

**WARWICKSHIRE COUNSELLING  
CENTRE**

**REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024**

Charity No. 1137623

Company No. 07223795

Armstrongs Bishop Simmons Limited  
Gethin House  
36 Bond Street  
Nuneaton  
CV11 4DA

**WARWICKSHIRE COUNSELLING CENTRE**  
**(Company Limited by Guarantee)**

**Year ended 31 March 2024**

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**WARWICKSHIRE COUNSELLING CENTRE**  
(Company Limited by Guarantee)

The Trustees present their report and financial statements for the year ended 31 March 2024

**Reference and Administrative Information**

**Charity Name:** Warwickshire Counselling Centre trading as Sycamore  
Counselling Service

**Charity Registration Number:** 1137623

**Company Registration Number:** 07223795

**Registered Office and  
Operational Address:** 12 Riversley Road  
Nuneaton  
Warwickshire  
CV11 5QT

**Trustees:**  
Keith Drinkwater  
John McKenzie  
Emma Williams  
Lorna Beedham

**Chairperson** Keith Drinkwater

**Secretary** John McKenzie (Lorna Beedham from 01.01.24)

**Treasurer** John McKenzie

**Manager** Carol French

**Accountants** Armstrongs Bishop Simmons Limited  
Chartered Accountants  
Gethin House  
36 Bond Street  
Nuneaton  
CV11 4DA

**Bankers** Lloyds TSB Bank plc  
17-23 Coventry Street  
Nuneaton  
CV11 5TD

Co-op Bank Online

**WARWICKSHIRE COUNSELLING CENTRE**  
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The Trustees present their report and financial statements for the year ended 31 March 2024

The Trustees of the Warwickshire Counselling Centre have the pleasure of submitting their annual Report and financial statements for the year ended 31 March 2024.

**INTRODUCTION**

The Warwickshire Counselling Centre is a charitable company limited by guarantee, incorporated on 14<sup>th</sup> April 2010 and governed by its Articles of Association. The Company is also a Charity registered on 26<sup>th</sup> August 2010.

This year the Warwickshire Counselling Centre celebrated another year as an incorporated Charity but has actually been operating since 1992. Over the years, the counselling service has expanded to provide counselling for an ever-growing number of local people.

**STRUCTURE GOVERNANCE AND MANAGEMENT**

We currently have 4 Trustees who met 4 times in the year as a full trustee group in addition to holding an annual general meeting and additional meetings of Chairperson, Treasurer and Manager. All gave their time voluntarily contributing approximately 80 hours of support without remuneration.

During the year relating to this Report the Trustees who are termed Directors for the purpose of Company law and Trustees for the purpose of Charity law was:

Keith Drinkwater

John McKenzie

Emma Williams

Lorna Beedham

The Trust has established procedures for recruiting prospective Trustees who can only be appointed subject to the approval of the existing trustees. The liability of each trustee in the event of the company being dissolved is limited to such sum (not exceeding £10). The policy and general management are directed by the trustees. The day-to-day management is carried out by the manager Carol French and her deputy Julie Mitchelson. The Trust has looked at and identified potential managerial risks and has policies and procedures in place with regard to:

- Employees
- Volunteers
- Health and safety
- Financial
- Data protection/GDPR
- Contractual
- Safeguarding

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The Trust has in place the following documents for the appointment of Trustees:

- Application form
- Position description
- Code of conduct
- Conflict of interest policy
- Constitution
- Memorandum and Articles
- Personal Commitment Statement
- Becoming a Director/Trustee information document
- Fit and Proper Persons statement
- Ethos Statement
- Charity Commission Declaration
- Enhanced DBS application
- Agreement
- Induction list

Once again during the year, we have reviewed our policies and have created new policies where a need has been highlighted.

**OBJECTIVES**

1. To relieve mental, emotional and physical sickness of persons' resident in Warwickshire by the provision of counselling and support for such persons.
2. To advance the education of the public in general on the subject of how better to meet the needs of people with mental, emotional and physical sickness, in such ways as the trustees see fit.

The main purpose of the Warwickshire Counselling Centre is to benefit the community of Nuneaton, Bedworth and the surrounding area by delivering professional therapy services and to preserve professionalism by offering training opportunities and clinical supervision. There is a high prevalence of people with mental health and emotional issues in the area. In order to meet its main objectives, the centre is committed to enabling as many people as possible to access high quality affordable therapy. The charity therefore, endeavours to safeguard the quality of its work by ensuring that it recruits qualified and motivated staff.

