



st james church
westgate and garlinge

**St James' Church
Westgate and Garlinge
(Charity No: 1136690)**

End of Year Financial Statements

Year ending 31st December 2022

Administrative Information

St James Church is situated in Canterbury Road, Margate. It is part of the Diocese of Canterbury within the Church of England. The correspondence address is: 22 Richborough Road Westgate on Sea CT8 8DF.

The Parochial Church Council (PCC) registered with the Charity Commission on 1st July 2010. The PCC members are also the charity's trustees. PCC members who have served in 2022 are:

Priest in Charge:

The Revd. Dr. Anand Sodadasi [since November 2022]

Church Wardens:

Michael Flanders

Jean Starke

Representative on the Deanery Synod:

Ruth Flanders

Elected Members:

Marion Clarke

Jason Flanders

Teresa Illsley

Sandra Prynne

Guy Wilson [from April 2022]

Aims and Purposes

St James PCC has the responsibility of promoting, in the ecclesiastical parish, the whole mission of the church, pastoral, evangelistic, social, and ecumenical. It also has responsibility for the maintenance of the Church Centre complex of St James, Canterbury Road, Margate.

Objectives and Activities

Major activities of the PCC, and of St James Church, have been:

- Holding regular Sunday services and mid-week meetings with the aim of teaching the Christian faith through the Bible, and thus encouraging prayer, worship, and discipleship.
- Promoting and supporting evangelism within the community through personal contacts, and a variety of events aimed at welcoming newcomers.
- Supporting missionary work beyond the parish.
- Establishing a network of neighbourhood-based Growth Groups, with the aim of encouraging individual growth through study of the Bible and pastoral care of others in the group and those known to the church.

Structure, Government and Management

The method of appointment of PCC members is set out in the *Church Representation Rules*. All Christians who count St James to be their church family are encouraged to register on the Electoral Roll and to stand for election to the PCC if they sense God's calling to do so. In accordance with the regulations, an Electoral Roll of 42 people was recorded in December 2022.

Worship, Prayer, and Discipleship

The main regular church service is the Sunday morning Service of the Word or Lord's Supper. These services include hymns and songs, prayer, readings from the Bible, and a sermon, along with encouragement to apply the Christian faith in various ways beyond the service.

The Lord's Supper is celebrated once a month on Sunday morning, as well as on the major Christian feasts. Church members bring the elements to the congregation in their seats.

Special services have been held at the major festivals of Ash Wednesday, Easter, Pentecost, Harvest, Remembrance and Christmas. In all services, the likely presence of children is considered, and resources allocated accordingly.

Numbers at the services vary; with new visitors often appearing and they receive a warm welcome. We often welcome repeat visitors who are on holiday in the area or visiting family. Everyone attending services receives a printed order of service (with a few large print versions for those visually impaired). Refreshments are made available after the formal part of the service at the west end of the church building, providing an opportunity for those attending to deepen their relationships and encourage one another.

Youth and children

Young people are welcomed to all our Sunday morning services; they share in the first part of the worship before leaving the service to attend age-specific activities and classes designed for them.

On Thursday mornings during term time a parent and toddler group is held in the Church Centre for parents/carers and their child[ren] offering a warm and welcoming environment. Most of the time is spent in free play and the building of friendships between all involved. This is supplemented with guided craftwork and singing of songs. Some of the activities are aimed at introducing Christian themes. This group is invited to other events of a more focused kind, aimed at explaining the gospel clearly.

Some members of this group have existing church connections (usually at other churches) and it is hoped that we will see further fruit from these relationships in due course.

Contact with our local (non-C of E) primary school is greatly valued. In addition to the community focused Christmas carol service held at the school, children from Year 6 come to the church building prior to Christmas and Easter for special activities and teaching called 'Christmas Unwrapped' and 'Easter Cracked'.

Evangelism

Church services are planned in the expectation that some of the congregation present will not yet be Christians. We aim to point everyone towards Jesus, the One who alone is the way of salvation. It is known that most people in the Parish do not attend church, therefore, attendees are encouraged to proclaim the Gospel through their lives and words. The activities of the church family are publicised in a variety of ways. A monthly café is provided in the Church Centre, offering refreshment, an opportunity to purchase homemade goods (raising funds) and to enable mutual encouragement for those attending. The way in which events are publicised and offered is regularly reviewed.

