

LEATHERHEAD START

England & Wales · Charity number 1137054

Details

Other names LEATHERHEAD NIGHT HOSTEL

Status Registered

Legal form Charitable company

Company number [07284076](#)

Registered 2010-07-23

Register [View on the Charity Commission register](#)

Contact

Address Leatherhead Start
3 Church Road
Leatherhead
Surrey
KT22 8AT

Phone 01372452623

Email manager@leatherheadstart.org

Website www.leatherheadstart.org

Activities

Objects: THE RELIEF OF THOSE IN NECESSITOUS CIRCUMSTANCES IN THE MOLE VALLEY DISTRICT, AND IN PARTICULAR BY THE PROVISION OF TEMPORARY HOSTEL ACCOMMODATION AND RELATED SERVICES.

Activities: LEATHERHEAD START IS A DIRECT ACCESS, SHORT STAY HOSTEL PROVIDING ACCOMMODATION FOR THE SINGLE HOMELESS AND DAY TIME ACTIVITIES. IT HAS 9 SINGLE ROOMS AND 1 DOUBLE FOR A COUPLE. ASSISTANCE IS GIVEN TO CLAIM BENEFITS, SEEK TREATMENT FOR HEALTH PROBLEMS, AND ADDRESS THE ASSOCIATED PROBLEMS WHICH HAVE LED PEOPLE TO OUR DOOR. WE AIM TO HELP PEOPLE TO ACHIEVE A PLANNED MOVE ON TO FURTHER ACCOMMODATION.

Classification

- **How:** Provides Advocacy/advice/information
- **What:** Accommodation/housing
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** MOLE VALLEY DISTRICT.
- Surrey

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£337,391	£405,651	-	-
2024-03-31	£315,154	£386,130	-	-
2023-03-31	£291,211	£353,271	-	-
2022-03-31	£314,473	£329,325	-	-
2021-03-31	£297,110	£347,586	-	-

Trustees

Name	Role	Appointed
MYFANWY MAIR TOTHILL	Chair	
Colin Michael George Petter		2012-07-24
Dr BRIAN DAVID EDWARDS		
Janna Marie Fearn		2026-02-24
June Barber		2018-02-01
Stephen Charles GAPPER		2025-05-23

LEATHERHEAD START

England & Wales - Charity number 1137054

Accounts

REGISTERED COMPANY NUMBER: 07284076 (England and Wales)
REGISTERED CHARITY NUMBER: 1137054

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2025
FOR
LEATHERHEAD START**

Ellis Atkins
Chartered Accountants
Constable Court
62 Dene Street
Dorking
Surrey
RH4 2DP

LEATHERHEAD START

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FOR THE YEAR ENDED 31ST MARCH 2025**

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LEATHERHEAD START
CHAIR'S REPORT
FOR THE YEAR ENDED 31ST MARCH 2025

LeatherHead Start is a direct access hostel providing short term accommodation to both men and women over the age of 18. All our clients have been through a period of trauma while being homeless and so have varying problems that need to be addressed, so that when they move on, they will be able to maintain their tenancy.

Our vision is "To improve the lives of homeless people and encourage them towards future independent living." In order to achieve our aim, we provide a 24/7 service.

During the reporting year we supported 49 clients. Of these, 38 clients left us during the year, of which (84%) were planned move-ons to accommodation providing more independent living. The average length of stay for these clients with us was 16 weeks.

When clients arrive, they are booked in by our Client Services Co-ordinator (CSC). The CSC works regular daytime hours enabling the needs of each client to be assessed and addressed promptly. At the beginning of each day the CSC will draw up a list of actions and casework for that day and Support workers will work with the clients to ensure all are completed. We are aware that our client profile has become more demanding than in the past with many more of our clients having complex needs. Therefore, it is very important that we have full and accurate information from referral agencies, so we can best help clients as they arrive.

Move-on accommodation, which is largely shared accommodation, is made available by local longer-term supported housing providers such as Homegroup and Transform. Clients may also be eligible for the Housing Register and bid for their own tenancy in social housing. Occasionally clients obtain a tenancy in the Private Rented Sector. When clients move on to an independent tenancy, we have our own Tenant Support Worker who will continue to give support if it is needed, it could be just for the first week or two, others will need support for longer. One or two may even return for brief support after many years of stability - our door is always open.

During the reporting year our Tenant Support Worker has worked with 18 clients. Most of his work has been around ensuring clients are set up in new tenancies with rent and utilities arranged and budgeted for. He supports with attending appointments, managing health issues, helping with benefits and finances and liaising with other agencies. He has also responded throughout the year to occasional needs associated with tenants we have previously supported.

Staff

The Board greatly values the staff team and appreciates their willingness to reflect on their practice and how they strive to constantly improve.

This year members of the staff team received training in: -

- o INFORM basic training
- o Universal Credit overview
- o Welfare benefits overview
- o Conflict management, dealing with violence & aggression
- o INFORM conference: Transforming case management
- o Staff supervision skills
- o Level 3 Food Hygiene and Safety in Catering course.
- o Health & Safety Awareness - Overview
- o Introduction To Display Screen Equipment - Display Screen Equipment
- o Introduction - Manual Handling Awareness
- o Fire Safety Awareness and Warden Duties - Overview
- o Lone Working - Overview
- o Food Safety Awareness - Part A - Overview
- o Food Safety Awareness - Part B - Overview
- o First Aid Awareness - Overview
- o Awareness Of Mental Health, Dementia and Learning Disability - Overview
- o Handling Violence and Aggression - Overview
- o Safeguarding Adults Awareness - Overview
- o Managing Stress at Work for Employees
- o Drug & Alcohol Abuse Awareness - Overview

continued...

LEATHERHEAD START
CHAIR'S REPORT
FOR THE YEAR ENDED 31ST MARCH 2025

- o RAID - neurodivergence
- o MECC: Alcohol
- o MECC: Mental Health
- o Equality and Diversity

East Surrey Outreach Service - eSOS

We continue to work with eSOS which is a partnership of East Surrey Councils: Mole Valley, Reigate and Banstead, Epsom and Ewell and Tandridge, working together for a homeless outreach service across East Surrey. These authorities fund the service which is currently run by Thames Reach, a London based charity working with the homeless. The aim is to reduce rough sleeping within the districts and provide support and guidance to entrenched rough sleepers with complex needs as well as those facing homelessness for the first time. The outreach team have an office based in Leatherhead and LeatherHead Start is supporting the service by providing two assessment beds ring-fenced for eSOS referrals only. We accommodated 12 clients in the eSOS beds this reporting year.

Clients

We are here first and foremost for the clients and during their time with us we want to make it as positive an experience as it can be, so that they will move on with confidence and hope for the future.

Below is a list of activities that have taken place during the reporting year.

Well-Being sessions continue to be held and below are the topics covered

Adaptation of Goal Setting

Assertiveness

Boundaries

Understanding Anxiety & Building Emotional Resilience

Mood and music

Life Discovery Activity Day 8th March 2025 - Four clients attended the day and travel was included.

They used Quadbikes, 4X4 Buggies, Mud Karts, Archery and lunch and dinner were provided.

Better Leisure Centre Leatherhead

17 clients applied for a six-week membership through LeatherHead Star at a reduced rate and were able to use all the facilities -

Two clients applied twice and one applied three times.

One client had a bike provided by Grundy

Allotment All clients are encouraged to take part and we have had a very good harvest. The produce has been used by our chef in the evening meals, which has helped to reduce our shopping bill. We are grateful to an ex-client who is now our allotment manager and has produced lots of good quality fruit and vegetables for use in our meals. He sends us frequent updates with photographs.

The Mary Frances Trust We made three referrals so our clients were able to use their services

We have also have had an outside group organising meeting on Friday evenings to which our clients are welcome to attend dealing with any and all addictions.

Weekly house meetings have continued and prove to be most valuable in discussing issues with clients in order that we, in consultation with their input, are able to develop the service. We have continued with the reward scheme which helps to motivate clients to attend activities. They are given their reward at the house meeting.

Counselling We are very fortunate to have a partnership with a professional counsellor who treats our clients for half her usual hourly rate which we fund on their behalf. This year she saw two clients before she became unwell for a period. However, she is now well and thankfully will resume her work with us very soon.

Alliance for Better Care - Health Checks 12 clients had a health check and all had good results and we were complemented on the healthy food provided for the clients .

LEATHERHEAD START
CHAIR'S REPORT
FOR THE YEAR ENDED 31ST MARCH 2025

Epsom & Ewell Refugee Network Provided English lessons for one client

Volunteers

In all appropriate cases, volunteers have a DBS (Disclosure and Barring Service) check, before they start working with clients. We have a register of volunteers some of whom provide us with evening meals when our Chef is away. We wish to thank them for their continued support.

Board

At our Board meeting we discuss reports from the Manager, and the Tenant Support Worker and reports covering our five aims from Board members. We also receive bi-annual reports from the Treasurer showing our income and expenditure, to ensure both that our activities remain within budget and that we maintain a sufficient level of reserves, so that we can maintain operations for a period, currently 12 months, if major cuts are made to the funding, we currently receive from public sector sources. We have made several applications to funders who support charities like ours and will continue to do so, as funding is our major concern so that we can continue the very valuable service in our area.

We continue to have regular GDPR monitoring meetings.

Move-on House - 3-bedroom house in North Leatherhead

During the reporting year we have accommodated two clients both are working and are bidding for social housing. We have decided to continue, at present, to retain our Resident Volunteer who occupies the third room whilst studying full time. We will review this situation in due course. Various repairs and maintenance have taken place during the year. We have reviewed the running costs and they are within budget. The arrangements to receive housing benefit are running smoothly. One client has some arrears and a Standing Order has been put in place to help him manage these so that when he moves on these will not forfeit opportunities to obtain a tenancy.

The Environment

Our energy supplier continues with a British renewable energy group specialising in sustainable energy. Our extension has a green roof which is maintained regularly. We have an allotment using organic practices to grow our own vegetables and some fruit, we add the office shreds to the compost heap. The allotment is a plastic free area.

Serious incidents

There have been no serious incidents in this reporting year to report at LeatherHead Start.

In conclusion, we are fortunate to have such great support from our local community and LeatherHead Start wishes to thank all for their encouragement and help.

Myfanwy Tothill
Chair of the Board of Trustees of LeatherHead Start

LEATHERHEAD START
ANNUAL STATISTICS
FOR THE YEAR ENDED 31ST MARCH 2025

	2024/25	2023/24	2022/23
Service utilisation (occupancy rate)	92%	94%	94%
Referrals			
Number of residents at start of year	11	9	10
Number of referrals	187	190	90
Number turned away	146	157	64
Number accepted	38	33	26
Total number accommodated in year	49	42	36
Source of referrals			
Mole Valley	62 (33%)	48 (25%)	34 (38%)
Epsom & Ewell	12 (6%)	7 (4%)	5 (6%)
Other Surrey	31 (17%)	24 (13%)	21 (23%)
Outside Surrey	82 (44%)	97 (51%)	20 (22%)
Unknown	-	14 (7%)	10 (11%)
Grand Total	187	190	90
Average stay in weeks			
Clients who moved on	16	20.8	13.3
Clients remaining	27	26	25.5
Gender			
Male	40 (82%)	28 (67%)	28 (78%)
Female	9 (18%)	14 (33%)	8 (22%)
Age profile			
18-25	13	12	5
26-34	9	6	9
35-50	18	13	9
51-60	7	9	10
61-70	2	2	3
70+	0	0	0
Client support needs			
Alcohol	20%	26%	42%
Drugs	22%	14%	39%
Psychiatric	82%	91%	78%
Learning difficulties	18%	17%	14%
Offending	20%	21%	39%
Complex needs	88%	86%	83%
Client outcomes			
Employment	6%	19%	19%
Access to healthcare services	83%	100%	94%

continued...

LEATHERHEAD START
ANNUAL STATISTICS
FOR THE YEAR ENDED 31ST MARCH 2025

	2024/25	2023/24	2022/23
Housing outcome - total moved on	38	31	27
Planned move-on (no. and %)	32 (84%)	26 (84%)	22 (81%)
Supported housing	17	12	9
Local authority/Housing Trust (social housing)	6	4	4
Private Rented Sector	4	5	9
Temporary accommodation (B&B)	1	0	0
LHS Move-on house	0	2	0
Friends and Family	3	3	0
Hospital/Care Home/Nursing Home	1	0	0
Unplanned move-on (no. and %)	6 (16%)	5 (16%)	5 (19%)
Notice to leave (no move-on accommodation available)	0	2	0
Abandonment	1	3	2
Eviction	1	0	3
Hospital (General)	0	0	0
Acute psychiatric admission/Detention	3	0	0
Custody	1	0	0

LEATHERHEAD START (REGISTERED NUMBER: 07284076)

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2025

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objective of LeatherHead Start is to provide relief to those in necessitous circumstances in the Mole Valley district and in particular by the provision of temporary hostel accommodation and related services.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Details of the Charity's activities and achievement for the period are given in the Chair's Report and Annual Statistics.

FINANCIAL REVIEW

Public benefit

LeatherHead Start aims to improve the lives of homeless people in the Mole Valley and encourage them towards future independent living. The Board confirm that they have complied with the Charities Act 2011 and the Charities Commission guidance on Public Benefit.

All members of the Board give their time voluntarily.

Financial review

The Charity made a deficit for the year of £68,260 (20234: deficit of £70,976). We have maintained our reserves policy in order to sustain the organisation in case of possible future reductions in funding.

