

Baxenden St John and Accrington St Paul Parochial Church Council

England & Wales · Charity number 1137246

Details

Other names	ST JOHN CHURCH BAXENDEN (PCC), THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. JOHN THE BAPTIST CHURCH, BAXENDEN, ST. JOHN'S PCC, BAXENDEN
Status	Registered
Legal form	Previously excepted
Registered	2010-08-02
Register	View on the Charity Commission register

Contact

Address	St. Johns Church Church Avenue Accrington Lancashire BB5 2RQ
Phone	07890727924
Email	johnpaul.treasurer@gmail.com
Website	http://www.baxendenstjohn.org.uk/

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: We are committed to enabling the community of Baxenden, Accrington to worship at our church. Our services and worship put faith into practice through prayer and scripture, music and sacrament. We try to enable ordinary people to live out their faith as part of our parish community through: worship, prayer, learning about the gospel and developing their knowledge and trust in Jesus.

Classification

- **How:** Provides Buildings/facilities/open Space, Other Charitable Activities
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Lancashire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£129,326	£105,901	-	-
2023-12-31	£100,520	£118,470	-	-
2022-12-31	£128,096	£109,294	-	-
2021-12-31	£55,258	£58,350	-	-
2020-12-31	£79,585	£73,353	-	-

Trustees

Name	Role	Appointed
Andrew Jonathan Crowe		2022-05-22
Antony Hindle		2022-05-22
Austin Cook		2023-05-14
Catriona Jones		2024-05-18
Dr Patricia Ann Wilkinson		
Elizabeth Ann Hindle		2022-05-22
Florida Kapenda		2024-05-12
Heather Pitman		2022-05-22
Jill Lamont		2022-05-22
Kathleen Jones		2022-05-22
Maureen Birtwistle		2022-05-22
Michael Ledwith		2025-05-18
Pamela Stewart		2024-05-12
Reece Hudson		2023-08-14
Roger James Longworth		2021-05-23
Terrence Eric Jones		2022-05-22

Accounts

Baxenden St. John and Accrington St. Paul Parochial Church Council

PCC Annual Report from January 2024 – December 2024

Name of Church: Baxenden St. John and Accrington St. Paul Parochial Church Council

Correspondence: PCC Secretary, Baxenden Saint John Church, Church Avenue, Baxenden, Lancashire, BB5 2RQ.

Bankers: Lloyds Bank plc; 25 Gresham Street, London EC2V 7HN

Independent Examiner: Peter Collinge; 22 Straits Lane, Read, BB12 7PQ

Background

The Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent in promoting the whole mission of the church.

Every Church of England church has the same aim: "To promote the whole mission of the Church, pastoral, evangelistic, social and ecumenical".

The method of appointment of PCC members is set out in the Church Representation Rules. The membership of our PCC consists of the incumbent (our vicar), churchwardens, both LLMs (Readers), Deanery Synod representatives and members either elected by those members of the congregation who are on the electoral roll of the church or co-opted after the APCM if vacancies do not exist.

All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The following people served as members of the PCC during 2024:

ROLE	NAME	DATE (if applicable)	
Incumbent and Chair	Amanda Marshall		Ex-officio
Churchwarden St Paul's	Maureen Birtwistle	Till APCM May 2024	Ex-officio
Churchwarden St Paul's Safeguarding Officer till June 2024 Vice Chair from June 2024	Heather Pitman	From APCM May 2024	Ex-officio

Churchwarden St Pauls	Terry Jones		Ex-officio
Churchwarden St John's	Barry Grimes	From APCM 2024	Ex-officio
LLM St Paul's	Tony Hindle		Ex-officio
LLM St John's PCC Secretary from May 2024	Patricia Wilkinson		Ex-officio
Deanery Synod Rep	Ann Hindle	Till APCM 2024	Ex-officio
Deanery Synod Rep	Roger Longworth	Till APCM 2024	Ex-officio
Deanery Synod Rep	Pam Stewart	From APCM 2024	Ex-officio
PCC	Paul Brown	From APCM 2024	
PCC	Diane Clough	Till APCM 2024	
PCC	Austin Cook		
PCC	Andrew Crowe		
PCC	Reece Hudson		
PCC	Catriona Jones	From APCM 2024	
PCC Electoral Roll Officer	Kath Jones		
PCC	Flo Kapenda	From APCM 2024	
PCC	Jill Lamont		
PCC	Roger Longworth	From APCM 2024	
PCC Treasurer	Richard Marshall	From APCM 2024	Co-opted till APCM 2024
PCC Secretary from June 2023	Janet Robinson	Till APCM 2024	Co-opted

There are vacancies for one Churchwarden at St John's and for 2 Deanery Synod Representatives.

Electoral Roll

At the end of December 2024 there were 188 names on the electoral roll.

Standing Committee

The Standing Committee is required by law and has the power to transact the business of the PCC between meetings.

The Standing Committee till June 2024 was Amanda Marshall, Terry Jones, Maureen Birtwistle, Richard Marshall, Janet Robinson, Austin Cook and Roger Longworth.

The current Standing Committee is Amanda Marshall (Vicar), Terry Jones (Churchwarden), Barry Grimes (Churchwarden), Secretary (Patricia Wilkinson), Treasurer (Richard Marshall), Paul Brown, Austin Cook and Jill Lamont.

The Standing Committee met once in May 2024 to agree the energy survey for the fundraising bid.

Annual Review – Highlights.

The PCC met six times, bimonthly, during 2024. Each PCC meeting receives a report from the subgroups and other bodies; Fabric, Finance, Deanery Synod, Communications, Ministry team and Safeguarding. There are also updates on the Electoral Roll and special agenda items.

February 2024

The PCC discussed income and other financial issues. It was agreed that the name of the new website would be JohnPaulParish. The Quinquennial report at St Paul's had raised no major issues. The funding and plans for the tower at St John's were ongoing. A Vision Day had been held to which all PCC and other leaders of groups were invited. This was a fruitful day with an agreement on a way forwards.

March 2024

'A Line in the Sand' service was held in both churches. This was to help us to put the past behind and move forwards.

April 2024

Alongside the regular reports the reports and accounts for the APCM were approved.

May 2024 APCM

Wardens, PCC members and Deanery Synod Reps were elected. There were vacancies for one Warden at St John's and 2 Deanery Synod Reps.

June 2024

The PCC appointed the officers for the coming year and received the regular reports. It had been agreed at the 2023 APCM that PCC elected members would be elected on a three yearly rolling programme. A decision was made as to which members would be initially

elected for 1, 2 or 3 years. It was noted that all PCC members need to complete the Basic and Foundation Safeguarding Training as well as Domestic Violence. The PCC were reminded of the need for confidentiality. Sidespeople were ratified for both churches. The fundraising bid, for St John's, to the 'Levelling Up' fund had been rejected but we were advised that a further bid could be submitted.

There was a sermon series on 'The Prayer Course'.

August 2024

Unfortunately since the General Election a new large bid could not be submitted. It was noted that smaller bids would need to be submitted and consideration given to the work being done in phases. A proposal to start a Youth Group was discussed and agreed by the PCC. The PCC also discussed how it could work more effectively. Approval was given for Heather Pitman to renew her reauthorisation as an ALM,

September 2024

A Celidh and Harvest supper took place which was very well attended. A Gift Day was held.

October 2024

The outcome of the Gift Day was discussed. It had raised £2,500 mostly in one off gifts, although 6 people had increased their giving. It was noted that PCC Safeguarding training was still incomplete. 'Safer Recruitment' is required. All people recruited to new roles will need one reference and a job description. DBS checks and safeguarding training may also be needed. An update was given on the progress of the website.

December 2024

The PCC opened with a review of LYCiG about 'Fruitful Evangelism'; being prepared and willing to tell our stories, and share the good news. Collette Hudson was in attendance as Parish Safeguarding Officer. St John's building was discussed. Following an incident when debris fell from the tower safety had been reviewed. The path remained closed and it was agreed for the work to be carried out. The bid to the Benefact Trust was almost ready to be submitted and it was noted that this would not have been possible without the Fundraisers. Income is below expenditure.

It was agreed that the church tithes would remain as ACT Foodbank, Christians Against Poverty, and World Vision, and reviewed next year.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

Thank you to everyone who has contributed to the life and work of JohnPaul Parish over the last 12 months.

On behalf of the PCC,

Patricia Wilkinson

PCC Secretary.

Receipts and Payments

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total 2024	Total 2023
RECEIPTS							
Voluntary Receipts							
<i>Tax efficient planned giving (standing orders)</i>		32,801	-	-	-	32,801	33,469
<i>Other planned giving (standing orders)</i>		7,594	-	-	-	7,594	7,340
<i>Collections at services</i>		9,877	-	-	-	9,877	12,937
<i>All other giving and voluntary receipts</i>		4,895	-	2,365	-	7,259	8,280
<i>Gift Aid recovered</i>		14,026	-	-	-	14,026	11,006
<i>Legacies received</i>		-	-	38,250	-	38,250	1,000
<i>Grants</i>		-	-	-	-	-	750
Church activities for generating funds		608	-	-	-	608	227
Hall activities for generating funds		722	-	-	-	722	1,142
Investment Income		2,033	-	-	-	2,033	1,742
Church Activities		9,703	-	-	-	9,703	10,529
Hall Activities		2,716	-	-	-	2,716	6,385
Other church receipts		3,464	-	-	-	3,464	5,464
Other hall receipts		273	-	-	-	273	249
Total receipts		88,711	-	40,615	-	129,326	100,520

PAYMENTS

Church Activities							
<i>Parish Share</i>		43,023	-	-	-	43,023	38,810
<i>Clergy and Staffing</i>		5,920	-	-	-	5,920	6,769
<i>Church Running Expenses</i>		30,158	94	975	-	31,227	33,838
<i>Hall Running Costs</i>		1,882	-	-	-	1,882	6,793
<i>Church Utility Bills</i>		8,555	-	-	-	8,555	10,395
<i>Hall Utility Bills</i>		2,254	-	-	-	2,254	3,627
<i>Church Major Capital Expenditure</i>		2,577	-	1,504	-	4,080	7,802
<i>Hall Major Capital Expenditure</i>		-	-	-	-	-	1,935
<i>Mission, giving and donations</i>		6,361	508	565	-	7,434	7,203
Governance Costs		480	-	-	-	480	403
All Other Payments		1,047	-	-	-	1,047	896
Total payments		102,256	602	3,044	-	105,901	118,470

NET RECEIPTS / (PAYMENTS)

	(13,544)	(602)	37,571	-	23,425	(17,951)
Transfers between funds	2,981	(2,981)			-	-
Cash at bank and in hand at 1 Jan	31,072	21,999	1,083		54,154	71,995
Cash at bank and in hand at 31 Dec	20,509	18,416	38,654	-	77,579	54,045

Statement of Assets and Liabilities

	Notes	Unrestricted Funds	£	Designated Funds	£	Restricted Funds	£	Endowment Funds	£	Total 2024	Total 2023
Cash funds											
Cash at Bank		17,891		7,776		38,654				64,321	37,394
Church Deposit Funds (with Diocese)		2,218		10,640						12,858	16,251
Petty Cash		400								400	400
Total cash funds		20,509		18,416		38,654		-		77,579	54,045
(agree balances with receipts and payments accounts)											
		OK		OK		OK		OK			

Other monetary assets											
										-	-
										-	-
Total other monetary assets		-		-		-		-		-	-

Investment assets											
Fixed Interest Investments - with Diocese	7.1							6,236		6,236	6,053
Shares - Church Investment Fund with Diocese	7.2					41,441				41,441	40,514
Total investment assets		-		-		41,441		6,236		47,677	46,567

Debtors											
Income Tax recoverable (Gift Aid)										-	-
										-	-
Total debtors		-		-		-		-		-	-

Liabilities											
Parish Share										-	-
										-	-
Total liabilities		-		-		-		-		-	-

The notes attached form part of these financial statements

Signed by one or two trustees on behalf of all the trustees		
Name	Date	Signature

Notes

- 1 The Financial Statements have been prepared in accordance with the Charities Act 2011, on the Receipts and Payments basis. (The Receipts and Payments Basis may be used providing the total income is below £250,000)

2 Fund Movement Analysis

- 2.2 **UNRESTRICTED FUNDS** may be used by the PCC for any of its ordinary purposes. The movements in the fund are shown in the Receipts and Payments Account
- 2.3 **DESIGNATED FUNDS** represent sums set aside, out of ordinary unrestricted funds, for specific designated purposes, but they can be transferred back into general funds at any time

	Notes	Bal b/f	Receipts	Payments	Transfer	Bal c/f
St John's IT Equipment	2.3.2	2,570	-	94		2,476
St John's Tree Planting	2.3.3	300	-	-		300
St John's Cellar Refurbishment	2.3.4	5,000	-	-		5,000
Mission & Outreach	2.3.5	508	-	508		-
Total designated funds		8,378	-	602	-	7,776

- 2.3.2 Designated IT Equipment Fund; for purpose of providing sound, video and computers for St John's - money kept in General Bank Account
- 2.3.3 Designated Tree Planting Fund; for new trees for St John's - money kept in General Bank Account
- 2.3.4 Designated Cellar Refurbishment Fund; for refurbishing St John's Cellar - money kept in General Bank Account
- 2.3.5 Designated Mission & Outreach Fund - money kept in General Bank Account
- 2.4 **RESTRICTED FUNDS** represent either income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, or donations or grants received or invited for a specific purpose. The funds may only be spent on the specific purpose for which they were given. Any balance remaining unspent must be carried forward as a balance on that fund and cannot be absorbed into general funds

	Notes	Bal b/f	Receipts	Payments	Transfer	Bal c/f
St John's Office Refurbishment	2.4.2	1,083	-	-		1,083
St John's Tower Refurbishment	2.4.3	-	1,729	1,729		-
St John's Building & Repairs	2.4.4	-	37,500	-		37,500
St Paul's General	2.4.5	-	750	750		-
St Paul's Rose Queen	2.4.6	-	565	565		-
St Paul's Children's Society	2.4.7	-	71	-		71
Total restricted funds		1,083	40,615	3,044	-	38,654

- 2.4.2 Restricted Office Refurbishment Fund for St John's; for purpose of refurbishing office - money kept in General Bank Account
- 2.4.3 Restricted Tower Refurbishment Fund for St John's; for purpose of refurbishing the tower - money kept in General Bank Account
- 2.4.4 Restricted Building & Repairs Fund for St John's - money kept in General Bank Account
- 2.4.5 Restricted General Fund for St Paul's - money kept in General Bank Account
- 2.4.6 Restricted Rose Queen Fund for St Paul's - money kept in General Bank Account
- 2.4.7 Restricted Children's Society Fund for St Paul's - money kept in General Bank Account

3 Reserves Policy

- 3.1 It is the policy of this PCC to hold in reserves the equivalent of two months income, that is approximately £15,000

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Receipts Analysis

St John & St Paul Churches

	Notes	Unrestricted Funds	£	Designated Funds	£	Restricted Funds	£	Endowment Funds	£	Total 2024	Total 2023
Voluntary Receipts											
Tax efficient planned giving (standing orders)		32,801								32,801	33,469
Other planned giving (standing orders)		7,594								7,594	7,340
Collections at services		9,877								9,877	12,937
All other giving / voluntary receipts		4,895		-		2,365				7,259	8,280
Gift Aid recovered		14,026								14,026	11,006
Legacies received (capital value)		-		-		38,250				38,250	1,000
Grants (recurring and one-offs)		-								-	750
		69,193		-		40,615		-		109,807	74,782

Church Activities for Generating Funds

Social events		608								608	227
		608		-		-		-		608	227

Investment Income

Interest & Dividends	7.3	2,033								2,033	1,742
		2,033		-		-		-		2,033	1,742

Church Activities

Statutory fees (weddings & funerals etc.)		3,869								3,869	3,213
Church stalls		2,212								2,212	1,646
Parish Magazine		344								344	343
Gross receipts from trading		3,278								3,278	5,327
		9,703		-		-		-		9,703	10,529

Other Receipts

Insurance claims		-								-	944
Sale of fixed assets		-								-	-
Other		3,464								3,464	4,520
		3,464		-		-		-		3,464	5,464

St Paul Church Hall**Hall Activities for Generating Funds**

Social events		722								722	1,142
		722		-		-		-		722	1,142

Hall Activities

Gross receipts from trading		2,716								2,716	6,385
		2,716		-		-		-		2,716	6,385

Other Hall Receipts

Insurance claims		-								-	-
Other Receipts		273								273	249
		273		-		-		-		273	249

PCC of ST JOHN BAXENDEN AND ST PAUL ACCRINGTON - Charity Number 1137246

RECEIPTS AND PAYMENTS ACCOUNT Year Ended

31 December 2024

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Payments Analysis

St John & St Paul Churches

Notes	Unrestricted Funds	£	Designated Funds	£	Restricted Funds	£	Endowment Funds	£	Total 2024	Total 2023
Church Activities										
Diocesan Parish Share Contribution										
Parish Share		43,023							43,023	38,810
		43,023		-		-		-	43,023	38,810
Clergy & Staffing										
Wages and honoraria		886							886	750
Working expenses of clergy		355							355	1,081
Vicarage council tax		3,767							3,767	3,601
Vicarage water rates		703							703	635
Clergy telephone/mobile/internet		210							210	457
Visiting clergy fees		-							-	245
		5,920		-		-		-	5,920	6,769
Church Running Expenses										
Education		35							35	515
Insurance		8,204							8,204	7,876
Church telephone & internet		903							903	437
Church CCTV		41							41	-
Church maintenance		9,672	94		663				10,428	19,576
Cleaning		2,435	-		312				2,747	1,916
Upkeep of services		1,249							1,249	1,288
Upkeep of churchyard		5,351							5,351	84
Printing, postage & stationary		1,218							1,218	1,025
Magazine expenses		105							105	377
Other church running expenses		945							945	744
		30,158	94		975		-		31,227	33,838
Utility Bills										
Electricity		1,548							1,548	1,714
Gas		6,570							6,570	8,370
Water		437							437	310
		8,555		-		-		-	8,555	10,395
Church Major Capital Expenditure										
Major Repairs not covered by insurance		2,577			1,504				4,080	7,802
Major Repairs covered by insurance		-							-	-
		2,577		-	1,504		-		4,080	7,802
Mission, Giving & Donations										
Mission		1,106	508						1,614	1,137
Giving (Tithes)		5,200			565				5,765	6,036
Donations		55							55	30
		6,361	508		565		-		7,434	7,203
Governance Costs										
Independent Examination Costs		480							480	403
		480		-		-		-	480	403
All Other Payments										
		1,047							1,047	896
		1,047		-		-		-	1,047	896

St Paul Church Hall

Hall Running Costs

Telephone & internet		-				-	1,180
Building maintenance		129				129	2,235
Cleaning		1,740				1,740	3,313
Other running expenses		12				12	66
		1,882	-	-	-	1,882	6,793

Hall Utility Bills

Electricity		988				988	1,275
Gas		813				813	1,807
Water		453				453	545
		2,254	-	-	-	2,254	3,627

Hall Major Capital Expenditure

Major Repairs covered by insurance		-				-	1,935
		-	-	-	-	-	1,935

PCC of ST JOHN BAXENDEN AND ST PAUL ACCRINGTON - Charity Number 1137246

RECEIPTS AND PAYMENTS ACCOUNT Year Ended

31 December 2024

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Cash Funds

Year End Cash Funds - taken from bank statements etc.

