

# CHEYLESMORE COMMUNITY ASSOCIATION LIMITED

England & Wales · Charity number 1136649

## Details

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**Other names** CHEYLESMORE COMMUNITY CENTRE

**Status** Registered

**Legal form** Charitable company

**Company number** [07198105](#)

**Registered** 2010-06-30

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Cheylesmore Community Centre  
111 Arundel Road  
Coventry  
CV3 5JL

**Phone** 02476502226

**Email** [paulj@cheylesmorecentre.co.uk](mailto:paulj@cheylesmorecentre.co.uk)

**Website** [www.cheylesmorecentre.co.uk](http://www.cheylesmorecentre.co.uk)

## Activities

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**Objects:** THE CHARITY'S OBJECTS ARE TO FURTHER OR BENEFIT THE RESIDENTS OF CHEYLESMORE IN THE CITY OF COVENTRY AND THE NEIGHBOURHOOD, WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING TOGETHER THE SAID RESIDENTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION LEISURE TIME OCCUPATION WITH THE OBJECTIVE OF IMPROVING THE CONDITIONS OF LIFE FOR THE RESIDENTS.

**Activities:** The main activities of the Charity are the running of Cheylesmore Community Centre for the use of local community groups. The Charity also promotes community cohesion at a local and citywide level.

## Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Education/training, Disability, Overseas Aid/famine Relief, Arts/culture/heritage/science, Amateur Sport, Economic/community Development/employment, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

## Geography

- **Area of benefit:** COVENTRY
- Coventry City

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£455,236	£388,890	-	-
2024-03-31	£363,093	£370,306	-	-
2023-03-31	£346,241	£330,259	-	-
2022-03-31	£254,884	£303,117	-	-
2021-03-31	£191,350	£177,577	-	-

## Trustees

Name	Role	Appointed
Leo Timis	Chair	2026-06-02
Alison Fox		2021-03-23
Pauline Venables		2021-03-23
Richard Browne		2026-06-02

**CHEYLESMORE COMMUNITY ASSOCIATION LIMITED**

England & Wales - Charity number 1136649

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# Accounts

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# **Cheylesmore Community Association Limited**

Trustees' Annual Report and Financial Statements  
1st April 2024 – 31st March 2025

Charity Number: 1136649  
Company Registered Number: 07198105

**Cheylesmore Community Association Limited**  
Trustees' Annual Report

**Company information for the period ended 31st March 2025.**

Cheylesmore Community Association Limited is a charitable company limited by guarantee

**Directors**

Adam Lilley (Chair)  
Pauline Venables  
Alison Fox  
Carla Crawley  
Shabana Sarguro (resigned 16/11/2024)  
Lindsey Buss (resigned 02/12/2024)  
Sonian Kullar (appointed 02/12/2024, resigned 10/03/25)

**Registered Office Address**

Cheylesmore Community Association Limited  
Cheylesmore Community Centre  
111 Arundel Road  
Coventry  
England  
CV3 5JL

**Cheylesmore Community Association Limited**  
Trustees' Annual Report

## Directors Report and Trustees Annual Report

The trustees present their annual report and financial statements for the year ended 31 March 2025. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Governing Documents, the Charities Act 2011 and *"Accounts and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019)."*

### Objectives and Activities

The purpose of the charity is to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

The main activities include the running of the Community Centre to meet the needs of the local community. It's a venue for residents' activities - in general not running activities as an Association but providing the facilities in which other community groups can operate.

The charity facilitates local groups to meet community needs- helping with community capacity building so that community groups can better meet local needs, especially where gaps or shortfalls in provision are identified.

The charity also supports volunteering - mobilising individual residents to engage with activities, running the centre itself and supporting those activities taking place.

During this financial year, we saw many improvements in the centre that were undertaken by our team and volunteers to ensure that the objectives of the centre can continue to be met.

The Trustees/Directors can confirm that they have had regard to the guidance issued by the Charity commission on public benefit.

## Achievements and Performance

This financial year has seen fantastic increases to what we offer to the local community and our local residents. From mental health sessions to increase in police surgeries we have seen the vital work that Cheylesmore Community Centre offers, grow and diversify even more.

### Renovations and Improvements

One of our biggest achievements of the year was our grant of £62,000 from Severn Trent Water, to renovate our teaching kitchen, which had been out of use since a flood had severely damaged it in 2022. It needed major repairs and work that the centre couldn't fund itself, with this fund we are bringing this kitchen back to life, ready for 2026.

We saw improvements to the pre-school that brought enhancements to the insulation and repainting of the whole area, ready for the September cohort of children. Our commitment to the youth of Cheylesmore starts young with this work, that also helps the centre to become more energy efficient and saving costs for everyone involved.

### C3 Coffee Shop

Since opening in 2021, C3 has been a critical part of the organisation's growth and an incredible asset to offer to our user groups, visitors to the centre and the community. The team throughout this financial year have been working hard to look at new and imaginative ways to form bonds with more people within our community. From afternoon teas to opportunities for groups to gather, the coffee shop isn't just for coffee, but it does make the best in the area. Our baked goods offering has been growing and changing with our customers, showcasing a commitment to them. Going into the next financial year we're looking at car boot sales which the C3 coffee shop will be part of.



## **Cheylesmore Community Association Limited**

### **Trustees' Annual Report**

#### **Promoting the centre**

We saw local radio visit the centre, with BBC Coventry and Warwickshire having a whole show based at the centre, with mid-morning DJ Vic Minett visiting. With her local connections to the area and the centre she spoke with many staff and volunteers about the future we're bringing to the centre and community.

#### **Education & Wellbeing classes**

With our commitment and funding of our new teaching kitchen, our future as an organisation is there to continue to be the education and wellbeing hub for Cheylesmore and wider community. We continue to sustain and host Coventry City Council's adult education classes, with a variety of courses that help our community reskill or find a new avenue in their lives.

#### **Public Services**

A dedicated group of local residents use the centre as a base for storing their litter picking equipment. They meet every Sunday morning to collect empty clear bags and to share stories. On average they fill 40 bags with litter a week from the surrounding areas. There has been a marked improvement in the cleanliness of the local areas since this group has formed.

The centre's reception serves as a collection point for donations to the Food Hub that is also housed within the building.

The local councillors hold monthly surgeries within C3 cafe inviting residents to visit and express their issues/ concerns. In addition, the police also hold their PACT meeting in C3 and are supported by the local councillors.

#### **Our Volunteers**



We continue to be a fantastic way for people to give back to their community or help get into new areas of work by volunteering at the centre. Our volunteers stretch to all areas of the centre, from baristas and waiting staff to gardeners and litter pickers, we offer a wide array of opportunities to get stuck in with the centre.

The library continues to be run by a team of 11 dedicated volunteers on behalf of the council. During the year a new volunteer joined to run Storytime on a Saturday morning for primary aged children. The library also supported a young member of the community to get their Duke of Edinburgh award, by volunteering on a Saturday, running origami and craft sessions. During the summer the library participated in the Reading Agency's Summer Reading Scheme to help the local primary school children keep their reading levels up during the long break. There are also regular free Rhyme time sessions for younger children throughout the year. The Conversation Cafe continues on a weekly basis offering free ESOL sessions to

## **Cheylesmore Community Association Limited**

### **Trustees' Annual Report**

adults in our community. The library also is a welcoming space for all members of the community to borrow books, use a computer, use the printing services or just come for a chat and a catch up with the volunteers.

#### **Next year**

Going into the next financial year, our organisation will look to ensure we have strong processes and financial reviews in place, with the addition of new co-opted individuals to the board. Our ever-growing C3 coffee shop will be finding new events and products to make it the community's place to be. With our volunteers, we want to grow our team and give different opportunities to all ages and stages of life. Finally, we will continue to develop our offering as the community hub for learning from toddlers at our library rhyme time to our adult education opportunities.



**Cheylesmore Community Association Limited**  
Trustees' Annual Report

## Financial Review

Over 72% of the income (excluding grants) of the Cheylesmore Community Association Limited comes from room hire to many local organisations and individuals who make use of the space for groups and activities. 25% of the Associations income (excluding grants) is from C3 Café. During the year, the Association also received grants of £73,485 to fund capital projects at the centre.

Expenditure increased by nearly 5% in the year. The Bounceback loan continues to be repaid.

Total unrestricted funds at 31 March 2025 were £10,676 (2024: £4,638 in deficit). The trustees are keen to increase reserves next year. Trustees have reached the conclusion that the Association is a going concern.

## Structure, Governance and Management

Cheylesmore Community Association Limited is governed by its Articles of Association dated 22 March 2010 and registered with both Companies House and the Charities Commission. Trustees are selected and appointed by the board of directors in post at each AGM.

Signed on behalf of the Trustees/Directors by:



Adam Lilley

Head of Trustees of Cheylesmore Community Association Limited

**CHEYLESMORE COMMUNITY ASSOCIATION LIMITED  
FOR THE YEAR ENDING 31 MARCH 2025**

**Independent Examiner's Report to the Trustees of Cheylesmore Community Association Ltd**

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2025 which are set out on pages 9 to 15.

**Responsibilities and basis of report**

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Robert Anderson FCA  
Azets Audit Services  
3Mc Middlemarch Business Park  
Siskin Drive  
Coventry  
CV3 4FJ

CHEYLESMORE COMMUNITY ASSOCIATION LIMITED  
FOR THE YEAR ENDING 31 MARCH 2025

STATEMENT OF FINANCIAL ACTIVITIES  
INCLUDING INCOME AND EXPENDITURE ACCOUNT

		Unrestricted funds	Restricted funds	2025 Total Funds	Unrestricted funds	Restricted funds	2024 Total Funds
	Notes	£	£	£	£	£	£
<b>Income from:</b>							
Donations and Legacies		1,980	-	1,980	1,117	1,500	2,617
Charitable activities	2	379,155	74,101	453,256	360,376	100	360,476
		381,135	74,101	455,236	361,493	1,600	363,093
<b>Expenditure on:</b>							
Charitable activities	3	357,908	22,053	379,961	355,101	6,402	361,503
Interest payable		458	-	458	729	-	729
Depreciation		8,171	300	8,471	7,774	300	8,074
		366,537	22,353	388,890	363,604	6,702	370,306
Transfer of funds		716	(716)	-	1,000	(1,000)	-
<b>Net Income/(Expenditure)</b>		<b>15,314</b>	<b>51,032</b>	<b>66,346</b>	<b>(1,111)</b>	<b>(6,102)</b>	<b>(7,213)</b>
<b>RECONCILIATION OF FUNDS</b>							
Total funds brought forward		(4,638)	11,581	6,943	(3,527)	17,683	14,156
Total funds carried forward		10,676	62,613	73,289	(4,638)	11,581	6,943

The statement of financial activities includes all gains and losses recognised in the period. All activities are classed as continuing in the current and previous year.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

