

PCC Annual Report 2023

PCC Annual Report from January 2023 – December 2023

Name of Church: Baxenden St. John and Accrington St. Paul Parochial Church Council

Correspondence: PCC Secretary, Baxenden Saint John Church, Church Avenue, Baxenden, Lancashire, BB5 2RQ.

Bankers: Lloyds Bank, 16 Market Place, Oldham, OL1 1JG.

Independent Examiner: Jacqui Creig, Principle Accounting Services Ltd, Suite 1A, Ribble Court, 1 Meadway, Padiham, BB12 7NG.

Background

The Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent in promoting the whole mission of the church.

Every Church of England church has the same aim: “To promote the whole mission of the Church, pastoral, evangelistic, social and ecumenical”.

The method of appointment of PCC members is set out in the Church Representation Rules. The membership of our “joint” PCC consists of the incumbent (our vicar), churchwardens, both LLMs (Readers), Deanery Synod representatives and members either elected by those members of the congregation who are on the electoral roll of the church or co-opted after the APCM. If vacancies exist after the APCM and a person is willing to join the PCC, they may do so with the agreement of the PCC.

All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The following people served as members of the PCC during 2023:

ROLE	NAME	DATE	
Incumbent and Chair	Amanda Marshall	May 2022-23 May 2023	Ex-officio
Churchwarden, Vice-chair (St Paul's)	Maureen Birtwistle	May 2022-2023 May 2023	Ex-officio

Baxenden St. John and Accrington St. Paul Parochial Church Council.

Churchwarden, Vice-chair (St Paul's)	Terry Jones	May 2022-2023 May 2023	Ex-officio
Churchwarden, Vice-chair (St John's)	Barry Grimes	May 2022-2023 Stepped down 2023	Ex-officio
LLM St Paul's	Tony Hindle	May 2022-2023 May 2023	Ex-officio
LLM St John's	Patricia Wilkinson	May 2022-2023 May 2023	Ex-officio
Deanery Synod Rep	Ann Hindle	May 2022-2023 May 2023	Ex-officio
Deanery Synod Rep	Roger Longworth	May 2022-2023 May 2023	Ex-officio
Deanery Synod Rep Secretary to May 2023	Ian Rushton	May 2022-2023 Stepped down 2023	Ex-officio
PCC	Diane Clough	May 2022-2023 May 2023	Elected Elected
PCC	Austin Cook	May 2023	Elected
PCC	Andrew Crowe	May 2022-2023 May 2023	Elected Elected
PCC	Barry Grimes	May 2023	Elected
PCC	Reece Hudson	From Aug 2023	PCC agreed
PCC Electoral Roll Officer	Kath Jones	May 2022-2023 May 2023	Elected Elected
PCC	Sally Knott	May 2022-2023 Stepped down 2023	Elected
PCC	Jill Lamont	May 2022-2023 May 2023	Elected Elected
PCC	Richard Marshall	Oct 2022-May 2023	Co-opted

Baxenden St. John and Accrington St. Paul Parochial Church Council.

Treasurer		May 2023	Elected
PCC ALM Safeguarding Officer	Heather Pitman	May 2022-2023 May 2023	Elected Elected
PCC Secretary June 2023	Janet Robinson	Oct 2022-May 2023 May 2023	Co-opted Elected
PCC	Joyce Teasdale	May 2022-2023 Stepped down 2023	Elected
PCC	Allison Worrall	May 2022-2023 Stepped down 2023	Elected
PCC	Marion Wilkinson	May 2022-2023 Stepped down 2023	Elected

From June 2023, in the absence of Churchwardens at St John's, four deputy wardens were proposed and approved by the PCC:

Diane Clough, Austin Cook, Barry Grimes and Marion Wilkinson.

Electoral Roll

At the end of December 2023 there were 188 names on the electoral roll.

Standing Committee

The Standing Committee is required by law and has the power to transact the business of the PCC between meetings.

Standing Committee appointed June 2022- APCM 2023:

Amanda Marshall, Terry Jones, Barry Grimes, Richard Marshall, Roger Longworth; and Ian Rushton.

The Standing Committee met once in March 2023 to discuss the removal of bird waste from the bell tower at St John's.

Standing Committee appointed June 2023:

Amanda Marshall, Terry Jones, Maureen Birtwistle, Richard Marshall, Janet Robinson, Austin Cook and Roger Longworth (A minimum of five members being necessary for the meeting to

take place).

The Standing Committee did not meet between June and December 2023.

Annual Review – Highlights.

The PCC met six times during 2023.

February 2023

The PCC discussed matters relating to grave spaces and use of the churchyard, sub-groups to streamline the work of the PCC, room hire rates, updates on the repairs to St Paul's Church Hall following the fire and of on-going repairs needed at both churches, safeguarding training and a new baptism policy and information was given to the PCC about the formation of a new Ministry Team.

April 2023

The PCC were given further input on LYCiG (Leading your Church into Growth sessions 2 and 3) which the Diocese had requested be followed as a condition of reduction in the Parish Share. (A separate meeting to which Connect Group leaders and PCC members had been invited to introduce LYCiG had already taken place on 13th March, 2023).

