

**TAWFIQ MASJID AND CENTRE**

**FINANCIAL STATEMENTS & TRUSTEE REPORTS**

**FOR THE YEAR ENDED 28TH FEBRUARY 2023**

**CHARITY REGISTRATION NUMBER: 1 137291**

# **TAWFIQ MASJID AND CENTRE**

## **Contents**

**FOR THE YEAR ENDED 28TH FEBRUARY 2023**

	Page
LEGAL AND ADMINISTRATIVE INFORMATION	1
TRUSTEES' REPORT	2-5
INDEPENDENT EXAMINER'S REPORT	6
STATEMENT OF FINANCIAL ACTIVITIES	7
BALANCE SHEET	8
NOTES TO THE ACCOUNTS	9-10

# **TAWFIQ MASJID AND CENTRE**

## **LEGAL AND ADMINISTRATIVE INFORMATION**

### **FOR THE YEAR ENDED 28TH FEBRUARY 2023**

**STATUS:** REGISTERED CHARITY & COMPANY LIMITED BY GUARANTEE

**COMPANY NUMBER:** 07168103

**CHARITY NUMBER:** 1 137291

**REGISTERED OFFICE &  
BUSINESS ADDRESS:** AIKEN STREET  
BARTON HILL  
BRISTOL  
BS5 9TG

<b>TRUSTEES:</b>	<b>MR. KHALIF ABDIRAHMAN</b>	<b>CHAIRMAN</b>
	<b>MR. HAMSE YUUSUF</b>	<b>TRUSTEE</b>
	<b>MR. AHMED HAJI ABDI</b>	<b>TRUSTEE</b>

**BANKERS:** LLOYDS BANK,  
KINGSWOOD BRANCH  
102 REGENT STREET  
BRISTOL  
BS15 8HT

**ACCOUNTANTS:** AVON ACCOUNTING SERVICES  
132 -134 STAPLETON ROAD  
BRISTOL  
BS5 0PU

# **TAWFIQ MASJID AND CENTRE**

## **TRUSTEES' REPORT**

### **FOR THE YEAR ENDED 28TH FEBRUARY 2023**

The Trustees have pleasure in presenting their Annual Report and Accounts for the year ended 28th February 2023.

#### **OBJECTS:**

The objective of Tawfiq Masjid and Centre is:

1. To advance the Islamic faith in Bristol area for the benefit of the public in particular the holding of prayers, lectures, religious celebrations, and distribution of Islamic literature to enlighten others.
2. To act as a resource for young people living in Bristol by providing advice and assistance and organizing programs of physical, educational and other activities as a means of: advancing in life and helping young people by developing their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals.
3. Providing recreational and leisure time activity in the interests of social welfare for people living in Bristol area of benefit who have need by reason of their youth, age, infirmity or disability, poverty, or social and economic circumstances with a view to improving the conditions of life of such persons.
4. The relief of unemployment for the benefit of the public in such ways as may be thought fit, including assistance to find employment.
5. Any other charitable purpose agreed by special resolution under the articles of the company, and notified to, and accepted by the charity commission as charitable.

#### **Governing Documents:**

Memorandum and articles of association incorporated on 11 March 2009.

#### **Legal Structure:**

Tawfiq Masjid and Centre is a registered charity with the Charity Commission and a registered company at Companies House.

#### **Financial Statements:**

The Trustees of Tawfiq Masjid and Centre submit their Trustees' report and financial statements for the year ended 28th February 2023.

## **TAWFIQ MASJID AND CENTRE**

### **TRUSTEES' REPORT (CONTINUED)**

#### **FOR THE YEAR ENDED 28TH FEBRUARY 2023**

Tawfiq Masjid and Centre provides a fully functioning place of worship, where the 5 daily prayers, Taraweeh prayers and all prayer services are established. The prayer services cater for both men and women.

Tawfiq Masjid and Centre continues to be very active in providing Islamic education for the benefit of community; there are regular Islamic studies and circles running for the benefit of adults and youngsters. The centre has an active madrasah which currently educates large number of students through its evenings and weekend classes, where they undertake studies in the following areas:

- Quranic Studies
- Hifz Classes: Memorisation of the Quran is considered an important element of religious education and training. We continue to provide this facility for young people as part of Madrasah activities
- Islamic Studies
- Arabic

After relaxation of Covid-19 madrasah resumed face to face teaching instead of online.

