

CHALFONT ST. PETER COMMUNITY CENTRE

Company No. 7297219 Charity No. 1137306

Annual Report of the Directors for the year ended 31 August 2025

Structure, Governance and Management.

The Company is registered with Companies House as No. 7297219 and with the Charity Commission as No. 1137306.

Address

The Company's address and registered office is:
Gravel Hill,
Chalfont St. Peter,
Bucks. SL9 9QX

Telephone: 01753 885778

E-mail: info@cspcc.org.uk

Website: www.cspcc.org.uk

Twitter: [@ChalfontCCentre](https://twitter.com/ChalfontCCentre)

Instagram: [chalfontstpetercommunitycentre](https://www.instagram.com/chalfontstpetercommunitycentre)

Facebook: [Chalfont St Peter Community Centre](https://www.facebook.com/ChalfontStPeterCommunityCentre)

Constitution

With effect from 1st September 2010 the Company took over the business, assets and liabilities of Chalfont St. Peter Community Association (CSPCA), registered Charity no. 300239 which has been dissolved.

The Company is governed by its Articles of Association. The original memorandum and articles were dated 2nd June 2010 and were amended on 31st May 2011 to accommodate Chiltern District Council's right to appoint a director. Standing Orders were approved by the board on 27th September 2011, setting out the term of office of directors and for the appointment of officers.

Directors remain in office from the time of their appointment until the next Annual General Meeting and are eligible for reappointment.

Officers comprise the Chairman, the Vice Chairman, the Treasurer, and such other posts as may be agreed by the directors and shall be appointed at the Annual General Meeting of the company and shall serve until the following Annual General Meeting.

Limited by Guarantee

The Company is limited by guarantee in the amount of £10 per member.

Membership

Membership of the Association is of four types:

1. Individual members being persons aged 18 and above,
 - (i) who live within the area of benefit who are full members,
 - (ii) who live outside the area of benefit who are associate members
2. Junior members, being persons under the age of 18,

3. Affiliated members being organisations operating solely or partly within the area of benefit who wish to support the Company's objectives.
 4. Statutory Authority members in whose administrative area the area of benefit lies. The area of benefit is the parish of Chalfont St. Peter and the surrounding neighbourhood to include Buckingham Council and the parish of Gerrards Cross.
- Unlike the old Association the Company does not require persons using the Centre under the auspices of Affiliated members to become members but asks the Affiliate to include a per capita amount as part of its Affiliated membership fee. Such users remain eligible to apply for Individual membership in their own right if they so wish.

There are currently 8 Individual Members, 15 Affiliated members and 2 Statutory Authority members.

A not-for-profit user body may become an Affiliated member and is eligible to nominate their representative for appointment as a director. Affiliates also enjoy various privileges including discounted room hire rates.

Board and Management

The general management of the company is vested in its board of directors. It is present practice to hold two director's meetings each quarter followed by a general meeting to ensure fullest involvement of members especially Affiliated members.

The following persons served as directors during the year were:

David Frank Burbidge	Chairman
Karen Dickson	Vice Chairman
Manjit Singh Johal	Treasurer
Wendy Elizabeth Graham	Trustee
Cecil John Wertheim	Trustee
Anthony Micallef	Trustee
Gurdip Singh Kalley	Trustee
Linda Smith	Trustee
Karen Dickson	Trustee / Bucks Council Representative
Christopher Vlader	Trustee / Parish Council Representative. Appointed 24/06/25
Jonathan Rush	Resigned 11/02/2025

All except the Statutory Authority members retire at the AGM and are eligible to offer themselves for re-appointment.

The present Chairman, Deputy Chairman and Treasurer are willing to stand again for office. Members and nominees of Affiliates willing to stand for these offices should complete this form. If there is more than one person willing to stand for these offices an election may be necessary

The company has two-part time employees, Mrs Jennifer Everitt, Administrator and Mrs. Carol Birkenshaw as Deputy Administrator. Mrs Everitt attends meetings of the company and of the directors.

Officers

Officers of the company comprise the Chairman, the Vice Chairman and the Treasurer. The present Chairman and Deputy Chairman are willing to stand again for office.

