



Report of the Trustees and  
Financial Statements for the Year  
Ended 31 March 2023

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for the Year Ended 31 March 2023**

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## **Report of the Trustees for the Year Ended 31 March 2023**

The trustees of Cambridge Women's Aid, who are also directors of the charity for the purposes of the Companies Act 2006, are pleased to present their Annual Trustees' Report, together with the financial statements of the charity for the year ending March 2023. These are prepared to meet the requirements of 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland' (FRS 102).

### **OBJECTIVES AND ACTIVITIES**

#### **History and Charitable Purpose**

Cambridge Women's Aid (CWA) offers information, advice and practical as well as emotional support to women affected by domestic abuse. The charity also provides safe and secure accommodation to women and children in need of a place of safety.

The charity's constitution was established in 1977 with the following objectives:

- ❖ To relieve the distress and suffering of women and children who have suffered or are exposed to domestic violence.
- ❖ To relieve the aforementioned women and children in need by making grants of money or providing or paying for items, services or facilities, and by the preservation and protection of their mental and physical health in such ways as shall contribute to relieving their need.
- ❖ To educate the public and partner agencies in the causes and effects of domestic violence and the prevention thereof, and to undertake or contribute to research into such matters and publish the results of such research where considered appropriate.

#### **Significant activities**

Throughout the year, CWA provided a range of high-quality support services to women and children affected by domestic abuse, through its safe refuge and its community based services. We delivered:

- ❖ Safe refuge accommodation to 41 women and 59 children;
- ❖ Outreach support to 259 women in the community;
- ❖ Direct support and specialist advice to local professionals, including help to find and access refuge space;

- ❖ Free training for community members through the Ask Me project, to raise awareness and build a proactive community response to support survivors;
- ❖ Further training and expertise to: police officers, local councillors, medical students, health professionals, voluntary groups, local employers, magistrates, housing officers, family court professionals, and social workers.

### **Social investments**

As a long-standing local charity and grassroots organisation, CWA is deeply embedded in the social fabric of our community. The high level of support and goodwill we receive from local Cambridge community groups, businesses and institutions is testament to the value that we bring to our city and wider county. We are a Living Wage employer, employing local people, investing in their skills and training, and creating supportive routes to employment for a number of current or former service-users. We are instrumental in bringing practical and financial resources into the area for the benefit of our community. This includes distributing donated funds and items, as well as applying for funds from central government and grant funders to invest in local people.

While we have the agility and advantages of an independent organisation, with our own constitution and decision-making powers, we are also part of a wider national network within Women's Aid Federation England. This gives us the ability to benefit from rigorous shared standards on best practice, and a louder voice to elevate issues, contribute to research, and campaign for positive change at a national level. For example, this year we fed into national data on domestic abuse services through the Women's Aid Annual Survey, and sat on the national Women's Aid Research, Campaigns and Communications group. The CEO of Cambridge Women's Aid continues to be a sub-committee member of the Women's Aid Federation England Board, sitting on the Finance, Resources, Risk and Governance Group. As a specialist service committed to the highest standards of practice, we also embarked on the re-validation process for our Women's Aid National Quality Standards this year, investing time and resources in evidencing our good practice and continuing our organisational development.

CWA values close relationships with other organisations and we strive to be generous with our expertise where it will benefit our service users. The charity recognises the importance of contributing to multi-agency work to combat domestic abuse. In order to fully support a coordinated response to domestic abuse, the charity has been actively involved in a wide range of partnerships and professional networks throughout the year, including:

- ❖ Cambridgeshire and Peterborough Women's Consortium
- ❖ It Takes a City Women and Homelessness Action Group

- ❖ The Cambridgeshire Domestic Abuse and Sexual Violence Partnership Governance Board and Operations Board.
- ❖ Changing Futures Programme board, addressing systems issues for those facing multiple disadvantage
- ❖ National working group to enhance the cancer workforce response to domestic abuse
- ❖ Specialist services panel member for local Domestic Homicide Reviews
- ❖ Cambridge City Council Domestic Abuse conference

### **Public Benefit statement**

The Trustees believe the activities of Cambridge Women's Aid (CWA) continue to comply with Section 4 of the Charities Act 2011 with regard to public benefit. The information about the public benefit provided by CWA is set out in this report.

### **Volunteers**

CWA benefits greatly from a huge number of volunteer hours in our community from kind people who tirelessly collect and deliver much needed toiletries, clothes, household items, food, toys, vouchers and funds to benefit our service users. We are very grateful to the individuals, church groups, businesses, colleges, Women's Institutes, Mother's Unions and Sorooptimists for their ongoing support.

We continued to develop and support community members trained through our Ask Me project, who consistently volunteer their time to break the silence around domestic abuse in their own communities. Ask Me participants have been an invaluable part of supporting CWA's work over the year, by taking an active role in ending permissive attitudes towards domestic abuse in their communities. Individuals have organised awareness-raising events, attended further training, and shared information in their own personal and professional networks. They have continued to plant important seeds for change in conversations with friends, family, neighbours and colleagues, to ensure that survivors of domestic abuse get the right response the first time they speak to someone.

## **ACHIEVEMENT AND PERFORMANCE**

### **Charitable activities**

The main areas of charitable activity in this period were:

- ❖ Providing in-depth, needs-led support to women and children living in the refuges;

- ❖ Offering one-to-one support and advice, through the outreach project, to women living in the community;
- ❖ Training community members in and around Cambridge through the Ask Me project;
- ❖ Generating opportunities for women to give feedback to local agencies and influence positive change, through the Survivor's Conference
- ❖ Collecting, storing and distributing donated items to women in need, as well as providing practical support and items for moving on from refuge into new homes;
- ❖ Providing training and awareness-raising within the community and sharing expertise with other professional organisations.

### **Safe refuge for women**

CWA offers a high standard of modern refuge accommodation to women who are at risk of harm due to domestic abuse and are in need of safe and supported accommodation. This service is funded by rent charges and by Cambridgeshire County Council. In the year up to March 2023 we accommodated 41 women and the 59 children they had with them. In addition, 32 women and 53 children benefited from ongoing resettlement support during the year. The average stay in refuge was 126 days. The length of stay for those living in refuge at any point during the year was as follows:

< 1 month	6
1 - 2 months	5
2 - 3 months	5
3 - 4 months	5
4 - 6 months	7
6 - 8 months	8
8 - 12 months	4
> 12 months	0

All women were assigned a Refuge Support Worker on arrival, who helped them settle into the refuge, explore their options, identify their needs and work through a support plan. We supported women with a wide range of needs, including: accessing basic necessities such as food, clothes and money; claiming the correct benefits; information on legal rights; accessing childcare and enrolling children in school; and creating a plan for the future. We were able to support some women to move on quickly to their preferred accommodation, while others stayed for a significant time while we helped them to get rehoused permanently.

