

Haddon Hall Baptist Church

Report and Accounts

Year ended 31 August 2021

Stewardship 
Active generosity

1 Lamb's Passage, London EC1Y 8AB
www.stewardship.org.uk

HADDON HALL BAPTIST CHURCH
LEGAL AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31 AUGUST 2021

ADDRESS FOR CORRESPONDENCE	22 Tower Bridge Road London SE1 4TR
GOVERNING DOCUMENT	Constitution adopted May 2010
CHARITY REGISTRATION NUMBER	1137267
TRUSTEES RESPONSIBLE FOR MANAGING THE CHARITY	Carl Bauer Joanna Estop Karen Metcalf (appointed January 2021) Philip Metcalf (appointed January 2021) Anna Parsons (resigned July 2021) Victoria Pickard
CUSTODIAN TRUSTEES	London Baptist Property Board
BANKERS	Barclays Bank PLC
INDEPENDENT EXAMINER	Jaimée Young Stewardship 1 Lamb's Passage LONDON EC1Y 8AB

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HADDON HALL BAPTIST CHURCH
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 AUGUST 2021

The Trustees have pleasure in submitting the Report and Accounts for the year ended 31 August 2021.

Objects of the charity

The charity, which is a church, is governed by a trust deed and is constituted as a trust. Haddon Hall's Vision is that we want to see lives changed by Jesus' Power and Love, and our Mission is to be:

- Building communities of people who are learning to be every day followers of Jesus.
- Catching God's passion for our local area and beyond.

Summary of the charity's main activities and achievements

To further the above objects and vision, the charity's main activities and achievements were as follows:

We started meeting in the building fortnightly from September 2020 with some strict guidelines around social distancing and the wearing of masks. The children's work restarted with the different age groups kept in 'bubbles'. On alternate Sundays, we continued to meet remotely.

Following completion of the interview process, the Leadership Team recommended to the membership that Phil and Karen Metcalf be invited as the new church leaders. A vote was held on 25 October 2020 with 87% of members agreeing with the recommendation. Phil and Karen were, therefore, invited to take up the post and they accepted.

By Christmas 2020 we were back in lockdown, but were able to host a wonderful carol service on Zoom, at which we saw a large number of guests. Our Christmas Day service was led by some of our members based in Ghana.

Our new leaders took up post from 1 January 2021. As the country was still in lockdown, we continued with online Sunday Gatherings and online Lifegroups. Leadership Team meetings continued weekly online. The structure for running the church remained largely the same as last year with groups meeting online to cover the following areas: Lifegroups, Buildings, Gatherings, Eco church and Worship. Groups met in different ways to discuss hospitality, Tower Tots and children and youth groups. All groups that were able to continued to meet as appropriate online.

Themes for Gatherings included: Beginnings (Genesis 2-11), 'Worship in the Waiting' during Advent, ancient wisdom for modern living and studying the book of Acts. We also used the Live Lent booklet for adults and children during Lent. We continued with the 7am weekly prayer meetings online.

We supported an individual who visited Sierra Leone for two weeks to work with local community groups she had contacts with. We have continued to support a family working with Wycliffe Bible Translators and Moorlands College.

We also made new contacts with a wide range of community groups in the area including: the local primary school, local councillors and local green groups.

The Leadership Team (LT) reviewed and updated all policies and these were all approved by Members. The LT continued to meet weekly online. The new leaders undertook safeguarding training with London Baptists and all Members working with children and young people updated their safeguarding training.

We moved back into the building in May after having completed the necessary risk assessment. We also refurbished the front and back offices.

We lost a significant amount of revenue because of the pandemic and the subsequent lack of bookings from other groups renting the building but, because of a robust reserves policy, we were able to continue throughout the pandemic by drawing on our reserves.

In planning the activities the Trustees have applied the guidance on public benefit issued by the Charity Commission.

Financial review

During the year income decreased by £30,200, to £92,600, and expenditure increased by £16,300, to £120,900. As a result the cash held by the charity decreased by £28,300, to £108,700, of which all is unrestricted and can be used for any charitable purpose.

Reserves policy

The trustees have determined that the charity should aim to hold unrestricted cash of no less than £60,000 (which equates to about six months' of unrestricted expenditure) so that the charity could continue to operate should income and / or expenditure vary adversely. At the year end, the charity held unrestricted cash of £108,700 and the charity is complying with its reserves policy.

