EMMAUS NORFOLK AND WAVENEY

England & Wales · Charity number 1136584

Details

Other names	EMMAUS NORWICH
Status	Registered
Legal form	Charitable company
Company number	07276977
Registered	2010-06-24
Register	View on the Charity Commission register

Contact

Address	Emmaus Norfolk & Waveney Belsey Bridge Road Ditchingham Bungay NR35 2DT
Phone	01986 895444
Email	info@emmausnorfolkandwaveney.org
Website	https://www.emmaus.org.uk/norfolk_waveney

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Activities

Objects: THE CHARITYãS OBJECTS ARE SPECIFICALLY RESTRICTED TO THE ALLEVIATION AND RELIEF OF POVERTY, HARDSHIP AND DISTRESS ARISING THEREFROM, IN CONFORMANCE WITH THE PRINCIPLES OF THE EMMAUS MOVEMENT AS PUBLISHED FROM TIME TO TIME BY EMMAUS UK, TO THOSE IN NEED WITHOUT DISTINCTION BY:1 THE PROVISION OF ACCOMMODATION, OR ASSISTANCE IN SUCH PROVISION, FOR HOMELESS PEOPLE IN THE [ ] AREA AND SUCH OTHER PLACES AS MAY SEEM APPROPRIATE FROM TIME TO TIME (THE ¶BENEFICIARIES÷).2 THE REHABILITATION OF THE BENEFICIARIES AS APPROPRIATE AND THE PROVISION OF EDUCATION, TRAINING (INCLUDING, WITHOUT LIMITATION, EMPLOYMENT TRAINING) AND WORK OPPORTUNITIES AND SATISFACTION FOR THE BENEFICIARIES WITH THE PURPOSE OF DEVELOPING THEIR SKILLS TO ENABLE THEM TO GAIN EMPLOYMENT IN THE FUTURE AND THEREBY DEVELOP A SENSE OF SELF WORTH AND DIGNITY THROUGH HAVING A SELF-SUPPORTING LIFE.3 THE SUPPORT OF THE WORK OF OTHER EMMAUS COMMUNITIES AND GROUPS OR OTHER AGENCIES IN THE RELIEF OF POVERTY AND HOMELESSNESS WHETHER IN THE UNITED KINGDOM OR ELSEWHERE IN THE WORLD AND IN PARTICULAR (WITHOUT LIMITATION) BY THE EXCHANGE OF RESOURCES, INFORMATION AND EXPERTISE WITH OTHER EMMAUS PROJECTS WORLD WIDE.4 THE FULFILLING OF SUCH OTHER PURPOSES AS MAY FROM TIME TO TIME BE RECOGNISED BY ENGLISH LAW AS BEING CHARITABLE AND WHICH THE CHARITY SHALL FROM TIME TO TIME DETERMINE.

Activities: The Emmaus Norwich community offers a home and meaningful work to 25 men and women, many of whom have been homeless. Emmaus Norwich is a social enterprise and everyone living in the community signs off benefits to work within their ability in the community's charitable business.

Classification

- **How:** Makes Grants To Individuals, Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, The Prevention Or Relief Of Poverty, Accommodation/housing, Environment/conservation/heritage, Economic/community Development/employment
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNITED KINGDOM OR ELSEWHERE IN THE WORLD
- Norfolk
- Suffolk

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Finances

Period end	Income	Expenditure	Assets	Employees
2025-06-30	£1,217,758	£1,116,645	£1,903,396	11
2024-06-30	£1,933,446	£1,024,450	£1,802,283	10
2023-06-30	£935,702	£905,951	£893,287	10
2022-06-30	£801,351	£893,180	£863,536	12
2021-06-30	£762,467	£669,176	£955,365	11

Trustees

Name	Role	Appointed
Simon Theobald	Chair	2020-04-20
Christopher John Brown		2018-12-18
Debbie Hilton		2026-03-05
Julian Anthony Foster		2023-11-16
Mary Cubitt		2023-11-16
PETER CHARLES COE		2016-12-15
Pirry Keohane		2025-04-24
Rebecca White		2025-03-07
Stephen Johnson		2023-11-08

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EMMAUS NORFOLK AND WAVENEY

England & Wales - Charity number 1136584

Accounts



EMMAUS
Norfolk & Waveney

2024 - 2025

Annual Report

A place to belong

Emmaus Norfolk & Waveney is a charity that empowers people to overcome homelessness and trauma. We provide the foundation of a home and a life-changing package of tailored support.

Working together, we're ending homelessness one person at a time.