*"Thank you to all the staff who have supported me whilst living here. Everybody is just so lovely I am truly very grateful to you all! Thank you for helping me to see that I can have a better life and future! Thank you so very much for keeping me safe!!" – former refuge resident*

Throughout the year, we continued to put effort into making our services as accessible as possible for women with multiple barriers to seeking support, through our designated Access Fund. We were able to support a number of families with no recourse to public funds, by advocating on their behalf and helping them to navigate the application process for a destitution domestic violence concession. We provided interpreters for non-English speakers wherever needed. We have kept developing and strengthening our knowledge through continuing professional development, and relationships with other specialist organisations, in order to advise, support and refer women effectively according to their needs and circumstances. We received in-depth training from the Centre for Women's Justice, in helping women to navigate the criminal justice system and holding the police and Crown Prosecution Service to account for decisions made in cases of violence against women.

We were pleased to be able to restart group work in the house, and successfully put on an 'Any Questions' group throughout the summer. Residents were able to nominate topics they would like to know more about, and workers and guest speakers designed sessions to answer their questions. We had sessions on women's rights and the history of Cambridge Women's Aid, good relationships, women's health and wellbeing, housing, and family law. We were also pleased to continue our good links with Cambridge Sustainable Food, which provides fresh fruit and vegetables for families living in the refuge.

We were grateful for an outpouring of goodwill and support at Christmas, and received toys to give out to children from the Star Radio 'Giving Tree' Appeal, as well as donations of food, vouchers, pantomime tickets and money to support families in refuge at this time of year. With our successful Christmas voucher fundraising appeal, and a new and improved system for sending out online vouchers, our generous donors in the community directly helped families in refuge to buy their chosen food and gifts to celebrate Christmas.

### **Safe refuge for children**

The main aim of the children's service is to keep children safe and to strengthen their family. The support given by this service included settling the children into refuge, accessing health services, support into school or nursery, access to community services as well as the provision of play activities, emotional support and family outings. Together, the Family Worker and Children's Worker played a key role in the refuge by providing advocacy for families, and liaising with other professionals and statutory

services. During the year, 59 children were accommodated in the refuge, with the majority of children being under the age of 10.

The increased capacity of the children's service, with a dedicated Children's Worker joining the Family Worker, has created more opportunities to establish a strong rapport and build up trust with children coming into refuge, in order to work with them supportively around the impact of domestic abuse in their lives. This meant being able to do more one-to-one work with children on thoughts and feelings, including taking older children on outings for some individual attention. We noted that some children are coming in with more additional needs, and at times it has been more challenging the usual to find external support such as school places and dental care. In these cases, the workers advocate with other professionals and agencies until the children can get their needs met.

Daily children's activities such as play sessions in the art room are popular as ever, and create freedom to play and build relationships within and between families. The Children's Worker started up a new 'pre-movers' group in October 2022, for mums and babies to enjoy sensory lights, music, jingly toys, and singing songs together, which has been very successful. We were delighted to welcome student volunteers from Student Community Action back to run Friday fun sessions with the children, with activities like group play, pamper sessions and making snacks together. We are grateful for some generous private donations, which have allowed us to offer specialist art therapy to children leaving refuge, and ensure that children have what they need for their new bedroom when moving on.

The team has gone above and beyond to make holidays and celebrations lots of fun for the children in refuge this year. There was an Easter egg hunt in the garden at Easter, and we were grateful for a kind donation of chocolate eggs for all the families in the house. We had an Eid party in May, with decorations and food, which one of the mums helped to organise. During half-term holidays, the team organised soft play, holiday lunches and crafts for the children. There were coach trips during the summer to amusement parks, where children built their confidence and overcame fears by going on the rides, and to the seaside, where children could play on the beach and swim in the sea, some for the first time. The summer holidays also saw trips to the park, cinema outings, bowling, and summer camps for some of the children, including sport, group games, cooking and swimming activities. We are grateful to all our partners and donors, such as Kids Out, who support this. At Hallowe'en there was pumpkin carving, and Christmas brought a visit from Santa and her elf, with a party for the children and presents provided by generous donors including Star Radio and Embrace. Generous benefactors every year also ensure the children are able to go to a Christmas pantomime and this year was no different. We are grateful for the continued support, and that this brought a lots of joy to families in refuge at a difficult time.

## Outreach Service

*"I have received regular support spanning over 3 years. The support from [my outreach worker] has been kind, informative and comforting. As well as practical advice about legal matters in the family court she has helped to devise strategies to emotionally and physically safeguard myself as well as my children. I will always be grateful for the support I received as I couldn't have been as strong as I am without it. I also did the Ask Me project and attended some of the trauma group sessions. A very important charity doing amazing work. Thank you so much for everything Cambridge Women's Aid have done for me." – Outreach client*

The Cambridge Women's Aid Outreach Service offers a free and confidential service based in the community, offering in-depth, tailored emotional and practical support to women subjected to domestic abuse. As well as supporting survivors directly, outreach workers frequently offer advice to professional and personal supporters in a survivor's life. The Outreach service was funded thanks to contributions from South Cambridgeshire District Council, Cambridge City Council and Cambridgeshire County Council. The funding of the outreach service changed half-way through the year, as Cambridgeshire County Council recommissioned the service and awarded the contract to another provider. The outreach team has worked hard to meet women's needs since this major change, adapt their ways of working, and advise or support all of the many women who continue to contact us. To meet emerging needs, since October 2022 the outreach service has offered more short-term advice as a proportion of overall work, ensuring that there is still capacity to offer intensive ongoing support to those in complex situations who are unlikely to be able to access another service.

Despite a significant reduction in funding, across the year in 2022-23, we received 295 new referrals directly into outreach, with the top three sources being self-referrals (53%), police (29%) and the IDVA service (13%). In total, the Outreach Project provided ongoing support to 259 people from the following areas:

Cambridge City	116
East Cambridgeshire	42
South Cambridgeshire	90
Out of area	11

The women receiving support from the outreach service had 313 children in total, who benefited indirectly from our support. We offered brief advice to an additional 353 individuals including survivors, professionals and third-parties, giving information about rights and options and signposting to appropriate support.

On top of the enduring legacy of Covid-19, a cost-of-living crisis started to hit at the start of 2022, particularly affecting those on lower incomes. This has compounded negative impacts on individuals, public services and the wider economy, and the outreach team reported an increase in survivors coming forward with high support needs and complex situations. There were some changes in staffing which reduced the outreach team from four to two workers, and we were forced to withdraw recruitment to fill the additional positions when the funding from Cambridgeshire County Council came to an end. We would like to pay tribute to the skill, dedication and passion of our outreach workers, who have continued to fill the gaps in support for survivors during a very challenging period amid lots of uncertainty. What we know for sure is that demand is still high, and our history, credibility and reputation mean that women continue to contact Cambridge Women's Aid for support. We are grateful to all the donors and community supporters who have held us up during this period, as it has allowed us to keep being there for women.

