

Trustees' annual report for the period



CHARITY COMMISSION
FOR ENGLAND AND WALES

Period start date

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 Period end date

3	1	0	8	2	5
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Charity name

F	R	I	E	N	D	S		O	F		C	O	O	P	E	R	S	A	L	E		H	A	L	L		S	C	H	O	O	L
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Charity No
(if any)

1	1	3	6	8	2	3
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Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	TO RAISE FUNDS TO ENHANCE OUR CHILDREN'S EDUCATION WHILST AT SCHOOL
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Various events including term discos, Christmas events, Quiz nights and fayres
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The relevant document has been read by all the current trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	n/a
Policy on social investment including program related investment	Para 1.38	n/a
Contribution made by volunteers	Para 1.38	n/a
Other		n/a

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Hosted various events and paid for annual theatre and cinema trips, animal visits and other small contributions including tea and coffee at events and upcycling uniform.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	Type text here
Achievements against objectives set	Para 1.41	n/a
Performance of fundraising activities against objectives set	Para 1.41	n/a
Investment performance against objectives	Para 1.41	n/a
Other		n/a

Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	Profit made and to be re-invested following guidance from school leadership for maximum benefit. Higher than previous year as Summer Fest was re-scheduled due to weather so fell into this year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	n/a
Amount of reserves held	Para 1.22	£0
Reasons for holding zero reserves	Para 1.22	Not required, will never spend over funds raised or ongoing commitments.
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	Type text here
The charity's principal sources of funds (including any fundraising)	Para 1.47	n/a
Investment policy and objectives including any social investment policy adopted	Para 1.46	n/a
A description of the principal risks facing the charity	Para 1.46	n/a
Other		n/a

Structure, Governance and Management

Description of charity's trusts:	SORP reference	
Type of governing document (trust deed, royal charter)	Para 1.25	Chairty Consitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Voted at AGM or as otherwise required

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	n/a
The charity's organisational structure and any wider network with which the charity works	Para 1.51	n/a
Relationship with any related parties	Para 1.51	n/a
Other		n/a

Reference and Administrative details

Charity name	FRIENDS OF COOPERSALE HALL SCHOOL
Other name the charity uses	n/a
Registered charity number	1136823
Charity's principal address	Coopersale Hall Flux's Lane Theydon Garnon Epping CM16 7PE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rachel Concadoro	Chair	01/11/2024 - Present	
2	Jessica Hayes	Treasurer	01/11/2024 - Present	
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Reference and Administrative details

(cont)

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

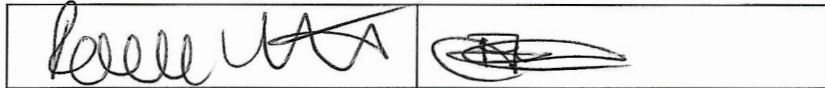
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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Rachel Concadoro

Jessica Hayes

Position (eg Secretary,
Chair, etc)

Chair

Treasurer

Date

22/06/2026

01.09.2024 - 31.08.2025

Column1	Outgoings		Incomings
Autumn Term	-£	13,840.50	£ 16,396.52
Spring Term	-£	2,736.42	£ 4,294.94
Summer Term	-£	6,544.03	£ 12,825.80
Totals	-£	23,120.95	£ 33,517.26
Total Profit for Year	£	10,396.31	



Section A

Independent Examiner's Report

Report to the trustees

FRIENDS OF COOPERSALE HALL SCHOOL

On accounts for the year
ended

31st August 2025

Charity no
(if any)

1136823

I report to the trustees on my examination of the accounts of the above charity for the year ended **31/08/2025**.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011.

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn.

Signed:

K. Leigh

Date:

22/06/2026

Name:

Katie Leigh

Relevant professional
qualification(s) or body
(if any):

IAB (International Association of Bookkeepers)

Address:

27 St Nicholas Place

Loughton

Essex, IG10 1BF

Minutes – 18.11.2025 AGM

In Attendance: Mrs Bull, Nicola, Sarah, Pauline, Rachel, Abbey, Mrs Docherty, Rebecca,
2 apologies absence Stacey and Lauren.

Rachel begins with apologies, as the meeting started slightly later than last year.

Recap of previous year to date events

Upscaled xmas and summer events. Santa this year is £500

Discussed financials – Panto is largest outgoing. £5.5k - £6.6k

Increased wristbands to £12 so hopeful to make more money

Summer fest £3.5k

6th Oct – Disco £623 profit

£886 13th Oct profit

Senior event was cancelled due to poor ticket sales.

Parents mingle postponed to early 2026.

Staff would prefer to hold both discos on the same night. Reduce time for younger years. It would save money. More efficient for everyone involved.

Discuss options for parents who wanted to put kids into teatime.

Supervision would be offered for the older kids

Sports day good earner Profit - £398

Pre loved uniform's are operating well.

Most income comes from School Levy

Discussed why we keep using same entertainer, The guy was preferred as he reads the room and is nicer to listen to.

Forthcoming events:

Nov 2025 – July 2026

Quiz night – 13th March 2026 is good for fostering relationships between staff and parents.

What new items do the school need us to purchase? to be followed up on.

New ideas: Arts and crafts for Mother's Day, making a card and gift to give to parents or grandparents.

It would be set up like a workshop, would need to look at timings, how would it work if the activities take time?

Another idea would be to purchase a gift instead of making one. Perhaps stick to one craft such as decorating a flowerpot.

Baker ross – paint different items, stone, coaster, with a card and cellophane.

Mother's Day is 15.03.26

Discussed holding it in the studio instead of the school hall.

Tuesday 10th March was agreed for the arts workshop.

This will be a ticketed event on ticket source. To be sold for £10 - £12 each

Monday 15th June for Father's Day workshop.

Perhaps look at making cookies in the future –

Parents looking at cooking workshop for parents.

School disco Monday 23rd March

Action to be confirmed for Seniors – Mrs Bull to relay to Mrs RS

For Summer fest – Look at better activities such as rodeo for the seniors. Perhaps offer a Senior corner. With different coloured wristbands

Takeaway: Colour run to be discussed.

£11k and £2k are the current balances in the business accounts. Every child will be taken to the panto and school cinema; this has already been paid for.

306 children in total

Co hair Pauline and Main chair Rachel appointed.

Discussion on starting afresh with a new Sum up account.

Perhaps look at streaming this on teams.