

Community Voluntary Action Ledbury & District
Report of the Trustees & Unaudited Financial Statements
For the year ended 31st March 2023

Registered company number: 07265811 (England & Wales)
Registered charity number 1137377

Community Voluntary Action Ledbury District
For the year ended 31st March 2023

Contents

	Page
Report of the Trustees	1 to 5
Independent Examiner's report	4 to 5
Statement of Financial Activities	8
Balance Sheet	9
Notes to Financial Statements	10 - 22
Detailed statement of Financial Activities	23 - 24

REPORT OF THE TRUSTEES

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2023. The accounts have been prepared in accordance with the provisions applicable to the small companies regime and in accordance with FRS102 Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard (FRS) 102.

References and administrative details

General fund

Registered company number: 07265811

Registered charity number: 1137377

Registered office

4b Hill House
Bye Street
Ledbury
HR82AA

Trustees

The following Directors and Trustees served during the year:

Jane Salt (Chair)
John Tallis (Treasurer)
Graham Every
Sue Millington-Jones
David Elliston
Bryan Spencer
Heather Coppock (Appointed 13/03/23)

Independent Examiner

Luke Keegan
Chartered Management Accountant
1A The Homend
Ledbury
HR8 1BN

REPORT OF THE TRUSTEES (CONT)

OBJECTIVES

The principal objectives for the company in the period under review were to promote any charitable purposes for the benefit of the community of Ledbury and surrounding parishes; and in particular the advancement of education, the protection of health and relief of poverty distress and sickness.

Our current objectives are to:

- 1) Facilitate access to healthcare
- 2) Support independent living
- 3) Reduce loneliness
- 4) Reduce rural isolation
- 5) Promote wellbeing in later life through volunteering

IMPACT REPORT

Facilitating access to healthcare

Community Voluntary Action Ledbury & District (CVALD) runs the Ring & Ride volunteer car service for Ledbury and its surrounding villages, which provides transport to people who do not have access to a car and cannot use public transport. In total, in 22-23 the service made 3,770 journeys, a 15% increase on 21-22.

The primary aim of the service is to help those that struggle with transport to get to medical appointments. In 22-23 the service took 306 people to 1,800 healthcare appointments. 800 of these journeys were for hospital appointments.

During the year we undertook a survey of users and 95% respondents rated the Ring & Ride service as “very good” or “excellent”

Supporting Independent Living

The charity provides a number of services aimed at helping the elderly and other vulnerable and disabled people to continue living independent lives in their own homes. These include:

- Ring & Ride transport for shopping and other day to day necessities such as hairdressers, bank and Post Office. During the year we took 62 people on 476 shopping journeys. We also took 24 people to 59 hairdressing appointments.
- Undertaking shopping for a small number of individuals who are housebound. During the year we undertook 162 shops for 8 users
- Delivering food parcels to users of Ledbury Foodbank. We delivered 65 food parcels to 23 users in Ledbury

Reducing loneliness

We know that 78% of our users are over the age of 75 and 65% live alone. We run a programme of minibus day-trips, pub lunches and other event designed to provide an easy way for our members to get out of the house and socialise.

During the year we ran 53 day trips, 24 pub lunches and 15 shopping trips. In total, 114 users went on one or more of these trips.

REPORT OF THE TRUSTEES (CONT)

Combating rural isolation

Twenty-five percent (120) of our registered members live in small villages and hamlets between two and eight miles outside of Ledbury and do not have access to a car. These villages have few amenities and very limited public transport. The Ring & Ride service, provide these people with an affordable and flexible transport option.

We also run a weekly Community Bus serving a isolated Park Home retirement village.

Promoting wellbeing in later life through volunteering

During 22-23, CVALD's services were delivered by 71 volunteers, 68 of whom are retired. In total, we estimate that these volunteers completed over 6,300 hours of service during the year.