Reserves policy

LeatherHead Start needs to maintain sufficient funds to cover future uncertainties. Whilst we know that we are delivering a first class and essential service, there is downward pressure on public spending and this is unlikely to abate soon. Our annual running costs are around £300,000, so any further reduction in the public funding we receive would quickly eat into our reserves. Our intention therefore is to maintain sufficient readily accessible funds in reserve in order to allow Leatherhead Start to continue delivering services for homeless people for at least 12 months even if reductions in public funding became a serious problem.

The trustees have designated funds equal to the net book value of fixed assets of the charity to better identify and manage the funds that are readily available. The total funds of the charity at 31 March 2025 were £500,571 of which £243,710 are unrestricted 'free' reserves.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is a company limited by guarantee and its governing document is its Memorandum and Articles of Association as amended on 28 April 2011.

The Board

LeatherHead Start is managed by the Board, who are also the charity's trustees, which comprises up to 12 members elected at annual general meetings. Members of the Board receive no remuneration. The Board is responsible for raising funds, appointing project workers and incurring expenditure to ensure that the charity achieves its objectives. The Board sets policies, including health and safety, equal opportunities and financial control, and oversees their implementation by the Manager and staff.

Recruitment, appointment and training of new trustees

Existing trustees invite potential new trustees to join having regard to the relevance of their experience to the work of the charity. The Board regularly consider the skills base of the existing members and consider the training needs of old and new members.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

07284076 (England and Wales)

LEATHERHEAD START (REGISTERED NUMBER: 07284076)

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2025**

Registered Charity number

1137054

Registered office

3 Church Road
Leatherhead
Surrey
KT22 8AT

Trustees

Brian Edwards
Myfanwy Tothill
Clive Weeks
Colin Petter
June Barber
Steve Gapper (appointed 23.5.25)

Company Secretary

Clive Weeks

Independent Examiner

Philip Longstaff FCA
Ellis Atkins
Chartered Accountants
Constable Court
62 Dene Street
Dorking
Surrey
RH4 2DP

Approved by order of the board of trustees on 16th July 2025 and signed on its behalf by:

Clive Weeks - Secretary

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF LEATHERHEAD START

Independent examiner's report to the trustees of LeatherHead Start ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st March 2025.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Philip Longstaff FCA
The Institute of Chartered Accountants in England and Wales

Ellis Atkins
Chartered Accountants
Constable Court
62 Dene Street
Dorking
Surrey
RH4 2DP

17th July 2025

LEATHERHEAD START

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2025**

	Notes	Unrestricted funds £	Restricted funds £	31/3/25 Total funds £	31/3/24 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	35,330	-	35,330	31,437
Charitable activities					
Accommodation and support services	4	297,059	-	297,059	278,411
Investment income	3	5,002	-	5,002	5,306
Total		<u>337,391</u>	<u>-</u>	<u>337,391</u>	<u>315,154</u>
 EXPENDITURE ON					
Charitable activities					
Accommodation and support services	5	405,651	-	405,651	386,130
NET INCOME/(EXPENDITURE)		(68,260)	-	(68,260)	(70,976)
 RECONCILIATION OF FUNDS					
Total funds brought forward		568,831	-	568,831	639,807
TOTAL FUNDS CARRIED FORWARD		<u><u>500,571</u></u>	<u><u>-</u></u>	<u><u>500,571</u></u>	<u><u>568,831</u></u>

The notes form part of these financial statements

LEATHERHEAD START (REGISTERED NUMBER: 07284076)

**BALANCE SHEET
31ST MARCH 2025**

	Notes	Unrestricted funds £	Restricted funds £	31/3/25 Total funds £	31/3/24 Total funds £
FIXED ASSETS					
Tangible assets	10	256,861	-	256,861	266,366
CURRENT ASSETS					
Debtors	11	1,457	-	1,457	16,337
Cash at bank and in hand		258,367	-	258,367	300,857
		<u>259,824</u>	-	<u>259,824</u>	317,194
CREDITORS					
Amounts falling due within one year	12	(16,114)	-	(16,114)	(14,729)
NET CURRENT ASSETS		<u>243,710</u>	-	<u>243,710</u>	302,465
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>500,571</u>	-	<u>500,571</u>	568,831
NET ASSETS		<u>500,571</u>	-	<u>500,571</u>	568,831
FUNDS					
Unrestricted funds:	13				
General fund				243,710	302,465
Designated funds				256,861	266,366
				<u>500,571</u>	568,831
TOTAL FUNDS				<u>500,571</u>	568,831

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st March 2025.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st March 2025 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

LEATHERHEAD START (REGISTERED NUMBER: 07284076)

BALANCE SHEET - continued
31ST MARCH 2025

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 16th July 2025 and were signed on its behalf by:

Myfanwy Tothill - Trustee

Clive Weeks - Trustee

The notes form part of these financial statements

LEATHERHEAD START

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2025

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income and grants

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Grants are recognised when the entitlement to the grant is confirmed. Revenue based grants are recognised in the period in which the related costs are incurred.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- 2% on cost
Leasehold improvements	- 20% on cost
Equipment	- between 10% and 50% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

LEATHERHEAD START

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2025**

2. DONATIONS AND LEGACIES

	31/3/25	31/3/24
	£	£
Legacies	-	1,110
Churches	7,523	4,864
Friends	10,187	10,450
Other donations	16,938	14,073
Giftaid	682	940
	35,330	31,437
	35,330	31,437

3. INVESTMENT INCOME

	31/3/25	31/3/24
	£	£
Deposit account interest	5,002	5,306
	5,002	5,306
	5,002	5,306

4. INCOME FROM CHARITABLE ACTIVITIES

	Activity	31/3/25	31/3/24
		£	£
Residents (SCC Housing Related Support)	Accommodation and support services	143,456	136,471
Rental income	Accommodation and support services	145,158	132,678
Move-on house rental	Accommodation and support services	8,445	9,262
		297,059	278,411
		297,059	278,411

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs £	Totals £
Accommodation and support services	383,767	21,884	405,651
	383,767	21,884	405,651
	383,767	21,884	405,651

6. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31/3/25	31/3/24
	£	£
Depreciation - owned assets	9,505	11,388
Independent Examiner's fee	650	650
Independent Examiner's fee - Other services	2,872	3,608
	13,027	15,646
	13,027	15,646

LEATHERHEAD START

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2025**

7. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2025 nor for the year ended 31st March 2024.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st March 2025 nor for the year ended 31st March 2024.

8. STAFF COSTS

	31/3/25	31/3/24
	£	£
Wages and salaries	272,936	256,434
Social security costs	16,333	14,198
Other pension costs	5,193	4,497
	<u>294,462</u>	<u>275,129</u>

The average monthly number of employees during the year was as follows:

	31/3/25	31/3/24
Average number of employees	<u>19</u>	<u>19</u>

No employees received employee benefits in excess of £60,000.

The trustees consider the aggregate employment benefits of the key management personnel for both 2025 and 2024 to be nil.

9. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	31,437	-	31,437
Charitable activities			
Accommodation and support services	278,411	-	278,411
Investment income	5,306	-	5,306
Total	<u>315,154</u>	<u>-</u>	<u>315,154</u>
EXPENDITURE ON			
Charitable activities			
Accommodation and support services	386,130	-	386,130
NET INCOME/(EXPENDITURE)	(70,976)	-	(70,976)
RECONCILIATION OF FUNDS			
Total funds brought forward	639,807	-	639,807

LEATHERHEAD START

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2025**

9. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Restricted funds £	Total funds £
TOTAL FUNDS CARRIED FORWARD	568,831	-	568,831
	568,831	-	568,831

10. TANGIBLE FIXED ASSETS

	Freehold property £	Leasehold improvements £	Garden Office £	Equipment £	Totals £
COST					
At 1st April 2024 and 31st March 2025	311,384	91,925	27,959	15,665	446,933
DEPRECIATION					
At 1st April 2024	62,280	91,924	11,180	15,183	180,567
Charge for year	6,228	-	2,795	482	9,505
At 31st March 2025	68,508	91,924	13,975	15,665	190,072
NET BOOK VALUE					
At 31st March 2025	242,876	1	13,984	-	256,861
At 31st March 2024	249,104	1	16,779	482	266,366

11. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/3/25 £	31/3/24 £
Other debtors	775	16,337
Giftaid receivable	682	-
	1,457	16,337

LEATHERHEAD START

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2025**

12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/3/25	31/3/24
	£	£
Social security and other taxes	5,535	5,159
Accruals and deferred income	<u>10,579</u>	<u>9,570</u>
	<u>16,114</u>	<u>14,729</u>

13. MOVEMENT IN FUNDS

	At 1/4/24	Net movement in funds	At 31/3/25
	£	£	£
Unrestricted funds			
General fund	302,465	(58,755)	243,710
Designated funds	<u>266,366</u>	<u>(9,505)</u>	<u>256,861</u>
	<u>568,831</u>	<u>(68,260)</u>	<u>500,571</u>
TOTAL FUNDS	<u>568,831</u>	<u>(68,260)</u>	<u>500,571</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	337,391	(396,146)	(58,755)
Designated funds	-	(9,505)	(9,505)
	<u>337,391</u>	<u>(405,651)</u>	<u>(68,260)</u>
TOTAL FUNDS	<u>337,391</u>	<u>(405,651)</u>	<u>(68,260)</u>

Comparatives for movement in funds

	At 1/4/23	Net movement in funds	At 31/3/24
	£	£	£
Unrestricted funds			
General fund	362,053	(59,588)	302,465
Designated funds	<u>277,754</u>	<u>(11,388)</u>	<u>266,366</u>
	<u>639,807</u>	<u>(70,976)</u>	<u>568,831</u>
TOTAL FUNDS	<u>639,807</u>	<u>(70,976)</u>	<u>568,831</u>

LEATHERHEAD START

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST MARCH 2025

13. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	315,154	(374,742)	(59,588)
Designated funds	-	(11,388)	(11,388)
	<u>315,154</u>	<u>(386,130)</u>	<u>(70,976)</u>
TOTAL FUNDS	<u>315,154</u>	<u>(386,130)</u>	<u>(70,976)</u>

The designated fund is equal to the net book value of the fixed assets of the charity. These funds have been separated in to a designated fund to better identify and manage the funds that are readily available for use to meet the charity's objects.

14. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st March 2025.

15. PROFESSIONAL FEES

Ellis Atkins, Chartered Accountants, waived 50% of their fees relating to the Independent Examination of the accounts for the year to 31 March 2025.

LEATHERHEAD START

England & Wales - Charity number 1137054

Accounts

REGISTERED COMPANY NUMBER: 07284076 (England and Wales)
REGISTERED CHARITY NUMBER: 1137054

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2024
FOR
LEATHERHEAD START**

Ellis Atkins
Chartered Accountants
The Atrium Business Centre
Curtis Road
Dorking
Surrey
RH4 1XA

LEATHERHEAD START

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FOR THE YEAR ENDED 31ST MARCH 2024**

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LEATHERHEAD START
CHAIR'S REPORT
FOR THE YEAR ENDED 31ST MARCH 2024

LeatherHead Start is a direct access hostel providing short term accommodation to both men and women over the age of 18. All our clients have been through a period of trauma while being homeless and so have varying problems that need to be addressed, so that when they move on, they will be able to maintain their tenancy.

Our vision is "To improve the lives of homeless people and encourage them towards future independent living"
In order to achieve our aim, we provide a 24/7 service.

During the reporting year we supported 42 clients. Of these, 31 clients left us during the year, of which 26 (84%) were planned move-ons to accommodation providing more independent living. The average length of stay for these clients with us was 16 weeks.

When clients arrive, they are booked in by our Client Services Co-ordinator (CSC). The CSC works regular daytime hours enabling the needs of each client to be assessed and addressed promptly. At the beginning of each day the CSC will draw up a list of actions and casework for that day and Support workers will work with the clients to ensure all are completed. We are aware that our client profile has become more demanding than in the past with many more of our clients having complex needs. Therefore, it is very important that we have full and accurate information from referral agencies, so we can best help clients as they arrive.

Move-on accommodation, which is largely shared accommodation, is made available by local longer-term supported housing providers such as Homegroup and Transform. Clients may also be eligible for the Housing Register and bid for their own tenancy in social housing. Occasionally clients obtain a tenancy in the Private Rented Sector. When clients move on to an independent tenancy, we have our own Tenant Support Worker who will continue to give support if it is needed, it could be just for the first week or two, others will need support for longer. One or two may even return for brief support after many years of stability - our door is always open.

During the reporting year our Tenant Support Worker has worked with 22 clients. Most of his work has been around ensuring clients are attending appointments, helping with benefits and finances, liaising with other agencies, and other such support. He has also responded throughout the year to occasional needs associated with tenants we have previously supported.

Staff

The Board greatly values the staff team and appreciates their willingness to reflect on their practice and how they strive to constantly improve.