A progress report on transition to one bank account was given, a decision to join the Parish Giving Scheme was made, more information about the cost of repair work, approval of the updated Safeguarding Policy, Code of Safer Working Practices and Website Information, and updates from various sub-groups and the Ministry Team.

May 2023 APCM

June 2023

The PCC appointed the officers for the coming year, discussed the use of an action log to be included in the minutes, were given an update on the Parish Giving Scheme, approved an architect, received updates on fabric, communications, safeguarding and the Ministry Team and discussed why no Churchwardens had stepped forward for St John's and how the deputy wardens would be "managed." The list of sidespeople was ratified. The PCC agreed to employ a paid cleaner for St John's church. A brief LYCiG taster (of session 4) was also given.

August 2023

Another session on LYCiG was delivered (4). Fabric reports were received – a new boiler to be fitted at St Paul's, awaiting reports on St John's. Finance reported the need to keep a close eye on running costs; Safeguarding covered DBS and Diocesan Dashboard requirements; Ministry discussed children's work at St John's.

October 2023

Another LYCiG session (5). Finance covered the new bank account signatories, Parish Share and Charity Commission; Communication covered a start on the development of a new

Baxenden St. John and Accrington St. Paul Parochial Church Council.

website and need for the magazine and notice sheets to work for both churches; Fabric informed the PCC that a new boiler had been installed at St Paul's and a detailed report received about work needed at St. John's; Safeguarding included new posters at both churches, amalgamation of both church policies and extra training needed for some people; Ministry included information about Healing Wounded History (healing the past and visioning the future), a Vision Away Day in 2024, growth with the Families at 5 service.

Discussion took place about fundraising and stewardship.

A proposal was carried to support the start-up of Busy Bees.

December 2023

Another session on LYCiG (6). The Vision Away Day will be used to draw it all together. Finance reported on Parish Share and the budget was approved after discussion; Communications discussed the use of the short name of the parish (JohnPaul), agreed a proposal to use WhatsApp rather than Signal, agreed a proposal to stop St John's Facebook page and rename St Paul's as JohnPaul, reported on progress of the website and noticeboards for each church; Fabric reported that the Quinquennial Report had been carried out at St Paul's, update on fundraising and issues about heating at St John's; Safeguarding reported that work was on-going on policies and the Dashboard; Ministry Team had approached Rev Rebecca Roberts to lead the Vision Planning Day in February 2024 and gave an update on children's work at St John's.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

We would like to thank all the volunteers who work so hard to make our church a friendly, lively and well-run community.

On behalf of the PCC,

Janet Robinson. PCC Secretary. April 2024

PCC of ST JOHN BAXENDEN AND ST PAUL ACCRINGTON - Charity Number 1137246
RECEIPTS AND PAYMENTS ACCOUNT Year Ended 31 December 2023

Receipts and Payments

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total 2023	Total 2022
RECEIPTS							
Voluntary Receipts							
<i>Tax efficient planned giving (standing orders)</i>		33,469	-	-	-	33,469	43,998
<i>Other planned giving (standing orders)</i>		7,340	-	-	-	7,340	12,049
<i>Collections at services</i>		12,937	-	-	-	12,937	6,217
<i>All other giving and voluntary receipts</i>		7,030	1,250	-	-	8,280	9,672
<i>Gift Aid recovered</i>		11,006	-	-	-	11,006	20,004
<i>Legacies received</i>		1,000	-	-	-	1,000	-
<i>Grants</i>		-	750	-	-	750	9,250
Church activities for generating funds		227	-	-	-	227	2,716
Hall activities for generating funds		1,142	-	-	-	1,142	3,924
Investment Income		582	1,160	-	-	1,742	1,447
Church Activities		10,529	-	-	-	10,529	8,034
Hall Activities		6,385	-	-	-	6,385	3,269
Other church receipts		5,464	-	-	-	5,464	-
Other hall receipts		249	-	-	-	249	7,516
Total receipts		97,359	3,160	-	-	100,520	128,096

PAYMENTS

Church Activities							
<i>Parish Share</i>		38,810	-	-	-	38,810	36,480
<i>Clergy and Staffing</i>		6,769	-	-	-	6,769	7,287
<i>Church Running Expenses</i>		33,446	385	6	-	33,838	19,722
<i>Hall Running Costs</i>		5,543	1,250	-	-	6,793	4,307
<i>Church Utility Bills</i>		10,395	-	-	-	10,395	17,086
<i>Hall Utility Bills</i>		3,627	-	-	-	3,627	2,270
<i>Church Major Capital Expenditure</i>		1,462	6,340	-	-	7,802	11,320
<i>Hall Major Capital Expenditure</i>		1,935	-	-	-	1,935	5,302
<i>Mission, giving and donations</i>		6,066	1,137	-	-	7,203	4,785
Governance Costs		403	-	-	-	403	342
All Other Payments		896	-	-	-	896	383
Total payments		109,352	9,112	6	-	118,470	109,294

NET RECEIPTS / (PAYMENTS)