Fundraising

During the year we received donations and grants from the following organisations whose invaluable support we gratefully acknowledge:

Arnold Clarke Foundation
Baron Davenport's Charity
DMF Ellis Charitable Trust
Eveson Trust
Garfield Weston
Herefordshire Council
Ledbury Town Council
Matthew Wrightson Charity Trust
A N McKechnie Foundation
National Lottery Community Fund
Schroder Charity Trust
Sir Jules Thorn Trust (Ann Rylands)
Sir Robert McAlpine Trust
Trefoil Trust
WED Charitable Trust
Woodroffe Benton Foundation
WO Street Charitable Trust

REPORT OF THE TRUSTEES (CONT)

FINANCIAL REPORT

Income

The total income for 2022-23 was £241,008 an increase of £65,549 on the previous year. This was attributable to significant increases in Trust Fund income, user cost recovery fees and home-to-school contract income.

Expenditure

Total expenditure was £216,838 (£188,573 in 2021-22), an increase of £28,265. This was primarily due to increases in the following:

- volunteer driver expenses, in proportion to the increase in number of journeys;
- minibus fuel costs due to the Ukrainian conflict;
- staff wages to address the increase in the cost of living.

Reserves

It is the policy of the trustees to maintain reserves as follows:

Restricted funds

These are funds ring-fenced by funders for specific projects/purposes and cannot be used for other purposes. At year end these restricted funds amounted to £67,535

Unrestricted funds

Unrestricted reserves are held for financing the future operation of the charity. These reserves are divided into designated reserves and the general fund. It is the policy of the Trustees to maintain sufficient designated reserves to cover all liabilities in the event the charity is wound up. At the end of the year the designated fund stood at £46,220. The general fund stands at £88,623 (£65,400 in 2021-22), bringing the total unrestricted reserves to £134,842 (£112,852 in 2021-22).

Going concern

The trustees have considered the financial position of the charity and concluded it is a going concern, remains solvent and is able to fulfil its financial commitments.

Induction of new trustees

On appointment the trustees receive a copy of the governing documents and Charity Commission documents regarding trusteeship. New trustees are briefed on the history, background and work of the charity.

Community Voluntary Action Ledbury District
for the year ended 31st March 2023

DECLARATIONS

The company has taken advantage of the small companies exemption in preparing the report above.

The trustees declare that they have approved the Trustees' Report (including Director's report) above.

Jane Salt (Chair)

John Tallis (Treasurer)

Date

Date

Independent Examiner's Report to the trustees of Community Voluntary Action Ledbury and District Limited

I report on the accounts for the year ended 31 March 2023 which comprise the Statement of Financial Activities, the Summary Income and Expenditure Account, the Balance Sheet and the related notes.

The charity's Trustees (who are also the Directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements to: i) keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006, and ii) prepare accounts which accord with the accounting records, comply with the accounting principles of the Statement of Recommended Practice: Accounting and Reporting by Charities, have not been met

(cont)

Independent examiner's statement (cont)

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts be reached.

Luke Keegan, Chartered Management Accountant
1A The Homend
Ledbury
Herefordshire, HR8 1BN

Statement of Financial Activities
(including summary income and expenditure account)

Recommended categories by activity		Unrestricted funds	Restricted funds	2023	2022
	Notes	£	£	£	£
INCOME					
Donations and legacies	3	76,525	48,927	125,453	85,791
Charitable activities	3		67,703	67,703	54,192
Other trading activities	3	47,070	-	47,070	35,457
Investments	3	783	-	783	18
Separate material item of income	3	-	-	-	-
Other	3	-	-	-	-
Total		124,379	116,630	241,008	175,458
EXPENDITURE					
Raising Funds	4	5,509	-	5,509	1,361
Charitable activities	4	-	114,451	114,451	78,140
Other trading activities	4	51,461	-	51,461	21,375
Management, administration &	4	45,417	-	45,417	87,697
Total		102,387	114,451	216,838	188,573
Transfers between funds		-	-	-	-
Net movement in funds		21,992	2,179	24,170	(13,115)
Reconciliation of funds :					
Total funds brought forward		112,852	65,356	178,208	191,323
Total funds carried forward		134,844	67,535	202,378	178,208