This year members of the staff team received training in: -

- Handling Violence & Aggression
- Safeguarding Adults Awareness
- First Aid Awareness
- Food safety awareness Pt A & B
- Lone Working
- Fire Safety Awareness & Warden Duties
- Display screen equipment
- Health & Safety Awareness
- Homelessness Law, practice & the HRA
- Mental Health First Aid
- Motivational interviewing
- Trauma informed: theory and principles
- Universal Credit & Supported Accom.
- Autism by experience
- Conflict management

LEATHERHEAD START
CHAIR'S REPORT
FOR THE YEAR ENDED 31ST MARCH 2024

East Surrey Outreach Service - eSOS

We continue to work with eSOS which is a partnership of East Surrey Councils: Mole Valley, Reigate and Banstead, Epsom and Ewell and Tandridge, working together for a homeless outreach service across East Surrey. These authorities fund the service which is currently run by Thames Reach, a London based charity working with the homeless. The aim is to reduce rough sleeping within the Districts and provide support and guidance to entrenched rough sleepers with complex needs as well as those facing homelessness for the first time. The outreach team have an office based in Leatherhead and LeatherHead Start is supporting the service by providing two assessment beds ring-fenced for eSOS referrals only. We accommodated 8 clients in the eSOS beds this reporting year.

Clients

We are here first and foremost for the clients and during their time with us we want to make it as positive an experience as it can be, so that they will move on with confidence and hope for the future.

Below is a list of activities that have taken place during the reporting year.

Well-Being sessions have moved to the evening making it easier for all clients to attend. 23 sessions were held during the year and topics covered include:-

- Understanding Anxiety
- What Is Stress & How to Manage It
- Building Emotional Resilience
- Budgeting
- Sleep Hygiene
- Goal Setting
- Managing Relationships & Boundaries - Learning to Say No
- Confidence Building & Self Worth

Allotment - All clients are encouraged to take part and we have had a very good harvest. The produce has been used by our chef in the evening meals, which has helped to reduce our shopping bill.

Counselling - 12 clients

Gym -We were able to negotiate a new contract when Better took over the Leisure Centre for our clients and many have taken advantage of this.

Weekly house meetings have continued and prove to be most valuable in discussing issues with clients in order that we, in consultation with their input, are able to develop the service. We have continued with the reward scheme which helps to motivate clients to attend activities. They are given their reward at the house meeting.

Volunteers

In all appropriate cases, volunteers have a DBS (Disclosure and Barring Service) check, before they start working with clients. We have a register of volunteers some of whom provide us with evening meals when our Chef is away.

We wish to thank them for their continued support.

Board

At our Board meeting we discuss reports from the Manager, and the Tenant Support Worker and reports covering our five aims from Board members. We also receive bi-annual reports from the Treasurer showing our income and expenditure, to ensure both that our activities remain within budget and that we maintain a sufficient level of reserves, so that we can maintain operations for a period, currently 12 months, if major cuts are made to the funding, we currently receive from public sector sources. We are investigating making applications to funders who support charities like ours.

We continue to have regular GDPR monitoring meetings.

LEATHERHEAD START
CHAIR'S REPORT
FOR THE YEAR ENDED 31ST MARCH 2024

Move-on House - 3-bedroom house in North Leatherhead

During the reporting year we have accommodated two clients both are working and are bidding for social housing. We have decided to continue, at present, to retain our Resident Volunteer who occupies the third room whilst studying full time. We will review this situation in due course. Various repairs and maintenance have taken place during the year. We have reviewed the running costs and they are within budget. The arrangements to receive housing benefit are running smoothly and there are no current arrears.

The Environment

Our energy supplier continues with a British renewable energy group specialising in sustainable energy. Our extension has a green roof which is maintained regularly. We have an allotment using organic practices to grow our own vegetables and some fruit, we add the office shreddings to the compost heap, it is plastic free area.

Serious incidents

There have been no serious incidents in this reporting year to report at LeatherHead Start.

In conclusion we are fortunate to have such great support from our local community and LeatherHead Start wishes to thank all for their encouragement and help.

Myfanwy Tothill
Chair of the Board of LeatherHead Start

LEATHERHEAD START
ANNUAL STATISTICS
FOR THE YEAR ENDED 31ST MARCH 2024

	2023/24	2022/23	2021/22
Service utilisation (occupancy rate)	94%	94%	95%
Referrals			
Number of residents at start of year	9	10	9
Number of referrals	190	90	208
Number turned away	157	64	199
Number accepted	33	26	36
Total number accommodated in year	42	36	45
Source of referrals			
Mole Valley	48 (25%)	34 (38%)	95 (46%)
Epsom & Ewell	7 (4%)	5 (6%)	25 (12%)
Other Surrey	24 (13%)	21 (23%)	72 (35%)
Outside Surrey	97 (51%)	20 (22%)	16 (7%)
Unknown	14 (7%)	10 (11%)	0
Grand Total	190	90	208
Average stay in weeks			
Clients who moved on	20.8	13.3	11
Clients remaining	26	25.5	14.8
Gender			
Male	28 (67%)	28 (78%)	39 (87%)
Female	14 (33%)	8 (22%)	6 (13%)
Age profile			
18-25	12	5	10
26-34	6	9	9
35-50	13	9	13
51-60	9	10	9
61-70	2	3	2
70+	0	0	2
Client support needs			
Alcohol	26%	42%	33%
Drugs	14%	39%	31%
Psychiatric	91%	78%	71%
Learning difficulties	17%	14%	9%
Offending	21%	39%	45%
Complex needs	86%	83%	65%
Client outcomes			
Employment	19%	19%	13%
Access to healthcare services	100%	94%	98%

continued...

LEATHERHEAD START
ANNUAL STATISTICS
FOR THE YEAR ENDED 31ST MARCH 2024

	2023/24	2022/23	2021/22
Housing outcome - total moved on	31	27	34
Planned move-on (no. and %)	26 (84%)	22 (81%)	23 (66%)
Supported housing	12	9 (33%)	15 (42%)
Local authority/Housing Trust (social housing)	4	4 (15%)	3 (8%)
Private Rented Sector	5	9 (33%)	5 (14%)
LHS Move-on house	2	0	0
Friends and Family	3	0	0
Unplanned move-on (no. and %)	5 (16%)	5 (19%)	12 (34%)
Notice to leave (no move-on accommodation available)	2	0	1
Abandonment	3	2	2
Eviction	0	3	3
Hospital	0	0	2
Custody	0	0	3
Death	0	0	1

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2024**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objective of LeatherHead Start is to provide relief to those in necessitous circumstances in the Mole Valley district and in particular by the provision of temporary hostel accommodation and related services.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Details of the Charity's activities and achievement for the period are given in the Chair's Report and Annual Statistics.

FINANCIAL REVIEW

Public benefit

LeatherHead Start aims to improve the lives of homeless people in the Mole Valley and encourage them towards future independent living. The Board confirm that they have complied with the Charities Act 2011 and the Charities Commission guidance on Public Benefit.

All members of the Board give their time voluntarily.

Financial review

The Charity made a deficit for the year of £70,976 (2023: deficit of £62,060). We have maintained our reserves policy in order to sustain the organisation in case of possible future reductions in funding.

Reserves policy

LeatherHead Start needs to maintain sufficient funds to cover future uncertainties. Whilst we know that we are delivering a first class and essential service, there is downward pressure on public spending and this is unlikely to abate soon. Our annual running costs are around £300,000, so any further reduction in the public funding we receive would quickly eat into our reserves. Our intention therefore is to maintain sufficient readily accessible funds in reserve in order to allow Leatherhead Start to continue delivering services for homeless people for at least 12 months even if reductions in public funding became a serious problem.

The trustees have designated funds equal to the net book value of fixed assets of the charity to better identify and manage the funds that are readily available. The total funds of the charity at 31 March 2024 were £568,831 of which £302,465 are unrestricted 'free' reserves.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is a company limited by guarantee and its governing document is its Memorandum and Articles of Association as amended on 28 April 2011.

The Board

LeatherHead Start is managed by the Board, who are also the charity's trustees, which comprises up to 12 members elected at annual general meetings. Members of the Board receive no remuneration. The Board is responsible for raising funds, appointing project workers and incurring expenditure to ensure that the charity achieves its objectives. The Board sets policies, including health and safety, equal opportunities and financial control, and oversees their implementation by the Manager and staff.

Recruitment, appointment and training of new trustees

Existing trustees invite potential new trustees to join having regard to the relevance of their experience to the work of the charity. The Board regularly consider the skills base of the existing members and consider the training needs of old and new members.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

07284076 (England and Wales)

LEATHERHEAD START (REGISTERED NUMBER: 07284076)

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2024**

Registered Charity number

1137054

Registered office

3 Church Road
Leatherhead
Surrey
KT22 8AT

Trustees

Brian Edwards
Myfanwy Tothill
Clive Weeks
Colin Petter
June Barber

Company Secretary

Clive Weeks

Independent Examiner

Philip Longstaff FCA
Ellis Atkins
Chartered Accountants
The Atrium Business Centre
Curtis Road
Dorking
Surrey
RH4 1XA

Approved by order of the board of trustees on 26th September 2024 and signed on its behalf by:

Clive Weeks - Secretary

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF LEATHERHEAD START

Independent examiner's report to the trustees of LeatherHead Start ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st March 2024.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Philip Longstaff FCA
The Institute of Chartered Accountants in England and Wales

Ellis Atkins
Chartered Accountants
The Atrium Business Centre
Curtis Road
Dorking
Surrey
RH4 1XA

26th September 2024

LEATHERHEAD START

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2024**

	Notes	Unrestricted funds £	Restricted funds £	31/3/24 Total funds £	31/3/23 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	31,437	-	31,437	42,056
Charitable activities					
Accommodation and support services	4	278,411	-	278,411	247,032
Investment income	3	5,306	-	5,306	2,123
Total		<u>315,154</u>	<u>-</u>	<u>315,154</u>	<u>291,211</u>
 EXPENDITURE ON					
Charitable activities					
Accommodation and support services	5	386,130	-	386,130	353,271
NET INCOME/(EXPENDITURE)		(70,976)	-	(70,976)	(62,060)
 RECONCILIATION OF FUNDS					
Total funds brought forward		639,807	-	639,807	701,867
TOTAL FUNDS CARRIED FORWARD		<u><u>568,831</u></u>	<u><u>-</u></u>	<u><u>568,831</u></u>	<u><u>639,807</u></u>

The notes form part of these financial statements

LEATHERHEAD START (REGISTERED NUMBER: 07284076)

**BALANCE SHEET
31ST MARCH 2024**

	Notes	Unrestricted funds £	Restricted funds £	31/3/24 Total funds £	31/3/23 Total funds £
FIXED ASSETS					
Tangible assets	11	266,366	-	266,366	277,754
CURRENT ASSETS					
Debtors	12	16,337	-	16,337	-
Cash at bank and in hand		300,857	-	300,857	374,937
		317,194	-	317,194	374,937
CREDITORS					
Amounts falling due within one year	13	(14,729)	-	(14,729)	(12,884)
NET CURRENT ASSETS		302,465	-	302,465	362,053
TOTAL ASSETS LESS CURRENT LIABILITIES		568,831	-	568,831	639,807
NET ASSETS		568,831	-	568,831	639,807
FUNDS					
Unrestricted funds:	14				
General fund				302,465	362,053
Designated funds				266,366	277,754
				568,831	639,807
TOTAL FUNDS				568,831	639,807

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st March 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st March 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

LEATHERHEAD START (REGISTERED NUMBER: 07284076)

BALANCE SHEET - continued
31ST MARCH 2024

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 26th September 2024 and were signed on its behalf by:

Myfanwy Tothill - Trustee

Clive Weeks - Trustee

The notes form part of these financial statements

LEATHERHEAD START

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2024

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income and grants

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Grants are recognised when the entitlement to the grant is confirmed. Revenue based grants are recognised in the period in which the related costs are incurred.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Governance costs

Governance costs are those incurred in relation to the administration of the charity and compliance with constitutional and statutory requirements.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- 2% on cost
Leasehold improvements	- 20% on cost
Equipment	- between 10% and 50% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

LEATHERHEAD START

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2024**

2. DONATIONS AND LEGACIES

	31/3/24	31/3/23
	£	£
Legacies	1,110	-
Churches	4,864	3,977
Friends	8,614	6,833
Other donations	15,909	29,624
Giftaid	940	1,622
	<u>31,437</u>	<u>42,056</u>

3. INVESTMENT INCOME

	31/3/24	31/3/23
	£	£
Deposit account interest	<u>5,306</u>	<u>2,123</u>

4. INCOME FROM CHARITABLE ACTIVITIES

	Activity	31/3/24	31/3/23
		£	£
Residents (SCC Housing Related Support)	Accommodation and support services	136,471	125,759
Rental income	Accommodation and support services	132,678	110,368
Move-on house rental	Accommodation and support services	9,262	10,905
		<u>278,411</u>	<u>247,032</u>

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 6) £	Totals £
Accommodation and support services	<u>360,071</u>	<u>26,059</u>	<u>386,130</u>

LEATHERHEAD START

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2024**

6. SUPPORT COSTS

	Management £	Finance £	Governance costs £	Totals £
Accommodation and support services	<u>24,756</u>	<u>653</u>	<u>650</u>	<u>26,059</u>

7. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31/3/24 £	31/3/23 £
Depreciation - owned assets	11,388	14,244
Independent Examiner's fee	650	650
Independent Examiner's fee - Other services	<u>3,608</u>	<u>2,839</u>

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2024 nor for the year ended 31st March 2023.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st March 2024 nor for the year ended 31st March 2023.

9. STAFF COSTS

	31/3/24 £	31/3/23 £
Wages and salaries	256,434	234,044
Social security costs	14,198	12,893
Other pension costs	<u>4,497</u>	<u>4,350</u>
	<u>275,129</u>	<u>251,287</u>

The average monthly number of employees during the year was as follows:

	31/3/24	31/3/23
Average number of employees	<u>19</u>	<u>17</u>

No employees received employee benefits in excess of £60,000.

