

REGISTERED COMPANY NUMBER: 07284076 (England and Wales)
REGISTERED CHARITY NUMBER: 1137054

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021
FOR
LEATHERHEAD START

Ellis Atkins
Chartered Accountants
The Atrium Business Centre
Curtis Road
Dorking
Surrey
RH4 1XA

LEATHERHEAD START

CONTENTS OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021

	Page
Chair's Report	1 to 3
Annual Statistics	4 to 5
Report of the Trustees	6 to 7
Independent Examiner's Report	8
Statement of Financial Activities	9
Balance Sheet	10 to 11
Notes to the Financial Statements	12 to 18

LEATHERHEAD START

CHAIR'S REPORT FOR THE YEAR ENDED 31ST MARCH 2021

LeatherHead Start is a direct access hostel providing short term accommodation to both men and women over the age of 18. All of our clients have been through a period of trauma while being homeless and therefore have varying problems that need to be addressed, so that when they move on, they will be able to maintain their tenancy.

Our vision is "To improve the lives of homeless people and encourage them towards future independent living."

As the Coronavirus (C19) pandemic unfolded early last year, the Government rolled out a policy called 'Everyone in' to bring all homeless people off the streets and into accommodation. We decided to work closely with Mole Valley District Council in this endeavour, to maximise the efficiency of the service offered to our homeless clients and began to take all our referrals through the Council's Housing Needs Department and the East Surrey Outreach Service (eSOS) which is funded by the East Surrey local authorities. This has worked well and we are likely to go on taking our referrals this way, although we will always accept another agency or 'self' referral if the case has merit.

The pandemic has prevented us from continuing to provide daytime activities during the reporting year as we were unable to have volunteers on the premises, however, some of these activities were delivered via Zoom.

When clients arrive, they are booked in by our Client Services Co-ordinator (CSC). The CSC works regular daytime hours, enabling the needs of each client to be assessed and addressed promptly. At the beginning of each day the Client Services Co-ordinator will draw up a list of tasks for that day and Project Workers will work with the clients to ensure all are completed. We are aware that in recent years our client profile has become more demanding than in the past with many more of our clients having complex needs. Therefore, it is very important that we have full and accurate information from referral agencies, so that we can best help clients as they arrive.

Move-on accommodation is made available by local longer-term supported housing providers such as Homegroup and Transform. Both these registered providers have experienced staff shortages during the pandemic and this had an impact on our throughput at one stage. Clients might also move on to their own flat in the private sector (although this is rare) or more usually the local Housing Register for social housing. When clients move on, we have our own Tenant Support Worker, who will continue to give support as long as it is needed, it could be just for the first week or two, others will need support for longer. One or two may even return for brief support after many years of stability - our door is always open.

During the reporting year our tenant support service has worked with 15 clients. For some it may just be helping to restore their benefits. However, for others it is a long process of ensuring they are progressing with their new tenancy and supporting them to ensure that they maintain it.

Lockdown, due to the C19 virus, began in the last few weeks of the last reporting year and we immediately put into place measures in line with all the government guidelines to ensure that all clients were kept safe. This inevitably put extra pressure on our service, however, I am pleased to report that we have had no cases of COVID during the year 2020-2021.

Staff

The Board wishes to thank the staff for their conscientious work during these difficult times.

All staff have individual training plans in place that aim to enhance their ability to deliver LeatherHead Start aims for the benefit of our clients. Obviously, this past year's training has been online due to COVID restrictions.

This year members of the staff team received training in:

- Aggressive and difficult behaviours
- Food hygiene
- Professional boundaries
- Psychological first aid
- Dual Diagnosis, complex needs and personality disorder.
- Counselling level 3
- Croner online training; - Coronavirus,
- Fire Safety
- First Aid
- Lone working

LEATHERHEAD START
CHAIR'S REPORT
FOR THE YEAR ENDED 31ST MARCH 2021

Garden Office

Towards the end of the financial year, we had a garden office built for our manager which includes a counselling room for one-to-one counselling sessions. This means that when all C19 restrictions are lifted we will be able to use the manager's old room, inside the main hostel building, for an additional client. The counselling room has already proved to be of great benefit, as it offers a more private space, freeing the larger, communal (Green) room for other meetings.

