide annual briefings in Safeguarding, Health and Safety and Data Protection/GDPR.

Much time and thought has been given to achieving a reasonably sound financial foundation for the service. Our principal funding sources are currently by way of grants, a contract with Warwickshire County Council, contracts with GP surgeries in Rural North Warwickshire as well as surgeries from all over Nuneaton and Bedworth; service level agreements with schools and individually invoiced work and donations. We have continued to fund raise when we have been able to.

We were successful in securing the following grants:

We received continuation funding from the Police and Crime Commissioner, Philip Seccombe, to offer a series of Anger Awareness courses followed by limited individual counselling for the local community of Nuneaton, Bedworth, North Warwickshire and Rugby.

The Inclusive Communities grant enabled us to employ children's counsellors for 22.5 hours a week to meet the local need of children and young people. We worked with individuals and families facing multiple deprivations, impacting their mental health and wellbeing.

WARWICKSHIRE COUNSELLING CENTRE
(Company Limited by Guarantee)

The Trustees present their report and financial statements for the year ended 31 March 2025

We received a Talking Therapies grant in partnership with Reach VCSE Mental Health Alliance (Rethink Mental Illness) Funded by Coventry and Warwickshire Partnership Trust - to promote access and engagement with the Talking Therapies Service.

We have struggled to secure grants to offer adult counselling in the centre this year and have therefore had to offer a limited service on a donation basis. This has been challenging for us to keep the costs of the service at an affordable level especially for people who are financially struggling. We have continued to subsidise the centre work to maintain this support for local people.

We are grateful for the continued support of a few local organisations/churches and individuals who have continued to support us this year. Special thanks go to:

1. Coventry Charity Football Cup who have supported us for many years through a donation towards offering our services.
2. Jayne Harris who sells lavender bags to support the charity and
3. Two people who make regular donations and who have supported us for a very long time.

The charity has continued to be involved with local groups. Thanks are extended to WCAVA who have helped to keep us informed about local initiatives, funding and training.

The manager has continued to chair the Warwickshire Counselling Organisations Network developed through the Community Mental Health Transformation VCSE Team to bring counselling charities together in Warwickshire to work on standards and partnership opportunities such as training and funding. The manager has attended local meetings such as the Suicide Prevention Network, the VCSE Reach Mental Health Alliance and the VCFSE Collaborative.

Over the twelve months the Service continued to provide a high quality, ethical, and highly respected, independent counselling service to the people of Nuneaton and Bedworth and North Warwickshire despite many pressures upon it. The area served contains many pockets of great deprivation and the need for this service remained very high over the period covered by this report and this continues to be the case.

Difficulty in securing grant funding over the year restricted what we were able to offer and is an ongoing issue. Lack of continuing financial support has placed significant demands upon the Manager and Deputy Manager who spent many hours preparing (often very complex) applications for funding without, in many cases, any satisfactory outcome in terms of the ongoing funding of the Service. This has all been over and above their responsibilities in managing every part of the work of the Service. Both are fully committed to the vision and have continued to respond unstintingly giving both their time and expertise and frequently working beyond their contractual hours. The Trustees owe them each a great debt of gratitude and are conscious of the many pressures upon them but are also concerned that their goodwill is not exploited as a result.

WARWICKSHIRE COUNSELLING CENTRE
(Company Limited by Guarantee)

The Trustees present its report and financial statements for the year ended 31 March 2025

Premises are also an ongoing issue. The amount of accommodation required for a counselling service is significant (counselling rooms for adults and children, offices, reception and waiting facilities plus minimal car parking) which means that the cost of purchasing suitable property would be high. In addition, any accommodation which would provide sufficient space would almost certainly require adaptation and possibly, significant repairs/renovations with resulting costs. Some years ago, the Trustees decided to use any year-end surpluses to set-up a building fund with a view to acquiring a suitable property. Unfortunately, the accumulated funds are still not sufficient to acquire suitable property though there has also been a dearth of any suitable property available to purchase in the area. We keep the position under constant review at our meetings because the present accommodation, whilst suitable in many respects, lacks adequate parking for clients or staff.

The service is highly valued by those who receive it and for organisations that provide funding. Unfortunately, some of those agencies have reorganised resulting in less funding being available and the service being drastically reduced, often with little notice to the Service or prospective recipients of which demand still remains great. This has added further pressures for the Manager of the Service.