		Type	2024	2023
Bank	Bank Account	various	64,321	37,394
	Unpresented Cheques	various	-	-
			64,321	37,394
Deposit	Treasury Stock	Unrestricted	2,218	2,108
	A M Walker	Unrestricted	-	39
	J Walker	Unrestricted	10,640	13,621
	Churchyard	Unrestricted	-	420
	Reserve	Unrestricted	-	62
			12,858	16,251
Cash	St John Petty Cash	Unrestricted	200	200
	St Paul Petty Cash	Unrestricted	200	200
			400	400
			77,579	54,045

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Investments

- 7.1 Fixed Interest Investments - held with Diocese; Joseph Walker
- 7.2 Shares, Church Investment Fund - held with Diocese; Cucknell, Joseph Walker, Kavanagh, McDonald
- 7.3 Investment income earned as interest or dividends on investment funds

Investments held by Blackburn Diocese

Purpose	Acct. Nr.	Account Name	Type	Income	Cost	Shares	Price	Dividends	Payments	Value at 31 Dec 2024
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The CBF Church of England Short Duration Bond Fund Inc

Building & Repair		CB3002007-001 (103001028F) Baxenden J Walker (Joseph Walker Trust)	Unrestricted	Transferred to account CB3001862-001 (103001756D)	5,000	4,182.00	1.4912	156.41	156.41	6,236.20
					5,000					6,236.20

Shares - The CBF Church of England Investment Fund Inc

Churchyard		CB3002011-001 (103001030S) Baxenden Cucknell (Cucknell Legacy)	Restricted	Transferred to bank account	509	716.23	23.1227	449.45	449.45	16,561.17
Building & Repair		CB3002593-001 (103001719S) Joseph Walker Trust	Unrestricted	Transferred to account CB3001862-001 (103001756D)	5,000	1,006.00	23.1227	631.17	631.17	23,261.44
Churchyard		CB3002594-001 (103001720S) Baxenden Kavanagh	Restricted	Transferred to bank account	101	19.00	23.1227	11.93	11.93	439.33
General		CB3002639-001 (103001790S) Baxenden Legacy (Cucknell £200 + McDonald £200)	Restricted	Transferred to account CB3001886-001 (103001836D)	400	51.00	23.1227	32.01	32.01	1,179.26
					6,010					41,441.20

Deposits held by Blackburn Diocese

Purpose	Acct. Nr.	Account Name	Type	Income	Balance at 1 Jan 2024	Transfer	Receipts	Payments	Balance at 31 Dec 2024
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The CBF Church of England Deposit Fund

General		CB3002153-001 (103001189D) Baxenden Treasury Stock Redemption	Unrestricted	Transferred to bank account	2,217.89		192.98	192.98	2,217.89
General		CB3001768-001 (103001470D) Baxenden AM Walker (Miss A M Walker Legacy)	Unrestricted	Account Closed	39.27		2.50	41.77	0.00
Building & Repair		CB3001862-001 (103001756D) Baxenden J Walker (John Walker)	Unrestricted	Retained	13,621.06		1,518.93	4,500.00	10,639.99
Churchyard		CB3001886-001 (103001836D) Baxenden CY (Churchyard Account)	Unrestricted	Account Closed	420.16		46.55	466.71	0.00
General		CB3001887-001 (103001837D) Baxenden Reserve (Reserve Account)	Unrestricted	Account Closed	62.19		3.30	65.49	0.00
					16,361				12,857.88

Independent Examiner's Report on the Accounts

Independent Examiner's Report to the members/trustees of

PCC of St John Baxenden and St Paul Accrington
Charity number: 1137246

On the accounts for the year ended which are set out on pages

31 December 2024
1 to 8

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with s.130 of the 2011 Act; or
- to prepare accounts which accord with these accounting records

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

Name:

Relevant professional qualification(s) or body (if any):

Address:

Independent Examiner's Report on the Accounts

Independent Examiner's Report to the members/trustees of

PCC of St John Baxenden and St Paul Accrington
Charity number: 1137246

On the accounts for the year ended which are set out on pages

31 December 2024
1 to 8

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with s.130 of the 2011 Act; or
- to prepare accounts which accord with these accounting records have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

31/03/25

Name:

Peter Glucose

Relevant professional qualification(s) or body (if any):

PCC TREASURER FOR
ST JOHN'S ROAD AND
ST PETER'S SIMONSTONE

Address:

22 STRAITS LANE
ROAD
BB12 7PQ

Accounts

PCC Annual Report 2023

PCC Annual Report from January 2023 – December 2023

Name of Church: Baxenden St. John and Accrington St. Paul Parochial Church Council

Correspondence: PCC Secretary, Baxenden Saint John Church, Church Avenue, Baxenden, Lancashire, BB5 2RQ.

Bankers: Lloyds Bank, 16 Market Place, Oldham, OL1 1JG.

Independent Examiner: Jacqui Creig, Principle Accounting Services Ltd, Suite 1A, Ribble Court, 1 Meadway, Padiham, BB12 7NG.

Background

The Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent in promoting the whole mission of the church.

Every Church of England church has the same aim: “To promote the whole mission of the Church, pastoral, evangelistic, social and ecumenical”.

The method of appointment of PCC members is set out in the Church Representation Rules. The membership of our “joint” PCC consists of the incumbent (our vicar), churchwardens, both LLMs (Readers), Deanery Synod representatives and members either elected by those members of the congregation who are on the electoral roll of the church or co-opted after the APCM. If vacancies exist after the APCM and a person is willing to join the PCC, they may do so with the agreement of the PCC.

All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The following people served as members of the PCC during 2023:

ROLE	NAME	DATE	
Incumbent and Chair	Amanda Marshall	May 2022-23 May 2023	Ex-officio
Churchwarden, Vice-chair (St Paul's)	Maureen Birtwistle	May 2022-2023 May 2023	Ex-officio

Baxenden St. John and Accrington St. Paul Parochial Church Council.

Churchwarden, Vice-chair (St Paul's)	Terry Jones	May 2022-2023 May 2023	Ex-officio
Churchwarden, Vice-chair (St John's)	Barry Grimes	May 2022-2023 Stepped down 2023	Ex-officio
LLM St Paul's	Tony Hindle	May 2022-2023 May 2023	Ex-officio
LLM St John's	Patricia Wilkinson	May 2022-2023 May 2023	Ex-officio
Deanery Synod Rep	Ann Hindle	May 2022-2023 May 2023	Ex-officio
Deanery Synod Rep	Roger Longworth	May 2022-2023 May 2023	Ex-officio
Deanery Synod Rep Secretary to May 2023	Ian Rushton	May 2022-2023 Stepped down 2023	Ex-officio
PCC	Diane Clough	May 2022-2023 May 2023	Elected Elected
PCC	Austin Cook	May 2023	Elected
PCC	Andrew Crowe	May 2022-2023 May 2023	Elected Elected
PCC	Barry Grimes	May 2023	Elected
PCC	Reece Hudson	From Aug 2023	PCC agreed
PCC Electoral Roll Officer	Kath Jones	May 2022-2023 May 2023	Elected Elected
PCC	Sally Knott	May 2022-2023 Stepped down 2023	Elected
PCC	Jill Lamont	May 2022-2023 May 2023	Elected Elected
PCC	Richard Marshall	Oct 2022-May 2023	Co-opted

Baxenden St. John and Accrington St. Paul Parochial Church Council.

Treasurer		May 2023	Elected
PCC ALM Safeguarding Officer	Heather Pitman	May 2022-2023 May 2023	Elected Elected
PCC Secretary June 2023	Janet Robinson	Oct 2022-May 2023 May 2023	Co-opted Elected
PCC	Joyce Teasdale	May 2022-2023 Stepped down 2023	Elected
PCC	Allison Worrall	May 2022-2023 Stepped down 2023	Elected
PCC	Marion Wilkinson	May 2022-2023 Stepped down 2023	Elected

From June 2023, in the absence of Churchwardens at St John's, four deputy wardens were proposed and approved by the PCC:

Diane Clough, Austin Cook, Barry Grimes and Marion Wilkinson.

Electoral Roll

At the end of December 2023 there were 188 names on the electoral roll.

Standing Committee

The Standing Committee is required by law and has the power to transact the business of the PCC between meetings.

Standing Committee appointed June 2022- APCM 2023:

Amanda Marshall, Terry Jones, Barry Grimes, Richard Marshall, Roger Longworth; and Ian Rushton.

The Standing Committee met once in March 2023 to discuss the removal of bird waste from the bell tower at St John's.

Standing Committee appointed June 2023:

Amanda Marshall, Terry Jones, Maureen Birtwistle, Richard Marshall, Janet Robinson, Austin Cook and Roger Longworth (A minimum of five members being necessary for the meeting to

take place).

The Standing Committee did not meet between June and December 2023.

Annual Review – Highlights.

The PCC met six times during 2023.

February 2023

The PCC discussed matters relating to grave spaces and use of the churchyard, sub-groups to streamline the work of the PCC, room hire rates, updates on the repairs to St Paul's Church Hall following the fire and of on-going repairs needed at both churches, safeguarding training and a new baptism policy and information was given to the PCC about the formation of a new Ministry Team.

April 2023

The PCC were given further input on LYCiG (Leading your Church into Growth sessions 2 and 3) which the Diocese had requested be followed as a condition of reduction in the Parish Share. (A separate meeting to which Connect Group leaders and PCC members had been invited to introduce LYCiG had already taken place on 13th March, 2023).

A progress report on transition to one bank account was given, a decision to join the Parish Giving Scheme was made, more information about the cost of repair work, approval of the updated Safeguarding Policy, Code of Safer Working Practices and Website Information, and updates from various sub-groups and the Ministry Team.

May 2023 APCM

June 2023

The PCC appointed the officers for the coming year, discussed the use of an action log to be included in the minutes, were given an update on the Parish Giving Scheme, approved an architect, received updates on fabric, communications, safeguarding and the Ministry Team and discussed why no Churchwardens had stepped forward for St John's and how the deputy wardens would be "managed." The list of sidespeople was ratified. The PCC agreed to employ a paid cleaner for St John's church. A brief LYCiG taster (of session 4) was also given.

August 2023

Another session on LYCiG was delivered (4). Fabric reports were received – a new boiler to be fitted at St Paul's, awaiting reports on St John's. Finance reported the need to keep a close eye on running costs; Safeguarding covered DBS and Diocesan Dashboard requirements; Ministry discussed children's work at St John's.

October 2023

Another LYCiG session (5). Finance covered the new bank account signatories, Parish Share and Charity Commission; Communication covered a start on the development of a new

Baxenden St. John and Accrington St. Paul Parochial Church Council.

website and need for the magazine and notice sheets to work for both churches; Fabric informed the PCC that a new boiler had been installed at St Paul's and a detailed report received about work needed at St. John's; Safeguarding included new posters at both churches, amalgamation of both church policies and extra training needed for some people; Ministry included information about Healing Wounded History (healing the past and visioning the future), a Vision Away Day in 2024, growth with the Families at 5 service.

Discussion took place about fundraising and stewardship.

A proposal was carried to support the start-up of Busy Bees.

December 2023

Another session on LYCiG (6). The Vision Away Day will be used to draw it all together. Finance reported on Parish Share and the budget was approved after discussion; Communications discussed the use of the short name of the parish (JohnPaul), agreed a proposal to use WhatsApp rather than Signal, agreed a proposal to stop St John's Facebook page and rename St Paul's as JohnPaul, reported on progress of the website and noticeboards for each church; Fabric reported that the Quinquennial Report had been carried out at St Paul's, update on fundraising and issues about heating at St John's; Safeguarding reported that work was on-going on policies and the Dashboard; Ministry Team had approached Rev Rebecca Roberts to lead the Vision Planning Day in February 2024 and gave an update on children's work at St John's.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

We would like to thank all the volunteers who work so hard to make our church a friendly, lively and well-run community.

On behalf of the PCC,

Janet Robinson. PCC Secretary. April 2024

PCC of ST JOHN BAXENDEN AND ST PAUL ACCRINGTON - Charity Number 1137246
RECEIPTS AND PAYMENTS ACCOUNT Year Ended 31 December 2023

Receipts and Payments

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total 2023	Total 2022
RECEIPTS							
Voluntary Receipts							
<i>Tax efficient planned giving (standing orders)</i>		33,469	-	-	-	33,469	43,998
<i>Other planned giving (standing orders)</i>		7,340	-	-	-	7,340	12,049
<i>Collections at services</i>		12,937	-	-	-	12,937	6,217
<i>All other giving and voluntary receipts</i>		7,030	1,250	-	-	8,280	9,672
<i>Gift Aid recovered</i>		11,006	-	-	-	11,006	20,004
<i>Legacies received</i>		1,000	-	-	-	1,000	-
<i>Grants</i>		-	750	-	-	750	9,250
Church activities for generating funds		227	-	-	-	227	2,716
Hall activities for generating funds		1,142	-	-	-	1,142	3,924
Investment Income		582	1,160	-	-	1,742	1,447
Church Activities		10,529	-	-	-	10,529	8,034
Hall Activities		6,385	-	-	-	6,385	3,269
Other church receipts		5,464	-	-	-	5,464	-
Other hall receipts		249	-	-	-	249	7,516
Total receipts		97,359	3,160	-	-	100,520	128,096

PAYMENTS							
Church Activities							
<i>Parish Share</i>		38,810	-	-	-	38,810	36,480
<i>Clergy and Staffing</i>		6,769	-	-	-	6,769	7,287
<i>Church Running Expenses</i>		33,446	385	6	-	33,838	19,722
<i>Hall Running Costs</i>		5,543	1,250	-	-	6,793	4,307
<i>Church Utility Bills</i>		10,395	-	-	-	10,395	17,086
<i>Hall Utility Bills</i>		3,627	-	-	-	3,627	2,270
<i>Church Major Capital Expenditure</i>		1,462	6,340	-	-	7,802	11,320
<i>Hall Major Capital Expenditure</i>		1,935	-	-	-	1,935	5,302
<i>Mission, giving and donations</i>		6,066	1,137	-	-	7,203	4,785
Governance Costs		403	-	-	-	403	342
All Other Payments		896	-	-	-	896	383
Total payments		109,352	9,112	6	-	118,470	109,294

NET RECEIPTS / (PAYMENTS)	(11,993)	(5,951)	(5)	-	(17,951)	18,802
Transfers between funds	(600)	600			-	
Cash at bank and in hand at 1 Jan	43,555	27,351	1,089		71,995	53,193
Cash at bank and in hand at 31 Dec	30,962	21,999	1,083	-	54,045	71,995

PCC of ST JOHN BAXENDEN AND ST PAUL ACCRINGTON - Charity Number 1137246
RECEIPTS AND PAYMENTS ACCOUNT Year Ended 31 December 2023

Statement of Assets and Liabilities

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total 2023	Total 2022
Cash funds							
Cash at Bank		27,933	8,378	1,083		37,394	56,751
Church Deposit Funds (with Diocese)		2,630	13,621			16,251	15,044
Petty Cash		400				400	200
Total cash funds		30,962	21,999	1,083	-	54,045	71,995
(agree balances with receipts and payments accounts)		OK	OK	OK	OK		

Other monetary assets

						-	-
						-	-
Total other monetary assets		-	-	-	-	-	-

Investment assets

Fixed Interest Investments - with Diocese	7.1				6,053	6,053	5,734
Shares - Church Investment Fund with Diocese	7.2			40,514		40,514	37,030
Total investment assets		-	-	40,514	6,053	46,567	42,764

Debtors

Income Tax recoverable (Gift Aid)						-	-
						-	-
Total debtors		-	-	-	-	-	-

Liabilities

Parish Share						-	-
						-	-
Total liabilities		-	-	-	-	-	-

The notes attached form part of these financial statements

Signed by one or two trustees on behalf of all the trustees		
Name	Date	Signature
AUSTIN COOK	8 th April 2024	A Cook
KATHLEEN JONES	8 th April 2024	Kathleen Jones

PCC of ST JOHN BAXENDEN AND ST PAUL ACCRINGTON - Charity Number 1137246
RECEIPTS AND PAYMENTS ACCOUNT Year Ended 31 December 2023

Notes

- 1 The Financial Statements have been prepared in accordance with the Charities Act 2011, on the Receipts and Payments basis.
 (The Receipts and Payments Basis may be used providing the total income is below £250,000)

2 Fund Movement Analysis

- 2.2 **UNRESTRICTED FUNDS** may be used by the PCC for any of its ordinary purposes. The movements in the fund are shown in the Receipts and Payments Account

- 2.3 **DESIGNATED FUNDS** represent sums set aside, out of ordinary unrestricted funds, for specific designated purposes, but they can be transferred back into general funds at any time

	Notes	Bal b/f	Receipts	Payments	Transfer	Bal c/f
St John's Building Maintenance	2.3.1	5,740	600	6,340		-
St John's IT Equipment	2.3.2	2,955	-	385		2,570
St John's Churchyard Trees	2.3.3	300	-	-		300
St John's Cellar Refurbishment	2.3.4	5,000	-	-		5,000
Mission & Outreach	2.3.5	895	750	1,137		508
St Paul's Church Fabric	2.3.6	-	1,250	1,250		-
Total designated funds		14,890	2,600	9,112	-	8,378

- 2.3.1 Designated Building Maintenance Fund for St John's - money kept in General Bank Account

- 2.3.2 Designated IT Equipment Fund; for purpose of providing sound, video and computers for St John's - money kept in General Bank Account

- 2.3.3 Designated Churchyard Tree Fund; for new trees for St John's - money kept in General Bank Account

- 2.3.4 Designated Cellar Refurbishment Fund for St John's - money kept in General Bank Account

- 2.3.5 Designated Mission & Outreach Fund - money kept in General Bank Account

- 2.3.6 Designated Church Fabric Fund for St Paul's - money kept in General Bank Account

- 2.4 **RESTRICTED FUNDS** represent either income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, or donations or grants received or invited for a specific purpose. The funds may only be spent on the specific purpose for which they were given. Any balance remaining unspent must be carried forward as a balance on that fund and cannot be absorbed into general funds

	Notes	Bal b/f	Receipts	Payments	Transfer	Bal c/f
St John's Churchyard	2.4.1	6	-	6		0
St John's Office Refurbishment	2.4.2	1,083	-	-		1,083
Total restricted funds		1,089	-	6	-	1,083

- 2.4.1 Restricted Churchyard Fund for St John's; for purpose of churchyard upkeep; money kept in General Bank Account. The interest/dividends from restricted churchyard funds held by the Diocese is transferred into the General Account and used each year on churchyard maintenance, mowers and mowing etc.

- 2.4.2 Restricted Office Refurbishment Fund for St John's; for purpose of refurbishing office - money kept in General Bank Account

- 2.5 **ENDOWMENT FUNDS** are funds whose capital must be maintained: only income arising from the investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established

3 Reserves Policy

- 3.1 It is the policy of this PCC to hold in reserves the equivalent of two months income, that is approximately £16,000

PCC of ST JOHN BAXENDEN AND ST PAUL ACCRINGTON - Charity Number 1137246
RECEIPTS AND PAYMENTS ACCOUNT Year Ended 31 December 2023

4 **Receipts Analysis**

St John & St Paul Churches

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total 2023	Total 2022
Voluntary Receipts							
Tax efficient planned giving (standing orders)		33,469				33,469	43,988
Other planned giving (standing orders)		7,340				7,340	12,049
Collections at services		12,937				12,937	6,217
All other giving / voluntary receipts		8,280				8,280	9,672
Gift Aid recovered		11,006				11,006	20,004
Legacies received (capital value)		1,000				1,000	-
Grants (recurring and one-offs)		750				750	9,250
		74,782	-	-	-	74,782	101,190

Church Activities for Generating Funds

Social events		227				227	999
		227	-	-	-	227	999

Investment Income

Interest & Dividends	7.3	582	1,160			1,742	1,444
		582	1,160	-	-	1,742	1,444

Church Activities

Statutory fees (weddings & funerals etc.)		3,213				3,213	4,974
Church stalls		1,646				1,646	1,436
Parish Magazine		343				343	281
Gross receipts from trading		5,327				5,327	3,060
		10,529	-	-	-	10,529	9,751

Other Receipts

Insurance claims		944				944	-
Sale of fixed assets		-				-	-
Other		4,520				4,520	-
		5,464	-	-	-	5,464	-

St Paul Church Hall

Hall Activities for Generating Funds

Social events		1,142				1,142	3,924
		1,142	-	-	-	1,142	3,924

Hall Activities

Gross receipts from trading		6,385				6,385	3,269
		6,385	-	-	-	6,385	3,269

Other Hall Receipts

Insurance claims		-				-	7,516
Other Receipts		249				249	-
		249	-	-	-	249	7,516

PCC of ST JOHN BAXENDEN AND ST PAUL ACCRINGTON - Charity Number 1137246
RECEIPTS AND PAYMENTS ACCOUNT Year Ended 31 December 2023

5

Payments Analysis

St John & St Paul Churches

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total 2023	Total 2022
Church Activities							
Diocesan Parish Share Contribution							
Parish Share		38,810				38,810	36,490
		38,810	-	-	-	38,810	36,490
Clergy & Staffing							
Wages and honoraria		750				750	1,050
Working expenses of clergy		1,081				1,081	1,537
Vicarage council tax		3,601				3,601	3,947
Vicarage water rates		635				635	645
Clergy telephone/mobile/internet		457				457	-
Visiting clergy fees		245				245	108
		6,769	-	-	-	6,769	7,287
Church Running Expenses							
Education		515				515	524
Insurance		7,876				7,876	6,923
Church telephone & internet		437				437	309
Church CCTV		-				-	-
Church maintenance		19,191	385			19,576	2,082
Cleaning		1,916				1,916	2,122
Upkeep of services		1,288				1,288	1,244
Upkeep of churchyard		84				84	1,019
Printing, postage & stationary		1,025				1,025	564
Magazine expenses		377				377	656
Other church running expenses		744				744	4,252
		33,453	385	-	-	33,838	19,695
Utility Bills							
Electricity		1,714				1,714	5,296
Gas		8,370				8,370	11,459
Water		310				310	332
		10,395	-	-	-	10,395	17,087
Church Major Capital Expenditure							
Major Repairs not covered by insurance		7,802				7,802	11,320
Major Repairs covered by insurance		-				-	-
		7,802	-	-	-	7,802	11,320
Mission, Giving & Donations							
Mission		1,137				1,137	-
Giving (Tithes)		6,036				6,036	4,638
Donations		30				30	147
		7,203	-	-	-	7,203	4,785
Governance Costs							
Independent Examination Costs		403				403	367
		403	-	-	-	403	367
All Other Payments							
		896				896	383
		896	-	-	-	896	383

PCC of ST JOHN BAXENDEN AND ST PAUL ACCRINGTON - Charity Number 1137246
RECEIPTS AND PAYMENTS ACCOUNT Year Ended 31 December 2023

St Paul Church Hall

Hall Running Costs

Telephone & internet		1,180				1,180	839
Building maintenance		985	1,250			2,235	1,386
Cleaning		3,313				3,313	1,336
Other running expenses		66				66	746
		5,543	1,250	-	-	6,793	4,307

Hall Utility Bills

Electricity		1,275				1,275	570
Gas		1,807				1,807	1,133
Water		545				545	567
		3,627	-	-	-	3,627	2,270

Hall Major Capital Expenditure

Major Repairs covered by insurance		1,935				1,935	5,302
		1,935	-	-	-	1,935	5,302

PCC of ST JOHN BAXENDEN AND ST PAUL ACCRINGTON - Charity Number 1137246
RECEIPTS AND PAYMENTS ACCOUNT Year Ended 31 December 2023

6 Cash Funds

Year End Cash Funds - taken from bank statements etc.