Community Voluntary Action Ledbury District
For the year ended 31st March 2023

BALANCE SHEET

	Notes	Unrestricted funds £	Restricted funds £	2023 £	2022 £
Fixed Assets					
Tangible assets	7	931	47,579	48,510	64,407
Total Fixed Assets		931	47,579	48,510	64,407
Current Assets					
Debtors	8	6,334	5,727	12,061	9,645
Cash at bank and in hand	9	132,161	21,088	153,249	113,062
Total Current Assets		138,495	26,815	165,310	122,707
Creditors amounts falling due within one year	10	(4,582)	(6,859)	(11,441)	(8,906)
Net Current assets/(Liabilities)		133,912	19,956	153,868	113,801
Total assets less current liabilities		134,844	67,535	202,379	178,208
Funds of the Charity					
Restricted income funds	12.2	-	67,535	67,535	65,356
Unrestricted funds	12.1	134,844	-	134,844	112,852
Total funds		134,844	67,535	202,378	178,208

Jane Salt
Chair of Trustees

John Tallis
Treasurer

Date

Date

Community Voluntary Action Ledbury District
For the year ended 31st March 2023

The company was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The Directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

Signed by

John Tallis
Treasurer

NOTES TO FINANCIAL STATEMENTS

Note 1 Basis of preparation

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with the Statemement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with the Financial Reporting Standard applicablle in the United Kingdom and Republic of Ireland (FRS102) and with the Charities Act 2011.

Note 2 Accounting policies

2.1 Income

Recognition of income These are included in the Statement of Financial Activities (SoFA) when: i) the charity becomes entitled to the resource ii) it s more likely than not the Trustees will receive the resources, iii) monetary value can be measured with sufficient reliability.

Offsetting There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.

Grants and donations Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP).

Legacies Legacies are included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the of the charity or have been met.

Government grants The charity has received government grants in the reporting period

Community Voluntary Action Ledbury District
For the year ended 31st March 2023

Tax reclaims on donations and gifts	Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.
Contractual income and performance related grants	This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.
Donated goods	<p>Donated goods are measured at fair value (the amount for which the asset could exchanged) unless impractical to do so.</p> <p>The cost of any stock of goods donated for distribution to beneficiaries is deemed to be fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.</p> <p>Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale, the value of the stock is charged against "income from other trading activities"</p> <p>Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable.</p> <p>Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.</p>
Donated services and facilities	<p>Donated services and facilities are included in the SOFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably</p> <p>Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SOFA</p>
Support costs	The charity has incurred expenditure on support costs.
Volunteer help	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Community Voluntary Action Ledbury District
For the year ended 31st March 2023

Income from interest, royalties and dividends	This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.
Income from membership subscriptions	<p>Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies.</p> <p>Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.</p>
Settlement of insurance claims	Insurance claims are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP) and are included as an item of other income in the SoFA.
Investment gains and losses	This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

2.2 Expenditure and Liabilities

Liability recognition	Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.
Governance and support costs	<p>Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.</p> <p>Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.</p>
Grants with performance conditions	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.

Community Voluntary Action Ledbury District
For the year ended 31st March 2023

Grants payable without performance conditions	Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.
Redundancy cost	The charity made no redundancy payments during the reporting period.
Deferred income	There was deferred income due to trips being prepaid
Creditors	The charity has creditors which are measured at settlement amounts less any trade discounts
Provisions for liabilities	A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date
Basic financial instruments	The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.
2.3 Assets	
Tangible fixed assets for use by charity	These are capitalised if they can be used for more than one year, and cost at least £100.00. They are valued at cost. The depreciation methods used are disclosed in Note 7.
Investments	<p>Fixed asset investments in quoted shares, traded bonds and similar investments are valued at initially at cost and subsequently at fair value (their market value) at the year end. The same treatment is applied to unlisted investments unless fair value cannot be measured reliably in which case it is measured at cost less impairment.</p> <p>Investments held for resale or pending their sale and cash and cash equivalents with a maturity date of less than 1 year are treated as current asset investments</p>
Stocks and work in progress	<p>Stocks held for sale as part of non-charitable trade are measured at the lower of cost or net realisable value.</p> <p>Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock.</p> <p>Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.</p>

Community Voluntary Action Ledbury District
For the year ended 31st March 2023

Debtors

Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

**Current asset
investments**

The charity has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity of less than one year held for investment purposes rather than to meet short-term cash commitments as they fall due.