Bankers the Company's principal banker is HSBC PLC, 1 Corn Market, High Wycombe, Bucks, HP11 2AY, all local branches have closed. Funds are also deposited with The Yorkshire Building Society.

Independent Examiner

The Independent Examiner is Mr Jeffrey Coteman – 11a Denham Walk, Chalfont St Peter, Bucks.

Solicitor

When required, the Company consults BP Collins, 20 Station Road, Gerrards Cross, SL9 8EL.

Objectives.

The objects of the Company are to:

1. Promote the benefit of the inhabitants without distinction of sex, sexual orientation, age, disability, nationality, race or of political, religious or other opinions, by associating together the said inhabitants and the statutory authorities, voluntary and other organizations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants;
 2. Establish, or secure the establishment of, a Community Centre and maintain and manage the same (whether alone or in co-operation with any statutory authority or other person or body) in furtherance of the Objects.
 3. Promote such other charitable purposes as may from time to time be determined.
- The Company shall be non-party in politics and non-sectarian in religion.

Title's

Lease

The core of the present Community Centre was constructed in 1960-62, on land leased from the then Amersham Rural District Council. Over the years, various extensions and outbuildings were added. Under the terms of the lease, the land and all the buildings on it reverted to the ownership of Chiltern District Council in February 2004. Company. A new 99 year lease with Buckinghamshire Council has been negotiated, providing security of tenure to February 2025. The lease is in its final stages and awaiting formal signing.

The lease was transferred from the Official Custodian of Charities (where it was held on behalf of the Association) to the Company on 9th August 2011 and is registered with the Land Registry under Title number BM300748.

Premises Licence.

The Company holds the Premises Licence (formerly held by Chalfont St. Peter Community Association) for the Centre authorising the performance of plays, music and dance and the retail sale of alcohol. The Centre no longer has a Designated Premises Supervisor (DPS) holding a Personal Licence. The trustees have therefore agreed that temporary event notices (TENS) will be applied for as and when required, and that hirers are responsible for obtaining their own licences where applicable.

Occupational Licences

The lease permits the Company to issue occupational licences to various bodies for those buildings or parts of the premises exclusively occupied by them. Individual licences must be disclosed to Buckinghamshire Council as required by the lease. They are renewable annually. The current licensees, are Apex Physiotherapy, Chalfont St. Peter Garden Club and St. Peter Players

Review of Operations – Centre Users.

During the year, there were 2,373 bookings at the Centre by approximately 63 different organisations and groups. Activities continue to be wide-ranging, including bridge, fine arts, drama, sports, dance, fitness, education, and private functions. A number of these organisations have been regular users of the Centre since its early days.

The Centre's own Activities

There was no Craft Fair's or Quiz Night's during the year.
The Coffee Morning continues to be run by the centre.

Chairman's Report –

Thank you all for attending. It is good to see such a good attendance You will have seen Manjit's report to the Charities Commission, but I would like to add my own comments

The past year has been exciting but difficult. Following the departure of Mrs Daughtry I am glad to say bookings have gradually risen. It is also good to see new members on the committee which is leading to more post action particularly regarding the redevelopment of the Centre which Gurdip will be talking about later. On the down side there was the vandalism of the skylights but this also had a positive side because we saw Gurdip, Manjit and Alan upon the roof making sure there was no water damage to the inside of the Centre (they banned me from going on the roof) and later Tony demolished the steps which had been used to access the roof.

I would also like to thank the Parish Council and Chalfont's U3A for giving us support throughout the year. The Parish Council covered the expense of replacing two of our doors with fire doors and have made contributions to the cost of replacing the curtains. The U3A as well as giving us technical support when required have also been running fundraising events again to help with the cost of providing new curtains.

I am looking forward to the year ahead with optimism because I am sure with the new committee we are going to make progress on all fronts.

There is however one important unknown on the horizon and that is Martyn's Law (Terrorism (Protection of Premises) Act 2025) The aim is to protect the public from terrorist attacks by ensuring venues plan and prepare appropriately. The requirements are not yet legally enforceable. There will be a phased rollout, expected to begin in late 2026 or early 2027. This allows organisations time to prepare. Guidance and detailed regulations are still being finalised by the Home Office. We will just have to wait and see what extra steps we will have to take to comply with these laws.