Despite the challenges, there were lots of positive new developments this year too. We were delighted to be able to keep building on our group work – continuing to offer our long-standing art group, in which women supported by the outreach service have a chance to connect with each other, use their creative skills and chat in a relaxed environment. We started piloting a new therapy group called 'Moving Forward, co-delivered with the Group Therapy Centre, and focusing on peer support, group therapy and positive coping strategies. Feedback from the group has been positive, and we plan to continue developing this group to help fill the gap for survivors who are on long waiting lists for mental health support elsewhere:

*"Since attending the moving forward sessions, I have seen a positive difference in my confidence and self-esteem. My mental health has improved and I have received lots of useful tips on coping strategies. The facilitators are always helpful and I always feel supported." – group participant*

We also built on our work with partners to influence positive changes for survivors locally, through our Survivor's Conference in September 2022. The event brought women with lived experience of domestic abuse together with key community services, in order to generate productive conversations about how these services can be improved for survivors. We would like to thank the twenty-seven survivors who generously gave their time, energy, and experiences to make the event such a valuable day. Our thanks also go to the agency representatives for showing their commitment to listening and improving services for survivors, and to St Catharine's college for their hospitality. To develop this work further, we were delighted to receive a grant from Rosa UK's 'Voices from The Frontline Fund' in January 2023, which will be used to develop a project involving survivors in further influencing and campaigning work.

*"It made me reflect upon on all the different agencies involved and how they could work together more effectively to help survivors on their journey" [...] "I am believed and cared about and there are so many services and people out there who are there to support, more than I realise. There is hope for my future. Ways I can help make a difference - glad I can use my story for good and help others maybe."*

We were delighted to start giving out grants to women through our 'Fun Fund', provided through a generous private donation, for families to be able to do enjoyable activities that they may not otherwise be able to afford, so that mums can give children a memorable experience. Some examples of activities families did this year included bowling, trips to the zoo, trampolining, going to the London Science Museum, visiting the seaside, and going out for dinner to celebrate birthdays.

*"Thank you so much for getting me the funding for a day trip with the kids. I just booked our tickets to the amusement park. The children are so excited and grateful as we wouldn't have been doing this if it wasn't for the support from yourself and Women's Aid"*

A particular highlight of the year was Christmas 2023, when once again we were able to give out vouchers to women, helping them and their children to enjoy their festivities.

### **Community Engagement**

Research shows that communities are often the first to know about abuse, and that they can act as either gate openers or gate closers for a survivor seeking help. Cambridge Women's Aid has continued to develop work around education, prevention and community engagement to improve responses to domestic abuse in our area, by delivering the Ask Me course developed by Women's Aid England.

*"Excellent facilitators! Well organized, structured, and managed. All felt so safe and boundaried. All comments were respected, and input was encouraged. Really brilliant." – Ask Me participant, 2023*

Thanks to funding from the Monday Charitable Trust, we were able to re-start and expand the delivery of the Ask Me course this year. Across the year, our Ask Me Coordinator delivered a mixture of daytime and evening training groups, with 99 people accessing the training in total. We have also put on a number of online, open-access events in order to create further opportunities for raising awareness of specific issues, and promote the training to a wider audience. A particular highlight from this year was putting on a public event with Dr Emma Katz, a globally respected expert in coercive control, and in particular its impact on child survivors. We were delighted to be invited

to the Domestic Abuse Commissioner's national conference in March 2023, to speak about the Ask Me project as an example of good practice in engaging communities and strengthening early intervention. We continue to be inspired by the commitment the Ask Me community shows in taking action to end domestic abuse and ensure that survivors get the right response the first time they speak out.

## **FINANCIAL REVIEW**

### **Principal funding sources**

The charity's main sources of funds come from Cambridgeshire County Council, which funds the support to women living in the refuge and part-funded the Outreach project for the first half of the year. We are grateful to Cambridge City Council for providing a grant for the Outreach Project. South Cambridgeshire District Council also make a contribution towards the costs of the Outreach Project. A considerable proportion of income is received as rent from the residents of the two refuges, mainly from Housing Benefit. The charity also receives general donations from individuals and organisations who support the work of CWA.

In the past year, we received a significant donation from The Thompson Family Trust to support the work we do with children affected by domestic abuse. We are indebted to them for their generosity and support. This donation has been restricted to ensure we can meet the needs of families moving on with their lives. We are grateful to a number of other groups, businesses and individuals in our community who contacted us with offers of help and donations, which we valued highly.

We would also like to acknowledge the support we received from Star Radio, who teamed up with the Gifting Tree at a local shopping centre, and ran a campaign to ensure that we could give out Christmas presents to every child we support. We are always touched by the depth of generosity from so many local groups and individuals at Christmas, and 2022 was no different – we would like to thank everyone who helped to make this time of year special for women and children using our service.

In 2022/23 Cambridge Women's Aid was chosen to be the Charity of the Year by Cambridge Building Society. We appreciated the funding and exposure that this wonderful relationship gave the charity and thank those who partnered with us with dedication and passion to support the work.

We are also grateful to those individuals and organisations who so kindly donated vital items to the charity throughout the year. The clothes, toys, household items, toiletries and furniture we received provided a much appreciated source of support to the service users.

### **Reserves policy**

The trustees have reviewed the charity's needs for reserves in line with the guidance issued by the Charity Commission and believe that reserves should be at a level to ensure the charity can run efficiently and cover perceivable risk factors that may arise. CWA undertakes an annual risk assessment which influences the reserves policy.

The trustees believe that the charity should hold financial reserves to:

1. Be able to run effectively and be able to meet the needs of the beneficiaries
2. Protect the organisation and be able to continue operating despite damaging events
3. Fund necessary development of services
4. Meet all financial obligations such as lease commitments

The trustees are of the opinion that the minimum level of unrestricted free reserves held should be the sum total of the following

- The equivalent of one month's running costs
- Lease commitments
- Staff redundancy costs (to be reviewed annually) and other staff related financial obligations
- Adherence to all obligations under the Equality Act 2010 and other statutory requirements
- An emergency fund (contingency costs in case of an emergency)

This equates to £167,611 for the financial period ending March 2023. This amount is within our policy of holding less than 6 months running costs as free reserves at any given time.

As at 31<sup>st</sup> March 2023, CWA holds £160,334 as free reserves.

### **Financial Position at 31<sup>st</sup> March 2023**

At the end of the financial year, the charity is in a good financial position. We are able to fund our core work and have additional funds to ensure we can cover our planned work for the coming year. The renewal of the refuge contract for the next 5 years puts funding for the refuge project on a secure footing. In terms of risk, our commissioned outreach funding is coming to an end, which will require some changes to the funding model for this service in the future. However, good advance planning means that the combination of free reserves, designated funds and restricted funds gives the charity the ability to continue providing our main services and be responsive to the needs we predict for the next year.

