



Period of Accounts: 1st April 2022 – 31st March 2023

Telephone: 024 7650 2226

Website: cheylesmorecentre.co.uk/

Registered office: Cheylesmore Association, Cheylesmore Community Centre, Poitiers Road, Coventry,
CV3 5JX

Charity Number: 1136649

Company Registered Number: 7198105

Cheylesmore Community Centre Ltd
Annual Report

Company information for the period ended 31st March 2023.

Cheylesmore Community Association Limited is a charitable company limited by guarantee

Directors

Lindsey Buss
Andrew Rodgers (resigned 21/06/2023)
Vicki Gill (resigned 21/06/2023)
Pauline Venables
Alison Fox
Frances Fielding

Registered Office Address

Cheylesmore Community Association Ltd
Cheylesmore Community Centre
Arundel/ Poitiers Road
Cheylesmore
Coventry
CV3 5JX

Directors Report and Trustees Annual Report

The trustees present their annual report and financial statements for the year ended 31 March 2023. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Governing Documents, the Charities Act 2011 and *"Accounts and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019)."*

Objectives and Activities

The purpose of the charity is to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

The main activities include the running of the Community Centre to meet the needs of the local community. It's a venue for residents' activities - in general not running activities as an Association but providing the facilities in which other community groups can operate.

The charity facilitates local groups to meet community needs- helping with community capacity building so that community groups can better meet local needs, especially where gaps or shortfalls in provision are identified.

The charity also supports volunteering - mobilising individual residents to engage with activities going on, both running the centre itself and supporting those activities taking place. During this financial year we saw many improvements in the centre that were undertaken by our team and volunteers, with upgrades to the alarm systems, new signage and repainting and lighting improvements, to ensure that the objectives of the centre can continue to be met.

The Trustees/Directors can confirm that they have had regard to the guidance issued by the Charity commission on public benefit.

Achievements and Performance

This financial year has seen fantastic increases to what we offer to the local community and our local residents. From mental health sessions to increase in police surgeries we have seen the vital work that Cheylesmore Community Centre offers, grow and diversify even more. Following the financial year of 2021 - 2022, we have seen the effects of Covid-19 pandemic and lockdowns, finally fully lifted and see the centre advance further in bookings and classes that cater to the needs of the area and its residents.

Education & Wellbeing classes

Going into the new financial year of 2022 - 2023, we opened the centre to University of Warwick, for the first wellbeing event, understanding the importance and emphasis on mental health. The community centre later in the year started to work with '*Mental Health Matters*' to offer fantastic sessions for local residents.

We also continue to open the centre to a class call '*Cook and Eat well*', offering adults to meet and socialise with others whilst cooking.

Other important services that are there for wellbeing of people in the community. Extra Services this year used the centre as a base to reach out to and support people. The wide demographic we cater to can be seen with the Coventry Safe Haven – an out-of-hours mental health support to anyone aged 18+ in a safe and welcoming non-clinical environment. Also the Let's chat Mobile Unit - bringing people together, from all walks of life, and creating a feeling of inclusion. Again this offers help to a wide range of people from 18 onwards. We also saw 'Bereavement point' started to offer continual sessions, fortnightly to help local residents with grief.

In addition to wellbeing classes, Coventry Adult Education have an office based at the centre and many courses are taught in many of our rooms. These courses are taught by friendly, qualified tutors and offer opportunities to learn something new for all ages, above 18. Many people take this opportunity to take the chance to add another dimension to their life and learn a new skill.

Public services

With the centre being located in the heart of the community, important public services and meetings continue to be booked here. We continue to hold the local police force, West Midlands Police monthly surgeries, allowing a major component of local emergency services to have a connection with the community. This strong connection continued with the hosting of a talk from The West Midlands Police and Crime Commissioner, who also took local resident questions.

During this year we agreed we would again become a polling station for upcoming elections and hosted a local MP surgery. The community centre has a wide demographic, which can be seen with Youth workers continue to be based here. And to those in need, Cheylesmore Food Hub started to use the centre for extended hours.