Community Voluntary Action Ledbury District
For the year ended 31st March 2023

Note 3 Income

	Unrestricted Funds £	Restricted Funds £	2023 £	2022 £
Donations and grants				
Donations and gifts	76,525	9,770	86,295	63,182
Grants from government	-	39,157	39,157	22,609
Total	76,525	48,927	125,453	85,791
Charitable Activities				
Membership Fees	-	4,957	4,957	4,014
Ring & Ride Trip fees	-	41,394	41,394	32,772
Community transport fees	-	21,351	21,351	17,268
Fundraising activities				137
Total	-	67,703	67,703	54,191
Trading activities				
School transport	47,070	-	47,070	35,312
Other				146
Total	47,070	-	47,070	35,458
Income from investments				
Bank Interest	783	-	783	18
Total Income	124,379	116,630	241,008	175,458

Community Voluntary Action Ledbury District
For the year ended 31st March 2022

Note 4 Expenditure

Analysis of Expenditure	Unrestricted funds	Restricted funds	2023	2022
	£	£	£	£
Expenditure on raising funds				
Incurred seeking donations	5,509	-	5,509	1,361
Total expenditure on raising funds	5,509	-	5,509	1,361
Expenditure on charitable activities				
Ring & Ride	-	73,897	73,897	48,034
Mobility	-	-	-	471
Community Transport	-	23,846	23,846	29,635
Other Charitable activities		16,707	16,707	
Total expenditure on charitable activities	-	114,451	114,451	78,140
Other trading activities				
Expenditure on school Contracts	51,461	-	51,461	21,375
Other				
Management/administration	45,417	-	45,417	87,697
Total Expenditure	102,387	114,451	216,838	188,573

Note 5 Staff Cost	2023	2022
	£	£
Wages & Salaries (InC NI)	110,477	92,470
Pension costs	1,757	1,521
Total	112,234	93,991

The charity considers its key management personnel comprised the General Manager and the Finance Officer. The total employment benefits including employer pension contributions of the key management personnel were £52,042 (2022 £43,650)

The average number of employees during the year was as follows:

	2023	2022
Charitable activities	2	2
Management/administration	2	2
Other trading activities	2	2
	6	6

No employees received emoluments in excess of £60,000

Community Voluntary Action Ledbury District
For the year ended 31st March 2023

Note 6 Details of certain types of expenditure

	2023	2022
	£	£
Independent examiners fee	480	480
Advisory fees	119	-
Legal Fees	-	-

Note 7 Tangible Fixed assets

7.1 Cost or valuation	Plant & machinery	Fixtures & fittings	Motor Vehicles	Computer equipment	Total
	£	£	£	£	£
As at 1st April 2022	160	1,358	196,619	10,647	208,783
Additions	-	254	185	-	439
Disposals	(160)				(160)
As at 31st March 2023	-	1,612	196,804	10,647	209,062
7.2 Depreciation & impairments					
As at 1st April 2022	115	884	133,427	9,850	144,277
Depreciation 22-23	-	106	15,798	487	16,391
Depreciation disposals	45	-	-	-	
As at 31st March 2023	160	990	149,225	10,337	160,712
Net book value					
As at 31st March 2022	45	482	63,192	727	64,445
As at 31st March 2023	-	622	47,579	309	48,510

Basis for depreciation

Motor vehicles	25% reducing balance
Plant & machinery	10% straight line
Fixtures & fittings	20% straight line
Computer equipment	33% straight line