		Type	2023	2022
Bank	Bank Account	various	37,394	61,363
	Unpresented Cheques	various	-	(4,612)
			37,394	56,751
Deposit	Treasury Stock	Unrestricted	2,108	2,108
	A M Walker	Unrestricted	39	38
	J Walker	Designated	13,621	12,461
	Churchyard	Unrestricted	420	376
	Reserve	Unrestricted	62	60
			16,251	15,043
Cash	St John Petty Cash	Unrestricted	200	200
	St Paul Petty Cash	Unrestricted	200	-
			400	200
			54,045	71,994

7 Investments

- 7.1 Fixed Interest Investments - held with Diocese; Joseph Walker
- 7.2 Shares, Church Investment Fund - held with Diocese; Cucknell, Joseph Walker, Kavanagh, McDonald
- 7.3 Investment income earned as interest or dividends on investment funds

Investments held by Blackburn Diocese

Purpose	Acct. Nr.	Account Name	Type	Income	Cost	Shares	Price	Dividends	Payments	Value at 31 Dec 2023
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Fixed Interest Investments

Building & Repair	028F	CB3002007-001 (103001028F) Baxenden J Walker (Joseph Walker Trust)	Unrestricted	Transferred to account CB3001862-001 (103001756D)	5,000	4,182.00	1.4475	130	130	6,053
					5,000					6,053

Shares - Church Investment Fund

Churchyard	030S	CB3002011-001 (103001030S) Baxenden Cucknell (Cucknell Legacy)	Restricted	Transferred to bank account	509	716.23	22.6053	443	443	16,191
Building & Repair	719S	CB3002593-001 (103001719S) Joseph Walker Trust	Unrestricted	Transferred to account CB3001862-001 (103001756D)	5,000	1,006.00	22.6053	622	622	22,741
Churchyard	720S	CB3002594-001 (103001720S) Baxenden Kavanagh	Restricted	Transferred to bank account	101	19.00	22.6053	12	12	430
General	790S	CB3002639-001 (103001790S) Baxenden Legacy (Cucknell £200 + McDonald £200)	Restricted	Transferred to account CB3001886-001 (103001836D)	400	51.00	22.6053	32	32	1,153
					6,010					40,514

Deposits held by Blackburn Diocese

Purpose	Acct. Nr.	Account Name	Type	Income	Balance at 1 Jan 2023	Transfer	Receipts	Payments	Balance at 31 Dec 2023
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Church Deposit Fund

General	1189D	CB3002153-001 (1030011189D) Baxenden Treasury Stock Redemption	Unrestricted	Transferred to bank account	2,108.14		26.19	26	2,108	✓
General	470D	CB3001768-001 (103001470D) Baxenden AM Walker (Miss A M Walker Legacy)	Unrestricted	Retained	38.43		0.84	-	39	✓
Building & Repair	756D	CB3001862-001 (103001756D) Baxenden J Walker (John Walker)	Designated	Retained	12,460.80		1,160.26	-	13,621	✓
Churchyard	836D	CB3001886-001 (103001836D) Baxenden CY (Churchyard Account)	Unrestricted	Retained	376.22		43.94	-	420	✓
General	837D	CB3001887-001 (103001837D) Baxenden Reserve (Reserve Account)	Unrestricted	Retained	60.27		1.92	-	62	✓
					15,044				16,251	

Independent Examiner's Report on the Accounts

Independent Examiner's Report to the members/trustees of

PCC of St John Baxenden and St Paul Accrington
Charity number: 1137246

On the accounts for the year ended which are set out on pages

31 December 2023
1 to 8

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with s.130 of the 2011 Act; or
- to prepare accounts which accord with these accounting records have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

2.4.2024

Name:

JACQUELINE ANN CREIG

Relevant professional qualification(s) or body (if any):

Address:

PRINCIPLE ACCOUNTING LTD
RIBBLE COURT
1 NEAD WAY
PADINAM
BB12 7NG

PCC of ST JOHN BAXENDEN AND ST PAUL ACCRINGTON - Charity Number 1137246
RECEIPTS AND PAYMENTS ACCOUNT Year Ended 31 December 2023

Receipts and Payments

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total 2023	Total 2022
RECEIPTS							
Voluntary Receipts							
<i>Tax efficient planned giving (standing orders)</i>		33,469	-	-	-	33,469	43,998
<i>Other planned giving (standing orders)</i>		7,340	-	-	-	7,340	12,049
<i>Collections at services</i>		12,937	-	-	-	12,937	6,217
<i>All other giving and voluntary receipts</i>		7,030	1,250	-	-	8,280	9,672
<i>Gift Aid recovered</i>		11,006	-	-	-	11,006	20,004
<i>Legacies received</i>		1,000	-	-	-	1,000	-
<i>Grants</i>		-	750	-	-	750	9,250
Church activities for generating funds		227	-	-	-	227	2,716
Hall activities for generating funds		1,142	-	-	-	1,142	3,924
Investment Income		582	1,160	-	-	1,742	1,447
Church Activities		10,529	-	-	-	10,529	8,034
Hall Activities		6,385	-	-	-	6,385	3,269
Other church receipts		5,464	-	-	-	5,464	-
Other hall receipts		249	-	-	-	249	7,516
Total receipts		97,359	3,160	-	-	100,520	128,096

PAYMENTS							
Church Activities							
<i>Parish Share</i>		38,810	-	-	-	38,810	36,480
<i>Clergy and Staffing</i>		6,769	-	-	-	6,769	7,287
<i>Church Running Expenses</i>		33,446	385	6	-	33,838	19,722
<i>Hall Running Costs</i>		5,543	1,250	-	-	6,793	4,307
<i>Church Utility Bills</i>		10,395	-	-	-	10,395	17,086
<i>Hall Utility Bills</i>		3,627	-	-	-	3,627	2,270
<i>Church Major Capital Expenditure</i>		1,462	6,340	-	-	7,802	11,320
<i>Hall Major Capital Expenditure</i>		1,935	-	-	-	1,935	5,302
<i>Mission, giving and donations</i>		6,066	1,137	-	-	7,203	4,785
Governance Costs		403	-	-	-	403	342
All Other Payments		896	-	-	-	896	383
Total payments		109,352	9,112	6	-	118,470	109,294

NET RECEIPTS / (PAYMENTS)	(11,993)	(5,951)	(5)	-	(17,951)	18,802
Transfers between funds	(600)	600			-	
Cash at bank and in hand at 1 Jan	43,555	27,351	1,089		71,995	53,193
Cash at bank and in hand at 31 Dec	30,962	21,999	1,083	-	54,045	71,995

PCC of ST JOHN BAXENDEN AND ST PAUL ACCRINGTON - Charity Number 1137246
RECEIPTS AND PAYMENTS ACCOUNT Year Ended 31 December 2023

Statement of Assets and Liabilities

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total 2023	Total 2022
Cash funds							
Cash at Bank		27,933	8,378	1,083		37,394	56,751
Church Deposit Funds (with Diocese)		2,630	13,621			16,251	15,044
Petty Cash		400				400	200
Total cash funds		30,962	21,999	1,083	-	54,045	71,995
(agree balances with receipts and payments accounts)		OK	OK	OK	OK		

Other monetary assets

						-	-
						-	-
Total other monetary assets		-	-	-	-	-	-

Investment assets

Fixed Interest Investments - with Diocese	7.1				6,053	6,053	5,734
Shares - Church Investment Fund with Diocese	7.2			40,514		40,514	37,030
Total investment assets		-	-	40,514	6,053	46,567	42,764

Debtors

Income Tax recoverable (Gift Aid)						-	-
						-	-
Total debtors		-	-	-	-	-	-

Liabilities

Parish Share						-	-
						-	-
Total liabilities		-	-	-	-	-	-

The notes attached form part of these financial statements

Signed by one or two trustees on behalf of all the trustees		
Name	Date	Signature
AUSTIN COOK	8 th April 2024	A Cook
KATHALEEN JONES	8 th April 2024	Kathleen Jones

PCC of ST JOHN BAXENDEN AND ST PAUL ACCRINGTON - Charity Number 1137246
RECEIPTS AND PAYMENTS ACCOUNT Year Ended 31 December 2023

Notes

- 1 The Financial Statements have been prepared in accordance with the Charities Act 2011, on the Receipts and Payments basis.
 (The Receipts and Payments Basis may be used providing the total income is below £250,000)

2 Fund Movement Analysis

- 2.2 **UNRESTRICTED FUNDS** may be used by the PCC for any of its ordinary purposes. The movements in the fund are shown in the Receipts and Payments Account

- 2.3 **DESIGNATED FUNDS** represent sums set aside, out of ordinary unrestricted funds, for specific designated purposes, but they can be transferred back into general funds at any time

	Notes	Bal b/f	Receipts	Payments	Transfer	Bal c/f
St John's Building Maintenance	2.3.1	5,740	600	6,340		-
St John's IT Equipment	2.3.2	2,955	-	385		2,570
St John's Churchyard Trees	2.3.3	300	-	-		300
St John's Cellar Refurbishment	2.3.4	5,000	-	-		5,000
Mission & Outreach	2.3.5	895	750	1,137		508
St Paul's Church Fabric	2.3.6	-	1,250	1,250		-
Total designated funds		14,890	2,600	9,112	-	8,378

- 2.3.1 Designated Building Maintenance Fund for St John's - money kept in General Bank Account

- 2.3.2 Designated IT Equipment Fund; for purpose of providing sound, video and computers for St John's - money kept in General Bank Account

- 2.3.3 Designated Churchyard Tree Fund; for new trees for St John's - money kept in General Bank Account

- 2.3.4 Designated Cellar Refurbishment Fund for St John's - money kept in General Bank Account

- 2.3.5 Designated Mission & Outreach Fund - money kept in General Bank Account

- 2.3.6 Designated Church Fabric Fund for St Paul's - money kept in General Bank Account

- 2.4 **RESTRICTED FUNDS** represent either income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, or donations or grants received or invited for a specific purpose. The funds may only be spent on the specific purpose for which they were given. Any balance remaining unspent must be carried forward as a balance on that fund and cannot be absorbed into general funds

	Notes	Bal b/f	Receipts	Payments	Transfer	Bal c/f
St John's Churchyard	2.4.1	6	-	6		0
St John's Office Refurbishment	2.4.2	1,083	-	-		1,083
Total restricted funds		1,089	-	6	-	1,083

- 2.4.1 Restricted Churchyard Fund for St John's; for purpose of churchyard upkeep; money kept in General Bank Account. The interest/dividends from restricted churchyard funds held by the Diocese is transferred into the General Account and used each year on churchyard maintenance, mowers and mowing etc.

- 2.4.2 Restricted Office Refurbishment Fund for St John's; for purpose of refurbishing office - money kept in General Bank Account

- 2.5 **ENDOWMENT FUNDS** are funds whose capital must be maintained: only income arising from the investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established

3 Reserves Policy

- 3.1 It is the policy of this PCC to hold in reserves the equivalent of two months income, that is approximately £16,000

PCC of ST JOHN BAXENDEN AND ST PAUL ACCRINGTON - Charity Number 1137246
RECEIPTS AND PAYMENTS ACCOUNT Year Ended 31 December 2023

4

Receipts Analysis

St John & St Paul Churches

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total 2023	Total 2022
Voluntary Receipts							
Tax efficient planned giving (standing orders)		33,469				33,469	43,988
Other planned giving (standing orders)		7,340				7,340	12,049
Collections at services		12,937				12,937	6,217
All other giving / voluntary receipts		8,280				8,280	9,672
Gift Aid recovered		11,006				11,006	20,004
Legacies received (capital value)		1,000				1,000	-
Grants (recurring and one-offs)		750				750	9,250
		74,782	-	-	-	74,782	101,190

Church Activities for Generating Funds

Social events		227				227	999
		227	-	-	-	227	999

Investment Income

Interest & Dividends	7.3	582	1,160			1,742	1,444
		582	1,160	-	-	1,742	1,444

Church Activities

Statutory fees (weddings & funerals etc.)		3,213				3,213	4,974
Church stalls		1,646				1,646	1,436
Parish Magazine		343				343	281
Gross receipts from trading		5,327				5,327	3,060
		10,529	-	-	-	10,529	9,751

Other Receipts

Insurance claims		944				944	-
Sale of fixed assets		-				-	-
Other		4,520				4,520	-
		5,464	-	-	-	5,464	-

St Paul Church Hall

Hall Activities for Generating Funds

Social events		1,142				1,142	3,924
		1,142	-	-	-	1,142	3,924

Hall Activities

Gross receipts from trading		6,385				6,385	3,269
		6,385	-	-	-	6,385	3,269

Other Hall Receipts

Insurance claims		-				-	7,516
Other Receipts		249				249	-
		249	-	-	-	249	7,516

PCC of ST JOHN BAXENDEN AND ST PAUL ACCRINGTON - Charity Number 1137246
RECEIPTS AND PAYMENTS ACCOUNT Year Ended 31 December 2023

5

Payments Analysis

St John & St Paul Churches

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total 2023	Total 2022
Church Activities							
Diocesan Parish Share Contribution							
Parish Share		38,810				38,810	36,490
		38,810	-	-	-	38,810	36,490
Clergy & Staffing							
Wages and honoraria		750				750	1,050
Working expenses of clergy		1,081				1,081	1,537
Vicarage council tax		3,601				3,601	3,947
Vicarage water rates		635				635	645
Clergy telephone/mobile/internet		457				457	-
Visiting clergy fees		245				245	108
		6,769	-	-	-	6,769	7,287
Church Running Expenses							
Education		515				515	524
Insurance		7,876				7,876	6,923
Church telephone & internet		437				437	309
Church CCTV		-				-	-
Church maintenance		19,191	385			19,576	2,082
Cleaning		1,916				1,916	2,122
Upkeep of services		1,288				1,288	1,244
Upkeep of churchyard		84				84	1,019
Printing, postage & stationary		1,025				1,025	564
Magazine expenses		377				377	656
Other church running expenses		744				744	4,252
		33,453	385	-	-	33,838	19,695
Utility Bills							
Electricity		1,714				1,714	5,296
Gas		8,370				8,370	11,459
Water		310				310	332
		10,395	-	-	-	10,395	17,087
Church Major Capital Expenditure							
Major Repairs not covered by insurance		7,802				7,802	11,320
Major Repairs covered by insurance		-				-	-
		7,802	-	-	-	7,802	11,320
Mission, Giving & Donations							
Mission		1,137				1,137	-
Giving (Tithes)		6,036				6,036	4,638
Donations		30				30	147
		7,203	-	-	-	7,203	4,785
Governance Costs							
Independent Examination Costs		403				403	367
		403	-	-	-	403	367
All Other Payments							
		896				896	383
		896	-	-	-	896	383

PCC of ST JOHN BAXENDEN AND ST PAUL ACCRINGTON - Charity Number 1137246
RECEIPTS AND PAYMENTS ACCOUNT Year Ended 31 December 2023

St Paul Church Hall

Hall Running Costs

Telephone & internet		1,180				1,180	839
Building maintenance		985	1,250			2,235	1,386
Cleaning		3,313				3,313	1,336
Other running expenses		66				66	746
		5,543	1,250	-	-	6,793	4,307

Hall Utility Bills

Electricity		1,275				1,275	570
Gas		1,807				1,807	1,133
Water		545				545	567
		3,627	-	-	-	3,627	2,270

Hall Major Capital Expenditure

Major Repairs covered by insurance		1,935				1,935	5,302
		1,935	-	-	-	1,935	5,302

PCC of ST JOHN BAXENDEN AND ST PAUL ACCRINGTON - Charity Number 1137246
RECEIPTS AND PAYMENTS ACCOUNT Year Ended 31 December 2023

6 Cash Funds

Year End Cash Funds - taken from bank statements etc.

		Type	2023	2022
Bank	Bank Account	various	37,394	61,363
	Unpresented Cheques	various	-	(4,612)
			37,394	56,751
Deposit	Treasury Stock	Unrestricted	2,108	2,108
	A M Walker	Unrestricted	39	38
	J Walker	Designated	13,621	12,461
	Churchyard	Unrestricted	420	376
	Reserve	Unrestricted	62	60
			16,251	15,043
Cash	St John Petty Cash	Unrestricted	200	200
	St Paul Petty Cash	Unrestricted	200	-
			400	200
			54,045	71,994

7 Investments

- 7.1 Fixed Interest Investments - held with Diocese; Joseph Walker
7.2 Shares, Church Investment Fund - held with Diocese; Cucknell, Joseph Walker, Kavanagh, McDonald
7.3 Investment income earned as interest or dividends on investment funds

Investments held by Blackburn Diocese

Purpose	Acct. Nr.	Account Name	Type	Income	Cost	Shares	Price	Dividends	Payments	Value at 31 Dec 2023
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Fixed Interest Investments

Building & Repair	028F	CB3002007-001 (103001028F) Baxenden J Walker (Joseph Walker Trust)	Unrestricted	Transferred to account CB3001862-001 (103001756D)	5,000	4,182.00	1.4475	130	130	6,053
					5,000					6,053

Shares - Church Investment Fund

Churchyard	030S	CB3002011-001 (103001030S) Baxenden Cucknell (Cucknell Legacy)	Restricted	Transferred to bank account	509	716.23	22.6053	443	443	16,191
Building & Repair	719S	CB3002593-001 (103001719S) Joseph Walker Trust	Unrestricted	Transferred to account CB3001862-001 (103001756D)	5,000	1,006.00	22.6053	622	622	22,741
Churchyard	720S	CB3002594-001 (103001720S) Baxenden Kavanagh	Restricted	Transferred to bank account	101	19.00	22.6053	12	12	430
General	790S	CB3002639-001 (103001790S) Baxenden Legacy (Cucknell £200 + McDonald £200)	Restricted	Transferred to account CB3001886-001 (103001836D)	400	51.00	22.6053	32	32	1,153
					6,010					40,514

Deposits held by Blackburn Diocese

Purpose	Acct. Nr.	Account Name	Type	Income	Balance at 1 Jan 2023	Transfer	Receipts	Payments	Balance at 31 Dec 2023
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Church Deposit Fund

General	1189D	CB3002153-001 (1030011189D) Baxenden Treasury Stock Redemption	Unrestricted	Transferred to bank account	2,108.14			26.19	26	2,108	✓
General	470D	CB3001768-001 (103001470D) Baxenden AM Walker (Miss A M Walker Legacy)	Unrestricted	Retained	38.43			0.84	-	39	✓
Building & Repair	756D	CB3001862-001 (103001756D) Baxenden J Walker (John Walker)	Designated	Retained	12,460.80			1,160.26	-	13,621	✓
Churchyard	836D	CB3001886-001 (103001836D) Baxenden CY (Churchyard Account)	Unrestricted	Retained	376.22			43.94	-	420	✓
General	837D	CB3001887-001 (103001837D) Baxenden Reserve (Reserve Account)	Unrestricted	Retained	60.27			1.92	-	62	✓
					15,044					16,251	

Independent Examiner's Report on the Accounts

Independent Examiner's Report to the members/trustees of

PCC of St John Baxenden and St Paul Accrington
 Charity number: 1137246

On the accounts for the year ended which are set out on pages

31 December 2023
 1 to 8

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed
 It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

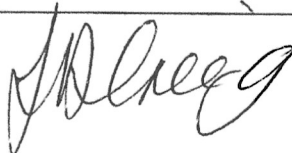
In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with s.130 of the 2011 Act; or
- to prepare accounts which accord with these accounting records have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

2.4.2024

Name:

JACQUELINE ANN CREIG

Relevant professional qualification(s) or body (if any):

Address:

PRINCIPLE ACCOUNTING LTD
 RIBBLE COURT
 1 NEAD WAY
 PADINAM
 BB12 7NG

Accounts

PCC of THE PARISH OF BAXENDEN ST JOHN AND ACCRINGTON ST PAUL - Charity Number 1137246