Rent from Apex Physiotherapy in the Misbourne Suite amounted to **£8760** (£7,800) remaining an important contribution to Centre's income. The occupational lease was renewed with effect July 2025, increasing the monthly rent from £724 to £760. In addition, electricity costs of **£1,736** (£1,080) and bin collection costs of **£360** (£360) were recovered with income from bin collection and small garage rental totalling approximately recovered **£500** (£470) for the year.

During the year, the Centre received £2,000 from Chalfont St Peter Parish Council and £800 from a community function. These donations have been allocated towards the replacement and repair of the Centre's curtains and blinds in the next financial year. Several smaller

Gurdip, has provided us with an update which I will share with you –

Over the past year, the Trustees have reviewed the long-term redevelopment plans for the Community Centre. The original *Passivhaus* design by Archetype, first proposed in 2018, has become financially unviable, with estimated costs now far exceeding our reach.

A new *Feasibility Sub-Committee* was formed to explore alternative options. After visiting several local community projects, we concluded that a *staged redevelopment* would offer a more realistic and affordable approach.

We are now engaging with local architects to develop phased proposals that can be delivered within the next five years, while ensuring minimal disruption to our hirers and community users.

Finally, I would like to thank Carol and Jen who have been working so hard to keep the Centre active and thriving, to get new lettings and to organise the new fire regulation procedures, also Baljit who has been providing additional help this year among other things improving the web site and issuing a lively newsletter. I would also like to thank Alan our caretaker who has done a lot of work outside his remit this year and to Michael who as usual has provided invaluable help throughout the year

Treasurers Report – 310825

Annual accounts

Accounts for the Centre are presented together with the report of the Independent Examiner. Attention is drawn to the note at the foot of the balance sheet concerning the small company's regime, audit exemption and the responsibility of directors for the accounts.

Financial Review

Compared to last year's deficit of £15,067, this year we achieved a surplus of **£1,095**. However, this includes a net surplus of **£2,996** for the New Build Project; excluding this, the underlying result would show a loss of £1,901. Despite unexpected expenditure, including two insurance claims and the loss of the hirer Susan Daughtrey Education, increased lettings, stronger donation support, and reduced spending helped mitigate the impact
Income - £106,396 (£109,673)

Total cash, bank and building society balances have remained stable at **£104,480** compared to last year's (£104,034).

Lettings Income for the year to date was **£82,207** (£83,773), remaining the dominant source of income. This is a strong performance, particularly considering last year included the loss of £8,996 for Susan Daughtrey Education (SDE). The lettings increase of 3% was effective from 1 April 2025.

Debtors for room hire of **£5,966** (£5,496). Aged debtors are predominantly within 30 days (as of August 2025) and payments are typically received on schedule. No bad debts have been reported.

Water costs were higher than usual at **£2,562** (£1,312) due to an internal leak, which has now been fixed, and increased usage.

Performing Rights costs were **£591** (£1,066), calculated by PRS.

Insurance for the year totalled **£3,028** (£2,968). Contents insurance amounted to £1,274, which includes trustee liability insurance. Buildings insurance, managed by Buckinghamshire Council as our freeholder, has an estimated annual cost of £1,600. For the accounts, we have included £666 for the period April to August 2025, based on the invoice cover. Differences in the total figures arise from timing of insurance payments across periods.

New Centre Development

Income totalled £3,731, which included contributions from the 50/50 Lottery and other donations as well as £407 of Gift Aid which generated a surplus of £2996.

Balance Sheet

Cash balances at the year end are **£104,034** (£104,034) which are spread as follows-

- Yorkshire Building Society (YBS) - **£22,570**
- HSBC New Building account - **£4,979.**
- HSBC New Building Savings Account - **£52,015**
- HSBC main current account – **£24,914**

New Centre Development

The Fundraising Committee has been relatively inactive; however, the 50/50 Club, established in June 2021, continues to operate successfully.

An update on our ongoing efforts to redevelop the Centre will be shared at the AGM.

