

Company registration number: 07299073

Charity registration number: 1137119

Streatley Hill Pre-School

(A company limited by share capital)

Annual Report and Financial Statements

for the Year Ended 31 July 2024

AIMs Accountants for Business
21-28 St Leonards Road
Windsor
Berkshire
SL4 3BB

Streatley Hill Pre-School

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Streatley Hill Pre-School

Reference and Administrative Details

Trustees

Iain Lattimer	
Emily Williams	
Mr Dirk Atkinson	
Sian Dallas	- Appointed on 21 st November 2023
Elizabeth Plowman	- Appointed on 21 st November 2023
Katherine Barrett	- Appointed on 21 st November 2023
Nicola McNeil	- Appointed on 21 st November 2023
Matthew Whittle	- Appointed on 21 st November 2023
Katherine Shaw	- Appointed on 21 st November 2023
Thomas William Foot	- Appointed on 28 th September 2023
Dirk Atkinson	- Appointed on 22 nd September 2023

Charity Registration Number

1137119

Company Registration Number

07299073 The charity is incorporated in England.

Registered Office

The Coombe
Streatley
Reading
Berkshire
RG8 9QL

Principal Office

The Coombe
Streatley
Reading
Berkshire
RG8 9QL

Independent Examiner

AIMs Accountants for Business
21-28 St Leonards Road
Windsor
Berkshire
SL4 3BB

Streatley Hill Pre-School

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements and auditors' report of the charitable company for the year ended 31 July 2024.

Charity Registration Number

1137119

Company Registration Number

Streatley Hill Pre-School is a company limited by guarantee, with the registration number 07299073

Principal Office

The Coombe, Streatley, Reading, RG8 9QL

Trustees on Date Report Approved

The trustees as at the date of signing of the Annual Report are:

- Dirk Atkinson
- Iain Lattimer
- Emily Williams
- Thomas Foot
- Katherine Barrett
- Sian Dallas
- Nicola McNeill
- Elizabeth Plowman
- Katharine Shaw
- Matthew Whittle

The above trustees are also directors of the company.

Trustees for the Financial Year to 31 July 2024

- | | |
|---------------------|---------------------------------|
| ● Catherine Fox | (resigned 10th November 2023) |
| ● Emily Williams | (appointed 6th October 2021) |
| ● Iain Lattimer | (appointed 20th October 2021) |
| ● Dirk Atkinson | (appointed 22nd September 2022) |
| ● Ellena Timmis | (resigned 20th November 2023) |
| ● Thomas Foot | (appointed 31st October 2023) |
| ● Katherine Barrett | (appointed 10th November 2023) |
| ● Sian Dallas | (appointed 10th November 2023) |
| ● Nicola McNeill | (appointed 10th November 2023) |
| ● Elizabeth Plowman | (appointed 10th November 2023) |

Streatley Hill Pre-School

Trustees' Report

Structure, Governance and Management

Governing Document

The organisation is a charitable company limited by guarantee incorporated on 14 June 2010. The company was established under a Memorandum of Association and is governed under its Articles of Association.

Recruitment and Appointment of Trustees and Directors

Since incorporation, the organisation has been reliant on a volunteer committee to fulfil the roles of trustee and director. The committee is responsible for managing the company, reviewing and applying current pre-school policy, employing and appraising staff, maintaining the building and grounds, and ensuring financial sustainability. We are so grateful for the time and skills these passionate community volunteers provide year on year to keep the pre-school running. The trustees and directors are appointed by election from the parent members of the pre-school in accordance with the requirements of the Articles of Association.

Objectives and Activities

Objectives

Streatley Hill Pre-School provides Early Years Education for children aged 2-5. Our charity's main purposes, as set out in the objectives contained in the company's Articles of Association, are to enhance the development of children under statutory school age by offering appropriate play, education and care facilities.

Activities

The setting is open for four-and-a-half days a week during term time. Our dedicated staff follow the Early Years curriculum with an emphasis on learning through play. We ensure that all children are understood as individuals and given the attention they need to thrive. We create a positive experience throughout their time at pre-school with educational based activities based on their individual needs and interests.

