

# **Sale West Community Urban Trust**



## **Annual Report and Financial Statements of the Sale West Community Urban Trust**

for the year ended 31 December 2023

### **Chair:**

Revd. Stephen Rankin  
44 Moss Lane  
Sale  
M33 6GD

### **Bank:**

Nat West Bank  
School Road  
Sale  
Cheshire  
M33 7ZA

## **Sale West Community Urban Trust**

### **Annual Report for the Year Ended 31 December 2023**

#### **1. OBJECT & PUBLIC BENEFIT STATEMENT**

The object of the Trust is to relieve the needs of children, their families and carers in such ways as the trustees think fit with a view to developing their physical, mental, emotional, economic, spiritual and intellectual capabilities, and that they may grow to full maturity as individuals and members of society, and that their conditions of life may be improved.

#### **2. REVIEW OF THE YEAR**

This 13<sup>th</sup> full year of the Sale West Community Urban Trust has seen further development in the work of our two part time Families and Children's worker posts filled by Shauna Hancock (focussing on Children and Youth) and Carol Dodgson (Community Engagement Officer). Shauna left her post part way through the year and we have been without a children's worker for the rest of the year.

##### **2.1 DEVELOPMENTS IN THE COMMUNITY**

###### **ROC Mentoring**

Carol has seen one family engage with ROC Mentoring, and they have been allocated mentors. The formal ROC mentoring programme is being wound up as other initiatives are reaching a wider audience.

###### **Keep Calm and Craft and The Oddballs**

Keep Calm and Craft and The Oddballs crochet group are going well. Both groups are aimed at the vulnerable and socially isolated and seek to provide a community of people to help people.

All the mentors that Carol has recruited are Sale and Sale West residents who are experienced and well-connected.

Carol has started an additional new craft group meeting weekly at Sale West Community Centre.

###### **Men's Group**

Carol has recruited Joel White, a trained counsellor, to head up a men's group that can meet to play board games, do garden projects, support one another and build social skills.

###### **Healing Hearts project**

Healing Hearts is a bereavement group that continues to meet once a month. It is a partnership project between the social prescribers, St Mary's church, St Martin's church and SWCUT. The project is well established and valued by the folk who come along.

##### **2.2 CHURCH WORK WITH CHILDREN AND FAMILIES**

###### **Junior Church**

Junior church has struggled in the absence of a leader and has become an ad hoc group. We have appointed a replacement leader at the beginning of 2024.

### **Houseparty**

In May there was a weekend away for children, young people and their families, many of whom would not have a holiday in the course of a year. There were 11 adults and 11 children present, most of whom were contacts from the weekly Sale West craft group.

## **3. PARTNERSHIPS**

We work alongside a number of local partners: the Sale Health Visitor team, Silk Elephant, Trafford's Place Based Integration Service, Firs Primary School, Sale West Community Church, Butterflies Pre-school Group, the Foodbank, Social Services, Trafford Parent and Young People Partnership, Trafford Social Care, St Martin's church and Delamere School. Local doctors & social partners refer people to the Keep Calm & Craft group. We continue to have strong links with Transforming Lives Together in Chester Diocese.

## **4. INDUCTION AND TRAINING**

Carol is up to date with safeguarding training.

## **5. GRANTS RECEIVED**

We gratefully acknowledge grants from the National Lottery Community Fund RC North West Region programme, The Willats Trust, The Charity Service, Asda Local Community Grant, Duchy of Lancaster Benevolent Fund, Skipton Building Society, The Edwards Gostling Foundation and St Mary's Magdalene, Ashton on Mersey which have supported our work this year. Restricted income is held in restricted funds and has enabled our work in the community listed in section 2.1 plus some salary costs for church work from section 2.2. Unrestricted income funds most of our church work plus some salary costs for our work in the community.

## **6. RESERVES**

We hold cash at the bank of £11,326 of which £3,288 relates to unrestricted funds and £8,038 relates to restricted funds.