Transfers between funds

Cash at bank and in hand at 1 Jan

Cash at bank and in hand at 31 Dec

(11,993)	(5,951)	(5)	-	(17,951)	18,802
(600)	600			-	
43,555	27,351	1,089		71,995	53,193
30,962	21,999	1,083	-	54,045	71,995

PCC of ST JOHN BAXENDEN AND ST PAUL ACCRINGTON - Charity Number 1137246
 RECEIPTS AND PAYMENTS ACCOUNT Year Ended 31 December 2023

Statement of Assets and Liabilities

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total 2023	Total 2022
Cash funds							
Cash at Bank		27,933	8,378	1,083		37,394	56,751
Church Deposit Funds (with Diocese)		2,630	13,621			16,251	15,044
Petty Cash		400				400	200
Total cash funds		30,962	21,999	1,083	-	54,045	71,995
(agree balances with receipts and payments accounts)		OK	OK	OK	OK		

Other monetary assets

						-	-
						-	-
Total other monetary assets		-	-	-	-	-	-

Investment assets

Fixed Interest Investments - with Diocese	7.1				6,053	6,053	5,734
Shares - Church Investment Fund with Diocese	7.2			40,514		40,514	37,030
Total investment assets		-	-	40,514	6,053	46,567	42,764

Debtors

Income Tax recoverable (Gift Aid)						-	-
						-	-
Total debtors		-	-	-	-	-	-

Liabilities

Parish Share						-	-
						-	-
Total liabilities		-	-	-	-	-	-

The notes attached form part of these financial statements

Signed by one or two trustees on behalf of all the trustees		
Name	Date	Signature
AUSTIN COOK	8 th April 2024	A Cook
KATHALEEN JONES	8 th April 2024	Kathleen Jones

PCC of ST JOHN BAXENDEN AND ST PAUL ACCRINGTON - Charity Number 1137246
RECEIPTS AND PAYMENTS ACCOUNT Year Ended 31 December 2023

Notes

- 1 The Financial Statements have been prepared in accordance with the Charities Act 2011, on the Receipts and Payments basis.
 (The Receipts and Payments Basis may be used providing the total income is below £250,000)

2 Fund Movement Analysis

- 2.2 **UNRESTRICTED FUNDS** may be used by the PCC for any of its ordinary purposes. The movements in the fund are shown in the Receipts and Payments Account

- 2.3 **DESIGNATED FUNDS** represent sums set aside, out of ordinary unrestricted funds, for specific designated purposes, but they can be transferred back into general funds at any time

	Notes	Bal b/f	Receipts	Payments	Transfer	Bal c/f
St John's Building Maintenance	2.3.1	5,740	600	6,340		-
St John's IT Equipment	2.3.2	2,955	-	385		2,570
St John's Churchyard Trees	2.3.3	300	-	-		300
St John's Cellar Refurbishment	2.3.4	5,000	-	-		5,000
Mission & Outreach	2.3.5	895	750	1,137		508
St Paul's Church Fabric	2.3.6	-	1,250	1,250		-
Total designated funds		14,890	2,600	9,112	-	8,378

- 2.3.1 Designated Building Maintenance Fund for St John's - money kept in General Bank Account

- 2.3.2 Designated IT Equipment Fund; for purpose of providing sound, video and computers for St John's - money kept in General Bank Account

- 2.3.3 Designated Churchyard Tree Fund; for new trees for St John's - money kept in General Bank Account

- 2.3.4 Designated Cellar Refurbishment Fund for St John's - money kept in General Bank Account

- 2.3.5 Designated Mission & Outreach Fund - money kept in General Bank Account

- 2.3.6 Designated Church Fabric Fund for St Paul's - money kept in General Bank Account

- 2.4 **RESTRICTED FUNDS** represent either income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, or donations or grants received or invited for a specific purpose. The funds may only be spent on the specific purpose for which they were given. Any balance remaining unspent must be carried forward as a balance on that fund and cannot be absorbed into general funds

	Notes	Bal b/f	Receipts	Payments	Transfer	Bal c/f
St John's Churchyard	2.4.1	6	-	6		0
St John's Office Refurbishment	2.4.2	1,083	-	-		1,083
Total restricted funds		1,089	-	6	-	1,083

- 2.4.1 Restricted Churchyard Fund for St John's; for purpose of churchyard upkeep; money kept in General Bank Account. The interest/dividends from restricted churchyard funds held by the Diocese is transferred into the General Account and used each year on churchyard maintenance, mowers and mowing etc.