RECEIPTS AND PAYMENTS ACCOUNT Year Ended **31 December 2022**

Receipts and Payments

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total 2022	Total 2021
RECEIPTS							
Voluntary Receipts							
<i>Tax efficient planned giving (standing orders)</i>		43,998	-	-	-	43,998	
<i>Other planned giving (standing orders)</i>		12,049	-	-	-	12,049	
<i>Collections at services</i>		6,217	-	-	-	6,217	
<i>All other giving and voluntary receipts</i>		9,672	-	-	-	9,672	
<i>Gift Aid recovered</i>		20,004	-	-	-	20,004	
<i>Legacies received</i>		-	-	-	-	-	
<i>Grants</i>		9,250	-	-	-	9,250	
Activities for generating funds		6,640	-	-	-	6,640	
Investment income		503	941	2	-	1,447	
Church activities							
<i>Statutory fees retained by the PCC</i>		4,974	-	-	-	4,974	
<i>Gross receipts from trading (room hire etc.)</i>		6,329	-	-	-	6,329	
Other receipts		7,516	-	-	-	7,516	
Total receipts		127,153	941	2	-	128,096	-

PAYMENTS

Church Activities							
<i>Mission, giving and donations</i>		4,785	-	-	-	4,785	
<i>Diocesan Parish Share contribution</i>		36,490	-	-	-	36,490	
<i>Salaries, wages and honoraria</i>		1,050	-	-	-	1,050	
<i>Clergy and staff expenses</i>		6,237	-	-	-	6,237	
Church Expenses							
<i>Church running expenses (incl. governance)</i>		23,715	-	-	-	23,715	
<i>Church utility bills</i>		19,356	-	-	-	19,356	
<i>Cost of trading</i>		656	-	-	-	656	
Major Repairs to Church Building		16,622	-	-	-	16,622	
All Other Payments		323	60	-	-	383	
Total payments		109,234	60	-	-	109,294	-

NET RECEIPTS / (PAYMENTS)

	17,919	881	2	-	18,802	-
Transfers between funds	(1,200)	1,200	-	-	-	-
Cash at bank and in hand at 1 Jan	26,837	25,269	1,087	-	53,193	-
Cash at bank and in hand at 31 Dec	43,555	27,351	1,089	-	71,995	-

PCC of THE PARISH OF BAXENDEN ST JOHN AND ACCRINGTON ST PAUL - Charity Number 1137246
 RECEIPTS AND PAYMENTS ACCOUNT Year Ended **31 December 2022**

Statement of Assets and Liabilities

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total 2022	Total 2021
Cash funds							
Cash at Bank	2.1	40,772	14,890	1,089		56,751	
Church Deposit Funds (with Diocese)		2,583	12,461			15,044	
Petty Cash		200				200	
Total cash funds		43,555	27,351	1,089	-	71,995	-
(agree balances with receipts and payments accounts)		OK	OK	OK	OK		

Other monetary assets							
						-	-
						-	-
Total other monetary assets		-	-	-	-	-	-

Investment assets							
Fixed Interest Investments - with Diocese	7.1				5,734	5,734	
Shares - Church Investment Fund with Diocese	7.2			37,030		37,030	
Total investment assets		-	-	37,030	5,734	42,764	-

Debtors							
Income Tax recoverable (Gift Aid)						-	-
						-	-
Total debtors		-	-	-	-	-	-

Liabilities							
Parish Share						-	-
						-	-
Total liabilities		-	-	-	-	-	-

The notes attached form part of these financial statements

Signed by one or two trustees on behalf of all the trustees		
Name	Date	Signature
MARION WILKINSON	17/4/2023	M. Wilkinson
KATHLEEN JONES	17/04/2023	Kathleen Jones

PCC of THE PARISH OF BAXENDEN ST JOHN AND ACCRINGTON ST PAUL - Charity Number 1137246

RECEIPTS AND PAYMENTS ACCOUNT Year Ended 31 December 2022

Notes

- 1 The Financial Statements have been prepared in accordance with the Charities Act 2011, on the Receipts and Payments basis.
(The Receipts and Payments Basis may be used providing the total income is below £250,000)

2 Fund Movement Analysis

- 2.1 Reconciliation of funds to cash at bank. During the year funds get distributed over several bank accounts. After year end, any funds that have not been redistributed during the year, are reconciled and transferred to the correct bank accounts as shown below

Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £
Cash in funds at bank (incl. Diocese)	40,772	14,890	1,089
Funds to be transferred in following year	-	-	-
Cash in bank accounts	40,772	14,890	1,089

OK

- 2.2 UNRESTRICTED FUNDS may be used by the PCC for any of its ordinary purposes. The movements in the fund are shown in the Receipts and Payments Account

- 2.3 DESIGNATED FUNDS represent sums set aside, out of ordinary unrestricted funds, for specific designated purposes, but they can be transferred back into general funds at any time

Notes	Bal b/f	Receipts	Payments	Transfer	Bal c/f
Building Maintenance	4,600	1,200	60		5,740
IT Equipment	2,955	-	-		2,955
Mission & Outreach	895	-	-		895
Churchyard Trees	300	-	-		300
Cellar Refurbishment	5,000	-	-		5,000
Total designated funds	13,750	1,200	60	-	14,890

- 2.3.1 Designated Building Maintenance Fund - money kept in Designated Funds Bank Account

- 2.3.2 Designated Equipment Fund - for purpose of providing sound, video and computers; money kept in Designated Funds Bank Account

- 2.3.3 Designated Mission & Outreach Fund - money kept in Designated Funds Bank Account

- 2.3.4 Designated Churchyard Tree Fund - for new trees

- 2.3.5 Designated Cellar Refurbishment Fund - money kept in Designated Funds Bank Account

- 2.4 RESTRICTED FUNDS represent either income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, or donations or grants received or invited for a specific purpose. The funds may only be spent on the specific purpose for which they were given. Any balance remaining unspent must be carried forward as a balance on that fund and cannot be absorbed into general funds

Notes	Bal b/f	Receipts	Payments	Transfer	Bal c/f
Churchyard	4	2	-		6
Office Refurbishment	1,083	-	-		1,083
Total restricted funds	1,087	2	-	-	1,089

- 2.4.1 Restricted Churchyard Fund (previously Church & School) - for purpose of churchyard upkeep; money kept in Restricted Funds Bank Account. The interest/dividends from restricted churchyard funds held by the Diocese is transferred into the General Account and used each year on churchyard maintenance, mowers and mowing etc.

- 2.4.2 Restricted Office Refurbishment Fund - for purpose of refurbishing office; money kept in Restricted Funds Bank Account

- 2.5 ENDOWMENT FUNDS are funds whose capital must be maintained: only income arising from the investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established

3 Reserves Policy

- 3.1 It is the policy of this PCC to hold in reserves the equivalent of two months income, that is approximately £14,000

PCC of THE PARISH OF BAXENDEN ST JOHN AND ACCRINGTON ST PAUL - Charity Number 1137246

RECEIPTS AND PAYMENTS ACCOUNT Year Ended 31 December 2022

4 Receipts Analysis

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total 2022	Total 2021
Voluntary Receipts							
Tax efficient planned giving (standing orders)		43,998				43,998	
Other planned giving (standing orders)		12,049				12,049	
Collections at services		6,217				6,217	
All other giving and voluntary receipts		9,672				9,672	
Gift Aid recovered		20,004				20,004	
Legacies received (capital value)		-				-	
Grants (recurring and one-offs)		9,250				9,250	
		101,190	-	-	-	101,190	-

Activities for Generating Funds

Church lounge stalls		1,436				1,436	
Parish Magazine		281				281	
Social events		4,923				4,923	
		6,640	-	-	-	6,640	-

Investment Income

Interest & Dividends	7.3	503	941			1,444	
Bank interest				2		2	
		503	941	2	-	1,447	-

Church Activities

Statutory fees (weddings & funerals etc.)		4,974				4,974	
Gross receipts from trading (room lettings etc.)		6,329				6,329	
		11,303	-	-	-	11,303	-

Other Receipts

Bank - cancelled cheques		-				-	
Insurance claims		7,516				7,516	
Sale of assets		-				-	
Other		-				-	
		7,516	-	-	-	7,516	-

5 Payments Analysis

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total 2022	Total 2021
Church Activities							
Mission, Giving & Donations							
Mission		-				-	
Giving (Tithes)		4,638				4,638	
Donations		147				147	
		4,785	-	-	-	4,785	-
Diocesan Parish Share contribution							
Parish Share		36,490				36,490	
		36,490	-	-	-	36,490	-
Salaries, Wages and Honoraria							
Wages and honoraria		1,050				1,050	
		1,050	-	-	-	1,050	-

PCC of THE PARISH OF BAXENDEN ST JOHN AND ACCRINGTON ST PAUL - Charity Number 1137246

RECEIPTS AND PAYMENTS ACCOUNT Year Ended **31 December 2022**

Clergy and Staff Expenses

Working expenses of clergy		1,537				1,537	
Vicarage council tax		3,947				3,947	
Vicarage water rates		645				645	
Vicarage energy bills during interregnum!!!		-				-	
Clergy telephone/mobile/internet		-				-	
Visiting clergy fees		108				108	
		6,237	-	-	-	6,237	-

Church Running Expenses

Building maintenance		3,469				3,469	
Education		524				524	
Insurance		6,923				6,923	
Church telephone & internet		1,148				1,148	
Church CCTV		-				-	
Cleaning		3,458				3,458	
Upkeep of services		1,244				1,244	
Upkeep of churchyard		1,019				1,019	
Printing, postage & stationery		564				564	
Other church running expenses		4,998				4,998	
Governance Costs (checking accounts)		367				367	
		23,715	-	-	-	23,715	-

Church Utility Bills

Electricity		5,865				5,865	
Gas		12,592				12,592	
Water		899				899	
		19,356	-	-	-	19,356	-

Cost of Trading

Magazine expenses		656				656	-
		656	-	-	-	656	-

Major Repairs to Church Building

Not covered by insurance		11,320				11,320	-
Covered by insurance		5,302				5,302	-
		16,622	-	-	-	16,622	-

All Other Payments		323	60			383	-
		323	60	-	-	383	-

PCC of THE PARISH OF BAXENDEN ST JOHN AND ACCRINGTON ST PAUL - Charity Number 1137246
 RECEIPTS AND PAYMENTS ACCOUNT Year Ended **31 December 2022**

6 **Cash Funds**

Year End Cash Funds - taken from bank statements etc.

		Type	2022	2021
Bank	General Account	various	45,384	
	Unpresented Cheques	various	(4,612)	
	Designated Funds Account	Designated	14,890	
	Restricted Funds Account	Restricted	1,089	
			56,751	-
Deposit	Treasury Stock	Unrestricted	2,108	
	A M Walker	Unrestricted	38	
	J Walker	Designated	12,461	
	Churchyard	Unrestricted	376	
	Reserve	Unrestricted	60	
			15,044	-
Cash	Petty Cash	Unrestricted	200	
			200	-
			71,995	-

7 **Investments**

- 7.1 Fixed Interest Investments - held with Diocese; Joseph Walker
- 7.2 Shares, Church Investment Fund - held with Diocese; Cucknell, Joseph Walker, Kavanagh, McDonald
- 7.3 Investment income earned as interest or dividends on investment funds

Investments held by Blackburn Diocese

Purpose	Acct. Nr.	Account Name	Type	Income	Cost	Shares	Price	Dividends	Payments	Value at 31 Dec 22
Fixed Interest Investments										
Building & Repair	028F	Baxenden J Walker (Joseph Walker Trust)	Unrestricted	Transferred to account 756D	5,000	4,182.00	1.3710	165	165	5,734
					5,000					5,734

Shares - Church Investment Fund										
Churchyard	030S	Baxenden Cucknell (Cucknell Legacy)	Restricted	Transferred to bank account	509	716.23	20.6614	440	440	14,798
Building & Repair	719S	Joseph Walker Trust	Unrestricted	Transferred to account 756D	5,000	1,006.00	20.6614	618	618	20,785
Churchyard	720S	Baxenden Kavanagh	Restricted	Transferred to bank account	101	19.00	20.6614	12	12	393
General	790S	Baxenden Legacy (Cucknell £200 + McDonald £200)	Restricted	Transferred to account 836D	400	51.00	20.6614	31	31	1,054
					6,010					37,030

Deposits held by Blackburn Diocese

Purpose	Acct. Nr.	Account Name	Type	Income	Balance at 1 Jan 2022	Transfer	Receipts	Payments	Balance at 31 Dec 22
Church Deposit Fund									
General	1189D	Baxenden Treasury Stock Redemption	Unrestricted	Transferred to bank account	2,108.14		0.00	-	2,108
General	470D	Baxenden AM Walker (Miss A M Walker Legacy)	Unrestricted	Retained	37.93		0.50	-	38
Building & Repair	756D	Baxenden J Walker (John Walker)	Designated	Retained	11,519.56		941.24	-	12,461
Churchyard	836D	Baxenden CY (Churchyard Account)	Unrestricted	Retained	340.15		36.07	-	376
General	837D	Baxenden Reserve (Reserve Account)	Unrestricted	Retained	59.49		0.78	-	60
					14,065				15,044

Independent Examiner's Report on the Accounts

Independent Examiner's Report to the members/trustees of

PCC of The Parish of Baxenden St John and Accrington St Paul
 Charity number: 1137246

On the accounts for the year ended which are set out on pages

31 December 2022
 1 to 7

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with s.130 of the 2011 Act; or
- to prepare accounts which accord with these accounting records have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

JACQUELINE ANN CREGG

Date:

9.3.2023

Name:

JACQUELINE ANN CREGG

Relevant professional qualification(s) or body (if any):

Address:

PRINCIPLE ACCOUNTING LTD
 RIBBLE COURT
 1 MEAD WAY
 PADIHAM
 BB12 7NG

Accounts

St John the Baptist Church
Baxenden



Vestry and Annual Parochial Church Meetings
2022

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Accrington St. Paul's and Baxenden St. John's Special Parochial Church Meeting

Agenda: Annual Vestry Meeting

1. Apologies for absence.
2. To agree the minutes of the last Annual Vestry Meetings:
 - St. Paul's on 24th May 2021.
 - St. John's on 23rd May 2021.
3. To elect two Church Wardens for each church.

Agenda: Annual Parochial Church Meeting

1. Apologies for absence.
2. To agree the minutes of the last Annual Parochial Church Meetings:
 - St. Paul's on 24th May 2021.
 - St. John's on 23rd May 2021.
3. To elect 3 Deanery Synod representatives (one year only).
4. Decisions
 - a. Whether both LLM (Readers) are ex-officio, or one and the other may stand for election if they wish
 - b. Agree terms of office for elected PCC members
 - c. To elect 6 Parochial Church Council members from each church.
5. To appoint the Independent Financial Examiner or Auditor.
6. To appoint Sides Persons
7. To consider:
 - a. Vicar's report;
 - b. Revised Electoral Roll;
 - c. Annual Report of the proceedings of the two Parochial Church Councils;
 - d. Financial Statements of the *two* Parochial Church Council for the year ending 31st December 2021;
 - e. Annual report of the Fabric, Goods and Ornaments of each church;
 - f. Report of the proceedings of the Deanery Synod;
 - g. Report of the proceedings of the Children's and Youth work of the two churches;
 - h. Report on Safeguarding provision in both churches;
 - i. Other matters of Parochial or general Church interest.

St. John the Baptist Church, Baxenden

Minutes of the Annual Vestry Meeting held on 23rd May 2021 in church

Present (a disappointing 16):

Patricia Wilkinson (Chair), Diane Clough (Church Warden), Barry Grimes, Roger Longworth, Chris Gascoigne, Dave Finch, Sheila Finch, Mark Brockbank, Val Eland, Pete Teasdale, Joyce Teasdale, John Massey, Pat Massey, Marion Wilkinson, Dorothy Brown, Ian Rushton (PCC Secretary).

The Chair opened the meeting in prayer and with a reading from Romans 12: 3 – 8.

1. Apologies for absence.

Apologies were received from: Janet Robinson, David Wilkinson, Pam Stewart, Sally Knott, Paul & Rebecca Pountain, Brian & Lorraine Mercer, Paul Brown, Maureen Westwell, Cath Quinn.

2. Accuracy of the minutes of the last Annual Vestry Meeting.

The minutes were accepted as an accurate record as follows:

Proposal	The minutes be accepted as an accurate record of the last Annual Vestry meeting on 24 th October 2020				
Proposed by	John Massey		Seconded by	Joyce Teasdale	
For	8	Against	1	Abstained	3
Carried					

3. Election of two Church Wardens.

Diane Clough offered to continue as Church Warden for one more year, was proposed by Marion Wilkinson, seconded by Barry Grimes and elected with no objections.

Both the Chair and the Warden reminded the meeting that it was untenable and unfair to expect Diane to continue for another year without the required second Church Warden and again appealed for all members of the church family to continue praying for, and seeking out, a second Warden.

Minutes of the Annual Parochial Church Meeting held on 23rd May 2021 in church.

Present

Patricia Wilkinson (Chair), Diane Clough (Church Warden), Barry Grimes, Roger Longworth, Chris Gascoigne, Dave Finch, Sheila Finch, Mark Brockbank, Val Eland, Pete Teasdale, Joyce Teasdale, John Massey, Pat Massey, Marion Wilkinson, Dorothy Brown, Ian Rushton (PCC Secretary).

1. Apologies for absence.

Apologies were received from: Janet Robinson, David Wilkinson, Pam Stewart, Sally Knott, Paul & Rebecca Pountain, Brian & Lorraine Mercer, Paul Brown, Maureen Westwell, Cath Quinn.

2. Accuracy of the minutes of the last Annual Parochial Church Meeting.

The minutes were accepted as an accurate record (by those who attended) as follows:

Proposal	The minutes be accepted as an accurate record of the last Annual Parochial Church Meeting on 24 th October 2020				
Proposed by	John Massey		Seconded by	Dave Finch	
For	8	Against		Abstained	5
Carried					

3. Election of two Deanery Synod representatives.

The following two were proposed, seconded and elected unopposed as Deanery Synod representatives as follows:

Proposal	That Roger Longworth be elected as Deanery Synod representative				
Proposed by	Marion Wilkinson		Seconded by	Sheila Finch	

Proposal	That Marion Wilkinson be elected as Deanery Synod representative				
Proposed by	John Massey		Seconded by	Diane Clough	

4. Election of Parochial Church Council members.

Following some initial confusion regarding the number of PCC vacancies, the Chair confirmed that there were a total of six vacancies for elected members of the PCC and apologised that the agenda and "Form" stipulated four.

The following five were proposed, seconded and elected unopposed to serve on the PCC for one year:

Proposal	That John Massey be elected as Parochial Church Council member.		
Proposed by	Sheila Finch	Seconded by	Val Eland

Proposal	That Joyce Teasdale be elected as Parochial Church Council member.		
Proposed by	Marion Wilkinson	Seconded by	David Wilkinson

Proposal	That Sally Knott be elected as Parochial Church Council member.		
Proposed by	Marion Wilkinson	Seconded by	Diane Clough

Proposal	That Mark Brockbank be elected as Parochial Church Council member.		
Proposed by	Marion Wilkinson	Seconded by	David Wilkinson

Proposal	That Ian Rushton be elected as Parochial Church Council member.		
Proposed by	Patricia Wilkinson	Seconded by	Diane Clough

The first general meeting of the new PCC was noted as Thursday 10th June 2021 at 7.30pm on Zoom.

5. Appointment of the Independent Financial Examiner or Auditor.

Jacqui Creig was appointed as follows:

Proposal	That Jacqui Creig be appointed as the Independent Auditor.				
Proposed by	Barry Grimes		Seconded by	Roger Longworth	
For	16	Against		Abstained	
Carried unanimously					

6. Appointment of Sides Persons.

The meeting noted that there had been a low response to the annual call for parishioners to volunteer as sides persons (although this came as no surprise to PCC members and Service Leaders). Diane Clough reminded the meeting that others, not considered here, can be co-opted at the next general PCC meeting and any interested parties should contact her beforehand.

The following were proposed, seconded and appointed to serve as sides persons until the next APCM:

Pat Massey	David Hayslop	David Wilkinson	Ian Rushton
Susan Hayslop	Val Eland	Marion Wilkinson	Lorraine Mercer
Brian Mercer	Jerard Knott	Mark Brockbank	Dorothy Brown

7. The meeting considered:

- a. the revised Electoral Roll. No questions were raised for the Electoral Roll Secretary.
- b. the Annual Report of the proceedings of the Parochial Church Council.

There were no comments or questions on the report and it was accepted by the meeting as follows:

Proposal	That the Annual Report of the proceedings of the Parochial Church Council be accepted				
Proposed by	John Massey		Seconded by	Barry Grimes	
For	16	Against		Abstained	
Carried unanimously					

- c. the Financial Statements of the Parochial Church Council for the year ending 31st December 2020.

The Treasurer gave an oral presentation, leading the meeting through the Treasurer's Report and the 2020 Accounts as enclosed in the APCM pack, and highlighting some key points of note for the next PCC as follows:

The church has not paid any tithes to individual beneficiaries this year (although the Parish Share is considered by the Diocese to be a tithe component).

The £5,000 bequest from the late Mrs. Hope's estate (re: Minutes from 13/8/2020) needs to be allocated to a tangible and appropriate project.

The Reserves Policy of maintaining a £14,000 balance of unrestricted funds (held to smooth fluctuations and meet emergencies, was currently £12,465.

There were no comments or questions regarding the report or accounts and the Treasurer thanked Mark Brockbank, John Massey and Roger Longworth for their support.

It should also be noted that the Treasurer will be stepping down from the role before the next APCM in 2022.

