



Trustees' Annual Report for the period

Period start date	Period end date
From 1 January 2020	To 31 December 2020

Section A Reference and administration details

Charity name	The Friends of Bushy and Home Parks
Other names charity is known by	N/A
Registered charity number (if any)	1137203
Charity's principal address	White Lodge The Stockyard, Hampton Court Road Hampton Postcode TW12 2EJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Colin Muid	Chair		
2	Adrian Heywood	Treasurer		
3	Pieter Morpurgo	President		
4	Annie Murray			
5	Rosemary MacColl			
6	Claire Ivison			
7	David Ivison			
8	Iris Hawkes			
9	Barry Purdon	Vice-chair		
10	Sue Robertson			
11	Fred Squire	Secretary	From 9/3/2020	
12	Jane Cliff		Resigned 9/3/2020	
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent examiner	Jason Hughes	9 Claremont Road Teddington TW11 8DH

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	The Charity in general meeting shall elect Officers and the other Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The Charity's objectives are for the benefit of the general public, to provide or assist in the provision of facilities for recreation and other leisure time occupation in the interests of social welfare with the objects of improving the conditions of life of the public in particular the preservation, promotion, support, assistance and improvement of Bushy and Home Park

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

To promote public enjoyment and understanding of the parks, The Friends have established and operate a Visitor Centre in Bushy Park and organise lectures and walks. We produce a newsletter and other relevant publications, together with providing a website <https://fbhp.org.uk/>. We raise funds for practical improvement projects in the Parks and work to protect and conserve the Parks' environment.

The trustees hereby confirm that as a body it had due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The Charity principal achievement during the year was to fund the start of restoration of the Woodland Gardens in Bushy Park, a sum of £5000. This enabled the clearance of Rhododendron Ponticum, an invasive species which had overtaken much of the native planting and had obscured original features.

Due to Covid restrictions during 2020 we were unable to operate the Visitor Centre during periods of lockdown. However, we rebuilt our website and consequently can now achieve online membership joining/renewal and provide online purchasing of Visitor Centre merchandise and public donations. This has meant our income levels to support projects in the parks has not suffered badly from the pandemic.

Section E

Financial review

Brief statement of the charity's policy on reserves

FBHP adopts 2 years' running costs as the amount to hold in its Reserve Fund. Currently this is approximately £6,000pa

Details of any funds materially in deficit

No funds are in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Colin R. Muid

Full name(s)

Colin Muid

Position (eg Secretary, Chair, etc)

Chair

Date

20 September 2021

Friends of Bushy and Home Parks (Reg. Charity 1137203)
Income & expenditure year ended 31 December 2020

	31 December 2020		31 December 2019	
	£	£	£	£
General Fund Receipts				
General Subscriptions	5,570.50		5,416.36	
Gift Aid (50%)	1,009.95		1,047.36	
Summer Party - ticket sales	0.00		2,067.40	
Bank Interest	12.80		34.13	
		6,593.25		8,565.25
Payments from General Fund				
Summer Party	0.00		(1,829.72)	
Printing and Publicity	(1,362.07)		(2,306.21)	
Stationery, Stamps and Postage	(998.50)		(1,185.19)	
Insurance	(576.30)		(535.27)	
IT (hardware, software, licences)	(595.67)		(496.88)	
Membermojo	(250.00)		0.00	
Events, AGM and Walks and Talks	(501.42)		(1,286.69)	
Leaflets	(480.19)		0.00	
Stripe commission	(143.43)		0.00	
Float - Trustee/Volunteers	(400.00)		0.00	
Miscellaneous Items	(835.76)		(160.42)	
		(6,143.34)		(7,800.38)
Surplus of receipts from General fund over expenditure		449.91		764.87
Donations				
General Donations	3,118.92		1,562.77	
Other donations (incl buckets)	1,545.39			
Gift Aid (50%)	1,009.95		1,047.36	
		5,674.26		2,610.13
Ann Sayer Legacy		11,000.00		0.00
VC Appeal receipts				
Visitor Centre	0.00		9,567.92	
Visitor Centre	(504.00)		(15,444.02)	
		(504.00)		(5,876.10)
Merchandise				
Merchandise sales	8,915.89		8,283.21	
Merchandise purchases	(4,673.99)		(7,238.13)	
		4,241.90		1,045.08
New website		(4,265.00)		
Project payments: Woodlands gardens (TRP)		(5,000.00)		
Total excess of income over (expenditure) for year		11,597.07		(1,456.02)
Funds at start of year		31,949.63		33,405.65
Funds at end of year		43,546.70		31,949.63
Balances	£		£	
Current	28,978.93		17,659.46	
Business 1	0.40		0.40	
Business 2	14,567.37		14,554.57	
Total cash in hand	43,546.70		32,214.43	
Sales of merchandise not yet credited to bank			251.19	
Payments not yet debited - in respect of new website			(515.99)	
		43,546.70		31,949.63
		0.00		0.00
Gross income		32,183.40		29,026.51
Gross expenditure		(20,586.33)		(30,482.53)
		11,597.07		(1,456.02)

Independent examiner's report

to the Trustees, Friends of Bushy and Home Parks (Reg. Charity 1137203)

I report on the financial statements of the charity for the year ended 31 December 2020, which include the Income and Expenditure Account, the Balance Sheet and the Treasurer's report.

Respective responsibilities of trustee and examiner

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to:

- examine the financial statements under section 145 of the 2011 Act;
- follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

This report, including my statement, has been prepared for and only for the charity's trustees as a body. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body for my examination work, for this report, or for the statements I have made.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as trustee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

- which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Signed:



Jason Hughes

9 Claremont Rd, Teddington, TW11 8DH

Date: 30 March 2021