- 2.4.2 Restricted Office Refurbishment Fund for St John's; for purpose of refurbishing office - money kept in General Bank Account

- 2.5 **ENDOWMENT FUNDS** are funds whose capital must be maintained: only income arising from the investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established

3 Reserves Policy

- 3.1 It is the policy of this PCC to hold in reserves the equivalent of two months income, that is approximately £16,000

PCC of ST JOHN BAXENDEN AND ST PAUL ACCRINGTON - Charity Number 1137246
RECEIPTS AND PAYMENTS ACCOUNT Year Ended 31 December 2023

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Receipts Analysis

St John & St Paul Churches

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total 2023	Total 2022
Voluntary Receipts							
Tax efficient planned giving (standing orders)		33,469				33,469	43,988
Other planned giving (standing orders)		7,340				7,340	12,049
Collections at services		12,937				12,937	6,217
All other giving / voluntary receipts		8,280				8,280	9,672
Gift Aid recovered		11,006				11,006	20,004
Legacies received (capital value)		1,000				1,000	-
Grants (recurring and one-offs)		750				750	9,250
		74,782	-	-	-	74,782	101,190

Church Activities for Generating Funds

Social events		227				227	999
		227	-	-	-	227	999

Investment Income

Interest & Dividends	7.3	582	1,160			1,742	1,444
		582	1,160	-	-	1,742	1,444

Church Activities

Statutory fees (weddings & funerals etc.)		3,213				3,213	4,974
Church stalls		1,646				1,646	1,436
Parish Magazine		343				343	281
Gross receipts from trading		5,327				5,327	3,060
		10,529	-	-	-	10,529	9,751

Other Receipts

Insurance claims		944				944	-
Sale of fixed assets		-				-	-
Other		4,520				4,520	-
		5,464	-	-	-	5,464	-

St Paul Church Hall

Hall Activities for Generating Funds

Social events		1,142				1,142	3,924
		1,142	-	-	-	1,142	3,924

Hall Activities

Gross receipts from trading		6,385				6,385	3,269
		6,385	-	-	-	6,385	3,269

Other Hall Receipts

Insurance claims		-				-	7,516
Other Receipts		249				249	-
		249	-	-	-	249	7,516

PCC of ST JOHN BAXENDEN AND ST PAUL ACCRINGTON - Charity Number 1137246
RECEIPTS AND PAYMENTS ACCOUNT Year Ended 31 December 2023

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Payments Analysis

St John & St Paul Churches

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total 2023	Total 2022
Church Activities							
Diocesan Parish Share Contribution							
Parish Share		38,810				38,810	36,490
		38,810	-	-	-	38,810	36,490
Clergy & Staffing							
Wages and honoraria		750				750	1,050
Working expenses of clergy		1,081				1,081	1,537
Vicarage council tax		3,601				3,601	3,947
Vicarage water rates		635				635	645
Clergy telephone/mobile/internet		457				457	-
Visiting clergy fees		245				245	108
		6,769	-	-	-	6,769	7,287
Church Running Expenses							
Education		515				515	524
Insurance		7,876				7,876	6,923
Church telephone & internet		437				437	309
Church CCTV		-				-	-
Church maintenance		19,191	385			19,576	2,082
Cleaning		1,916				1,916	2,122
Upkeep of services		1,288				1,288	1,244
Upkeep of churchyard		84				84	1,019
Printing, postage & stationary		1,025				1,025	564
Magazine expenses		377				377	656
Other church running expenses		744				744	4,252
		33,453	385	-	-	33,838	19,695
Utility Bills							
Electricity		1,714				1,714	5,296
Gas		8,370				8,370	11,459
Water		310				310	332
		10,395	-	-	-	10,395	17,087
Church Major Capital Expenditure							
Major Repairs not covered by insurance		7,802				7,802	11,320
Major Repairs covered by insurance		-				-	-
		7,802	-	-	-	7,802	11,320
Mission, Giving & Donations							
Mission		1,137				1,137	-
Giving (Tithes)		6,036				6,036	4,638
Donations		30				30	147
		7,203	-	-	-	7,203	4,785
Governance Costs							
Independent Examination Costs		403				403	367
		403	-	-	-	403	367
All Other Payments							
		896				896	383
		896	-	-	-	896	383

PCC of ST JOHN BAXENDEN AND ST PAUL ACCRINGTON - Charity Number 1137246
RECEIPTS AND PAYMENTS ACCOUNT Year Ended 31 December 2023

St Paul Church Hall

Hall Running Costs

Telephone & internet		1,180				1,180	839
Building maintenance		985	1,250			2,235	1,386
Cleaning		3,313				3,313	1,336
Other running expenses		66				66	746
		5,543	1,250	-	-	6,793	4,307

Hall Utility Bills

Electricity		1,275				1,275	570
Gas		1,807				1,807	1,133
Water		545				545	567
		3,627	-	-	-	3,627	2,270

Hall Major Capital Expenditure

Major Repairs covered by insurance		1,935				1,935	5,302
		1,935	-	-	-	1,935	5,302

PCC of ST JOHN BAXENDEN AND ST PAUL ACCRINGTON - Charity Number 1137246
RECEIPTS AND PAYMENTS ACCOUNT Year Ended 31 December 2023

6 Cash Funds

Year End Cash Funds - taken from bank statements etc.