### **PLANS FOR THE FUTURE**

Looking to the future, we are:

- ❖ Working to obtain long term funding for the outreach services, and continue to bring in funding for women resettling after refuge.
- ❖ Developing group work offering, such as the Helping Hands programme in the refuge.
- ❖ Seeking to deliver our outreach service from a new physical centre, alongside other local women's services.
- ❖ Exploring ways to build the resilience of women experiencing economic hardship.
- ❖ Continuing to analyse the benefits and opportunities of the new Domestic Abuse Act, and lending our voice to wider calls to keep the voices of survivors, children, and minoritised women at the heart of the government's response to domestic abuse.
- ❖ Developing the board of trustees through the recruitment of new members, who will bring in new skills and perspectives to benefit the charity and drive forward our vision and mission.
- ❖ Looking forward to deepening our collaboration in the work of the Cambridge and Peterborough Women's Consortium (CPWC).
- ❖ Continuing our fruitful partnership with St Catharine's College, in order to continue the Ask Me project, and to put on a second Survivor's Conference for survivor's voices to be heard by statutory agencies.
- ❖ Lending our expertise to local partners seeking to improve their response to domestic abuse through improved policies, procedures and training.
- ❖ Building our relationship with our local Family Court to support their ambitions to best respond to vulnerable court users.
- ❖ Co-producing a new project funded by the Rosa trust, to involve women with lived experience in campaigning and influencing on issues that matter to them.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing document**

CWA is a charitable company limited by guarantee not having share capital. The company was created under a Memorandum of Association which established the objects and powers of the charitable company, and is governed under its Articles of Association.

### **Statement of Trustees' Responsibilities**

CWA is governed by a board of trustees, whose principal responsibilities are the setting and monitoring of the strategic direction of the organisation, and the establishment of policy. The trustees are also the directors of Cambridge Women's Aid for the purposes of company law.

The Trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of the charitable company's financial activities during the year and of its financial position at the end of the year. In preparing financial statements the trustees should:

- ❖ select suitable accounting policies and then apply them consistently;
- ❖ observe the methods and principles in the Charity SORP;
- ❖ make judgements and estimates that are reasonable and prudent;
- ❖ prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Insofar as the trustees are aware:

- ❖ There is no relevant audit information of which the charitable company's auditors are unaware; and
- ❖ The trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

### **Management of the organisation**

The trustees of Cambridge Women's Aid are responsible for the charity. They delegate the day to day running of the charity to paid workers. The workers work collaboratively and all workers work at a high level, taking responsibility for their own area of work. The Chief Executive Officer is responsible for the overall management of the charity, particularly the strategic and resource aspects. The senior Refuge Worker is responsible for the refuge. All senior workers support and oversee the Outreach and community work. The other workers are all responsible to the senior workers.

During 2022/23, remuneration of personnel was set by comparing equivalent specialist roles nationally and looking at the pay of local roles with similar responsibility. CWA has Living Wage certification and the highest paid worker was always paid less than three times that of the lowest paid worker. The Employment Group meets regularly to

address business related to staffing. The trustees carried out an in-depth benchmarking exercise in 2021/22, and this led to salary reviews in 2022/23 to ensure that pay continues to be set at an appropriate level, and that working conditions ensure staff well-being and retain valuable skilled staff.

Senior workers meet with the trustees quarterly. Workers communicate every day and keep each other informed of their work, particularly any challenges or concerns. Workers meet regularly for formal case reviews and to discuss CWA business. Workers offer each other a high level of support and opportunities to reflect and share good practice. Workers also have access to an external counsellor for in-depth clinical supervision.

CWA has a minimum of four trustees. They also act as directors of the company. All trustees are women and are selected for their skill and experience that both represent and benefit the service users. Each woman is nominated and elected at the Annual General Meeting. During the period between each AGM, women can be co-opted on to the Board by a majority vote of the current trustees. All trustees give their time on a voluntary basis and do not receive any remuneration from CWA. The CWA Management Committee Policy sets out the trustee's job description, authority, responsibilities and induction.

#### **Commencement of Activities**

The charity commenced activities on the 1 October 2010 following the transfer of activities and net assets from Cambridge Women's Aid (registered charity number 273867) on the 30<sup>th</sup> September 2010.

#### **Affiliations and Related Parties**

Cambridge Women's Aid is an independent charity and a full member of Women's Aid Federation England.

### **REFERENCE AND ADMINISTRATIVE DETAILS**

#### **Registered Company number**

07263026 (England and Wales)

#### **Registered Charity number**

1137602

#### **Registered Office**

9 Great Chesterford Court  
London Road

Cambridge Women's Aid  
Registered number: 07263026

**Cambridge women's aid**  
Supporting women & children since 1977

Great Chesterford  
Essex  
CB10 1PF

### **Trustees**

The charity has a dispensation from the Charity Commission from listing the names of its trustees.

### **Auditors**

Lanham and Company Limited  
Statutory Auditors & Chartered Accountants  
9 Great Chesterford Court  
London Road  
Great Chesterford  
Essex  
CB10 1PF

### **Contact information**

*Administration & Outreach Office*  
13 Sturton Street  
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email: [outreach@cambridgewa.org.uk](mailto:outreach@cambridgewa.org.uk)

### *Refuge*

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tel: 01223 460947  
fax: 01223 354700  
email: [refuge@cambridgewa.org.uk](mailto:refuge@cambridgewa.org.uk)

### **Bankers**

Lloyds TSB Bank Plc  
Gonville Place  
Cambridge  
CB2 1BQ

## Cambridge Women's Aid

### Statement of Trustees' Responsibilities for the Year Ended 31 March 2023

The trustees (who are also the directors of Cambridge Women's Aid for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

Approved by order of the board of trustees on 18/12/23 and signed on its behalf by:

M Kyne-Lilley - Trustee



**Report of the Independent Auditors to the Members of  
Cambridge Women's Aid (Registered number: 07263026)**

**Opinion**

We have audited the financial statements of Cambridge Women's Aid (the 'charitable company') for the year ended 31 March 2023 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2023 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and the provisions available for small entities, in the circumstances set out in note 19 to the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

**Other information**

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

**Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

**Report of the Independent Auditors to the Members of  
Cambridge Women's Aid (Registered number: 07263026)**

**Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

**Responsibilities of trustees**

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

**Report of the Independent Auditors to the Members of  
Cambridge Women's Aid (Registered number: 07263026)**

**Our responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

We have obtained an understanding of the legal and regulatory framework applicable to the charity, focusing on provisions of those laws and regulations which had a direct effect on the determination of material amounts and disclosures in the Financial Statements.

We have considered the nature of the industry and sector, control environment and business framework.

We have enquired of management and trustees in regard to their own assessment of the risks of irregularities, including fraud and obtained relevant documentation and representations in order to form an opinion on potential irregularities including fraud.

We have reviewed the company's documentation of their policies and procedures relating to identifying, evaluating and complying with laws and regulations, detecting and responding to the risks of fraud, and the internal controls established to mitigate the risks of fraud and non-compliance with laws and regulations.