There are also classes for adults (both males and females) where they learn:

- Quranic Studies
- Hifz Classes: we established regular weekend learning for adults who wants to memorise the Quran
- Islamic Studies
- Monthly lectures & gathering for sisters are held the first Saturday of each month, where Women from different backgrounds come together to socialise, have lessons, and get advice regarding many different matters. Due to Covid-19 restrictions and lockdown, activities were reduced.
- Lectures and classes for youth – there are weekly & monthly lectures and gathering organised for the benefit of youth. Due to Covid-19 restrictions and lockdown, activities were reduced.
- Conferences, lectures and Islamic seminars were held for the benefit of the community in the mosque throughout the year. These were held via online platforms due to Covid-19 restrictions and national lockdown.
- The centre has an active weekly youth club, organised sleepovers during summer holidays and organised events for the youth, like BBQs, football tournament and other sporting activities.

#### **COMMUNITY SERVICES**

Tawfiq Masjid and Centre continues to provide members of the community with support wherever and whenever possible. This includes both direct and indirect support. The services provided by the centre include:

## **TAWFIQ MASJID AND CENTRE**

### **TRUSTEES' REPORT (CONTINUED)**

**FOR THE YEAR ENDED 28TH FEBRUARY 2023**

- 1. ADMINISTRATIVE SUPPORT:** - Given the high incidence of illiteracy and language barriers, majority of the members of the community are experiencing a lot of hardship in dealing with official correspondences and even telephone inquiries, Tawfiq Masjid continues to provide support service to members of local community. The support we have provided includes, letter writing, telephone calls, and even supporting letters.
- 2. FUNERAL SERVICES** – Tawfiq Masjid and Centre arranges and provides funeral services that follow Islamic guidelines for the local Muslim community.
- 3. MARRIAGE SERVICES:** - Tawfiq Masjid and Centre continues to provide facilities for the purpose of walimah/ Nikah.
- 4. COUNSELLING SERVICES**—Tawfiq Masjid and Centre recognises the importance of family stability and in order to support families resolve disputes and disagreements, Tawfiq Masjid and Centre provides counselling services for couples experiencing difficulties in their marriages.
- 5. SOCIAL SERVICES:** - From the onset, Tawfiq Masjid and Centre Masjid was envisioned to provide extra services beyond the traditional religious services provided by Masjids. This is based on the fact that majority of the Muslims in the local areas are first immigrants who face the normal hardships faced by such grouping in their effort to integrate. The Masjid has strived to support and continues to support members of the community in their dealings with statutory service providers such as Jobcentre plus, police, housing, schools and councils amongst others.

We firstly thank Allah (SWT) and then our staff, volunteers and the community without, their support we would not have been able to continue our work during the COVID19 crisis. Our core activities drastically changed over this period in March 2022, however we maintained various support projects to provide help and support to the community.

**TAWFIQ MASJID AND CENTRE**  
**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 28TH FEBRUARY 2023**

**POLICIES:**

**Reserve policy:**

The charity currently operates with minimal reserves. The trustees are endeavouring to build up its donor base with a view to having reserves equal to four months operating expenditure.

**RISK(S) REVIEW:**

The Trustees have recently reviewed the major risks faced by the charity. This has resulted in efforts to raise unrestricted funds, increase charity's donor base and the implementation of health and safety review.

**TRUSTEES RESPONSIBILITIES:**

Charity law requires the trustees to prepare the financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of its financial activities for that period.

In preparing those financial statements, the trustees are required to:

1. Select suitable accounting policies and apply them consistently,
2. Make judgements and estimates that are reasonable and prudent,
3. State whether the policies adopted are in accordance with the Charities Act, and
4. Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue to operate.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the regulations and are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. This report was approved by the trustees on 20<sup>th</sup> September 2023 and signed on their behalf by:

**TRUSTEE**  
**HAMSE YUUSUF**

**Date: 20/09/2023**

**INDEPENDENT EXAMINER'S REPORT**  
**FOR THE YEAR ENDED 28TH FEBRUARY 2023**

I report on the accounts of the charity for the year ended 28th February 2023, which are set out on pages 7 to 12.