**CHEYLESMORE COMMUNITY ASSOCIATION LIMITED  
FOR THE YEAR ENDING 31 MARCH 2025**

Company Registration No. 07198105

**BALANCE SHEET**

	Notes	Unrestricted fund £	Restricted funds £	2025 Total Funds £	2024 Total Funds £
<b>FIXED ASSETS</b>					
	<b>4</b>				
Office and Kitchen		4,736	-	<b>4,736</b>	8,531
Building		72	-	<b>72</b>	243
Leasehold Improvements		-	2,700	<b>2,700</b>	3,000
Centre Fixture and Fittings		4,281	-	<b>4,281</b>	6,638
Café Fixture and Fittings		544	-	<b>544</b>	1,310
		<u>9,633</u>	<u>2,700</u>	<b>12,333</b>	19,722
<b>CURRENT ASSETS</b>					
Cash at Bank and at hand		31,368	53,615	<b>84,983</b>	40,778
Debtors	<b>6</b>	<u>2,330</u>	<u>6,298</u>	<b>8,628</b>	7,662
		33,698	59,913	<b>93,611</b>	48,440
<b>LIABILITIES</b>					
Amounts falling due within one year	<b>7</b>	(30,985)	-	<b>(30,985)</b>	(47,401)
<b>NET CURRENT ASSETS</b>		<u>2,713</u>	<u>59,913</u>	<b>62,626</b>	1,039
Less amounts falling due after more than one year	<b>8</b>	(1,670)	-	<b>(1,670)</b>	(13,818)
<b>TOTAL NET ASSETS</b>		<u><u>10,676</u></u>	<u><u>62,613</u></u>	<b><u><u>73,289</u></u></b>	<u><u>6,943</u></u>

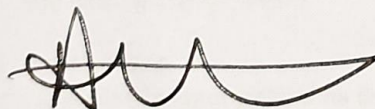
For the year ending 31<sup>st</sup> March 2025, the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The Directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved and authorised for issue by the Board of Directors on

**SIGNED ON BEHALF OF THE BOARD BY:**



Adam Lilley

Chair of Trustees of Cheylesmore Community Association Limited

**CHEYLESMORE COMMUNITY ASSOCIATION LIMITED  
FOR THE YEAR ENDING 31 MARCH 2025**

**NOTES TO THE FINANCIAL STATEMENTS**

**1. Accounting policies**

**Charity information**

Cheylesmore Community Association Limited is a charitable company, incorporated in England and Wales on 22<sup>nd</sup> March 2010. The charity is a company limited by guarantee. The members of the company are the trustees named on page 2. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the entity.

**1.1 Accounting convention**

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

**1.2 Going Concern**

The trustees have reviewed the expected cash outflows for the charity against expected cash inflows and assets held for 12 months from the approval of these financial statements. At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus, the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

**1.3 Charitable Funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

**1.4 Income**

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

**1.5 Expenditure**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure is accounted for on an accruals basis and has been classified under headings that

**CHEYLESMORE COMMUNITY ASSOCIATION LIMITED  
FOR THE YEAR ENDING 31 MARCH 2025**

aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources.

**1.6. Tangible Fixed Assets**

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost of valuation of assets less their residual values over their useful lives on the following bases: Straight line over 20 years.

**1.7 Cash and Cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

***Basic financial assets***

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest.

***Basic financial liabilities***

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable with one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method. Financial Liabilities classified as payable within one year are not amortised.

Trade creditors are obligations to pay for good or services that have been acquired in the ordinary course of operations from suppliers. Accounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

***Derecognition of financial liabilities***

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

**1.8 Employee benefits**

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

**1.9. Retirement benefits**

Payments to defined contribution benefit schemes are charged as an expense as they fall due

**1.10. Taxation**

The charity meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is partially exempt from taxation in respect of income or capital gains to the extent that such income or gains are applied exclusively to charitable purposes.

**CHEYLESMORE COMMUNITY ASSOCIATION LIMITED  
FOR THE YEAR ENDING 31 MARCH 2025**

**2. Charitable Activities**

	Unrestricted funds £	Restricted funds £	2025 Total Funds £	2024 Total Funds £
<b>INCOME</b>				
Room Hire	278,049	-	278,049	260,617
Insurance Proceeds	-	-	-	3,407
Other	5,039	616	5,655	-
Grants	-	73,485	73,485	-
C3 takings	96,067	-	96,067	96,452
<b>Total</b>	<b>379,155</b>	<b>74,101</b>	<b>453,256</b>	<b>360,476</b>

**3. Charitable Activities**

	Unrestricted funds £	Restricted funds £	2025 Total Funds £	2024 Total Funds £
<b>EXPENDITURE</b>				
Audit and Accounting	5,285	-	5,285	3,086
C3 Expenditure	33,538	-	33,538	33,408
Development costs	2,008	21,553	23,561	1,624
Event costs	-	-	-	174
Fundraising Costs	1,020	-	1,020	298
Insurance	6,399	-	6,399	6,045
Licences	5,976	-	5,976	5,823
Light, Power, Heating, Waste	35,276	-	35,276	53,148
Office, Advertising & Training	5,102	-	5,102	2,384
Premises	21,682	-	21,682	23,606
Rates	751	-	751	1,295
Salaries and Pensions	236,908	-	236,908	223,874
Telephones / Internet	3,765	-	3,765	1,873
Travel	198	-	198	349
Youthwork	-	500	500	4,516
<b>Total</b>	<b>357,908</b>	<b>22,053</b>	<b>379,961</b>	<b>361,503</b>

**CHEYLESMORE COMMUNITY ASSOCIATION LIMITED  
FOR THE YEAR ENDING 31 MARCH 2025**

**4 Fixed Assets**

	Office & Kitchen	Building	Lease-hold	Centre Fixtures Fittings	Café Fixtures Fittings	Total
<b>Cost</b>						
At 1 April 2024	31,168	1,714	6,000	11,784	3,828	54,494
Additions	1,082	-	-	-	-	1,082
At 31 March 2025	32,250	1,714	6,000	11,784	3,828	55,576
<b>Depreciation</b>						
At 1 April 2024	22,637	1,471	3,000	5,146	2,518	34,772
Charge for year	4,877	171	300	2,357	766	8,471
At 31 March 2025	27,514	1,642	3,300	7,503	3,284	43,243
<b>Net book value</b>						
At 31 March 2024	8,531	243	3,000	6,638	1,310	19,722
At 31 March 2025	4,736	72	2,700	4,281	544	12,333

**5 Restricted Funding**

	Fixed Assets	Library	Youth work	Mayors Weekend	Toilet Work	Kitchen Work	Total
<b>Held at 01/04/2023</b>	<b>3,300</b>	<b>1,716</b>	<b>12,667</b>	-	-	-	<b>17,683</b>
Income	-	100	-	1,500	-	-	1,600
Expenditure	(300)	(100)	(4,802)	(1,500)	-	-	(6,702)
Transfer funds	-	(1,000)	-	-	-	-	(1,000)
<b>Held at 31/03/2024</b>	<b>3,000</b>	<b>716</b>	<b>7,865</b>	-	-	-	<b>11,581</b>
Income	-	-	500	-	10,616	62,985	74,101
Expenditure	(300)	-	(8,365)	-	-	(13,688)	(22,353)
Transfer funds	-	(716)	-	-	-	-	(716)
<b>Held at 31/03/2025</b>	<b>2,700</b>	-	-	-	<b>10,616</b>	<b>49,297</b>	<b>62,613</b>

**Fixed Assets** – Centre roofing

**Youthwork** – Funds given by 29<sup>th</sup> May Charitable Trust for Youthwork

**Library** – restricted for Library use

**Mayors Weekend Funding** – funding for a one-off event

**Toilet Work** – Redevelopment funds from B&Q & Car Boot sales

**Kitchen Work** – Redevelopment funds by Severn Trent Community Fund

**CHEYLESMORE COMMUNITY ASSOCIATION LIMITED  
FOR THE YEAR ENDING 31 MARCH 2025**

**6 Debtors due in less than one year**

	<b>2025</b>	<b>2024</b>
Trade debtors	1,367	7,457
VAT Recoverable	698	205
Other debtors	265	-
Severn Trent Community Foundation Final Payment (Restricted)	<u>6,298</u>	<u>-</u>
<b>Total</b>	<b>8,628</b>	<b>7,662</b>

**7 Creditors due in less than one year**

	<b>2025</b>	<b>2024</b>
Other tax and social security	3,023	4,014
Bounce Back Loan	10,800	9,340
Deferred income	6,631	10,972
Trade creditors	8,396	17,498
Other creditors	2,135	5,577
<b>Total</b>	<b>30,985</b>	<b>47,701</b>

All amounts deferred at the previous year end have been released to income during the year. The balance at the current year end represents amounts deferred in the current year.

**8 Creditors due in more than one year**

	<b>2025</b>	<b>2024</b>
Bounce Back Loan	1,670	13,818

**9 Fees for the examination of the accounts**

	<b>2025</b>	<b>2024</b>
Independent examiner's fees	1,775	1,700

**10 Trustees' Remuneration**

The Trustees neither received nor waived any emoluments from the charity during the year (2024: £nil). Trustees received payments of £nil (2024: £nil) in respect of travel costs reimbursed. The Trustees are considered to be the key management personnel of the charity.

**11 Staffing costs**

	<b>2025</b>	<b>2024</b>
Gross Salaries	220,616	209,239
Employers' NIC Contributions	8,305	6,831
Pension Contributions	7,987	7,804
<b>Total</b>	<b>236,908</b>	<b>223,874</b>

The total number of employees in the year ending 31 March 2025 was 27 (2024: 33). No employees received over £60k in remuneration.

**12 Defined Contribution Pension Scheme**

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund. The charge to profit or loss in respect of defined contribution schemes was £7,987 (2024 - £7,804).

**13 Related party transactions**

There were no related party transactions for the year ended 31<sup>st</sup> March 2025 (2024: None).

Cheylesmore Community Centre  
Arundel Road  
Cheylesmore  
Coventry  
CV3 5JX

Azets Audit Services  
3Mc Middlemarch Business Park  
Siskin Drive  
Coventry  
CV3 4FJ

Dear Sirs

**Cheylesmore Community Association Limited - Financial Statements for the Year Ended 31<sup>st</sup> March 2025**

The following representations are made on the basis of enquiries of management and staff with relevant knowledge and experience such as we consider necessary in connection with your report on the charitable company's financial statements for the year ended 31 March 2025. These enquiries have included inspection of supporting documentation where appropriate and are sufficient to satisfy ourselves that we can make each of the following representations. All representations are made to the best of our knowledge and belief.

**General**

1. We acknowledge that the work performed by you is substantially less in scope than an audit performed in accordance with International Standards on Auditing (UK) and that you do not express an audit opinion.
2. We confirm that the charitable company qualifies as small in accordance with the conditions set out in chapter 1 of part 15 of the Companies Act 2006.
3. We confirm that the charitable company was entitled to exemption under section 144 of the Charities Act 2011 from the requirement to have its financial statements for the financial year ended 31 March 2025 audited. We also confirm that the members have not required the company to obtain an audit of its financial statements for the financial year in accordance with section 476 of the Companies Act 2006.
4. We have fulfilled our responsibilities as directors as set out in the terms of your engagement letter under the Companies Act 2006, for preparing financial statements in accordance with applicable law and United Kingdom Accounting Standards (UK Generally Accepted Accounting Practice), for being satisfied that they give a true and fair view.
5. All the transactions undertaken by the charitable company have been properly reflected and recorded in the accounting records.
6. All the accounting records and related financial information, including minutes of all management and trustee meetings and correspondence with The Charity Commission have been made available to you for the purpose of your work.

**Assets and liabilities**

7. The charitable company has satisfactory title to all assets and there are no liens or encumbrances on the charitable company's assets, except for those that are disclosed as applicable in the notes to the financial statements.
8. All actual liabilities, contingent liabilities and guarantees given to third parties have been recorded or disclosed as applicable.
9. We have no plans or intentions that may materially alter the carrying value and where relevant the fair value measurements or classification of assets and liabilities reflected in the financial statements.