		Type	2023	2022
Bank	Bank Account	various	37,394	61,363
	Unpresented Cheques	various	-	(4,612)
			37,394	56,751
Deposit	Treasury Stock	Unrestricted	2,108	2,108
	A M Walker	Unrestricted	39	38
	J Walker	Designated	13,621	12,461
	Churchyard	Unrestricted	420	376
	Reserve	Unrestricted	62	60
			16,251	15,043
Cash	St John Petty Cash	Unrestricted	200	200
	St Paul Petty Cash	Unrestricted	200	-
			400	200
			54,045	71,994

7 Investments

- 7.1 Fixed Interest Investments - held with Diocese; Joseph Walker
- 7.2 Shares, Church Investment Fund - held with Diocese; Cucknell, Joseph Walker, Kavanagh, McDonald
- 7.3 Investment income earned as interest or dividends on investment funds

Investments held by Blackburn Diocese

Purpose	Acct. Nr.	Account Name	Type	Income	Cost	Shares	Price	Dividends	Payments	Value at 31 Dec 2023
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Fixed Interest Investments

Building & Repair	028F	CB3002007-001 (103001028F) Baxenden J Walker (Joseph Walker Trust)	Unrestricted	Transferred to account CB3001862-001 (103001756D)	5,000	4,182.00	1.4475	130	130	6,053
					5,000					6,053

Shares - Church Investment Fund

Churchyard	030S	CB3002011-001 (103001030S) Baxenden Cucknell (Cucknell Legacy)	Restricted	Transferred to bank account	509	716.23	22.6053	443	443	16,191
Building & Repair	719S	CB3002593-001 (103001719S) Joseph Walker Trust	Unrestricted	Transferred to account CB3001862-001 (103001756D)	5,000	1,006.00	22.6053	622	622	22,741
Churchyard	720S	CB3002594-001 (103001720S) Baxenden Kavanagh	Restricted	Transferred to bank account	101	19.00	22.6053	12	12	430
General	790S	CB3002639-001 (103001790S) Baxenden Legacy (Cucknell £200 + McDonald £200)	Restricted	Transferred to account CB3001886-001 (103001836D)	400	51.00	22.6053	32	32	1,153
					6,010					40,514

Deposits held by Blackburn Diocese

Purpose	Acct. Nr.	Account Name	Type	Income	Balance at 1 Jan 2023	Transfer	Receipts	Payments	Balance at 31 Dec 2023
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Church Deposit Fund

General	1189D	CB3002153-001 (1030011189D) Baxenden Treasury Stock Redemption	Unrestricted	Transferred to bank account	2,108.14			26.19	26	2,108	✓
General	470D	CB3001768-001 (103001470D) Baxenden AM Walker (Miss A M Walker Legacy)	Unrestricted	Retained	38.43			0.84	-	39	✓
Building & Repair	756D	CB3001862-001 (103001756D) Baxenden J Walker (John Walker)	Designated	Retained	12,460.80			1,160.26	-	13,621	✓
Churchyard	836D	CB3001886-001 (103001836D) Baxenden CY (Churchyard Account)	Unrestricted	Retained	376.22			43.94	-	420	✓
General	837D	CB3001887-001 (103001837D) Baxenden Reserve (Reserve Account)	Unrestricted	Retained	60.27			1.92	-	62	✓
					15,044					16,251	

Independent Examiner's Report on the Accounts

Independent Examiner's Report to the members/trustees of

PCC of St John Baxenden and St Paul Accrington
 Charity number: 1137246

On the accounts for the year ended which are set out on pages

31 December 2023
 1 to 8

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed
 It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

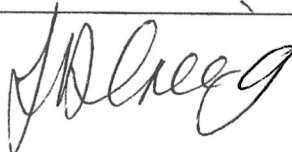
Independent Examiner's Statement

In connection with my examination, no matters have come to my attention
 1. which give me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with s.130 of the 2011 Act; or
- to prepare accounts which accord with these accounting records have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

2.4.2024

Name:

JACQUELINE ANN CREIG

Relevant professional qualification(s) or body (if any):

Address:

PRINCIPLE ACCOUNTING LTD
 RIBBLE COURT
 1 NEAD WAY
 PADINAM
 BB12 7NG

PCC of ST JOHN BAXENDEN AND ST PAUL ACCRINGTON - Charity Number 1137246
RECEIPTS AND PAYMENTS ACCOUNT Year Ended 31 December 2023

Receipts and Payments

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total 2023	Total 2022
RECEIPTS							
Voluntary Receipts							
<i>Tax efficient planned giving (standing orders)</i>		33,469	-	-	-	33,469	43,998
<i>Other planned giving (standing orders)</i>		7,340	-	-	-	7,340	12,049
<i>Collections at services</i>		12,937	-	-	-	12,937	6,217
<i>All other giving and voluntary receipts</i>		7,030	1,250	-	-	8,280	9,672
<i>Gift Aid recovered</i>		11,006	-	-	-	11,006	20,004
<i>Legacies received</i>		1,000	-	-	-	1,000	-
<i>Grants</i>		-	750	-	-	750	9,250
Church activities for generating funds		227	-	-	-	227	2,716
Hall activities for generating funds		1,142	-	-	-	1,142	3,924
Investment Income		582	1,160	-	-	1,742	1,447
Church Activities		10,529	-	-	-	10,529	8,034
Hall Activities		6,385	-	-	-	6,385	3,269
Other church receipts		5,464	-	-	-	5,464	-
Other hall receipts		249	-	-	-	249	7,516
Total receipts		97,359	3,160	-	-	100,520	128,096