We are committed to providing a professional standard of therapy for those with insufficient means to afford it. In view of this, we offer general counselling/therapy to the community regardless of age, gender, ethnicity, sexual orientation or disability on a donation basis. In furtherance of our charitable objectives, we have continued to develop our service and support individuals who come to us for counselling.

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Providing affordable counselling relies on the commitment and good will of our therapists who either volunteer their services or work for remuneration below that paid by other providers whether private or public sector.

In a recognised area of deprivation such as Nuneaton and Bedworth, which has some of the most deprived political wards in the county, the trustees are very aware that both old and young are vulnerable to the stresses of everyday life.

During the year, we received 1078 new referrals of which 640 were adults and 438 were children and young people and at least a further 180 clients continued in counselling from the previous year. We have continued to receive many additional enquiries from people who live outside of the area and are therefore not eligible for our funding streams. For the clients we have been able to engage with we feel that we have made a difference in their lives by helping them to cope in what has continued for some to be difficult times. The mainstay of our service is our volunteers without whom we would not have been able to support the people that we have. This includes a strong team of senior volunteer counsellors some of whom have volunteered for us for a number of years. All of our volunteers are a most valued part of our service without whom therapeutic support could not take place. This year we nominated one of our long standing reception volunteers Doug Ames for a Long Service Award through WCAVA and he was shortlisted and recognised for his contribution to the local community.

## **ACTIVITIES**

The activities this year have focused entirely on responding to the therapeutic needs of our community.

In addition to the clients offered one to one counselling we offered counselling with therapeutic play, Movement Psychotherapy, Drama Therapy, Yoga Therapy, couples counselling both remotely or face to face. Externally seven local primary schools commissioned us to offer counselling face to face for their pupils and a variety of models of therapy were provided to numerous other schools through our involvement in the Early Help provision commissioned through Warwickshire County Council and increasingly through individual schools and organisations funding individuals to access therapy and clinical supervision. We employ: a manager and deputy manager who manage all of the projects as well as a team of counsellors, apply for funding and report all outcomes, employ staff and volunteers as well as supporting all placements that see clients in the agency and the day to day running of the charity and its work and premises. In addition to this they are both qualified counsellors and the manager is a qualified clinical supervisor and children's counsellor. Both hold a small case load and co-ordinate the assessments and allocation of adult clients and are both employed for 30 hours a week. We've also employed a children's

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counsellor to work for 11 hours a week and a clinical supervisor on variable hours and we employ an administrator and a reception supervisor for 20 hours each.

We employ a growing team of children and young people's therapists on a sessional basis to complete our work through the Early Help provision and our contracts with local GP surgeries and a team of adult counsellors to fulfil the needs of projects such as our Anger Awareness project funded through the Police and Crime Commissioner, Philip Seccombe; Innovation Fund offering trauma informed counselling for men who have been signposted through a health professional and who have experienced a trauma, and our contract with local GP surgeries.

We have had 14 placement counsellors in training, 7 clinical supervisors and have the services of 13 associate counsellors and 5 reception volunteers. We have opened our service 6 days a week Monday to Friday 9 – 7/8pm and Saturday 9 – 1.

We have continued where possible to offer a programme of training to further develop our team. We continue to provide annual briefings in Safeguarding, Health and Safety and Data Protection/GDPR.

Much time and thought has been given to achieving a reasonably sound financial foundation for the service. Our principal funding sources are currently by way of grants, a contract with Warwickshire County Council, contracts with 8 GP surgeries in the North of the County as well as surgeries from all over Nuneaton and Bedworth; service level agreements with schools and individually invoiced work and donations. We have continued to fund raise when we have been able to.

We were successful in securing the following grants:

We received continuation funding from the Police and Crime Commissioner, Philip Seccombe, to offer a series of Anger Awareness courses followed by limited individual counselling for the local community of Nuneaton, Bedworth, North Warwickshire and Rugby.