SWCUT seeks to maintain 6 months of regular expenditure in our reserves, which we use for working capital to balance our income and expenditure streams. At the end of 2023 we held reserves of 3.1 months.

We expect further grants from the National Lottery Community Fund (£20,000 a year for 3 years starting in September 2023) and St Mary Magdalene church (£7,000 a year), and continually seek new grants to finance our work. We only spend resources according to the grants received, and have been able to successfully obtain grants since our formation in 2011.

This is the thirteenth year of operation and the trustees are confident that there are sufficient reserves to support ongoing commitments for the next twelve months.

## **6. STRUCTURE, GOVERNANCE & MANAGEMENT**

The governing document is the constitution adopted by the Committee of five Trustees at the inaugural meeting held at 44 Moss Lane, Sale, Cheshire M33 6GD on 25 July 2010. The charity was registered on 11 August 2010. The Charity did not become active until 1 January 2011.

Trustees are appointed or reappointed annually at the Annual General Meeting held in June. All trustees give their time voluntarily and received no remuneration or other benefits.

## **7. TRUSTEES AND OFFICERS**

The following are Trustees:

Revd Stephen Rankin, Chair  
Revd Anees Gill, Secretary  
Kathryn Kirby  
Peter Langley  
Brian Macfaden, Treasurer  
Bella Okpalugo

## **8. STATEMENT OF TRUSTEES RESPONSIBILITIES IN RESPECT OF THE TRUSTEES ANNUAL REPORT AND THE FINANCIAL STATEMENTS**

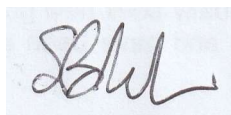
Under charity law, the trustees are responsible for preparing the Trustees Annual Report and the financial statements for each financial year which properly present the state of affairs of the charity and of the excess of income over expenditure for that period.

In preparing these financial statements, generally accepted accounting practice entails that the trustees:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether the financial statements comply with the trust deed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue its activities.

The trustees are required to act in accordance with the trust deed of the charity, within the framework of trust law. They are responsible for keeping proper accounting records, sufficient to disclose at any time, with reasonable accuracy, the financial position of the charity at that time, and to enable the trustees to ensure that, where any statements of accounts are prepared by them under section 132(1) of the Charities Act 2011, as amended by the Charities Act 2022, those statements of accounts comply with the requirements of regulations under that provision. They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the charity and to prevent and detect fraud and other irregularities.

On behalf of the Trust



Revd. Stephen Rankin  
Chair

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
SALE WEST COMMUNITY URBAN TRUST**

**YEAR ENDED 31 DECEMBER 2023**

I report to the trustees on my examination of the accounts of the charity for the year ended 31 December 2023 set out on pages 6 to 11.

**RESPONSIBILITIES AND BASIS OF REPORT.**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").


I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**INDEPENDENT EXAMINER'S STATEMENT**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in any material respect:

- the accounting records were not kept in accordance with Section 130 of the Charities Act: or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with applicable requirements concerning the form and content of accounts set out in Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mrs Susan Suchoparek FCA  
11<sup>th</sup> March 2024

**STATEMENT OF FINANCIAL ACTIVITIES**  
**For the year ended 31 December 2023**

	Note	Unrestricted Funds 2023 £	Restricted Funds 2023 £	TOTAL 2023 £	TOTAL 2022 £
<b>INCOMING RESOURCES</b>	2				
Voluntary income (direct giving)		399	323	722	170
Other voluntary income		-	30,367	30,367	33,600
Fund raising events		-	824	824	1,138
Income from charitable activities		-	920	920	630
Other income		-	-	-	135
<b>TOTAL INCOMING RESOURCES</b>		<b>£399</b>	<b>£32,434</b>	<b>£32,833</b>	<b>£35,673</b>
<b>RESOURCES USED</b>	3				
Cost of generating funds		-	-	-	-
Charitable activities		11,622	18,867	30,489	33,998
Other resources used		1,136	782	1,918	2,422
<b>TOTAL RESOURCES USED</b>		<b>£12,758</b>	<b>£19,649</b>	<b>£32,407</b>	<b>36,420</b>
Net incoming resources		-12,359	12,785	426	-747
<b>NET MOVEMENT IN FUNDS</b>		<b>-12,359</b>	<b>12,785</b>	<b>426</b>	<b>-747</b>
Balances brought forward at 1 January		15,647	-4,747	10,900	11,647
<b>Balances carried forward at 31 December</b>		<b>£3,288</b>	<b>£8,038</b>	<b>£11,326</b>	<b>£10,900</b>