**Loans and arrangements**

10. The charitable company has not granted any advances or credits to, or made guarantees on behalf of, directors other than those disclosed in the financial statements.

**Legal claims**

11. We have disclosed to you all claims in connection with litigation that have been, or are expected to be, received and such matters, as appropriate, have been properly accounted for and disclosed as applicable in the financial statements.

**Laws and regulations**

12. We have disclosed to you all known instances of non-compliance or suspected non-compliance with laws and regulations whose effects should be considered when preparing the financial statements.

Cheylesmore Community Centre  
Arundel Road  
Cheylesmore  
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CV3 5JX

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CV3 4FJ

Dear Sirs

**Cheylesmore Community Association Limited - Financial Statements for the Year Ended 31<sup>st</sup> March 2025**

The following representations are made on the basis of enquiries of management and staff with relevant knowledge and experience such as we consider necessary in connection with your report on the charitable company's financial statements for the year ended 31 March 2025. These enquiries have included inspection of supporting documentation where appropriate and are sufficient to satisfy ourselves that we can make each of the following representations. All representations are made to the best of our knowledge and belief.

**General**

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5. All the transactions undertaken by the charitable company have been properly reflected and recorded in the accounting records.
6. All the accounting records and related financial information, including minutes of all management and trustee meetings and correspondence with The Charity Commission have been made available to you for the purpose of your work.

**Assets and liabilities**

7. The charitable company has satisfactory title to all assets and there are no liens or encumbrances on the charitable company's assets, except for those that are disclosed as applicable in the notes to the financial statements.
8. All actual liabilities, contingent liabilities and guarantees given to third parties have been recorded or disclosed as applicable.
9. We have no plans or intentions that may materially alter the carrying value and where relevant the fair value measurements or classification of assets and liabilities reflected in the financial statements.

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10. The charitable company has not granted any advances or credits to, or made guarantees on behalf of, directors other than those disclosed in the financial statements.

**Legal claims**

11. We have disclosed to you all claims in connection with litigation that have been, or are expected to be, received and such matters, as appropriate, have been properly accounted for and disclosed as applicable in the financial statements.

**Laws and regulations**

12. We have disclosed to you all known instances of non-compliance or suspected non-compliance with laws and regulations whose effects should be considered when preparing the financial statements.

**Related parties**

13. Related party relationships and transactions have been appropriately accounted for and disclosed as applicable in the financial statements. We have disclosed to you all relevant information concerning such relationships and transactions and are not aware of any other matters which require disclosure in order to comply with the requirements of company law or accounting standards.

**Subsequent events**

14. All events subsequent to the date of the financial statements which require adjustment or disclosure have been properly accounted for and disclosed as applicable.

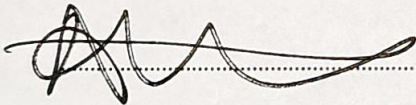
**Going concern**

15. We believe that the charitable company's financial statements should be prepared on a going concern basis on the grounds that current and future sources of funding or support will be more than adequate for the charitable company's needs. We have considered a period of twelve months from the date of approval of the financial statements. We believe that no further disclosures relating to the charitable company's ability to continue as a going concern need to be made in the financial statements.

**16. Grants and donations**

We confirm the treatment of the grants and donations that have been included as restricted income have been correctly accounted for and the balances on the restricted funds at 31 March 2025 reflect outstanding amounts still be spent on these projects.

Yours faithfully

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke, positioned above a dotted line.

Signed on behalf of the board of directors

Date

**CHEYLESMORE COMMUNITY ASSOCIATION LIMITED**

England & Wales - Charity number 1136649

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# Accounts

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**Cheylesmore Community Association Limited**  
**Trustees Annual Report and Financial Statements to March 2024**

Telephone: 024 7650 2226  
Website: [cheylesmorecentre.co.uk/](http://cheylesmorecentre.co.uk/)  
Cheylesmore Community Centre, 111 Arundel Road, Cheylesmore, Coventry, CV3 5JL  
Charity Number: 1136649  
Company Registered Number: 07198105

## **Company information for the period ended 31st March 2024.**

Cheylesmore Community Association Limited is a charitable company limited by guarantee

### **Directors**

Pauline Venables (Chair until 19 Feb 2024)  
Adam Lilley (appointed 19 Dec 2023, Chair from 19 Feb 2024)  
Alison Fox  
Lindsey Buss  
Carla Crawley (appointed 19 Dec 2023)  
Shabana Sarguro (appointed 19 Dec 2023)  
Frances Fielding (resigned 19 Dec 2023)  
Victoria Gill (resigned 21 June 2023)  
Andy Rodgers (resigned 21 June 2023)

### **Registered Office Address**

Cheylesmore Community Association Ltd  
Cheylesmore Community Centre  
111 Arundel Road  
Cheylesmore  
Coventry  
CV3 5JL

## Directors Report and Trustees Annual Report

The trustees present their annual report and financial statements for the year ended 31 March 2024. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Governing Documents, the Charities Act 2011 and *"Accounts and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019)."*

## Objectives and Activities

The purpose of the charity is to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

The main activities include the running of the Community Centre to meet the needs of the local community. It's a venue for residents' activities - in general not running activities as an Association but providing the facilities in which other community groups can operate.

The charity facilitates local groups to meet community needs- helping with community capacity building so that community groups can better meet local needs, especially where gaps or shortfalls in provision are identified.

The charity also supports volunteering - mobilising individual residents to engage with activities going on, both running the centre itself and supporting those activities taking place. During this financial year we saw many improvements in the centre that were undertaken by our team and volunteers. Work has begun from the board to help bring the charity in more stable financial position and improve the processes and procedures in place.

The Trustees/Directors can confirm that they have had regard to the guidance issued by the Charity commission on public benefit.



## Achievements and Performance

For the financial year of 2023 – 2024, Cheylesmore Community Centre has seen a steady transformation to increase what it offers to the local community and to the internal workings of the centre. The year has seen a real increase in bookings from a diverse set of groups and users. Our offering of creating a space for recreation, social & educational needs for the Cheylesmore community and beyond is as popular as ever.

We have seen new board members join during this year, to help bring out new voices from the community and bring new ideas and viewpoints. We look forward to establishing new processes and procedures, with a new focus on the financial health of the centre, to help ensure we can offer more help to the community and to bring robust HR procedures to ensure a motivated workforce.

### Education & Wellbeing classes

One of the important aspects of the community centre is the educational and wellbeing classes that take place. As the new financial year arrived, we started to offer the centre to the ADHD workshops and 'Mental Health Matters' continued to offer evening drop ins at our volunteer led library.

One new offering we were able to bring to the centre was volunteering and work experience for local secondary school, Corley Academy, where teenagers of 14 and upwards were able to learn how to work in a coffee shop. Important life and working skills such as time management and working as part of a team were important aspects of volunteering.



Continuing our work with educating and wellbeing, during the summer the centre was able to offer space for the Guide Dogs charity, where sessions for children were put on. This was a fantastic opportunity to understand and work with dogs.

Finally, sports groups have seen an increase at the centre, with Ariel Hoop, Black Sun Karate, Sunset yoga and badminton becoming mainstays at the centre, opening more sports opportunities to the community.

### Religious services

For many years the centre hosted the King's Church, having strong ties to the church. We have continued our strong ties with a growing number of churches that use the centre on a Sunday, making it one of the busiest days.

From June we saw this increase, with additional bookings throughout the week from these churches.

### Public services

The centre's long and storied history in offering the local community public services continued with the centre being a polling station in the 2023 local elections. We also hosted the local Councillors and MP's surgery, allowing us to be a vital part of the workings of Cheylesmore's local democracy.

We also continued to see increasing booking from Coventry and Warwickshire Partnership NHS Trust and South Warwickshire University NHS Foundation Trust, offering rooms for training of their staff and much more.



Another part of the public service bookings we've received has been from Cygnet Health, who continue to use the centre on a regular basis. They are a leading provider of social care services for children and adults with mental health issues and disabilities, offering vital work in the local community.

In November 2023 we hosted an Adult Social Care Open Day where agencies from across the city came together to showcase services and opportunities to interested members of the local community.

As 2023 progressed, one big event that was a great addition to the community was the 'Family Fun Day', a free event which was sponsored by the West Midlands' Mayor, with a visit from the Mayor himself. This offered all our user groups the opportunity showcase their classes and share the great work they do.

#### Improvements to the centre

Major work has taken place to help obtain funding for our recent flooded kitchen, which offered vital courses in adult education for cookery and similar courses. It has been a major loss to the centre since it's flooding in 2022, so working with Coventry City Council and Acom, we made it an effort to find the funding required. Whilst we progressed for the search for funders, we installed a wheelchair friendly entrance into the training kitchen, alongside a new corridor, ensuring it is independent from other booked rooms. This work can help us to get the centre ready for a potential new kitchen once funding is found.

The largest improvements to the centre were to the heating systems that were coming of age, with the installation of 2 new boilers and boiler repairs to another. As part of the futureproofing of the centre, work will continue over the next few years to help the centre become more energy efficient and to keep more heat in throughout the day. We have continued to look into other future proofing such as solar panels to help the centre to bring down energy costs and help meet its own energy target. In addition, installing of energy efficient lights progresses throughout the centre to continue the energy efficient improvements.



Further fire safety improvements were made this year with the main hall fire exit door being replaced.

**CHEYLESMORE COMMUNITY ASSOCIATION LIMITED  
FOR THE YEAR ENDING 31 MARCH 2024**

As we come into the new financial of 2024/2025, we look to have a more strategic and holistic building programme, that will help us to look for the correct funding if required and to help self-finance work where possible. The board, centre manager and build team for the centre will look at planning in work at the optimal times and plan to help bring costs down.

Cheylesmore Community Centre Volunteers

The centre has a fantastic and varied array of volunteers that help at many of the different groups and initiatives that it plays host to:

- Food Hub - 30 volunteers, collect pack and deliver 90 food bags to local families in need
- Library - 10 volunteers continue to run this service on behalf of the council. Most users are unaware that the library is staffed by volunteers
  - Conversation Café to improve your spoken English
  - Warm and safe space
  - Participation in the Reading Agency's Summer Reading Scheme for primary school children.
- Big Clean Up - a team of up to 10 volunteers collect their equipment from the centre and litter pick the local areas for 1.5 hours on a Sunday morning
- Corley Academy work experience volunteers. We would like to say thank you to all our volunteers for a fantastic year.



## Financial Review

Over 72% of the income of Cheylesmore Community Association Ltd comes from room hire to many local organisations and individuals who make use of the space for groups and activities. 27% of the Association's income is from C3 Cafe. The centre also undertakes fundraising to cover provide services on offer. Overall income in 2023/4 rose nearly 5% in the year compared to 2022/3.


Expenditure also increased, by nearly 12% in the year. The Bounceback loan continues to be repaid.

Total funds at 31/3/2024 were £6,943. The Trustees are keen to increase reserves in the next year. With the cafe now established and new user groups regularly joining the centre, Trustees have reached the conclusion that the centre is a going concern for the year ahead.

## Structure, Governance and Management

Cheylesmore Community Association Limited is governed by Articles of Association dated charitable company, registered with both Companies House and the Charities Commission. Trustees are selected by the board of directors appointed in post at each AGM.

Signed on behalf of the Trustees/Directors by:

A handwritten signature in black ink, appearing to read 'Adam Lilley', with a stylized, cursive script.

Adam Lilley

Chair of Trustees of Cheylesmore Community Association Limited

**Independent Examiner's Report to the Trustees of Cheylesmore Community Association Ltd**

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2024 which are set out on pages 9 to 15.