Achievements and Performance

Children

Children are at the heart of every decision at Streatley Hill Pre-School and we have continued to ensure their safeguarding through ongoing compliance with regulations, and up-to-date training for staff and Committee members. We monitor and ensure all DBS checks are updated when renewal is due.

We are immensely proud of all of our children's achievements from the very youngest, those with SEND, to our school leavers. Each of whom are offered the support required to reach their full potential.

This year, we have been able to finish replacing the table and chairs within the pre-school. The new furniture has allowed our increased numbers to comfortably engage in group activities. The children also very much enjoyed having an incubator filled with eggs and watching the chicks hatch from them. Outside, a new open-sided wooden playhouse has enriched the space.

Streatley Hill Pre-School

Trustees' Report

Staff

We believe that attracting, retaining and rewarding excellent staff is an absolute necessity in delivering a high-quality provision for each child. We support and invest in the ongoing learning and development of all of our staff through appropriate training courses and the budget for this remains generous.

Our staff body has seen just one change during the year, so the continuity of care remains a strength of the setting.

Community

The pre-school is where community begins. We continue to build new and strengthen existing relationships within the local community to mutual benefit and are very grateful for the donations and grants we receive.

First and foremost, our parents and carers are valued members of our community and we strive to engage them with quality communications; at the school gates, regular learning observations on Tapestry, through newsletters and with face to face social and fundraising opportunities.

Secondly, our close relationship with our neighbour and landlord, Streatley C of E Primary School enables the smoothest of transitions for our school leavers who go there and by generously sharing use of their facilities such as the daily mile track, the school hall and the beach, the relationship enhances our offering to all of the children.

And finally, our fundraising events are a great source of funds for reinvestment but also a chance for parents and carers to socialise and form bonds before their children move on to Primary School.

Financial Review

General

The pre-school operations have delivered a cashflow surplus of £12,991 in the year to 31st July 2024. This is welcome after the small loss recorded last year. Much of this surplus is thanks to the pre-school returning to its usual capacity or near capacity in terms of child numbers. We also saw the introduction of funding for 2 year olds which is currently at an appropriate rate for the cost of running the setting.

Numbers for the current year and registrations for the next year suggest an optimistic financial outlook. The reserves that the pre-school has built up over the past years also provides significant protection.

Streatley Hill Pre-School

Trustees' Report

Key financial achievements:

- Government funding and fee income was £117,108 – a 37% increase on last year and attributable to an increase in child numbers
- Total operating costs (excluding depreciation) of £108,214 includes an increased amount spent on our staff costs and on the costs of services to operate the premises safely.
- We achieved a donation, grant and fundraising total of £1,402 after expenses primarily thanks to a donation from the Parish Council as a result of income from a torchlight procession.
- We continue to recognise and invest in our staff. In June 2024, pay increases were awarded to all staff ensuring that we continue to retain and support our skilled staff.
- Financial discipline enabled us to continuously monitor our financial position against budget and ensure we operated within our means throughout the year.
- We have made continued improvements to our indoor and outdoor learning areas – this includes investing in new furniture and resources to engage the children positively.

Reserves

The trustees have examined the charity's requirements for reserves in light of the main risks faced by the organisation. These are set out in an established Finance Policy and comprise:

- Redundancy liabilities in case of closure – 25% of total annual wages
- General running costs contingency to offset funding and/or cash flow shortfall – one term's expenditure (excluding maintenance and depreciation)
- Maintenance contingency to meet urgent repairs – equal to one term's maintenance expenditure, averaged over the previous three years
- Designated contingency, accumulating over time, to cover the estimated costs of replacing the pre-school building – based on the depreciation of the asset over its useful economic life

The pre-school satisfied this requirement, holding the majority of its reserves in a separate, dedicated bank account.

Fees

The Finance committee has a responsibility to ensure our ability to meet future costs from our future income is preserved. Accordingly, a thorough annual review of our fees was concluded in June 2024 where it was decided that there would be an increase to our hourly fees of 8.5% from September 2024.