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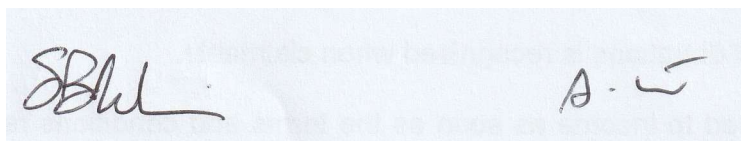
**BALANCE SHEET AT 31 DECEMBER 2023**

		Note	2023 £	2022 £
CURRENT ASSETS				
	Debtors	6	-	109
	Short term deposits at bank		11,099	13,432
	Cash in hand		227	359
			<u>£11,326</u>	<u>£13,900</u>
LIABILITIES				
	Amounts falling due within one year	7	-	-3,000
NET ASSETS		5	<u>£11,326</u>	<u>£10,900</u>
FUNDS				
	Unrestricted	8	3,288	15,647
	Restricted	9	8,038	-4,747
			<u>£11,326</u>	<u>£10,900</u>

Approved by the Trustees on 4<sup>th</sup> March 2024 and signed on its behalf by:

Revd Stephen Rankin (Chair)

Revd Anees Gill (Secretary and Trustee)



The notes on pages 8 to 11 form part of these accounts.

## **SALE WEST COMMUNITY URBAN TRUST**

### **NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended 31 December 2023**

#### **NOTE 1 - ACCOUNTING POLICIES**

The financial statements have been prepared in accordance with the Charities SORP(FRS102).

The charity first became active from 1 January 2011.

#### **Funds**

Unrestricted funds represent the funds of the Sale West Community Urban Trust (SWCUT) that are not subject to any restrictions regarding their use and are available for application on the general purposes of the SWCUT. These include funds designated for a particular purpose by the SWCUT.

For restricted funds incoming resources which are received in an accounting period prior to the time in which the expenditure can take place are accounted for as deferred income and recognised as a liability until the accounting period in which the expenditure takes place.

The purpose of any restricted funds is noted in the accounts. Those funds are only spent in accordance with the terms and conditions of each one.

The accounts include transactions, assets and liabilities for which the SWCUT can be held responsible.

#### **Incoming Resources**

##### *Voluntary income and capital sources*

Donations are recognised when received.

Income tax recoverable on gift aid donations is recognised when claimable.

Grants to the SWCUT are released to income as soon as the terms and conditions relating to the grant have been met or as soon as the specific activity has commenced.

Funds raised by events are accounted for gross as received.

#### **Current assets**

Short-term deposits include cash held on deposit at the bank.



**NOTE 2 - INCOMING RESOURCES**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>TOTAL 2023 £</b>	<b>TOTAL 2022 £</b>
2(a) Voluntary income (direct giving)				
Planned giving	-	-	-	-
Donations	399	323	722	170
Income tax recovered on Gift Aid	-	-	-	-
	<b>399</b>	<b>323</b>	<b>722</b>	<b>170</b>
2(b) Other voluntary income - Grants				
St Marys PCC	-	7,000	7,000	7,000
National Lottery Community Fund	-	10,000	10,000	10,000
Willats Trust	-	2,667	2,667	8,000
The Charity Service	-	3,000	3,000	-
Asda Local Community Grant	-	500	500	-
Duchy of Lancaster Benevolent Fund	-	700	700	-
Skipton Building Society	-	3,000	3,000	-
The Edwards Gostling Foundation	-	3,500	3,500	-
TCG Winter Resilience	-	-	-	6,000
Trafford Neighbourhood	-	-	-	2,000
Our Sale West	-	-	-	250
Irwell Valley Housing Association	-	-	-	350
	-	<b>30,367</b>	<b>30,367</b>	<b>33,600</b>
2(c) Activities for generating funds				
Fund Raising Events	-	824	824	1,138
2(d) Receipts from charitable activities				
Fees for Administration Services	-	-	-	-
Income from Activities	-	920	920	630
	-	<b>920</b>	<b>920</b>	-
2(e) Other income				
Job Retention Scheme	-	-	-	135
<b>TOTAL INCOMING RESOURCES</b>	<b>£399</b>	<b>£32,434</b>	<b>£32,833</b>	<b>£35,673</b>