PAYMENTS

Church Activities							
<i>Parish Share</i>		38,810	-	-	-	38,810	36,480
<i>Clergy and Staffing</i>		6,769	-	-	-	6,769	7,287
<i>Church Running Expenses</i>		33,446	385	6	-	33,838	19,722
<i>Hall Running Costs</i>		5,543	1,250	-	-	6,793	4,307
<i>Church Utility Bills</i>		10,395	-	-	-	10,395	17,086
<i>Hall Utility Bills</i>		3,627	-	-	-	3,627	2,270
<i>Church Major Capital Expenditure</i>		1,462	6,340	-	-	7,802	11,320
<i>Hall Major Capital Expenditure</i>		1,935	-	-	-	1,935	5,302
<i>Mission, giving and donations</i>		6,066	1,137	-	-	7,203	4,785
Governance Costs		403	-	-	-	403	342
All Other Payments		896	-	-	-	896	383
Total payments		109,352	9,112	6	-	118,470	109,294

NET RECEIPTS / (PAYMENTS)

Transfers between funds

Cash at bank and in hand at 1 Jan

Cash at bank and in hand at 31 Dec

(11,993)	(5,951)	(5)	-	(17,951)	18,802
(600)	600			-	
43,555	27,351	1,089		71,995	53,193
30,962	21,999	1,083	-	54,045	71,995

PCC of ST JOHN BAXENDEN AND ST PAUL ACCRINGTON - Charity Number 1137246
 RECEIPTS AND PAYMENTS ACCOUNT Year Ended 31 December 2023

Statement of Assets and Liabilities

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total 2023	Total 2022
Cash funds							
Cash at Bank		27,933	8,378	1,083		37,394	56,751
Church Deposit Funds (with Diocese)		2,630	13,621			16,251	15,044
Petty Cash		400				400	200
Total cash funds		30,962	21,999	1,083	-	54,045	71,995
(agree balances with receipts and payments accounts)		OK	OK	OK	OK		

Other monetary assets

						-	-
						-	-
Total other monetary assets		-	-	-	-	-	-

Investment assets

Fixed Interest Investments - with Diocese	7.1				6,053	6,053	5,734
Shares - Church Investment Fund with Diocese	7.2			40,514		40,514	37,030
Total investment assets		-	-	40,514	6,053	46,567	42,764

Debtors

Income Tax recoverable (Gift Aid)						-	-
						-	-
Total debtors		-	-	-	-	-	-

Liabilities

Parish Share						-	-
						-	-
Total liabilities		-	-	-	-	-	-

The notes attached form part of these financial statements

Signed by one or two trustees on behalf of all the trustees		
Name	Date	Signature
AUSTIN COOK	8 th April 2024	A Cook
KATHALEEN JONES	8 th April 2024	Kathleen Jones

PCC of ST JOHN BAXENDEN AND ST PAUL ACCRINGTON - Charity Number 1137246
RECEIPTS AND PAYMENTS ACCOUNT Year Ended 31 December 2023

Notes

- 1 The Financial Statements have been prepared in accordance with the Charities Act 2011, on the Receipts and Payments basis.
 (The Receipts and Payments Basis may be used providing the total income is below £250,000)

2 Fund Movement Analysis

- 2.2 **UNRESTRICTED FUNDS** may be used by the PCC for any of its ordinary purposes. The movements in the fund are shown in the Receipts and Payments Account

- 2.3 **DESIGNATED FUNDS** represent sums set aside, out of ordinary unrestricted funds, for specific designated purposes, but they can be transferred back into general funds at any time

	Notes	Bal b/f	Receipts	Payments	Transfer	Bal c/f
St John's Building Maintenance	2.3.1	5,740	600	6,340		-
St John's IT Equipment	2.3.2	2,955	-	385		2,570
St John's Churchyard Trees	2.3.3	300	-	-		300
St John's Cellar Refurbishment	2.3.4	5,000	-	-		5,000
Mission & Outreach	2.3.5	895	750	1,137		508
St Paul's Church Fabric	2.3.6	-	1,250	1,250		-
Total designated funds		14,890	2,600	9,112	-	8,378

- 2.3.1 Designated Building Maintenance Fund for St John's - money kept in General Bank Account

- 2.3.2 Designated IT Equipment Fund; for purpose of providing sound, video and computers for St John's - money kept in General Bank Account

- 2.3.3 Designated Churchyard Tree Fund; for new trees for St John's - money kept in General Bank Account

- 2.3.4 Designated Cellar Refurbishment Fund for St John's - money kept in General Bank Account

- 2.3.5 Designated Mission & Outreach Fund - money kept in General Bank Account

- 2.3.6 Designated Church Fabric Fund for St Paul's - money kept in General Bank Account

- 2.4 **RESTRICTED FUNDS** represent either income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, or donations or grants received or invited for a specific purpose. The funds may only be spent on the specific purpose for which they were given. Any balance remaining unspent must be carried forward as a balance on that fund and cannot be absorbed into general funds

	Notes	Bal b/f	Receipts	Payments	Transfer	Bal c/f
St John's Churchyard	2.4.1	6	-	6		0
St John's Office Refurbishment	2.4.2	1,083	-	-		1,083
Total restricted funds		1,089	-	6	-	1,083

- 2.4.1 Restricted Churchyard Fund for St John's; for purpose of churchyard upkeep; money kept in General Bank Account. The interest/dividends from restricted churchyard funds held by the Diocese is transferred into the General Account and used each year on churchyard maintenance, mowers and mowing etc.

