



Cramlington in the Community – Cramlington Town Football Club

Report and Accounts

31st May 2024

Charity Registration Number - 1137605

CRAMLINGTON IN THE COMMUNITY

Charitable Incorporated Organisation (CIO)

TRUSTEES' ANNUAL REPORT

For the year ended 31 May 2024

1. Reference and Administrative Details

Charity name: Cramlington in the Community – Cramlington Town Football Club

Charity number: 1137605

Registered office: East Hartford Pavilion, Hartford Road, Northumberland, NE23 3AU

Phone: 01670 738163

Trustees during the year:

- Stewart Lovejoy
- Ian Coates
- Paul Worth
- Jennifer Doyle

Independent Examiner: Shaun Jubb, Unit 2-4 Protection House, Albion Road, North Shields, NE30 2RH

Bankers: Barclays, Leicester, LE87 2BB

Accountants: Hurren & Jubb Accountants Ltd, Unit 2-4 Protection House, NE30 2RH

2. Structure, Governance and Management

The charity is a Charitable Incorporated Organisation (CIO) registered in England & Wales. The governing document is the CIO constitution as approved by the Charity Commission. Charity trustees are appointed in accordance with the constitution. The trustees set strategy and policy; day-to-day operations are managed by [volunteers and contracted coaches / employed staff] under trustees' oversight. The trustees meet regularly to review performance, financial position and strategic objectives. The charity operates solely within England & Wales.

3. Objectives and Activities

The purposes of the charity as set out in its governing document.

The objects of the charity are; (a) to advance the wellbeing of the local community through amateur sport of association football, in the Northumberland area and its surrounding areas; (b) to promote community participation in healthy recreation by the provision of facilities for the playing of association football (facilities means land, buildings, equipment and organising football activities); (c) to provide and assist in providing facilities for sport, recreation and other leisure time occupation of people who have need of such facilities because of youth, age, infirmity or disability, poverty or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving their conditions of life.

The main activities undertaken in relation to those purposes during the year.

The Charity offers opportunities for both male and females to play association football at an amateur level. The club offers drop-in sessions, and runs after-school sessions to allow more of the community to try football and encourage them to consider playing. Youth teams play in the Northumberland football leagues League. Ladies' teams play in the Region Women's Football League, Senior men's play on the Northern Alliance.

The trustees confirm that they have complied with their duty under section 17 of the Charities Act 2011 to have due regard to the guidance on public benefit published by the Charity Commission.

The main activities undertaken during the year to further the charity's purpose for the public benefit.

The club offers drop-in sessions, and runs after-school sessions to allow more of the community to try football and encourage them to consider playing. The trustees have had regard to the Charity Commission's guidance on public benefit in managing the activities of the charity.

The main achievements and performance of the charity during the year.

This 14th year of operation for the charity which has seen the increase in girls and women's interest in football following the success of the national team, as well as general interest in the club. We have seen an increase in the numbers of teams we have within the club, both with boys & girls training and playing competitively, during the 2023-2024 season.

Whilst the charity was established in 2010, the club has effectively been running for over 25 years. The club was originally founded in 1996 as part of the boy's club Cramlington Cobras FC, but it soon became apparent that the needs of the community were far greater and the Cramlington in the community was born to help the whole community. The club is an FA Charter 3-star Club and is fully affiliated with the FA. The 2023-24 season saw the club grow to include 22 youth teams, 2 adult teams, all providing opportunities for over 430 male and females to play amateur football.

The charity also runs very successful HAF Camps with funding from NCC to support children from the whole community to take part into healthily activities during school holidays.

The degree to which the achievements and performance during the year have benefited wider society.

In carrying out the activities, the organisation provided public benefit by providing opportunities for a wide section of the public to participate in an amateur sport.

The methods used to recruit and appoint new charity trustees.

The trustees of the organisation are normally connected to the club as either a current or ex-player, a coach, or as parent of a player (or ex-player), providing the organisation with various knowledge and skills relating to running the organisation.

Going Concern

The trustees have assessed the charity's financial position and consider it to be a going concern for at least 12 months from the date of approval.

The trustees confirm that they have complied with their duty under section 17 of the Charities Act 2011 to have due regard to the guidance on public benefit published by the Charity Commission.

4. Financial Review

At 31 May 2024 total funds were £157,922 (2023: £195,918), comprising:

- Unrestricted funds: £56,375
- Restricted funds: £101,547

Cash at bank at the yearend was £24,206 (2023: £42,191).

Our financial accounts are in order and our reserves are in keeping with our annually reviewed policies and procedures. The charity remains transparent, accountable, and responsible for its financial management.

5. Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including its income and expenditure, for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records and for safeguarding the assets of the charity.

Approved by the trustees on 6 March 2025 and signed on their behalf by:

Mr I P Coates
Trustee / Director

INDEPENDENT EXAMINER'S REPORT

I report to the trustees on my examination of the accounts of Cramlington in the Community – Cramlington Town Football Club ("the charity") for the year ended 31 May 2024.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011.

I am qualified to undertake the examination by being a member of the Institute of Chartered Accountants in England and Wales (ICAEW).

I have carried out my examination under section 145 of the Charities Act 2011. My examination was carried out in accordance with the Directions given by the Charity Commission under section 145(5)(b) of the Act, and involved a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters.

My role is to state whether any material matters have come to my attention that give me cause to believe that the accounts:

- do not comply with the requirements of the Charities Act 2011; or
- are not consistent with the charity's accounting records; or
- fail to comply with the applicable requirements of the Charities SORP (FRS 102).

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements of the Charities Act 2011 have not been met; or
2. that the accounts do not accord with the accounting records; or
3. that the accounts fail to comply with the applicable requirements of the Charities SORP (FRS 102).

I have no concerns and have no other matters to report.