2024-25 Funding Priorities

The trustees are committed to maintaining the strong financial health of Streatley Hill Pre-school and accumulating the designated contingency.

Streatley Hill Pre-School

Trustees' Report

We will aim to do this by providing an outstanding setting and optimising the number of children in fee paying sessions, being financially diligent and with the continued support of the wonderful community within which we operate.

The annual report was approved by the Trustees of the charity on 5th November 2024 and signed on its behalf by:

Dirk Atkinson
Trustee

Streatley Hill Pre-School

Independent Examiner's Report to the trustees of Streatley Hill Pre-School ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 July 2024.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of Streatley Hill Pre-School as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
Frank Bulley
FFA FIPA

21-28 St Leonards Road
Windsor
Berkshire
SL4 3BB

25 November 2024

Streatley Hill Pre-School

Statement of Financial Activities for the Year Ended 31 July 2024 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Total 2024 £
Income and Endowments from:			
Donations and legacies	3	1,402	1,402
Other trading activities	4	117,047	117,047
Investment income	5	1,789	1,789
Other income		2,756	2,756
Total income		122,994	122,994
Expenditure on:			
Charitable activities	6	(117,599)	(117,599)
Total expenditure		(117,599)	(117,599)
Net income		5,395	5,395
Net movement in funds		5,395	5,395
Reconciliation of funds			
Total funds brought forward		196,824	196,824
Total funds carried forward	11	202,219	202,219

The notes on pages 13 to 19 form an integral part of these financial statements.

Streatley Hill Pre-School

Statement of Financial Activities for the Year Ended 31 July 2024 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Total 2023 £
Income and Endowments from:			
Donations and legacies	3	3,689	3,689
Other trading activities	4	85,110	85,110
Investment income	5	731	731
Other income		19	19
Total income		89,549	89,549
Expenditure on:			
Charitable activities	6	(104,845)	(104,845)
Total expenditure		(104,845)	(104,845)
Net expenditure		(15,296)	(15,296)
Net movement in funds		(15,296)	(15,296)
Reconciliation of funds			
Total funds brought forward		212,120	212,120
Total funds carried forward	11	196,824	196,824

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2023 is shown in note 11.

The notes on pages 13 to 19 form an integral part of these financial statements.

Streatley Hill Pre-School
(Registration number: 07299073)
Balance Sheet as at 31 July 2024

	Note	2024 £	2023 £
Fixed assets			
Tangible assets	9	69,870	79,255
Current assets			
Cash at bank and in hand	10	132,349	117,569
Net assets		<u>202,219</u>	<u>196,824</u>
Funds of the charity:			
Unrestricted income funds			
Unrestricted funds		<u>202,219</u>	<u>196,824</u>
Total funds	11	<u>202,219</u>	<u>196,824</u>

For the financial year ending 31 July 2024 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The financial statements on pages 9 to 19 were approved by the trustees, and authorised for issue on 29 November 2024 and signed on their behalf by:

.....
Mr Dirk Atkinson
Trustee

The notes on pages 13 to 19 form an integral part of these financial statements.

Streatley Hill Pre-School

Statement of Cash Flows for the Year Ended 31 July 2024

	Note	2024 £	2023 £
Cash flows from operating activities			
Net cash income/(expenditure)		5,395	(15,296)
Adjustments to cash flows from non-cash items			
Depreciation		9,385	10,366
Investment income	5	(1,789)	(731)
		12,991	(5,661)
Working capital adjustments			
Decrease in debtors		-	1,068
Decrease in creditors		-	(1,328)
Net cash flows from operating activities		12,991	(5,921)
Cash flows from investing activities			
Interest receivable and similar income	5	1,789	731
Net increase/(decrease) in cash and cash equivalents		14,780	(5,190)
Cash and cash equivalents at 1 August		117,569	122,759
Cash and cash equivalents at 31 July		132,349	117,569

All of the cash flows are derived from continuing operations during the above two periods.