David Burbidge, Chairman



Dated

4/11/2025

Chalfont St. Peter Community Centre
Company No. 7297219 Charity No. 1137306
BALANCE SHEET
as at 31st August 2025

2024 £		2025
	Fixed Assets	
131	Centre and Memorial Gardens	0
203	see Note 5.	0
-	Office Extension	0
<u>334</u>	Rewiring the Centre	-
	Current Assets	
5,496	Debtors	5,966
-	Prepayments and Accrued Due	0
<u>5,496</u>		5,966
104,034	Cash at Banks & Building Society	104,481
1,761	Bank deposit held on behalf of Licensee	1,792
<u>430</u>	Cash in hand	506
<u>111,721</u>	Total Current Assets	<u>112,745</u>
	Current Liabilities	
1,695	Deposit by Licensee	1,695
912	Other creditors and provisions /50/50 prepaid	906
<u>820</u>	Accruals	421
<u>3,427</u>	Total Current Liabilities	<u>3,022</u>
<u>108,294</u>	Net Current Assets	<u>109,723</u>
<u>108,628</u>	Total Net assets	<u>109,723</u>
	Represented by:	
123,696	Funds brought forward	108,628
<u>(15,068)</u>	Surplus or (Deficit) for the year	1,095
<u>108,628</u>		<u>109,723</u>
	Comprising	
-	Designate Fund see Note 11	0
<u>108,628</u>	General Fund	109,723
<u>£ 108,628</u>	Accumulated Fund at 31st August 2025	<u>£ 109,723</u>

The accounts are prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to smaller companies. For the year ended 31st August 2025 the company was entitled to exemption from audit under section 477(2)(a) of the Companies Act 2006. No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476(1). The directors acknowledge their responsibility for:

i) Ensuring the company keeps accounting records which comply with section 386; and ii) Preparing accounts which give a true and fair view of the state of affairs of the company as at the end of, and of its income and expenditure for, the financial year in accordance with section 393, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as applicable to the company.


David Frank Burbidge, Chairman


Manjit Johal, Treasurer

Date 29/10/25.

Chalfont St Peter Community Centre
Company No 7297219 Charity No. 1137306

Summary Accounts
for the year ended 31st August 2025

2024		2025
£		£
109,673	Income	106,396
123,289	Expenditure	104,232
(13,616)	Net Income	2,164
699	Depreciation	334
(14,315)	Operating Suplus (Deficiency)	1,830
(753)	New Centre Development	(735)
(15,068)	(Deficiency) / Surplus	1,095
	Fixed Assets	
334	Land and Buildings	-
	Current Assets	
5,496	Debtors	5,966
	Bar Stock	-
106,225	Cash	106,779
111,721		112,745
112,055	Total Assets	112,745
3,427	less Current Liabilities	3,022
£108,628	Total Net Assets	£109,723

Full accounts attached

Chalfont St. Peter Community Centre
Company No. 7297219 Charity No. 1137306
INCOME AND EXPENDITURE ACCOUNT
for the Year ended 31st August 2025

2024			2025
£	£		£
		Income	
		Income resources from generated funds	
		Voluntary Income	
	5,541	Donations & Grants	4,646
		Activities for generating funds	
		Income from CSPCA events	-
		Investment Income	
	1,932	Interest from Banks and Building Society	1,997
	4,566	New Build Income - Donations & Events	3,731
		Incoming resources from charitable activities	
	0	Membership Subscriptions, note 6	-
	2	Affiliated Membership Subscriptions	-
	749	Affiliated User fees	720
83,773		Lettings	82,208
11,039		Misbourne Suite Rental	10,886
795		Locker Fees	560
0		Catering	-
1,277		Licence Fees and Insurance Recoverable	1,483
0		Miscellaneous income	165
	97,635		96,022
	<u>109,674</u>		<u>106,396</u>
		Expenditure	
		Cost of generating income	
		Cost of generating voluntary income	
		Fundraising trading: cost of goods sold and other costs	
		Investment management costs	
		Charitable activities	
43,261		Staff Costs	43,262
40,274		Maintenance	16,980
80		Security	20
2,968		Insurance	2,901
5,500		Rent to Chiltern District Council	5,500
12,306		Utilities	12,268
9,750		Cleaning	10,140
3,100		Cleaning materials, cloakroom supplies & refuse collection	4,079
1,714		Performing Rights Fees / Publicity	1,452
		Professional Fees	1,438
29		Catering expenses	29
168		TV Licence	174
3,661		Office costs	4,454
0		Subscriptions	-
478		Miscellaneous expenses	1,535
	123,289	Governance Costs	104,232
	699	Depreciation	334
	<u>123,988</u>		<u>104,566</u>
	(14,315)	Operating Surplus / (Deficit)	1,830
	(753)	New Centre Development	(735)
£	<u>(15,068)</u>	Surplus / (Deficit)	<u>£ 1,095</u>

Chalfont St. Peter Community Centre

Company No. 7297219 Charity No. 1137306

Notes to the accounts for the year ended 31 August 2025

Note 1.