- 2.4.2 Restricted Office Refurbishment Fund for St John's; for purpose of refurbishing office - money kept in General Bank Account

- 2.5 **ENDOWMENT FUNDS** are funds whose capital must be maintained: only income arising from the investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established

3 Reserves Policy

- 3.1 It is the policy of this PCC to hold in reserves the equivalent of two months income, that is approximately £16,000

PCC of ST JOHN BAXENDEN AND ST PAUL ACCRINGTON - Charity Number 1137246
RECEIPTS AND PAYMENTS ACCOUNT Year Ended 31 December 2023

4

Receipts Analysis

St John & St Paul Churches

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total 2023	Total 2022
Voluntary Receipts							
Tax efficient planned giving (standing orders)		33,469				33,469	43,988
Other planned giving (standing orders)		7,340				7,340	12,049
Collections at services		12,937				12,937	6,217
All other giving / voluntary receipts		8,280				8,280	9,672
Gift Aid recovered		11,006				11,006	20,004
Legacies received (capital value)		1,000				1,000	-
Grants (recurring and one-offs)		750				750	9,250
		74,782	-	-	-	74,782	101,190

Church Activities for Generating Funds

Social events		227				227	999
		227	-	-	-	227	999

Investment Income

Interest & Dividends	7.3	582	1,160			1,742	1,444
		582	1,160	-	-	1,742	1,444

Church Activities

Statutory fees (weddings & funerals etc.)		3,213				3,213	4,974
Church stalls		1,646				1,646	1,436
Parish Magazine		343				343	281
Gross receipts from trading		5,327				5,327	3,060
		10,529	-	-	-	10,529	9,751

Other Receipts

Insurance claims		944				944	-
Sale of fixed assets		-				-	-
Other		4,520				4,520	-
		5,464	-	-	-	5,464	-

St Paul Church Hall

Hall Activities for Generating Funds

Social events		1,142				1,142	3,924
		1,142	-	-	-	1,142	3,924

Hall Activities

Gross receipts from trading		6,385				6,385	3,269
		6,385	-	-	-	6,385	3,269

Other Hall Receipts

Insurance claims		-				-	7,516
Other Receipts		249				249	-
		249	-	-	-	249	7,516

PCC of ST JOHN BAXENDEN AND ST PAUL ACCRINGTON - Charity Number 1137246
RECEIPTS AND PAYMENTS ACCOUNT Year Ended 31 December 2023

5

Payments Analysis

St John & St Paul Churches

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total 2023	Total 2022
Church Activities							
Diocesan Parish Share Contribution							
Parish Share		38,810				38,810	36,490
		38,810	-	-	-	38,810	36,490
Clergy & Staffing							
Wages and honoraria		750				750	1,050
Working expenses of clergy		1,081				1,081	1,537
Vicarage council tax		3,601				3,601	3,947
Vicarage water rates		635				635	645
Clergy telephone/mobile/internet		457				457	-
Visiting clergy fees		245				245	108
		6,769	-	-	-	6,769	7,287
Church Running Expenses							
Education		515				515	524
Insurance		7,876				7,876	6,923
Church telephone & internet		437				437	309
Church CCTV		-				-	-
Church maintenance		19,191	385			19,576	2,082
Cleaning		1,916				1,916	2,122
Upkeep of services		1,288				1,288	1,244
Upkeep of churchyard		84				84	1,019
Printing, postage & stationary		1,025				1,025	564
Magazine expenses		377				377	656
Other church running expenses		744				744	4,252
		33,453	385	-	-	33,838	19,695
Utility Bills							
Electricity		1,714				1,714	5,296
Gas		8,370				8,370	11,459
Water		310				310	332
		10,395	-	-	-	10,395	17,087
Church Major Capital Expenditure							
Major Repairs not covered by insurance		7,802				7,802	11,320
Major Repairs covered by insurance		-				-	-
		7,802	-	-	-	7,802	11,320
Mission, Giving & Donations							
Mission		1,137				1,137	-
Giving (Tithes)		6,036				6,036	4,638
Donations		30				30	147
		7,203	-	-	-	7,203	4,785
Governance Costs							
Independent Examination Costs		403				403	367
		403	-	-	-	403	367
All Other Payments							
		896				896	383
		896	-	-	-	896	383

PCC of ST JOHN BAXENDEN AND ST PAUL ACCRINGTON - Charity Number 1137246
RECEIPTS AND PAYMENTS ACCOUNT Year Ended 31 December 2023