- d. the annual report of the fabric, goods and ornaments of the church.

Roger Longworth asked if any areas of dry rot have been stripped of plaster but not treated. Pete Teasdale replied that there was, and that they would be treated in time when the building work is able to resume.

Diane Clough commented that the dry rot appeared to have either vanished or not developed further in affected areas.

There were no other comments or questions regarding the report and the Church Warden thanked Pete Teasdale, David Gregory and the Wardens' Assistants for their support over the last year, one which has been difficult due to the Covid-19 pandemic.

e. the report of the proceedings of the Deanery Synod.

There were no comments or questions regarding the report.

f. a report of the proceedings of the Day School Governors.

John Massey, as Chair of Governors, expressed his thanks to the staff, parents and Governors of the school for their contributions over the last year.

There were no other comments or questions regarding the report.

g. a report of the proceedings of the Children's and Youth work of the church.

There were no comments or questions regarding the report.

h. a report on Safeguarding provision in the church.

A brief discussion arose concerning the difficulties of training the Pastoral Team via Zoom and updating their DBS records during the pandemic, all of which will be done as a priority once restrictions have been fully lifted.

There were no other comments or questions regarding the report.

i. other matters of Parochial or general Church interest.

With the exception of Pete Teasdale remarking that the glass in the vicarage vestibule door is in some way illegal (Diane Clough to check with the Diocese [one wonders how he would know such a thing]), the only topic of interest was that of the process of finding a new incumbent. Here, a healthy discussion ensued where the Chair worked hard (wearing her Parish Representative hat) to clarify progress towards a joint parish with St. Paul's in response to the following questions:

Pete Teasdale: "Why is there no information coming out of St. John's regarding finding a new incumbent? I have to go to the website of St Paul's to find anything out".

The Chair replied that a report to the PCC on this was an agenda item at each business meeting and that the PCC also meet fortnightly between business meetings to receive interim reports on progress. There was a suggestion that the Signal Church Information tool be used as a means of keeping parishioners updated regularly and in a speedy manner. The Chair also gave an update on the progress of the Joint Parish Profile (JPP) which had gone to the Archdeacon for his comments and was currently with the Bishop awaiting his comments before being returned to both Parishes for editing into the final JPP when both PCCs can comment on it. There had been one early expression of interest, all five representatives had spoken with her informally and all agreed that her interest would not be "progressed" as a potential application since there was no appetite for a single applicant, as the previous two vicars had been.

John Massey: “Is there a timeline for the process of finding a new incumbent?”

The Chair replied that much depended on the speed of the Bishop’s response to the draft JPP but, once it has been received and agreed, there would be a national advertisement (allow one month for responses) then shortlisting and interviews. The Archdeacon had told the PCC (see Minutes for 7/1/21) that a new incumbent could possibly be in place between September and December ‘21 although, currently, Advent was a more realistic target than September.

Chris Gascoigne: “Why are we waiting for the Joint Parish Profile?”

Because the Bishop needs to comment on the draft that we sent.

“Can anyone push him?”

No.

Roger Longworth: “Will the new PCC see the Joint Parish Profile?”

Yes, but the Archdeacon and Bishop have to comment on it (the Archdeacon having already done so) so the draft that we currently have is likely to change.

Dave Finch: “What can you tell us about the enquirer for the post?”

The Chair repeated her earlier comments that all the representatives who met her had reservations since she might be the only candidate.

Dorothy Brown: “Which Vicarage will the new vicar live in?”

The Diocese will be making that decision.

There being no other questions or comments, the Chair ended the meeting with prayers and a reading from Ephesians 3: 14 – 21.

The meeting closed at 2.50pm.

Vicar's Report

I am so grateful to God for the opportunity to serve the parishes of St John's and St Paul's. Richard and I have settled here well and enjoyed our new home, the beautiful scenery and the friendly people.

Highlights for me have been working with leaders in both churches, identifying future leaders, Accrington Christians Together, the Keep Fit group at St Paul's and the opportunities to do lots of baptisms and funerals.

During the first four months my focus has been on getting to know people and I have done this mainly through home visits to as many people as possible. I have heard your stories, shared your griefs, prayed with you and hoped for the future. It has been an immense privilege to meet so many committed and godly folk.

Church Oversight

I have worked hard with both PCCs to bring the two churches together and it is hoped that this initial phase will be complete by the time this report is read. I want to pay tribute to the members of the smaller joint groups that have put a lot of time and effort in to make this happen. Thank you!

I want to create a new structure to church oversight that devolves responsibility to smaller specialist sub-groups; for example, fabric, finance, pastoral care, prayer, worship, preaching, outreach, discipleship. They will meet on an ad hoc basis reporting into the PCC. The PCC will meet less frequently and will take more of a steering/advisory role. I have also created an advisory team for each church (with the hope that in time this will be one team for both churches), who will meet regularly with myself for prayer, discernment and direction for each church. This will again report into the PCC.

Fabric and Finance are critical areas for us and without proper attention will stop us from moving forward in mission. I intend to be teaching about 'giving' and am attending a seminar with our treasurer on how to introduce the Parish Giving Scheme. I hope by forming a fabric team across both churches and by being part of the new Parish Renewal scheme launched by +Philip that we will find ways to improve our situation.

Worship

Behind the scenes I have been reviewing our services, preachers, worship leaders and liturgy and this has led to a group forming to support preachers and another group forming to support worship and service preparation across both churches. We are about to finish our first sermon series called 'The Church – the hope of the world'. It has been a great pleasure to see others preach on the series at both churches and to introduce some new worship leaders. We return to the lectionary around the major festival of Easter but hope to have a new series either over summer or in the new school year. At St John's we hope to re-start the worship band and prayer ministry very soon and are exploring re-introducing more formal communion services once a month on a Sunday and once a month during the week. At St Paul's we hope to re-launch Café Church and are considering how to draw children and families back to the church.

Discipleship

I am seeking to strengthen our discipleship – this has included organising a Lent course, setting up a group that will have responsibility for prayer in both churches (they will take a lead on ‘Thy Kingdom Come’ this year) and seeking to re-launch some of our home groups. Paul Harcourt, Head of New Wine, said last year, ‘The church of the future will not be churches that offer home groups, but churches that are made up of home groups’. I hope that every regular member of the church would be part of some sort of home group. This is the best place for discipleship, prayer, outreach, pastoral care and encouragement.

Outreach

We are seeking to find ways to share the love of God in our community in practical ways, like our excellent work in schools, the Jubilee celebrations and exploring introducing Kintsugi Hope – a Christian organisation that seeks to offer hope to those who are lonely, have mental health issues or bereaved. I hope to develop both a Wedding Prep’ day and a Baptism Prep’ day with a team from both churches that will enhance our outreach to non- church families. I want to build on our links with schools and am exploring re-starting the toddler group at St Paul’s with a small team.

I have given support to ‘Ave a Cuppa, Foodbank and hope that I can work with a team who have a heart to reach out to those who are not yet Christians. I was delighted to be part of the Hope for Hyndburn mission with five girls staying at our house for the mission and I was able to support their work in our churches, our schools, work with men and women and then being part of the evangelism on the streets, the youth event and the communications workshop and the final Comedy evening. I am organising the After Mission Enquirers course – Hope Explored.

Developing Leaders

I have come along side our present leaders and those with potential to encourage and support them. I am also identifying new leaders for PCC, to be church wardens and to lead sub-groups. I have always been involved in this role and hope to widen the base of those who are active in church. I have to pay tribute to those who have faithfully and valiantly kept the churches going through Covid and after the resignation of Tom Donaghue.

Children and Families

Our churches will only grow if we invest in attracting children and families. I am so grateful to the leaders at both churches who have given time and love to children over the last years. My priority is to find ways to disciple the parents and to ensure the services we offer meet the needs of those who may only attend church for the sake of their children.

What Next

My priority is to consolidate the work we have done to join our two churches into one parish, so that both churches can grow both numerically and in terms of their faith and discipleship. I will do this through supporting each one of you to enable you to use your gifts, grow in your love of God and share your faith through word and deed. This is my calling and my prayer.

Rev Amanda Marshall, March 2022.

PCC Annual Report 2021

Name of Church: Baxenden Saint John,

Correspondence: PCC Secretary,
Baxenden Saint John Church,
Church Avenue,
Baxenden,
Lancashire, BB5 2RQ.

Bankers: HSBC,
12 Manchester Road,
Burnley, BB11 1JH.

Independent Examiner: Jacqui Creig,
Principle Accounting Services Ltd,
Suite 1A, Ribble Court,
1 Meadway,
Padiham, BB12 7NG.

Background

The Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent in promoting the whole mission of the church, although there was no incumbent until November 2021.

Every Church of England church has the same aim: “To promote the whole mission of the Church, pastoral, evangelistic, social and ecumenical”.

The church’s mission statement is “St John’s is a community church for all ages, moving in the power of the spirit.”

The method of appointment of PCC members is set out in the Church Representation Rules. The membership of our PCC consists of the incumbent (our vicar), churchwardens, the reader, two Deanery Synod representatives and members elected by those members of the congregation who are on the electoral roll of the church.

All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The following people served as members of the PCC in 2021:

Role	Name	Election date
Incumbent & Chair (appointed November 2021)	Rev. Amanda Marshall	Ex-officio
Churchwarden & Vice Chair (April 2018 to present)	Diane Clough	Ex-officio
Churchwarden & Vice Chair	Vacancy	Ex-officio
Reader	Patricia Wilkinson	Ex-officio
Deanery Synod Rep (April 2021 to present)	Roger Longworth	Ex-officio
Deanery Synod Rep (April 2021 to present)	Marion Wilkinson	Ex-officio
Member (April 2021 to present)	Mark Brockbank	Elected
Member (April 2021 to present)	Ian Rushton	Elected
Member (April 2021 to present)	Sally Knott	Elected
Member (April 2021 to present)	Joyce Teasdale	Elected
Member (April 2021 to present)	John Massey	Elected
Member (April 2019 to present)	Chris Gascoigne	Elected
Member (April 2019 to present)	Dave Finch	Elected
Member (April 2018 to present)	Barry Grimes	Elected

Kathleen Quinn stepped down from the PCC for health reasons and Naomi Taylor stepped down as non-elected PCC Secretary.

Electoral Roll

At the end of December 2021 there were 60 names on the electoral role, an increase of five on the previous year.

Standing Committee

The Standing Committee is required by law and has the power to transact the business of the PCC between meetings. The Standing committee consisted of: The Vicar; The warden, Diane Clough; the Treasurer, Barry Grimes (then John Massey); and Reader, Patricia Wilkinson; the Secretary, Ian Rushton; and Dave Finch. The

Standing Committee met once during 2021 to agree emergency repairs to the tower.

Annual Review – Highlights

The full PCC met for 12 business meetings and three extraordinary meetings (relating to the Parish Profile and the Parish Representatives) during 2021. Due to Covid-19 restrictions, meetings were held via Zoom in the first half of the year.

Topics covered at the meetings tended to focus on the delights of: recruiting a new incumbent (against the Diocesan embargo on information, useful or otherwise); preparations for joining with Accrington St. Paul's as a joint Benefice; the tensions and balances of maintaining a programme of worship to cater for all dietary requirements (and thanks are expressed to Rev. Steve Brown and the Haslingden Team and others for their support); falling income; and maintaining a deteriorating church building that we were, for much of the year, unable to enter.

Many events and activities that were planned or were in the process of being planned continued to be cancelled or postponed due to the corona virus pandemic. During the national lockdown services were held via zoom for the main congregation as well as a separate service at 9.00 am for the younger members of the church family (the only apparent area of church growth in 2021).

There have been a number of costly issues for the PCC to continue addressing including birds in the bell tower, the bell tower "shifting", dry rot and water ingress into both the cellar and the South entrance.

Following a 12-month interregnum, Rev. Amanda Marshall was appointed as Priest in Charge of Baxenden St. John's.

We would finally like to thank all the volunteers who work so hard to make our church a friendly, lively and well-run community.

On behalf of the PCC

Ian Rushton, February 2022

Treasurer's Report for 2021

Financial Statement

1. Total receipts on Unrestricted Funds were £55,258 of which £43,378 was Unrestricted Voluntary Donations, and a further £7,589 was from Gift Aid. No Restricted Donations were received this year
2. Planned Giving through banker's orders was £9,349 down on last year
3. Total income, including tax recovered was £24,600 down on last year
4. £58,350 was spent from Unrestricted Funds to provide the Christian ministry from St. John's Church, including the contribution to the Diocesan Parish Share that largely provides the stipends and housing for the clergy
5. The sum that the churches in the Deanery have to find is shared between the churches according to a formula that is based mainly on a head count of the congregations. We have to find more of the sum at St. John's as our socio-economic factor is considerably higher than most churches in our Diocese
6. The PCC decided to only pay £37,500 [68.7%] of the requested £54,652 Voluntary Contribution towards our Parish Share
7. Our Giving this year was £3,075 (5.6%) of our Unrestricted Income of £55,258
8. The net result for the year was an excess of payments over receipts of £3,092 on Unrestricted Funds. Adding bank and deposit balances brought forward at the beginning of the year, the balances carried forward at 31st December on Unrestricted Funds totalled £45,932 of which £25,269 has been set aside to meet the costs of building maintenance, IT equipment, mission & outreach, churchyard trees and cellar refurbishment as Designated Funds

Reserves Policy

It is PCC policy to try to maintain a balance on Unrestricted Funds which equates to at least two months Unrestricted Payments. It is not easy to assess this figure due to undulations caused by the Covid-19 pandemic. However, a reasonable figure to work to would be approximately £10,000. This money is held to smooth out fluctuations in cash flow and to meet emergencies

The balance of £1,087 in the Restricted Fund account is retained towards meeting the cost of office refurbishment at future dates

Summary of Accounts (last year's figures in brackets)

St. John's holds three bank accounts and one Diocesan deposit account:

1. **General Account** - balance £17,917 (£28,029) - general day to day running of the church finances
2. **Designated Funds Account** - balance £13,750 (£7,550) - building maintenance, IT equipment, mission & outreach, churchyard trees, cellar refurbishment. Designated Funds represent sums set aside by the PCC, out

of ordinary Unrestricted Funds, for specific designated purposes, but they can be transferred back into General Funds at any time

3. **Restricted Funds Account** - balance £1,087 (£1,087) - churchyard, office refurbishment. Restricted Funds may only be spent on the specific purpose for which they were given. Any balance remaining unspent must be carried forward as a balance on that fund and cannot be absorbed into General Funds
4. **Diocesan Deposit Account** - balance £14,065 (£13,245) - partly Designated
5. **Petty Cash Float** – balance £200 (£200)

Account Movements (last year's figures in brackets) [movement in square brackets]

General Account

Receipts: £54,469 (£79,007) [-31%]

- Voluntary receipts £43,378 (£54,974) [-21%]
- Gift Aid recovered £7,589 (£12,656) [-40%]
- Other income £3,501 (£11,377) [-69%] - room hire, church ministries, investment income

Payments: £58,350 (£73,354) [-20%]

- Mission, Giving and Donations £3,075 (£0)
- Diocesan Parish Share £37,500 (£54,000) [-31%]
- Salaries, wages and honoraria £300 (£0)
- Clergy & Staff expenses £499 (£4,517) [-89%]
- Church running expenses £10,726 (£9,118) [+18%]
- Church utility bills £6,043 (£5,443) [+11%]
- Cost of trading £0 (£276)
- Major Repairs to Church Building £0 (£0)
- All other payments £208 (£0)

Designated Funds Account

- Building Maintenance Fund increased by £1,200
- Cellar Refurbishment Fund increased by £5,000

Restricted Funds Account

- No change

Diocesan Deposit Account

- Increased by £820

Summary

- a. The church ended the year with £47,019 (£50,110) [-6%] - in cash funds

- b. We have one outstanding debt of £41,381. This is the Voluntary Parish Share that we give to the Diocese
- c. Our 2021 Quinquennial Report on the state of our church building, recommends that we need to undertake repairs to the value of approximately £65,000

Finally

Thank you to Barry Grimes who was our treasurer for the first half of 2021 and to Mark Brockbank who helped bank our money in 2021

John Massey (Treasurer)

Receipts and Payments

Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total 2021	Total 2020
RECEIPTS						
Voluntary Receipts						
Tax efficient planned giving (standing orders)	35,790	-	-	-	35,790	43,854
Other planned giving (standing orders)	4,050	-	-	-	4,050	5,335
Collections at services	1,867	-	-	-	1,867	3,773
All other giving and voluntary receipts	1,671	-	-	-	1,671	2,907
Gift Aid recovered	7,589	-	-	-	7,589	12,856
Legacies received	-	-	-	-	-	5,000
Grants	-	-	-	-	-	-
Activities for generating funds	-	-	-	-	-	149
Investment income	470	790	0	-	1,259	1,318
Church activities						
Statutory fees retained by the PCC	2,625	-	-	-	2,625	4,313
Gross receipts from trading (room hire etc.)	199	-	-	-	199	1,217
Other receipts	208	-	-	-	208	288
Total receipts	54,469	790	0	-	55,258	78,856

PAYMENTS						
Church Activities						
Mission, giving and donations	3,075	-	-	-	3,075	
Diocesan Parish Share contribution	37,500	-	-	-	37,500	54,000
Salaries, wages and honoraria	300	-	-	-	300	
Clergy and staff expenses	499	-	-	-	499	4,517
Church Expenses						
Church running expenses (incl. governance)	10,726	-	-	-	10,726	9,138
Church utility bills	6,043	-	-	-	6,043	5,443
Cost of trading	-	-	-	-	-	276
Major Repairs to Church Building	-	-	-	-	-	-
All Other Payments	208	-	-	-	208	
Total payments	58,350	-	-	-	58,350	73,354

NET RECEIPTS / (PAYMENTS)	(3,882)	790	0	-	(3,092)	6,504
Transfers between funds	(6,200)	6,200	-	-	-	-
Cash at bank and in hand at 1 Jan	30,744	18,280	1,087	-	50,111	43,606
Cash at bank and in hand at 31 Dec	20,662	25,269	1,087	-	47,019	50,110

Friday, 31 December 2021

Statement of Assets and Liabilities

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total 2021	Total 2020
Cash funds							
Cash at Bank	2.1	17,917	13,750	1,087		32,754	36,665
Church Deposit Funds (with Diocese)		2,546	11,520			14,065	13,245
Petty Cash		200				200	200
Total cash funds		20,662	25,269	1,087	-	47,019	50,110
(agree balances with receipts and payments accounts)		OK	OK	OK	OK		
Other monetary assets							
						-	-
Total other monetary assets		-	-	-	-	-	-
Investment assets							
Fixed Interest Investments - with Diocese	7.1				6,607	6,607	7,074
Shares - Church Investment Fund with Diocese	7.2			41,914		41,914	36,645
Total investment assets		-	-	41,914	6,607	48,521	43,719
Debtors							
Income Tax recoverable (Gift Aid)						-	-
Total debtors		-	-	-	-	-	-
Liabilities							
Parish Share						-	-
Total liabilities		-	-	-	-	-	-

The notes attached form part of these financial statements

Signed by one or two trustees on behalf of all the trustees		
Name	Date	Signature
MARION WILKINSON	7/2/2022	M. Wilkinsa
MARKUS HON	7/2/2022	Markus Hon

Notes

1. The Financial Statements have been prepared in accordance with the Charities Act 2011, on the Receipts and Payments basis. (The Receipts and Payments Basis may be used providing the total income is below £250,000)

2 Fund Movement Analysis

- 2.1 Reconciliation of funds to cash at bank. During the year funds get distributed over several bank accounts. After year end, any funds that have not been redistributed during the year, are reconciled and transferred to the correct bank accounts as shown below

Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £
Cash in funds at bank (incl. Diocese)	17,917	13,750	1,087
Funds to be transferred in following year	-	-	-
Cash in bank accounts	17,917	13,750	1,087

OK

- 2.2 UNRESTRICTED FUNDS may be used by the PCC for any of its ordinary purposes. The movements in the fund are shown in the Receipts and Payments Account

- 2.3 DESIGNATED FUNDS represent sums set aside, out of ordinary unrestricted funds, for specific designated purposes, but they can be transferred back into general funds at any time

Notes	Bal b/f	Receipts	Payments	Transfer	Bal c/f
Building Maintenance	2.3.1	3,400	1,200	-	4,600
IT Equipment	2.3.2	2,955	-	-	2,955
Mission & Outreach	2.3.3	895	-	-	895
Churchyard Trees	2.3.4	300	-	-	300
Cellar Refurbishment	2.3.5	-	5,000	-	5,000
Total designated funds		7,550	6,200	-	13,750

- 2.3.1 Designated Building Maintenance Fund - money kept in Designated Funds Bank Account

- 2.3.2 Designated Equipment Fund - for purpose of providing sound, video and computers; money kept in Designated Funds Bank Account

- 2.3.3 Designated Mission & Outreach Fund - money kept in Designated Funds Bank Account

- 2.3.4 Designated Churchyard Tree Fund - for new trees

- 2.3.5 Designated Cellar Refurbishment Fund - money kept in Designated Funds Bank Account

- 2.4 RESTRICTED FUNDS represent either income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, or donations or grants received or invited for a specific purpose. The funds may only be spent on the specific purpose for which they were given. Any balance remaining unspent must be carried forward as a balance on that fund and cannot be absorbed into general funds

Notes	Bal b/f	Receipts	Payments	Transfer	Bal c/f
Churchyard	2.4.1	4	5,000	5,000	4
Office Refurbishment	2.4.2	1,083	-	-	1,083
Total restricted funds		1,087	5,000	5,000	1,087

- 2.4.1 Restricted Churchyard Fund (previously Church & School) - for purpose of churchyard upkeep; money kept in Restricted Funds Bank Account. The interest/dividends from restricted churchyard funds held by the Diocese is transferred into the General Account and used each year on churchyard maintenance, mowers and mowing etc.