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INTRODUCTION

From our chair Simon Theobald

Welcome to our thirteenth Annual Report reflecting on the period July 2024 - June 2025. The last year has been truly transformational for the charity, under the leadership of our C.E.O., Cecile Roberts, who has inspired our management team and companions to make so much progress across all our activities.

Two initiatives stand out in particular; the delivery of an award winning support programme for women who have suffered from trauma as a result of historic abuse and the completion of the 'Walk of Kindness' which not only highlighted the plight of homelessness and its causes, across the breadth of the country, but raised the profile of Emmaus and the tremendous work we do, not just locally but throughout the UK. The 'Women's Project' is now being seen as best practice to launch similar projects, throughout Emmaus, both domestically and internationally.

The true extent and magnitude of what has been achieved will only become evident as you read through this report, much of which has only been possible with the ongoing support of our partners and donors whose input and help is so valued, not forgetting the loyalty and ongoing commitment from our Trustees throughout this journey, who are always available with a 'listening ear'.

Our volunteers continue to support our day-to-day activities and help to make our community the heart-warming place that it is.

Behind the highlights, we should not forget the input and planning for the future, in order to help protect our community from the impact of the turbulent and uncertain times in which we all live. In particular the work to progressively extend the scope and range of our Social Enterprises which will only become fully visible next year and the extension of our support offering for our companions to enable us to help more people and ensure that their journey out of homelessness is fully sustainable. Much of this has been captured in our new 5-year strategic plan which was formulated following extensive consultation and co-production with our companions, and I would like to thank them for their invaluable insights into helping shape our future.

The objectives that emerged from the process align with our underlying ethos of giving our companions 'a reason to get out of bed in the morning' through participation in meaningful work-related opportunities so they can meet their future life aspirations and thrive.

OUR OBJECTIVES

OBJECTIVE 1

To ensure that all our companions receive tailored, targeted and bold support.

OBJECTIVE 2

Our companions are dynamically empowered through training and qualification pathways.

OBJECTIVE 3

Breaking down the barriers that companions face during move-on and ensuring that they can all take action towards sustained independent lives.

SITUATIONAL CONTEXT

Homelessness in the UK remains at an all-time high with at least 382,000 people recorded as experiencing homelessness at the end of 2025. In conjunction with this, the East of England is facing a significant housing crisis due to undersupply. Current plans are insufficient to address both the existing backlog and future demand, leading to overcrowding and associated health issues (East of England Local Governance Association, 2024)

There is no single cause of homelessness. However, many of the people who turn to Emmaus for support have been affected by limited access to mental health services, rising rents, the ongoing cost-of-living crisis, and a shortage of stable, affordable social housing.

The support we provide at Emmaus Norfolk & Waveney is needed more than ever.

The referrals we recieve demonstrate the complex needs of people who are facing homelessness or insecure housing. It is therefore, critical for us to provide much more than just a roof for companions.

We understand a holistic, therapeutic approach is how we can best support people with multiple traumas and support them to regain confidence and build resilience before leaving Emmaus to gain independence when they are ready.

We hope you'll see how we demonstrate a commitment to tackling these challenges alongside our companions in our annual report.





I've got my self-confidence back, my fitness levels, basically I'm back on my feet again and I feel stronger. My recovery has been a jigsaw puzzle put together by staff and companions.

Neil

KEY ACHIEVEMENTS

July 24 - June 25

Walk of Kindness

In August 2024 our team of companions, staff, and trustees, led by our brilliant guide Lorie began an epic fundraising walk following the Via Beata pilgrimage route from the most westerly point of the UK, St David's, Wales to the most easterly, Lowestoft, Suffolk. The walk cut directly through our community's site and aimed to raise funds and awareness for homelessness in Norfolk and across the country.

By 10th October, World Homeless Day, Chloe, Jagger, Pete, Carlton, Lorie, Chris and Cecile had walked over 450 miles, encountered all weathers, crossed into 11 counties and raised £48,000 for Emmaus Norfolk & Waveney. This amount excludes a generous anonymous donation towards our charity from supporters N&K.

The walkers and our supporters made an incredible impact and were recognised by HRH Queen Camilla and the royal household through a personal letter and later an invitation to the 'Together at Christmas' Christmas Carol Concert, hosted by Catherine, Princess of Wales.

The money raised through the Walk of Kindness project will go towards the development and opening of the Bed & Breakfast Social Enterprise project. We want to extend our thanks to, Steve, Gill, Lorie and Biddy and all the friends of the Via Beata in supporting us to carry out this walk. We're so grateful to everyone who supported us on the walk, your encouragement made all the difference to our team.