East Surrey Outreach Service - eSOS

We continue to work with eSOS which is a partnership of East Surrey Councils: Mole Valley, Reigate and Banstead, Epsom and Ewell, and Tandridge, working together to provide a homeless outreach service across East Surrey. These authorities fund the service which is currently run by Thames Reach, a London based charity working with the homeless. The aim is to reduce rough sleeping within the districts and to provide support and guidance to entrenched rough sleepers with complex needs as well as those facing homelessness for the first time. The outreach team have an office based in Redhill, and LeatherHead Start is supporting the service by providing two assessment beds which have been ring-fenced for eSOS referrals only.

Clients

We are here first and foremost for the clients and during their time with us we want to make it as positive an experience as it can be, so that they will move on with confidence and hope for the future. In general, the clients responded well to the C19 restrictions and lockdowns, despite the increased stress of being cut off from familiar activities and relationships. Where clients expressed a need for support with mental health issues, we were able to connect them with the statutory agencies and services and/or with our professional counsellor who saw 12 clients for a total of 95 sessions during the year.

Unfortunately, we were unable to continue with the Pickle Project due to C19 restrictions and we suspended client involvement on the allotment from the 23rd March 2020, the commencement of the first national lockdown. Life-skills sessions moved on-line and client attendance inevitably fell away, but we hope to resume face-to-face sessions at an appropriate time.

The weekly house meetings have continued and prove to be most valuable in discussing issues with clients in order that we, in consultation with their input, are able to develop the service. They have been even more important this year and as new guidance has been issued, the Project Workers were able to update our clients. We have continued with the reward scheme which helps to motivate clients to attend activities. They are given their reward at the house meeting.

Sadly, one of our clients in our move-on house, who had made great progress while he was with us, took his own life in September 2020. The family greatly appreciated the assistance of our Tenant Support Worker who was able to give help them make arrangements for the funeral and all the necessary paper work that has to be done at these difficult times.

Volunteers

In all appropriate cases, volunteers have a DBS (Disclosure and Barring Service) check, before they start working with clients.

We have a register of volunteers to call on if we need support with activities or meals provision.

During the past year our volunteers haven't been able to come into the Hostel, but we wish to thank them for their continued support and interest at a difficult time.

Board

Our regular face-to-face Board meetings had to be suspended due to the C19 restrictions. Nevertheless, we have kept in close communications via the Internet by continuing to have regular reports from the Manager, and the Tenant Support Worker. In light of these, the Board has taken actions, as appropriate, to reduce risk particularly in relation to the C19 virus. We also received an annual report of our performance in relation to our client services and bi-annual reports from the Treasurer showing our income and expenditure, to ensure both that our activities remain within budget and that we maintain a sufficient level of reserves. This will enable us to maintain operations for a period, currently 12 months, if major cuts were to be made to the funding we currently receive from public sector sources. We have continued to have regular GDPR monitoring meetings.

LEATHERHEAD START

CHAIR'S REPORT FOR THE YEAR ENDED 31ST MARCH 2021

Move-on-House - 3-bedroom house in North Leatherhead

During the reporting year, one client has moved on to social housing and another has moved in and is bidding for social housing. Both clients are working and managing their rent payments well. We have decided to continue at present, to have our Resident Volunteer who occupies the third room, whilst working full time. We will review this situation in due course. Various repairs and maintenance have taken place during the year. We have reviewed the running costs and they are within budget.

There have been no serious incidents to report at Leatherhead Start.

In conclusion, we are fortunate to have such great support from our local community, which has been highlighted even more during this challenging year. LeatherHead Start wishes to thank all for their encouragement and help.