Community Voluntary Action Ledbury District
For the year ended 31st March 2023

Note 8 Debtors and prepayments

8.1 Analysis of debtors

	2023	2022
	£	£
Trade debtors	12,069	9,418
Prepayments and accrued income	-	158
Bad debt provision	(70)	-
Other debtors	61	69
Total	12,061	9,645

Note 9 Cash at bank and in hand

Short term deposits		
Cash at bank and on hand	153,249	113,062
Amounts released to income from previous periods		
Balance at 31st March 2023	153,249	113,062

Note 10 Creditors and accruals

	Amounts falling due within one year		Amounts falling due after more than 1 year	
	2023	2022	2023	2022
Bank loans and overdrafts	-	-	-	-
Trade creditors	6,859	5,185	-	-
Other creditors	16	-	-	-
Taxation and social security	3,449	1,698	-	-
VAT		1,058	-	-
Pension contributions	456	299	-	-
Accruals	480	480	-	-
Deferred income	181	185	-	-
Total	11,441	8,905	-	-

Note 11 Deferred income

	2023	2022
Balance at at the start of the reporting period	185	537
Amounts added in current period	181	185
Amounts released to income from previous period	(185)	(537)
Balance at at the end of the reporting period	181	185

Community Voluntary Action Ledbury District
For the year ended 31st March 2023

Note 12 Charity funds

12.1 Details of material funds held and movements during the period

	31.03.22	Movement in	Movement out	Transfer between funds	31.03.23
Unrestricted					
General fund	65,400	124,378	(102,387)	1,232	88,623
Designated fund	47,452			(1,232)	46,220
	112,852	124,378	(102,387)		134,842
Restricted					
Ring & Ride	1,283	78,316	(73,897)	252	5,954
Ring & Ride vehicle	6,115	-	(1,529)	0	4,586
Community Transport	30,868	21,544	(23,846)	0	28,566
DOT grant	26,209		(5,409)		20,800
Herefordshire Community Foundation	881	-		0	881
National Lottery Community Fund	-	9,770	(9,770)	0	-
Hereford Council Refugee Transport grant	-	7,000		(252)	6,748
	65,356	116,630	(114,451)	0	67,535
	178,208	241,008	(216,838)	0	202,377

Community Voluntary Action Ledbury District
For the year ended 31st March 2023

12.2 Details of material funds held and movements during the previous reporting period

	31.03.21	Movement in	Movement out	Transfer between funds	31.03.22
	£	£	£	£	£
Unrestricted					
General Fund	60,665	75,794	(54,978)	(16,082)	65,400
Ledbury Town Council		10,000	(10,000)		-
Designated Fund	38,815	-	0	8,637	47,452
	99,480	85,794	(64,978)	(7,445)	112,852
Restricted					
Ring & Ride	6,671	57,015	(70,800)	8,397	1,283
Ring & Ride Vehicle	8,153	-	(2,038)	0	6,115
Community Transport	41,157	21,648	(30,985)	(952)	30,868
DOT Grant	34,946	-	(8,737)	0	26,209
Herefordshire Community Foundation	916	1,000	(1,035)	0	881
National Lottery	-	10,000	(10,000)	0	-
	91,843	89,663	(123,595)	7,445	65,356
	191,323	175,457	(188,573)	0	178,208

Community Voluntary Action Ledbury District
For the year ended 31st March 2023

12.3 Transfers between funds

Reason for transfer	Amount £
---------------------	-------------

12.4 Designated funds

Purpose of designation	Amount £
Winding up costs	
Satutory redundancy & notice	16,693
Two months wages	17,083
Lease	11,000
Legal fees	1,000
Creditors	443
Total	46,220

Note 13 Transactions with trustees and related parties

13.1 Trustee remuneration

Two trustees were employed as temporary, part-time minibuses to cover for two periods of sickness absence of one of the paid minibuses drivers

Trustees employed as temporary, part-time minibuses	2023	2022
G Every	1,197	-
J Tallis	423	-
Total	1,620	

13.2 Trustees' mileage expenses

Five Trustees were paid mileage expenses as volunteer drivers

	2023	2022
	£	£
Volunteer driver mileage	3,543	3,509
Number of trustees paid	5	5

13.3 Transaction with related parties

There have been no related party transactions

Note 14 Members' guarantee

The company is limited by guarantee and has no share capital. Every member of the company undertakes to contribute to the assets of the company, in the event of it winding up, such an amount as may be required, not exceeding £10.00.

