



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1st	Month sept	Year 2021		Day 31st	Month Aug	Year 2022

## Section A Reference and administration details

**Charity name** PRENTON METHODIST CHURCH

**Other names charity is known by**

**Registered charity number (if any)** 1137261

**Charity's principal address** 2 GLENAVON ROAD

PRENTON

MERSEYSIDE

**Postcode** CH43 0RE

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs Janet Almond	Worship leader Steward Church Council Secretary		
2	Dr Martin Block	Health and safety		
3	Mrs N Casement	Pastoral Secretary		
4	Mr D Casement	Gift aid Secretary		
5	Mrs P Griffith	Organist Safeguarding officer		
6	Mr J Griffith	Treasurer Property Secretary		
7	Mr A Ingram	Property manager		
8	Mrs G Jones			
9	Mrs M Lawson	Communion steward		
10	Rev Yangsun Yi	Minister		
11	Craig Price	Circuit rep		
12	Mrs V Williams			
13	Mrs S Grisdale	Safeguarding officer for vulnerable adults		
14	Sarah Corran	Steward		
15.	Mr Barry Natton			

16	Mrs Kathy Thomas	Senior Steward		
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**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	The Methodist Church deed of union (1932) and the Methodist Church Act (1976)
How the charity is constituted (eg. trust, association, company)	Act of Parliament
Trustee selection methods (eg. appointed by, elected by)	Trustees are either appointed by the church or by appointment by the existing trustees to particular offices. All ordained Ministers stationed within the Wirral Circuit are, by Methodist Standing Orders, automatically trustees

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Prenton Methodist Church is one of the 22 churches in the Wirral Circuit.

Prenton Methodist Church pays an assessment which contributes towards missional work in the circuit, the district and the Connexion and providing human and financial resources.

#### **Induction/Training**

Range of guidance produced by Methodist Connexion

#### **Structure**

Part of the Liverpool District

Accountable to the Methodist Conference

#### **Risks**

Considered by the Church Council

Take professional advice as required.

Regular review process

Use Methodist Safeguarding Policy, and we refer to the District Safeguarding Officer.

## **Section C**

## **Objectives and activities**

### **Summary of the objects of the charity set out in its governing document**

The objectives of the Methodist Church are and shall be deemed to have been since the Date of Union the advancement of:

- a) the Christian faith in accordance with the doctrinal standards and Discipline of the Methodist Church;
- b) Any charitable purpose for the time being of any Connexional, District, Circuit, local or other organisation of the Methodist Church;
- c) Any charitable purpose for the time being of any society or Institution subsidiary or ancillary to the Methodist Church;
- d) Any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Church meets for worship each Sunday morning at 10.30 a.m.  
 We continue to hold our Buggy Club every Monday morning in term time which is well attended. We charge £2.00 per adult and child to cover the cost of refreshments.  
 On the first Saturday of the month we hold Lego Church for families with children of all ages which is well attended- normally about 6 or 7 families come.  
 When possible once during school holidays and half term we have our "Messy Church" on a Thursday morning. Children have an opportunity to enjoy various crafts, painting etc.  
 We continue to hold a fellowship meeting every other Wednesday morning which has been very popular- about 30 people attending.  
 We continue to meet for Prayer Breakfast each Wednesday at 8.45 a.m. on Zoom.  
 We have a monthly coffee morning on the first Saturday of the month which is very well attended.  
 Our premises are used by the uniformed organisations, i.e. Scouting and Guiding.  
 We had a successful holiday club in August for 3 days in one week for five - eleven year olds which was enjoyed by all.  
 The Church is used by Merseyside Bridge Centre twice a week. In addition Slimming World, a dance group, an operatic society and a rock choir use our premises every week.  
 Our premises are often used for children's parties.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

Our main achievement has been expanding our work amongst families and children.

'Jigsaw' our Messy Church event, welcomes families, children and parents/grandparents enjoying fun activities together, then toast and drinks and worship. We have had several "Jigsaws" which have been well attended.

Lego Church continues on the first Saturday morning of the month and numbers attending have been gradually increasing. This is an event for children of all ages to come with their carers to hear bible stories and play with Lego followed by refreshments.

The Church continues to offer its facilities to the wider community. It is a valued and well used facility. In Summer 2020 we put 3 benches in the church grounds for use by the community. The church grounds are a safe place for children to play and we want our grounds used by the wider community.