We received funding from Coventry & Warwickshire Integrated Care Board (the ICB) through the Community Mental Health Transformation: VCSE Innovation Fund as well as further continuation funding to offer trauma informed person centred counselling for individuals struggling with their mental health who have been signposted to us from their GP, IAPT, the mental health team or the crisis team. Our focus for this project is primarily to be offering this support to males who do not fit the criteria for NHS services but are struggling with their mental health and need to access support before their mental health declines further and they require more specialist or long-term intervention from the CMHT and other NHS services.

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We have struggled to secure grants to offer children's counselling in the centre this year and have offered a limited service on a donation basis. We have employed a children's counsellor on a limited basis until we can secure funds to meet the costs of meeting the local need when hopefully we can expand the service again.

We are grateful for the continued support of a number of local organisations/churches and individuals who have continued to support us this year. Special thanks go to:  
The Amtico Company Limited who donated enough new flooring to re-carpet the whole of our building which was in urgent need of replacement. We were put in contact with The Amitco Company by the Make Good Grow social enterprise who connect local charities in need with companies who may be able to help. Many thanks to these two organisations for their support.

Coventry charity Football Cup who have supported us for many years through a donation towards offering our services.

Jayne Harris who sells lavender bags to support the charity and the Sheepy Magna ladies choir who raised money to support us.

Hugh Tibbits who donated his Birthday donations to us to provide a welfare fund for those in need.

And the two regular donations that we receive who have supported us for a very long time.

All Saint/St Andrews Churches who regularly support us in our work.

We have used some of these donations to replace some of the furniture for the counselling rooms enabling us to provide a comfortable welcoming environment for our clients.

The charity has continued to be involved with local groups. Thanks are extended to WCAVA who have helped to keep us informed about local initiatives, funding and training.

The manager has been a member of a small steering group and chaired the newly formed Counselling Network Group developed through the Community Mental Health Transformation VCSE Team to bring counselling charities together in Warwickshire to work on standards and partnership opportunities such as training and funding. The manager has attended local meetings such as the Suicide Prevention Network and the Mental Health Transformation meetings.

The Trustees review the position regarding our present premises and their limitations at each of their meetings. The size, location and cost are all significant considerations if/when properties do come on to the market and unfortunately, no suitable alternative premises became available in the year. The Trustees constantly keep the position under review.



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The demand for “counselling” services (of all kinds) has continued to be significant over the year. This means that qualified counsellors can now demand much higher rates of pay. Larger national agencies are able to meet these costs because of the depth and breadth of their resources - which unfortunately we do not have and are unable to match.

The retention and particularly the recruitment of therapists have continued to be extremely difficult and time consuming for both the Manager and the Deputy Manager. As noted last year a number of applicants withdraw without starting having accepted an appointment following a full recruitment process. The recruitment of replacements then becomes very urgent in order for the agency to meet its obligations to the various funding bodies and demand for the service. Therapists are not easy to find and often the same “pattern” is repeated many times.

New sources of funding have to be located to keep the agency financially secure because there is no independent “core” funding. The Manager and Deputy Manager spend considerable time seeking and making funding applications which all demand a great deal of their time and detailed attention whether successful or not.

Funding bodies require considerable information and statistical analysis as part of evaluating any work which they fund and demand for these is becoming greater. This applies throughout the course of a grant. Even more comprehensive information and analyses then have to be supplied towards and at the end of each grant period.

The agency has always depended heavily upon the commitment and loyalty of its manager and her deputy. As always, both have responded unstintingly to the many demands made upon them, which has meant that they have each often worked well beyond their contractual hours and have also had to step-in when unexpected situations have arisen and no one else was available. The recruitment and retention issues, the constant need to find new funding sources and to submit new applications and the growing requirements of funders for evaluative information and statistics continue to be unrelenting. These demands are all additional to their respective responsibilities for the overall management of the agency and ensuring sound administrative systems are in place and functioning well at all times. The Trustees owe a debt of gratitude to them both for their commitment, talent, ability and knowledge all of which they freely give to the agency.

The agency has continued to offer a high quality, ethical and highly respected, independent counselling service over the past twelve months in spite of the many demands and pressures upon it.

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The Trustees are therefore satisfied that the charity has continued to achieve its principle purpose in carrying out activities which benefit a specific section of the community in providing a counselling service for some of the neediest people in our community. The Trustees are further satisfied that risks arising from its activities have been identified and appropriately managed and that suitable accounting policies have been established and applied consistently over the 12 months ending 31<sup>st</sup> March 2024.

