

Alec Hunter Pre-School

Financial Statements

Year Ended 31 July 2023

Charity registration number: 1137555

Company registration number: 07261959

Alec Hunter Pre-School

Financial Statements

Year Ended 31 July 2023

Contents

	Page
Charity Reference and Administrative Details	1
Trustees' Annual Report	2 - 4
Independent Examiner's Report	5
Statement of Financial Activities	6
Balance Sheet	7 - 8
Notes to the Financial Statements	9 - 15

Alec Hunter Pre-School

Charity Reference and Administrative Details

Year Ended 31 July 2023

Charity registration number	1137555
Company registration number	07261959
Trustees	Mrs B Middleton Mr S Matthews Mr P Eldridge
Registered office	Barber Memorial Hall Hay Lane North Braintree Essex CM7 3DU

Alec Hunter Pre-School

Trustees' Annual Report

Year Ended 31 July 2023

The Trustees present their report and the financial statements of the charity for the year ended 31st July 2023. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

Trustees of the charity

The directors of the charitable company are its trustees for the purposes of charity law. The trustees who have served during the year and since the year end were as follows:

Mrs B Middleton
Mr S Matthews
Mr P Eldridge

Structure, governance and management

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

Trustees are appointed each year at the Annual General Meeting. All parents of the children at the pre-school or from the local community are eligible to be elected.

Induction and training of the new trustees

New trustees receive a handover from outgoing trustees who remain contactable in case of need.

Organisational structure

The pre-school is run by a management committee made of a maximum of twelve parents and three volunteers from the local community. A minimum of five members of the committee are elected at the AGM to be Directors and Trustees of the company/charity.

The following roles are assigned within the committee:

Chairperson
Vice Chairperson
Secretary
Treasurer
Fees Administrator

The pre-school manager forms part of the committee and manages 6 members of staff, all of which have their own individual roles including Health and Safety, Child Protection and SEN. Sub committees are formed as and when required for ad hoc project work.

Wider network

The pre-school is registered with OFSTED and in 2016 received a GOOD rating. The charity is also a member of the Pre School Learning Alliance.

Alec Hunter Pre-School

Trustees' Annual Report

Year Ended 31 July 2023

Related parties

The pre-school has close links with the Carousel Children's Centre and the local library. We also have close links with local primary schools, which allow smooth transition when the children leave us to start school.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The pre-school holds a contingency fund of 4 months running costs as well as full insurance.

Objectives and activities

Objectives and aims

The aims of the charity are to enhance the development and education of the children primarily under statutory school age by encouraging parents to understand and provide for the need of their children through community groups and by:

1. Offering appropriate play, education and care facilities and training courses, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability.
2. Encouraging the study of needs of such children and their families and promoting public interest in and recognition of such needs.
3. Instigating and adhering to and furthering the aims and objects of the pre-school learning alliance.

Public benefit

The pre-school provides services to pre-school children aged 2 – 5 years in support of the local need and therefore deemed to be acting for public benefit.

Volunteers

The management committee is made up entirely of volunteers who help run the pre-school and arrange and manage fund raising events.

The pre-school is fortunate to have many parent helpers in sessions.

Achievement and performance

Charitable activities

Fundraising activities are undertaken and donations received for specific needs. This year's events have seen Christmas presents for parents, Mother's Day presents fundraisers and a colouring competition. We also held a Christmas Fayre which was a success in both the raising of funds and the awareness of the nursery for new parents. Although fundraising has continued to be difficult this year due to the economic situation that people are in.

Investment Income

The charity holds funds in current bank accounts, which generates a minimal amount of interest. The contingency fund is held in a savings bank account, which generates interest annually. These funds are held to ensure that the charity has a sufficient amount to ensure that it can continue to carry out its day to day operations in order to fulfil its charitable objectives.

Alec Hunter Pre-School

Trustees' Annual Report

Year Ended 31 July 2023

Financial review

Reserves policy

The pre-school maintains to hold a contingency fund, which now covers four months running costs. The Trustees of the charity aim to ensure that it has sufficient reserves to ensure that it can continue to carry out its day to day operations in order to fulfil its charity objectives.

Principle funding sources

The pre-school receives the majority of its income from the Early Years funding and also charges a nominal fee to parents for children of pre funded age.

SEN Funding is received to help support the children with Special Education Needs.

Future Developments

The charity will continue fundraising to further the development of the Pre School. We also are continuing to apply for grants so we can continue to update the outdoor space including water play, a new shed and replacing the astro turf. We also want to look at possible alternative options for the heating of the Pre School.

The charity will continue to encourage new parents to join the committee or as parent helpers.

Staff training and development will continue in order to maintain the high level service provided.

The Trustees of the charity continue to take on board comments made by Ofsted and will work towards improvements for the charity as a whole.

These financial statements have been prepared in accordance with the provisions in part 15 of the Companies Act 2006, applicable to companies subject to the small companies regime.

