



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Sir Robert Geffery's PreSchool

**On accounts for the year
ended**

31 August 2024

**Charity no
(if any)**

1136886

Set out on pages

3 - 6

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2024.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

5/2/25

Name:

Graham Roberts

**Relevant professional
qualification(s) or body
(if any):**

Fellow of the Institute of Chartered Accountants in England and Wales

Address:

Blackwell Bate Ltd

Brunel Court, 122 Fore Street

Saltash, PL12 6JW

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

No issues to report.

Registered Charity Number - 1136886

**UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 AUGUST 2024
FOR
SIR ROBERT GEFFERY'S PRE-SCHOOL**

**SIR ROBERT GEFFERY'S PRE-SCHOOL
CHARITY INFORMATION
FOR THE YEAR ENDED 31ST AUGUST 2024**

Charity Number - 1136886

Trustees	S Beresford-Webb T Wray H Cartledge-Claus
Registered office	School Road Landrake Cornwall PL12 5EA
Accountant	Blackwell Bate Limited Brunel Court 122 Fore Street Saltash Cornwall PL12 6JW

**SIR ROBERT GEFFERY'S PRE-SCHOOL
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31ST AUGUST 2024**

Charity Number - 1136886

	Unrestricted Funds 2024		Unrestricted Funds 2023	
	£	£	£	£
Receipts				
Funding	147,011		125,706	
Fees	88,375		74,785	
Trip fees	773		1,354	
Fundraising activities & sundries	3,416		10	
Other income	369		540	
Bank Interest	253		137	
Total Receipts		240,197		202,532
Payments				
Staff wages	172,203		175,690	
Rent	6,800		7,015	
Trips, resources & equipment	4,871		11,391	
Petty cash & shopping	3,265		4,865	
Administration costs & sundries	628		545	
Building & security costs	2,751		6,680	
Insurance and registration fees	1,447		1,311	
Telephone	882		571	
Training	519		912	
Pension costs	11,551		8,338	
Bank Fees	65		68	
Accountancy	3,654		174	
		208,636		217,560
Net of receipts/(payments)		31,561		(15,028)
Cash funds brought forward				
Community account	24,531		39,605	
Money management 1	-		74	
Money management 2	12,915		12,778	
Petty cash	-		17	
		37,446		52,474
Movement in funds this year		31,561		(15,028)
Cash funds carried forward		69,007		37,446

**SIR ROBERT GEFERY'S PRE-SCHOOL
STATEMENT OF ASSETS AND LIABILITIES
AS AT 31ST AUGUST 2024**

	2024		2023	
	£	£	£	£
Cash funds				
Community account	55,838		24,531	
Money management 2	13,169		12,915	
Total Cash Funds		<u><u>69,007</u></u>		<u><u>37,446</u></u>

Approved by the Board of Trustees on.....21/01/2025


.....

S. Webb
.....
Print Name


.....

Tracy Wray
.....
Print Name

AGM 21ST JANUARY 2025

PRESENT: Claire Brown, Mia Watt, Jo Bennett, Traci Wray, Hazel Cartledge and Sarah Webb

Apologies: Kim Hawkings

No Committee Members Stood Down

Previous Minutes of last year signed and dated by H. Cartledge (Chair)

Preschool Report 2024

Sir Robert Geffery's Preschool – To support and assist children from the age of 18 months to 4 years through their development and learning within an early years setting in preparation for the future learning in to Primary Education.

Sir Robert Geffery's Preschool is a member of the Learning Alliance and adheres to the Constitution of the Learning Alliance.

New Trustees and Committee Members are recruited through direct contact with the Preschool with children attending the setting and DBS checks are completed before a member can attend future meetings or support the Charity.

Sir Robert Geffery has a reserve account which currently stands at £12,915.00 covering approximately a months running costs of the setting.