- 2.4.2 Restricted Office Refurbishment Fund - for purpose of refurbishing office; money kept in Restricted Funds Bank Account

- 2.5 ENDOWMENT FUNDS are funds whose capital must be maintained: only income arising from the investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established

3 Reserves Policy

- 3.1 It is the policy of this PCC to hold in reserves the equivalent of two months income, that is approximately £14,000

Friday, 31 December 2021

4 Receipts Analysis

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total 2021	Total 2020
Voluntary Receipts							
Tax efficient planned giving (standing orders)		35,790				35,790	43,854
Other planned giving (standing orders)		4,050				4,050	5,335
Collections at services		1,867				1,867	3,773
All other giving and voluntary receipts		1,671				1,671	2,007
Gift Aid recovered		7,589				7,589	12,656
Legacies received (capital value)		-				-	5,000
Grants (recurring and one-offs)		-				-	-
		50,967	-	-	-	50,967	72,625
Activities for Generating Funds							
Church lounge stalls		-				-	-
Social events		-				-	149
		-	-	-	-	-	149
Investment Income							
Interest & Dividends	7.3	470	790			1,259	1,317
Bank interest				0		0	1
		470	790	0	-	1,259	1,318
Church Activities							
Statutory fees (weddings & funerals etc.)		2,625				2,625	4,311
Gross receipts from trading (room lettings etc.)		199				199	1,217
		2,824	-	-	-	2,824	5,528
Other Receipts							
Bank - cancelled cheques		208				208	-
Insurance claims		-				-	238
Sale of assets		-				-	-
Other		-				-	-
		208	-	-	-	208	238

5 Payments Analysis

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total 2021	Total 2020
Church Activities							
Mission, Giving & Donations							
Mission		-				-	-
Giving (Tithes)		3,075				3,075	-
Donations		-				-	-
		3,075	-	-	-	3,075	-
Diocesan Parish Share contribution							
Parish Share		37,500				37,500	54,000
		37,500	-	-	-	37,500	54,000
Salaries, Wages and Honoraria							
Wages and honoraria		300				300	-
		300	-	-	-	300	-
Clergy and Staff Expenses							
Working expenses of clergy		-				-	712
Vicarage council tax		(604)				(604)	3,211
Vicarage water rates		589				589	594
Vicarage energy bills (during interregnum)!!!		441				441	-
Clergy telephone/mobile/internet		-				-	-

Visiting clergy fees		72				72	
		499	-	-	-	499	4,517

Church Running Expenses

Building maintenance		3,195				3,195	3,590
Education		362				362	
Insurance		3,929				3,929	3,662
Church telephone & internet		309				309	210
Church CCTV		-				-	
Cleaning		625				625	514
Upkeep of services		530				530	366
Upkeep of churchyard		469				469	165
Printing, postage & stationery		201				201	
Other church running expenses		776				776	281
Governance Costs (checking accounts)		330				330	330
		10,726	-	-	-	10,726	9,118

Church Utility Bills

Electricity		2,361				2,361	2,904
Gas		3,384				3,384	2,182
Water		298				298	268
		6,043	-	-	-	6,043	5,444

Cost of Trading

Magazine expenses		-				-	276
		-	-	-	-	-	276

Major Repairs to Church Building

Not covered by insurance		-				-	
Covered by insurance		-				-	
		-	-	-	-	-	

All Other Payments		208				208	
		208	-	-	-	208	

PCC of BAXENDEN ST JOHN - Charity Number 1137246
 RECEIPTS AND PAYMENTS ACCOUNT Year Ended

Friday, 31 December 2021

6 Cash Funds

Year End Cash Funds - taken from bank statements etc.

		Type	2021	2020
Bank	General Account	various	18,201	28,029
	Unpresented Cheques	various	(284)	-
	Designated Funds Account	Designated	13,750	7,550
	Restricted Funds Account	Restricted	1,087	1,087
			32,754	36,666
Deposit	Treasury Stock	Unrestricted	2,108	2,108
	AM Walker	unrestricted	38	38
	J Walker	Designated	11,520	10,730
	Churchyard	Unrestricted	340	310
	Reserve	Unrestricted	59	59
			14,065	13,245
Cash	Petty Cash	Unrestricted	200	200
			200	200
			47,019	50,111

7 Investments

- 7.1 Fixed Interest Investments - held with Diocese; Joseph Walker
- 7.2 Shares, Church Investment Fund - held with Diocese; Cucknell, Joseph Walker, Kavanagh, McDonald
- 7.3 Investment income earned as interest or dividends on investment funds

Investments held by Blackburn Diocese

Purpose	Acct. Nr.	Account Name	Type	Income	Cost	Shares	Price	Dividends	Payments	Value at 31 Dec 2021
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Fixed Interest Investments

Building & Repair	028F	Baxenden J Walker (Joseph Walker Trust)	Endowment	Transferred to account 756D	5,000	4,182	1.5799	186	186	6,607
					5,000					6,607

Shares - Church Investment Fund

Churchyard	030S	Baxenden Cucknell (Cucknell Legacy)	Restricted	Transferred to bank account	509	716	23.3867	426	426	16,750
Building & Repair	719S	Joseph Walker Trust	Endowment	Transferred to account 756D	5,000	1,006	23.3867	598	598	23,527
Churchyard	720S	Baxenden Kavanagh	Restricted	Transferred to bank account	101	19	23.3867	11	11	444
General	790S	Baxenden Legacy (Cucknell E200 + McDonald E200)	Restricted	Transferred to account 836D	400	51	23.3867	30	30	1,193
					6,010					41,914

Deposits held by Blackburn Diocese

Purpose	Acct. Nr.	Account Name	Type	Income	Balance at 1 Jan 2021	Transfer	Receipts	Payments	Balance at 31 Dec 2021
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Church Deposit Fund

General	1189D	Baxenden Treasury Stock Redemption	Unrestricted	Transferred to bank account	2,108			2	2	2,108
General	470D	Baxenden AM Walker (Miss A M Walker Legacy)	Unrestricted	Retained	38			0	-	38
Building & Repair	756D	Baxenden J Walker (John Walker)	Designated	Retained	10,730			790	-	11,520
Churchyard	836D	Baxenden CY (Churchyard Account)	Unrestricted	Retained	310			30	-	340
General	837D	Baxenden Reserve (Reserve Account)	Unrestricted	Retained	59			0	-	59
					13,245					14,065

Friday, 31 December 2021

Independent Examiner's Report on the Accounts

Independent Examiner's Report to the members/trustees of

PCC of St John the Baptist Church Baxenden
Charity number: 1137246

On the accounts for the year ended
which are set out on pages

Friday, 31 December 2021
1 to 7

Respective responsibilities of the Trustees and Independent
Examiner

The charity's trustees consider that an audit is not required for this year under section 144(2)
of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with s.130 of the 2011 Act; or
- to prepare accounts which accord with these accounting records

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

2/02/2022

Name:

JACQUELINE ANN CREIG

Relevant professional qualification(s)
or body (if any):

Address:

PRINCIPLE ACCOUNTING LTD
RIBBLE COURT
1 MEAD WAY
PADHAM BB12 7NG

Fabric Report

2021 was once again an eventful year regarding the fabric of the Church building. The year yet again began with wind causing damage to the roof tiles. This was duly repaired in one day to try and prevent a repeat of the numerous lead thefts of previous years.

The dry rot discovered in early 2020 was, and is, still an ongoing problem but we were unable to address this to due lockdowns. When lockdown ended both the Builder (Tony Carr (TC) of Tope Construction) and surveyor (Steve Fish (SF) of Fish Associates who inspected the dry rot only days before lockdown in early 2020. SF said there appeared to be water ingress probably coming from around the Bell Tower and a scaffolding would be needed in order to inspect it. The inspection was done and the outcome was that an area of leadwork had loosened over time and the cement render had been eroded leaving a large gap which would need repairing as a matter of urgency and would hopefully over time dry the rear wall out. It was also noted at the time that there was some loose stones where the render had been eroded but SF was hopeful that it would not be a factor in the immediate future and that if it became one a Faculty may be needed. The leadwork was repaired as advised and the render renewed to close the gap and seal the lead in place.

The Quinquennial Report, being due in 2020, was commissioned as this would also allow us to prioritise much needed repair and maintenance work. The Quinquennial survey was out carried out in late September by Sf. The report has not yet been received despite numerous phone calls chasing it up. John Massey has recently spoken to SF and asked for it to be with him by the 18th of January 2021.

The day after the Quinquennial inspection was carried out a large piece of plaster was found fallen from the top of the archway at the front of the Chancel. After contacting the Archdeacon and Area Dean the Church was shut down as a matter of safety. TC performed an emergency inspection of the front of the Chancel Arch, removed all loose plaster from the affected area, and checked for any other possible areas of concern. With safety being assured the Church was reopened in a matter of days. As a further safety measure plaster had to be removed from the Vestry wall.

The Archdeacons Visitation was done at the beginning of November by the Area Dean. When the Dean arrived, on a very wet and windy day rain was as heavy in the foyer as outside. The gaps due to missing cement had now become urgent. A list B Faculty was quickly applied for and we are awaiting the results of the DAC as to whether or not we can go ahead and get the repair done. At the time of the Quinquennial a further area of dry rot was identified and reported.

When the results of the survey are received we can hopefully begin work to address all latent works in order of importance, though much of the indoor work is dependent on the dry rot being treated.

Diane Clough, January 2022

Deanery Synod Report

The Deanery Synod have not met during 2021

Roger Longworth & Marion Wilkinson, February 2022

Children and Youth Report

As a church we are blessed by the number of children and young families we see in our church each week, and to have a dedicated team of volunteers to lead them.

As a group of Children's leaders, our aim is to see young people changing the world, through the love of Jesus, in the power of the Holy Spirit.

Our mission is to help build our children into prayerful, worshipping disciples who love Jesus and want to follow Him. And who live out their faith in their communities, through their friendships and in their families. We do in this in several different ways.

Children's Church

We started the year, as we left 2020, meeting weekly on Zoom. We were pleased to welcome two families from Trinity Church who live locally, and even though they returned to Trinity when churches re-opened have kept links with St Johns by coming to Tots Praise.

We had a wonderful Zoom Easter, giving out around 25 Easter eggs.

During our time on Zoom we held Family Quiz nights which were very enjoyable. The children set some of the rounds which we adults found very difficult to answer. Well done children.

As summer approached, and churches started to open again, we felt it important to move towards meeting face to face and coming back to church. We had our first face to face meeting in Oakhill Park at the beginning of June when we met for games and a picnic lunch and a session about being part of the family of God. It was wonderful to see each other face to face again and to see how much the children had grown.

Following this the wonderful Julie, head of St Johns School offered us the use of "Gods Garden" the outdoor worship area at school. We were very blessed to be able to use this facility and remained there until the weather started to change. By this time, parents had more confidence in meeting together and we moved back into church.

The wonderful Rebecca led a Light Party at Halloween after which several members of the congregation joined us for hotdogs.

Unfortunately, due to a rise in covid cases locally, we felt we had no option but to cancel the Christmas party, but Rebecca led a Christingle and games in the lounge and "Santa" Amanda, with her trusty elves, Joyce and Rebecca, gave out 22 gifts to the children.

Tots Praise

Following lockdowns, Tots Praise started again in September, but unfortunately, we were forced to close again at Christmas, due to the rise in covid cases.

Messy Church

Due to the pandemic, we have only been able to hold one Messy Church this year, in October, to celebrate Jesus, The Light of the World.

School

Excellent links are developing with our school. In the absence of a vicar, Joyce has led weekly assemblies and has been meeting with the God Squad, a group of year six pupils who want to develop their faith.

We also welcomed the school into church to help lead the Harvest Service and the Carol Service

Training

Training from the diocese has been on hold, again due to the pandemic, but Joyce did attend the annual children's leaders conference, this year held on Zoom, the focus of which was reaching children and young people in a digital age.

A great big thank you to Rebecca, Sally, Tirzah and Sarah for their tireless enthusiasm in reaching the needs of our children every week

Joyce Teasdale, January 2022

Safeguarding

Parochial Church Council Duty

It is a formal legal obligation for the PCC in its report to the APCM to state whether or not the PCC “*has complied with the duty under section 5 of the Safeguarding and clergy discipline measure 2016 (duty to have due regard to House of Bishops guidance on safeguarding children and vulnerable adults)*”.

The statement made at the APCM is, effectively, a public statement and therefore PCC needs to be clear that in making this statement that in good conscience, they have complied with this legal duty.

To assist in this process an annual assurance report from the Parish Safeguarding Officers is attached which reviews current church practice against the national model parish safeguarding check list which aligns with the House of Bishops guidance. Members of the PCC are therefore asked to review the content of this report and either raise any concerns or confirm that they are confident that The PCC is abiding by its duty.

To aid the process an outline of PCC member duties has been included below:

Responsibilities of the Incumbent and PCC

The Incumbent and PCC have a duty of care to ensure the well-being of the vulnerable in the church community and within this are required to:

- Adopt and implement the House of Bishops’ Policy on safeguarding children or the Joint Safeguarding Principles and a Parish Policy and procedure on safeguarding children and adults who may be vulnerable. A dated copy must be sent by email to the Diocesan Safeguarding Officer.
- Adopt a Parish Safeguarding Officer(s) (the ‘Designated Person’ with special responsibility for safeguarding children and adults), to work with the incumbent and the PCC to implement policy and procedures.
- Ensure that the Parish Safeguarding Officer(s) (PSO) and anyone having regular contact with children and vulnerable adults is appointed according to Diocesan Safer Recruitment Guidelines, is trained and supported, provided with a copy of the parish safeguarding policy and code of practice for church workers.
- Deal promptly with allegations or suspicions of abuse in accordance with the Disclosures and Allegations policy in consultation with the Diocesan Safeguarding Officer.
- Display the Diocesan and Parish Safeguarding Policy and Procedures, the contact details of the PSO(s) named person on church premises and wherever possible on the church website.
- Ensure that known offenders or others who may pose a threat to children and young people are effectively managed and monitored in consultation with the Diocesan Safeguarding Officer.
- During an interregnum ensure that information about all safeguarding matters is securely stored before passing on to the new incumbent. The departing incumbent should give the information to the PSO(s) who will inform the new incumbent when they take up post.
- Ensure that there is appropriate insurance cover for all activities involving children undertaken in the name of the parish.

- Review the implementation of safeguarding children and adults' policy, procedures and good practice, at least annually.

Parish Safeguarding Checklist

At Baxenden St John, we recognise that the few who are determined to harm children or adults, deliberately seek out groups or organisations where they can meet children or other vulnerable people. The Church is particularly vulnerable to these people. Creating and maintaining a safeguarding culture will discourage them from becoming involved for the wrong reasons and make it difficult for them to harm or abuse children or adults if they do.

In order to assist with the creation of a safeguarding culture we have as a PCC:

Appointed:

- An appropriately experienced designated Parish Safeguarding Officers (PSO) to work with the incumbent and PCC. The PSO is a lay person and is supported, has undertaken the appropriate training and has a copy of the parish safeguarding policy and procedures
- A DBS administrator for church officers who work with children or vulnerable adults.

Safer Recruit, Support and Train:

- The PSO has been trained in Safer Recruitment. During 2021 no recruitment has taken place.
- Church officers have been offered access to safeguarding training and support. However, a small number of church officers do not have computer training available and alternative training is to be sourced.
- The PCC has appropriate insurance to cover all activities undertaken in the name of the PCC which involve children and vulnerable adults.
- No Domestic Violence training this period as we are awaiting the Diocesan training package to be made available.

Display:

- There are two noticeboards with Safeguarding information displayed. One is in the public area of the lounge and the second in the South Vestry.
- In addition there is a Safeguarding page on the church website, with a link prominently displayed on the home page.
- A formal statement of adoption of the House of Bishops 'Promoting a Safer Church; safeguarding policy statement' is signed on behalf of the PCC and presented at the APCM.
- A copy of the Parish Safeguarding Handbook is available on both noticeboards together with aide-memoires "*Safeguarding a pocket guide*" and "*Safeguarding is everyone's responsibility*"
- The noticeboard and aide-memoires contain contact details of the PSOs the Diocesan Safeguarding Team – including out of hours contact details that information about where to get help with child and adult safeguarding issues, domestic abuse and key helplines

- Copies of our Safeguarding policies for children, vulnerable adults and domestic violence as well as whistle blowing can be found on the church website.

Responded:

- We promote an environment, which is welcoming and respectful and enables safeguarding concerns to be raised and responded to openly, promptly and consistently.
- The PCC have agreed policies and procedures to deal promptly with safeguarding allegations or suspicions of abuse in accordance with the relevant policy and practice guidance and in consultation with the Diocesan Safeguarding Adviser.

Review and report progress

- A Parish Safeguarding self-audit was completed in the summer of 2021 with the action log being part of the safeguarding report at the monthly PCC meetings.
- Copies of the Audit and subsequent action log were submitted to the DSA.
- Safeguarding is a standing agenda item for every PCC meeting.
- Progress has been reported on areas such as training, accident reports and risk assessments.
- The PSO has sought approval for various policies during the year. One outstanding policy is the Complaints policy, where the PCC requested some legal advice before approval. It is expected that this will be approved soon after the merger of the parishes of "Baxenden St John with Accrington St Paul".
- Room hire documentation has been updated to ensure it is aligned with Safeguarding policy and procedures.
- There has not been any safeguarding incident reported during 2021

It is expected that Baxenden St John merges with Accrington St Paul in 2022, the Parish Safeguarding audit and action logs will be revisited and reviewed, together with the roles of PSO.

John Massey

Governors' Report

"Our school helps us to walk with Jesus, to be the best that we can be. Through God's love and guidance, we create an ethos of shared behaviours, friendship, and co-operation to help us flourish academically, emotionally and spiritually"

"I can do all things through Christ, who strengthens me" Philippians 4:13

The statement and verse above provide a summary of the school's vision and ethos. This short Governors' report will give you an idea of just some of the things that have happened during 2021.

Your Foundation Governors

Ian Rushton; Kirsty Freeman; Tirzah Russell; John Massey; Sarah Barrett; Jerard Knott; Rev Amanda Marshall.

During the first part of the year John Massey was chair of Governors with Jerard Knott as vice-chair. At the Autumn Full Governing Board Jerard took over the role of chair with Kirsty Freeman as vice-chair.

COVID 19

The year started with continuing and ever-changing COVID 19 conditions. Remote learning was in place with all the complexities for pupils, parents and carers, and staff. Staff continued to develop new working practices and techniques to ensure the delivery of a good level of education. The Government continued to introduce new rules and reporting information needed from schools. This resulted in a heavy burden on the HT and senior management team, with the Business team in support. The overarching focus was to provide a balance of delivering good education alongside their wellbeing.

In the spring term school opened with staff vaccinations, followed by a testing regime. However, there were many cases of COVID 19 amongst both pupils and staff, resulting in challenging staffing issues.

Church and School

During the "vacancy" in 2021, Joyce Teasdale worked hard to maintain and increase a positive relationship and involvement between church and school, leading to school involvement in both the Harvest and Carol services. Her hard work is recognised by the governors and school, thank you Joyce.

The school looks forward to 2022 and working with Rev Amanda Marshall providing the spiritual lead alongside our headteacher.

School improvements

Recovered funds from the proceeds of crime have funded the following projects

- Technical equipment such as laptops and iPads
- Beehive/Nurture room created and equipped
- Libraries for both KS1 and KS2
- Storytelling area in the KS2 playground
- Staffroom refurbished
- New entrance doors and entrance area updated
- Musical instruments and curriculum items such as books and classroom resources

A successful funding bid to the Diocese resulted in new radiators being fitted throughout the school to match the new boilers fitted in 2020, to maximise energy savings.

A storeroom was converted into a changing facility for special needs children.

Lastly a defibrillator was donated through the Oliver King Trust, who trained staff in the use of this vital equipment.

Summary

The Governing Board acknowledge and applaud the ability of our staff who have adapted to ever-changing ways of working this year and worked far beyond what would have been expected in normal times. Mrs Green has provided the strong leadership needed, supported by her senior management team and all the staff, all together a great team, thank you.

Please continue to hold the staff, children, and governors in your prayers as we move into 2022.

John Massey

Foundation Governor

Accounts

St. John the Baptist Church, Baxenden

Annual Vestry Meeting and Annual Parochial Church Meeting

23rd May 2021 @ 2.00pm in church.

Agenda: Annual Vestry Meeting

1. Apologies for absence.
2. To agree the minutes of the last Annual Vestry Meeting on 24th October 2020.
3. To elect two Church Wardens.

