



Trustees' Annual Report for the period

Period start date		Period end date	
From	01 04 2021	To	31 03 2022

Section A Reference and administration details

Charity name FRIARY BRASS BAND

Other names charity is known by

Registered charity number (if any) 1137290

Charity's principal address C/O 37 PONDTAIL ROAD

FLEET

Postcode GU51 3JF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Nigel Stevens	Chairman		
2	Lauren Straker	Secretary		
3	Jane Challiss	Treasurer		
4	Alex Sears	Contest Secretary		
5	David Wicks	Band Manager		
6	Michael Trumble	Minutes Secretary		
7	Richard Straker	Digital Media Manager		
8	Sarah Stevens	Band Librarian		
9	Christopher Powell	General MT member		
10	Tim Straker	Public Relations Officer		

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Unincorporated association
Trustee selection methods (eg. appointed by, elected by)	Election by members in General Meeting

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The trustees, who also constitute the Band's management team, are elected by the members in General Meeting.

The management team meets monthly.

A risk management policy is in place, together with a risk register. The risk register is reviewed regularly by the management team.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To promote, improve, develop and maintain public education in, and appreciation of, the art and science of brass band music in all its aspects.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The trustees confirm that they have paid due regard to the Charity Commission's guidance on public benefit in deciding what activities the charity should undertake.

The Friary Brass Band undertakes a wide variety of activities aimed at increasing public awareness and appreciation of brass band music. These activities include self-promoted concerts, concerts to raise funds for other charities, outside engagements for individuals, organisations and events and public engagements, as well as contests.

The Band is keen to encourage all players to develop their musical skills. Potential new players are also welcomed to rehearsals, and open rehearsals are held from time to time to enable members of the public to see how, for example, the Band prepares for a major contest.

The Band is also keen to maintain and develop links with educational establishments for mutual benefit in developing musical skills.

Finally, the Band's Public Relations Officer plans to restart recorded brass band music sessions (halted due to the pandemic) before the end of the current calendar year at a local nursing home. The programmes include contributions from Friary Brass Band. This genre of music is very nostalgic and consequently therapeutic for many of the residents.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Due to the Covid-19 pandemic, the Band's engagements were severely curtailed during the year, with the first live concert performance not until late August. (The previous public performance was nearly 600 days earlier.) The 10 piece ensemble did not undertake any engagements during the year.

However, Friary's performance of *Thoughts of Love*, recorded at the 2019 Brass in Concert contest and featuring soloist Isobel Daws was broadcast on BBC Radio 3's Breakfast show as part of a brass feature series on 6th April.

Engagements were as follows:

2021

- 25th August – Lunchtime concert, College Garden, Westminster
- 4th September – Bandstand proms concert, Godalming
- 2nd October – National Brass Band Championships of Great Britain, Royal Albert Hall, London (placed 12th/19)
- 13th November – evening concert, Woking Salvation Army Church
- 14th November – Remembrance Parade, Guildford
- 20th November – Brass in Concert contest, The Sage, Gateshead (placed 8th/10; Audience Entertainment Award; Don Lusher Trombone Award (Isobel Daws); Geoffrey Whitham Trophy for best instrumentalist (Isobel Daws))
- 5th December – Carol concert, Hog's Back Brewery, Tongham

2022

- 30th January – Afternoon concert, Hartley Wintney
- 5th February – UniBrass Gala Concert, University of Sheffield
- 20th March – London & Southern Counties Regional Championship (placed 3rd/12)
- 26th March – 'Best of Broadway' joint concert with Vivace Chorus, G Live, Guildford

As far as concerts were concerned, the carol concert at Hog's Back Brewery was a new engagement, although the Band has played on a more informal basis there at Christmastime for many a year. The Hartley Wintney concert, also a new venue for the Band, was so successful that a return booking for 2023 was made within a matter of days.

The UniBrass Gala Concert, which also featured notable jazz funk trombonist Dennis Rollins OBE and trombone quartet Bone-afide (of which Isobel Daws is a member), was a prestigious new engagement and was exceptionally well-received. The joint 'Best of Broadway' concert was equally well-received by the near capacity audience in Guildford's prime venue, and a further event with Vivace Chorus is also planned, albeit not for a while due to the Chorus' existing planned engagements.