> **It's called the Walk of Kindness and people were exceedingly kind to us en route**

Growth of retail

This year, Mark joined our team as Head of Social Enterprise. We have developed and improved our social enterprise offer to ensure companions are gaining meaningful work experience and skills.

We increased our social media marketing for our Ditchingham site which resulted in nearly 2 million social post views and significant increase in footfall to the site.

From July 24 - June 25 our retail sales and property clearance service grew by 34% and despite a significant reduction in the use of our services by the Norfolk Assistance Scheme our overall performance was up 2%.

KEY ACHIEVEMENTS

Development & Opening of the Women's Project Pilot

In 2024, during preparations for the Walk of Kindness we were also working on a new ground-breaking project, opening a Women's House. We began developing a year-long therapeutic programme of support for people who have experienced domestic abuse, sexual violence, coercive control and homelessness.

The project was developed after we opened our Women's Wing in 2020. As the number of women in our community increased, so did our understanding of the gender-specific challenges faced by those experiencing homelessness or housing insecurity.

An in-depth consultation with female companions across the federation took place and helped to shape the project with support from Insley Consulting and funding from Emmaus UK.



A 12-month programme was designed alongside women with lived experience. It was planned that women would live-on site, take part in recovery courses, develop new skills, discover artistic interests and begin to heal from trauma.

We welcomed highly trained Therapeutic Group Facilitators, Emma & Lynn to the team to support the nine women joining the Women's Project pilot and lead therapeutic workshops.

By January 2025, we had refurbished a beautiful house at the rear of our site amongst the orchard and opened applications for the project. We received an overwhelming number of referrals which demonstrated the need for this project.

Up until July 2025, the project has been demonstrably successful, with all women gaining confidence and becoming more resilient every day. The first six months of the project has led to important learnings that we will take into future years of the project.

Project aim

Women who have experienced homelessness, or at risk of it, make healthy life choices and take action towards authentic, settled and fulfilling lives

KEY ACHIEVEMENTS

Refurbishment of additional buildings

This year, we further developed our community site to ensure we can continue to grow our community and support more people out of homelessness and into brighter, secure futures.

We took on the lease of Lavina House, formerly used by the Community of All Hallows to open our Women's Project.

Two further houses at the back of the site have been carefully renovated and refurbished to accommodate an additional 11 companions in move-on projects. These move-on projects will aim to help bridge the gap between leaving the Emmaus community and moving on into external accommodation.

By taking on these additional buildings we have increased our capacity from 32 to 52.

Investing in companion development

This year our support team and dedicated Learning & Development Manager, Laurence, developed new support systems to help companions to recover and grow from past life experiences. The team, supported by companion representatives have set up an Alcoholics Anonymous group on site with more than 15 attendances in its first few months.

More companions are engaged in NVQ training, thanks to WS Training supporting them to gain new qualifications and skills.

Additionally, 80% of companions have signed up to the National Careers Service and will be supported to write a CV, cover letters and apply for jobs.

The development of the In-Form database has meant better tracking of a companion's progression through our support services and clearer actions from development meetings.





KEY ACHIEVEMENTS

Developing our support structures and practices

This year we worked to develop the quality of support we offer our companions within our services. This is in line with the Emmaus Quality Standards (EQS) which have been developed by Emmaus UK with input from Federation members. At Emmaus Norfolk & Waveney we are committed to being a best practice provider of supported accommodation.

We understand that the way we work with companions and the support offered makes a huge impact on the outcomes for that individual and their future.

A large part of this work has been focused on companion move-on and we have put more processes in place including regular development meetings, developing relationships with housing providers and starting work on bridge support for companion's leaving the community.

All this work has been led by in-depth companion consultation, ensuring their voices are heard and the support developed is shaped by what is needed.

This work will also prepare our community for the upcoming national standards for Supported Housing which will outline new and increased regulations for supported accommodation.



Creating a five year strategy

In March 2025, we set out to develop a five year strategy ensuring that our 2025-2030 plans provide companions with robust, long-term support and training enabling them to take action when ready, encouraging growth beyond the Emmaus community.

We worked with an outside learning partner, and they supported us to build a Theory of Change that offered solutions to the challenges of moving companions on sustainably from our community.

All of this work was carried out with companions through small group consultation and co-production. All companions, staff, trustees took part in this in-depth consultation which produced huge insights into how we needed to shape our future. The outcomes of the companion consultation clearly highlighted their ambitions and anxieties around move-on and demonstrated the need to develop more robust move-on initiatives and pathways.