The notes on pages 13 to 19 form an integral part of these financial statements.

Streatley Hill Pre-School

Notes to the Financial Statements for the Year Ended 31 July 2024

1 Charity status

The charity is limited by share capital, incorporated in England.

The address of its registered office is:

The Coombe
Streatley
Reading
Berkshire
RG8 9QL

The principal place of business is:

The Coombe
Streatley
Reading
Berkshire
RG8 9QL

These financial statements were authorised for issue by the trustees on 29 November 2024.

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Basis of preparation

Streatley Hill Pre-School meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Streatley Hill Pre-School

Notes to the Financial Statements for the Year Ended 31 July 2024

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £100.00 or more are initially recorded at cost.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

No depreciation is provided in the year of addition.

Asset class

Freehold Property
Fixtures & Fittings

Depreciation method and rate

5% straight line basis
25% straight line basis

Streatley Hill Pre-School

Notes to the Financial Statements for the Year Ended 31 July 2024

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Financial instruments

Classification

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

Recognition and measurement

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

Streatley Hill Pre-School

Notes to the Financial Statements for the Year Ended 31 July 2024

3 Income from donations and legacies

	Unrestricted funds General £	Total funds £
Grants, including capital grants;		
Grants from other charities	100	100
Regular giving and capital donations	1,302	1,302
Total for 2024	1,402	1,402
Total for 2023	3,689	3,689

4 Income from other trading activities

	Unrestricted funds General £	Total funds £
Trading income;		
Sales of goods and services	117,047	117,047
Total for 2024	117,047	117,047
Total for 2023	85,110	85,110

5 Investment income

	Unrestricted funds General £	Total funds £
Interest receivable and similar income;		
Interest receivable on bank deposits	1,789	1,789
Total for 2024	1,789	1,789
Total for 2023	731	731

Streatley Hill Pre-School

Notes to the Financial Statements for the Year Ended 31 July 2024

6 Expenditure on charitable activities

	Note	Unrestricted funds General £	Total funds £
Wages and salaries		84,101	84,101
Staff training		700	700
Rent and rates		692	692
Light, heat and power		1,050	1,050
Insurance & Services		6,114	6,114
Repairs and maintenance		1,879	1,879
Equipment and Materials		4,180	4,180
Telephone and fax		645	645
Printing, postage and stationery		424	424
Sundry expenses		687	687
Cleaning and PPE		3,604	3,604
Canteen		251	251
Fund Raising Activities		407	407
Accountancy fees		660	660
Legal and professional fees		2,760	2,760
Bank charges		60	60
Depreciation of freehold property		9,385	9,385
Total for 2024		117,599	117,599
Total for 2023		104,845	104,845

Streatley Hill Pre-School

Notes to the Financial Statements for the Year Ended 31 July 2024

7 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

8 Taxation

The charity is a registered charity and is therefore exempt from taxation.

9 Tangible fixed assets

	Land and buildings £	Furniture and equipment £	Total £
Cost			
At 1 August 2023	187,700	12,879	200,579
At 31 July 2024	187,700	12,879	200,579
Depreciation			
At 1 August 2023	108,445	12,879	121,324
Charge for the year	9,385	-	9,385
At 31 July 2024	117,830	12,879	130,709
Net book value			
At 31 July 2024	69,870	-	69,870
At 31 July 2023	79,255	-	79,255

10 Cash and cash equivalents

	2024 £	2023 £
Cash at bank	132,349	117,569

11 Funds

	Balance at 1 August 2023 £	Incoming resources £	Resources expended £	Balance at 31 July 2024 £
Unrestricted funds				
General	196,824	122,994	(117,599)	202,219

Streatley Hill Pre-School

Notes to the Financial Statements for the Year Ended 31 July 2024

	Balance at 1 August 2022 £	Incoming resources £	Resources expended £	Balance at 31 July 2023 £
Unrestricted funds				
General	212,120	89,549	(104,845)	196,824