Myfanwy Tohill
Chair of the Board of Trustees

LEATHERHEAD START

ANNUAL STATISTICS

FOR THE YEAR ENDED 31ST MARCH 2021

	2020/21	2019/20
Service utilisation		
(occupancy rate)	89.2%	95.9%
Referrals		
Number of residents at start of year	8	11
Number of referrals	232	275
Number turned away	186	242
Number accepted	46	33
Total number accommodated in year	54	44
Source of referrals		
Mole Valley	114 (49.8%)	147 (53%)
Epsom & Ewell	27 (11.8%)	32 (12%)
Other Surrey	54 (23.6%)	74 (27%)
Total Surrey	195 (85.2%)	253 (92%)
Outside Surrey	34 (14.8%)	22 (8%)
Grand Total	229	275
Average stay in weeks		
Clients who moved on	10.7	15.4
Clients remaining	7.3	13.3
Gender (including %)		
Male	45 (83%)	31 (79.5%)
Female	9 (17%)	13 (29.5%)
Age profile		
18-25	9	6
26-34	15	13
35-50	19	12
51-60	10	10
61-70	0	3
70+	1	0
Client support needs		
Alcohol	39.2%	39%
Drugs	43.1%	32%
Psychiatric	76.5%	52%
Learning difficulties	15.7%	2%
Offending	45.1%	39%
Complex needs	60.8%	53%
Client outcomes		
Employment	23.5%	18%
Access to healthcare services	96.1%	93%

LEATHERHEAD START

ANNUAL STATISTICS

FOR THE YEAR ENDED 31ST MARCH 2021

	2020/21	2019/20
Housing outcome - total moved on	45	36
Planned move-on (no. and %)	39 (86.7%)	31 (86%)
Supported housing	19	17
Local authority/Housing Trust (social housing)	8	7
Private Rented Sector	7	1
LHS Move-on house	1	2
Friends and Family	2	2
Hospital	2	0
Notice to leave (no move-on accommodation available)	0	2 (To B&B MVDC)
Unplanned move-on (no. and %)	6 (13.3%)	5 (13.8%)
Abandonment	3	3
Eviction	2	1
Custody	1	1
Death	0	0

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2021**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objective of LeatherHead Start is to provide relief to those in necessitous circumstances in the Mole Valley district and in particular by the provision of temporary hostel accommodation and related services.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Details of the Charity's activities and achievement for the period are given in the Chair's Report and Annual Statistics.

FINANCIAL REVIEW

Public benefit

LeatherHead Start aims to improve the lives of homeless people in the Mole Valley and encourage them towards future independent living. The Board confirm that they have complied with the Charities Act 2011 and the Charities Commission guidance on Public Benefit.

All members of the Board give their time voluntarily.

Financial review

The Charity made a deficit for the year of £50,476 (2020: Deficit of £27,419). We have maintained our reserves policy in order to sustain the organisation in case of possible future reductions in funding.

Reserves policy

LeatherHead Start needs to maintain sufficient funds to cover future uncertainties. Whilst we know that we are delivering a first class and essential service, there is downward pressure on public spending and this is unlikely to abate soon. Our annual running costs are around £300,000, so any further reduction in the public funding we receive would quickly eat into our reserves. Our intention therefore is to maintain sufficient readily accessible funds in reserve in order to allow Leatherhead Start to continue delivering services for homeless people for at least 12 months even if reductions in public funding became a serious problem.

The trustees have designated funds equal to the net book value of fixed assets of the charity to better identify and manage the funds that are readily available. The total funds of the charity at 31 March 2021 were £716,719, of which £418,053 are unrestricted 'free' reserves.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is a company limited by guarantee and its governing document is its Memorandum and Articles of Association as amended on 28 April 2011.

The Board

LeatherHead Start is managed by the Board, who are also the charity's trustees, which comprises up to 12 members elected at annual general meetings. Members of the Board receive no remuneration. The Board is responsible for raising funds, appointing project workers and incurring expenditure to ensure that the charity achieves its objectives. The Board sets policies, including health and safety, equal opportunities and financial control, and oversees their implementation by the Manager and staff.

Recruitment, appointment and training of new trustees

Existing trustees invite potential new trustees to join having regard to the relevance of their experience to the work of the charity. The Board regularly consider the skills base of the existing members and consider the training needs of old and new members.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

07284076 (England and Wales)

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2021**

Registered Charity number

1137054

Registered office

3 Church Road
Leatherhead
Surrey
KT22 8AT

Trustees

Brian Edwards
Myfanwy Tothill
Clive Weeks
Colin Petter
June Barber

Company Secretary

Clive Weeks

Independent Examiner

Philip Longstaff FCA
Institute of Chartered Accountants in England & Wales
Ellis Atkins
Chartered Accountants
The Atrium Business Centre
Curtis Road
Dorking
Surrey
RH4 1XA

Approved by order of the board of trustees on 15th October 2021 and signed on its behalf by:

Clive Weeks - Secretary

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF LEATHERHEAD START

Independent examiner's report to the trustees of LeatherHead Start ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st March 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Institute of Chartered Accountants in England & Wales which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Philip Longstaff FCA
Institute of Chartered Accountants in England & Wales
Ellis Atkins
Chartered Accountants
The Atrium Business Centre
Curtis Road
Dorking
Surrey
RH4 1XA

Date: 19th October 2021

LEATHERHEAD START

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2021**

	Notes	Unrestricted funds £	Restricted funds £	31/3/21 Total funds £	31/3/20 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	63,525	-	63,525	45,966
Charitable activities					
Accommodation and support services	5	231,783	-	231,783	234,548
Other trading activities	3	-	-	-	2,648
Investment income	4	1,802	-	1,802	2,560
Total		297,110	-	297,110	285,722
EXPENDITURE ON					
Raising funds	6	-	-	-	1,379
Charitable activities					
Accommodation and support services	7	347,586	-	347,586	311,762
Total		347,586	-	347,586	313,141
NET INCOME/(EXPENDITURE)		(50,476)	-	(50,476)	(27,419)
RECONCILIATION OF FUNDS					
Total funds brought forward		767,195	-	767,195	794,614
TOTAL FUNDS CARRIED FORWARD		716,719	-	716,719	767,195

The notes form part of these financial statements

BALANCE SHEET
31ST MARCH 2021

	Notes	Unrestricted funds £	Restricted funds £	31/3/21 Total funds £	31/3/20 Total funds £
FIXED ASSETS					
Tangible assets	13	298,666	-	298,666	274,018
CURRENT ASSETS					
Cash at bank and in hand		428,717	-	428,717	508,932
CREDITORS					
Amounts falling due within one year	14	(10,664)	-	(10,664)	(15,755)
NET CURRENT ASSETS		<u>418,053</u>	<u>-</u>	<u>418,053</u>	<u>493,177</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>716,719</u>	<u>-</u>	<u>716,719</u>	<u>767,195</u>
NET ASSETS		<u>716,719</u>	<u>-</u>	<u>716,719</u>	<u>767,195</u>
FUNDS	15				
Unrestricted funds:					
General fund				418,053	767,195
Designated funds				298,666	-
				<u>716,719</u>	<u>767,195</u>
TOTAL FUNDS				<u>716,719</u>	<u>767,195</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

BALANCE SHEET - continued
31ST MARCH 2021

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 15th October 2021 and were signed on its behalf by:

Myfanwy Tothill - Trustee

Clive Weeks - Trustee

LEATHERHEAD START

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income and grants

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Grants are recognised when the entitlement to the grant is confirmed. Revenue based grants are recognised in the period in which the related costs are incurred.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Governance costs

Governance costs are those incurred in relation to the administration of the charity and compliance with constitutional and statutory requirements.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- 2% on cost
Leasehold improvements	- 20% on cost
Fixtures and fittings	- 33% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

LEATHERHEAD START

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST MARCH 2021

2. DONATIONS AND LEGACIES

	31/3/21	31/3/20
	£	£
Churches	14,404	16,250
Friends	5,924	9,146
Other donations	20,218	18,105
Grants	22,865	-
Giftaid	114	2,465
	<u>63,525</u>	<u>45,966</u>

Within the amount disclosed as Grants is £12,864 received from Government bodies, including £3,990 received as part of the Government's Job Retention Scheme.

3. OTHER TRADING ACTIVITIES

	31/3/21	31/3/20
	£	£
Out of a Pickle sales	-	2,648
	<u>-</u>	<u>2,648</u>

4. INVESTMENT INCOME

	31/3/21	31/3/20
	£	£
Deposit account interest	1,802	2,560
	<u>1,802</u>	<u>2,560</u>

5. INCOME FROM CHARITABLE ACTIVITIES

	Activity	31/3/21	31/3/20
		£	£
Residents (SCC Housing Related Support)	Accommodation and support services	117,000	117,000
Rental income	Accommodation and support services	104,900	110,263
Move-on house rental	Accommodation and support services	9,883	7,285
		<u>231,783</u>	<u>234,548</u>

6. RAISING FUNDS

Other trading activities

	31/3/21	31/3/20
	£	£
Purchases	-	1,379
	<u>-</u>	<u>1,379</u>

LEATHERHEAD START

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST MARCH 2021

7. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 8) £	Totals £
Accommodation and support services	<u>318,933</u>	<u>28,653</u>	<u>347,586</u>

8. SUPPORT COSTS

	Management £	Finance £	Governance costs £	Totals £
Accommodation and support services	<u>27,419</u>	<u>634</u>	<u>600</u>	<u>28,653</u>

9. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31/3/21 £	31/3/20 £
Depreciation - owned assets	11,880	6,228
Independent Examiner's fee	600	600
Independent Examiner's fee - Other services	<u>2,742</u>	<u>2,671</u>

10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2021 nor for the year ended 31st March 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st March 2021 nor for the year ended 31st March 2020.