St Paul Church Hall

Hall Running Costs

Telephone & internet		1,180				1,180	839
Building maintenance		985	1,250			2,235	1,386
Cleaning		3,313				3,313	1,336
Other running expenses		66				66	746
		5,543	1,250	-	-	6,793	4,307

Hall Utility Bills

Electricity		1,275				1,275	570
Gas		1,807				1,807	1,133
Water		545				545	567
		3,627	-	-	-	3,627	2,270

Hall Major Capital Expenditure

Major Repairs covered by insurance		1,935				1,935	5,302
		1,935	-	-	-	1,935	5,302

PCC of ST JOHN BAXENDEN AND ST PAUL ACCRINGTON - Charity Number 1137246
RECEIPTS AND PAYMENTS ACCOUNT Year Ended 31 December 2023

6 Cash Funds

Year End Cash Funds - taken from bank statements etc.

		Type	2023	2022
Bank	Bank Account	various	37,394	61,363
	Unpresented Cheques	various	-	(4,612)
			37,394	56,751
Deposit	Treasury Stock	Unrestricted	2,108	2,108
	A M Walker	Unrestricted	39	38
	J Walker	Designated	13,621	12,461
	Churchyard	Unrestricted	420	376
	Reserve	Unrestricted	62	60
			16,251	15,043
Cash	St John Petty Cash	Unrestricted	200	200
	St Paul Petty Cash	Unrestricted	200	-
			400	200
			54,045	71,994

7 Investments

- 7.1 Fixed Interest Investments - held with Diocese; Joseph Walker
- 7.2 Shares, Church Investment Fund - held with Diocese; Cucknell, Joseph Walker, Kavanagh, McDonald
- 7.3 Investment income earned as interest or dividends on investment funds

Investments held by Blackburn Diocese

Purpose	Acct. Nr.	Account Name	Type	Income	Cost	Shares	Price	Dividends	Payments	Value at 31 Dec 2023
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Fixed Interest Investments

Building & Repair	028F	CB3002007-001 (103001028F) Baxenden J Walker (Joseph Walker Trust)	Unrestricted	Transferred to account CB3001862-001 (103001756D)	5,000	4,182.00	1.4475	130	130	6,053
					5,000					6,053

Shares - Church Investment Fund

Churchyard	030S	CB3002011-001 (103001030S) Baxenden Cucknell (Cucknell Legacy)	Restricted	Transferred to bank account	509	716.23	22.6053	443	443	16,191
Building & Repair	719S	CB3002593-001 (103001719S) Joseph Walker Trust	Unrestricted	Transferred to account CB3001862-001 (103001756D)	5,000	1,006.00	22.6053	622	622	22,741
Churchyard	720S	CB3002594-001 (103001720S) Baxenden Kavanagh	Restricted	Transferred to bank account	101	19.00	22.6053	12	12	430
General	790S	CB3002639-001 (103001790S) Baxenden Legacy (Cucknell £200 + McDonald £200)	Restricted	Transferred to account CB3001886-001 (103001836D)	400	51.00	22.6053	32	32	1,153
					6,010					40,514

Deposits held by Blackburn Diocese

Purpose	Acct. Nr.	Account Name	Type	Income	Balance at 1 Jan 2023	Transfer	Receipts	Payments	Balance at 31 Dec 2023
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Church Deposit Fund

General	1189D	CB3002153-001 (1030011189D) Baxenden Treasury Stock Redemption	Unrestricted	Transferred to bank account	2,108.14			26.19	26	2,108	✓
General	470D	CB3001768-001 (103001470D) Baxenden AM Walker (Miss A M Walker Legacy)	Unrestricted	Retained	38.43			0.84	-	39	✓
Building & Repair	756D	CB3001862-001 (103001756D) Baxenden J Walker (John Walker)	Designated	Retained	12,460.80			1,160.26	-	13,621	✓
Churchyard	836D	CB3001886-001 (103001836D) Baxenden CY (Churchyard Account)	Unrestricted	Retained	376.22			43.94	-	420	✓
General	837D	CB3001887-001 (103001837D) Baxenden Reserve (Reserve Account)	Unrestricted	Retained	60.27			1.92	-	62	✓
					15,044					16,251	

Independent Examiner's Report on the Accounts

Independent Examiner's Report to the members/trustees of

PCC of St John Baxenden and St Paul Accrington
 Charity number: 1137246

On the accounts for the year ended which are set out on pages

31 December 2023
 1 to 8

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed
 It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

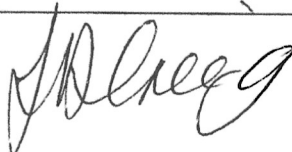
In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with s.130 of the 2011 Act; or
- to prepare accounts which accord with these accounting records have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

2.4.2024

Name:

JACQUELINE ANN CREIG

Relevant professional qualification(s) or body (if any):

Address:

PRINCIPLE ACCOUNTING LTD
 RIBBLE COURT
 1 NEAD WAY
 PADINAM
 BB12 7NG