Cheylesmore Community Centre Ltd

Annual Report

Improvements to centre

Understanding how people use the centre became a big focus this year for the charity, with the help of the Coventry Council Resilience Team, who assisted in creating a survey that 400 centre users answered, that gave us a valuable snapshot in the end-user's expectations of the community hub and the services we offer.

The ever-popular cafe based at the community centre started in 2023 by taking on new managers and the creation of a new menu to keep the offering fresh and interesting for customers.

With the increase of course, events and bookings, the improvements and upkeep of the 80 -year old community centre is important, during this financial year we saw the following improvements made to the building:

- New boiler in the library
- More fire doors installed
- Room entrances widened to satisfy current regulations
- Exterior painting completed
- Door jamb protector plates fitted to all doors to safeguard little fingers
- Start to install fire retardant boards into the ceiling space. This project will take several years.
- Project continues to replace lighting with LED lights and movement sensors
- Staff toilet and shower refurbishment was completed
- Improvements to external lighting

During the 2022, Christmas holidays a large water mains pipe burst in the training kitchen ceiling meaning that a third of the building was 15 centimetres deep in water. This rendered the training kitchen unusable and a lot of the woodwork suffered as a consequence of the water. Repairs are slowly happening as funds allow and grants are being applied for.

Cheylesmore Community Hub Volunteers

The centre has a fantastic and varied array of volunteers that help out at many of the different groups and initiatives that the hub plays host to.

- Food Hub - 30 volunteers, collect pack and deliver 90 food bags to local families in need
- Library - 10 volunteers continue to run this service on behalf of the council. Most users are unaware that the library is staffed by volunteers
- Conversation Café to improve your spoken English
- Warm and safe space
- Big Clean Up - a team of up to 10 volunteers collect their equipment from the centre and litter pick the local areas for 1.5 hours on a Sunday morning
- Youth club - 4 volunteers organise activities for the local youth including table tennis, table football, cards, knitting and badminton

Cheylesmore Community Centre Ltd

Annual Report

We would like to say thank you to all our volunteers for a fantastic year.

Case study - Emily, Volunteer



Emily volunteers in C3 café at the centre after completing an adult education catering skills course at the centre which gave her the confidence required.

"During the time that my daughter attended it was wonderful to see how much she progressed, she'd gone from preparing food in our kitchen to working in a fully set up catering kitchen, so following all safety rules. She also made fantastic progress when serving people, going from a very shy young lady who found it difficult to ask for orders to being extremely confident and conversing well with regulars". The Cheylesmore Community Centre continues to be a great help to her and she enjoys working in C3"

Mother of Emily, volunteer at Cheylesmore Community Centre

Financial Review

Most of the income of the Association comes from room hire – our long-term user groups or one-off bookings. These groups work together to form the community at the centre. Grant funding helps to pay for identified needs in either the building or to support a particular group.

Income from room hire in 2022/23 was £226k, up from £196k in the previous year. This was due to new groups joining the centre. An insurance claim for lost income for during Christmas 2022 has been received during the 2023/4 financial year.

The expenditure during the year also increased slightly from £312k to £330k. Costs in heating, lighting and maintenance all increased as the centre was used more, and the Bounce Back loan continued to be repaid. The Trustee/Directors aim to hold three month's running costs in reserves in case of closure of the charity.

The total funds held at 31/3/2023 were £14,156 with restricted funds of £17,683. The trustees recognise the importance of ensuring that funds are made available to cover these restricted items in the next financial year. With new user groups and a growing café since the year end, the Trustees/Directors have reached the conclusion that the business of Cheylesmore Community Association Ltd is a going concern.

The Trustees/Directors look forward to the next year - to welcoming new groups and facilitating renewed cohesion in the local community.

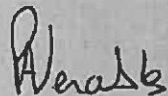
Cheylesmore Community Centre Ltd
Annual Report

Structure, Governance and Management

Cheylesmore Community Association is governed by Articles of Association dated charitable company, registered with both Companies House and the Charities Commission. Trustees are selected by the board of directors appointed in post at each AGM.