The business and assets of the former Chalfont St. Peter Community Association were taken over by the Company on 1st September 2010. The nature of the business is essentially unchanged.

Note 2

The Company is limited by guarantee

Note 3.

The Accounts comprise a Balance Sheet, Income and Expenditure Account, Notes, and a Statement of Financial Activities (SOFA) drawn up to conform with the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP FRS 102) effective from 2019, and with the requirements of the Companies Act 2006

Note 4.

The accounts are prepared on an accruals basis according to the historical cost convention.

Note 5.

The Centre and Memorial Gardens are held on a 21 year lease from Buckinghamshire Council effective from 24th February 2004 at a rental of £5,500pa subject to five yearly reviews. No change was made to the rental at the 2009, 2014 & 2019 reviews. Currently we are negotiating a new 99 year lease effective from 2024.

Fixed Assets are shown at their net book values. Depreciation has been calculated so that the residual written down value of the Centre at 1st September 2006 including the office extension, is spread over the residual lease term or the asset life if shorter.

Note 6.

With the formation of the company the basis of membership changed. Individuals using the Centre under the auspices of an Affiliated member are no longer required to be members. The fee of the Affiliated member includes a user fee based on the number of their members using the Centre.

Note 7.

HMRC and the Charity Commission have agreed that the Centre can operate a bar on a limited adhoc basis with effect from 1st September 2009. The bar has since was closed.

Note 8.

There were no contingent liabilities

Note 9.

The Centre has no outstanding funds restricted by donors.

Note 10

Included in the £104,480 cash at Banks and Building Society balance is £56,995 for the New Build Development Fund. CSPCC's cash and bank includes £24,915 at HSBC with £22,570 at Yorkshire Building Society

None of the trustees have been paid any remuneration or received any other benefits from an employment with the charity or a related entity and no trustee expenses have been incurred. The Independent Examiner has offered his services free of charge.

Note 12

Two part time staff were employed during the year .

Note 13

Reserves policy -CSPCC aims to hold in reserve sufficient funds to meet it's likely outstanding commitments if circumstances arise where the trustees are obliged to wind up the charity and for contingences. Designated funds maybe created for future capital expenditure.

Chalfont St. Peter Community Centre
Company No. 7297219 Charity No. 1137306
STATEMENT OF FINANCIAL AFFAIRS
for the Year ended 31st August 2025

2024			2025
£			£
	Income		
5,541	Incoming resources from generated funds		
-	Donations & Grants		4,646
	activities for generating funds		
	Income from CSPCC events		
1,932	Investment Income		
4,566	Interest from Banks and building society		1,997
	New Build Income		3,731
-	Incoming resources from cha		
2	Membership Subscriptions, see note 6		
749	Affiliated Membership Subscriptions		
83,772	Affiliated User fees		
11,039	Lettings		720
795	Misbourne Suite Rental		82,208
-	Locker Fees		10,886
1,277	Catering		560
-	Licence Fees and Insurance Recoverable		
	Miscellaneous income		1,483
97,634			165
109,673	Other Incoming Resources	Total Incoming Resources	106,396
	Resources Expended		
	Cost of generating voluntary income		
	Fundraising trading:cost of goods sold and other costs		
	Investment management costs		
43,261	Charitable activities		
40,274	Staff Costs		43,262
80	Maintenance		16,980
2,967	Security		20
5,500	Insurance		2,901
12,306	Rent to Chiltern District Council		5,500
9,750	Utilities		12,268
3,100	Cleaning Contractors		10,140
1,714	Cleaning materials and cloakroom supplies & refuse collection		4,080
	Performing Rights Fees & Publicity		1,451
29	Catering expenses		29
168	Office costs		4,454
3,661	TV Licence		174
-	Professional Fees		1,437
479	Subscriptions		-
	Miscellaneous expenses		1,535
123,289			-
	Governance Costs		104,231
123,289	Other Resources Expended	Total Resources Expended	104,231
(13,616)		Net Incoming/(Outgoing) Resources	2,165
(699)	Other Recognised		
	Gains/(Losses)on revaluation of fixed assets for the Charity's own use		
	Depreciation of fixed assets		(334)
(14,315)		Net Movement in funds	1,831
753		New Centre Development	735
(15,068)		Net position	1,096
123,695	Reconciliation of funds		
108,627	Total funds brought forward		108,627
108,627		Note 11.	109,723
	Total Funds carried forward	Own Funds	109,723