It is our aim to continue to build relationships with our local community. The driving force behind this work is the continuing desire as a worshipping community to express our Christian Faith in real and meaningful ways.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The church's aim is to hold reserves in the region of six months average expenditure to meet normal running expenses. Following the uplifting of Covid restrictions, income from lettings is gradually recovering. However the significant increase in energy costs is causing concern but will be carefully monitored.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

<b>Signature(s)</b>	Kathy Thomas	<i>J Almond</i>
<b>Full name(s)</b>	Kathy Thomas	Janet Almond
<b>Position (eg Secretary, Chair, etc)</b>	Senior Steward	Church council Secretary
<b>Date</b>	21/02/23	

# THE METHODIST CHURCH

## STANDARD FORM OF ACCOUNTS

PRENTON METHODIST

FOR THE YEAR ENDED

31 August 2022

Circuit	Circuit no.	18
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**Registered Charity - Charity Registration number**

113

If not a registered charity **Her Majesty's Revenue and Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status. Methodist charities in England and Wales that are not registered charities are from registration under Statutory Instrument 2014 No.242)

Minister:

Rev. Yangsun Yi

Church Stewards:

Kathy Thomas

Janet Almond

Martin Block

Sarah Corran

Treasurer:

John David Griffith

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SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	<b>RECEIPTS</b>				
a2	Offerings and Tax recovered	34,739		<b>34,739</b>	31,989
a3	Bank and CFB interest and Investment income	118		<b>118</b>	28
a4	Lettings	9,890		<b>9,890</b>	4,228
a5	Other receipts	12,119	19	<b>12,138</b>	15,241
a6	<b>TOTAL RECEIPTS</b>	<b>56,866</b>	<b>19</b>	<b>56,885 (a7)</b>	<b>51,486</b>
SECTION B					
b1	<b>PAYMENTS</b>				
b2	Circuit Assessment or Share	30,238		<b>30,238</b>	33,325
b3	Donations	24		<b>24</b>	524
b4	Repairs and Maintenance	5,942		<b>5,942</b>	18,387
b5	Utilities (Insurances, water charges, heating & lighting)	8,573		<b>8,573</b>	3,003
b6				<b>0</b>	
b7	Other payments	6,405	36	<b>6,441</b>	2,281
b8	<b>TOTAL PAYMENTS</b>	<b>51,182</b>	<b>36</b>	<b>51,218 (b9)</b>	<b>57,520</b>
SECTION C					
c1	<b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b>	<b>(a6-b8)</b>	5,684 (17)	<b>5,667</b>	(6,034)
c2	Total funds brought forward from last year		29,756 753	<b>30,509 (c6)</b>	36,543
c3	<b>Sub total</b>	<b>(c1+c2)</b>	35,440 736	<b>36,176</b>	<b>30,509</b>
c4	Transfers and adjustments			<b>0 (c7)</b>	
c5	<b>TOTAL FUNDS AT END OF YEAR</b>	<b>(c3+c4)</b>	<b>35,440 736</b>	<b>36,176 (c8)</b>	<b>30,509 (c6)</b>
SECTION D					
<b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b>					
d	(these amounts are not to be included in total receipts/payments figures above)			£	£
d1	Balance brought forward from last year			nil	21
d2	Offerings/Gifts - received for external organisations			314	1,528
d3	Offerings/Gifts - passed to external organisations			314	1,549
d4	<b>BALANCE STILL TO BE PAID</b>	<b>(d1+d2-d3)</b>		<b>nil</b>	<b>nil</b>

**SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL****SECTION E** Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2022 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

	INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1	<b>Wednesday Group</b>	1,716	2,245	(529)		792	263
e2				0			0
e3				0			0
e4				0			0
e5				0			0
e6				0			0
e7				0			0
e8	Sub total of Internal Organisations funds	1,716	2,245	(529)	0	792 (e11)	263 (e12)
e9	<b>Church accounts (totals brought forward from page 2 - totals column)</b>	<b>56,885 (a7)</b>	<b>51,218 (b9)</b>	<b>5,667</b>	<b>(c7)</b>	<b>30,509 (c6)</b>	<b>36,176 (c8)</b>
e10	<b>TOTAL CASH FUNDS HELD BY CHURCH</b>	<b>58,601</b>	<b>53,463</b>	<b>5,138</b>	<b>0</b>	<b>31,301 (x)</b>	<b>36,439 (y)</b>
	Continue on a separate sheet if necessary and bring the totals forward	<b>TOTAL RECEIPTS</b>	<b>TOTAL PAYMENTS</b>				