Signed on behalf of the Trustees/Directors by:

11 December 2023



Pauline Venables

Chair of Trustees of Cheylesmore Community Centre

Independent Examiner's Report to the Trustees of Cheylesmore Community Association Ltd

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2023 which are set out on pages 9 to 14.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Robert Anderson FCA

Azets Audit Services

3Mc Middlemarch Business Park

Siskin Drive

Coventry

CV3 4FJ

CHEYLESMORE COMMUNITY ASSOCIATION LIMITED

STATEMENT OF FINANCIAL ACTIVITIES AND INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2023

		Unrestricted funds	Restricted funds	2023 Total Funds	Unrestricted funds	Restricted funds	2022 Total Funds
	Notes	£	£	£	£	£	£
Income from:							
Donations and Legacies		1,285	8,400	9,685	30,447	1,975	32,422
Charitable activities	2	336,556	-	336,556	254,884	-	254,884
		337,841	8,400	346,241	285,331	1,975	287,306
Expenditure on:							
Charitable activities	3	310,516	11,014	321,530	300,447	2,670	303,117
Interest payable		990	-	990	983	-	983
Depreciation		7,439	300	7,739	7,439	300	7,739
		318,945	11,314	330,259	308,869	2,970	311,839
Net Income/Expenditure		18,896	(2,914)	15,982	(23,538)	(995)	(24,533)
RECONCILIATION OF FUNDS							
Total funds brought forward		(22,423)	20,597	(1,826)	1,115	21,592	22,707
Total funds carried forward		(3,527)	17,683	14,156	(22,423)	20,597	(1,826)

The statement of financial activities includes all gains and losses recognised in the period.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

CHEYLESMORE COMMUNITY ASSOCIATION LIMITED

BALANCE SHEET

FOR THE YEAR ENDING 31 MARCH 2023

	Notes	Unrestricted fund £	Restricted funds £	2023 Total Funds £	2022 Total Funds £
FIXED ASSETS	4				
Office and Kitchen		13,741	-	13,741	18,996
Building		415	-	415	586
Leasehold Improvements		-	3,300	3,300	3,600
Centre Fixture and Fittings		2,961	-	2,961	4,208
Café Fixture and Fittings		2,075	-	2,075	2,842
		19,192	3,300	22,492	30,232
CURRENT ASSETS					
Bank	5	7,955	14,383	22,338	22,608
Receivable	6	26,392	-	26,392	1,221
		34,347	14,383	48,730	23,829
LIABILITIES					
Amounts falling due within one year	7	(35,651)	-	(35,651)	(22,991)
NET CURRENT ASSETS		(1,304)	14,383	13,079	838
Less amounts falling due after more than one year	8	(21,415)	-	(21,415)	(32,896)
NET LIABILITIES / ASSETS		(3,527)	17,683	14,156	(1,826)

For the year ending 31st March 2023 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The Directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the Board of Directors on 11th December 2023

SIGNED ON BEHALF OF THE BOARD BY:

Director:

Signature:

PAULINE A. VENABLES

Averall

CHEYLESMORE COMMUNITY ASSOCIATION LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

Charity information

Cheylesmore Community Association Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is Cheylesmore Community Centre, Arundel Road, Coventry, West Midlands, CV3 5JX.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

1.5 Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

CHEYLESMORE COMMUNITY ASSOCIATION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

(Continued)

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases: Straight line over 20 years

1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.8 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.9 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

CHEYLESMORE COMMUNITY ASSOCIATION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

2 Charitable Activities

	Unrestricted funds	Restricted funds	2023 Total Funds	2022 Total Funds
	£	£	£	£
INCOME				
Room Hire	225,255	-	225,255	195,937
Insurance Proceeds	25,632	-	25,632	11,486
Vending Sales	1,937	-	1,937	2,257
C3	83,732	-	83,732	45,204
Total	336,556	-	336,556	254,884