Notwithstanding all pressures and difficulties, the agency continued to produce excellent results from the counselling provided and is highly valued by individuals of all ages and the agencies using it. The Trustees are therefore satisfied that the charity has continued to achieve its principle purpose in carrying out activities which benefit a specific section of the community in providing a counselling service for some of the neediest people in the community. The trustees are further satisfied that risks arising from its activities have been identified and appropriately managed and that suitable accounting policies have been established and applied consistently over the twelve months ending 31st March, 2025

Financial Review

Overall, the Income for the year was £299,349 with Expenditure of £253,626 giving an overall surplus of £45,723.

Fundraising:

During the year we received grants from:

Police & Crime Commission	10,000
Talking Therapies	1,261
Inclusive Communities Fund	<u>28,411</u>
Total	<u>£39,672</u>
Donations	<u>£33,551</u>

WARWICKSHIRE COUNSELLING CENTRE
(Company Limited by Guarantee)

The Trustees present its report and financial statements for the year ended 31 March 2025

Principal Funding Sources

Our Total Income for the Year was £299,349 of this £39,672 was restricted. The breakdown is as follows:-

	<u>Amounts</u>	<u>%</u>
Service Agreements	222,095	74.2
Donations & Gifts (incl. tax reclaim)	33,551	11.2
Grants	39,672	13.3
Other Income	4,031	1.3

Reserves Policy

The Trustees have drawn up a “reserves policy” which outlines how the charity manages and monitors reserves. This policy was reviewed, and it is currently set at 6 months. In any year where a surplus would result in reserves exceeding 6 months, the Trustees are transferring any excess into a designated property fund, with a view to acquiring their own property in the future.

Investment Policies

Warwickshire Counselling Centre doesn't keep very large sums for investment. As a charity providing services most of the monies received are used within a year of receipt. Occasionally restricted grants are received for funding over a number of years. This finance is usually kept within the Lloyds account with the money kept restricted as designated. The trustees will be exploring whether in the coming financial year alternative accounts for restricted and reserve funds should be set up.

Approved by the Trustees and

Signed on their behalf *Keith J. Drinkwater* Date: 9 July 2025
Keith J. Drinkwater
Chair

WARWICKSHIRE COUNSELLING CENTRE
(Company Limited by Guarantee)

Year ended 31 March 2025

Independent Examiner's Report to the Trustees of Warwickshire Counselling Centre

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2025, which are set out on pages 10 - 19.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jane Biggs

Mrs J A Biggs, FCCA, CTA,
Armstrongs Bishop Simmons Limited
Chartered Accountants
Gethin House
36 Bond Street
Nuneaton
CV11 4DA

Date: 9 July 2025

WARWICKSHIRE COUNSELLING CENTRE
(Company Limited by Guarantee)

Statement of Financial Activities for the year ended 31 March 2025

	Notes	Unrestricted Funds £	Restricted Funds £	2025 Total £	2024 Total £
Income					
Donations and Gifts	2	33,551	-	33,551	29,124
Other Income		4,031		4,031	3,405
Income from Charitable Activities:					
Grants and Contracts	3	-	39,672	39,672	35,189
Invoiced Work		222,095	-	222,095	247,493
Total Income		259,677	39,672	299,349	315,211
Expenditure					
Expenditure on Charitable Activities	4	212,134	41,492	253,626	257,911
Total Expenditure		212,134	41,492	253,626	257,911
Net Income		47,543	(1,820)	45,723	57,300
Transfers between funds		(101)	101	-	-
Net movement in funds		47,442	(1,719)	45,723	57,300
Reconciliation of Funds					
Total funds brought forward		307,145	1,719	308,864	251,564
Total Funds carried forward		354,587	-	354,587	308,864

There were no recognised gains or losses in 2025 or 2024 other than those included in the Statement of Financial Activities.

The notes on pages 12 to 19 form part of the Accounts

WARWICKSHIRE COUNSELLING CENTRE
(Company Limited by Guarantee)

Balance Sheet as at 31 March 2025

	Notes	£	2025 £	£	2024 £
Current Assets					
Debtors	5	50,965		42,376	
Cash at Bank and in Hand		337,056		278,297	
			<u>388,021</u>	<u>320,673</u>	
Creditors					
Amounts falling due within one year	6	33,434		11,809	
			<u>354,587</u>	<u>308,864</u>	
Net Current Assets					
			<u>354,587</u>	<u>308,864</u>	
NET ASSETS					
			<u>354,587</u>	<u>308,864</u>	
Funds					
Unrestricted Funds					
General Funds	10	106,503		111,061	
Designated Funds	10	248,084		196,084	
		<u>354,587</u>		<u>307,145</u>	
Restricted Funds	10	-		1,719	
			<u>354,587</u>	<u>308,864</u>	

For the year ending 31 March 2025 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- * The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476;
- * The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP and were approved by the Board on 9 July 2025 and signed on its behalf.