**SECTION F****STATEMENT OF ASSETS AND LIABILITIES****CHURCH - CASH FUNDS HELD at 31 August 2022**

		OPENING BALANCES	CLOSING BALANCES
f1	Cash in hand		
f2	Bank Current Account	3,100	6,886
f3	Bank Deposit Account		
f4	Central Finance Board	27,409	29,290
f5	Trustees for Methodist Church Purposes		
f6	Other funds		
f7	<b>SUB TOTAL - Church accounts</b>	<b>30,509 (c6)</b>	<b>36,176 (c8)</b>
f8	Total funds held by Internal Organisations (the closing balance total from above) (e12)	<b>792 (e11)</b>	<b>263 (e12)</b>
f9	<b>TOTAL CASH FUNDS HELD BY CHURCH</b>	<b>31,301 (x)</b>	<b>36,439 (y)</b>

**SECTION G****OTHER ASSETS and LIABILITIES**

		At 1 September 2021	At 31 August 2022
g1	Investments (include Endowments)		
g2	Land & Buildings (see notes re Insurance value)	1,364,436	1,480,000
g3	Other Assets	64,648	71,694
g4	Loan(s) - show amount outstanding at year end		
g5	Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

We

Name of Church ..... **Prenton Methodist**

## **Declarations and Scrutiny**

I confirm that these Receipt and Payment based accounts for the year to 31 August 2022 were prepared from the records of the Church and that they include all funds under the control of the trustees.

Signature of treasurer ..... Date.....

Name and address of treasurer ..... John David Griffith

19 Carlaw Road, Birkenhead CH42 8PZ

**Presentation to the Church trustees** 4.10.2022

Signature of the Chair of the meeting ..... *V Gasteen*

Name of the Chair of the meeting ..... Vivienne M Gasteen

## **Independent Examiner's Report to the Trustees of**

### **Prenton Methodist Church**

**Charity Number** 1137261

### **Responsibilities and basis of report**

I report to the trustees on my examination of the accounts of the ..... the year ended 31 August 2022 set out on pages ... to .... As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2006 (the 'Charities Act').

I report in respect of my examination of the Church's accounts carried out under section 145(5)(b) of the Act, and, in carrying out my examination, I have followed all the applicable Directions given by the Commission under section 145(5)(b) of the Act.

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Name of Church          Prenton Methodist Church

### Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which give me cause for concern in any material respect:

- the accounting records were not kept in accordance with section 130 of the Act
- the accounts do not accord with the accounting records.

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I have no concerns and have come across no other matters in connection with the examination. No special attention should be drawn in this report in order to enable a proper understanding of the financial position to be reached.

I have/have not\* obtained independent verification of all investments with the Trustees of the Church Purposes or held in other trusts, bank balances and funds at the Central Finance Committee of the Prenton Methodist Church which are individually in excess of £10,000 (ten thousand pounds) as at the statement of accounts date.

Signature of independent examiner          .....          A Lovelady

Name of independent examiner          Andrew Robert Lovelady

Relevant professional qualification of independent examiner          Accountant

Name of firm (where appropriate) .....

Address          .....          Gorsedene, 50 Tollemache Road, Prenton, Birkenhead

..... Post Code .....

Date          .....          11th February 2023

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# THE METHODIST CHURCH

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Signature of treasurer ..... Date.....

Name and address of treasurer ..... John David Griffith

19 Carlaw Road, Birkenhead CH42 8PZ

**Presentation to the Church trustees** ..... 4.10.2022

Signature of the Chair of the meeting ..... *V Gasteen*

Name of the Chair of the meeting ..... Vivienne M Gasteen

## **Independent Examiner's Report to the Trustees of**

### **Prenton Methodist Church**

**Charity Number** ..... 1137261

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Name of Church          Prenton Methodist Church

### Independent Examiner's Statement

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Signature of independent examiner          .....          A Lovelady

Name of independent examiner          Andrew Robert Lovelady

Relevant professional qualification of independent examiner          Accountant

Name of firm (where appropriate) .....

Address          .....          Gorsedene, 50 Tollemache Road, Prenton, Birkenhead

..... Post Code .....

Date          .....          11th February 2023

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