Governance

The church is governed by a Leadership Team that meet regularly to review the strategy, activities and finances of the church, and report annually to the membership of the church. New trustees are proposed by the existing trustees, and then appointment agreed by the members of the church by a two-thirds majority vote.

Responsibilities of trustees

Charity law requires us as Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

Approval

This report was approved by the trustees and signed on their behalf by:

Philip Metcalf

Date: 11 April 2022

INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
HADDON HALL BAPTIST CHURCH

I report to the trustees on my examination of the accounts of Haddon Hall Baptist Church ('the charity') for the year ended 31 August 2021 on pages 5 to 8 following.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Jaimée Young

Stewardship
1 Lamb's Passage
LONDON
EC1Y 8AB

Date: 12 April 2022

HADDON HALL BAPTIST CHURCH
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 AUGUST 2021

	Notes	<u>Unrestricted Funds</u>		Restricted Funds	Total 2021	Total 2020
		General Funds	Designated Funds			
		£	£	£	£	£
Income receipts						
Donations		48,410	-	11,623	60,033	52,932
Gift aid receipts		7,250	-	1,638	8,888	10,295
Rental income		23,191	-	-	23,191	50,634
Income from charitable activities		175	-	-	175	493
Investment income		23	-	-	23	197
Council tax refund		-	-	-	-	8,243
Other		278	-	-	278	-
Total receipts		<u>79,328</u>	<u>-</u>	<u>13,261</u>	<u>92,589</u>	<u>122,794</u>
Payments						
Payments in relation to charitable activities undertaken directly	2	99,218	-	-	99,218	90,725
Grants paid in relation to charitable activities undertaken by others	3	6,974	-	14,666	21,640	13,855
Total payments		<u>106,192</u>	<u>-</u>	<u>14,666</u>	<u>120,858</u>	<u>104,581</u>
Net of receipts / (payments) before transfers		(26,864)	-	(1,405)	(28,269)	18,213
Transfers between funds	5	(1,405)	-	1,405	-	-
Net movement in funds		<u>(28,269)</u>	<u>-</u>	<u>-</u>	<u>(28,269)</u>	<u>18,213</u>
Cash funds as at last year end		136,970	-	-	136,970	118,757
Cash funds at this year end	A	<u>108,701</u>	<u>-</u>	<u>-</u>	<u>108,701</u>	<u>136,970</u>

The notes on pages 7 - 8 form part of these accounts.

HADDON HALL BAPTIST CHURCH
STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR ENDED 31 AUGUST 2021

	<u>Unrestricted Funds</u>		Restricted funds	Total 2021	Total 2020
	General funds	Designated funds			
	£	£	£	£	£
A Cash funds					
Current account	28,513	-	-	28,513	56,401
Notice deposits	80,187	-	-	80,187	80,164
Unbanked offerings	-	-	-	-	355
Petty cash	-	-	-	-	50
	<u>108,701</u>	<u>-</u>	<u>-</u>	<u>108,701</u>	<u>136,970</u>
B Other monetary assets					
Gift aid due to charity	4,713	-	-	4,713	4,075
Other debtors (rental income)	3,274	-	-	3,274	-
	<u>7,986</u>	<u>-</u>	<u>-</u>	<u>7,986</u>	<u>4,075</u>
C Liabilities					
Falling due within one year:					
London Baptist Property Board loan	4,500	-	-	4,500	4,734
Fee for Independent Examination	1,230	-	-	1,230	1,230
Deposit held	-	-	-	-	492
Accrued expenses and creditors	375	-	-	375	300
	<u>6,105</u>	<u>-</u>	<u>-</u>	<u>6,105</u>	<u>6,756</u>
Falling due after one year:					
London Baptist Property Board loan	14,019	-	-	14,019	17,685
Baptist Union loan	10,000	-	-	10,000	10,000
	<u>24,019</u>	<u>-</u>	<u>-</u>	<u>24,019</u>	<u>27,685</u>
Total	<u>30,124</u>	<u>-</u>	<u>-</u>	<u>30,124</u>	<u>34,441</u>

The Baptist Union £10,000 loan is an interest free loan which is repayable if the manse is sold.

The London Baptist Property Board £39,000 loan is repayable in quarterly instalments over ten years and is repayable in full by 2025.