Audit procedures performed during the audit included transaction testing with a focus on areas of judgement and estimations, and entries determined to be large of relating to unusual transactions. These audit procedures are designed to provide reasonable assurance that the Financial Statements were free from fraud or error. However, detecting irregularities that result from fraud is inherently more difficult than detecting those that result from error, as those irregularities that result from fraud may involve collusion, deliberate concealment, forgery or intentional misrepresentations.

No instances of non-compliance with laws and regulations of fraud were communicated to us during the audit.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Report of the Independent Auditors.

**Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Andrew Ireland FCCA (Senior Statutory Auditor)  
for and on behalf of Lanham and Company Limited  
Statutory Auditors &  
Chartered Accountants  
9 Great Chesterford Court  
London Road  
Great Chesterford  
Essex  
CB10 1PF



Date: 19 December 2023

**Cambridge Women's Aid**

**Statement of Financial Activities  
(Incorporating an Income and Expenditure Account)  
for the Year Ended 31 March 2023**

	Notes	Unrestricted funds £	Restricted funds £	31.3.23 Total funds £	31.3.22 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	140,297	49,998	190,295	164,986
<b>Charitable activities</b>	4				
Hostel accommodation		164,919	164,700	329,619	308,802
Community services		-	151,059	151,059	204,298
Investment income	3	<u>407</u>	<u>-</u>	<u>407</u>	<u>13</u>
<b>Total</b>		<u>305,623</u>	<u>365,757</u>	<u>671,380</u>	<u>678,099</u>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>	5				
Hostel accommodation		183,488	239,793	423,281	349,292
Community services		52,638	130,261	182,899	218,119
Support services		<u>19,626</u>	<u>2,463</u>	<u>22,089</u>	<u>22,751</u>
<b>Total</b>		<u>255,752</u>	<u>372,517</u>	<u>628,269</u>	<u>590,162</u>
<b>NET INCOME/(EXPENDITURE)</b>		49,871	(6,760)	43,111	87,937
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		<u>359,080</u>	<u>326,652</u>	<u>685,732</u>	<u>597,795</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>408,951</u>	<u>319,892</u>	<u>728,843</u>	<u>685,732</u>

The notes form part of these financial statements

Cambridge Women's Aid (Registered number: 07263026)

**Balance Sheet**  
**31 March 2023**

	Notes	Unrestricted funds £	Restricted funds £	31.3.23 Total funds £	31.3.22 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	12	246	-	246	494
<b>CURRENT ASSETS</b>					
Stocks	13	1,000	-	1,000	1,000
Debtors	14	29,355	-	29,355	10,079
Cash at bank		<u>415,347</u>	<u>332,542</u>	<u>747,889</u>	<u>727,761</u>
		445,702	332,542	778,244	738,840
<b>CREDITORS</b>					
Amounts falling due within one year	15	(36,998)	(12,649)	(49,647)	(53,602)
<b>NET CURRENT ASSETS</b>		<u>408,704</u>	<u>319,893</u>	<u>728,597</u>	<u>685,238</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>408,950</u>	<u>319,893</u>	<u>728,843</u>	<u>685,732</u>
<b>NET ASSETS</b>		<u>408,950</u>	<u>319,893</u>	<u>728,843</u>	<u>685,732</u>
<b>FUNDS</b>	17				
Unrestricted funds				408,950	359,080
Restricted funds				<u>319,893</u>	<u>326,652</u>
<b>TOTAL FUNDS</b>				<u>728,843</u>	<u>685,732</u>

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 18/12/23 and were signed on its behalf by:

M Kyne-Lilley - Trustee



The notes form part of these financial statements

**Cambridge Women's Aid**

**Cash Flow Statement  
for the Year Ended 31 March 2023**

	Notes	31.3.23 £	31.3.22 £
<b>Cash flows from operating activities</b>			
Cash generated from operations	1	<u>19,721</u>	<u>(33,659)</u>
Net cash provided by/(used in) operating activities		<u>19,721</u>	<u>(33,659)</u>
 <b>Cash flows from investing activities</b>			
Interest received		<u>407</u>	<u>13</u>
Net cash provided by investing activities		<u>407</u>	<u>13</u>
		<hr/>	<hr/>
<b>Change in cash and cash equivalents in the reporting period</b>		20,128	(33,646)
<b>Cash and cash equivalents at the beginning of the reporting period</b>		<u>727,761</u>	<u>761,407</u>
 <b>Cash and cash equivalents at the end of the reporting period</b>		<u><u>747,889</u></u>	<u><u>727,761</u></u>

The notes form part of these financial statements

# Cambridge Women's Aid

## Notes to the Cash Flow Statement for the Year Ended 31 March 2023

### 1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	31.3.23 £	31.3.22 £
Net income for the reporting period (as per the Statement of Financial Activities)	43,111	87,937
Adjustments for:		
Depreciation charges	248	248
Interest received	(407)	(13)
Decrease in stocks	-	3,794
(Increase)/decrease in debtors	(19,276)	1,187
Decrease in creditors	<u>(3,955)</u>	<u>(126,812)</u>
Net cash provided by/(used in) operations	<u>19,721</u>	<u>(33,659)</u>

### 2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.22 £	Cash flow £	At 31.3.23 £
Net cash			
Cash at bank	<u>727,761</u>	<u>20,128</u>	<u>747,889</u>
	<u>727,761</u>	<u>20,128</u>	<u>747,889</u>
Total	<u>727,761</u>	<u>20,128</u>	<u>747,889</u>

The notes form part of these financial statements

## Cambridge Women's Aid

### Notes to the Financial Statements for the Year Ended 31 March 2023

#### 1. ACCOUNTING POLICIES

##### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

##### **Going Concern**

There are no material uncertainties that would cast doubt on the charity's ability to continue as a going concern.

##### **Income**

All income is recognised at the fair value in the Statement of Financial Activities once the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

##### **Grants**

Grants relating to revenue are recognised in income and expenditure over the same period as the expenditure to which they relate once reasonable assurance has been gained that the charity will comply with the conditions and that the funds will be received.

Grants due from government organisations or received in advance are included as current assets or liabilities.

Government grants are accounted for as above, further information on the government grants is included in note 4.

##### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### **Allocation and apportionment of costs**

Support and management costs are allocated between funds based on the proportion of staff and volunteer hours in each service, on the assumption that the major management expenses is a result of personnel. Volunteers are weighted as half and work substantially fewer hours.

##### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 20% on cost
Motor vehicles	- 12.5% on cost

Tangible fixed assets costing more than £2,000 are capitalised and included at cost including any incidental expenses of acquisition.

##### **Stocks**

Stocks held by the charity are goods held are to be distributed freely or for a nominal consideration. Donated items of stock are recognised at fair value which is the amount the charity would have been willing to pay for the items on the open market.

##### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

## Cambridge Women's Aid

### Notes to the Financial Statements – continued for the Year Ended 31 March 2023

#### 1. ACCOUNTING POLICIES - continued

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

##### **Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

##### **Donated goods**

Donated goods are recognised as income when the charity has control over the goods any conditions associated with the donated goods have been met, the receipt of economic benefit from the use by the charity of the goods is probable and that economic benefit can be measured reliably.

On receipt, donated goods are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain goods of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

In accordance with the Charities SORP (FRS 102), the time of general volunteers is not recognised. The role of volunteers is covered in more detail in the trustees report.

##### **Financial instruments**

Financial assets and liabilities are recognised when the company becomes a party to the contractual provisions of the instrument.

Trade debtors and creditors are classed as basic financial instruments and are initially measured at transaction price.

Cash and cash equivalents are classified as basic financial instruments and comprise cash in hand and at bank and short-term deposits with an original maturity date of three months or less.

##### **Support costs**

Support costs include the central functions and have been allocated to activity cost categories based on the cost of staff time spent on each activity.

#### 2. DONATIONS AND LEGACIES

	31.3.23	31.3.22
	£	£
Donations	185,827	164,809
Donated services and facilities	2,748	-
Other income	<u>1,720</u>	<u>177</u>
	<u>190,295</u>	<u>164,986</u>

During the year the charity received donated goods for the direct use of the beneficiaries of the charity valued at £7,000 (2022: £14,000).

During the year the charity received donated services of professional fees for the charity's own use valued at £2,748.

# Cambridge Women's Aid

## Notes to the Financial Statements - continued for the Year Ended 31 March 2023

### 3. INVESTMENT INCOME

	31.3.23	31.3.22
	£	£
Deposit account interest	<u>407</u>	<u>13</u>

### 4. INCOME FROM CHARITABLE ACTIVITIES

	Hostel accommodation £	Community services £	31.3.23 Total activities £	31.3.22 Total activities £
Rents receivable	151,085	-	151,085	139,959
Service charges receivable	13,834	-	13,834	13,222
Grants	5,000	151,059	156,059	214,298
Contract service income	<u>159,700</u>	<u>-</u>	<u>159,700</u>	<u>145,621</u>
	<u>329,619</u>	<u>151,059</u>	<u>480,678</u>	<u>513,100</u>

Grants received, included in the above, are as follows:

	31.3.23	31.3.22
	£	£
Cambridge City Council	40,000	48,000
Cambridgeshire County Council	77,250	146,138
South Cambridgeshire District Council	8,809	8,809
Monday Charitable Trust	24,000	11,351
Rosa Voices	<u>6,000</u>	<u>-</u>
	<u>156,059</u>	<u>214,298</u>

Contract service income received, included in the income breakdown above, is as follows:

	31.3.23	31.3.22
	£	£
Cambridgeshire County Council	<u>159,700</u>	<u>145,621</u>
	<u>152,129</u>	<u>145,621</u>

### 5. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 6) £	Support costs (see note 7) £	Totals £
Hostel accommodation	413,044	10,237	423,281
Community services	180,012	2,887	182,899
Support services	<u>22,089</u>	<u>-</u>	<u>22,089</u>
	<u>615,145</u>	<u>13,124</u>	<u>628,269</u>

# Cambridge Women's Aid

## Notes to the Financial Statements - continued for the Year Ended 31 March 2023

### 6. DIRECT COSTS OF CHARITABLE ACTIVITIES

	31.3.23	31.3.22
	£	£
Staff costs	385,257	368,540
Rent, rates and water	84,927	78,969
Insurance	3,328	2,908
Light and heat	11,191	13,933
Telephone and internet	6,366	6,599
Postage and stationery	1,319	1,793
Advertising	845	400
Sundries	3,481	5,719
Repairs and renewals	8,192	6,388
Licences	4,979	2,952
Cleaning and gardening	3,257	3,709
Police alarm	686	711
Transport	1,962	2,044
Payment fees	286	258
Training and education	2,133	2,506
Donations	21,424	35,897
Fund activities costs	67,581	44,254
Professional fees	7,683	575
Depreciation	248	248
	<u>615,145</u>	<u>578,403</u>

### 7. SUPPORT COSTS

	Governance costs
	£
Hostel accommodation	10,237
Community services	<u>2,887</u>
	<u>13,124</u>

Support costs, included in the above, are as follows:

#### Governance costs

	Hostel accommodation	Community services	31.3.23 Total activities	31.3.22 Total activities
	£	£	£	£
Auditors' remuneration	<u>10,237</u>	<u>2,887</u>	<u>13,124</u>	<u>11,759</u>

**Cambridge Women's Aid**

**Notes to the Financial Statements - continued  
for the Year Ended 31 March 2023**

**8. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	31.3.23	31.3.22
	£	£
Auditors' remuneration	13,124	11,759
Depreciation - owned assets	<u>248</u>	<u>248</u>

**9. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2023 nor for the year ended 31 March 2022.

**10. STAFF COSTS**

	31.3.23	31.3.22
	£	£
Wages and salaries	346,852	332,639
Social security costs	30,318	28,176
Other pension costs	<u>8,087</u>	<u>7,725</u>
	<u>385,257</u>	<u>368,540</u>

The employee benefits of key management personnel during the year was £112,505 (2022: £97,293).

The average monthly number of employees during the year was as follows:

	31.3.23	31.3.22
Hostel and frontline workers	3	4
Childworker	2	1
Support staff / CEO	2	3
Outreach	2	5
Community projects	1	1
Finance	<u>1</u>	<u>-</u>
	<u>11</u>	<u>14</u>

No employees received emoluments in excess of £60,000.

Cambridge Women's Aid

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2023

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	109,986	55,000	164,986
<b>Charitable activities</b>			
Hostel accommodation	153,181	155,621	308,802
Community services	-	204,298	204,298
Investment income	13	-	13
<b>Total</b>	<u>263,180</u>	<u>414,919</u>	<u>678,099</u>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Hostel accommodation	163,557	185,735	349,292
Community services	18,687	199,432	218,119
Support services	<u>22,460</u>	<u>291</u>	<u>22,751</u>
<b>Total</b>	<u>204,704</u>	<u>385,458</u>	<u>590,162</u>
<b>NET INCOME</b>	58,476	29,461	87,937
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	300,603	297,192	597,795
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>359,079</u>	<u>326,653</u>	<u>685,732</u>

12. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Motor vehicles £	Totals £
<b>COST</b>			
At 1 April 2022 and 31 March 2023	<u>1,238</u>	<u>16,759</u>	<u>17,997</u>
<b>DEPRECIATION</b>			
At 1 April 2022	744	16,759	17,503
Charge for year	<u>248</u>	-	<u>248</u>
At 31 March 2023	<u>992</u>	<u>16,759</u>	<u>17,751</u>
<b>NET BOOK VALUE</b>			
At 31 March 2023	<u>246</u>	-	<u>246</u>
At 31 March 2022	<u>494</u>	-	<u>494</u>

All assets are used for charitable purposes.