This strategy will enable our team to acutely focus on three key areas, training, targeted support and sustainable move-on, with short, medium and long-term goals.

KEY ACHIEVEMENTS

Welcomed new trustees to the board

In the past year we have grown our board to bring new skills, experience and expertise to the team and to enable progression and development. With the support of the board, we have successfully steered the first year of the Women's Project, began rolling out a strategic plan – working alongside Insley Consulting as a learning partner and developed exciting plans for the next year.

Developed impactful partnerships

At the beginning of 2025, we were delighted to establish a year-long charity partnership with local choir group, Fine City Chorus. Over the course of the year the Norwich Barbershop Harmony Club have been fundraising for our community through performance events and promoted our work to their audiences. Companions had the opportunity to attend the choir's Golden Anniversary concert and speak with the audience about their experiences of Emmaus.

A huge thank you to Fine City Chorus for their continued support.



Hosting stewardship events

In June, we hosted a fundraising stewardship event at our site in partnership with Emmaus UK. We welcomed supporters from trusts, foundations and corporates to our site to share more about Emmaus and the impact their donations have.

Companions, Chloe and Neil led groups on a tour of the community and shared their experiences of being at Emmaus. We were pleased to reconnect with colleagues at Emmaus International and present them with a cheque of solidarity funds we raised from the Walk of Kindness.



At Emmaus, you are given the opportunity to rebuild yourself. It's not just a home, but it's a way to give people the support they should have received a long time ago.

Janet

A YEAR IN NUMBERS

2024 - 2025

47 people supported with a safe home, training and tailored support

14 people successfully moved on into work, training or education

294 online training courses completed by companions

10 companions completed Level 2 Customer Service NVQ with Ken Bates Associates

14 companions studying NVQs in Customer Service, Management and Leadership

345 items of media coverage mentioning Emmaus Norfolk & Waveney

100% of Women's Project residents say they are now able to identify healthy coping strategies

57% of Women's Project residents say they have experienced a reduction in anxiety

FUTURE PLANS

New support spaces

One of the key issues that companions highlighted in this years consultation was the unhelpful position of the support offices in our building. The proximity of the support rooms to the retail business created a lack of privacy. We understood that they needed an improved physical space for support including a seperate 1:1 room in a private area of the site. Reacting to this, in Autumn 2025 we will have finished moving our support, leadership and finance offices to a new area of the community. We will also be opening a 1:1 room, training room and ICT suite to support companion's development.

Expansion of retail sites

Over the past year, we have seen significant growth in our customer and supporter base visiting our Ditchingham site. In response, we have continued to develop the site to meet increasing demand. In May 2025, our donation centre was relocated to a former nursery building on our landlord's site, allowing us to accept a higher volume of donations and providing improved space for sorting and recycling items. This has had a huge impact on our ability to process donated goods. Later in the year, we plan to relocate the charity shop clothing room to a dedicated cabin nearer the entrance of our site. This will increase retail space, enhance customer experience and support continued growth in visitors who come specifically to purchase pre-loved clothing.

Continued development of B&B

This year we have continued work on our major project, the development of a unique Bed and Breakfast in the old convent. We have worked alongside our contractor to tackle dry rot and used heritage lime mortar to sensitively repair historic brickwork. In May 2025 we hired Martin as Site Maintenance Worker to support the projects growing demands.



A major piece of work was the installation of 30 individually crafted, powder-coated aluminium windows - approved under listed planning to fit the building's gothic arches.

Now, preparations are underway for mechanical and electrical works, which is an enormous and costly piece of work. Thankfully, we have recently secured new funding to recruit a part-time fundraiser who will support the CEO to raise the additional funding needed for this project and future projects on site.

EMMAUS
Norfolk & Waveney

To achieve our ambitious plans for the future, we need support from individuals, businesses and partner organisations. Get in touch to find out more about Emmaus Norfolk & Waveney and arrange a visit to our unique community to see the impact of our work.