**Responsibilities and basis of report**

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Robert Anderson FCA  
Azets Audit Services  
3Mc Middlemarch Business Park  
Siskin Drive  
Coventry  
CV3 4FJ

12/12/24

**CHEYLESMORE COMMUNITY ASSOCIATION LIMITED  
FOR THE YEAR ENDING 31 MARCH 2024**

**STATEMENT OF FINANCIAL ACTIVITIES  
INCLUDING INCOME AND EXPENDITURE ACCOUNT**

		Unrestricted funds	Restricted funds	2024 Total Funds	Unrestricted funds	Restricted funds	2023 Total Funds
	Notes	£	£	£	£	£	£
<b>Income from:</b>							
Donations and Legacies		1,117	1,500	2,617	1,285	8,400	9,685
Charitable activities	2	360,376	100	360,476	336,556	-	336,556
		361,493	1,600	363,093	337,841	8,400	346,241
<b>Expenditure on:</b>							
Charitable activities	3	355,101	6,402	361,503	310,516	11,014	321,530
Interest payable		729	-	729	990	-	990
Depreciation		7,774	300	8,074	7,439	300	7,739
		363,604	6,702	370,306	318,945	11,314	330,259
<b>Transfer of funds</b>		1,000	(1,000)	-	-	-	-
<b>Net Income/Expenditure</b>		(1,111)	(6,102)	(7,213)	18,896	(2,914)	15,982
<b>RECONCILIATION OF FUNDS</b>							
Total funds brought forward		(3,527)	17,683	14,156	(22,423)	20,597	(1,826)
Total funds carried forward		(4,638)	11,581	6,943	(3,527)	17,683	14,156

The statement of financial activities includes all gains and losses recognised in the period.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

**CHEYLESMORE COMMUNITY ASSOCIATION LIMITED  
FOR THE YEAR ENDING 31 MARCH 2024**

**BALANCE SHEET**

	Notes	Unrestricted fund £	Restricted funds £	2024 Total Funds £	2023 Total Funds £
<b>FIXED ASSETS</b>	<b>4</b>				
Office and Kitchen Building		8,531	-	8,531	13,741
Leasehold Improvements		243	-	243	415
Centre Fixture and Fittings		-	3,000	3,000	3,300
Café Fixture and Fittings		6,638	-	6,638	2,961
		1,310	-	1,310	2,075
		<u>16,722</u>	<u>3,000</u>	<u>19,722</u>	<u>22,492</u>
<b>CURRENT ASSETS</b>					
Bank	5	32,197	8,581	40,778	22,338
Receivable	6	7,662	-	7,662	26,392
		<u>39,859</u>	<u>8,581</u>	<u>48,440</u>	<u>48,730</u>
<b>LIABILITIES</b>					
Amounts falling due within one year	7	(47,401)	-	(47,401)	(35,651)
<b>NET CURRENT ASSETS</b>		<u>(7,542)</u>	<u>8,581</u>	<u>1,039</u>	<u>13,079</u>
Less amounts falling due after more than one year	8	(13,818)	-	(13,818)	(21,415)
<b>NET LIABILITIES / ASSETS</b>		<u>(4,638)</u>	<u>11,581</u>	<u>6,943</u>	<u>14,156</u>

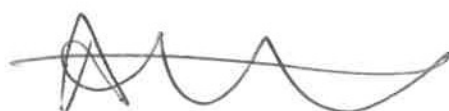
For the year ending 31<sup>st</sup> March 2024 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The Directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the Board of Directors on

**SIGNED ON BEHALF OF THE BOARD BY:** 02/12/2024



Adam Lilley  
Chair of Trustees of Cheylesmore Community Association Limited

## **NOTES TO THE FINANCIAL STATEMENTS**

### **1. Accounting policies**

#### **Charity information**

Cheylesmore Community Association Limited is a charitable company, incorporated in England and Wales. The registered office is Cheylesmore Community Centre, 111 Arundel Road, Coventry, CV3 5JL

#### **1.1 Accounting convention**

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

#### **1.2 Going Concern**

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus, the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### **1.3 Charitable Funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

#### **1.4 Income**

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

#### **1.5 Expenditure**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

**CHEYLESMORE COMMUNITY ASSOCIATION LIMITED  
FOR THE YEAR ENDING 31 MARCH 2024**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources.

**1.6. Tangible Fixed Assets**

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost of valuation of assets less their residual values over their useful lives on the following bases: Straight line over 20 years.

**1.7 Cash and Cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

***Basic Financial asset***

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial Liabilities classified as payable within one year are not amortised.

***Basic financial liabilities***

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable with one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Accounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

***Derecognition of financial liabilities***

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

**1.8 Employee benefits**

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

**1.9. Retirement benefits**

Payments to defined contribution benefit schemes are charged as an expense as they fall due

**CHEYLESMORE COMMUNITY ASSOCIATION LIMITED**  
**FOR THE YEAR ENDING 31 MARCH 2024**

**2. Charitable Activities**

	Unrestricted funds	Restricted funds	2024 Total Funds	2023 Total Funds
	£	£	£	£
<b>INCOME</b>				
Room Hire	260,517	100	<b>260,617</b>	225,255
Insurance Proceeds	3,407	-	<b>3,407</b>	25,632
Vending Sales	-	-	-	1,937
C3	96,452	-	<b>96,452</b>	83,732
<b>Total</b>	<b>360,376</b>	<b>100</b>	<b>360,476</b>	<b>336,556</b>

**3. Charitable Activities**

	Unrestricted funds	Restricted funds	2024 Total Funds	2023 Total Funds
Notes	£	£	£	£
<b>EXPENDITURE</b>				
Audit and Accounting	3,086	-	<b>3,086</b>	3,329
C3	32,082	1,326	<b>33,408</b>	36,068
Development costs	1,524	100	<b>1,624</b>	2,265
Event costs	-	174	<b>174</b>	-
Fundraising Costs	12	286	<b>298</b>	-
Insurance	6,045	-	<b>6,045</b>	5,575
Licences	5,823	-	<b>5,823</b>	4,341
Light, Power, Heating, Waste	53,148	-	<b>53,148</b>	19,522
Office, Advertising & Training	2,384	-	<b>2,384</b>	1,799
Premises	23,606	-	<b>23,606</b>	30,347
Rates	1,295	-	<b>1,295</b>	2,728
Salaries and Pensions	<b>9</b> 223,874	-	<b>223,874</b>	198,050
Telephones / Internet	1,873	-	<b>1,873</b>	4,987
Travel	349	-	<b>349</b>	462
Vending Stock	-	-	-	1,043
Youthwork	-	4,516	<b>4,516</b>	11,014
<b>Total</b>	<b>355,101</b>	<b>6,402</b>	<b>361,503</b>	<b>321,530</b>

**CHEYLESMORE COMMUNITY ASSOCIATION LIMITED  
FOR THE YEAR ENDING 31 MARCH 2024**

**4 Fixed Assets**

	Office & Kitchen	Building	Leasehold	Centre Fixtures & Fittings	Café Fixtures & Fittings	Total
<b>Cost</b>						
At 1 April 2023	31,402	1,714	6,000	6,247	3,828	49,191
Additions	2,851	-	-	5,537	-	8,388
VAT Adjustment	(3,085)	-	-	-	-	(3,085)
At 31 March 2024	31,168	1,714	6,000	11,784	3,828	54,494
<b>Depreciation</b>						
At 1 April 2023	17,659	1,299	2,700	3,288	1,753	26,699
Charge for year	4,978	172	300	1,858	765	8,073
At 31 March 2024	22,637	1,471	3,000	5,146	2,518	34,772
<b>Net book value</b>						
At 31 March 2023	13,743	415	3,300	2,959	2,075	22,496
At 31 March 2024	8,531	243	3,000	6,638	1,310	19,722

**5 Restricted Funding**

	Fixed Assets	Library	Youthwork	Mayors Weekend	Total
<b>Held at 01/04/2022</b>	<b>3,600</b>	<b>1,716</b>	<b>15,281</b>	-	<b>20,597</b>
Income	-	-	8,400	-	8,400
Expenditure	(300)	-	(11,014)	-	(11,014)
<b>Held at 31/03/2023</b>	<b>3,300</b>	<b>1,716</b>	<b>12,667</b>	-	<b>17,683</b>
Income	-	100	-	1,500	1,600
Expenditure	(300)	(100)	(4,802)	(1,500)	(6,702)
Transfer of funds	-	(1,000)	-	-	(1,000)
<b>Held at 31/03/2024</b>	<b>3,000</b>	<b>716</b>	<b>7,865</b>	-	<b>11,581</b>

**Fixed Assets** – Centre roofing

**Youthwork** – Funds given by 29<sup>th</sup> May Charitable Trust for Youthwork

**Library** – restricted for Library use

**Mayors Weekend Funding** – funding for a one-off event

**CHEYLESMORE COMMUNITY ASSOCIATION LIMITED**  
**FOR THE YEAR ENDING 31 MARCH 2024**

**6 Debtors due in less than one year**

	<b>2024</b>	<b>2023</b>
Trade debtors	7,457	760
VAT Recoverable	205	-
Insurance proceeds	<u>-</u>	<u>25,632</u>
<b>Total</b>	<b>7,662</b>	<b>26,392</b>

**7 Creditors due in less than one year**

	<b>2024</b>	<b>2023</b>
PAYE/NICS/Pension	(4,014)	(2,283)
Bounce Back Loan	(9,340)	(12,432)
Income in Advance	(10,972)	(15,609)
Trade Creditors	(17,498)	(2,482)
Other Creditors	<u>(5,577)</u>	<u>(2,846)</u>
<b>Total</b>	<b>(47,401)</b>	<b>(35,651)</b>

Income in advance represents room hire received relating to periods after the balance sheet date

**8 Creditors due in more than one year**

	<b>2024</b>	<b>2023</b>
Bounce Back Loan	(13,818)	(21,415)

**9 Fees for the examination of the accounts**

	<b>2024</b>	<b>2023</b>
Independent examiner's fees	1,800	1,800

**10 Trustees' Remuneration**

There was remuneration to 0 trustees during the year (2023:0) and no expenses paid (2023:nil). No employees received over £60k in remuneration.

**11 Staffing costs**

	<b>2024</b>	<b>2023</b>
Gross Salaries	209,239	184,761
E'ers NIC Contributions	6,831	6,429
Pension Contributions	7,804	6,860
<b>Total</b>	<b>223,874</b>	<b>198,050</b>

The total number of employees in the year ending 31 March 2024 was 33 (average in 2023: 19)

**12 Defined Contribution Pension Scheme**

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund. The charge to profit or loss in respect of defined contribution schemes was £7,804 (2023 - £6,860).