The trustees consider the aggregate employment benefits of the key management personnel for both 2024 and 2023 to be nil.

LEATHERHEAD START

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2024**

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	42,056	-	42,056
Charitable activities			
Accommodation and support services	247,032	-	247,032
Investment income	2,123	-	2,123
Total	<u>291,211</u>	<u>-</u>	<u>291,211</u>
EXPENDITURE ON			
Charitable activities			
Accommodation and support services	353,271	-	353,271
NET INCOME/(EXPENDITURE)	(62,060)	-	(62,060)
RECONCILIATION OF FUNDS			
Total funds brought forward	701,867	-	701,867
TOTAL FUNDS CARRIED FORWARD	<u>639,807</u>	<u>-</u>	<u>639,807</u>

11. TANGIBLE FIXED ASSETS

	Freehold property £	Leasehold improvements £	Garden Office £	Equipment £	Totals £
COST					
At 1st April 2023 and 31st March 2024	<u>311,384</u>	<u>91,925</u>	<u>27,959</u>	<u>15,665</u>	<u>446,933</u>
DEPRECIATION					
At 1st April 2023	56,052	91,924	8,385	12,818	169,179
Charge for year	6,228	-	2,795	2,365	11,388
At 31st March 2024	<u>62,280</u>	<u>91,924</u>	<u>11,180</u>	<u>15,183</u>	<u>180,567</u>
NET BOOK VALUE					
At 31st March 2024	<u>249,104</u>	<u>1</u>	<u>16,779</u>	<u>482</u>	<u>266,366</u>
At 31st March 2023	<u>255,332</u>	<u>1</u>	<u>19,574</u>	<u>2,847</u>	<u>277,754</u>

LEATHERHEAD START

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2024**

12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/3/24	31/3/23
	£	£
Prepayments and accrued income	<u>16,337</u>	<u>-</u>

13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/3/24	31/3/23
	£	£
Social security and other taxes	5,159	3,525
Accruals and deferred income	<u>9,570</u>	<u>9,359</u>
	<u>14,729</u>	<u>12,884</u>

14. MOVEMENT IN FUNDS

	At 1/4/23	Net movement in funds	At 31/3/24
	£	£	£
Unrestricted funds			
General fund	362,053	(59,588)	302,465
Designated funds	<u>277,754</u>	<u>(11,388)</u>	<u>266,366</u>
	<u>639,807</u>	<u>(70,976)</u>	<u>568,831</u>
TOTAL FUNDS	<u>639,807</u>	<u>(70,976)</u>	<u>568,831</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	315,154	(374,742)	(59,588)
Designated funds	-	(11,388)	(11,388)
	<u>315,154</u>	<u>(386,130)</u>	<u>(70,976)</u>
TOTAL FUNDS	<u>315,154</u>	<u>(386,130)</u>	<u>(70,976)</u>

LEATHERHEAD START

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2024**

14. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1/4/22 £	Net movement in funds £	Transfers between funds £	At 31/3/23 £
Unrestricted funds				
General fund	411,315	(47,816)	(1,446)	362,053
Designated funds	290,552	(14,244)	1,446	277,754
	<u>701,867</u>	<u>(62,060)</u>	<u>-</u>	<u>639,807</u>
TOTAL FUNDS	<u><u>701,867</u></u>	<u><u>(62,060)</u></u>	<u><u>-</u></u>	<u><u>639,807</u></u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	291,211	(339,027)	(47,816)
Designated funds	-	(14,244)	(14,244)
	<u>291,211</u>	<u>(353,271)</u>	<u>(62,060)</u>
TOTAL FUNDS	<u><u>291,211</u></u>	<u><u>(353,271)</u></u>	<u><u>(62,060)</u></u>

The designated fund is equal to the net book value of the fixed assets of the charity. These funds have been separated in to a designated fund to better identify and manage the funds that are readily available for use to meet the charity's objects.

15. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st March 2024.

16. PROFESSIONAL FEES

Ellis Atkins, Chartered Accountants, waived 50% of their fees relating to the Independent Examination of the accounts for the year to 31 March 2024.

LEATHERHEAD START

England & Wales - Charity number 1137054

Accounts

REGISTERED COMPANY NUMBER: 07284076 (England and Wales)
REGISTERED CHARITY NUMBER: 1137054

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023
FOR
LEATHERHEAD START**

Ellis Atkins
Chartered Accountants
The Atrium Business Centre
Curtis Road
Dorking
Surrey
RH4 1XA

LEATHERHEAD START

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LEATHERHEAD START
CHAIR'S REPORT
FOR THE YEAR ENDED 31 MARCH 2023

LeatherHead Start is a direct access hostel providing short term accommodation to both men and women over the age of 18. All our clients have been through a period of trauma while being homeless and so have varying problems that need to be addressed, so that when they move on, they will be able to maintain their tenancy.

Our vision is "To improve the lives of homeless people and encourage them towards future independent living"
In order to achieve our aim, we provide a 24/7 service.

During the reporting year we supported 36 clients. Of these, 27 clients left us during the year, of which 22 (81%) were planned move-ons to accommodation providing more independent living. The average length of stay for these clients with us was 16 weeks.

When clients arrive, they are booked in by our Client Services Co-ordinator (CSC). The CSC works regular daytime hours enabling the needs of each client to be assessed and addressed promptly. At the beginning of each day the CSC will draw up a list of actions and casework for that day and Support workers will work with the clients to ensure all are completed. We are aware that our client profile has become more demanding than in the past with many more of our clients having complex needs. Therefore, it is very important that we have full and accurate information from referral agencies, so we can best help clients as they arrive.

Move-on accommodation, which is largely shared accommodation, is made available by local longer-term supported housing providers such as Homegroup and Transform. Clients may also be eligible for the Housing Register and bid for their own tenancy in social housing. Occasionally clients obtain a tenancy in the private rented sector. When clients move on to an independent tenancy, we have our own Tenant Support Worker who will continue to give support if it is needed, it could be just for the first week or two, others will need support for longer. One or two may even return for brief support after many years of stability - our door is always open. During the reporting year our Tenant Support Worker has worked with 16 clients. Most of his work has been around ensuring clients are attending appointments, helping with benefits and finances, liaising with other agencies, and other such support. He has also responded throughout the year to occasional needs associated with tenants we have previously supported.

Staff

The Board greatly values the staff team and appreciates their willingness to reflect on their practice and how they strive to constantly improve.

This year members of the staff team received training in: -

- Drug and alcohol awareness
- Assessment and support planning
- Risk management
- Motivational interviewing
- Complex needs, dual diagnosis, personality disorder
- Coronavirus
- Fire Safety
- First Aid
- Lone working

The Garden Office is working well but plans to convert the vacated office in the main building are still in progress. This room does not have an ensuite bathroom which made it an inappropriate provision during the Covid period. We hope to go forward with a shared bathroom option (2 sharing) when the time is right. In this way, we will increase our capacity by 10% allowing us to accommodate potentially at least a further 3 clients per year (assuming clients' average length of stay).

East Surrey Outreach Service - eSOS

We continue to work with eSOS which is a partnership of East Surrey Councils: Mole Valley, Reigate and Banstead, Epsom and Ewell and Tandridge working together for a homeless outreach service across East Surrey. These authorities fund the service which is currently run by Thames Reach, a London based charity working with the homeless. The aim is to reduce rough sleeping within the Districts and provide support and guidance to entrenched rough sleepers with complex needs as well as those facing homelessness for the first time. The outreach team have an office based in Redhill, and LeatherHead Start is supporting the service by providing two assessment beds ring-fenced for eSOS referrals only. We accommodated 9 clients in the eSOS beds this reporting year.

LEATHERHEAD START
CHAIR'S REPORT
FOR THE YEAR ENDED 31 MARCH 2023

Clients

We are here first and foremost for the clients and during their time with us we want to make it as positive an experience as it can be, so that they will move on with confidence and hope for the future. Below is a list of activities that have taken place during the reporting year

Life Skills - All clients are encouraged to take part.

Allotment - All clients are encouraged to take part.

Counselling - 8 clients

Gym - Half way through the year, we were able to negotiate free gym membership with Fusion Leisure Centre for our clients and many have taken advantage of this.

The weekly house meetings have continued and prove to be most valuable in discussing issues with clients in order that we, in consultation with their input, are able to develop the service. We have continued with the reward scheme which helps to motivate clients to attend activities. They are given their reward at the house meeting.

Volunteers

In all appropriate cases, volunteers have a DBS (Disclosure and Barring Service) check, before they start working with clients. We have a register of volunteers, some of whom provide us with evening meals when our Chef is away.

We wish to thank them for their continued support.

Board

At our Board meeting we discuss reports from the Manager, and the Tenant Support Worker and reports covering our five aims from Board members. We also receive bi-annual reports from the Treasurer showing our income and expenditure, in order to ensure both that our activities remain within budget and that we maintain a sufficient level of reserves, so that we can maintain operations for a period, currently 12 months, in the event that major cuts are made to the funding we currently receive from public sector sources. We continue to have regular GDPR monitoring meetings.

Move-on-house - 3-bedroom house in North Leatherhead

During the reporting year we have accommodated two clients, both are working and are bidding for social housing. We have decided to continue, at present, to retain our Resident Volunteer who occupies the third room whilst studying full time. We will review this situation in due course. Various repairs and maintenance have taken place during the year. We have reviewed the running costs and they are within budget. The arrangements to receive housing benefit are running smoothly and there are no current arrears.

The Environment

Our energy supplier continues with a British renewable energy group specialising in sustainable energy. Our extension has a green roof which is maintained regularly. We have an allotment using organic practices to grow our own vegetables and some fruit, we add the office shredding to the compost heap, it is plastic free area

Serious Incidents

There have been no serious incidents in this reporting year to report at LeatherHead Start.

In conclusion we are fortunate to have such great support from our local community and LeatherHead Start wishes to thank all for their encouragement and help.

Myfanwy Tothill
Chair of the Board of LeatherHead Start

LEATHERHEAD START
ANNUAL STATISTICS
FOR THE YEAR ENDED 31 MARCH 2023

	2022/23	2021/22	2020/21
Service utilisation (occupancy rate)	94%	95%	89.9%

The figures for referrals below include direct referrals from potential clients to LHS as well as referrals from local authorities. The drop in the number of referrals in 2022-23 compared to previous years is largely the result of a change in practice which means most homelessness applications are now made to the Housing Needs Team at Mole Valley District Council (and the surrounding Local Authorities). Relatively few applications are now made direct to LHS and it is this reduction in direct referrals from potential clients which accounts for the drop in numbers in 2022-23. It does not reflect a reduction in the number of people becoming homeless in this area.

Referrals

Number of residents at start of year	10	9	8
Number of referrals	90	208	232
Number turned away	64	199	186
Number accepted	26	36	46
Total number accommodated in year	36	45	54

Source of referrals

Mole Valley	34 (38%)	95 (46%)	114 (50%)
Epsom & Ewell	5 (6%)	25 (12%)	27 (12%)
Other Surrey	21 (23%)	72 (35%)	54 (24%)
Outside Surrey	20 (22%)	16 (7%)	34 (15%)
Unknown	10 (11%)	0	0
Grand Total	90	208	229

Average stay in weeks

Clients who moved on	13.3	11	10.7
Clients remaining	25.5	14.8	7.3

Gender

Male	28 (78%)	39 (87%)	45 (83%)
Female	8 (22%)	6 (13%)	9 (17%)

Age profile

18-25	5	10	9
26-34	9	9	15
35-50	9	13	19
51-60	10	9	10
61-70	3	2	0
70+	0	2	1

continued...

LEATHERHEAD START
ANNUAL STATISTICS
FOR THE YEAR ENDED 31 MARCH 2023

	2022/23	2021/22	2020/21
Client support needs			
Alcohol	42%	33%	39%
Drugs	39%	31%	43%
Psychiatric	78%	71%	77%
Learning difficulties	14%	9%	16%
Offending	39%	45%	45%
Complex needs	83%	65%	61%
Client outcomes			
Employment	19%	13%	23%
Access to healthcare services	94%	98%	96%
Housing outcome - total moved on	27	34	45
Planned move-on (no. and %)	22 (81%)	23 (66%)	37 (82%)
Supported housing	9 (33%)	15 (42%)	19
Local authority/Housing Trust (social housing)	4 (15%)	3 (8%)	8
Private Rented Sector	9 (33%)	5 (14%)	7
LHS Move-on house	0	0	1
Friends and Family	0	0	2
Unplanned move-on (no. and %)	5 (19%)	12 (34%)	8 (18%)
Notice to leave (no move-on accommodation available)	0	1	0
Abandonment	2	2	3
Eviction	3	3	2
Hospital	0	2	2
Custody	0	3	1
Death	0	1	0

LEATHERHEAD START (REGISTERED NUMBER: 07284076)

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objective of LeatherHead Start is to provide relief to those in necessitous circumstances in the Mole Valley district and in particular by the provision of temporary hostel accommodation and related services.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Details of the Charity's activities and achievement for the period are given in the Chair's Report and Annual Statistics.

FINANCIAL REVIEW

Public benefit

LeatherHead Start aims to improve the lives of homeless people in the Mole Valley and encourage them towards future independent living. The Board confirm that they have complied with the Charities Act 2011 and the Charities Commission guidance on Public Benefit.