Cambridge Women's Aid

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2023

<b>13. STOCKS</b>	31.3.23	31.3.22
	£	£
Stocks	<u>1,000</u>	<u>1,000</u>
<b>14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>	31.3.23	31.3.22
	£	£
Rent receivable	4,168	1,784
Other debtors	7,157	-
Prepayments and accrued income	<u>18,030</u>	<u>8,295</u>
	<u>29,355</u>	<u>10,079</u>
<b>15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>	31.3.23	31.3.22
	£	£
Trade creditors	9,013	2,906
Social security and other taxes	10,362	15,587
Other creditors	1,862	3,498
Accruals and deferred income	<u>28,410</u>	<u>31,611</u>
	<u>49,647</u>	<u>53,602</u>

Contracts received in advance refers to payments received on account for contractual income for services provided following the year end, as per the terms of the grants.

There was deferred income of £12,649 (2022: £12,649) in the year.

**16. LEASING AGREEMENTS**

Minimum lease payments under non-cancellable operating leases fall due as follows:

	31.3.23	31.3.22
	£	£
Within one year	<u>47,734</u>	<u>59,692</u>

Operating lease commitments are in respect of the rental of properties used for charitable purposes. The total lease payments recognised as an expense in the SoFA in the year is £79,868.39 (2022: £74,398).

# Cambridge Women's Aid

## Notes to the Financial Statements - continued for the Year Ended 31 March 2023

### 17. MOVEMENT IN FUNDS

	At 1.4.22 £	Net movement in funds £	Transfers between funds £	At 31.3.23 £
<b>Unrestricted funds</b>				
General fund	103,303	4,212	-	107,515
Donations and interest	44,631	114,688	(106,500)	52,819
HR Fund	247	(882)	1,500	865
Outreach project	-	(28,377)	120,000	91,623
Womens activities	7,080	(6,863)	10,000	10,217
Refuge Children's Fund	2,888	(2,888)	-	-
Case Management System	4,854	(5,266)	5,000	4,588
Development fund	176,077	(10,399)	(35,000)	130,678
Interpreting Access Fund	10,000	(1,323)	-	8,677
Ask Me (designated)	<u>10,000</u>	<u>(13,032)</u>	<u>5,000</u>	<u>1,968</u>
	359,080	49,870	-	408,950
<b>Restricted funds</b>				
Children's move on fund	298,750	(8,113)	-	290,637
Consulting Service Users	5,810	5,844	-	11,654
Improvement Fund	7,210	(7,210)	-	-
Refuge Support Fund	-	8,554	-	8,554
The Linney Fun Fund	9,709	(2,914)	-	6,795
Flexible Funding	173	413	-	586
Therapy Fund	<u>5,000</u>	<u>(3,333)</u>	<u>-</u>	<u>1,667</u>
	<u>326,652</u>	<u>(6,759)</u>	<u>-</u>	<u>319,893</u>
<b>TOTAL FUNDS</b>	<u><u>685,732</u></u>	<u><u>43,111</u></u>	<u><u>-</u></u>	<u><u>728,843</u></u>

# Cambridge Women's Aid

## Notes to the Financial Statements - continued for the Year Ended 31 March 2023

### 17. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	174,129	(169,917)	4,212
Donations and interest	129,112	(14,424)	114,688
HR Fund	-	(882)	(882)
Outreach project	-	(28,377)	(28,377)
Womens activities	(1)	(6,862)	(6,863)
Refuge Children's Fund	2,384	(5,272)	(2,888)
Case Management System	(1)	(5,265)	(5,266)
Development fund	-	(10,399)	(10,399)
Interpreting Access Fund	-	(1,323)	(1,323)
Ask Me (designated)	-	(13,032)	(13,032)
	<u>305,623</u>	<u>(255,753)</u>	<u>49,870</u>
<b>Restricted funds</b>			
Children's move on fund	50,000	(58,113)	(8,113)
Consulting Service Users	9,999	(4,155)	5,844
Outreach project	121,058	(121,058)	-
Improvement Fund	-	(7,210)	(7,210)
Ask Me	20,000	(20,000)	-
Refuge Support Fund	159,700	(151,146)	8,554
The Linney Fun Fund	-	(2,914)	(2,914)
Flexible Funding	5,000	(4,587)	413
Therapy Fund	-	(3,333)	(3,333)
	<u>365,757</u>	<u>(372,516)</u>	<u>(6,759)</u>
<b>TOTAL FUNDS</b>	<u>671,380</u>	<u>(628,269)</u>	<u>43,111</u>

# Cambridge Women's Aid

## Notes to the Financial Statements - continued for the Year Ended 31 March 2023

### 17. MOVEMENT IN FUNDS - continued

#### Comparatives for movement in funds

	At 1.4.21 £	Net movement in funds £	Transfers between funds £	At 31.3.22 £
<b>Unrestricted funds</b>				
General fund	114,888	(11,585)	-	103,303
Donations and interest	41,664	77,967	(75,000)	44,631
HR Fund	787	(540)	-	247
Womens activities	8,041	(961)	-	7,080
Refuge Children's Fund	3,159	(271)	-	2,888
Case Management System	2,064	(3,210)	6,000	4,854
Development fund	130,000	(2,923)	49,000	176,077
Interpreting Access Fund	-	-	10,000	10,000
Ask Me (designated)	-	-	10,000	10,000
	<u>300,603</u>	<u>58,477</u>	<u>-</u>	<u>359,080</u>
<b>Restricted funds</b>				
Children's move on fund	275,165	23,585	-	298,750
Consulting Service Users	1,810	4,000	-	5,810
Improvement Fund	7,210	-	-	7,210
Ask Me	3,007	(3,007)	-	-
The Linney Fun Fund	10,000	(291)	-	9,709
Flexible Funding	-	173	-	173
Therapy Fund	-	5,000	-	5,000
	<u>297,192</u>	<u>29,460</u>	<u>-</u>	<u>326,652</u>
<b>TOTAL FUNDS</b>	<u>597,795</u>	<u>87,937</u>	<u>-</u>	<u>685,732</u>

# Cambridge Women's Aid

## Notes to the Financial Statements - continued for the Year Ended 31 March 2023

### 17. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	167,358	(178,943)	(11,585)
Donations and interest	95,823	(17,856)	77,967
HR Fund	-	(540)	(540)
Womens activities	-	(961)	(961)
Refuge Children's Fund	-	(271)	(271)
Case Management System	-	(3,210)	(3,210)
Development fund	(1)	(2,922)	(2,923)
	263,180	(204,703)	58,477
<b>Restricted funds</b>			
Children's move on fund	55,000	(31,415)	23,585
Playscheme	5,000	(5,000)	-
Consulting Service Users	4,000	-	4,000
Outreach project	187,947	(187,947)	-
Ask Me	7,351	(10,358)	(3,007)
Refuge Support Fund	103,621	(103,621)	-
The Linney Fun Fund	-	(291)	(291)
Flexible Funding	5,000	(4,827)	173
Therapy Fund	5,000	-	5,000
Refuge Children's Fund	42,000	(42,000)	-
	414,919	(385,459)	29,460
<b>TOTAL FUNDS</b>	<u>678,099</u>	<u>(590,162)</u>	<u>87,937</u>