The children enjoyed celebrating Harvest, Christingle, and Easter with Hazel. Thankyou Hazel for your continued support throughout the year again this year. Fitting us in to your busy schedule is so kind and supportive. The summer show of Chicken Licken went well, and the Porfell Animal Park, Summer Trip was well attended and a great success.

Many great fundraising activities were organised by Jo last year. Rock To Recovery came in for a physical sponsorship challenge and the money raised was given to Rock to Recovery linking it in with all our Military Family children. Clothes and Toys sale was organised too, there was a Christmas and Summer Bake Off which were both a great success and the cakes were then sold to parents and children alike. Again, summer and Christmas raffles and Teddy Tombola's at the Fayres were a great success and Christmas Bags and also Easter Bonnet Competition, Guess how many eggs in a jar at Easter and two successful visits from Concept Photos. Many thanks Jo for organising.

We sadly saw Billie move onto pastures new in the Summer but welcome a new member of staff Charlotte who is fully qualified Level 3 and worked in Early Years for many years. Charlotte's children have both attended preschool and she has said she is so pleased she chose Sir Robert Geffery's as their early years setting for their children as it is everything, she wanted it to be from being a parent with a child at the setting and now a member of staff.

Laura has achieved her Level 3 and is just waiting for the end point of assessment. We have yet again a good team who through the last year have worked together to get through the difficult time of financial uncertainty. As previously stated at the end of last year reduced hours and non-paid hours were put in place immediately and it has helped to support the ongoing growth of preschool. Thank you to the team and the committee for all your support through the last year.

FINANCIAL REPORT 2024 AUGUST 2023 TO AUGUST 2024

This year's funding is considerably up by £21,305 and fee income is up by £13,590. So a total raised income of £34,895.00 last year. Which is fantastic; this is due to the 2 Year Funding coming in in April 2024. Many of our children received this (15 Hours Per week). The funding was higher than the fees and then are numbers increased considerably throughout the year and the additional charge for sundries on each child's session has also brought extra income into the setting. A great idea put forward by Jo. Both I, Traci and Jo worked non paid hours and between us have taken up the cleaning of the setting. Many thanks to you both for supporting this. We are now going to get the setting deep cleaned every term to keep on top of the hygiene. Ann-Marie, Laura and Lisa all reduced their hours for a period and Lisa has remained on a four day per week.

Fundraising and sundries income was a huge amount of £3416.00 so with the increase of the fees and funding income an increase of £38,311. This has resulted in a year-end balance of £31,561 rather than a deficit of (£15,028) as in last years end of year accounts.

As you can see accounts are very healthy which is vital to increase wages again in April for all staff this time due to the National Minimum Wage going up again in April 2025. This in turn will see the fee charges increase in line with the RPI percentage increase ensuring that we do not end up in a deficit at the end of the next financial year.

Sir Robert Geffery's Pre-School AGM
Tuesday 21st January 2025
The Chairperson's Report

Another good year at the Sir Robert Geffery's Pre-School. The parents I have had contact with give nothing but glowing reports of their child's care within the setting.

The Staff

Our Pre-School is so blessed with incredibly resilient, creative staff members who continue to put the children first every day.

There is often some comings and goings on a staff team and the Pre-School team has dealt with the year's fluctuations exceptionally well remaining consistent throughout.

I feel so proud of the Pre-School staff, they are so adaptable and caring and I know that they are very much appreciated by the parents for all they do.

The Finances

The Pre-School is financially stable with huge thanks to Sarah for keeping the books balanced. The rest of the team have also played their part working frugally and smartly to retain their high standard in the current 'cost of living' environment. There have also been some wonderful fundraising initiatives which have boosted the finances.

Looking Ahead

The future intake is looking very healthy with almost all the pre-school places filled. We look forward to another fun-filled year.

Many, many thanks to Sarah, Traci, JoJo, Anne-Marie, Laura, Lisa and Charlotte and for all the amazing work they do. A big thank you to the committee members without whom the Pre-School could not function in the way it does.

Hazel Cartledge