All members of the Board give their time voluntarily.

Financial review

The Charity made a deficit for the year of £62,060 (2022: deficit of £14,852). We have maintained our reserves policy in order to sustain the organisation in case of possible future reductions in funding.

Reserves policy

LeatherHead Start needs to maintain sufficient funds to cover future uncertainties. Whilst we know that we are delivering a first class and essential service, there is downward pressure on public spending and this is unlikely to abate soon. Our annual running costs are around £300,000, so any further reduction in the public funding we receive would quickly eat into our reserves. Our intention therefore is to maintain sufficient readily accessible funds in reserve in order to allow Leatherhead Start to continue delivering services for homeless people for at least 12 months even if reductions in public funding became a serious problem.

The trustees have designated funds equal to the net book value of fixed assets of the charity to better identify and manage the funds that are readily available. The total funds of the charity at 31 March 2023 were £639,807 of which £362,053 are unrestricted 'free' reserves.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is a company limited by guarantee and its governing document is its Memorandum and Articles of Association as amended on 28 April 2011.

The Board

LeatherHead Start is managed by the Board, who are also the charity's trustees, which comprises up to 12 members elected at annual general meetings. Members of the Board receive no remuneration. The Board is responsible for raising funds, appointing project workers and incurring expenditure to ensure that the charity achieves its objectives. The Board sets policies, including health and safety, equal opportunities and financial control, and oversees their implementation by the Manager and staff.

Recruitment, appointment and training of new trustees

Existing trustees invite potential new trustees to join having regard to the relevance of their experience to the work of the charity. The Board regularly consider the skills base of the existing members and consider the training needs of old and new members.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

07284076 (England and Wales)

LEATHERHEAD START (REGISTERED NUMBER: 07284076)

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2023**

Registered Charity number

1137054

Registered office

3 Church Road
Leatherhead
Surrey
KT22 8AT

Trustees

Brian Edwards
Myfanwy Tothill
Clive Weeks
Colin Petter
June Barber

Company Secretary

Clive Weeks

Independent Examiner

Philip Longstaff FCA
Ellis Atkins
Chartered Accountants
The Atrium Business Centre
Curtis Road
Dorking
Surrey
RH4 1XA

Approved by order of the board of trustees on 9 October 2023 and signed on its behalf by:

Clive Weeks - Secretary

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF LEATHERHEAD START

Independent examiner's report to the trustees of LeatherHead Start ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Philip Longstaff FCA
The Institute of Chartered Accountants in England and Wales

Ellis Atkins
Chartered Accountants
The Atrium Business Centre
Curtis Road
Dorking
Surrey
RH4 1XA

9 October 2023

LEATHERHEAD START

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2023**

	Notes	Unrestricted funds £	Restricted funds £	31/3/23 Total funds £	31/3/22 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	42,056	-	42,056	69,402
Charitable activities					
Accommodation and support services	4	247,032	-	247,032	242,934
Investment income	3	2,123	-	2,123	2,137
Total		<u>291,211</u>	<u>-</u>	<u>291,211</u>	<u>314,473</u>
 EXPENDITURE ON					
Charitable activities					
Accommodation and support services	5	353,271	-	353,271	329,325
NET INCOME/(EXPENDITURE)		(62,060)	-	(62,060)	(14,852)
 RECONCILIATION OF FUNDS					
Total funds brought forward		701,867	-	701,867	716,719
TOTAL FUNDS CARRIED FORWARD		<u><u>639,807</u></u>	<u><u>-</u></u>	<u><u>639,807</u></u>	<u><u>701,867</u></u>

The notes form part of these financial statements

LEATHERHEAD START (REGISTERED NUMBER: 07284076)

**BALANCE SHEET
31 MARCH 2023**

	Notes	Unrestricted funds £	Restricted funds £	31/3/23 Total funds £	31/3/22 Total funds £
FIXED ASSETS					
Tangible assets	11	277,754	-	277,754	290,552
CURRENT ASSETS					
Cash at bank and in hand		374,937	-	374,937	426,728
CREDITORS					
Amounts falling due within one year	12	(12,884)	-	(12,884)	(15,413)
NET CURRENT ASSETS		362,053	-	362,053	411,315
TOTAL ASSETS LESS CURRENT LIABILITIES		639,807	-	639,807	701,867
NET ASSETS		639,807	-	639,807	701,867
FUNDS	13				
Unrestricted funds:					
General fund				362,053	411,315
Designated funds				277,754	290,552
				639,807	701,867
TOTAL FUNDS				639,807	701,867

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

LEATHERHEAD START (REGISTERED NUMBER: 07284076)

BALANCE SHEET - continued
31 MARCH 2023

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 9 October 2023 and were signed on its behalf by:

Myfanwy Tothill - Trustee

Clive Weeks - Trustee

The notes form part of these financial statements

LEATHERHEAD START

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income and grants

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Grants are recognised when the entitlement to the grant is confirmed. Revenue based grants are recognised in the period in which the related costs are incurred.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Governance costs

Governance costs are those incurred in relation to the administration of the charity and compliance with constitutional and statutory requirements.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- 2% on cost
Leasehold improvements	- 20% on cost
Equipment	- between 10% and 50% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

LEATHERHEAD START

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023**

2. DONATIONS AND LEGACIES

	31/3/23	31/3/22
	£	£
Legacies	-	26,000
Churches	3,977	8,691
Friends	6,833	15,099
Other donations	29,624	13,108
Grants	-	6,504
Giftaid	1,622	-
	<u>42,056</u>	<u>69,402</u>

3. INVESTMENT INCOME

	31/3/23	31/3/22
	£	£
Deposit account interest	<u>2,123</u>	<u>2,137</u>

4. INCOME FROM CHARITABLE ACTIVITIES

	Activity	31/3/23	31/3/22
		£	£
Residents (SCC Housing Related Support)	Accommodation and support services	125,759	117,737
Rental income	Accommodation and support services	110,368	113,847
Move-on house rental	Accommodation and support services	10,905	11,350
		<u>247,032</u>	<u>242,934</u>

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs	Support costs (see note 6)	Totals
	£	£	£
Accommodation and support services	<u>329,652</u>	<u>23,619</u>	<u>353,271</u>

LEATHERHEAD START

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023**

6. SUPPORT COSTS

	Management £	Finance £	Governance costs £	Totals £
Accommodation and support services	<u>22,376</u>	<u>593</u>	<u>650</u>	<u>23,619</u>

7. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31/3/23 £	31/3/22 £
Depreciation - owned assets	14,244	13,763
Independent Examiner's fee	650	650
Independent Examiner's fee - Other services	<u>2,839</u>	<u>2,999</u>

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2023 nor for the year ended 31 March 2022.

9. STAFF COSTS

	31/3/23 £	31/3/22 £
Wages and salaries	234,044	215,659
Social security costs	12,893	11,210
Other pension costs	<u>4,350</u>	<u>3,947</u>
	<u>251,287</u>	<u>230,816</u>

The average monthly number of employees during the year was as follows:

	31/3/23	31/3/22
Average number of employees	<u>17</u>	<u>17</u>

No employees received employee benefits in excess of £60,000.

The trustees consider the aggregate employment benefits of the key management personnel for both 2023 and 2022 to be nil.

LEATHERHEAD START

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023**

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	69,402	-	69,402
Charitable activities			
Accommodation and support services	242,934	-	242,934
Investment income	2,137	-	2,137
Total	<u>314,473</u>	<u>-</u>	<u>314,473</u>
EXPENDITURE ON			
Charitable activities			
Accommodation and support services	329,325	-	329,325
NET INCOME/(EXPENDITURE)	(14,852)	-	(14,852)
RECONCILIATION OF FUNDS			
Total funds brought forward	716,719	-	716,719
TOTAL FUNDS CARRIED FORWARD	<u>701,867</u>	<u>-</u>	<u>701,867</u>

11. TANGIBLE FIXED ASSETS

	Freehold property £	Leasehold improvements £	Garden Office £	Equipment £	Totals £
COST					
At 1 April 2022	311,384	91,925	27,959	14,219	445,487
Additions	-	-	-	1,446	1,446
At 31 March 2023	<u>311,384</u>	<u>91,925</u>	<u>27,959</u>	<u>15,665</u>	<u>446,933</u>
DEPRECIATION					
At 1 April 2022	49,824	91,924	5,590	7,597	154,935
Charge for year	6,228	-	2,795	5,221	14,244
At 31 March 2023	<u>56,052</u>	<u>91,924</u>	<u>8,385</u>	<u>12,818</u>	<u>169,179</u>
NET BOOK VALUE					
At 31 March 2023	<u>255,332</u>	<u>1</u>	<u>19,574</u>	<u>2,847</u>	<u>277,754</u>
At 31 March 2022	<u>261,560</u>	<u>1</u>	<u>22,369</u>	<u>6,622</u>	<u>290,552</u>

LEATHERHEAD START

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023**

12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/3/23	31/3/22
	£	£
Social security and other taxes	3,525	5,333
Accruals and deferred income	9,359	10,080
	<u>12,884</u>	<u>15,413</u>

13. MOVEMENT IN FUNDS

	At 1.4.22	Net movement in funds	Transfers between funds	At 31.3.23
	£	£	£	£
Unrestricted funds				
General fund	411,315	(47,816)	(1,446)	362,053
Designated funds	290,552	(14,244)	1,446	277,754
	<u>701,867</u>	<u>(62,060)</u>	<u>-</u>	<u>639,807</u>
TOTAL FUNDS	<u>701,867</u>	<u>(62,060)</u>	<u>-</u>	<u>639,807</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	291,211	(339,027)	(47,816)
Designated funds	-	(14,244)	(14,244)
	<u>291,211</u>	<u>(353,271)</u>	<u>(62,060)</u>
TOTAL FUNDS	<u>291,211</u>	<u>(353,271)</u>	<u>(62,060)</u>

Comparatives for movement in funds

	At 1.4.21	Net movement in funds	Transfers between funds	At 31.3.22
	£	£	£	£
Unrestricted funds				
General fund	418,053	(1,089)	(5,649)	411,315
Designated funds	298,666	(13,763)	5,649	290,552
	<u>716,719</u>	<u>(14,852)</u>	<u>-</u>	<u>701,867</u>
TOTAL FUNDS	<u>716,719</u>	<u>(14,852)</u>	<u>-</u>	<u>701,867</u>

LEATHERHEAD START

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023**

13. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	314,473	(315,562)	(1,089)
Designated funds	-	(13,763)	(13,763)
	<u>314,473</u>	<u>(329,325)</u>	<u>(14,852)</u>
TOTAL FUNDS	<u><u>314,473</u></u>	<u><u>(329,325)</u></u>	<u><u>(14,852)</u></u>

The designated fund is equal to the net book value of the fixed assets of the charity. These funds have been separated in to a designated fund to better identify and manage the funds that are readily available for use to meet the charity's objects.

14. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2023.

15. PROFESSIONAL FEES

Ellis Atkins, Chartered Accountants, waived 50% of their fees relating to the Independent Examination of the accounts for the year to 31 March 2023.

LEATHERHEAD START

England & Wales - Charity number 1137054

Accounts

REGISTERED COMPANY NUMBER: 07284076 (England and Wales)
REGISTERED CHARITY NUMBER: 1137054

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2022
FOR
LEATHERHEAD START**

Ellis Atkins
Chartered Accountants
The Atrium Business Centre
Curtis Road
Dorking
Surrey
RH4 1XA

LEATHERHEAD START

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2022**

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LEATHERHEAD START

CHAIR'S REPORT FOR THE YEAR ENDED 31ST MARCH 2022

LeatherHead Start is a direct access hostel providing short term accommodation to both men and women over the age of 18. All of our clients have been through a period of trauma while being homeless and so have varying problems that need to be addressed, so that when they move on, they will be able to maintain their tenancy.

Our vision is "To improve the lives of homeless people and encourage them towards future independent living."

In order to achieve our aim, we provide a 24/7 service with activities during the day.

As mentioned in last year's report, we were unable to continue with all face-to-face activities due to the Covid19 restrictions. These were lifted during this year and we are beginning to be able to provide them again.

When clients arrive, they are booked in by our Client Services Co-ordinator (CSC). The CSC works regular daytime hours enabling the needs of each client to be assessed and addressed promptly. At the beginning of each day the CSC will draw up a list of actions and casework for that day and Support workers will work with the clients to ensure all are completed. We are aware that our client profile has become more demanding than in the past with many more of our clients having complex needs. Therefore, it is very important that we have full and accurate information from referral agencies, so we can best help clients as they arrive.

Move-on accommodation, which is largely shared accommodation, is made available by local longer-term supported housing providers such as Homegroup and Transform. Clients may also be eligible for the Housing Register and bid for their own tenancy in social housing.

When clients move on to an independent tenancy, we have our own Tenant Support Worker who will continue to give support as long as it is needed, it could be just for the first week or two, others will need support for longer. One or two may even return for brief support after many years of stability - our door is always open.

During the reporting year our Tenant Support Worker has worked with 12 clients. Most of his work has been around ensuring clients are attending appointments, helping with benefits and finances, liaising with other agencies, and other such support. He has also responded throughout the year to occasional needs associated with tenants we have previously supported.

Staff

The Board greatly values the staff team and appreciates their willingness to reflect on their practice and how they strive to constantly improve.