12 Analysis of net assets between funds

	Unrestricted funds General £	Total funds at 31 July 2024 £
Tangible fixed assets	69,870	69,870
Current assets	132,349	132,349
Total net assets	202,219	202,219
	Unrestricted funds General £	Total funds at 31 July 2023 £
Tangible fixed assets	79,255	79,255
Current assets	117,569	117,569
Total net assets	196,824	196,824

13 Analysis of net funds

	At 1 August 2023 £	At 31 July 2024 £
Cash at bank and in hand	117,569	117,569
Net debt	117,569	117,569
	At 1 August 2022 £	At 31 July 2023 £
Cash at bank and in hand	122,759	122,759
Net debt	122,759	122,759

Streatley Hill Pre-School

Statement of Financial Activities by fund for the Year Ended 31 July 2024

Unrestricted Funds

	Total Unrestricted Funds 2024 £	Total Unrestricted Funds 2023 £
Income and Endowments from:		
Donations and legacies	1,402	3,689
Other trading activities	117,047	85,110
Investment income	1,789	731
Other income	2,756	19
Total income	122,994	89,549
Expenditure on:		
Charitable activities	(117,599)	(104,845)
Total expenditure	(117,599)	(104,845)
Net income/(expenditure)	5,395	(15,296)
Net movement in funds	5,395	(15,296)
Reconciliation of funds		
Total funds brought forward	196,824	212,120
Total funds carried forward	202,219	196,824

Streatley Hill Pre-School

Detailed Statement of Financial Activities for the Year Ended 31 July 2024

	Total 2024 £	Total 2023 £
Income and Endowments from:		
Donations and legacies (analysed below)	1,402	3,689
Other trading activities (analysed below)	117,047	85,110
Investment income (analysed below)	1,789	731
Other income (analysed below)	2,756	19
	<hr/>	<hr/>
Total income	122,994	89,549
	<hr/>	<hr/>
Expenditure on:		
Charitable activities (analysed below)	(117,599)	(104,845)
	<hr/>	<hr/>
Total expenditure	(117,599)	(104,845)
	<hr/>	<hr/>
Net income/(expenditure)	5,395	(15,296)
	<hr/>	<hr/>
Net movement in funds	5,395	(15,296)
	<hr/>	<hr/>
Reconciliation of funds		
Total funds brought forward	196,824	212,120
	<hr/>	<hr/>
Total funds carried forward	202,219	196,824
	<hr/>	<hr/>

Streatley Hill Pre-School

Detailed Statement of Financial Activities for the Year Ended 31 July 2024

	Total 2024 £	Total 2023 £
<i>Donations and legacies</i>		
Committed giving	1,302	3,489
Grants - other agencies	100	200
	<u>1,402</u>	<u>3,689</u>
<i>Other trading activities</i>		
Fees and supplies	117,047	85,110
	<u>117,047</u>	<u>85,110</u>
<i>Investment income</i>		
Interest on cash deposits	1,789	731
	<u>1,789</u>	<u>731</u>
<i>Other income</i>		
Other income (analysed below)	2,756	19
	<u>2,756</u>	<u>19</u>
<i>Charitable activities</i>		
Wages and salaries	(84,101)	(73,854)
Staff training	(700)	(956)
Rent and rates	(692)	(772)
Light, heat and power	(1,050)	(1,141)
Insurance & Services	(6,114)	(5,130)
Repairs and maintenance	(1,879)	(2,413)
Equipment and Materials	(4,180)	(1,959)
Telephone and fax	(645)	(743)
Printing, postage and stationery	(424)	(208)
Trade subscriptions	-	(209)
Sundry expenses	(687)	(122)
Cleaning and PPE	(3,604)	(2,716)
Canteen	(251)	(182)
Fund Raising Activities	(407)	(843)
Accountancy fees	(660)	(505)
Legal and professional fees	(2,760)	(2,660)
Bank charges	(60)	(66)
Depreciation of freehold property	(9,385)	(9,385)
Depreciation of fixtures and fittings	-	(981)
	<u>(117,599)</u>	<u>(104,845)</u>

This page does not form part of the statutory financial statements.