Agenda: Annual Parochial Church Meeting

1. Apologies for absence.
2. To agree the minutes of the last Annual Parochial Church Meeting on 24th October 2020.
3. To elect two Deanery Synod representatives.
4. To elect four Parochial Church Council members.
5. To appoint the Independent Financial Examiner or Auditor.
6. To appoint Sides Persons.
7. To consider:
 - a) the revised Electoral Roll (previously published and displayed);
 - b) the Annual Report of the proceedings of the Parochial Church Council;
 - c) the Financial Statements and Treasurer's Report of the Parochial Church Council for the year ending 31st December 2020.
 - d) the annual report of the fabric, goods and ornaments of the church;
 - e) the report of the proceedings of the Deanery Synod;
 - f) a report of the proceedings of the Day School Governors;
 - g) a report of the proceedings of the Children's and Youth work of the church;
 - h) a report on Safeguarding provision in the church;
 - i) other matters of Parochial or general Church interest.

Annual Vestry Meeting held via zoom on Saturday 24th October 2020 @ 10am

There were 20 members in attendance. Tom Donaghey was in the Chair

Naomi Taylor as PCC secretary

1. Tom opened in payer and worship

2. Apologies for absence

Ian Rushton and Patricia Wilkinson

3. Accuracy of Minutes of last Vestry meeting

Proposal	The minutes of the Vestry meeting on 7 th April 2019 be accepted as an accurate record of the meeting				
Proposed by	Marion Wilkinson		Seconded by	Pete Teasdale	
For	20	Against	0	Abstained	0
Carried					

APCM held via zoom on Saturday 24th October 2020 @ 10am

There were 20 members in attendance. Tom Donaghey was in the Chair.

Naomi Taylor as PCC secretary

1. Tom opened in prayer and worship

2. Apologies for absence

Ian Rushton and Patricia Wilkinson

3. Accuracy of Minutes of last meeting

Proposal	The minutes of the APCM on 7 th April 2019 be accepted as an accurate record of the meeting				
Proposed by	Marion Wilkinson		Seconded by	Pete Teasdale	
For	20	Against	0	Abstained	0
Carried					

4. Approval of the electoral roll

There has been one addition to the electoral roll and there are now 55 people on the electoral roll, 38 of these are in the parish and 17 are outside of the parish.

5. PCC report

Pete, Mark and Ian will be stepping down from the PCC.

Ian will stay on as the school link governor for an additional year.

At present there has been no interest shown from anyone in joining the PCC.

Appointment of sides people – Lorraine and Brain Mercer would like to be sides people.

Naomi Taylor will be stepping down as PCC secretary, a new secretary is required from January.

6. Financial Report

The financial report ending December 2019

Closing balance - £23, 608

Designated funds - £6350

Restricted funds - £1086

Decease - £1362

Petty Cash - £200

Receipts - £107, 239

Payments - £114, 920

Barry went over the financial report that had been sent out.

PCC had made the decision to reduce Parrish Share.

Barry made special thank to Mark Brockbank for banking the money and also to Roger Longworth for supporting him in his role as treasurer and continuing as gift aid secretary.

A number of queries were raised in relation to the accounts and financial report. A mix up had occurred with the reports sent out which is why there were some discrepancies. Barry to resend out the correct report and answer any queries.

Tithes were discussed – they will be discussed further at a future PCC meeting. It was agreed that the hides have been neglected and a plan needs to be put in place as to how they will be discussed.

7. Approval of independently examined accounts.

This was unable to take place due to incorrect accounts sent out and will be done at a later date.

8. Fabric report – goods and ornaments

Copies of the report had been sent out prior to the meeting - no questions raised

Diane informed the meeting attendees that the report sent out was to the beginning of 2020, there will be more dry rot reported in this years report.

9. Deanery Synod report

Copies of the report had been sent out prior to the meeting - no questions raised

10. School governors report

Copies of the report had been sent out prior to the meeting - no questions raised

11. Matters of church / parish interest

The date of the next APCM was brought in to question as it had been delayed this year due to the covid-19 pandemic and closure of church. It is hoped that the next APCM in 2021 will be back on schedule and take place in April.

Due to covid-19 restrictions Tom will admit in new church wardens.

12. Any other business

Remembrance Sunday

Local councils are discouraging gatherings due to social distancing measures.

Councillor Terry Hurn will lay a wreath at 11 and there will be a church service at 10.

It was suggested that the church bells be rung at 11 as a mark of respect – Barry offered to do this. The community will also be invited to carry out a minutes silence and say some prayers.

Christmas

Despite the current situation it is important that this special time in the Christian calendar is celebrated though not in the usual way. Ways in which Christmas can be celebrated will be explored depending on restrictions at the time.

PCC thanks for their servitude this year

Valarie Chapman – thanks for washing the linen for communion

Pam Stuart – thanks for hard work in relation to flowers in church

Tom closed the meeting in prayer at 11am

A brief PCC meeting followed

The number of vacancies was discussed and how these could possibly be filled.

At least 12 members are needed on the PCC, 2 new members are needed.

The next PCC was arranged for 12th November via zoom – this has since been changed to 5th November.

Electoral Roll Revision for 2021 APCM

There are currently 55 people on the Electoral Roll:

38 Baxenden (Parish) residents

17 residing outside the Parish

The list is available on display on the notice board in the porch.

Marion Wilkinson- Electoral Roll Secretary

29 April 2021

PCC Annual Report for 2020

Name of Church: Baxenden Saint John,
Correspondence: PCC Secretary,
Baxenden Saint John Church,
Church Avenue,
Baxenden, Lancashire, BB5 2RQ.
Bankers: HSBC, 12 Manchester Road, Burnley, BB11 1JH.
Independent Examiner: Jacqui Creig,
Principle Accounting Services Ltd,
Suite 1A, Ribble Court, 1
Meadway,
Padiham, BB12 7NG.

Background

The Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent in promoting the whole mission of the church.

Every Church of England church has the same aim: "To promote the whole mission of the Church, pastoral, evangelistic, social and ecumenical".

The church's mission statement is "St John's is a community church for all ages, moving in the power of the spirit."

The method of appointment of PCC members is set out in the Church Representation Rules. The membership of our PCC consists of the incumbent (our vicar), churchwardens, the reader, two Deanery Synod representatives and members elected by those members of the congregation who are on the electoral roll of the church.

All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The following people served as members of the PCC in 2020:

Role	Name	Election date
Incumbent & Chair (Resigned December 2020)	Tom Donaghey	Ex-officio
Churchwardens & Vice Chairs (April 2017 to October 2020)	Peter Teasdale	Ex-officio
(April 2018 to present)	Diane Clough	Ex-officio
Reader	Patricia Wilkinson	Ex-officio
Treasurer (April 2018 to present) elected December 2020	Barry Grimes	Elected
Deanery Synod Reps (April 2017 to present)	Ian Rushton	Ex-officio
(April 2017 to present)	Joyce Teasdale	Ex-officio
Member (April 2017 to present)	Mark Brockbank	Elected
Member (April 2019 to present)	Kath Quinn	Elected
Member (April 2018 to present)	Marion Wilkinson	Elected
Member (April 2019 to present)	Dave Finch	Elected
PCC Secretary (May 2019 - present)	Naomi Taylor	N/A

Electoral Roll

At the end of December 2020 there were 55 names on the electoral role.

Standing Committee

The Standing Committee is required by law and has the power to transact the business of the PCC between meetings. The Standing committee consisted of: Rev'd Tom Donaghey; The wardens, Peter Teasdale and Diane Clough; the Treasurer, Barry Grimes; and Reader Dr. Patricia Wilkinson. The Standing Committee did not meet during 2020.

Annual Review – Highlights

The full PCC met for seven business meetings and one extraordinary meeting (with the dry rot surveyor) during 2020. Due to Covid-19 restrictions, meetings after March were held via Zoom.

Topics covered at the business meetings have included: altering the bank used by the PCC; fundraising; Jesus Shaped People, reopening the church safely after lockdown and the introduction of electronic payment methods in order to receive donations.

Many events and activities that were planned or were in the process of being planned have been cancelled or postponed due to the corona virus pandemic. During the national lockdown services were held via zoom for the main congregation as well as a separate service at 9.00 am for the younger members of the church family. From June, the church was open for private prayer once each week.

There have been a number of costly issues for the PCC to resolve such as lead being stolen from the church roof, birds in the bell tower, dry rot, water ingress into the cellar and a new lightning conductor being required.

Kirsty Freeman was appointed as a Foundation Governor to the day school, thereby filling the long-standing vacancy, whilst the Vicar was suspended in November 2020 and subsequently resigned in December.

We would finally like to thank all the volunteers who work so hard to make our church a friendly, lively and well-run community.

On behalf of the PCC

Ian Rushton

PCC Secretary.

TREASURER'S REPORT 2020

(2019 year's figures in brackets)

Overview

St. John's holds three bank accounts and one Diocesan deposit account:

1. **General Account** - balance £28,268 (£23,608) - general day to day running of the church finances
2. **Designated Funds Account** - balance £7,550 (£6,350) - building maintenance, IT equipment, mission & outreach, churchyard trees
3. **Restricted Funds Account** - balance £1,087 (£1,086) - churchyard, office refurbishment
4. **Diocesan Deposit Account** - balance £13,245 (£12,362) - partly designated
5. **Petty Cash Float** – balance £200 (£200) – bits and pieces not actively used throughout Covid-19

Breakdown

1. General Account

Receipts: £78,978 (£117,239)

- Voluntary receipts £54,974 (£65,940)
- Gift Aid recovered £12,656 (£13,219)
- Other income £11,348 (£11,079) - room hire, church ministries, investment income
- Insurance pay-out £0 (£27,001)

Payments: £74,553 (£114,920)

- Mission, Giving and Donations £0 (£2,492)
- Diocesan Parish Share £54,000 (£54,000)
- Salaries, wages and honoraria £0 (£120)
- Clergy & Staff expenses £712 (£4,312)
- Church running expenses £3,590 (£9,297)
- Church utility bills £5,444 (£6,779)
- Cost of trading £276 (£0) – See Magazine
- Major Repairs to Church Building £0 (£37,905)
- All other payments £0 (£15)

2. Designated Funds Account

- No change

3. Restricted Funds Account

- No change

4. Diocesan Deposit Account

- No change

Summary

- The church ended the year with £36,904 (£37,105) in cash funds
- We have no outstanding debts
- We have spent nothing this year on Dry Rot repair but work expected to continue in 2021 as hopefully the Coronavirus is better managed
- No specific tithe payments were instructed this year due to the extraordinary situation and restricted ability to hold PCC meetings in spring. The parish share contribution covers this from a regulatory standpoint

Financial Review

1. Total receipts on unrestricted funds were £78,978 (£117,239) of which £54,974 (£65,940) was unrestricted voluntary donations, and a further £12,656 (£13,219) was from Gift Aid. No restricted donations were received this year
2. The planned giving through banker's orders decreased by 2% on last year
3. Total income, including tax recovered but excluding insurance pay-outs was approximately 33% down on last year – largely due to the church being closed to worship for around 9 months and therefore, no plate collections, no room hire fees or events such as weddings and baptisms that otherwise would generate income
4. £54,000 was spent from unrestricted funds to provide the Christian ministry from St. John's Church, based on the contribution to the diocesan parish share that largely provides the stipends and housing for the clergy
5. The sum that the churches in the deanery have to find is shared between the churches according to a formula that is based mainly on a head count of the congregations. We have to find more of the sum at St. John's as our socio-economic factor is considerably higher than most churches in our Diocese
6. The net result for the year was an excess of receipts over payments of £4,425 on unrestricted funds. Adding bank and deposit balances brought forward at the beginning of the year, the balances carried forward at 31st December on unrestricted funds totalled £36,904 of which £8,637 has been set aside to meet the costs of building maintenance, IT equipment, mission & outreach and churchyard trees as designated funds

Reserves policy

It is PCC policy to try to maintain a balance on unrestricted funds which equates to at least two months unrestricted payments. This is currently equivalent to £12,465. It is held to smooth out fluctuations in cash flow and to meet emergencies

The balance of £1,086 in the restricted fund account is retained towards meeting the cost of office refurbishment at future dates

Finally

Thank you to Mark Brockbank who banks our money

Thanks to John Massey and Roger Longworth for their unsung contribution whenever I require guidance and for Roger's contribution as Gift Aid Secretary.

Barry Grimes

Treasurer

Report on the fabric, goods and ornaments for 2020

This year has been somewhat different to normal with the Church under lockdown for most of the year and other times with shortened services with social distancing and mask wearing.

Little has changed since 2019. We are still waiting for the vestry outdoor repairs to be done before we can decorate the office so it looks a little less like a disaster area. Looks likely to be 2021 before any of this can be done.

A risk assessment has been made and put in Church to ensure the safety of the congregation with social distancing and a one way system. QR code on notice board for download or forms to fill in (kept securely for three weeks and then disposed of) for track and trace purposes.

Heating system checked and is in working order and kept on low so as not to freeze and keep the building aired.

The dry rot remains as before. Walls affected stripped and remain bare of plaster (the good news is that it doesn't appear to be any worse). Representatives of the PCC met in Church (socially distanced) with the Surveyor and a representative from Fish Associates in March but all activity has had to be put on hold until such time as Government guidelines dictate otherwise.

For most of this year the Church has been closed for worship due to lockdown but thanks are due to all those who popped in and checked that all was well in the Church and cleaned up when necessary, mainly due to rain in the porch on numerous occasions.

I would like to express sincere thanks and gratitude to Val and Pam for taking care of the linen, Pam for the wonderful flowers each week which make the church look bright and cared for, the cleaning team, the sides people for doing what they could when they could and many others who work behind the scenes to make sure that the church functions properly.

I look forward to seeing everyone in Church on the other side of COVID.

Diane Clough,

Churchwarden

12 April 2021

Report of the proceedings of the Deanery Synod in 2020

Deanery Synod meets three times per year with each parish being represented by its incumbent (a dwindling band in recent years due to shared vicars) and the laity synod reps elected for three years by the PCCs (a handful of parishes are regular attenders whilst some others are notable by their absence). Each Deanery Synod meeting (each parish takes it in turn to host it) tends to follow the same format of: guest speaker (20 or 30 years ago they were debating such topics as the possible ordination of women priests but it seems there is little to debate these days); Diocesan Synod Report (the Rural Dean runs through a list of “notices” from the Diocese); Chapter Clerk’s Report (who has left, retired or become an incumbent in the area plus any notices that the Rural Dean missed); the Treasurer’s Report (which never seems to say anything other than the Treasurer cannot shift the account online); and AoB. The Secretary does a very good and prompt supportive job whilst the Rural Dean works hard as Chair to pass on his enthusiasm.

Deanery Synod might be what Paxman (1998, p. 96) had in mind when he commented, “...the Church of England is such an odd invention that it can only be explained in its own terms”.

The Deanery Synod is currently steered by the Acting Area Dean, Rev. Steven Brown of St. Peter’s, Haslingden. The Archdeacon has stipulated that, during the Covid-19 pandemic, Deanery Synod is not a priority and has, therefore, met only twice in 2020 as follows.

13 February 2020 at St. Peter’s, Haslingden.

Guest Speaker: David Barlow, Chair of the Diocesan Board of Finance.

Two main points from this voluntary member of the Board. Firstly, the Diocese is aware that Parishes are struggling with their finances and have, therefore, been recommended by the Finance Board to use £3m of their unrestricted funds as a buffer against increases in the Parish Share. (This should not be taken to mean that the Diocese will adopt the recommendation nor that there will no increase this year). Secondly, David volunteered that the Diocese can do better in its efforts to communicate (although there seemed to be little appetite for one Baxenden rep’s suggestion that the Diocese could begin such improvement by giving a clear rationale for its own existence).

15 October 2020 via Zoom

The Synod were updated on the Vision 2026 initiative.

Bishop Julian gave a powerpoint presentation on the “vision of a transformed Lancashire”, followed by Archdeacon Mark Ireland continuing death by powerpoint on “the marks of a healthy church”. To summarise, Vision 2026 is not a tick box exercise but an aspiration.

Joyce Teesdale

Ian Rushton

April 2021

Report on the proceedings of the Day School Governors for 2020

The day school is voluntary aided, currently has 205 children on roll and can accommodate a total of 210. The school mission statement is:

“Our school helps us to walk together, with Jesus, to be the best that we can be.” (Ph. 4:13).

The Governing body is responsible for working with the Headteacher to set the strategic direction of the school and meets regularly to discuss a range of matters relating to education, standards, achievements and resources, and to visit school.

The Governing body should comprise of 12 governors of which: seven are Foundation Governors (appointed by the Diocese or PCC); one staff member; one local authority representative; and two parent governors. The Headteacher and Vicar are ex-officio members of the Governing Body. John Massey (Foundation governor) is Chair of Governors and liaises frequently with the Headteacher and Bursar.

The school has a clear, settled and structured senior management team (SMT) since the appointments of Mrs Julie Green (Headteacher) and Miss Charlotte McCormack (appointed Deputy Headteacher this year) whilst careful assessment, monitoring and evaluation of data directly inform the School Improvement Plan on an on-going basis. Digital technologies and platforms are exploited with good effect by the very strong and committed teaching team, not only as learning resources but to communicate with parents, pupils, the community and interested stakeholders, for example, during the current Covid-19 partial closure. Here, the school has ensured that all children have appropriate IT equipment to access home-schooling either through the giving or loan of iPads or Laptops. Indeed, the school has been richly blessed in the teachers and support staff who underpin all that the school strives hard to achieve in sometimes difficult circumstances, especially this year.

The SMT and Governing Body are very keen to develop the Christian ethos of the school so that it is distinctive and effective as a church school, including strengthening its links with the church and the establishment of a new outdoor worship area. The school’s “God Squad” plan a monthly community worship in Church and the “Live the Faith” initiative brings the school curriculum into home and community.

The current performance of the School is epitomised in the last Ofsted report where the Lead Inspector quoted a parent saying, “We are so proud of this school and its values, which are carried through into the classroom and beyond” (Ofsted, 2018, p. 2).

As with any older building, the school has required extensive capital investment in the last few years for structural repair and improvement. The school has to contribute a minimum of 10 % of the funds for any projects and contributions from parents, community and the Church have been greatly appreciated.

Dr Ian Rushton – (Foundation Governor)

12 April 2021

Report of the proceedings of the Children's and Youth work

This has been a strange year, with everything going into lockdown for the most of it.

However, despite not being able to host events in church the childrens team have worked extremely hard to ensure our children can still learn about God and Jesus.

To enable this we have hosted Little Zoomers family worship on Zoom every Sunday morning and have now 30 families on the list, although not all attend every week.

We have spent most of the year looking at heroes from the Old Testament, for example Noah, Samuel, Samson, Joseph, Elijah and Moses.

We often use games to illustrate the Bible story and have enjoyed baking, painting, model making, and codebreaking.

At Christmas we had a Zoom Crib Service and a Zoom Christingle when every child had a Christingle making pack and a selection box delivered to their door.

Joyce Teasdale

Children and Youth Co-ordinator

22 April 2021

Report on Safeguarding provision in the church

Due to COVID and lockdown, there is nothing to report for 2020.