.....
 TRUSTEE - Keith Drinkwater
 Company registration no: 07223795

The notes on pages 12 to 19 form part of the accounts.

WARWICKSHIRE COUNSELLING CENTRE
(Company Limited by Guarantee)

Notes to the Accounts for the year ended 31 March 2025

1. Summary of significant accounting policies

General information and basis of preparation

Warwickshire Counselling Centre is a company limited by guarantee and registered charity in England. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity. The address of the registered office is given in the charity information on page 1 of these financial statements. The nature of the charity's operations and principal activities are to benefit the community of Nuneaton and Bedworth and the surrounding area by delivering professional counselling services and to preserve professionalism by offering training opportunities and clinical supervision.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Incoming Resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. The value of services provided by volunteers has not been included.

WARWICKSHIRE COUNSELLING CENTRE
(Company Limited by Guarantee)

Notes to the Accounts for the year ended 31 March 2025

Investment income is included when receivable.

Grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance. Where income is received in advance of performance its recognition is deferred and included in creditors.

Restricted Funds

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets this criteria is charged to the fund.

Unrestricted Funds

These funds are incoming resources receivable or generated for the objects of the charity without further specified purposes and are available as general funds.

Designated Funds

Designated funds are unrestricted funds earmarked by management for a particular purpose.

Resources Expended

Resources expended are included in the Statement of Financial Activities on an accruals basis, including Value Added Tax.

Charitable expenditure comprises those costs incurred by the charity in deliverance of its activities and services for its beneficiaries.

Expenditure which is directly attributable to specific activities has been included in these cost categories. Where costs are attributable to more than one activity, they have been apportioned across the cost categories on a basis consistent with the use of those resources.

Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

Leases

Rentals applicable to operating leases where substantially all of the benefits and risks of the ownership remain with the lessor are charged to the Statement of Financial Activities as incurred.

WARWICKSHIRE COUNSELLING CENTRE
(Company Limited by Guarantee)

Notes to the Accounts for the year ended 31 March 2025

Pension costs

The charity provides a defined contribution pension scheme, the assets of which are held separately from those of the company in an independently administered fund. Contributions to the scheme are charged to the Statement of Financial Activities as and when incurred.

Tax

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

2 Donations and grants	Unrestricted Funds £	Restricted Funds £	2025 Total £	2024 Total £
Sundry Donations	33,551	-	33,551	29,124
	33,551	-	33,551	29,124
3 Grants and Contracts	Unrestricted Funds £	Restricted Funds £	2025 Total £	2024 Total £
Police & Crime Commission	-	10,000	10,000	10,515
Coventry & Warwickshire Partnership Trust:				-
Innovation Fund	-	-	-	24,674
Talking Therapies	-	1,261	1,261	-
UK Government, Commonwealth Games Legacy Fund, West Midlands Combined Authority, Heart of England Community Foundation and United by 2022 Legacy Charity - Inclusive Communities Fund	-	28,411	28,411	-
	-	39,672	39,672	35,189

WARWICKSHIRE COUNSELLING CENTRE
(Company Limited by Guarantee)

Notes to the Accounts for the year ended 31 March 2025

4. Charitable Activities

	Unrestricted Funds £	Restricted Funds £	2025 Total £	2024 Total £
Salaries and National Insurance	87,581	30,283	117,864	115,169
Employers Pension Contributions	3,056	-	3,056	2,527
Counselling Fees	94,612	7,876	102,488	112,027
Administrator Costs	258	-	258	1,956
Accommodation Costs	8,792	1,108	9,900	9,900
Heat and Light	1,440	-	1,440	1,444
Postage	35	-	35	58
Printing & Stationery	1,180	673	1,853	2,114
Repairs & Maintenance	94	-	94	624
Telephone	1,966	-	1,966	1,774
Travel and Subsistence	1,523	-	1,523	1,094
Insurance	3,286	-	3,286	2,914
Computer Equipment	2,469	-	2,469	456
Counselling Supervision	2,891	-	2,891	2,718
Staff Training, Conferences, Courses	-	1,552	1,552	135
Sundry Expenses	205	-	205	430
Accountancy Charges	2,459	-	2,459	2,333
Professional Fees	190	-	190	154
Bank Charges	97	-	97	84
	212,134	41,492	253,626	257,911