Chalfont St Peter Community Centre
Company No 7297219 Charity No. 1137306

Movement of Funds Statement
for the year ended 31st August 2025

Reconciliation of the Movement of Funds	
Accumulated funds as at 1st September 2024	£108,987
Increase in Debtors	£470
Increase in Creditors	£405
Decrease in Cash Balances	£554
Decrease in Fixed Assets	-£334
Accumulated Funds as at 31st August 2025	£110,082
Reconciled to:	
Funds b/f	£108,987
Surplus for the Year	£1,095
Accumulated Funds as at 31st August 2025	£110,082

Chalfont St Peter Community Centre

Accounts for year ended 31st August 2025

David Burbidge	Chairman
Karen Dickson	Vice Chairman
Manjit Singh	Treasurer
Anthony Micallef	Trustee
Rev Wendy Graham	Trustee
John Wertheim	Trustee
Gurdip Kalley	Trustee
Linda Smith	Trustee

Karen Dickson	Trustee / Bucks Council Representative	
Chris Vldar	Trustee / Parish Council Representative	Appointed 24 June 2025

Jonathan Rush	Trustee	resigned 11 February 2025
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Principal Office

Gravel Hill
Chalfont St Peter
Bucks
SL9 9QX

Registered Charity No. 1137306
Company No. 7297219

Report of the Independent Examiner to the Trustees of
Chalfont St. Peter Community Centre
(Company No. 7297219 and Registered Charity No. 1137306)
on the
Accounts for the year ended 31st August 2025

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is required. Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act.
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented in these records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

In connection with my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of recommended practice: Accounting and Reporting by Charities.

have not been met; or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Jeffrey G Coteman FCCA (retired)
Sharrow Whit, Denham Walk, Chalfont St Peter, SL9 0EN

Dated: - 29/10/25


Chalfont St. Peter Community Centre
Company No. 7297219 Charity No. 1137306
BALANCE SHEET
as at 31st August 2025

2024		2025
£		
	Fixed Assets	
131	Centre and Memorial Gardens	
203	see Note 5.	0
-	Office Extension	0
334	Rewiring the Centre	0
		-
	Current Assets	
5,496	Debtors	5,966
-	Prepayments and Accrued Due	0
5,496		5,966
104,034	Cash at Banks & Building Society	104,481
1,761	Bank deposit held on behalf of Licensee	1,792
430	Cash in hand	506
111,721	Total Current Assets	112,745
	Current Liabilities	
1,695	Deposit by Licensee	1,695
912	Other creditors and provisions /50/50 prepaid	906
820	Accruals	421
3,427		3,022
108,294	Total Current Liabilities	109,723
108,628	Net Current Assets	109,723
	Total Net assets	
	Represented by:	
123,696	Funds brought forward	108,628
(15,068)	Surplus or (Deficit) for the year	1,095
108,628		109,723
	Comprising	
-	Designate Fund see Note 11	0
108,628	General Fund	109,723
£ 108,628	Accumulated Fund at 31st August 2025	£ 109,723

The accounts are prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to smaller companies. For the year ended 31st August 2025 the company was entitled to exemption from audit under section 477(2)(a) of the Companies Act 2006. No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476(1). The directors acknowledge their responsibility for:

i) Ensuring the company keeps accounting records which comply with section 386; and ii) Preparing accounts which give a true and fair view of the state of affairs of the company as at the end of, and of its income and expenditure for, the financial year in accordance with section 393, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as applicable to the company.