This year members of the staff team received training in:-

- Mental Health First Aid
- Healing Trauma and Addiction
- Conflict Management
- Coronavirus
- Fire
- First Aid
- Lone Working
- Food Hygiene

Garden Office

This is working well, but plans to convert the vacated office in the main building are still in progress. This room does not have an ensuite bathroom which made it an inappropriate provision during the Covid period. We hope to go forward with a shared bathroom option (2 sharing) when the time is right. In this way, we will increase our capacity by 10% allowing us to accommodate potentially at least a further 3 clients per year.

LEATHERHEAD START

CHAIR'S REPORT FOR THE YEAR ENDED 31ST MARCH 2022

East Surrey Outreach Service - eSOS

We continue to work with eSOS which is a partnership of East Surrey Councils: Mole Valley, Reigate and Banstead, Epsom and Ewell and Tandridge working together for a homeless outreach service across East Surrey. These authorities fund the service which is currently run by Thames Reach, a London based charity working with the homeless. The aim is to reduce rough sleeping within the Districts and provide support and guidance to entrenched rough sleepers with complex needs as well as those facing homelessness for the first time. The outreach team have an office based in Redhill, and LeatherHead Start is supporting the service by providing two assessment beds ring-fenced for eSOS referrals only. We accommodated 13 clients in the eSOS beds this reporting year.

Clients

We are here first and foremost for the clients and during their time with us we want to make it as positive an experience as it can be, so that they will move on with confidence and hope for the future.

Below is a list of activities that have taken place during the reporting year:

Life Skills - All clients are encouraged to take part

Allotment - All clients are encouraged to take part

Counselling - 12 clients

Exercise on Referral scheme - 3 clients were referred to this scheme which gave them an opportunity to attend the gym at a reduced rate and we successfully secured funding for two of the clients

Outstanding tax returns - 1 client was helped to start to address his outstanding tax returns which go back to 2003-04. This is ongoing and it has been something that has always worried him and he feels better now he is addressing it. Our Client Services Co-ordinator has helped him to contact the HMRC support team who are being very helpful and working through the problem starting with the past five years.

The weekly house meetings have continued and prove to be most valuable in discussing issues with clients in order that we, in consultation with their input, are able to develop the service. We have continued with the reward scheme which helps to motivate clients to attend activities. They are given their reward at the house meeting.

Volunteers

In all appropriate cases, volunteers have a DBS (Disclosure and Barring Service) check, before they start working with clients.

We have a register of volunteers some of whom provide us with evening meals when our Chef is away.

At the beginning of the reporting year our volunteers weren't been able to come into the Hostel we wish to thank them for their continued support and are looking forward to having volunteers back in the Hostel.

Board

At the beginning of the reporting year our regular Board meetings were suspended due to the COVID19 restrictions, nevertheless we have kept in close communications via the Internet and have continued to have reports from the Manager, and the Tenant Support Worker and reports covering our five aims from Board members. We also receive bi-annual reports from the Treasurer showing our income and expenditure, in order to ensure both that our activities remain within budget and that we maintain a sufficient level of reserves, so that we can maintain operations for a period of time, currently 12 months, in the event that major cuts are made to the funding we currently receive from public sector sources. We are now beginning to return to our regular face-to-face meetings.

We have reviewed and updated the following policies:

Allocations

Drugs

Disciplinary and evictions

Move-on and fair exit

Rent arrears

Service user involvement

Service user risk assessment

House rules

Working clients rent

Complaints

Data Protection & Confidentiality

Equal Opportunities

Health & Safety

First Aid

LEATHERHEAD START
CHAIR'S REPORT
FOR THE YEAR ENDED 31ST MARCH 2022

Lone Working
Risk assessment
Smokefree
Electrical equipment
HR
Continuous improvement
Environmental
Safeguarding
Volunteer

We continue to have regular GDPR monitoring meetings.

Move-on-House 3 bedroom house in North Leatherhead

During the reporting year we have accommodated two clients, both are working and are bidding for social housing. We have decided to continue, at present, to retain our Resident Volunteer who occupies the third room whilst studying full time. We will review this situation in due course.

Various repairs and maintenance have taken place during the year. We have reviewed the running costs and they are within budget. The arrangements to receive housing benefit are running smoothly and there are no current arrears.

The Environment

During the reporting year we have changed our energy supplier to a British renewable energy group specialising in sustainable energy. Our extension has a green roof which is maintained regularly. We have an allotment using organic practices to grow our own vegetables and some fruit, we add the office shreadings to the compost heap, it is plastic free area.

Serious Incidents

There have been no serious incidents in this reporting year to report at LeatherHead Start.

In conclusion we are fortunate to have such great support from our local community and LeatherHead Start wishes to thank all for their encouragement and help.

Myfanwy Tothill
Chair of the Board of LeatherHead Start

LEATHERHEAD START
ANNUAL STATISTICS
FOR THE YEAR ENDED 31ST MARCH 2022

	2021/22	2020/21
Service utilisation		
(occupancy rate)	95%	89.2%
Referrals		
Number of residents at start of year	9	8
Number of referrals	208	229
Number turned away	199	186
Number accepted	36	46
Total number accommodated in year	45	54
Source of referrals		
Mole Valley	95 (46%)	114 (49.8%)
Epsom & Ewell	25 (12%)	27 (11.8%)
Other Surrey	72 (35%)	54 (23.6%)
Total Surrey	192 (93%)	195 (85.2%)
Outside Surrey	16 (7%)	34 (14.8%)
Grand Total	208	229
Average stay in weeks		
Clients who moved on	11	10.7
Clients remaining	14.8	7.3
Gender (including %)		
Male	39 (87%)	45 (83%)
Female	6 (13%)	9 (17%)
Age profile		
18-25	10	9
26-34	9	15
35-50	13	19
51-60	9	10
61-70	2	0
70+	2	1
Client support needs		
Alcohol	33%	39.2%
Drugs	31%	43.1%
Psychiatric	71%	76.5%
Learning difficulties	9%	15.7%
Offending	45%	45.1%
Complex needs	65%	60.8%
Client outcomes		
Employment	13%	23.5%
Access to healthcare services	98%	96.1%

LEATHERHEAD START
ANNUAL STATISTICS
FOR THE YEAR ENDED 31ST MARCH 2022

	2021/22	2020/21
Housing outcome - total moved on	35	45
Planned move-on (no. and %)	23 (66%)	37 (82%)
Supported housing	15 (42%)	19
Local authority/Housing Trust (social housing)	3 (8%)	8
Private Rented Sector	5 (14%)	7
LHS Move-on house	0	1
Friends and Family	0	2
Unplanned move-on (no. and %)	12 (34%)	8 (18%)
Notice to leave (no move-on accommodation available)	1 (3%)	0
Abandonment	2 (6%)	3
Eviction	3 (9%)	2
Hospital	2 (6%)	2
Custody	3 (9%)	1
Death	1 (3%)	0

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2022**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objective of LeatherHead Start is to provide relief to those in necessitous circumstances in the Mole Valley district and in particular by the provision of temporary hostel accommodation and related services.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Details of the Charity's activities and achievement for the period are given in the Chair's Report and Annual Statistics.

FINANCIAL REVIEW

Public benefit

LeatherHead Start aims to improve the lives of homeless people in the Mole Valley and encourage them towards future independent living. The Board confirm that they have complied with the Charities Act 2011 and the Charities Commission guidance on Public Benefit.

All members of the Board give their time voluntarily.

Financial review

The Charity made a deficit for the year of £14,852 (2021: deficit of £50,476). We have maintained our reserves policy in order to sustain the organisation in case of possible future reductions in funding.

Reserves policy

LeatherHead Start needs to maintain sufficient funds to cover future uncertainties. Whilst we know that we are delivering a first class and essential service, there is downward pressure on public spending and this is unlikely to abate soon. Our annual running costs are around £300,000, so any further reduction in the public funding we receive would quickly eat into our reserves. Our intention therefore is to maintain sufficient readily accessible funds in reserve in order to allow Leatherhead Start to continue delivering services for homeless people for at least 12 months even if reductions in public funding became a serious problem.

The trustees have designated funds equal to the net book value of fixed assets of the charity to better identify and manage the funds that are readily available. The total funds of the charity at 31 March 2022 were £701,867 of which £411,315 are unrestricted 'free' reserves.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is a company limited by guarantee and its governing document is its Memorandum and Articles of Association as amended on 28 April 2011.

The Board

LeatherHead Start is managed by the Board, who are also the charity's trustees, which comprises up to 12 members elected at annual general meetings. Members of the Board receive no remuneration. The Board is responsible for raising funds, appointing project workers and incurring expenditure to ensure that the charity achieves its objectives. The Board sets policies, including health and safety, equal opportunities and financial control, and oversees their implementation by the Manager and staff.

Recruitment, appointment and training of new trustees

Existing trustees invite potential new trustees to join having regard to the relevance of their experience to the work of the charity. The Board regularly consider the skills base of the existing members and consider the training needs of old and new members.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

07284076 (England and Wales)

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2022**

Registered Charity number

1137054

Registered office

3 Church Road
Leatherhead
Surrey
KT22 8AT

Trustees

Brian Edwards
Myfanwy Tothill
Clive Weeks
Colin Petter
June Barber

Company Secretary

Clive Weeks

Independent Examiner

Philip Longstaff FCA
Institute of Chartered Accountants in England & Wales
Ellis Atkins
Chartered Accountants
The Atrium Business Centre
Curtis Road
Dorking
Surrey
RH4 1XA

Approved by order of the board of trustees on 26th September 2022 and signed on its behalf by:

Clive Weeks - Secretary

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
LEATHERHEAD START**

Independent examiner's report to the trustees of LeatherHead Start ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st March 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

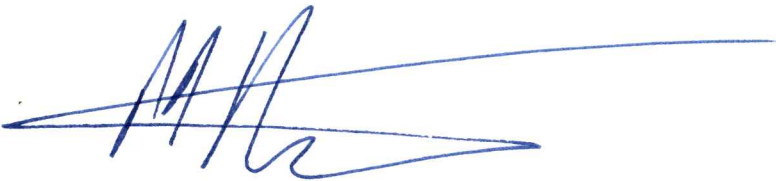
Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Institute of Chartered Accountants in England & Wales which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Philip Longstaff FCA
Institute of Chartered Accountants in England & Wales
Ellis Atkins
Chartered Accountants
The Atrium Business Centre
Curtis Road
Dorking
Surrey
RH4 1XA

27th September 2022

LEATHERHEAD START

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2022**

	Notes	Unrestricted funds £	Restricted funds £	31/3/22 Total funds £	31/3/21 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	69,402	-	69,402	63,525
Charitable activities					
Accommodation and support services		242,934	-	242,934	231,783
Investment income	3	2,137	-	2,137	1,802
Total		314,473	-	314,473	297,110
EXPENDITURE ON					
Charitable activities	5				
Accommodation and support services		329,325	-	329,325	347,586
NET INCOME/(EXPENDITURE)		(14,852)	-	(14,852)	(50,476)
RECONCILIATION OF FUNDS					
Total funds brought forward		716,719	-	716,719	767,195
TOTAL FUNDS CARRIED FORWARD		701,867	-	701,867	716,719

The notes form part of these financial statements

LEATHERHEAD START (REGISTERED NUMBER: 07284076)

**BALANCE SHEET
31ST MARCH 2022**

	Notes	Unrestricted funds £	Restricted funds £	31/3/22 Total funds £	31/3/21 Total funds £
FIXED ASSETS					
Tangible assets	11	290,552	-	290,552	298,666
CURRENT ASSETS					
Cash at bank and in hand		426,728	-	426,728	428,717
CREDITORS					
Amounts falling due within one year	12	(15,413)	-	(15,413)	(10,664)
NET CURRENT ASSETS		<u>411,315</u>	<u>-</u>	<u>411,315</u>	<u>418,053</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>701,867</u>	<u>-</u>	<u>701,867</u>	<u>716,719</u>
NET ASSETS		<u>701,867</u>	<u>-</u>	<u>701,867</u>	<u>716,719</u>
FUNDS					
	13				
Unrestricted funds:					
General fund				411,315	418,053
Designated funds				290,552	298,666
				<u>701,867</u>	<u>716,719</u>
TOTAL FUNDS				<u>701,867</u>	<u>716,719</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st March 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st March 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

BALANCE SHEET - continued
31ST MARCH 2022

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 26th September 2022 and were signed on its behalf by:

Myfanwy Tothill - Trustee

Clive Weeks - Trustee

LEATHERHEAD START

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2022

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income and grants

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Grants are recognised when the entitlement to the grant is confirmed. Revenue based grants are recognised in the period in which the related costs are incurred.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Governance costs

Governance costs are those incurred in relation to the administration of the charity and compliance with constitutional and statutory requirements.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- 2% on cost
Leasehold improvements	- 20% on cost
Equipment	- between 10% and 50% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

LEATHERHEAD START

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2022

2. DONATIONS AND LEGACIES

	31/3/22	31/3/21
	£	£
Legacies	26,000	-
Churches	8,691	14,404
Friends	15,099	5,924
Other donations	13,108	20,218
Grants	6,504	22,865
Giftaid	-	114
	<u>69,402</u>	<u>63,525</u>

A grant of £6,504 was received from Surrey County Council as part of the Government's funding to control the spread of Covid.