On behalf of the board



Paul Eldridge, Director and Trustee

11th April 2024

Alec Hunter Pre-School

Independent Examiner's Report to the Trustees of Alec Hunter Pre-School

Year Ended 31 July 2023

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 July 2023 which are set out on pages 6 to 15.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Pocknells LLP – Independent Examiner

Chartered Accountants

Henry Brake House
46 Hullbridge Road
South Woodham Ferrers
Essex
CM3 5NG

11th April 2024

Alec Hunter Pre-School

Statement of Financial Activities

		Year ended 31/07/2023			Year ended 31/07/2022
		Unrestricted funds	Restricted funds	Total funds	Total
	SORP Ref				
Income and endowments from:					
Charitable activities	A2	79,651	4,355	84,006	76,261
Total income and endowments		79,651	4,355	84,006	76,261
Expenditure on:					
Charitable activities	B2	92,559	1,133	93,692	81,290
Total expenditure	B	92,559	1,133	93,692	81,290
Net income for the year		(12,909)	3,222	(9,687)	(5,030)
Net income after transfers	A-B-C	(12,909)	3,222	(9,687)	(5,030)
		(12,909)	3,222	(9,687)	(5,030)
Reconciliation of funds:-	E				
Total funds brought forward		74,031	18,439	92,471	97,499
Total funds carried forward		61,123	21,661	82,784	92,471

The "SORP Ref" indicated above is the classification of income set out in the formal SORP documents. As required by paragraph 4.60 of the SORP, the brought forward and carried forward funds above have been agreed to the Balance Sheet.

A separate Statements of Total Recognised Gains and Losses is not required as this statement includes all recognised gains and losses.

All activities derive from continuing operations.

The notes attached on pages 9 to 15 form an integral part of these accounts

Alec Hunter Pre-School

Balance Sheet as at 31 July 2023

	Note	SORP Ref	As at 31 July 2023		As at 31 July 2022	
			£	£	£	£
Fixed assets		A				
Tangible assets	9	A2		486		-
Current assets		B				
Debtors	10	B2	665		860	
Cast at bank and in hand		B4	88,279		98,042	
Total current assets			88,944		98,902	
Creditors: amounts falling due within one year	11	C1	(6,645)		(6,430)	
Net current assets				82,299		92,471
Total net assets				82,784		92,471
The total net assets of the charity are funded by the funds of the charity as follows:-						
Restricted funds						
Restricted revenue funds	12	D2		21,661		18,439
Unrestricted funds						
Unrestricted revenue funds	12	D3		61,122		74,031
Designated funds						
Total charity funds				82,784		92,471

The "SORP Ref" indicated above is the classification of Balance Sheet items as set out in the formal SORP documents. As required by paragraph 4.60 of the SORP, the brought forward and carried forward funds above have been agreed to the SORP.

The Directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of Companies Act 2006.

The member has not required the company to obtain an audit in accordance with section 476 of the Act.

The Directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and preparation of accounts.

Alec Hunter Pre-School

Balance Sheet as at 31 July 2023

The charity is subject to independent examination under the Charity Legislation, and the report of the independent examiner is on page 5.

The financial statements have been prepared in accordance with the provisions in part 15 of the Companies Act 2006, applicable to companies' subject to the small companies regime.



Paul Eldridge, Director and Trustee

Approved by the board of trustees on 11th April 2024

The notes attached on pages 9 to 15 form an integral part of these accounts.

1 Summary of significant accounting policies

(a) General information and basis of preparation

The accounts have been prepared on the accruals basis, under the historical cost convention, and in accordance with the Financial Reporting Standard 102, (effective 1st January 2016) and 'FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2015, (as amended by the Bulletin issued in February 2016), (The SORP), published by the Charity Commission in England & Wales (CCEW) , effective January 2016 and in accordance with all applicable law in the charity's jurisdiction of registration, except that the charity has prepared the financial statements in accordance with the FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2015, (as amended by the Bulletin issued in February 2016), (The SORP), in preference to the previous SORP, the SORP 2005, which has been withdrawn, notwithstanding the fact that the extant statutory regulations, the Charities (Accounts and Reports) Regulations 2008 refer explicitly to the SORP 2005. This has been done to accord with current best practice.

(b) Income recognition

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Donations are recognised when the Charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the Charity before the Charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the Charity and it is probable that these conditions will be fulfilled in the reporting period.

Grants are recognised when the Charity has an entitlement to the funds and any conditions linked to the grant have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

(c) Expenditure recognition

A liability, and the related expenditure, is recognised when a legal or constructive obligation exists as a result of a past event, and when it is more likely than not that a transfer of economic benefits will be required in settlement, and when the amount of the obligation can be measured or reliably estimated.

Liabilities arising from future funding commitments and constructive obligations, including performance related grants, where the timing or the amount of the future expenditure required to settle the obligation are uncertain, give rise to a provision in the accounts, which is reviewed at the accounting year end. The provision is increased to reflect any increases in liabilities and is decreased by the utilisation of any provision within the period and reversed if any provision is no longer required. These movements are charged or credited to the respective funds and activities to which the provision relates.

(d) Volunteers

In accordance with the SORP, and in recognition of the difficulties in placing a monetary value on the contribution from volunteers, the contribution of volunteers is not included within the income of the charity.