On the contest stage, the Band was placed a creditable 12th at the National Finals in October and was delighted to retain the Brass in Concert Audience Entertainment Award (voted by the audience: Friary garnered nearly one third of the total vote). Rising star Isobel Daws went one better than in 2019 (the contest was not held in 2020) by not only retaining the Don Lusher Trombone Award but also winning the Geoffrey Whitham Trophy for the best overall instrumentalist. Isobel was also voted Player of the Year 2021 by leading brass website 4barsrest and won the Karajan Academy position at the Berlin Philharmonic in January 2022. She left the Band to take up this appointment.

Disappointingly, the Band was placed third at the regional championship and therefore failed to qualify for the 2022 National Finals for the first time since 2013. Only six other bands could match this record and two of these were also pipped to qualification in 2022.

On a positive note, when the World Rankings were updated after Brass in Concert, Friary rose to 19th (12th in the UK; 9th in England), the first time the Band has been ranked in the top twenty worldwide. No further updates to the rankings took place before the end of the reporting year. Friary remains the highest ranked band in London & Southern Counties region.

The Band's Management Team continually reviews progress against the Band's objectives, and as part of its educational aims, continues to maintain its links with the North East Hants Area Schools Bands where two of Friary's principal players started their banding careers.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Band's Reserves Policy was revised in January 2022. In summary, reserves should normally be maintained at a level between 70% and 100% of forecast annual running costs, excluding members' expenses. They should not be allowed to fall below 50%, and any amount above 100% should be deemed to be surplus reserves with a clear plan in place for their utilisation.

Sustainability of the Band is of paramount importance. External charitable or other grant support for running costs is not generally available, hence the need to maintain a prudent amount in the Band's reserves to ensure short term continuity.

The Reserves Policy is re-examined annually, in conjunction with the Band's annual budget and forecast, with any changes to be approved unanimously by the entire Management Team.

Friary Brass Band remains well funded, unlike many brass bands - including some major names - which have been pushed to the brink of closure over the past two years due to the lack of income from engagements, contests and recordings.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

With GiftAid forming a significant proportion of the Band's income, and the lag in its receipt, expenditure exceeded income for the financial year by some £4,000. This was forecast and documented in last year's Trustees' report, and the Band's reserves were more than adequate to make good the shortfall. With the easing of the pandemic and musical activity levels now improving, income and expenditure should return to balance in the year now in progress.

Other principal sources of income were derived from members' subscriptions, donations of members' travel expenses, and engagement fees.

The major items of expenditure were for equipment hire, purchase and maintenance; the Band's Musical Director's fees; members' travel expenses; and fees for guest players.

The Band does have an investment policy but in view of the possible need to access its reserves at short notice, these are maintained in the form of cash deposits. There are no long term investments.



Section F

Other optional information

Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	David Wicks	Lauren Straker
Position (eg Secretary, Chair, etc)	Chairman	Secretary
Date	12.10.2022	12.10.2022

FRIARY BRASS BAND

RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31/03/2022

RECEIPTS

INTEREST	4.88	
SUBSCRIPTIONS	6,525.00	
PRIVATE ENGAGEMENTS	4,350.00	Full Band
	0.00	Ten Piece
CONTEST PRIZES	1,750.00	
CONTEST TRAVEL SUPPLEMENT	361.00	
SALE OF ASSET (Baritone)	600.00	
CHARITY COLLECTION DISTRIBUTION	1,245.31	
FUNDRAISING/DONATIONS	6,059.88	
TRAVEL EXPENSES DONATIONS	6,407.18	
GIFT AID	3,583.13	
CD SALES	53.20	Letters from Home
	30,939.58	