WARWICKSHIRE COUNSELLING CENTRE
(Company Limited by Guarantee)

Notes to the Accounts for the year ended 31 March 2025

5 Debtors	2025	2024
	£	£
Debtors	50,028	41,539
Other Debtors	-	-
Prepayments	937	837
	<hr/>	<hr/>
	50,965	42,376
	<hr/>	<hr/>
6 Creditors: Amounts falling due within one year	2025	2024
	£	£
Other Creditors	4,991	4,508
Taxation and Social Security	1,023	861
Accruals and Deferred Income	27,420	6,440
	<hr/>	<hr/>
	33,434	11,809
	<hr/>	<hr/>
7 Net Movement of Fund for the year is stated after charging:	2025	2024
	£	£
Accountancy	2,459	2,333
Operating Lease Rentals	9,900	9,900
	<hr/>	<hr/>

WARWICKSHIRE COUNSELLING CENTRE
(Company Limited by Guarantee)

Notes to the Accounts for the year ended 31 March 2025

8. Staff Costs

No remuneration was paid to trustees in the year, nor were any trustees expenses reimbursed:

The total remuneration paid to key management personnel was £33,669 (2024 £32,314).

The staff costs were:	2025 £	2024 £
Salaries	116,259	113,919
Employers National Insurance	1,605	1,250
Employers Pension Contributions	3,056	2,527
	<u>120,920</u>	<u>117,696</u>

The average weekly number of staff employed during the year was as follows: -
total staff was 7 in the year how should it be split

Direct Charitable Work	1.9	1.9
Administrative	2.5	2.5
	<u>4.4</u>	<u>4.4</u>

No employee received remuneration of more than £60,000.

9. Analysis of Net Assets between Funds

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2025
Current Assets	120,540	248,084	19,397	388,021
Current Liabilities	(14,037)	-	(19,397)	(33,434)
Net Assets at 31 March 2025	<u>106,503</u>	<u>248,084</u>	<u>-</u>	<u>354,587</u>

WARWICKSHIRE COUNSELLING CENTRE
(Company Limited by Guarantee)

Notes to the Accounts for the year ended 31 March 2025

10. Movement in Funds

	At 31 March 2024	Incoming Resources	Resources Expended	Transfers between funds	At 31 March 2025
	£	£	£	£	£
<i>Unrestricted funds:</i>					
General funds	111,061	259,677	(212,134)	(52,101)	106,503
Designated funds	196,084	-	-	52,000	248,084
<i>Total unrestricted funds</i>	307,145	259,677	(212,134)	(101)	354,587
<i>Restricted funds</i>					
Police & Crime Commission	-	10,000	(10,101)	101	-
Talking Therapies	-	1,261	(1,261)	-	-
Inclusive Communities Fund	-	28,411	(28,411)	-	-
Stockingford Pavilion Ladies	1,719	-	(1,719)	-	-
<i>Total restricted funds</i>	1,719	39,672	(41,492)	101	-
Total funds	308,864	299,349	(253,626)	-	354,587

Purpose of designated funds:

Reserves over and above the charity's' six months' running costs have been designated to a property fund, with a view to the charity acquiring its own property in the future.

Purpose of restricted funds:

The Police & Crime Commission continuation funding was awarded to us to offer anger awareness courses and limited individual counselling for residents of Rugby, Nuneaton, Bedworth and North Warwickshire.

The Talking Therapies grant in partnership with Reach VCSE MH Alliance (Rethink Mental Illness) funded by Coventry and Warwickshire Partnership Trust was awarded to promote access and engagement with the Talking Therapies Service.

Inclusive Communities funded by UK Government, Commonwealth Games Legacy Fund, West Midlands Combined Authority, Heart of England Community Foundation and the United by 2022 Legacy Charity was awarded to enable us to employ children's counsellors for 22.5 hours a week to meet a local need.

WARWICKSHIRE COUNSELLING CENTRE
(Company Limited by Guarantee)

Notes to the Accounts for the year ended 31 March 2025

Purpose of restricted funds (continued):

The Stockingford Pavilion Ladies fund has been given to provide counselling services to individuals connected with sport.

11. Pension Commitments

Defined Contribution Scheme

The company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost and charge represent contributions payable by the company to the fund and amounted to £3,056 (2024 £2,527). At 31 March 2025 contributions amounting to £875 (2024 £350) were payable to the fund and were included in Other Creditors.