Signed: _____

Date: 6 March 2025

Name: Shaun Jubb

Relevant professional qualification: ACA

Address: Unit 2-4 Protection House, North Shields, NE30 2RH

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 May 2024

Income

	Unrestricted	Restricted	Total 2024	Total 2023
Donations and grants	15,334	0.00	15,334	94,235
Other trading income	69,392	37,300	106,692	103,339
Total Income	84,726	37,300	122,026	197,574

Expenditure

	Unrestricted	Total 2024	Total 2023
Charitable activities	140,011	140,011	152,101
Other	20,011	20,011	20,823
Total Expenditure	160,022	160,022	152,101

Net Movement in Funds

Net expenditure for the year: -37,996

Total funds brought forward: 195,918

Total funds carried forward: 157,922

BALANCE SHEET

As at 31 May 2024

	2024 (£)	2023 (£)
Tangible fixed assets	134,952	154,963
Cash at bank and in hand	24,206	42,191
Creditors (due within one year)	(1,236)	(1,236)
Net assets	157,922	195,918

Funds

	2024 (£)	2023 (£)
Restricted funds	101,547	64,247
Unrestricted funds	56,375	131,671
Total funds	157,922	195,918

These financial statements have been prepared in accordance with the Charities SORP (FRS 102) and the Charities Act 2011 applicable to Charitable Incorporated Organisations.

The financial statements were approved by the trustees on 6 March 2025 and signed on their behalf by:

Mr I P Coates
Trustee

NOTES TO THE FINANCIAL STATEMENTS

1. Basis of Preparation

The financial statements have been prepared under the historical cost convention in accordance with:

- The Charities SORP (FRS 102)
- The Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)
- The Charities Act 2011

The trustees have assessed the charity's financial position and consider it to be a going concern for at least 12 months from the date of approval of these financial statements. The charity constitutes a public benefit entity.

2. Accounting Policies

Income is recognised when the charity is entitled to the income, receipt is probable and the amount can be measured reliably.

Expenditure is recognised on an accruals basis.

Tangible fixed assets are stated at cost less depreciation.

3. Trustee Remuneration and Related Party Transactions

No trustee received remuneration or benefits during the year (2023: £nil).

No trustee received reimbursement of expenses (2023: £nil).

There were no related party transactions requiring disclosure.

4. Reserves Policy

The trustees review the reserves policy annually to ensure the charity maintains an appropriate level of unrestricted reserves to safeguard against financial risks and ensure continuity of operations.

The charity aims to hold unrestricted reserves equivalent to three months of core operating costs, to provide:

- protection against unexpected reductions in income
- cover for essential expenditure
- stability for ongoing football and community programmes

At 31 May 2024, unrestricted reserves were **£56,375**, which the trustees consider appropriate for the charity's size and risk profile.

5. Restricted Funds

Fund	Opening balance	Income	Expenditure	Transfers	Closing balance
Unrestricted funds	131,671	84,726	160,022	0	56,375
Restricted funds	64,247	37,300	0	0	101,547
Total funds	195,918	122,026	160,022	0	157,922

Purpose of Restricted Funds

Restricted funds represent grants received for specific purposes, including:

- youth football development
- community football programmes
- Holiday Activity Fund (HAF) activities
- equipment and facility improvements

Funds must be used only for the purposes specified by the funder.

6. Staff Costs

The charity had no employees during the year (2023: none).

Accordingly:

- No wages or salaries were paid.
- No employer's National Insurance contributions were due.
- No pension contributions were made.
- No employee received benefits exceeding £60,000.

7. Tangible Fixed Assets

Cost

	Leasehold Improvement	Plant & Machinery	Motor Vehicles	Total
At 1 June 2023	181,880	6,993	5,800	194,673
Disposals	-	-	-	-
At 31 May 2024	181,880	6,993	5,800	194,673

Depreciation and impairment

Depreciation has been provided at the following rates in order to write off the assets to their anticipated residual value over their estimated useful lives.

Leasehold improvements	10 % straight line
Plant and machinery	20 % straight line
Motor vehicles	20 % straight line

	Leasehold Improvement	Plant & Machinery	Motor Vehicles	Total
At 1 June 2023	31,805	4,425	3,480	39,710
Depreciation	18,188	1,475	348	20,011
At 31 May 2024	49,993	5,900	3,828	59,721

Net Book Value Total

At 31 May 2024 £134,952

At 31 May 2023 154,963

8. Analysis of Expenditure

Total expenditure for the year was **£160,022**, analysed as follows:

Charitable Activities

Category	2024 (£)
Café costs	23,093
Referee expenses	1,442
Pitch bookings	23,231
Events, tournaments & camps	19,990
League and cup fees	4,166
Kit and equipment	13,809
Motor expenses	3,364
Hartford general maintenance	13,341
Hartford pitch maintenance	11,638
Club utilities	9,287
Insurance	2,422
Advertising	616
Sundry expenses	13,316
Depreciation	20,011
Total charitable activities	160,022

Support Costs

Because the charity has **no employees**, all expenditure relates directly to charitable activities. No separate governance or administrative support cost allocation is required.

9. Risk Management Statement (Final Version)

The trustees maintain a risk register and regularly review the major risks to which the charity is exposed. Key risks identified include:

Operational Risks

- Safeguarding and welfare of children and young people
- Dependence on volunteers
- Facility availability and maintenance

Financial Risks

- Variability of grant income
- Rising facility and equipment costs
- Cash flow pressures during seasonal fluctuations

Mitigation Measures

- Safeguarding policies and DBS checks
- Ongoing volunteer recruitment and training
- Multi-year funding applications
- Regular financial monitoring and budgeting
- Maintaining adequate reserves

The trustees are satisfied that appropriate systems are in place to manage identified risks.