11. STAFF COSTS

	31/3/21 £	31/3/20 £
Wages and salaries	223,053	208,797
Social security costs	11,105	10,499
Other pension costs	<u>3,656</u>	<u>3,231</u>
	<u>237,814</u>	<u>222,527</u>

The average monthly number of employees during the year was as follows:

	31/3/21	31/3/20
Full time equivalent employees	<u>10</u>	<u>11</u>

The average monthly number of employees for the year was 17 (2020: 18)

No employees received employee benefits in excess of £60,000.

The trustees consider the aggregate employment benefits of the key management personnel for both 2021 and 2020 to be nil.

LEATHERHEAD START

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2021

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	45,966	-	45,966
Charitable activities			
Accommodation and support services	234,548	-	234,548
Other trading activities	2,648	-	2,648
Investment income	2,560	-	2,560
Total	285,722	-	285,722
EXPENDITURE ON			
Raising funds	1,379	-	1,379
Charitable activities			
Accommodation and support services	311,762	-	311,762
Total	313,141	-	313,141
NET INCOME/(EXPENDITURE)	(27,419)	-	(27,419)
RECONCILIATION OF FUNDS			
Total funds brought forward	794,614	-	794,614
TOTAL FUNDS CARRIED FORWARD	767,195	-	767,195

LEATHERHEAD START

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST MARCH 2021

13. TANGIBLE FIXED ASSETS

	Freehold property £	Leasehold improvements £	Garden Office £	Fixtures and fittings £	Totals £
COST					
At 1st April 2020	311,384	91,925	-	42,459	445,768
Additions	-	-	27,959	8,570	36,529
Disposals	-	-	-	(42,459)	(42,459)
At 31st March 2021	311,384	91,925	27,959	8,570	439,838
DEPRECIATION					
At 1st April 2020	37,368	91,924	-	42,458	171,750
Charge for year	6,228	-	2,795	2,857	11,880
Eliminated on disposal	-	-	-	(42,458)	(42,458)
At 31st March 2021	43,596	91,924	2,795	2,857	141,172
NET BOOK VALUE					
At 31st March 2021	267,788	1	25,164	5,713	298,666
At 31st March 2020	274,016	1	-	1	274,018

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/3/21 £	31/3/20 £
Social security and other taxes	2,679	2,826
Accruals and deferred income	7,985	12,929
	10,664	15,755

15. MOVEMENT IN FUNDS

	At 1/4/20 £	Net movement in funds £	Transfers between funds £	At 31/3/21 £
Unrestricted funds				
General fund	767,195	(50,476)	(298,666)	418,053
Designated funds	-	-	298,666	298,666
	767,195	(50,476)	-	716,719
TOTAL FUNDS	767,195	(50,476)	-	716,719

LEATHERHEAD START

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST MARCH 2021

15. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	297,110	(347,586)	(50,476)
TOTAL FUNDS	<u>297,110</u>	<u>(347,586)</u>	<u>(50,476)</u>

Comparatives for movement in funds

	At 1/4/19 £	Net movement in funds £	At 31/3/20 £
Unrestricted funds			
General fund	794,614	(27,419)	767,195
TOTAL FUNDS	<u>794,614</u>	<u>(27,419)</u>	<u>767,195</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	285,722	(313,141)	(27,419)
TOTAL FUNDS	<u>285,722</u>	<u>(313,141)</u>	<u>(27,419)</u>

The designated fund is equal to the net book value of the fixed assets of the charity. These funds have been separated in to a designated fund to better identify and manage the funds that are readily available for use to meet the charity's objects.

LEATHERHEAD START

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2021**

16. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st March 2021.

17. PROFESSIONAL FEES

Ellis Atkins, Chartered Accountants, waived 50% of their fees relating to the Independent Examination of the accounts for the year to 31 March 2021.