PAYMENTS

CONDUCTORS	Resident	8,147.25
	Guest	515.00
GUEST PLAYERS		4,370.67
CONTEST ADMIN		540.25
CONTEST ENTRY FEES		455.00
INSURANCE		706.84
ADMINISTRATION		1,195.44
HALL HIRE		1,845.00
UNIFORMS		0.00
EQUIPMENT/ACCESSORIES Purchases		1,327.87
INSTRUMENT PURCHASES		0.00
EQUIPMENT/ACCESSORIES Hire/Servicing		8,380.50
VAN HIRE		654.50
GIFTS		126.90
MUSIC		426.37
DONATION		0.00
TRAVEL EXPENSES		6,407.18
		35,098.77

Balances brought forward 2020/2021

Lloyds A/c No 1	7,643.08	
less cheques outstanding		
None		
	7,643.08	
Lloyds A/c No 2	163.85	
Deposit A/c	46,263.31	54070.24
	85,009.82	

Balances carried forward 2022/2023

Lloyds A/c No 1	3,594.79	
less cheques outstanding		
None		
	3,594.79	
Lloyds A/c No 2	240.89	
Deposit A/c	46,075.37	49911.05
	85,009.82	

Liabilities Outstanding - None

Prepayment : 290.00

Entry Fee - Paid 19/20 Spring Festival 2020 - Contest postponed to May 22

Treasurer : J Challiss

J Challiss

Independent Examiner : *David H. Hawkins*

David H. Hawkins
1/8/22

07891 484642.

FRIARY BRASS BAND - Supporters' Club

RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31/03/2022

RECEIPTS

PAYMENTS

	<u>0.00</u>		<u>0.00</u>
Balances brought forward 2020/2021	0.00	Balances carried forward 2022/2023	0.00
	<u>0.00</u>		<u>0.00</u>

Treasurer : J Challiss

Independent Examiner : *David H Hawkey*

J Challiss

David H Hawkey
1/8/22

FRIARY BRASS BAND - Charity Account

RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31/03/2022

RECEIPTS

PAYMENTS

Distribution:

Air Ambulance	1,245.31
Friary Brass Band	1,245.31

	<u>0.00</u>		<u>2,490.62</u>
Balances brought forward 2020/2021	2,490.62	Balances carried forward 2022/2023	0.00
	<u>2,490.62</u>		<u>2,490.62</u>

Treasurer : J Challiss

Independent Examiner : *David H Hawkey*

J Challiss

David H Hawkey
1/8/22

FRIARY BRASS BAND

RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31/03/2022

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GUEST PLAYERS		4,370.67
CONTEST ADMIN		540.25
CONTEST ENTRY FEES		455.00
INSURANCE		706.84
ADMINISTRATION		1,195.44
HALL HIRE		1,845.00
UNIFORMS		0.00
EQUIPMENT/ACCESSORIES	Purchases	1,327.87
INSTRUMENT PURCHASES		0.00
EQUIPMENT/ACCESSORIES	Hire/Servicing	8,380.50
VAN HIRE		654.50
GIFTS		126.90
MUSIC		426.37
DONATION		0.00
TRAVEL EXPENSES		6,407.18
		35,098.77

Balances brought forward 2020/2021

Lloyds A/c No 1 7,643.08
less cheques outstanding

None

7,643.08

Lloyds A/c No 2 163.85

Deposit A/c 46,263.31 **54070.24**

85,009.82

Balances carried forward 2022/2023

Lloyds A/c No 1 3,594.79
less cheques outstanding

None

3,594.79

Lloyds A/c No 2 240.89

Deposit A/c 46,075.37 **49911.05**

85,009.82

Liabilities Outstanding - None

Prepayment : 290.00

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1/8/22

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FRIARY BRASS BAND - Supporters' Club

RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31/03/2022

RECEIPTS

PAYMENTS

	<u>0.00</u>		<u>0.00</u>
Balances brought forward 2020/2021	0.00	Balances carried forward 2022/2023	0.00
	<u>0.00</u>		<u>0.00</u>

Treasurer : J Challiss

Independent Examiner : *David H Hawkey*

J Challiss

David H Hawkey
1/8/22

FRIARY BRASS BAND - Charity Account

RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31/03/2022

RECEIPTS

PAYMENTS

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	<u>2,490.62</u>		<u>2,490.62</u>

Treasurer : J Challiss

Independent Examiner : *David H Hawkey*

J Challiss

David H Hawkey
1/8/22