Small Groups

Small group gatherings are called 'Growth Groups,' which are centred around study of the Bible, most groups are for both sexes, and meet fortnightly, on Wednesday evenings except for a Ladies only group that meets on Wednesday mornings. The alternate weeks a joint prayer meeting is held in the Church Centre. These groups provide context for relationships to deepen within the group, and for expressions of pastoral care.

Friendship Club

This is a group, mainly, but not exclusively of older people, which meets one afternoon each month in the Church Centre. As well as church members, it includes members of other churches and some who have little or no contact with any church. At each meeting there is usually a speaker (on a variety of topics) and a Christian epilogue, as well as a time for refreshments.

Pastoral Visitation

A church member leads a small group of pastoral visitors who regularly visit or maintain contact by telephone and email, with members of the congregation who are housebound.

Mission Support

The church family designates 10% of its income to the support of mission outside the parish. A portion of this sum is allocated regularly each month to our specific mission partners. Other donations are made to various mission initiatives at the discretion of the PCC and as needs arise.

Financial Review

Total receipts were £84,582. Expenditure in providing the Christian ministry at St James Church including support for work outside the parish amounted to £99,264. This sum covers our contribution to the diocesan Parish Share which offsets, amongst other things, the cost of the incumbent's stipend and housing and refurbishment of the Church.

The net result for the year was an excess of expenditure over income of £14,682. After adding the balance brought forward at the beginning of 2022, the balance carried forward as of 31st December 2022 totalled £138,194.

Reserves Policy

The PCC currently aims to build up a free reserve fund of £25,000, as a buffer against unexpected expenses, or a decrease in income. This policy is reviewed and monitored each year. At the end of 2022, the Reserve Fund stood at £9,421. It is our current policy to invest our funds with the CAF Gold account.

*Approved by the PCC on 23th February 2022 and signed on its behalf,
by Rev. Dr Anand Sodadasi Priest in Charge and Chair of PCC.*

Signed.....

Date: 23th February 2022

Independent Examiner's Report

I report to the trustees (members of the PCC) on my examination of the accounts (set out on pages 6 - 11) of the above charity ("the Trust") for the year ended 31st December 2022

Responsibilities And Basis of Report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").'

I report in respect of my examination of the Trust's accounts carried out under the rules of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed

A handwritten signature in black ink, appearing to be 'W A R Merry', with a large, stylized flourish at the end.

W A R Merry
FCCA

Date: 23rd February 2023

Address: 29 Fitzmary Avenue, Margate, CT9 5EL

St James Westgate and Garlinge
Statement of Financial Activities
1st January 2022 to 31st December 2022

	2021	Unrestricted	Designated	Total
	funds	funds	funds	
Income and endowments from:			-	
Donations and legacies		49,661	49,661	51,813
Income from charitable activities		463	4	402
Other trading activities		25,181	25,181	16,174
Investments		530	530	8
Other income ¹		8,747	8,747	208,862
Total income		84,582	84,582	277,259
Expenditure on:				
Expenditure on charitable activities		95,004 259	4,99,263	137,189
Total expenditure		95,004,259	4,99,263	137,189
Net income / (expenditure) resources before transfer		(10,422)	(14,681)	140,069
Transfers:				
Gross transfers between funds - in		22,703	10,719	33,423
Gross transfers between funds - out		(10,719) 703)	(22,703)	(33,423)
Net movement in funds		1,562	(16,243)	140,069
Reconciliation of funds				
Total funds brought forward		326,549	152,152,875	12,806
Total funds carried forward		1,888	136,306	152,875

Notes:

¹ 2021 includes £205,220 from sale of OSH.

There may be minor discrepancies in the totals as the figures have been rounded to the nearest pound.

See pages 8,9 & 10 for more details

St James Westgate and Garlinge Balance Sheet 31st December 2022

					31/12/2022
31/12/2021					
Current assets					
Cash At Bank And In Hand					
Liabilities					
Creditors: ¹					
Net Current assets less current liabilities²					
Represented by					
Unrestricted					
General Funds					
Designated					
Mission Giving					
Projects ³					
Reserves					

Funds Totals
152,875

138,194

Notes:

¹ Key deposits, Hire fees, and money held for other organisations. See page 9

² See pages 9 & 10 for more details

³ Money from the sale of the OSH to be used for updating/renewing buildings and equipment in church.