**Financial Review**

Overall, the Income for the year was £315,211 with Expenditure of £257,911 giving an overall surplus of £57,300.

Fundraising:

During the year we received grants from:

Police & Crime Commission	10,515
Coventry & Warwickshire Partnership Trust	
Innovation Fund	24,674
	—————
Total	£35,189
	—————
Donations	£29,124
	—————

Principal Funding Sources

Our Total Income for the Year was £315,211 of this £35,189 was restricted. The breakdown is as follows:-

	<u>Amounts</u>	<u>%</u>
Service Agreements	247,493	78.5
Donations & Gifts (incl. tax reclaim)	29,124	9.2
Grants	35,189	11.2
Other Income	3,405	1.1

Reserves Policy

The Trustees have drawn up a “reserves policy” which outlines how the charity manages and monitors reserves. This policy was reviewed, and it is currently set at 6 months. In any year where a surplus would result in reserves exceeding 6 months, the Trustees are transferring any excess into a designated property fund, with a view to acquiring their own property in the future.

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Investment Policies

Warwickshire Counselling Centre doesn't keep very large sums for investment. As a charity providing services most of the monies received are used within a year of receipt. Occasionally restricted grants are received for funding over a number of years. This finance is usually kept within the Lloyds account with the money kept restricted as designated. The trustees will be exploring whether in the coming financial year alternative accounts for restricted and reserve funds should be set up.

Approved by the Trustees and

Signed on their behalf ..... *Keith J Drinkwater* ..... Date: *15th August* 2024  
Keith J. Drinkwater  
Chair

**WARWICKSHIRE COUNSELLING CENTRE**  
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Year ended 31 March 2024

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**Independent Examiner's Report to the Trustees of Warwickshire Counselling Centre**

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2024, which are set out on pages 11 - 20.

**Responsibilities and basis of report**

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mrs J A Biggs, FCCA, CTA,  
Armstrongs Bishop Simmons Limited  
Chartered Accountants  
Gethin House  
36 Bond Street  
Nuneaton  
CV11 4DA

Date: 15 August 2024

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Statement of Financial Activities for the year ended 31 March 2024

	Notes	Unrestricted Funds £	Restricted Funds £	2024 Total £	2023 Total £
<b>Income</b>					
Donations and Gifts	2	29,124	-	29,124	22,548
Other Income		3,405		3,405	4,455
Income from Charitable Activities:					
Grants and Contracts	3	-	35,189	35,189	88,109
Invoiced Work		247,493	-	247,493	164,485
<b>Total Income</b>		<b>280,022</b>	<b>35,189</b>	<b>315,211</b>	<b>279,597</b>
<b>Expenditure</b>					
Expenditure on Charitable Activities	4	222,122	35,789	257,911	229,875
<b>Total Expenditure</b>		<b>222,122</b>	<b>35,789</b>	<b>257,911</b>	<b>229,875</b>
<b>Net Income</b>		<b>57,900</b>	<b>( 600)</b>	<b>57,300</b>	<b>49,722</b>
<b>Transfers between funds</b>		<b>( 200)</b>	<b>200</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>		<b>57,700</b>	<b>( 400)</b>	<b>57,300</b>	<b>49,722</b>
<b>Reconciliation of Funds</b>					
Total funds brought forward		249,445	2,119	251,564	201,842
<b>Total Funds carried forward</b>		<b>307,145</b>	<b>1,719</b>	<b>308,864</b>	<b>251,564</b>

There were no recognised gains or losses in 2024 or 2023 other than those included in the Statement of Financial Activities.

The notes on pages 13 to 20 form part of the Accounts

**WARWICKSHIRE COUNSELLING CENTRE**  
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### Balance Sheet as at 31 March 2024

	Notes	2024	2023
		£	£
<b>Current Assets</b>			
Debtors	5	42,376	15,798
Cash at Bank and in Hand		278,297	262,080
		<hr/>	<hr/>
		320,673	277,878
<b>Creditors</b>			
Amounts falling due within one year	6	11,809	26,314
		<hr/>	<hr/>
<b>Net Current Assets</b>		308,864	251,564
		<hr/>	<hr/>
<b>NET ASSETS</b>		308,864	251,564
		<hr/>	<hr/>
<b>Funds</b>			
<b>Unrestricted Funds</b>			
General Funds	10	111,061	118,839
Designated Funds	10	196,084	130,606
		<hr/>	<hr/>
		307,145	249,445
<b>Restricted Funds</b>	10	1,719	2,119
		<hr/>	<hr/>
		308,864	251,564

For the year ending 31 March 2024 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

### Directors' responsibilities:

- \* The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476;
- \* The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP and were approved by the Board on 15 August 2024 and signed on its behalf.