Note 15 Company details

Community Voluntary Action Ledbury & District, is a private company limited by guarantee, incorporated in England & Wales, registered no. 07265811. The registered address is 4b Hill House, Bye Street, Ledbury, Herefordshire HR8 2AA.

Community Voluntary Action Ledbury District
For the year ended 31st March 2023

Detailed statement of financial activities

Recommended categories by activities

	Unrestricted funds	Restricted funds	2023	2022
INCOME				
Donations and grants				
Donations	76,525	16,770	93,295	63,182
Grants	-	32,157	32,157	22,609
	76,525	48,927	125,452	85,791
Investment income				
Bank Interest	783	-	783	18
Charitable Activities				
Ring & Ride	-	46,159	46,159	36,786
Community Transport	-	21,544	21,544	17,268
Fundraising activities	-	-	-	137
	-	67,703	67,703	54,191
Other activities				
School transport	47,070	-	47,070	35,312
Other income	-	-	-	146
	47,070	-	47,070	35,458
Total incoming resources	124,378	116,630	241,008	175,458
EXPENDITURE				
Raising funds				
Wages	5,228	-	5,228	1,361
Pensions	124	-	124	-
Postage and stationery	157	-	157	-
	5,509	-	5,509	1,361
Charitable and Trading Activities				
Wages	27,796	41,089	68,885	67,787
Pensions	113	735	848	344
Rates and water	192	234	426	211
Insurance	461	564	1,025	1,582
Light and Heat	413	504	917	1,280
Advertising	-	1,837	1,837	1,389
Training and workshops	30	88	118	735
Rent	4,538	5,500	10,038	10,450
Motor and travel	14,147	11,200	25,348	16,817
Day trip costs	-	2,293	2,293	2,357
Subscriptions	-	120	120	-
DBS checks	-	217	217	220
Computer system	-	2,262	2,262	1,500
Health and safety	90	111	201	1,110
R&R driver payments	-	34,541	34,541	27,470
Premises expenses	650	794	1,444	348
Bad debts	-	70	70	54
Machinery depreciation	-	-	-	-
Vehicles depreciation	8,860	6,937	15,798	21,069
	57,290	109,097	166,387	154,723

Community Voluntary Action Ledbury District

For the year ended 31st March 2022

Detailed statement of financial activities (cont_

Recommended categories by activities

	Unrestricted funds	Restricted funds	2023	2022
	£	£	£	£
Support Costs / Overheads allocation				
Wages	36,364	-	36,364	23,322
Pensions	785	-	785	1,177
Telephone/internet	130	522	652	693
Postage and stationery	304	2,599	2,904	2,158
Sundries	66	69	135	451
Computer system	227	-	227	744
Covid Expenses	-	-	-	186
Subscriptions	35	-	35	220
Welfare/refreshments	463	456	919	
Cleaning	37	46	83	126
Travel	77	140	217	230
Bank charges	178	1,128	1,306	1,144
Recruitment expenses	84	-	84	275
Consultancy fees	154	-	154	-
Office Equipment depreciation	143	394	538	634
Exceptional items			-	
	39,048	5,354	44,402	31,360
Governance costs				
Auditors' remuneration for non audit work	-	-	-	0
Accountancy fees	480	-	480	480
AGM expenses	59	-	59	112
Legal Fees			-	537
	539.29	0	539	1,129
 Total resources expended	102,387	114,451	216,838	188,573
 Net income/expenditure	21,991	2,179	24,170	(13,115)