St James Westgate and Garlinge **Statement of Assets and Liabilities** **31st December 2022**

31.12.22

31.12.21

Cash At Bank And In Hand

Current Account (CAF)

General Fund	Unrestricted	1,502	(73)
Mission Giving	Designated	682	493
Agency collection	Restricted	<u>342</u>	<u>200</u>
		2,526	620

Deposit Account (CAF Gold)

General Fund	Unrestricted	291	
Projects	Designated	126,203	136,056

Reserves	Designated	9,421		16,000
			135,915	152,056
PayPal				
General Fund	Unrestricted	275		0
			275	0.00
Stewardship				
General Fund	Unrestricted	100		200
			100	200
Cash In Hand				
General Fund	Unrestricted	0		199
Agency collection	Restricted	0		50
			0	249
Current Assets			138,816	153,125
Debtors				
Accounts receivable				
General Fund	Unrestricted	(280)		0
Agency Accounts				
Agency collections				
Agency collection	Restricted	(342)	(622)	(250)
				(250)
Net Total Assets				138,194
<u>152,875</u>				

Notes:
See Page 10 for Fund Movements

Fund movement summary
1st January 2022 to 31st December 2022

Fund	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Fund balance s Carried forward
General Fund	326	84,582	95,004	11,984	1,888
Mission Giving	493	0	4,259	4,448	682
Projects	136,056	0	0	(9,853)	126,203
Reserves	16,000	0	0	(6,579)	9,421
Totals	152,875	84,582	99,263	0	138,194

St James Westgate and Garlinge
Analysis of Income and Expenditure
1st January 2022 to 31st December 2022

	Gen eral	Design ated	2022	2021
Receipts				
Donations and legacies				
GA Envelopes (Occasional)	370	0	370	0
GA Envelopes (Planned)	1,110	0	1,110	810
Bank & Online Giving (Occasional)	70	0	70	0
Bank & Online Giving (Planned)	32,326	0	32,326	34,749
Collections (SDS)	6,054	0	6,054	4,147
Collections (Non-SDS)	1,409	0	1,409	1,120
Gift Days & Appeals	4,966	0	4,966	801
One-off Gifts	2,857	0	2,857	10,186
Legacies	500	0	500	0
Donations and legacies Totals	49,661	0	49,661	51,813
Income from charitable activities				
Fees for Services	463	0	463	402
Income from charitable activities Totals	463	0	463	402
Other trading activities				
Book Sales	134	0	134	340
Fundraising Activity	1,752	0	1,752	670
Lettings	23,295	0	23,295	15,164
Other trading activities Totals	25,181	0	25,181	16,174
Investments				
Bank and Building Society Interest	530	0	530	8
Investments Totals	530	0	530	8
Other income				
Tax Recoverable On Gift Aid	8,317	0	8,317	3,642
Insurance Claims	430	0	430	0
Sale of property	0	0	0	205,220
	8,747	0	8,747	208,862
Income Totals				
Receipts Grand Totals	84,582	0	84,582	277,259

Payments

Expenditure on charitable activities

	General	Designated	2022	2021
Mission Giving (Away)	0	4,009	4,009	3,848
Mission Giving (Local)	0	250	250	0
Parish Share (Current Year)	57,560	0	57,560	67,770
Parish Share (Arrears)	0	0	0.00	33,030
Salaries (Basic)	11,743	0	11,743	10,118
Youth & Children's Ministry	217	0	217	162
Mission & Outreach	190	0	190	80
Bookstall Stock	114	0	114	373
Hospitality & Gifts	102	0	102	49
Catering	367	0	367	321
Insurance	4,082	0	4,082	4,231
Maintenance and Repair of Church Building & Equipment	1,099	0	1,099	3,169
Maintenance and Repair of Church Halls and Equipment	1,313	0	1,313	1,140
Upkeep Of Services	174	0	174	1,001
Upkeep Of Grounds	458	0	458	267
Administrative Subscriptions	3,201	0	3,201	2,465
Postage	0	0	0	53
Stationery & Printing	1,200	0	1,200	940
Telephone & Internet	675	0	675	641
Office Equipment & Software	30	0	30	742
Visiting Speakers & Locums	83	0	83	282
Utilities	1,998	0	1,998	968
Building Development	0	0	0	5,066
Financial Cost	196	0	196	165
Expenditure on charitable activities Total	84,802	4,259	89,061	136,800

Extra-ordinary Item:

Church Chairs

10,20	0	10,20	3
3		3	09

Payments Grand Totals	<u>95,0</u>	<u>4,259</u>	<u>99,2</u>	<u>137,189</u>
	<u>05</u>		<u>64</u>	