.....  
**TRUSTEE - Keith Drinkwater**  
 Company registration no: 07223795

The notes on pages 13 to 20 form part of the accounts.

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Notes to the Accounts for the year ended 31 March 2024

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**1. Summary of significant accounting policies**

**General information and basis of preparation**

Warwickshire Counselling Centre is a company limited by guarantee and registered charity in England. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity. The address of the registered office is given in the charity information on page 1 of these financial statements. The nature of the charity's operations and principal activities are to benefit the community of Nuneaton and Bedworth and the surrounding area by delivering professional counselling services and to preserve professionalism by offering training opportunities and clinical supervision.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

**Incoming Resources**

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. The value of services provided by volunteers has not been included.

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**Notes to the Accounts for the year ended 31 March 2024**

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Investment income is included when receivable.

Grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance. Where income is received in advance of performance its recognition is deferred and included in creditors.

**Restricted Funds**

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets this criteria is charged to the fund.

**Unrestricted Funds**

These funds are incoming resources receivable or generated for the objects of the charity without further specified purposes and are available as general funds.

**Designated Funds**

Designated funds are unrestricted funds earmarked by management for a particular purpose.

**Resources Expended**

Resources expended are included in the Statement of Financial Activities on an accruals basis, including Value Added Tax.

Charitable expenditure comprises those costs incurred by the charity in deliverance of its activities and services for its beneficiaries.

Expenditure which is directly attributable to specific activities has been included in these cost categories. Where costs are attributable to more than one activity, they have been apportioned across the cost categories on a basis consistent with the use of those resources.

**Debtors and creditors receivable / payable within one year**

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

**Leases**

Rentals applicable to operating leases where substantially all of the benefits and risks of the ownership remain with the lessor are charged to the Statement of Financial Activities as incurred.



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**Pension costs**

The charity provides a defined contribution pension scheme, the assets of which are held separately from those of the company in an independently administered fund. Contributions to the scheme are charged to the Statement of Financial Activities as and when incurred.

**Tax**

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

**Going concern**

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

<b>2 Donations and grants</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>2024 Total £</b>	<b>2023 Total £</b>
Sundry Donations	29,124	-	29,124	22,548
	29,124	-	29,124	22,548
<b>3 Grants and Contracts</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>2024 Total £</b>	<b>2023 Total £</b>
Police & Crime Commission	-	10,515	10,515	10,000
Coventry & Warwickshire County Council	-	-	-	20,562
Coventry & Warwickshire Partnership Trust	-	-	-	-
Innovation Fund	-	24,674	24,674	11,538
WCC Social Impact Fund	-	-	-	46,009
	-	35,189	35,189	88,109

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Notes to the Accounts for the year ended 31 March 2024

**4. Charitable Activities**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>2024 Total £</b>	<b>2023 Total £</b>
Salaries and National Insurance	94,876	20,293	115,169	92,859
Employers Pension Contributions	2,527	-	2,527	2,355
Counselling Fees	103,638	8,389	112,027	106,096
Administrator Costs	1,956	-	1,956	1,967
Accommodation Costs	5,851	4,049	9,900	9,900
Room Hire	-	-	-	-
Heat and Light	1,444	-	1,444	1,440
Postage	58	-	58	135
Printing & Stationery	1,874	240	2,114	2,144
Repairs & Maintenance	624	-	624	317
Telephone	1,144	630	1,774	1,699
Travel and Subsistence	1,094	-	1,094	871
Insurance	2,542	372	2,914	2,524
Computer Consumables	-	-	-	182
Computer Equipment	456	-	456	2,434
Counselling Supervision	1,418	1,300	2,718	1,984
Staff Training, Conferences, Courses	-	135	135	328
Sundry Expenses	430	-	430	233
Accountancy Charges	1,952	381	2,333	2,323
Professional Fees	154	-	154	-
Bank Charges	84	-	84	84
	<b>222,122</b>	<b>35,789</b>	<b>257,911</b>	<b>229,875</b>