3. INVESTMENT INCOME

	31/3/22	31/3/21
	£	£
Deposit account interest	2,137	1,802
	<u>2,137</u>	<u>1,802</u>

4. INCOME FROM CHARITABLE ACTIVITIES

	31/3/22	31/3/21
	£	£
Residents (SCC Housing Related Support)	117,737	117,000
Rental income	113,847	104,900
Move-on house rental	11,350	9,883
	<u>242,934</u>	<u>231,783</u>

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 6) £	Totals £
Accommodation and support services	<u>305,169</u>	<u>24,156</u>	<u>329,325</u>

LEATHERHEAD START

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2022**

6. SUPPORT COSTS

	Management £	Finance £	Governance costs £	Totals £
Accommodation and support services	<u>22,954</u>	<u>552</u>	<u>650</u>	<u>24,156</u>

7. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31/3/22 £	31/3/21 £
Depreciation - owned assets	13,763	11,880
Independent Examiner's fee	650	600
Independent Examiner's fee - Other services	<u>2,999</u>	<u>2,742</u>

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2022 nor for the year ended 31st March 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st March 2022 nor for the year ended 31st March 2021.

9. STAFF COSTS

	31/3/22 £	31/3/21 £
Wages and salaries	215,659	223,053
Social security costs	11,210	11,105
Other pension costs	<u>3,947</u>	<u>3,656</u>
	<u>230,816</u>	<u>237,814</u>

The average monthly number of employees during the year was as follows:

	31/3/22	31/3/21
Average number of employees	<u>17</u>	<u>17</u>

No employees received employee benefits in excess of £60,000.

The trustees consider the aggregate employment benefits of the key management personnel for both 2022 and 2021 to be nil.

LEATHERHEAD START

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2022

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	63,525	-	63,525
Charitable activities			
Accommodation and support services	231,783	-	231,783
Investment income	1,802	-	1,802
Total	<u>297,110</u>	<u>-</u>	<u>297,110</u>
EXPENDITURE ON			
Charitable activities			
Accommodation and support services	347,586	-	347,586
NET INCOME/(EXPENDITURE)	<u>(50,476)</u>	<u>-</u>	<u>(50,476)</u>
RECONCILIATION OF FUNDS			
Total funds brought forward	<u>767,195</u>	<u>-</u>	<u>767,195</u>
TOTAL FUNDS CARRIED FORWARD	<u><u>716,719</u></u>	<u><u>-</u></u>	<u><u>716,719</u></u>

11. TANGIBLE FIXED ASSETS

	Freehold property £	Leasehold improvements £	Garden Office £	Equipment £	Totals £
COST					
At 1st April 2021	311,384	91,925	27,959	8,570	439,838
Additions	-	-	-	5,649	5,649
At 31st March 2022	<u>311,384</u>	<u>91,925</u>	<u>27,959</u>	<u>14,219</u>	<u>445,487</u>
DEPRECIATION					
At 1st April 2021	43,596	91,924	2,795	2,857	141,172
Charge for year	6,228	-	2,795	4,740	13,763
At 31st March 2022	<u>49,824</u>	<u>91,924</u>	<u>5,590</u>	<u>7,597</u>	<u>154,935</u>
NET BOOK VALUE					
At 31st March 2022	<u>261,560</u>	<u>1</u>	<u>22,369</u>	<u>6,622</u>	<u>290,552</u>
At 31st March 2021	<u>267,788</u>	<u>1</u>	<u>25,164</u>	<u>5,713</u>	<u>298,666</u>

LEATHERHEAD START

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2022

12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/3/22	31/3/21
	£	£
Social security and other taxes	5,333	2,679
Accruals and deferred income	10,080	7,985
	<u>15,413</u>	<u>10,664</u>

13. MOVEMENT IN FUNDS

	At 1/4/21	Net movement in funds	Transfers between funds	At 31/3/22
	£	£	£	£
Unrestricted funds				
General fund	418,053	(1,089)	(5,649)	411,315
Designated funds	298,666	(13,763)	5,649	290,552
	<u>716,719</u>	<u>(14,852)</u>	<u>-</u>	<u>701,867</u>
TOTAL FUNDS	<u>716,719</u>	<u>(14,852)</u>	<u>-</u>	<u>701,867</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	314,473	(315,562)	(1,089)
Designated funds	-	(13,763)	(13,763)
	<u>314,473</u>	<u>(329,325)</u>	<u>(14,852)</u>
TOTAL FUNDS	<u>314,473</u>	<u>(329,325)</u>	<u>(14,852)</u>

Comparatives for movement in funds

	At 1/4/20	Net movement in funds	Transfers between funds	At 31/3/21
	£	£	£	£
Unrestricted funds				
General fund	767,195	(50,476)	(298,666)	418,053
Designated funds	-	-	298,666	298,666
	<u>767,195</u>	<u>(50,476)</u>	<u>-</u>	<u>716,719</u>
TOTAL FUNDS	<u>767,195</u>	<u>(50,476)</u>	<u>-</u>	<u>716,719</u>

LEATHERHEAD START

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST MARCH 2022

13. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	297,110	(347,586)	(50,476)
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>297,110</u>	<u>(347,586)</u>	<u>(50,476)</u>

The designated fund is equal to the net book value of the fixed assets of the charity. These funds have been separated in to a designated fund to better identify and manage the funds that are readily available for use to meet the charity's objects.

14. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st March 2022.

15. PROFESSIONAL FEES

Ellis Atkins, Chartered Accountants, waived 50% of their fees relating to the Independent Examination of the accounts for the year to 31 March 2022.

LEATHERHEAD START

England & Wales - Charity number 1137054

Accounts

REGISTERED COMPANY NUMBER: 07284076 (England and Wales)
REGISTERED CHARITY NUMBER: 1137054

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021
FOR
LEATHERHEAD START**

Ellis Atkins
Chartered Accountants
The Atrium Business Centre
Curtis Road
Dorking
Surrey
RH4 1XA

LEATHERHEAD START

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021**

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LEATHERHEAD START

CHAIR'S REPORT FOR THE YEAR ENDED 31ST MARCH 2021

LeatherHead Start is a direct access hostel providing short term accommodation to both men and women over the age of 18. All of our clients have been through a period of trauma while being homeless and therefore have varying problems that need to be addressed, so that when they move on, they will be able to maintain their tenancy.

Our vision is "To improve the lives of homeless people and encourage them towards future independent living."

As the Coronavirus (C19) pandemic unfolded early last year, the Government rolled out a policy called 'Everyone in' to bring all homeless people off the streets and into accommodation. We decided to work closely with Mole Valley District Council in this endeavour, to maximise the efficiency of the service offered to our homeless clients and began to take all our referrals through the Council's Housing Needs Department and the East Surrey Outreach Service (eSOS) which is funded by the East Surrey local authorities. This has worked well and we are likely to go on taking our referrals this way, although we will always accept another agency or 'self' referral if the case has merit.

The pandemic has prevented us from continuing to provide daytime activities during the reporting year as we were unable to have volunteers on the premises, however, some of these activities were delivered via Zoom.

When clients arrive, they are booked in by our Client Services Co-ordinator (CSC). The CSC works regular daytime hours, enabling the needs of each client to be assessed and addressed promptly. At the beginning of each day the Client Services Co-ordinator will draw up a list of tasks for that day and Project Workers will work with the clients to ensure all are completed. We are aware that in recent years our client profile has become more demanding than in the past with many more of our clients having complex needs. Therefore, it is very important that we have full and accurate information from referral agencies, so that we can best help clients as they arrive.

Move-on accommodation is made available by local longer-term supported housing providers such as Homegroup and Transform. Both these registered providers have experienced staff shortages during the pandemic and this had an impact on our throughput at one stage. Clients might also move on to their own flat in the private sector (although this is rare) or more usually the local Housing Register for social housing. When clients move on, we have our own Tenant Support Worker, who will continue to give support as long as it is needed, it could be just for the first week or two, others will need support for longer. One or two may even return for brief support after many years of stability - our door is always open.

During the reporting year our tenant support service has worked with 15 clients. For some it may just be helping to restore their benefits. However, for others it is a long process of ensuring they are progressing with their new tenancy and supporting them to ensure that they maintain it.

Lockdown, due to the C19 virus, began in the last few weeks of the last reporting year and we immediately put into place measures in line with all the government guidelines to ensure that all clients were kept safe. This inevitably put extra pressure on our service, however, I am pleased to report that we have had no cases of COVID during the year 2020-2021.

Staff

The Board wishes to thank the staff for their conscientious work during these difficult times.

All staff have individual training plans in place that aim to enhance their ability to deliver LeatherHead Start aims for the benefit of our clients. Obviously, this past year's training has been online due to COVID restrictions.

This year members of the staff team received training in:

- Aggressive and difficult behaviours
- Food hygiene
- Professional boundaries
- Psychological first aid
- Dual Diagnosis, complex needs and personality disorder.
- Counselling level 3
- Croner online training; - Coronavirus,
- Fire Safety
- First Aid
- Lone working

LEATHERHEAD START
CHAIR'S REPORT
FOR THE YEAR ENDED 31ST MARCH 2021

Garden Office

Towards the end of the of the financial year, we had a garden office built for our manager which includes a counselling room for one-to-one counselling sessions. This means that when all C19 restrictions are lifted we will be able to use the manager's old room, inside the main hostel building, for an additional client. The counselling room has already proved to be of great benefit, as it offers a more private space, freeing the larger, communal (Green) room for other meetings.

East Surrey Outreach Service - eSOS

We continue to work with eSOS which is a partnership of East Surrey Councils: Mole Valley, Reigate and Banstead, Epsom and Ewell, and Tandridge, working together to provide a homeless outreach service across East Surrey. These authorities fund the service which is currently run by Thames Reach, a London based charity working with the homeless. The aim is to reduce rough sleeping within the districts and to provide support and guidance to entrenched rough sleepers with complex needs as well as those facing homelessness for the first time. The outreach team have an office based in Redhill, and LeatherHead Start is supporting the service by providing two assessment beds which have been ring-fenced for eSOS referrals only.

Clients

We are here first and foremost for the clients and during their time with us we want to make it as positive an experience as it can be, so that they will move on with confidence and hope for the future. In general, the clients responded well to the C19 restrictions and lockdowns, despite the increased stress of being cut off from familiar activities and relationships. Where clients expressed a need for support with mental health issues, we were able to connect them with the statutory agencies and services and/or with our professional counsellor who saw 12 clients for a total of 95 sessions during the year.

Unfortunately, we were unable to continue with the Pickle Project due to C19 restrictions and we suspended client involvement on the allotment from the 23rd March 2020, the commencement of the first national lockdown. Life-skills sessions moved on-line and client attendance inevitably fell away, but we hope to resume face-to-face sessions at an appropriate time.

The weekly house meetings have continued and prove to be most valuable in discussing issues with clients in order that we, in consultation with their input, are able to develop the service. They have been even more important this year and as new guidance has been issued, the Project Workers were able to update our clients. We have continued with the reward scheme which helps to motivate clients to attend activities. They are given their reward at the house meeting.

Sadly, one of our clients in our move-on house, who had made great progress while he was with us, took his own life in September 2020. The family greatly appreciated the assistance of our Tenant Support Worker who was able to give help them make arrangements for the funeral and all the necessary paper work that has to be done at these difficult times.

Volunteers

In all appropriate cases, volunteers have a DBS (Disclosure and Barring Service) check, before they start working with clients.

We have a register of volunteers to call on if we need support with activities or meals provision.

During the past year our volunteers haven't been able to come into the Hostel, but we wish to thank them for their continued support and interest at a difficult time.

Board

Our regular face-to-face Board meetings had to be suspended due to the C19 restrictions. Nevertheless, we have kept in close communications via the Internet by continuing to have regular reports from the Manager, and the Tenant Support Worker. In light of these, the Board has taken actions, as appropriate, to reduce risk particularly in relation to the C19 virus. We also received an annual report of our performance in relation to our client services and bi-annual reports from the Treasurer showing our income and expenditure, to ensure both that our activities remain within budget and that we maintain a sufficient level of reserves. This will enable us to maintain operations for a period, currently 12 months, if major cuts were to be made to the funding we currently receive from public sector sources. We have continued to have regular GDPR monitoring meetings.

LEATHERHEAD START

CHAIR'S REPORT FOR THE YEAR ENDED 31ST MARCH 2021

Move-on-House - 3-bedroom house in North Leatherhead

During the reporting year, one client has moved on to social housing and another has moved in and is bidding for social housing. Both clients are working and managing their rent payments well. We have decided to continue at present, to have our Resident Volunteer who occupies the third room, whilst working full time. We will review this situation in due course. Various repairs and maintenance have taken place during the year. We have reviewed the running costs and they are within budget.

There have been no serious incidents to report at Leatherhead Start.

In conclusion, we are fortunate to have such great support from our local community, which has been highlighted even more during this challenging year. LeatherHead Start wishes to thank all for their encouragement and help.