*Respective responsibilities of trustees and examiner*

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of accounts. The trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 43 of the 1993 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- to state whether particular matters have come to my attention.

**BASIS OF INDEPENDENT EXAMINER'S REPORT**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**INDEPENDENT EXAMINER'S STATEMENT**

In connection with my examination, no matter has come to my attention, which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met;



**MOHAMED ABDILLAHI**

**Date: 27/09/2023**



## PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 28TH FEB 2023

	NOTES	2023	2022
		£	£
INCOMING RESOURCES		221,229	200,450
TOTAL INCOMING RESOURCES		221,229	200,450
RESOURCE EXPENDED		179,668	143,180
<b>NET RESOURCE FOR THE YEAR</b>		<b>41,561</b>	<b>57,270</b>

## BALANCE SHEET AS AT 28TH FEBRUARY 2023

	NOTES	2023	2022
<b>NON-CURRENT ASSETS</b>			
NON-CURRENT ASSETS		749,799	749,799
LESS ACCUMULATED DEPRECIATION	(2)	0	0
<b>NET BOOK VALUE</b>		<b>749,799</b>	<b>749,799</b>
<b>CURRENT ASSETS</b>			
BANK AND CASH IN HAND	(3)	100,553	64,228
DEBTORS		60,000	60,000
<b>CURRENT LIABILITIES</b>			
TRADE CREDITORS	(4)	(0)	(808)
<b>NON-CURRENT LIABILITIES</b>			
NON-CURRENT CREDITORS	(4)	(0)	(4,429)
<b>NET CURRENT ASSETS</b>			
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<b>910,352</b>	<b>868,790</b>
<b>CAPITAL &amp; UNRESTRICTED FUNDS</b>		<b>910,352</b>	<b>868,790</b>

<b>CAPITAL &amp; UNRESTRICTED FUNDS</b>	<b>910,352</b>	<b>868,790</b>
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## NOTE 1

<b>RESOURCE EXPENDED</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
WAGES AND SALARIES	38,311.00	48,298.00
STAFF TRAINING AND WELFARE	23,350.00	1,403.00
TRAVEL AND SUBSISTENCE	0.00	2,761.00
RENT	1,687.50	2,025.00
SERVICE CHARGES	10,138.76	835.00
LIGHT AND HEAT	9428.1	6,201.00
CLEANING	0.00	0.00
TELEPHONE AND FAX	951.43	898.00
DEVICE CHARGES	0.00	1,512.00
INSURANCE	2,191.83	2,502.00
REPAIRS AND MAINTENANCE	20,655.90	57,886.00
DEBT REPAYMENT	25,000.00	0.00
EVENTS AND WORKSHOP	5,000.00	0.00
DONATIONS	39,429.88	10,331.00
ACCOUNTANCY FEE	500.00	0.00
CONSULTANCY FEE	3,023.59	6,742.00
	<b>179,667.99</b>	<b>141,394.00</b>

## NOTE 2

<b>DEPRECIATION</b>	<b>£</b>	<b>£</b>
DEPRECIATION	<b>0</b>	<b>0</b>
	<b>0</b>	<b>0</b>

## NOTE 3

### Tangible Fixed Assets

Cost of Valuation	Landing & Buildings
	<b>£</b>
At 1 March 2022	<b>749,799</b>
Additions	<b>0</b>
	<b>749,799</b>

## NOTE 4

<b>CASH AT BANK AND IN HAND</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>

<b>100,553</b>	<b>64,228</b>
<b>100,553</b>	<b>64,228</b>

## **NOTE 5**

### **Debtors**

	<b>2023</b>	<b>2022</b>
Trade Debtors	<b>60,000</b>	<b>60,000</b>
	<b>60,000</b>	<b>60,000</b>

## **NOTE 6**

### **CREDITORS**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
<b>TRADE CREDITORS</b>	<b>0</b>	<b>0</b>
<b>CREDITORS</b>	<b>0</b>	<b>0</b>
	<b>0</b>	<b>0</b>