3 Charitable Activities

	Notes	Unrestricted funds	Restricted funds	2023 Total Funds	2022 Total Funds
		£	£	£	£
EXPENDITURE					
Audit and Accounting		3,329	-	3,329	3,019
C3		36,068	-	36,068	32,893
Development costs		2,265	-	2,265	2,364
Fundraising Costs		-	-	-	3,000
Insurance		5,575	-	5,575	7,641
Licences		4,341	-	4,341	1,834
Light, Power, Heating, Waste		19,522	-	19,522	16,725
Office and Advertising		1,799	-	1,799	4,242
Premises		30,347	-	30,347	41,498
Rates		2,728	-	2,728	880
Salaries and Pensions	9	198,050	-	198,050	182,470
Telephones / Internet		4,987	-	4,987	4,341
Travel		462	-	462	547
Vending Stock		1,043	-	1,043	1,006
Youthwork		-	11,014	11,014	657
Total		310,516	11,014	321,530	303,117

CHEYLESMORE COMMUNITY ASSOCIATION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

4 Fixed Assets

	Office & Kitchen	Building	Leasehold	Centre Fixtures & Fittings	Café Fixtures & Fittings	Total
Cost						
At 1 April 2022	31,402	1,714	6,000	6,247	3,828	49,191
At 31 March 2023	31,402	1,714	6,000	6,247	3,828	49,191
Depreciation						
At 1 April 2022	12,406	1,128	2,400	2,038	977	18,949
Charge for the year	5,254	171	300	1,248	766	7,739
At 31 March 2023	17,660	1,299	2,700	3,286	1,743	26,688
Net book value						
At 31 March 2023	13,742	415	3,300	2,961	2,085	22,503
At 31 March 2022	18,996	586	3,600	4,209	2,851	30,242

5 Restricted Funding

	Fixed Assets	Library	Youthwork	Furniture	Total
Held at 01/04/2021	3,900	1,754	15,938	-	21,592
Income	-	511	-	1,464	1,975
Expenditure	(300)	(549)	(657)	(1,464)	(2,970)
Held at 01/04/2022	3,600	1,716	15,281	-	20,597
Income	-	-	8,400	-	8,400
Expenditure	(300)	-	(11,014)	-	(11,014)
Held at 31/03/2023	3,300	1,716	12,667	-	17,683

Fixed Assets – Centre roofing

Youthwork – Funds given by 29th May Charitable Trust for Youthwork

Library – restricted for Library use

6 Debtors due in less than one year

Trade debtors	760
Insurance Claim	<u>25,632</u>
Total	<u>26,392</u>

CHEYLESMORE COMMUNITY ASSOCIATION LIMITED
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

7 Creditors due in less than one year

	2023	2022
PAYE/NICS	(2,283)	(2,492)
Bounce Back Loan	(12,432)	(11,640)
Income in Advance	(15,609)	-
Trade Creditors	(2,482)	(7,651)
Other Creditors	<u>(2,846)</u>	<u>(1,208)</u>
Total	<u>(35,651)</u>	<u>(22,991)</u>

Income in advance represents room hire received relating to periods after the balance sheet date

8 Creditors due in more than one year

	2023	2022
Bounce Back Loan	(21,415)	(32,896)

9 Fees for the examination of the accounts

	2023	2022
Independent examiner's fees	1,800	1,800

10 Trustees' Remuneration

There was remuneration to 0 trustees during the year (2022:0) and no expenses paid (2022:nil). No employees received over £60k in remuneration.

11 Staffing Costs

	2023	2022
Gross Salaries	184,761	166,508
Employers' NIC Contributions	6,429	7,209
Pension Contributions	6,860	8,753
Total	198,050	182,470

The average number of employees in the year ending 31 March 2023 was 19 (2022: 18)

12 Defined Contribution Pension Scheme

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund. The charge to profit or loss in respect of defined contribution schemes was £6,860 (2022 - £8,753).

13 Related party transactions

There were no related party transactions for the year ended 31st March 2023 (2022: None)