D Assets retained for charity's own use	Purchase cost	Insurance Value 2021	Insurance Value 2020
	£	£	£
Freehold building	-	2,334,600	2,247,000
Manse [leasehold]	65,000	-	-
Contents and equipment	-	83,099	82,852
	<u>65,000</u>	<u>2,417,699</u>	<u>2,329,852</u>

The Manse is a leasehold property and is shown at purchase cost.

The trustees have used insurance values for the other assets as the trustees are unable to reliably estimate current values; insurance values may differ materially from current values.

The accounts were approved by the trustees and signed on their behalf

by Philip Metcalf date 11 April 2022

The notes on pages 7 - 8 form part of these accounts.

HADDON HALL BAPTIST CHURCH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2021

1 Accounting policies

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

		<u>Unrestricted Funds</u>		Restricted Funds	Total 2021	Total 2020
		General funds	Designated funds	Funds		
		£	£	£	£	£
2 Payments in relation to charitable activities undertaken directly						
Employment costs	Note 4	37,562	-	-	37,562	16,112
Other staff costs		1,891	-	-	1,891	285
Church property, equipment and maintenance		36,533	-	-	36,533	27,856
Ministry activities		1,883	-	-	1,883	3,724
Youth and children's work		610	-	-	610	755
Church office, admin and support		3,174	-	-	3,174	2,854
Manse and flat expenses (including loan repayments)	Note 4	16,335	-	-	16,335	37,910
Governance		1,230	-	-	1,230	1,230
		<u>99,218</u>	<u>-</u>	<u>-</u>	<u>99,218</u>	<u>90,725</u>

3 Grants and gifts paid to others

Organisations:						
Wycliffe Bible Translation		3,240	-	-	3,240	3,240
Enthuse		-	-	3,512	3,512	-
Give Hope		-	-	1,050	1,050	-
Hotric Foodbank		-	-	1,830	1,830	-
Love Works Ministries		-	-	3,500	3,500	-
Southwark Foodbank		-	-	1,830	1,830	-
Organisations < £1,000		2,747	-	-	2,747	2,100
Individuals		987	-	-	987	8,515
Mission trip		-	-	2,945	2,945	-
		<u>6,974</u>	<u>-</u>	<u>14,666</u>	<u>21,640</u>	<u>13,855</u>

4 Transactions with related parties

Karen and Philip Metcalf served as church leaders and were paid £9,667 [2020: nil] and £9,667 [2020: nil] respectively for serving in that capacity, not for serving as trustees; these payments are permitted by the charity's governing document.

In addition the charity incurred expenditure totalling £6,279 (2020: nil) in respect of the provision of accommodation (which is customary for ministers) to Philip and Karen Metcalf, who are trustees, so that they could better perform their duties.

HADDON HALL BAPTIST CHURCH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2021

5 Movement of funds

	Opening balance £	Receipts £	Payments £	Transfers £	Closing balance £
General funds	136,970	79,328	(106,192)	(1,405)	108,701
	<u>136,970</u>	<u>79,328</u>	<u>(106,192)</u>	<u>(1,405)</u>	<u>108,701</u>
Restricted funds					
Mission trip	-	1,700	(2,555)	855	-
Southwark Foodbank	-	1,830	(1,830)	-	-
Hotric Foodbank	-	1,830	(1,830)	-	-
Enthuse	-	3,512	(3,512)	-	-
Love Works Ministries	-	3,500	(3,500)	-	-
Give Hope [Sierra Leone project]	-	500	(1,050)	550	-
Hardship support	-	390	(390)	-	-
	<u>-</u>	<u>13,261</u>	<u>(14,666)</u>	<u>1,405</u>	<u>-</u>
Total funds	<u>136,970</u>	<u>92,589</u>	<u>(120,858)</u>	<u>-</u>	<u>108,701</u>

Enthuse is a project by Creativ Energie which uses sustainable solar solutions to deliver electricity to some of the world's poorest people.
Love Works Ministries is an organisation in Ghana Echo Hills which was to run a Christmas party for kids and help provide school supplies.
Hotric foodbank is based in a charity shop very close to Haddon Hall.
Southwark Foodbank is run by the Trussell Trust and uses the local City Hope Church as one of its venues.
The mission trip was to Lesbos to work amongst refugees, helping to teach and with prayer ministry.
Give Hope is helping blind children in Kono, Sierra Leone including build toilets and a well, and providing educational resources.