However, the trustees value the significant contribution made to the activities of the charity by unpaid volunteers and this is described more fully in note 6.

Alec Hunter Pre-School

Notes to the Financial Statements

Year Ended 31 July 2023

(e) Tangible fixed assets

Tangible fixed assets are measured at their original cost value, or subsequent revaluation, or if donated, as described above. Cost value includes all costs expended in bringing the asset into its intended working condition.

Depreciation has been provided at the following rates in order to write off the assets to their anticipated residual value over estimated useful lives.

Furniture and equipment	20% straight line
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(f) Financial instruments including cash and bank balances

Cash held by the charity is included at the amount held and counted at the year end. Bank balances, whether in credit or overdrawn, are shown at the amounts properly reconciled to the bank statements.

(g) Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

(h) Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

2 Income from charitable activities

	Total 2023	Total 2022
	£	£
Vouchers	75,271	70,656
Fees from parents and carers	<u>8,124</u>	<u>5,343</u>
	<u>83,395</u>	<u>75,999</u>

Alec Hunter Pre-School

Notes to the Financial Statements

Year Ended 31 July 2023

3 Income from other trading activities

	Total 2023	Total 2022
	£	£
Fundraising events	510	259

4 Income from investments

	Total 2023	Total 2022
	£	£
Deposit accounts interest	101	3

Alec Hunter Pre-School**Notes to the Financial Statements****Year Ended 31 July 2023****5 Allocation of support costs**

	Current year total funds 2023 £	Prior year total funds 2022 £
Employee costs not included in direct costs		
Employee costs	53,015	53,015
Premises expenses		
Rent	14,400	14,400
Rates	661	661
Electricity	4,028	4,028
Water	362	362
Premises costs	102	102
Administrative overheads		
Bookclub	-	-
fundraising	48	8
SENCO	-	-
Telephone and broadband	801	730
Printing	450	85
Postage and stationery	202	656
Snacks and drinks	1,384	1,340
Cleaning	1,125	771
Training	-	-
General repairs and renewals	-	339
Equipment leasing	452	-
Professional fees	1,065	1,063
Accountancy fees	830	780
Equipment	104	974
Subscriptions	-	-
Gifts	197	170
School trips	-	-
Bank charges	106	102
Other expenses	1,114	832
Insurance	438	145
Pet care	-	-
Financial costs		
Depreciation and amortisation	112	727
Support costs before reallocation	93,692	81,290

Alec Hunter Pre-School

Notes to the Financial Statements

Year Ended 31 July 2023

6 The contribution of volunteers

The charity depends on the support of its volunteers, which is much appreciated.

7 Remuneration and payments to Trustees and persons connected with them

One Trustee received remuneration from the charity (£18,254) as authorised by the governing document. The remuneration was paid for services provided to the Charity in order to assist the achievements of its objectives, but over and above the services provided by their role as a Trustee.

8 Staff costs and emoluments

Number of full-time employees or full time equivalents	2023	2022
The average number of total staff employed in the year was	<u>6</u>	<u>5</u>

9 Tangible fixed assets

	Equipment £	Total £
Cost		
At 1 August 2022	11,226	11,226
Additions	<u>598</u>	<u>598</u>
At 31 July 2023	<u>11,824</u>	<u>11,824</u>
Depreciation		
At 1 August 2022	11,226	11,226
Charge for the year	<u>112</u>	<u>112</u>
At 31 July 2023	<u>11,338</u>	<u>11,338</u>
Net Book value		
At 31 July 2023	<u>486</u>	<u>486</u>
At 31 July 2022	<u>-</u>	<u>-</u>

Alec Hunter Pre-School

Notes to the Financial Statements

Year Ended 31 July 2023

10 Debtors

	2023	2022
	£	£
Trade debtors	-	98
Other debtors	<u>665</u>	<u>762</u>
Total debtors	<u>665</u>	<u>860</u>

11 Creditors: amounts falling due within one year

	2023	2022
	£	£
Trade Creditors	340	541
PAYE, NIC, VAT and other taxes	368	307
Other creditors	<u>5,937</u>	<u>5,582</u>
Total creditors	<u>6,645</u>	<u>6,430</u>

Alec Hunter Pre-School

Notes to the Financial Statements

Year Ended 31 July 2023

12 Funds

	At 1 August 2022	Incoming resources	Resources expended	Transfers	At 31 July 2023	Total movement
	£	£	£	£	£	£
Designated funds						
Contingency fund	33,845	-	-	-	33,845	-
Unrestricted fundraising and donations	24,095	877	(1,432)	-	23,541	(555)
Garden project fund	71	-	(10)	-	61	(10)
Disability Access fund	-	828	-	-	828	828
	58,012	1,705	(1,442)	-	58,275	263
Restricted funds						
SEN funding	18,439	4,355	(1,133)	-	21,661	3,222
General funds						
Unrestricted income fund	16,018	77,946	(91,117)	-	2,847	(13,171)
	92,471	84,006	(93,692)	-	82,783	(9,686)

13 Related party transactions

There were no related party transactions in the year.