David Frank Burbidge, Chairman


Manjit Johal, Treasurer

Date 29/10/25.

Chalfont St Peter Community Centre
Company No 7297219 Charity No. 1137306

Summary Accounts
for the year ended 31st August 2025

2024		2025
£		£
109,673	Income	106,396
123,289	Expenditure	104,232
(13,616)	Net Income	2,164
699	Depreciation	334
(14,315)	Operating Suplus (Deficiency)	1,830
(753)	New Centre Development	(735)
(15,068)	(Deficiency) / Surplus	1,095
	Fixed Assets	
334	Land and Buildings	-
	Current Assets	
5,496	Debtors	5,966
	Bar Stock	-
106,225	Cash	106,779
111,721		112,745
112,055	Total Assets	112,745
3,427	less Current Liabilities	3,022
£108,628	Total Net Assets	£109,723

Full accounts attached

2024		2025
£	£	£
	Income	
	Income resources from generated funds	
	Voluntary Income	
5,541	Donations & Grants	4,646
	Activities for generating funds	
	Income from CSPCA events	-
	Investment Income	
1,932	Interest from Banks and Building Society	1,997
4,566	New Build Income - Donations & Events	3,731
	Incoming resources from charitable activities	
0	Membership Subscriptions, note 6	-
2	Affiliated Membership Subscriptions	-
749	Affiliated User fees	720
83,773	Lettings	82,208
11,039	Misbourne Suite Rental	10,886
795	Locker Fees	560
0	Catering	-
1,277	Licence Fees and Insurance Recoverable	1,483
0	Miscellaneous income	165
97,635		96,022
<u>109,674</u>		<u>106,396</u>
	Expenditure	
	Cost of generating income	
	Cost of generating voluntary income	
	Fundraising trading: cost of goods sold and other costs	
	Investment management costs	
	Charitable activities	
43,261	Staff Costs	43,262
40,274	Maintenance	16,980
80	Security	20
2,968	Insurance	2,901
5,500	Rent to Chiltern District Council	5,500
12,306	Utilities	12,268
9,750	Cleaning	10,140
3,100	Cleaning materials , cloakroom supplies & refuse collecti	4,079
1,714	Performing Rights Fees / Publicity	1,452
	Professional Fees	1,438
29	Catering expenses	29
168	TV Licence	174
3,661	Office costs	4,454
0	Subscriptions	-
478	Miscellaneous expenses	1,535
123,289	Governance Costs	104,232
699	Depreciation	334
<u>123,988</u>		<u>104,566</u>
(14,315)	Operating Surplus / (Deficit)	1,830
(753)	New Centre Development	(735)
£ (15,068)	Surplus / (Deficit)	£ 1,095

Chalfont St. Peter Community Centre

Company No. 7297219 Charity No. 1137306

Notes to the accounts for the year ended 31 August 2025

Note 1.

The business and assets of the former Chalfont St. Peter Community Association were taken over by the Company on 1st September 2010. The nature of the business is essentially unchanged.

Note 2

The Company is limited by guarantee

Note 3.

The Accounts comprise a Balance Sheet, Income and Expenditure Account, Notes, and a Statement of Financial Activities (SOFA) drawn up to conform with the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP FRS 102) effective from 2019, and with the requirements of the Companies Act 2006

Note 4.

The accounts are prepared on an accruals basis according to the historical cost convention.

Note 5.

The Centre and Memorial Gardens are held on a 21 year lease from Buckinghamshire Council effective from 24th February 2004 at a rental of £5,500pa subject to five yearly reviews. No change was made to the rental at the 2009, 2014 & 2019 reviews. Currently we are negotiating a new 99 year lease effective from 2024.

Fixed Assets are shown at their net book values. Depreciation has been calculated so that the residual written down value of the Centre at 1st September 2006 including the office extension, is spread over the residual lease term or the asset life if shorter.

Note 6.

With the formation of the company the basis of membership changed. Individuals using the Centre under the auspices of an Affiliated member are no longer required to be members. The fee of the Affiliated member includes a user fee based on the number of their members using the Centre.

Note 7.