# Cambridge Women's Aid

## Notes to the Financial Statements - continued for the Year Ended 31 March 2023

### 17. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.21 £	Net movement in funds £	Transfers between funds £	At 31.3.23 £
<b>Unrestricted funds</b>				
General fund	114,888	(7,373)	-	107,515
Donations and interest	41,664	192,655	(181,500)	52,819
HR Fund	787	(1,422)	1,500	865
Outreach project	-	(28,377)	120,000	91,623
Womens activities	8,041	(7,824)	10,000	10,217
Refuge Children's Fund	3,159	(3,159)	-	-
Case Management System	2,064	(8,476)	11,000	4,588
Development fund	130,000	(13,322)	14,000	130,678
Interpreting Access Fund	-	(1,323)	10,000	8,677
Ask Me (designated)	-	(13,032)	15,000	1,968
	<u>300,603</u>	<u>108,347</u>	<u>-</u>	<u>408,950</u>
<b>Restricted funds</b>				
Children's move on fund	275,165	15,472	-	290,637
Consulting Service Users	1,810	9,844	-	11,654
Improvement Fund	7,210	(7,210)	-	-
Ask Me	3,007	(3,007)	-	-
Refuge Support Fund	-	8,554	-	8,554
The Linney Fun Fund	10,000	(3,205)	-	6,795
Flexible Funding	-	586	-	586
Therapy Fund	-	1,667	-	1,667
	<u>297,192</u>	<u>22,701</u>	<u>-</u>	<u>319,893</u>
<b>TOTAL FUNDS</b>	<u>597,795</u>	<u>131,048</u>	<u>-</u>	<u>728,843</u>

# Cambridge Women's Aid

## Notes to the Financial Statements - continued for the Year Ended 31 March 2023

### 17. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	341,487	(348,860)	(7,373)
Donations and interest	224,935	(32,280)	192,655
HR Fund	-	(1,422)	(1,422)
Outreach project	-	(28,377)	(28,377)
Womens activities	(1)	(7,823)	(7,824)
Refuge Children's Fund	2,384	(5,543)	(3,159)
Case Management System	(1)	(8,475)	(8,476)
Development fund	(1)	(13,321)	(13,322)
Interpreting Access Fund	-	(1,323)	(1,323)
Ask Me (designated)	-	(13,032)	(13,032)
	568,803	(460,456)	108,347
<b>Restricted funds</b>			
Children's move on fund	105,000	(89,528)	15,472
Playscheme	5,000	(5,000)	-
Consulting Service Users	13,999	(4,155)	9,844
Outreach project	309,005	(309,005)	-
Improvement Fund	-	(7,210)	(7,210)
Ask Me	27,351	(30,358)	(3,007)
Refuge Support Fund	263,321	(254,767)	8,554
The Linney Fun Fund	-	(3,205)	(3,205)
Flexible Funding	10,000	(9,414)	586
Therapy Fund	5,000	(3,333)	1,667
Refuge Children's Fund	42,000	(42,000)	-
	780,676	(757,975)	22,701
<b>TOTAL FUNDS</b>	<b>1,349,479</b>	<b>(1,218,431)</b>	<b>131,048</b>

#### Purposes of General Funds

The charity has a policy of spending any general donations received in any year, for the direct benefit of the charities beneficiaries. The general fund represents the free funds of the charity which are not designated for particular purposes.

#### Purposes of Restricted Funds

##### **Children's Move On Fund**

The fund has been provided by a supporter of Cambridge Women's Aid to ensure that children's basic needs are met when they move out of refuge and into their new home. The fund also aims to extend the support offered by the charity to children affected by domestic abuse.

##### **Playscheme**

The charity receives funding from Cambridge City Council to provide a holiday playscheme for children living in the refuge

##### **Consulting service users**

The fund is to support the involvement of service users in shaping processes and the development of the charity and other partners services.

## Cambridge Women's Aid

### Notes to the Financial Statements - continued for the Year Ended 31 March 2023

#### 17. MOVEMENT IN FUNDS - continued

##### **Outreach Fund**

The charity receives funding from Cambridge City Council, Cambridgeshire County Council and South Cambridgeshire District Council to provide an Outreach Project to support women with domestic abuse issues living in Cambridge and the surrounding villages

##### **Improvement Fund**

This fund is to provide resources to strengthen refuge provision in Cambridge.

##### **Ask Me**

The Ask Me project aims to equip community members with an understanding of domestic abuse and how to respond.

##### **Refuge Support Fund**

The Refuge Support Fund is a restricted income from a contract the charity has with Cambridgeshire County Council to provide specialist support to the women and children living in the refuge.

##### **The Linney Fun Fund**

Provided by a supporter in the financial year 2020/21 to ensure that the women and children using our services have access to funding for fun activities and days out.

##### **Therapy Fund**

To provide services to support women's mental health.

##### **Flexible Funding**

Funds provided by Cambridgeshire County Council to fund support to enable women to gain or remain in safe accommodation .

#### **Purposes of Designated Funds**

##### **Activities Fund**

The fund is established to ensure that CWA can continue to offer women using CWA services a wide range of activities over the coming years.

##### **Donations and interest**

The fund is to support service users.

##### **HR Consultancy**

This fund was established to ensure that the organisation could access specialist HR advice whenever necessary

##### **Office Equipment**

The fund is to set aside resources for future capital replacement

##### **Case Management System Fund**

The fund is set aside to cover the costs of the charity's Case Management System.

##### **Development Fund**

The fund, established in 2019/20 is set aside to invest in additional staff time and other costs to develop new projects and new ways of working for the charity.

##### **Access fund**

This fund is meet the cost of ensuring equal access to all service users regardless of language or other accessibility needs.

##### **Development fund**

A fund to support the development plans of Cambridge Women's Aid to continue and develop service provision to meet the needs of women and children using CWA services.

**Cambridge Women's Aid**

**Notes to the Financial Statements - continued  
for the Year Ended 31 March 2023**

**17. MOVEMENT IN FUNDS - continued**

**Outreach Fund**

The trustees are committed to ensure that local women can continue to access our community based services and have designated funds to ensure this continues throughout a changing funding environment.

**Transfers between funds**

The following transfers have been made during the year:-

Transfers were made from the unrestricted donations fund to the following designated funds in accordance with the Trustees' assessment of need: Interpreting Access fund, Case Management System fund, Ask Me, HR fund, Women's Activities Fund, Outreach Fund and the Development Fund.

**18. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2023.

**19. FRC ETHICAL STANDARD - PROVISIONS AVAILABLE FOR SMALL ENTITIES**

In common with many other businesses of our size and nature we use our auditors to prepare and submit returns to the tax authorities and assist with the preparation of the financial statements.