

AGM 2nd DECEMBER 2021

Started the year off with a lovely Harvest Festival in the setting (due to covid) thankyou Hazel again, the children made hedgehogs. A few parents attended (with masks) which was lovely. Father Christmas came via the smartboard, a great success, repeating it again this year.

We took on three lovely apprentices on Mia, Morgan and Charlotte who have proven their worth and who are working very hard from April 2021, Kyleigh left in the Summer term and Keira sadly left in September. We have now employed Lisa Jones and Billy Anne Badham who have settled into their new roles well. Lisa is a Level 3 practitioner and Billy is training towards her Level 3.

We had a visit from the Easter Bunny via an App this time, extremely successful.

We organised a summer trip to Dartmoor Zoo which was very successful, and everyone kept safe.

We have adapted well during COVID and are still ensuring as best we can the safety of the children. We have had only one child and adult case, fingers crossed this will remain. Both wraparound cares have picked up a little bit, however it is mainly preschool children who attend.

The staff have been wonderful particularly during the summer term when it was extremely busy and we were a staff member down. The apprentices stepped up to the plate as did all staff. A great team. Our team changed again in the September with Keira leaving and Billy and Lisa joining, a great team is moving forward for the next year.

A huge thankyou to all the new team and a huge thankyou to Traci, Jo Jo and Ann-Marie for hanging in their during the summer months.

FINANCIAL REPORT

We have received £4,500 from the Apprentice funding scheme and will be due another £4,500 plus £3000 due from another apprentice scheme.

We are however in deficit by £5,725. Funding is down £2,904 and fees are up by £9,163. However trips and resources are up by £6,375, new laptop and ipads have been purchased this year and of course resources for the children. We have spent money on the train garden, £400.00 was raised for the train garden so some of that cost was covered. Staff wages reduced by £4943 due to running with just 5 staff.

Balance in the bank £46,657 rather than £52,382 last year and £12,772.00 in the reserve account.

Wraparound is busier but mainly preschool children which involves having three members of staff on site for this period and potentially four when required. However, we are extremely busy and only have a few sessions available from now and will only lose 17 children next September. I think that is unheard of this time of year to be so busy, we have hit the ground running and I think will need to employ another member of staff when the apprentices complete their course in July, will keep you posted.

Sir Robert Geffery's Pre-School AGM

Tuesday 30th November 2021

The Chairperson's Report

The challenges of the 2020 Spring and Summer terms, due to Covid 19, continued as the Pre-School opened to the children in Autumn 2020. It is sad that at this unpredictable time we have had to modify and change our behaviour which, of course, affects both children and parents as they seek to integrate and build relationships.

The Staff

Our Pre-School is so blessed with incredibly resilient, creative staff members who have done their utmost to overcome all the obstacles the current climate has presented them with throughout the year. Whenever I have visited the setting the children have been happy and content.

The setting has had the privilege of welcoming three new apprentices Mia, Morgan and Charlotte who have settled in well to the life of the Pre-School.

Sadly, one of the Pre-School's original apprentices, Keira, has moved on to further her career. We wish her well and it is good to know that the skills she learned and honed at Pre-School have given her a wonderful foundation for her future

Kyleigh also moved on from the Pre-School during the year, she has been replaced by Lisa Jones and Billie Anne Badham who are proving to be an asset to the school.

I feel so proud of the Pre-School staff, they are so adaptable and caring and I know that they are very much appreciated by the parents for all they do.

The Finances

The Pre-School is financially stable with huge thanks to Sarah for keeping the books balanced.

Looking Ahead

It continues to be difficult to know what the future holds but I know the Pre-School will carry on prioritising the children offering them a strong, stable, consistent, and fun beginning to their school journey.

Many, many thanks to Sarah, Traci, JoJo, Anne-Marie and for all the amazing work they do. A big thank you to the committee members without whom the Pre-School could not function in the way it does.

Hazel Cartledge-Claus

Sir Robert Geffery's Pre-School AGM

Tuesday 30th November 2021

Agenda

1. Apologies for absence
2. Minutes of the last meeting
3. The Chairperson's Report
4. The Manager's Report
5. The Finance Report
6. Standing down of 20/21 committee

Sir Robert Geffery's Pre-School

Tuesday 30th November 2021

1. Appointment of new committee
2. Notice of confidentiality
3. Next meeting date

Registered Charity Number - 1136886

**UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 AUGUST 2021
FOR
SIR ROBERT GEFFERY'S PRE-SCHOOL**

**SIR ROBERT GEFFERY'S PRE-SCHOOL
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31ST AUGUST 2021**

Charlty Number - 1136886

	Unrestricted Funds 2021		Unrestricted Funds 2020	
	£	£	£	£
Receipts				
Funding		89,415		92,319
Fees		60,877		51,714
Trip fees		556		312
Fundraising activities & sundries		311		135
Other income		4,897		20,162
Bank Interest		1		20
Total Receipts		<u>156,057</u>		<u>164,662</u>
Payments				
Staff wages	123,459		128,402	
Rent	5,025		4,741	
Trips, resources & equipment	15,156		8,781	
Petty cash & shopping	2,298		1,745	
Administration costs & sundries	508		611	
Building & security costs	5,514		5,118	
Insurance and registration fees	1,020		1,211	
Training	962		510	
Pension costs	6,355		6,318	
Payroll costs	969		1,005	
Accountancy	516		816	
		<u>161,782</u>		<u>159,258</u>
Net of receipts/(payments)		<u>(5,725)</u>		<u>5,404</u>
Cash funds brought forward				
Community account	39,519		34,135	
Money management 1	74		74	
Money management 2	12,772		12,752	
Petty cash	17		17	
		<u>52,382</u>		<u>46,978</u>
Movement in funds this year		<u>(5,725)</u>		<u>5,404</u>
Cash funds carried forward		<u><u>46,657</u></u>		<u><u>52,382</u></u>

**SIR ROBERT GEFFERY'S PRE-SCHOOL
STATEMENT OF ASSETS AND LIABILITIES
AS AT 31ST AUGUST 2021**

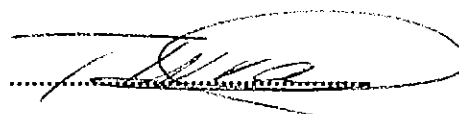
	2021		2020	
	£	£	£	£
Cash funds				
Community account	33,795		39,519	
Money management 1	74		74	
Money management 2	12,773		12,772	
Petty cash	15		17	
	<u>46,657</u>		<u>52,382</u>	
Total Cash Funds				

Approved by the Board of Trustees on..... 8/11/2022



H. CARTLEDGE-CLAUS

Print Name



MARK WIDDOW

Print Name

Blackwell Bate Limited
Prinzel Court 122 Fore Street
Siltash Cornwall PL12 6JW



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name

SIR ROBERT GEFFERY'S PRE SCHOOL

**On accounts for the year
ended**

31 AUGUST 2021

**Charity no
(if any)**

1136886

Set out on pages

1-4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2021.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

18/1/2022

Name:

GRAHAM ROBERTS

**Relevant professional
qualification(s) or body
(if any):**

FCA - ICAEW

Address:

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BRUNEL COURT, 122 FORE STREET, SALTASH, CORNWALL,

PL12 6JW

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