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Notes to the Accounts for the year ended 31 March 2024

<b>5 Debtors</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Debtors	41,539	15,019
Other Debtors	-	-
Prepayments	837	779
	<u>42,376</u>	<u>15,798</u>
 <b>6 Creditors: Amounts falling due within one year</b>	 <b>2024</b>	 <b>2023</b>
	<b>£</b>	<b>£</b>
Other Creditors	4,508	6,061
Taxation and Social Security	861	861
Accruals and Deferred Income	6,440	19,392
	<u>11,809</u>	<u>26,314</u>
 <b>7 Net Movement of Fund for the year is stated after charging:</b>	 <b>2024</b>	 <b>2023</b>
	<b>£</b>	<b>£</b>
Accountancy	2,333	2,323
Operating Lease Rentals	9,900	9,900
	<u></u>	<u></u>

**WARWICKSHIRE COUNSELLING CENTRE**  
(Company Limited by Guarantee)

Notes to the Accounts for the year ended 31 March 2024

**8. Staff Costs**

No remuneration was paid to trustees in the year, nor were any trustees expenses reimbursed:

The total remuneration paid to key management personnel was £32,314 (2023 £30,540).

The staff costs were:	2024 £	2023 £
Salaries	113,919	91,932
Employers National Insurance	1,250	927
Employers Pension Contributions	2,527	2,355
	<hr/>	<hr/>
	117,696	95,214
	<hr/>	<hr/>

The average weekly number of staff employed during the year was as follows: -  
total staff was 7 in the year how should it be split

Direct Charitable Work	1.9	1.9
Administrative	2.5	2.5
	<hr/>	<hr/>
	4.4	4.4
	<hr/>	<hr/>

No employee received remuneration of more than £60,000.

**9. Analysis of Net Assets between Funds**

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2024
Current Assets	122,870	196,084	1,719	320,673
Current Liabilities	(11,809)	-	-	(11,809)
	<hr/>	<hr/>	<hr/>	<hr/>
<b>Net Assets at 31 March 2024</b>	111,061	196,084	1,719	308,864
	<hr/>	<hr/>	<hr/>	<hr/>

**WARWICKSHIRE COUNSELLING CENTRE**  
(Company Limited by Guarantee)

Notes to the Accounts for the year ended 31 March 2024

**10. Movement in Funds**

	At 31 March 2023	Incoming Resources	Resources Expended	Transfers between funds	At 31 March 2024
	£	£	£	£	£
<i>Unrestricted funds:</i>					
General funds	118,839	280,022	(222,122)	(65,678)	111,061
Designated funds	130,606	-	-	65,478	196,084
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<i>Total unrestricted funds</i>	249,445	280,022	(222,122)	(200)	307,145
<i>Restricted funds</i>					
Police & Crime Commission	-	10,515	(10,590)	75	-
Coventry & Warwickshire Partnership					
Trust Innovation Fund	-	24,674	(24,799)	125	-
Stockingford Pavilion Ladies	2,119	-	(400)	-	1,719
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<i>Total restricted funds</i>	2,119	35,189	(35,789)	200	1,719
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<i>Total funds</i>	251,564	315,211	(257,911)	-	308,864
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

*Purpose of designated funds:*

Reserves over and above the charity's' six months' running costs have been designated to a property fund, with a view to the charity acquiring its own property in the future.

*Purpose of restricted funds:*

The Police & Crime Commission continuation funding was awarded to us to offer anger awareness courses and limited individual counselling for residents of Rugby, Nuneaton, Bedworth and North Warwickshire.

The Innovation Fund has been awarded by NHS Coventry & Warwickshire ICB and was awarded to offer trauma informed counselling for men over the age of 18 who have been referred or signposted by a medical professional.

The Stockingford Pavilion Ladies fund has been given to provide counselling services to individuals connected with sport.

WARWICKSHIRE COUNSELLING CENTRE  
(Company Limited by Guarantee)

Notes to the Accounts for the year ended 31 March 2024

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**11. Pension Commitments**

**Defined Contribution Scheme**

The company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost and charge represent contributions payable by the company to the fund and amounted to £2,527 (2023 £2,355). At 31 March 2024 contributions amounting to £350 (2023 £268) were payable to the fund and were included in Other Creditors.