**13 Related party transactions**

There were no related party transactions for the year ended 31<sup>st</sup> March 2024 (2023: None)

**CHEYLESMORE COMMUNITY ASSOCIATION LIMITED**

England & Wales - Charity number 1136649

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# Accounts

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**Period of Accounts: 1<sup>st</sup> April 2022 – 31<sup>st</sup> March 2023**

Telephone: 024 7650 2226

Website: [cheylesmorecentre.co.uk/](http://cheylesmorecentre.co.uk/)

Registered office: Cheylesmore Association, Cheylesmore Community Centre, Poitiers Road, Coventry,  
CV3 5JX

Charity Number: 1136649

Company Registered Number: 7198105

**Cheylesmore Community Centre Ltd**  
Annual Report

**Company information for the period ended 31st March 2023.**

Cheylesmore Community Association Limited is a charitable company limited by guarantee

<b>Directors</b>	Lindsey Buss
	Andrew Rodgers (resigned 21/06/2023)
	Vicki Gill (resigned 21/06/2023)
	Pauline Venables
	Alison Fox
	Frances Fielding

**Registered Office Address**

Cheylesmore Community Association Ltd  
Cheylesmore Community Centre  
Arundel/ Poitiers Road  
Cheylesmore  
Coventry  
CV3 5JX

## **Directors Report and Trustees Annual Report**

The trustees present their annual report and financial statements for the year ended 31 March 2023. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Governing Documents, the Charities Act 2011 and *"Accounts and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019)."*

### **Objectives and Activities**

The purpose of the charity is to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

The main activities include the running of the Community Centre to meet the needs of the local community. It's a venue for residents' activities - in general not running activities as an Association but providing the facilities in which other community groups can operate.

The charity facilitates local groups to meet community needs- helping with community capacity building so that community groups can better meet local needs, especially where gaps or shortfalls in provision are identified.

The charity also supports volunteering - mobilising individual residents to engage with activities going on, both running the centre itself and supporting those activities taking place. During this financial year we saw many improvements in the centre that were undertaken by our team and volunteers, with upgrades to the alarm systems, new signage and repainting and lighting improvements, to ensure that the objectives of the centre can continue to be met.

The Trustees/Directors can confirm that they have had regard to the guidance issued by the Charity commission on public benefit.

## **Achievements and Performance**

This financial year has seen fantastic increases to what we offer to the local community and our local residents. From mental health sessions to increase in police surgeries we have seen the vital work that Cheylesmore Community Centre offers, grow and diversify even more. Following the financial year of 2021 - 2022, we have seen the effects of Covid-19 pandemic and lockdowns, finally fully lifted and see the centre advance further in bookings and classes that cater to the needs of the area and its residents.

### Education & Wellbeing classes

Going into the new financial year of 2022 - 2023, we opened the centre to University of Warwick, for the first wellbeing event, understanding the importance and emphasis on mental health. The community centre later in the year started to work with '*Mental Health Matters*' to offer fantastic sessions for local residents.

We also continue to open the centre to a class call '*Cook and Eat well*', offering adults to meet and socialise with others whilst cooking.

Other important services that are there for wellbeing of people in the community. Extra Services this year used the centre as a base to reach out to and support people. The wide demographic we cater to can be seen with the Coventry Safe Haven – an out-of-hours mental health support to anyone aged 18+ in a safe and welcoming non-clinical environment. Also the Let's chat Mobile Unit - bringing people together, from all walks of life, and creating a feeling of inclusion. Again this offers help to a wide range of people from 18 onwards. We also saw '*Bereavement point*' started to offer continual sessions, fortnightly to help local residents with grief.

In addition to wellbeing classes, Coventry Adult Education have an office based at the centre and many courses are taught in many of our rooms. These courses are taught by friendly, qualified tutors and offer opportunities to learn something new for all ages, above 18. Many people take this opportunity to take the chance to add another dimension to their life and learn a new skill.

### Public services

With the centre being located in the heart of the community, important public services and meetings continue to be booked here. We continue to hold the local police force, West Midlands Police monthly surgeries, allowing a major component of local emergency services to have a connection with the community. This strong connection continued with the hosting of a talk from The West Midlands Police and Crime Commissioner, who also took local resident questions.

During this year we agreed we would again become a polling station for upcoming elections and hosted a local MP surgery. The community centre has a wide demographic, which can be seen with Youth workers continue to be based here. And to those in need, Cheylesmore Food Hub started to use the centre for extended hours.

## **Cheylesmore Community Centre Ltd**

### **Annual Report**

#### Improvements to centre

Understanding how people use the centre became a big focus this year for the charity, with the help of the Coventry Council Resilience Team, who assisted in creating a survey that 400 centre users answered, that gave us a valuable snapshot in the end-user's expectations of the community hub and the services we offer.

The ever-popular cafe based at the community centre started in 2023 by taking on new managers and the creation of a new menu to keep the offering fresh and interesting for customers.

With the increase of course, events and bookings, the improvements and upkeep of the 80-year old community centre is important, during this financial year we saw the following improvements made to the building:

- New boiler in the library
- More fire doors installed
- Room entrances widened to satisfy current regulations
- Exterior painting completed
- Door jamb protector plates fitted to all doors to safeguard little fingers
- Start to install fire retardant boards into the ceiling space. This project will take several years.
- Project continues to replace lighting with LED lights and movement sensors
- Staff toilet and shower refurbishment was completed
- Improvements to external lighting

During the 2022, Christmas holidays a large water mains pipe burst in the training kitchen ceiling meaning that a third of the building was 15 centimetres deep in water. This rendered the training kitchen unusable and a lot of the woodwork suffered as a consequence of the water. Repairs are slowly happening as funds allow and grants are being applied for.

#### Cheylesmore Community Hub Volunteers

The centre has a fantastic and varied array of volunteers that help out at many of the different groups and initiatives that the hub plays host to.

- Food Hub - 30 volunteers, collect pack and deliver 90 food bags to local families in need
- Library - 10 volunteers continue to run this service on behalf of the council. Most users are unaware that the library is staffed by volunteers
- Conversation Café to improve your spoken English
- Warm and safe space
- Big Clean Up - a team of up to 10 volunteers collect their equipment from the centre and litter pick the local areas for 1.5 hours on a Sunday morning
- Youth club - 4 volunteers organise activities for the local youth including table tennis, table football, cards, knitting and badminton

## **Cheylesmore Community Centre Ltd** Annual Report

We would like to say thank you to all our volunteers for a fantastic year.

### Case study - Emily, Volunteer



Emily volunteers in C3 café at the centre after completing an adult education catering skills course at the centre which gave her the confidence required.

*“During the time that my daughter attended it was wonderful to see how much she progressed, she’d gone from preparing food in our kitchen to working in a fully set up catering kitchen, so following all safety rules. She also made fantastic progress when serving people, going from a very shy young lady who found it difficult to ask for orders to being extremely confident and conversing well with regulars”. The Cheylesmore Community Centre continues to be a great help to her and she enjoys working in C3”*

Mother of Emily, volunteer at Cheylesmore Community Centre

## **Financial Review**

Most of the income of the Association comes from room hire – our long-term user groups or one-off bookings. These groups work together to form the community at the centre. Grant funding helps to pay for identified needs in either the building or to support a particular group.

Income from room hire in 2022/23 was £226k, up from £196k in the previous year. This was due to new groups joining the centre. An insurance claim for lost income for during Christmas 2022 has been received during the 2023/4 financial year.

The expenditure during the year also increased slightly from £312k to £330k. Costs in heating, lighting and maintenance all increased as the centre was used more, and the Bounce Back loan continued to be repaid. The Trustee/Directors aim to hold three month’s running costs in reserves in case of closure of the charity.

The total funds held at 31/3/2023 were £14,156 with restricted funds of £17,683. The trustees recognise the importance of ensuring that funds are made available to cover these restricted items in the next financial year. With new user groups and a growing café since the year end, the Trustees/Directors have reached the conclusion that the business of Cheylesmore Community Association Ltd is a going concern.

The Trustees/Directors look forward to the next year - to welcoming new groups and facilitating renewed cohesion in the local community.

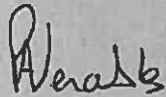
**Cheylesmore Community Centre Ltd**  
Annual Report

**Structure, Governance and Management**

Cheylesmore Community Association is governed by Articles of Association dated charitable company, registered with both Companies House and the Charities Commission. Trustees are selected by the board of directors appointed in post at each AGM.

Signed on behalf of the Trustees/Directors by:

11 December 2023



**Pauline Venables**

Chair of Trustees of Cheylesmore Community Centre

## **Independent Examiner's Report to the Trustees of Cheylesmore Community Association Ltd**

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2023 which are set out on pages 9 to 14.

### **Responsibilities and basis of report**

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### **Independent examiner's statement**

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Robert Anderson FCA

Azets Audit Services

3Mc Middlemarch Business Park

Siskin Drive

Coventry

CV3 4FJ

# CHEYLESMORE COMMUNITY ASSOCIATION LIMITED

## STATEMENT OF FINANCIAL ACTIVITIES AND INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2023

		Unrestricted funds	Restricted funds	2023 Total Funds	Unrestricted funds	Restricted funds	2022 Total Funds
	Notes	£	£	£	£	£	£
<b>Income from:</b>							
Donations and Legacies		1,285	8,400	9,685	30,447	1,975	32,422
Charitable activities	2	336,556	-	336,556	254,884	-	254,884
		<u>337,841</u>	<u>8,400</u>	<u>346,241</u>	<u>285,331</u>	<u>1,975</u>	<u>287,306</u>
<b>Expenditure on:</b>							
Charitable activities	3	310,516	11,014	321,530	300,447	2,670	303,117
Interest payable		990	-	990	983	-	983
Depreciation		7,439	300	7,739	7,439	300	7,739
		<u>318,945</u>	<u>11,314</u>	<u>330,259</u>	<u>308,869</u>	<u>2,970</u>	<u>311,839</u>
<b>Net Income/Expenditure</b>		18,896	(2,914)	15,982	(23,538)	(995)	(24,533)
<b>RECONCILIATION OF FUNDS</b>							
Total funds brought forward		(22,423)	20,597	(1,826)	1,115	21,592	22,707
Total funds carried forward		(3,527)	17,683	14,156	(22,423)	20,597	(1,826)

The statement of financial activities includes all gains and losses recognised in the period.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

# CHEYLESMORE COMMUNITY ASSOCIATION LIMITED

## BALANCE SHEET

FOR THE YEAR ENDING 31 MARCH 2023

	Notes	Unrestricted fund £	Restricted funds £	2023 Total Funds £	2022 Total Funds £
<b>FIXED ASSETS</b>	<b>4</b>				
Office and Kitchen		13,741	-	13,741	18,996
Building		415	-	415	586
Leasehold Improvements		-	3,300	3,300	3,600
Centre Fixture and Fittings		2,961	-	2,961	4,208
Café Fixture and Fittings		2,075	-	2,075	2,842
		19,192	3,300	22,492	30,232
<b>CURRENT ASSETS</b>					
Bank	5	7,955	14,383	22,338	22,608
Receivable	6	26,392	-	26,392	1,221
		34,347	14,383	48,730	23,829
<b>LIABILITIES</b>					
Amounts falling due within one year	7	(35,651)	-	(35,651)	(22,991)
<b>NET CURRENT ASSETS</b>		(1,304)	14,383	13,079	838
Less amounts falling due after more than one year	8	(21,415)	-	(21,415)	(32,896)
<b>NET LIABILITIES / ASSETS</b>		(3,527)	17,683	14,156	(1,826)

For the year ending 31<sup>st</sup> March 2023 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The Directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the Board of Directors on 11<sup>th</sup> December 2023

SIGNED ON BEHALF OF THE BOARD BY:

Director:

PAULINE A. VENABLES

Signature:

*Pauline A. Venables*

# CHEYLESMORE COMMUNITY ASSOCIATION LIMITED

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2023

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#### 1 Accounting policies

##### Charity information

Cheylesmore Community Association Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is Cheylesmore Community Centre, Arundel Road, Coventry, West Midlands, CV3 5JX.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

#### 1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

#### 1.5 Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

# CHEYLESMORE COMMUNITY ASSOCIATION LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

### 1 Accounting policies

(Continued)

#### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases: Straight line over 20 years

#### 1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

##### *Basic financial assets*

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

##### *Basic financial liabilities*

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

##### *Derecognition of financial liabilities*

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

#### 1.8 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### 1.9 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

# CHEYLESMORE COMMUNITY ASSOCIATION LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

### 2 Charitable Activities

	Unrestricted funds	Restricted funds	2023 Total Funds	2022 Total Funds
	£	£	£	£
<b>INCOME</b>				
Room Hire	225,255	-	225,255	195,937
Insurance Proceeds	25,632	-	25,632	11,486
Vending Sales	1,937	-	1,937	2,257
C3	83,732	-	83,732	45,204
<b>Total</b>	<b>336,556</b>	<b>-</b>	<b>336,556</b>	<b>254,884</b>

### 3 Charitable Activities

	Notes	Unrestricted funds	Restricted funds	2023 Total Funds	2022 Total Funds
		£	£	£	£
<b>EXPENDITURE</b>					
Audit and Accounting		3,329	-	3,329	3,019
C3		36,068	-	36,068	32,893
Development costs		2,265	-	2,265	2,364
Fundraising Costs		-	-	-	3,000
Insurance		5,575	-	5,575	7,641
Licences		4,341	-	4,341	1,834
Light, Power, Heating, Waste		19,522	-	19,522	16,725
Office and Advertising		1,799	-	1,799	4,242
Premises		30,347	-	30,347	41,498
Rates		2,728	-	2,728	880
Salaries and Pensions	9	198,050	-	198,050	182,470
Telephones / Internet		4,987	-	4,987	4,341
Travel		462	-	462	547
Vending Stock		1,043	-	1,043	1,006
Youthwork		-	11,014	11,014	657
<b>Total</b>		<b>310,516</b>	<b>11,014</b>	<b>321,530</b>	<b>303,117</b>

**CHEYLESMORE COMMUNITY ASSOCIATION LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2023**

**4 Fixed Assets**

	<b>Office &amp; Kitchen</b>	<b>Building</b>	<b>Leasehold</b>	<b>Centre Fixtures &amp; Fittings</b>	<b>Café Fixtures &amp; Fittings</b>	<b>Total</b>
<b>Cost</b>						
At 1 April 2022	31,402	1,714	6,000	6,247	3,828	49,191
At 31 March 2023	31,402	1,714	6,000	6,247	3,828	49,191
<b>Depreciation</b>						
At 1 April 2022	12,406	1,128	2,400	2,038	977	18,949
Charge for the year	5,254	171	300	1,248	766	7,739
At 31 March 2023	17,660	1,299	2,700	3,286	1,743	26,688
<b>Net book value</b>						
At 31 March 2023	13,742	415	3,300	2,961	2,085	22,503
At 31 March 2022	18,996	586	3,600	4,209	2,851	30,242

**5 Restricted Funding**

	<b>Fixed Assets</b>	<b>Library</b>	<b>Youthwork</b>	<b>Furniture</b>	<b>Total</b>
<b>Held at 01/04/2021</b>	<b>3,900</b>	<b>1,754</b>	<b>15,938</b>	-	<b>21,592</b>
Income	-	511	-	1,464	1,975
Expenditure	(300)	(549)	(657)	(1,464)	(2,970)
<b>Held at 01/04/2022</b>	<b>3,600</b>	<b>1,716</b>	<b>15,281</b>	-	<b>20,597</b>
Income	-	-	8,400	-	8,400
Expenditure	(300)	-	(11,014)	-	(11,014)
<b>Held at 31/03/2023</b>	<b>3,300</b>	<b>1,716</b>	<b>12,667</b>	-	<b>17,683</b>

**Fixed Assets** – Centre roofing

**Youthwork** – Funds given by 29<sup>th</sup> May Charitable Trust for Youthwork

**Library** – restricted for Library use

**6 Debtors due in less than one year**

Trade debtors	760
Insurance Claim	<u>25,632</u>
<b>Total</b>	<b><u>26,392</u></b>

**CHEYLESMORE COMMUNITY ASSOCIATION LIMITED**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2023**

**7 Creditors due in less than one year**

	<b>2023</b>	<b>2022</b>
PAYE/NICS	(2,283)	(2,492)
Bounce Back Loan	(12,432)	(11,640)
Income in Advance	(15,609)	-
Trade Creditors	(2,482)	(7,651)
Other Creditors	<u>(2,846)</u>	<u>(1,208)</u>
<b>Total</b>	<b><u>(35,651)</u></b>	<b><u>(22,991)</u></b>

Income in advance represents room hire received relating to periods after the balance sheet date

**8 Creditors due in more than one year**

	<b>2023</b>	<b>2022</b>
Bounce Back Loan	(21,415)	(32,896)

**9 Fees for the examination of the accounts**

	<b>2023</b>	<b>2022</b>
Independent examiner's fees	1,800	1,800

**10 Trustees' Remuneration**

There was remuneration to 0 trustees during the year (2022:0) and no expenses paid (2022:nil). No employees received over £60k in remuneration.

**11 Staffing Costs**

	<b>2023</b>	<b>2022</b>
Gross Salaries	184,761	166,508
Employers' NIC Contributions	6,429	7,209
Pension Contributions	6,860	8,753
<b>Total</b>	<b>198,050</b>	<b>182,470</b>

The average number of employees in the year ending 31 March 2023 was 19 (2022: 18)

**12 Defined Contribution Pension Scheme**

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund. The charge to profit or loss in respect of defined contribution schemes was £6,860 (2022 - £8,753).

**13 Related party transactions**

There were no related party transactions for the year ended 31<sup>st</sup> March 2023 (2022: None)

**CHEYLESMORE COMMUNITY ASSOCIATION LIMITED**

England & Wales - Charity number 1136649

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# Accounts

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**Cheylesmore Community Association Limited**

**Company Registration Number: 7198105**

**Charity Number: 1136649**

**Period of Accounts: 1<sup>st</sup> April 2021 – 31<sup>st</sup> March 2022**

[Type here]

## **Cheylesmore Community Association Limited**

### **Company information for the period ended 31<sup>st</sup> March 2022**

Cheylesmore Community Association Limited is a charitable company limited by guarantee

#### **Directors**

Lindsey Buss

Andrew Rodgers (Chair, appointed 15/12/2021)

Vicki Gill (appointed 15/12/2021)

Pauline Venables (appointed 1/5/2021)

Alison Fox (appointed 1/5/2021)

Frances Fielding (appointed 8/2/2022)

Roger Bailey (resigned 15/12/2021)

#### **Registered Office Address**

Cheylesmore Community Association Ltd  
Cheylesmore Community Centre  
Arundel/ Poitiers Road  
Cheylesmore  
Coventry  
CV3 5JX

# Cheylesmore Community Association Limited

## Directors Report and Trustees Annual Report

The trustees present their annual report and financial statements for the year ended 31 March 2022. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Governing Documents, the Charities Act 2011 and "Accounts and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019)".

## Objectives and Activities

The purpose of the charity is to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

The main activities include the running of the Community Centre to meet the needs of the local community. It's a venue for residents' activities - in general not running activities as an Association but providing the facilities in which other community groups can operate.



The charity facilitates local groups to meet community needs - helping with community capacity building so that community groups can better meet local needs, especially where gaps or shortfalls in provision are identified.

The charity also supports volunteering - mobilising individual residents to engage with activities going on, both running the centre itself and supporting those activities taking place. In June 2021, eight volunteers worked hard to re-establish opening the library to the public on a face-to-face basis post Covid and reintroduced the Reading Agency Summer Reading Challenge for primary aged children. There were also three volunteers that worked within C3, our new café, to reinforce the service level provided.

The Trustees/Directors can confirm that they have had regard to the guidance issued by the Charity Commission on public benefit.

## Achievements and Performance

The past year has been busy for groups since they have reopened. Adult Education courses resumed in April with Gymnastics and Dance also returning. The centre was used for training by at least six care agencies, as well as AA's Friday night meetings.



Centre staff worked hard to prepare for the C3 café to open in May despite some centre groups still not returning. A set of screens was erected around the serving area, and a small finishing kitchen was created. There was an official opening in May, to which the funders and the local community were invited.



The Pre-School was also refurbished and new flooring laid.

The building's exterior was rendered in grey in June, which gave a fresh, eye-catching appeal. During the year, new fire doors were installed in various storerooms and around the building. Improvements were made to the buildings, including fire safety measures.

During 2021/22 Coventry was the City of Culture. Through this, the centre was given the opportunity to host the staging of the play "Petticoat Council". Entry to the play was via tickets with a suggested donation, which made it affordable to the community.

The centre has continued to support the Food Hub, which started during the 2020 lockdown, and helped over 60 local families on a weekly basis, and distribute emergency food parcels for the council through the Household Support Fund.

## **Financial Review**

Most of the income of the Association comes from room hire – our long-term user groups or one-off bookings. These groups work together to form the community at the centre. Grant funding helps to pay for identified needs in either the building or to support a particular group.

Income from room hire in 2021/2 was more than double the previous year, which was significantly impacted by COVID. Income was also increased by insurance proceeds and the start-up of the C3 café, which turned over just over £45k in the first year. Donations also doubled in the year, due to greater footfall through the building.

The expenditure during the year also increased, from £178k to £312k. £74k of the increase in staffing costs was due to new employees at C3. Costs in heating, lighting and maintenance all increased as the centre was used more, and the Bounce Back loan started to be repaid. The Trustee/Directors aim to hold three month's running costs in reserves in case of closure of the charity.

The total funds held at 31/3/2022 were -£1,826 with restricted funds of £20,597. The trustees recognise the importance of ensuring that funds are made available to cover these restricted items in the next financial year. With new user groups and a growing café since the year end, the Trustees/Directors have reached the conclusion that the business of Cheylesmore Community Association Ltd is a going concern.

The Trustees/Directors look forward to the next year - to welcoming new groups and facilitating renewed cohesion in the local community.

## **Structure, Governance and Management**

Cheylesmore Community Association is governed by Articles of Association dated 15<sup>th</sup> May 2010. It is a charitable company, registered with both Companies House and the Charities Commission. Trustees are selected by the board of directors appointed in post at each AGM.

Signed on behalf of the Trustees/Directors by



## **Independent Examiner's Report to the Trustees of Cheylesmore Community Association Ltd**

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2022 which are set out on pages 5 to 11.