Myfanwy Tothill
Chair of the Board of Trustees

LEATHERHEAD START
ANNUAL STATISTICS
FOR THE YEAR ENDED 31ST MARCH 2021

	2020/21	2019/20
Service utilisation		
(occupancy rate)	89.2%	95.9%
Referrals		
Number of residents at start of year	8	11
Number of referrals	232	275
Number turned away	186	242
Number accepted	46	33
Total number accommodated in year	54	44
Source of referrals		
Mole Valley	114 (49.8%)	147 (53%)
Epsom & Ewell	27 (11.8%)	32 (12%)
Other Surrey	54 (23.6%)	74 (27%)
Total Surrey	195 (85.2%)	253 (92%)
Outside Surrey	34 (14.8%)	22 (8%)
Grand Total	229	275
Average stay in weeks		
Clients who moved on	10.7	15.4
Clients remaining	7.3	13.3
Gender (including %)		
Male	45 (83%)	31 (79.5%)
Female	9 (17%)	13 (29.5%)
Age profile		
18-25	9	6
26-34	15	13
35-50	19	12
51-60	10	10
61-70	0	3
70+	1	0
Client support needs		
Alcohol	39.2%	39%
Drugs	43.1%	32%
Psychiatric	76.5%	52%
Learning difficulties	15.7%	2%
Offending	45.1%	39%
Complex needs	60.8%	53%
Client outcomes		
Employment	23.5%	18%
Access to healthcare services	96.1%	93%

LEATHERHEAD START
ANNUAL STATISTICS
FOR THE YEAR ENDED 31ST MARCH 2021

	2020/21	2019/20
Housing outcome - total moved on	45	36
Planned move-on (no. and %)	39 (86.7%)	31 (86%)
Supported housing	19	17
Local authority/Housing Trust (social housing)	8	7
Private Rented Sector	7	1
LHS Move-on house	1	2
Friends and Family	2	2
Hospital	2	0
Notice to leave (no move-on accommodation available)	0	2 (To B&B MVDC)
Unplanned move-on (no. and %)	6 (13.3%)	5 (13.8%)
Abandonment	3	3
Eviction	2	1
Custody	1	1
Death	0	0

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2021**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objective of LeatherHead Start is to provide relief to those in necessitous circumstances in the Mole Valley district and in particular by the provision of temporary hostel accommodation and related services.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Details of the Charity's activities and achievement for the period are given in the Chair's Report and Annual Statistics.

FINANCIAL REVIEW

Public benefit

LeatherHead Start aims to improve the lives of homeless people in the Mole Valley and encourage them towards future independent living. The Board confirm that they have complied with the Charities Act 2011 and the Charities Commission guidance on Public Benefit.

All members of the Board give their time voluntarily.

Financial review

The Charity made a deficit for the year of £50,476 (2020: Deficit of £27,419). We have maintained our reserves policy in order to sustain the organisation in case of possible future reductions in funding.

Reserves policy

LeatherHead Start needs to maintain sufficient funds to cover future uncertainties. Whilst we know that we are delivering a first class and essential service, there is downward pressure on public spending and this is unlikely to abate soon. Our annual running costs are around £300,000, so any further reduction in the public funding we receive would quickly eat into our reserves. Our intention therefore is to maintain sufficient readily accessible funds in reserve in order to allow Leatherhead Start to continue delivering services for homeless people for at least 12 months even if reductions in public funding became a serious problem.

The trustees have designated funds equal to the net book value of fixed assets of the charity to better identify and manage the funds that are readily available. The total funds of the charity at 31 March 2021 were £716,719, of which £418,053 are unrestricted 'free' reserves.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is a company limited by guarantee and its governing document is its Memorandum and Articles of Association as amended on 28 April 2011.

The Board

LeatherHead Start is managed by the Board, who are also the charity's trustees, which comprises up to 12 members elected at annual general meetings. Members of the Board receive no remuneration. The Board is responsible for raising funds, appointing project workers and incurring expenditure to ensure that the charity achieves its objectives. The Board sets policies, including health and safety, equal opportunities and financial control, and oversees their implementation by the Manager and staff.

Recruitment, appointment and training of new trustees

Existing trustees invite potential new trustees to join having regard to the relevance of their experience to the work of the charity. The Board regularly consider the skills base of the existing members and consider the training needs of old and new members.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

07284076 (England and Wales)

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2021**

Registered Charity number

1137054

Registered office

3 Church Road
Leatherhead
Surrey
KT22 8AT

Trustees

Brian Edwards
Myfanwy Tothill
Clive Weeks
Colin Petter
June Barber

Company Secretary

Clive Weeks

Independent Examiner

Philip Longstaff FCA
Institute of Chartered Accountants in England & Wales
Ellis Atkins
Chartered Accountants
The Atrium Business Centre
Curtis Road
Dorking
Surrey
RH4 1XA

Approved by order of the board of trustees on 15th October 2021 and signed on its behalf by:

Clive Weeks - Secretary

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
LEATHERHEAD START**

Independent examiner's report to the trustees of LeatherHead Start ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st March 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Institute of Chartered Accountants in England & Wales which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Philip Longstaff FCA
Institute of Chartered Accountants in England & Wales
Ellis Atkins
Chartered Accountants
The Atrium Business Centre
Curtis Road
Dorking
Surrey
RH4 1XA

Date: 19th October 2021

LEATHERHEAD START

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2021**

	Notes	Unrestricted funds £	Restricted funds £	31/3/21 Total funds £	31/3/20 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	63,525	-	63,525	45,966
Charitable activities					
Accommodation and support services	5	231,783	-	231,783	234,548
Other trading activities	3	-	-	-	2,648
Investment income	4	1,802	-	1,802	2,560
Total		297,110	-	297,110	285,722
 EXPENDITURE ON					
Raising funds	6	-	-	-	1,379
Charitable activities					
Accommodation and support services	7	347,586	-	347,586	311,762
Total		347,586	-	347,586	313,141
NET INCOME/(EXPENDITURE)		(50,476)	-	(50,476)	(27,419)
 RECONCILIATION OF FUNDS					
Total funds brought forward		767,195	-	767,195	794,614
TOTAL FUNDS CARRIED FORWARD		716,719	-	716,719	767,195

The notes form part of these financial statements

LEATHERHEAD START (REGISTERED NUMBER: 07284076)

**BALANCE SHEET
31ST MARCH 2021**

	Notes	Unrestricted funds £	Restricted funds £	31/3/21 Total funds £	31/3/20 Total funds £
FIXED ASSETS					
Tangible assets	13	298,666	-	298,666	274,018
CURRENT ASSETS					
Cash at bank and in hand		428,717	-	428,717	508,932
CREDITORS					
Amounts falling due within one year	14	(10,664)	-	(10,664)	(15,755)
NET CURRENT ASSETS		<u>418,053</u>	<u>-</u>	<u>418,053</u>	<u>493,177</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>716,719</u>	<u>-</u>	<u>716,719</u>	<u>767,195</u>
NET ASSETS		<u>716,719</u>	<u>-</u>	<u>716,719</u>	<u>767,195</u>
FUNDS	15				
Unrestricted funds:					
General fund				418,053	767,195
Designated funds				298,666	-
				<u>716,719</u>	<u>767,195</u>
TOTAL FUNDS				<u>716,719</u>	<u>767,195</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

BALANCE SHEET - continued
31ST MARCH 2021

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 15th October 2021 and were signed on its behalf by:

Myfanwy Tothill - Trustee

Clive Weeks - Trustee

LEATHERHEAD START

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income and grants

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Grants are recognised when the entitlement to the grant is confirmed. Revenue based grants are recognised in the period in which the related costs are incurred.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Governance costs

Governance costs are those incurred in relation to the administration of the charity and compliance with constitutional and statutory requirements.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- 2% on cost
Leasehold improvements	- 20% on cost
Fixtures and fittings	- 33% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

LEATHERHEAD START

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2021**

2. DONATIONS AND LEGACIES

	31/3/21	31/3/20
	£	£
Churches	14,404	16,250
Friends	5,924	9,146
Other donations	20,218	18,105
Grants	22,865	-
Giftaid	114	2,465
	<u>63,525</u>	<u>45,966</u>

Within the amount disclosed as Grants is £12,864 received from Government bodies, including £3,990 received as part of the Government's Job Retention Scheme.

3. OTHER TRADING ACTIVITIES

	31/3/21	31/3/20
	£	£
Out of a Pickle sales	-	2,648
	<u>-</u>	<u>2,648</u>

4. INVESTMENT INCOME

	31/3/21	31/3/20
	£	£
Deposit account interest	1,802	2,560
	<u>1,802</u>	<u>2,560</u>

5. INCOME FROM CHARITABLE ACTIVITIES

	Activity	31/3/21	31/3/20
		£	£
Residents (SCC Housing Related Support)	Accommodation and support services	117,000	117,000
Rental income	Accommodation and support services	104,900	110,263
Move-on house rental	Accommodation and support services	9,883	7,285
		<u>231,783</u>	<u>234,548</u>

6. RAISING FUNDS

Other trading activities

	31/3/21	31/3/20
	£	£
Purchases	-	1,379
	<u>-</u>	<u>1,379</u>

LEATHERHEAD START

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2021**

7. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 8) £	Totals £
Accommodation and support services	<u>318,933</u>	<u>28,653</u>	<u>347,586</u>

8. SUPPORT COSTS

	Management £	Finance £	Governance costs £	Totals £
Accommodation and support services	<u>27,419</u>	<u>634</u>	<u>600</u>	<u>28,653</u>

9. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31/3/21 £	31/3/20 £
Depreciation - owned assets	11,880	6,228
Independent Examiner's fee	600	600
Independent Examiner's fee - Other services	<u>2,742</u>	<u>2,671</u>

10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2021 nor for the year ended 31st March 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st March 2021 nor for the year ended 31st March 2020.

11. STAFF COSTS

	31/3/21 £	31/3/20 £
Wages and salaries	223,053	208,797
Social security costs	11,105	10,499
Other pension costs	3,656	3,231
	<u>237,814</u>	<u>222,527</u>

The average monthly number of employees during the year was as follows:

	31/3/21	31/3/20
Full time equivalent employees	<u>10</u>	<u>11</u>

The average monthly number of employees for the year was 17 (2020: 18)

No employees received employee benefits in excess of £60,000.

The trustees consider the aggregate employment benefits of the key management personnel for both 2021 and 2020 to be nil.

LEATHERHEAD START

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2021

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	45,966	-	45,966
Charitable activities			
Accommodation and support services	234,548	-	234,548
Other trading activities	2,648	-	2,648
Investment income	2,560	-	2,560
Total	285,722	-	285,722
EXPENDITURE ON			
Raising funds	1,379	-	1,379
Charitable activities			
Accommodation and support services	311,762	-	311,762
Total	313,141	-	313,141
NET INCOME/(EXPENDITURE)	(27,419)	-	(27,419)
RECONCILIATION OF FUNDS			
Total funds brought forward	794,614	-	794,614
TOTAL FUNDS CARRIED FORWARD	767,195	-	767,195

LEATHERHEAD START

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2021

13. TANGIBLE FIXED ASSETS

	Freehold property £	Leasehold improvements £	Garden Office £	Fixtures and fittings £	Totals £
COST					
At 1st April 2020	311,384	91,925	-	42,459	445,768
Additions	-	-	27,959	8,570	36,529
Disposals	-	-	-	(42,459)	(42,459)
	<u>311,384</u>	<u>91,925</u>	<u>27,959</u>	<u>8,570</u>	<u>439,838</u>
At 31st March 2021	311,384	91,925	27,959	8,570	439,838
DEPRECIATION					
At 1st April 2020	37,368	91,924	-	42,458	171,750
Charge for year	6,228	-	2,795	2,857	11,880
Eliminated on disposal	-	-	-	(42,458)	(42,458)
	<u>43,596</u>	<u>91,924</u>	<u>2,795</u>	<u>2,857</u>	<u>141,172</u>
At 31st March 2021	43,596	91,924	2,795	2,857	141,172
NET BOOK VALUE					
At 31st March 2021	<u>267,788</u>	<u>1</u>	<u>25,164</u>	<u>5,713</u>	<u>298,666</u>
At 31st March 2020	<u>274,016</u>	<u>1</u>	<u>-</u>	<u>1</u>	<u>274,018</u>

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/3/21 £	31/3/20 £
Social security and other taxes	2,679	2,826
Accruals and deferred income	7,985	12,929
	<u>10,664</u>	<u>15,755</u>

15. MOVEMENT IN FUNDS

	At 1/4/20 £	Net movement in funds £	Transfers between funds £	At 31/3/21 £
Unrestricted funds				
General fund	767,195	(50,476)	(298,666)	418,053
Designated funds	-	-	298,666	298,666
	<u>767,195</u>	<u>(50,476)</u>	<u>-</u>	<u>716,719</u>
TOTAL FUNDS	<u>767,195</u>	<u>(50,476)</u>	<u>-</u>	<u>716,719</u>

LEATHERHEAD START

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2021

15. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	297,110	(347,586)	(50,476)
TOTAL FUNDS	<u>297,110</u>	<u>(347,586)</u>	<u>(50,476)</u>

Comparatives for movement in funds

	At 1/4/19 £	Net movement in funds £	At 31/3/20 £
Unrestricted funds			
General fund	794,614	(27,419)	767,195
TOTAL FUNDS	<u>794,614</u>	<u>(27,419)</u>	<u>767,195</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	285,722	(313,141)	(27,419)
TOTAL FUNDS	<u>285,722</u>	<u>(313,141)</u>	<u>(27,419)</u>

The designated fund is equal to the net book value of the fixed assets of the charity. These funds have been separated in to a designated fund to better identify and manage the funds that are readily available for use to meet the charity's objects.

LEATHERHEAD START

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2021**

16. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st March 2021.

17. PROFESSIONAL FEES

Ellis Atkins, Chartered Accountants, waived 50% of their fees relating to the Independent Examination of the accounts for the year to 31 March 2021.