Joyce Teasdale

Safeguarding Officer

22 April 2021

Receipts and Payments

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total 2020	Total 2019
RECEIPTS							
Voluntary Receipts							
Tax efficient planned giving (standing orders)		43,854	-	-	-	43,854	44,864
Other planned giving (standing orders)		5,335	-	-	-	5,335	5,381
Collections at services		3,773	-	-	-	3,773	7,648
All other giving and voluntary receipts		2,007	-	-	-	2,007	6,999
Gift Aid recovered		12,656	-	-	-	12,656	14,219
Legacies received		5,000	-	-	-	5,000	-
Grants		-	-	-	-	-	-
Activities for generating funds		149	-	-	-	149	1,274
Investment income		465	853	1	-	1,318	1,365
Church activities							
Statutory fees retained by the PCC		4,311	-	-	-	4,311	1,919
Gross receipts from trading (room hire etc.)		1,217	-	-	-	1,217	6,235
Other receipts		238	-	-	-	238	77,001
Total receipts		79,005	853	1	-	79,858	115,680

PAYMENTS							
Church Activities							
Mission, giving and donations		-	-	-	-	-	1,093
Diocesan Parish Share contribution		54,000	-	-	-	54,000	54,000
Salaries, wages and honoraria		-	-	-	-	-	120
Clergy and staff expenses		4,517	-	-	-	4,517	4,312
Church Expenses							
Church running expenses (incl. governance)		9,118	-	-	-	9,118	8,404
Church utility bills		5,443	-	-	-	5,443	6,779
Cost of trading		276	-	-	-	276	-
Major Repairs to Church Building		-	-	-	-	-	27,881
All Other Payments		-	-	-	-	-	15
Total payments		73,353	-	-	-	73,353	102,609

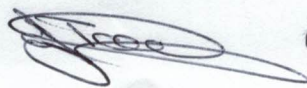
NET RECEIPTS / (PAYMENTS)

Transfers between funds		5,651	853	1	-	6,505	13,277
Cash at bank and in hand at 1 Jan		(1,200)	1,200	-	-	-	-
Cash at bank and in hand at 31 Dec		26,293	16,227	1,086	-	43,606	30,329
		30,744	18,280	1,087	-	50,111	43,606

Statement of Assets and Liabilities

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total 2020	Total 2019
Cash funds							
Cash at Bank	2.1	28,029	7,550	1,087	-	36,665	31,044
Church Deposit Funds (with Diocese)		2,515	10,730	-	-	13,245	12,362
Petty Cash		200	-	-	-	200	200
Total cash funds		30,744	18,280	1,087	-	50,111	43,606
(agree balances with receipts and payments accounts)							
		OK	OK	OK	OK		
Other monetary assets							
						-	-
Total other monetary assets		-	-	-	-	-	-
Investment assets							
Fixed Interest Investments - with Diocese	7.1				7,074	7,074	6,836
Shares - Church Investment Fund with Diocese	7.2			36,645	-	36,645	34,279
Total investment assets		-	-	36,645	7,074	43,719	41,114

Accounts
Agreed - M. Wilkinson 6/5/2021



6/5/2021

Debtors

Income Tax recoverable (Gift Aid)								
Total debtors								

Liabilities

Parish Share								
Total liabilities								

The notes attached form part of these financial statements

Signed by one or two trustees on behalf of all the trustees		
Name	Date	Signature
MARION WILKINSON	6/5/2021	M. Wilkinson
JOYCE TEASDALE	6/5/2021	

Notes

- 1 The Financial Statements have been prepared in accordance with the Charities Act 2011, on the Receipts and Payments basis. (The Receipts and Payments Basis may be used providing the total income is below £250,000)

2 Fund Movement Analysis

- 2.1 Reconciliation of funds to cash at bank. During the year funds get distributed over several bank accounts. After year end, any funds that have not been redistributed during the year, are reconciled and transferred to the correct bank accounts as shown below

Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £
Cash in funds at bank (incl. Diocese)	28,029	7,550	1,087
Funds to be transferred in following year	-	-	-
Cash in bank accounts	28,029	7,550	1,087

OK

- 2.2 **UNRESTRICTED FUNDS** may be used by the PCC for any of its ordinary purposes. The movements in the fund are shown in the Receipts and Payments Account

- 2.3 **DESIGNATED FUNDS** represent sums set aside, out of ordinary unrestricted funds, for specific designated purposes, but they can be transferred back into general funds at any time

Notes	Bal b/f	Receipts	Payments	Transfer	Bal c/f
Building Maintenance	2,200	1,200	-	-	3,400
IT Equipment	2,955	-	-	-	2,955
Mission & Outreach	895	-	-	-	895
Churchyard Trees	300	-	-	-	300
Total designated funds	6,350	1,200	-	-	7,550

- 2.3.1 Designated Building Maintenance Fund - money kept in Designated Funds Bank Account

- 2.3.2 Designated Equipment Fund - for purpose of providing sound, video and computers; money kept in Designated Funds Bank Account

- 2.3.3 Designated Mission & Outreach Fund - money kept in Designated Funds Bank Account

- 2.3.4 Designated Churchyard Tree Fund - for new trees

- 2.4 **RESTRICTED FUNDS** represent either income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, or donations or grants received or invited for a specific purpose. The funds may only be spent on the specific purpose for which they were given. Any balance remaining unspent must be carried forward as a balance on that fund and cannot be absorbed into general funds

Notes Bal b/f Receipts Payments Transfer Bal c/f

Churchyard	2.4.1	3	1	-	4
Office Refurbishment	2.4.3	1,083	-	-	1,083
Total restricted funds		1,086	1	-	1,087

2.4.1 Restricted Churchyard Fund (previously Church & School) - for purpose of churchyard upkeep; money kept in Restricted Funds Bank Account. The interest/dividends from restricted churchyard funds held by the Diocese is transferred into the General Account and used each year on churchyard maintenance, mowers and mowing etc.

2.4.2 Restricted Grass Cutting Equipment & Container Fund - for purpose of providing storage for mowers and strimmers; money kept in Restricted Funds Bank Account

2.4.3 Restricted Office Refurbishment Fund - for purpose of refurbishing office; money kept in Restricted Funds Bank Account

2.5 **ENDOWMENT FUNDS** are funds whose capital must be maintained: only income arising from the investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established

3 Reserves Policy

3.1 It is the policy of this PCC to hold in reserves the equivalent of two months income, that is approximately £14,000

4 Receipts Analysis

Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total 2020	Total 2019
Voluntary Receipts						
Tax efficient planned giving (standing orders)	43,854				43,854	44,883
Other planned giving (standing orders)	5,335				5,335	5,361
Collections at services	3,773				3,773	7,648
All other giving and voluntary receipts	2,007				2,007	6,999
Gift Aid recovered	12,656				12,656	13,212
Legacies received (capital value)	5,000				5,000	
Grants (recurring and one-offs)	-				-	
	72,626	-	-	-	72,626	78,091

Activities for Generating Funds

Church lounge stalls	-				-	107
Parish magazine advertising	-				-	
Social events	149				149	1,158
	149	-	-	-	149	1,275

Investment Income

Interest & Dividends	7.3	465	853		1,317	1,363
Bank interest				1	1	7
		465	853	1	1,318	1,365

Church Activities

Statutory fees (weddings & funerals etc.)		4,311			4,311	1,919
Gross receipts from trading (room lettings etc.)		1,217			1,217	6,236
		5,528	-	-	5,528	8,149

Other Receipts

Insurance claims		238			238	27,001
Sale of assets		-			-	
Other						
		238	-	-	238	27,001

5 Payments Analysis

Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total 2020	Total 2019
Church Activities						
Mission, Giving & Donations						
Mission	-				-	893
Giving (Tithes)	-				-	
Donations	-				-	200
	-	-	-	-	-	1,093

Diocesan Parish Share contribution

Parish Share			54,000				54,000	54,000
			54,000	-	-	-	54,000	54,000

Salaries, Wages and Honoraria

Wages and honoraria			-				-	120
			-	-	-	-	-	120

Clergy and Staff Expenses

Working expenses of clergy			712				712	615
Vicarage council tax			3,211				3,211	3,091
Vicarage water rates			594				594	606
Clergy telephone/mobile/internet			-				-	
Visiting clergy fees			-				-	
			4,517	-	-	-	4,517	4,312

Church Running Expenses

Building maintenance			3,590				3,590	1,598
Education			-				-	181
Insurance			3,662				3,662	3,416
Church telephone			-				-	190
Church internet			210				210	147
Church CCTV			-				-	1,175
Photocopier			-				-	
Cleaning			514				514	587
Upkeep of services			366				366	523
Upkeep of churchyard			165				165	25
Printing, postage & stationery			-				-	2
Other church running expenses			281				281	204
Governance Costs (checking accounts)			330				330	300
			9,118	-	-	-	9,118	8,402

Church Utility Bills

Electricity			2,994				2,994	3,774
Gas			2,182				2,182	2,768
Water			268				268	236
			5,443	-	-	-	5,443	6,780

Cost of Trading

Magazine expenses			276				276	
			276	-	-	-	276	

Major Repairs to Church Building

Not covered by insurance			-				-	4,431
Covered by insurance			-				-	23,450
			-	-	-	-	-	27,881

All Other Payments

			-				-	15
			-	-	-	-	-	15

6

Cash Funds

Year End Cash Funds - taken from bank statements etc.

Bank

General Account
Unpresented Cheques
Designated Funds Account
Restricted Funds Account

Deposit

Treasury Stock

Type	2020	2019
various	28,029	23,857
various	-	(2,095)
Designated	7,550	6,350
Restricted	1,087	1,066
	36,665	31,044
Unrestricted	2,108	2,108

Cash

A M Walker

J Walker

Churchyard

Reserve

Petty Cash

Unrestricted	38		38
Designated	10,730		9,877
Unrestricted	310		279
Unrestricted	59		59
		13,245	12,361
Unrestricted	200		200
		200	200
		50,111	43,605

7 Investments

- 7.1 Fixed Interest Investments - held with Diocese; Joseph Walker
- 7.2 Shares, Church Investment Fund - held with Diocese; Cucknell, Joseph Walker, Kavanagh, McDonald
- 7.3 Investment income earned as interest or dividends on investment funds

8 Fraud

- 8.1 The fraudulent direct debit that was set up in 2018 has not been recovered

Investments held by Blackburn Diocese

Purpose	Acct. Nr.	Account Name	Type	Income	Cost	Shares	Price	Dividends	Payments	Value at 31 Dec 2020
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Fixed Interest Investments

Building & Repair	028F	Baxenden J Walker (Joseph Walker Trust)	Endowment	Transferred to account 756D	5,000	4,182	1.6915	232	232	7,074
					5,000					7,074

Shares - Church Investment Fund

Churchyard	030S	Baxenden Cucknell (Cucknell Legacy)	Restricted	Transferred to bank account	509	716	20.4467	411	411	14,645
Building & Repair	719S	Joseph Walker Trust	Endowment	Transferred to account 756D	5,000	1,006	20.4467	577	577	20,569
Churchyard	720S	Baxenden Kavanagh	Restricted	Transferred to bank account	101	19	20.4467	11	11	388
General	790S	Baxenden Legacy (Cucknell £200 + McDonald £200)	Restricted	Transferred to account 836D	400	51	20.4467	29	29	1,043
					6,010					36,645

Deposits held by Blackburn Diocese

Purpose	Acct. Nr.	Account Name	Type	Income	Balance at 2 Jan 2020	Transfer	Receipts	Payments	Balance at 31 Dec 2020
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Church Deposit Fund

General	1189D	Baxenden Treasury Stock Redemption	Unrestricted	Transferred to bank account	2,108			12	12	2,108
General	470D	Baxenden AM Walker (Miss A M Walker Legacy)	Unrestricted	Retained	38			0	-	38
Building & Repair	756D	Baxenden J Walker (John Walker)	Designated	Retained	9,877			853	-	10,730
Churchyard	836D	Baxenden CY (Churchyard Account)	Unrestricted	Retained	279			30	-	310
General	837D	Baxenden Reserve (Reserve Account)	Unrestricted	Retained	59			0	-	59
					12,362					13,245

Independent Examiner's Report on the Accounts

Independent Examiner's Report to the members/trustees of

On the accounts for the year ended which are set out on pages

Respective responsibilities of the Trustees and Independent Examiner

PCC of St John the Baptist Church Baxenden
Charity number: 1137246

31 December 2020

1 to 7

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

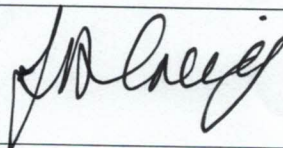
In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with s.130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records
- have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

18/05/2021

Name:

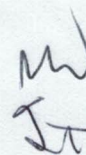
JACQUELINE ANN CREIG

Relevant professional qualification(s) or body (if any):

FMAAT

Address:

PRINCIPLE ACCOUNTING
RIBBLE COURT
INERD WAY
PRADIHAM
BB12 7NG



Receipts and Payments

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total 2020	Total 2019
RECEIPTS							
Voluntary Receipts							
Tax efficient planned giving (standing orders)		43,854	-	-	-	43,854	44,864
Other planned giving (standing orders)		5,335	-	-	-	5,335	5,381
Collections at services		3,773	-	-	-	3,773	7,648
All other giving and voluntary receipts		2,007	-	-	-	2,007	6,999
Gift Aid recovered		12,656	-	-	-	12,656	14,219
Legacies received		5,000	-	-	-	5,000	-
Grants		-	-	-	-	-	-
Activities for generating funds		149	-	-	-	149	1,274
Investment income		465	853	1	-	1,318	1,365
Church activities							
Statutory fees retained by the PCC		4,311	-	-	-	4,311	1,919
Gross receipts from trading (room hire etc.)		1,217	-	-	-	1,217	6,235
Other receipts		238	-	-	-	238	77,001
Total receipts		79,005	853	1	-	79,858	115,680

PAYMENTS							
Church Activities							
Mission, giving and donations		-	-	-	-	-	1,093
Diocesan Parish Share contribution		54,000	-	-	-	54,000	54,000
Salaries, wages and honoraria		-	-	-	-	-	120
Clergy and staff expenses		4,517	-	-	-	4,517	6,312
Church Expenses							
Church running expenses (incl. governance)		9,118	-	-	-	9,118	8,404
Church utility bills		5,443	-	-	-	5,443	6,779
Cost of trading		276	-	-	-	276	-
Major Repairs to Church Building		-	-	-	-	-	27,881
All Other Payments		-	-	-	-	-	15
Total payments		73,353	-	-	-	73,353	102,609

NET RECEIPTS / (PAYMENTS)

Transfers between funds		5,651	853	1	-	6,505	13,277
Cash at bank and in hand at 1 Jan		(1,200)	1,200	-	-	-	-
Cash at bank and in hand at 31 Dec		26,293	16,227	1,086	-	43,606	30,329
		30,744	18,280	1,087	-	50,111	43,606

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Total cash funds		30,744	18,280	1,087	-	50,111	43,606
(agree balances with receipts and payments accounts)							
		OK	OK	OK	OK		
Other monetary assets							
						-	-
Total other monetary assets		-	-	-	-	-	-
Investment assets							
Fixed Interest Investments - with Diocese	7.1				7,074	7,074	6,836
Shares - Church Investment Fund with Diocese	7.2			36,645	-	36,645	34,279
Total investment assets		-	-	36,645	7,074	43,719	41,114

Accounts

Agreed - M. Wilkinson 6/5/2021

6/5/2021

Debtors

Income Tax recoverable (Gift Aid)								
Total debtors								

Liabilities

Parish Share								
Total liabilities								

The notes attached form part of these financial statements

Signed by one or two trustees on behalf of all the trustees		
Name	Date	Signature
MARION WILKINSON	6/5/2021	M. Wilkinson
JOYCE TEASDALE	6/5/2021	

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- 1 The Financial Statements have been prepared in accordance with the Charities Act 2011, on the Receipts and Payments basis. (The Receipts and Payments Basis may be used providing the total income is below £250,000)

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Cash in bank accounts	28,029	7,550	1,087

OK

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Notes	Bal b/f	Receipts	Payments	Transfer	Bal c/f
Building Maintenance	2,200	1,200	-	-	3,400
IT Equipment	2,955	-	-	-	2,955
Mission & Outreach	895	-	-	-	895
Churchyard Trees	300	-	-	-	300
Total designated funds	6,350	1,200	-	-	7,550

- 2.3.1 Designated Building Maintenance Fund - money kept in Designated Funds Bank Account

- 2.3.2 Designated Equipment Fund - for purpose of providing sound, video and computers; money kept in Designated Funds Bank Account

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Notes Bal b/f Receipts Payments Transfer Bal c/f

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Office Refurbishment	2.4.3	1,083	-	-	1,083
Total restricted funds		1,086	1	-	1,087

2.4.1 Restricted Churchyard Fund (previously Church & School) - for purpose of churchyard upkeep; money kept in Restricted Funds Bank Account. The interest/dividends from restricted churchyard funds held by the Diocese is transferred into the General Account and used each year on churchyard maintenance, mowers and mowing etc.

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Grants (recurring and one-offs)	-				-	
	72,626	-	-	-	72,626	78,091

Activities for Generating Funds

Church lounge stalls	-				-	107
Parish magazine advertising	-				-	
Social events	149				149	1,158
	149	-	-	-	149	1,275

Investment Income

Interest & Dividends	7.3	465	853		1,317	1,363
Bank interest				1	1	7
		465	853	1	1,318	1,365

Church Activities

Statutory fees (weddings & funerals etc.)		4,311			4,311	1,919
Gross receipts from trading (room lettings etc.)		1,217			1,217	6,236
		5,528	-	-	5,528	8,149

Other Receipts

Insurance claims		238			238	27,001
Sale of assets		-			-	
Other					-	
		238	-	-	238	27,001

5 Payments Analysis

Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total 2020	Total 2019
Church Activities						
Mission, Giving & Donations						
Mission	-				-	893
Giving (Tithes)	-				-	
Donations	-				-	200
	-	-	-	-	-	1,093

Diocesan Parish Share contribution

Parish Share			54,000				54,000	54,000
			54,000	-	-	-	54,000	54,000

Salaries, Wages and Honoraria

Wages and honoraria			-				-	120
			-	-	-	-	-	120

Clergy and Staff Expenses

Working expenses of clergy			712				712	615
Vicarage council tax			3,211				3,211	3,091
Vicarage water rates			594				594	606
Clergy telephone/mobile/internet			-				-	
Visiting clergy fees			-				-	
			4,517	-	-	-	4,517	4,312

Church Running Expenses

Building maintenance			3,590				3,590	1,598
Education			-				-	181
Insurance			3,662				3,662	3,416
Church telephone			-				-	190
Church internet			210				210	147
Church CCTV			-				-	1,175
Photocopier			-				-	
Cleaning			514				514	587
Upkeep of services			366				366	523
Upkeep of churchyard			165				165	25
Printing, postage & stationery			-				-	2
Other church running expenses			281				281	204
Governance Costs (checking accounts)			330				330	300
			9,118	-	-	-	9,118	8,402

Church Utility Bills

Electricity			2,994				2,994	3,774
Gas			2,182				2,182	2,768
Water			268				268	236
			5,443	-	-	-	5,443	6,780

Cost of Trading

Magazine expenses			276				276	
			276	-	-	-	276	

Major Repairs to Church Building

Not covered by insurance			-				-	4,431
Covered by insurance			-				-	23,450
			-	-	-	-	-	27,881

All Other Payments

			-				-	15
			-	-	-	-	-	15

6

Cash Funds

Year End Cash Funds - taken from bank statements etc.

Bank

General Account
Unpresented Cheques
Designated Funds Account
Restricted Funds Account

Deposit

Treasury Stock

Type	2020	2019
various	28,029	23,857
various	-	(2,095)
Designated	7,550	6,350
Restricted	1,087	1,066
	36,665	31,044
Unrestricted	2,108	2,108

Cash

A M Walker

J Walker

Churchyard

Reserve

Petty Cash

Unrestricted	38		38
Designated	10,730		9,877
Unrestricted	310		279
Unrestricted	59		59
		13,245	12,361
Unrestricted	200		200
		200	200
		50,111	43,605

7 Investments

- 7.1 Fixed Interest Investments - held with Diocese; Joseph Walker
 7.2 Shares, Church Investment Fund - held with Diocese; Cucknell, Joseph Walker, Kavanagh, McDonald
 7.3 Investment income earned as interest or dividends on investment funds

8 Fraud

- 8.1 The fraudulent direct debit that was set up in 2018 has not been recovered

Investments held by Blackburn Diocese

Purpose	Acct. Nr.	Account Name	Type	Income	Cost	Shares	Price	Dividends	Payments	Value at 31 Dec 2020
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Fixed Interest Investments

Building & Repair	028F	Baxenden J Walker (Joseph Walker Trust)	Endowment	Transferred to account 756D	5,000	4,182	1.6915	232	232	7,074
					5,000					7,074

Shares - Church Investment Fund

Churchyard	030S	Baxenden Cucknell (Cucknell Legacy)	Restricted	Transferred to bank account	509	716	20.4467	411	411	14,645
Building & Repair	719S	Joseph Walker Trust	Endowment	Transferred to account 756D	5,000	1,006	20.4467	577	577	20,569
Churchyard	720S	Baxenden Kavanagh	Restricted	Transferred to bank account	101	19	20.4467	11	11	388
General	790S	Baxenden Legacy (Cucknell £200 + McDonald £200)	Restricted	Transferred to account 836D	400	51	20.4467	29	29	1,043
					6,010					36,645

Deposits held by Blackburn Diocese

Purpose	Acct. Nr.	Account Name	Type	Income	Balance at 2 Jan 2020	Transfer	Receipts	Payments	Balance at 31 Dec 2020
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Church Deposit Fund

General	1189D	Baxenden Treasury Stock Redemption	Unrestricted	Transferred to bank account	2,108			12	12	2,108
General	470D	Baxenden AM Walker (Miss A M Walker Legacy)	Unrestricted	Retained	38			0	-	38
Building & Repair	756D	Baxenden J Walker (John Walker)	Designated	Retained	9,877			853	-	10,730
Churchyard	836D	Baxenden CY (Churchyard Account)	Unrestricted	Retained	279			30	-	310
General	837D	Baxenden Reserve (Reserve Account)	Unrestricted	Retained	59			0	-	59
					12,362					13,245

Independent Examiner's Report on the Accounts

Independent Examiner's Report to the members/trustees of

On the accounts for the year ended which are set out on pages

Respective responsibilities of the Trustees and Independent Examiner

PCC of St John the Baptist Church Baxenden
Charity number: 1137246

31 December 2020

1 to 7

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

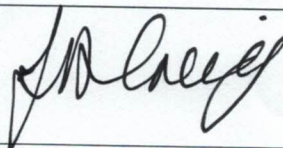
In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with s.130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records
- have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

18/05/2021

Name:

JACQUELINE ANN CREIG

Relevant professional qualification(s) or body (if any):

FMAAT

Address:

PRINCIPLE ACCOUNTING
RIBBLE COURT
INERD WAY
PRADIHAM
BB12 7NG