HMRC and the Charity Commission have agreed that the Centre can operate a bar on a limited adhoc basis with effect from 1st September 2009. The bar has since was closed.

Note 8.

There were no contingent liabilities

Note 9.

The Centre has no outstanding funds restricted by donors.

Note 10

Included in the £104,480 cash at Banks and Building Society balance is £56,995 for the New Build Development Fund. CSPCC's cash and bank includes £24,915 at HSBC with £22,570 at Yorkshire Building Society

None of the trustees have been paid any remuneration or received any other benefits from an employment with the charity or a related entity and no trustee expenses have been incurred. The Independent Examiner has offered his services free of charge.

Note 12

Two part time staff were employed during the year .

Note 13

Reserves policy -CSPCC aims to hold in reserve sufficient funds to meet it's likely outstanding commitments if circumstances arise where the trustees are obliged to wind up the charity and for contingences. Designated funds maybe created for future capital expenditure.

Chalfont St. Peter Community Centre
Company No. 7297219 Charity No. 1137306
STATEMENT OF FINANCIAL AFFAIRS
for the Year ended 31st August 2025

2024			2025
£			£
	Income		
5,541	Incoming resources from generated funds		
-	Donations & Grants		4,646
	activities for generating funds		
	Income from CSPCC events		
1,932	Investment Income		
4,566	Interest from Banks and building society		1,997
	New Build Income		3,731
-	Incoming resources from cha Membership Subscriptions, see note 6		
2	Affiliated Membership Subscriptions		
749	Affiliated User fees		
83,772	Lettings		720
11,039	Misbourne Suite Rental		82,208
795	Locker Fees		10,886
-	Catering		560
1,277	Licence Fees and Insurance Recoverable		1,483
-	Miscellaneous income		165
97,634			
109,673	Other Incoming Resources	Total Incoming Resources	106,396
	Resources Expended		
	Cost of generating voluntary income		
	Fundraising trading: cost of goods sold and other costs		
	Investment management costs		
43,261	Charitable activities		
40,274	Staff Costs		43,262
80	Maintenance		16,980
2,967	Security		20
5,500	Insurance		2,901
12,306	Rent to Chiltern District Council		5,500
9,750	Utilities		12,268
3,100	Cleaning Contractors		10,140
1,714	Cleaning materials and cloakroom supplies & refuse collection		4,080
	Performing Rights Fees & Publicity		1,451
29	Catering expenses		29
168	Office costs		4,454
3,661	TV Licence		174
-	Professional Fees		1,437
479	Subscriptions		-
	Miscellaneous expenses		1,535
123,289			-
	Governance Costs		104,231
123,289	Other Resources Expended	Total Resources Expended	104,231
(13,616)		Net Incoming/(Outgoing) Resources	2,165
(699)	Other Recognised		
	Gains/(Losses) on revaluation of fixed assets for the Charity's own use		
	Depreciation of fixed assets		(334)
(14,315)		Net Movement in funds	1,831
753		New Centre Development	735
(15,068)		Net position	1,096
123,695	Reconciliation of funds		
108,627	Total funds brought forward		108,627
108,627		Note 11.	109,723
	Total Funds carried forward	Own Funds	109,723

**Chalfont St Peter Community Centre
Company No 7297219 Charity No. 1137306**

**Movement of Funds Statement
for the year ended 31st August 2025**

Reconciliation of the Movement of Funds	
Accumulated funds as at 1st September 2024	£108,987
Increase in Debtors	£470
Increase in Creditors	£405
Decrease in Cash Balances	£554
Decrease in Fixed Assets	-£334
Accumulated Funds as at 31st August 2025	£110,082
Reconciled to:	
Funds b/f	£108,987
Surplus for the Year	£1,095
Accumulated Funds as at 31st August 2025	£110,082

Chalfont St Peter Community Centre

Accounts for year ended 31st August 2025

David Burbridge

Karen Dickson

Manjit Singh

Anthony Micallef

Rev Wendy Graham

John Wertheim

Gurdip Kalley

Linda Smith

Karen Dickson

Chris Vadar

Jonathan Rush

Principal Office

Gravel Hill

Chalfont St Peter

Bucks

SL9 9QX

Registered Charity No. 1137306
Company No. 7297219