### NOTE 3 - RESOURCES USED

	Unrestricted Funds £	Restricted Funds £	TOTAL 2023 £	TOTAL 2022 £
3(a) Cost of generating funds				
Advertising/Publicity	-	-	-	-
3(b) Charitable Activities				
Salaries	11,370	9,215	20,585	26,919
Pensions	99	269	368	433
Working expenses	49	77	126	168
Events running costs & resources	104	9,306	9,410	6,478
	<b>11,622</b>	<b>18,867</b>	<b>30,489</b>	<b>33,998</b>
3(c) Other Resources Used				
Insurance	485	728	1,213	1,381
Administration	651	54	705	1,041
Professional Fees				
	<b>1,136</b>	<b>782</b>	<b>1,918</b>	<b>2,422</b>
<b>TOTAL RESOURCES USED</b>	<b>£12,758</b>	<b>£19,649</b>	<b>£32,407</b>	<b>£36,420</b>

### NOTE 4 - STAFF COSTS

	2023 £	2022 £
Salaries and National Insurance	20,585	26,919
Pension contributions	368	433
<b>Total Staff Costs</b>	<b>£20,952</b>	<b>£27,352</b>

During the year the Trust paid the salaries of two part time staff, none of whom earned £60,000 p.a. or more. No trustee or related party to the trustees was paid any remuneration.

Procedures set out in our Conflict of Interest Policy have been followed in any matter involving a related party to a trustee.

One member of staff was on the part-time Coronavirus Job Retention Scheme (furlough) during January 2022 and we claimed appropriate payments from HMRC. These are entered in the accounts as Other income.

	2023 £	2022 £
Coronavirus Job Retention Scheme claims	-	135

### NOTE 5 - ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds £	Restricted Funds £	Total 2023 £
Current assets – Fund balance	£3,288	£8,038	£11,326

Sale West Community Urban Trust

**NOTE 6 - DEBTORS**

	2023 £	2022 £
Debtors	-	109

**NOTE 7 - LIABILITIES**

	2023 £	2022 £
Accrued Income	-	3,000

**NOTE 8 - UNRESTRICTED FUNDS**

	2023 £	2022 £
Balance brought forward at 1 January		
Unrestricted Funds	15,647	12,928
	15,647	12,928
Surplus (Deficit) in year	-12,359	2,719
Balance carried forward at 31 December	£3,288	£15,647

**NOTE 9 - RESTRICTED FUNDS**

	Balance at 1/1/2023 £	Receipts £	Payments £	Balance at 31/12/2023 £
ASDA Local Community Grant	-	500	216	284
Edward Gosling Foundation	-	3,500	2,990	510
Irwell Valley – warm space	141	-	141	-
Mentoring Programme	-6,595	9,767	3,095	77
National Lottery Community Fund	-	10,000	4,192	5,808
Our Sale West – Living Rooms	131	-	131	-
Skipton Building Society	-	3,000	1,641	1,359
The Charity Service	-	3,000	3,000	-
Trafford Inclusive Neighbourhood	1,576	-	1,576	-
Willats Trust - Children Worker's Salary	-	2,667	2,667	-
	<b>-£4,747</b>	<b>£32,434</b>	<b>£19,649</b>	<b>£8,038</b>