### **Responsibilities and basis of report**

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### **Independent examiner's statement**

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Robert Anderson FCA

9/2/2023

Azets Audit Services

3Mc Middlemarch Business Park

Siskin Drive

Coventry

CV3 4FJ

# CHEYLESMORE COMMUNITY ASSOCIATION LIMITED

## BALANCE SHEET

At 31 MARCH 2022

	Notes	Unrestricted fund £	Restricted funds £	2022 Total Funds £	2021 Total Funds £
<b>FIXED ASSETS</b>					
	<b>4</b>				
Office and Kitchen		18,996	-	<b>18,996</b>	21,953
Building		586	-	<b>586</b>	2,927
Leasehold Improvements		-	3,600	<b>3,600</b>	3,900
Centre Fixture and Fittings		4,208	-	<b>4,208</b>	5,457
Café Fixture and Fittings		2,842	-	<b>2,842</b>	3,607
		<u>26,632</u>	<u>3,600</u>	<b>30,232</b>	35,674
<b>CURRENT ASSETS</b>					
Bank	<b>5</b>	5,611	16,997	<b>22,608</b>	43,105
Receivable	<b>6</b>	<u>1,221</u>	<u>-</u>	<b>1,221</b>	-
		6,832	16,997	<b>23,829</b>	
<b>LIABILITIES</b>					
Amounts falling due within one year	<b>7</b>	(22,991)	-	<b>(22,991)</b>	(8,572)
		<u>(16,159)</u>	<u>16,997</u>	<b>838</b>	34,533
Less amounts falling due after more than one year	<b>8</b>	(32,896)	-	<b>(32,896)</b>	(47,500)
<b>NET LIABILITIES / ASSETS</b>		<u><u>(22,423)</u></u>	<u><u>20,597</u></u>	<b><u>(1,826)</u></b>	<u><u>22,707</u></u>

For the year ending 31<sup>st</sup> March 2022 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The Directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the Board of Directors on DATE

SIGNED ON BEHALF OF THE BOARD BY:

Director: *A. Rogers*

Signature: *A. Rogers*

# CHEYLESMORE COMMUNITY ASSOCIATION LIMITED

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

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### 1 Accounting policies

#### Charity information

Cheylesmore Community Association Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is Cheylesmore Community Centre, Arundel Road, Coventry, West Midlands, CV3 5JX.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

#### 1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

#### 1.5 Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

# CHEYLESMORE COMMUNITY ASSOCIATION LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

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### 1 Accounting policies

(Continued)

#### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases: Straight line over 20 years

#### 1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

##### *Basic financial assets*

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

##### *Basic financial liabilities*

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

##### *Derecognition of financial liabilities*

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

#### 1.8 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### 1.9 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

# CHEYLESMORE COMMUNITY ASSOCIATION LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

### 2 Charitable Activities

	Unrestricted funds	Restricted funds	2022 Total Funds	2021 Total Funds
	£	£	£	£
<b>INCOME</b>				
Room Hire	195,937	-	195,937	83,066
Insurance Proceeds	11,486	-	11,486	-
Vending Sales	2,257	-	2,257	236
C3	45,204	-	45,204	-
<b>Total</b>	<b>254,884</b>	<b>-</b>	<b>254,884</b>	<b>83,302</b>

### 3 Charitable Activities

	Notes	Unrestricted funds	Restricted funds	2022 Total Funds	2021 Total Funds
		£	£	£	£
<b>EXPENDITURE</b>					
Audit and Accounting		3,019	-	3,019	1,260
C3		32,893	-	32,893	-
Development costs		351	2,013	2,364	12,230
Fundraising Costs		3,000	-	3,000	6,000
Insurance		7,641	-	7,641	668
Licences		1,834	-	1,834	1,323
Light, Power, Heating, Waste		16,725	-	16,725	12,870
Office and Advertising		4,242	-	4,242	1,708
Premises		41,498	-	41,498	25,634
Rates		880	-	880	(558)
Salaries and Pensions	10	182,470	-	182,470	108,826
Telephones / Internet		4,341	-	4,341	3,378
Travel		547	-	547	407
Vending Stock		1,006	-	1,006	381
Youthwork		-	657	657	-
<b>Total</b>		<b>300,447</b>	<b>2,670</b>	<b>303,117</b>	<b>174,127</b>

**CHEYLESMORE COMMUNITY ASSOCIATION LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2022**

**4 Fixed Assets**

	Office & Kitchen	Building	Leasehold	Centre Fixture and Fittings	Café Fixture and Fittings	2022 Total
Beginning of year	21,953	757	3,900	5,457	3,607	35,674
Additions	2,297	-	-	-	-	2,297
Depreciation	(5,254)	(171)	(300)	(1,248)	(766)	(7,739)
Disposals	-	-	-	-	-	-
<b>End of the year</b>	<b>18,996</b>	<b>586</b>	<b>3,600</b>	<b>4,209</b>	<b>2,841</b>	<b>30,232</b>

**5 Restricted Funding**

	Fixed Assets	Library	Youthwork	Café	Furniture	Total
<b>Held at 01/04/2020</b>	<b>4,200</b>	<b>1,869</b>	<b>938</b>	<b>19,440</b>	-	<b>26,447</b>
Income	-	-	15,000	-	-	15,000
Expenditure	(300)	(115)	-	(19,440)	-	(19,855)
<b>Held at 01/04/2021</b>	<b>3,900</b>	<b>1,754</b>	<b>15,938</b>	-	-	<b>21,592</b>
Income	-	511	-	-	1,464	1,975
Expenditure	(300)	(549)	(657)	-	(1,464)	(2,970)
<b>Held at 31/03/2022</b>	<b>3,600</b>	<b>1,716</b>	<b>15,281</b>	-	-	<b>20,597</b>

Fixed Assets – Centre roofing

Youthwork – Funds given by 29<sup>th</sup> May Charitable Trust for Youthwork

Library – restricted for Library use

**6 Debtors due in less than one year**

All amounts receivable are trade debtors

**7 Creditors due in less than one year**

	2022	2021
PAYE/NICS	(2,492)	-
Bounce Back Loan	(11,640)	-
Trade Creditors	(7,651)	-
Other Creditors	<u>(1,208)</u>	<u>(9,410)</u>
<b>Total</b>	<b><u>(22,991)</u></b>	<b><u>(9,410)</u></b>

**7 Creditors due in more than one year**

	2022	2021
Bounce Back Loan	(32,896)	(47,500)

**8 Fees for the examination of the accounts**

	2022	2021
Independent examiner's fees	1,800	420

**CHEYLESMORE COMMUNITY ASSOCIATION LIMITED**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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**8 Trustees' Remuneration**

There was remuneration to 0 trustees during the year (2021:1) and no expenses paid (2021:nil). No employees received over £60k in remuneration.

**9 Government Grants**

£13,226 of the grant funding was through the CJRS scheme

**10 Staffing Costs**

	2022	2021
Gross Salaries	166,508	100,370
Employers NIC Contributions	7,209	3,666
Pension Contributions	8,753	4,790
Total	182,470	108,826

The average number of employees in the year ending 31 March 2022 was 18 (2021: 9)

**11 Defined Contribution Pension Scheme**

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund. The charge to profit or loss in respect of defined contribution schemes was £8,753 (2021 - £4,790).

**12 Related party transactions**

There were no related party transactions for the year ended 31<sup>st</sup> March 2022 (2021: None)

Cheylesmore Community Centre  
Arundel/Poitiers Road  
Cheylesmore  
Coventry  
CV3 5JX

Azets  
3Mc Middlemarch Business Park  
Siskin Drive  
Coventry  
CV3 4FJ

Dear Sirs

**Cheylesmore Community Association Limited - Financial Statements for the Year Ended 31<sup>st</sup> March 2022**

The following representations are made on the basis of enquiries of management and staff with relevant knowledge and experience such as we consider necessary in connection with your report on the charitable company's financial statements for the year ended 31 March 2022. These enquiries have included inspection of supporting documentation where appropriate and are sufficient to satisfy ourselves that we can make each of the following representations. All representations are made to the best of our knowledge and belief.

**General**

1. We acknowledge that the work performed by you is substantially less in scope than an audit performed in accordance with International Standards on Auditing (UK) and that you do not express an audit opinion.
2. We confirm that the charitable company qualifies as small in accordance with the conditions set out in chapter 1 of part 15 of the Companies Act 2006.
3. We confirm that the charitable company was entitled to exemption under section 144 of the Charities Act 2011 from the requirement to have its financial statements for the financial year ended 31 March 2022 audited. We also confirm that the members have not required the company to obtain an audit of its financial statements for the financial year in accordance with section 476 of the Companies Act 2006.
4. We have fulfilled our responsibilities as directors as set out in the terms of your engagement letter under the Companies Act 2006, for preparing financial statements in accordance with applicable law and United Kingdom Accounting Standards (UK Generally Accepted Accounting Practice), for being satisfied that they give a true and fair view.
5. All the transactions undertaken by the charitable company have been properly reflected and recorded in the accounting records.
6. All the accounting records and related financial information, including minutes of all management and trustee meetings and correspondence with The Charity Commission have been made available to you for the purpose of your work.

**Assets and liabilities**

7. The charitable company has satisfactory title to all assets and there are no liens or encumbrances on the charitable company's assets, except for those that are disclosed as applicable in the notes to the financial statements.
8. All actual liabilities, contingent liabilities and guarantees given to third parties have been recorded or disclosed as applicable.
9. We have no plans or intentions that may materially alter the carrying value and where relevant the fair value measurements or classification of assets and liabilities reflected in the financial statements.

**Loans and arrangements**

10. The charitable company has not granted any advances or credits to, or made guarantees on behalf of, directors other than those disclosed in the financial statements.

**Legal claims**

11. We have disclosed to you all claims in connection with litigation that have been, or are expected to be, received and such matters, as appropriate, have been properly accounted for and disclosed as applicable in the financial statements.

**Laws and regulations**

12. We have disclosed to you all known instances of non-compliance or suspected non-compliance with laws and regulations whose effects should be considered when preparing the financial statements.

**Related parties**

13. Related party relationships and transactions have been appropriately accounted for and disclosed as applicable in the financial statements. We have disclosed to you all relevant information concerning such relationships and transactions and are not aware of any other matters which require disclosure in order to comply with the requirements of company law or accounting standards.

**Subsequent events**

14. All events subsequent to the date of the financial statements which require adjustment or disclosure have been properly accounted for and disclosed as applicable.

**Going concern**

15. We believe that the charitable company's financial statements should be prepared on a going concern basis on the grounds that current and future sources of funding or support will be more than adequate for the charitable company's needs. We have considered a period of twelve months from the date of approval of the financial statements. We believe that no further disclosures relating to the charitable company's ability to continue as a going concern need to be made in the financial statements.

**16. Grants and donations**

We confirm the treatment of the grants and donations that have been included as restricted income.

Yours faithfully

.....  .....

Signed on behalf of the board of directors

Date 7/2/23

**CHEYLESMORE COMMUNITY ASSOCIATION LIMITED**

England & Wales - Charity number 1136649

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# Accounts

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## Trustees' Annual Report for the period

From 01 April 2020 to

31 March 2021

Charity name: Cheylesmore Community Association

Charity registration number: 1136649

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document.	Para 1.17	To advance education and to provide facilities in the interests of social welfare for recreation leisure time occupation with the objective of improving the conditions of life for the residents and protecting the environment.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Running a Community Centre to meet the needs of the local community.  Being a venue for residents' activities - in general not running activities ourselves as an Association but providing the facilities in which other community groups can operate.  Facilitate local groups to meet community needs - helping with community capacity building so that community groups can better meet local needs, especially where gaps or shortfalls in provision are identified.  Support volunteering - mobilising individual residents to engage with activities going on, both running the centre itself and supporting those activities taking place.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The directors can confirm that they have had regard to the guidance issued by the Charity Commission on public benefit.

#### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment	Para 1.38	

including program related investment		
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Although many user-group activities and centre plans were hindered due to the lockdown restrictions between April 2020 and September 2021, a combination of 'Business Rates' refunds, furlough and grants helped us to resurface after the very difficult period. It was indeed a disruptive period and so our impact on beneficiaries was hampered. However, we were pleased to support the launch of a new Food Hub by volunteers, which has been a lifeline for many families.</p> <p>The Centre was used for the launch of the Food Hub by volunteers in May 2020.</p> <p>In addition, despite the challenging circumstances, we were able to make various improvements to the building, ready for the inevitable full re-opening. This will help to sustain the provision of facilities for the benefit of the community into the future.</p> <p>We made the building COVID-safe with the installation of additional signage and disinfectant spray. An estimated £2k was spent on these items. We also re-branded the centre and installed additional maps with layouts of the centre.</p> <p>We received some funding for youth work, which will be utilised in this next financial period. These funds will aid the improvement of well-being and educational chances for young people.</p> <p>Community groups and room-bookings began to return in September 2021. During this period, several anti-vandal measures, and roof repairs with painting throughout, plus safety and fire improvements and finger</p>

		<p>door protection were installed. These changes were essential to make the premises safer for everyone. Our 5-year fixed-wire electrical testing took place. Additional emergency signs were installed. Fire closures were also installed around the building.</p> <p>The opening of C3 Coffee in May 2021 helped to reignite a sense of community spirit, allowing people to feel connected to each other again. We are proud to have been a central catalyst of social reconciliation in spite of the heavy social impact of the COVID pandemic.</p>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the end of the financial period the Charity's position is deemed to be healthy despite the challenges around the Covid Paramedic.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The amount held is enough to finishing pay staff should our income cease and then hand the building back to the City Council who own the building.
Amount of reserves held	Para 1.22	£20,000
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no uncertainties of the Charity as a going concern at the time of reporting the Charity's activities.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The principal source of funds is from spaced hire out at Cheylesmore Community Centre. Meeting Rooms, office, and Storage.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Cheylesmore Community Association is governed by Articles of Association dated 15 <sup>th</sup> May 2010
How is the charity constituted? (e.g., unincorporated association, CIO)	Para 1.25	Cheylesmore Community Association is constituted as an unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are selected by the board of directors appointed in post at each AGM. As part of the selection process potential trustees are assessed for their suitability for the role.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Cheylesmore Community Association
Other name the charity uses	
Registered charity number	1136649
Charity's principal address	Cheylesmore Community Centre Cheylesmore Community Association Arundel/Poitiers Road, Coventry, West Midlands, CV3 5JX

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Julia Noble			
2	Mark Pacy			
3	Alison Fox			
4	Lindsey Buss			
5	Pauline Venables			
6	Roger Bailey			
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		
Not Applicable		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	
Not Applicable		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not Applicable
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not Applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not Applicable

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

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### Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Alison Fox	Lindsey Buss
<b>Position (eg Secretary, Chair, etc)</b>	Director	Director
<b>Date</b>	15/12/2021	

Cheylesmore Community Association Limited

Company Registration Number: 7198105

Charity Number: 1136649

Period of Accounts: 1<sup>st</sup> April 2020 – 31<sup>st</sup> March 2021

# **Cheylesmore Community Association Limited**

Company information for the period ended 31<sup>st</sup> March 2021

Cheylesmore Community Association Limited is a charitable company limited by guaranteed.

## Directors

Mr M Pacy

Mrs L Buss

Mrs J Noble

## Registered Office Address

Cheylesmore Community Association Ltd  
Cheylesmore Community Centre  
Arundel/ Poitiers Road  
Cheylesmore  
Coventry  
CV3 5JX

# **Cheylesmore Community Association Limited**

## **Trustees Report**

The purpose of the charity is to advance education and to provide facilities in the interests of social welfare for recreation leisure time occupation with the objective of improving the conditions of life for the residents and protecting the environment.

The activities of the charity are to run the Community Centre to meet the needs of the local community, allowing it to be a venue for residents' activities - in general not running activities as an Association but providing the facilities in which other community groups can operate. The charity facilitates local groups to meet community needs - helping with community capacity building so that community groups can better meet local needs, especially where gaps or shortfalls in provision are identified. The charity also supports volunteering - mobilising individual residents to engage with activities going on, both running the centre itself and supporting those activities taking place.

Although many user-group activities and centre plans were hindered due to the lockdown restrictions between April 2020 and March 2021, a combination of 'Business Rates' refunds, furlough and grants helped us to resurface after the very difficult period. It was indeed a disruptive period and so our impact on beneficiaries was hampered. However, we were pleased to support the launch of a new Food Hub by volunteers, which has been a lifeline for many families. The Centre was used for the launch of the Food Hub by volunteers in May 2020. In addition, despite the challenging circumstances, we were able to make various improvements to the building, ready for the inevitable full re-opening. This will help to sustain the provision of facilities for the benefit of the community into the future. We made the building COVID-safe with the installation of additional signage and disinfectant spray. An estimated £2k was spent on these items. We also re-branded the centre and installed additional maps with layouts of the centre. We received some funding for youth work, which will be utilised in this next financial period. These funds will aid the improvement of well-being and educational chances for young people.

Since the end of the financial period, community groups and room-bookings have begun to return, and preparations began for the opening of C3 Coffee in May 2021, which has reignited a sense of community spirit, allowing people to feel connected to each other again. We are proud to have been a central catalyst of social reconciliation despite the heavy social impact of the COVID pandemic.

# Cheylesmore Community Association Limited

## STATEMENT OF FINANCIAL ACTIVITIES

**1<sup>st</sup> April 2020- 31<sup>st</sup> March 2021**

	Unrestricted fund	Restricted funds	2021 Total Funds	2020 Total Funds
	£	£	£	£
<b>INCOME</b>				
Donations and legacies	682	-	<b>682</b>	532
Grants	92,366	15,000	<b>107,366</b>	7,350
Room Hire	83,066	-	<b>83,066</b>	178,689
Vending Sales	236	-	<b>236</b>	6,726
<b>Total</b>	176,350	15,000	<b>191,350</b>	193,297
<b>EXPENDITURE</b>				
Audit and Accounting	1,260	-	<b>1,260</b>	1,305
Depreciation	4,090	-	<b>4,090</b>	3,082
Development costs	9,936	2,294	<b>12,230</b>	49,884
Fundraising Costs	6,000	-	<b>6,000</b>	6,000
Insurance	668	-	<b>668</b>	3,007
Licences	1,323	-	<b>1,323</b>	1,562
Light, Power, Heating, Waste	12,870	-	<b>12,870</b>	11,641
Office and Advertising	1,666	42	<b>1,708</b>	2,288
Premises	25,634	-	<b>25,634</b>	9,371
Rates	(558)	-	<b>(558)</b>	5,897
Salaries and Pensions	108,546	-	<b>108,826</b>	99,855
Telephones / Internet	3,378	-	<b>3,378</b>	5,209
Travel	407	-	<b>407</b>	799
Vending Stock	381	-	<b>381</b>	2,212
Youthwork	-	-	-	5,561
<b>Total</b>	175,241	2,336	<b>178,217</b>	207,673
<b>Net Income/Expenditure</b>	1,109	12,664	<b>13,133</b>	-14,376
<b>RECONCILIATION OF FUNDS</b>				
Total funds brought forward			<b>9,574</b>	23,850
Total funds carried forward			<b>22,707</b>	9,574

# Cheylesmore Community Association Limited

## BALANCE SHEET

As at 31<sup>st</sup> March 2021

	Notes	Unrestricted fund £	Restricted funds £	<b>2021 Total Funds £</b>	2020 Total Funds £
<b>FIXED ASSETS</b>					
	1				
Office and Kitchen		21,953	-	<b>21,953</b>	7,097
Building		2,927	-	<b>2,927</b>	928
Leasehold Improvements		-	3,900	<b>3,900</b>	4,200
Centre Fixture and Fittings		5,457	-	<b>5,457</b>	-
Café Fixture and Fittings		3,607	-	<b>3,607</b>	-
		<u>31,774</u>	<u>3,900</u>	<b><u>35,674</u></b>	<u>12,225</u>
<b>CURRENT ASSETS</b>					
Bank	2	25,413	17,692	<b>43,105</b>	7,794
<b>LIABILITIES</b>					
Amounts falling due within one year	3	(8,572)	-	<b>(8,572)</b>	(10,445)
<b>CURRENT ASSETS</b>		<u>16,841</u>	<u>17,692</u>	<b><u>34,533</u></b>	<u>(2,651)</u>
Less amounts falling due after more than one year		(47,500)	-	<b>(47,500)</b>	-
<b>TOTAL CAPITAL AND RESERVES</b>		<u><u>1,115</u></u>	<u><u>21,592</u></u>	<b><u><u>22,707</u></u></b>	<u><u>9,574</u></u>

For the year ending 31<sup>st</sup> March 2021 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The Directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the Board of Directors on DATE

**SIGNED ON BEHALF OF THE BOARD BY:**

**Director:**

**Signature:**

**Cheylesmore Community Association Ltd**  
**Notes to Financial Statement**  
**For the period ended 31<sup>st</sup> March 2021**

***Basis of measurement and preparation of accounts:***

The financial statements have been prepared under the historical cost convention and in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice' applicable in the UK and Republic of Ireland and with the Charities Act 2011. These accounts are prepared on the basis of a going concern. An accrual accounting policy has been used for CJRS and Small Business Grant Fund receipts.

**1. Fixed Assets**

	<b>Office &amp; Kitchen</b>	<b>Building</b>	<b>Lease-hold</b>	<b>Centre Fixture and Fittings</b>	<b>Café Fixture and Fittings</b>	<b>Total</b>
Beginning of year	7,097	928	4,200	0	0	12,225
Additions	17,465	0	0	6,246	3,828	27,539
Depreciation	(1,709)	(171)	(300)	(789)	(221)	(3,190)
Disposals	(900)	0	0	0	0	(900)
<b>End of the year</b>	<b>21,953</b>	<b>757</b>	<b>3,900</b>	<b>5,457</b>	<b>3,607</b>	<b>35,674</b>

**2. Restricted Funds**

The following restricted funds were held at 31/03/2021:

Fixed Assets (Leasehold)	£3,900
Cheylesmore Library	£1,754
Youthwork	<u>£15,938</u>
<b>Total</b>	<b><u>£21,592</u></b>

**3. Amounts falling due in one year**

Due to be repaid to employee	(9,051)
Employee loan	839
Examination fee	(360)
<b>Total</b>	<b>(8,572)</b>

**4. Fees for the examination of the accounts**

	This year	Last year
Independent examiner's fees	£360	-

**5. Trustees' Remuneration**

There was remuneration to 1 trustee during the year (2020:1).

**6. Staff Costs**

No employees received remuneration in excess of £60,000

**7. Related Party Disclosures**

There were no related party transactions for the year ended 31<sup>st</sup> March 2021.



The Trustees  
Cheylesmore Community Centre  
Poitiers Road  
Coventry  
CV3 5JX

4 December 21

Dear Sir or Madam

I report on the accounts of the company for the year ended 31 March 2021.

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination was needed. The charity's gross income was less than £250,000.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it has been my responsibility to examine the accounts under section 145 of the 2011 Act, to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act and to state whether particular matters have come to my attention.

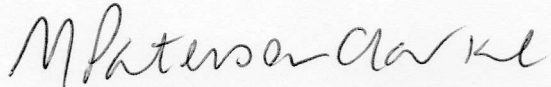
*My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' of the charity's activities.*

After having carried out my examination, no matter of material significance has come to my attention that gives me reasonable cause to believe that the accounts do not meet the requirements to keep accounting records in accordance with Section 386 of the Companies Act 2006 and to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and

principles of the Statement of Recommended Practice: Accounting and Reporting by Charities or that there are any matters of material significance to which attention should be drawn in order to reach a proper understanding of the accounts.

Please do not hesitate to contact me on 07711 011368 should you have any questions regarding the examination or my report.

Yours faithfully

A handwritten signature in cursive script that reads "Margot Clarke".

Margot Clarke MICB CB Dip  
(Member of the Institute of Certified Bookkeepers)