T: **01986 895444**
E: **info@emmausnw.org**
Emmaus Norfolk & Waveney, Belsey Bridge Road, Ditchingham, NR35 2DT

Charity registration number 1136584 (England and Wales)

Company registration number 07276977

EMMAUS NORFOLK AND WAVENEY

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2025

EMMAUS NORFOLK AND WAVENEY

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr C Brown	
	Mr P Coe	
	Mr S Theobald	
	Mrs M Cubitt	
	Mr J Foster	
	Mr S Johnson	
	Ms R White	(Appointed 7 March 2025)
	Ms P Keohane	(Appointed 24 April 2025)
Senior management	Cecile Roberts	
Charity number	1136584	
Company number	07276977	
Registered office	Belsey Bridge Road Ditchingham BUNGAY Suffolk United Kingdom NR35 2DT	
Auditor	Sumer Auditco Limited 15 Palace Street NORWICH Norfolk United Kingdom NR3 1RT	
Bankers	Lloyds Bank PO Box 100 Andover BX1 1LT	
	Co-operative Bank Plc Po Box 250 Skelmersdale WN8 6WT	
	Flagstone 1st Floor, Clareville House 26-27 Oxendon Street London SW1Y 4EL	

EMMAUS NORFOLK AND WAVENEY

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EMMAUS NORFOLK AND WAVENEY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 30 JUNE 2025

The trustees present their annual report and financial statements for the year ended 30 June 2025.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

The charities objectives are restricted to the alleviation and relief of poverty, hardship, and distress arising therefrom, in conformance with the principles of the Emmaus Movement in the U.K., and without distinction, the provision of a safe and secure home for formerly homeless people, during their period of rehabilitation as appropriate to the individual's needs. Such rehabilitation includes giving individuals the time and space to recover from and address any physical and mental ailments and trauma they may have experienced previously, as well as providing the opportunity for them to learn and re-learn life skills. This is coupled with opportunities for self-development, vocational training, as well as to access appropriate opportunities, giving them stability and routine, and enable the development of a sense of self-worth, esteem and confidence and a reason to 'get out of bed in the morning', whilst also working towards their life aspirations and becoming more interdependent.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake and have also undertaken steps towards encouraging co-production, whilst widely consulting with the companions (formerly homeless people) within our community.

In achieving these objectives during the year, the charity has continued to focus on developing its Ditchingham site to become a destination centre for visitors, raising the charities profile in the wider community and highlighting the plight of the homeless and the reasons and causes for it. It has extended its accommodation by nearly 60% enabling it to help more people and extend its support to cater for a wider range of individuals with a more diverse and complex support needs and who have previously experienced a variety of different traumas.

It has also broadened the range of its social enterprise activities to provide additional and complementary work opportunities, thereby giving its companions greater variety and choice as and when they progress on their journey outside of the community. Our social enterprise activities not only drive footfall to the site, helping the charity to generate funds that support its day to day running costs but also to provide training and support to the companions through their process of rehabilitation and to provide opportunities, but give them opportunities for increased interaction with the wider community and the consequential significant beneficial impact it has on their emotional wellbeing. The increased range of skills and experience that our companions develop through working in the social enterprises better equips them for the future and help them re-integrate into and make an active and positive contribution to the wider community. The increased scope of our social enterprises also builds increased financial resilience for the charity in these uncertain times.

We have also continued to drive fundraising to support our ability to increase the number and range of people we can support and in particular undertook an immense fundraising challenge in terms of the 'Walk of Kindness' which involved a team of companions, staff and Trustees walking from St. David's in Wales to Lowestoft, along the Via Beata pilgrimage route to raise the profile of homelessness and its causes. At some stages along the way, it may have been more appropriate to describe it as a 'swim' rather than a 'walk' and it was a tremendous example of what a passionate and determined team of people can achieve.

Threats & Future

The greatest threats to our future remain the continuing upwards pressure on our costs together with how both local and central government look to balance their budgets in the light of the increasing incidence of homelessness across the country. This is coupled with the increasing regulation of the supported housing sector and a lack of good quality housing to support our companions once they are ready to move on from the community and develop their lives. We therefore continue to focus on tight cost control and ensuring that in all our activities we deliver best value both in terms of financial measures and social return on investment. We are working hard to ensure our systems and processes are as efficient and effective as possible to meet the requirements of the Supported Housing (Regulatory Oversight) Act and to properly demonstrate the value that we add to developing the lives and well-being of our companions. We are also looking to develop closer relationships with registered housing providers so as to try to increase the availability of accommodation that could be used to accommodate our companions in their move-on journey from the community.

Financial review

During the year ended 30th June 2025, the charity significantly expanded its offering. In the final quarter of the year, we provided accommodation to an average of 39 companions on our site at Ditchingham, this is an increase of almost 22% compared to the previous year. This growth, whilst well supported by our generous funders and donors, also required the use of unrestricted funds for capital investment and led to an increase in operating costs. This contributed to net outgoings in unrestricted funds before transfers of £110,164.

The charity aims to balance its day-to-day operating budget over the medium-term, whilst recognising that year-to-year fluctuations will occur when we invest to grow. We have ambitious plans to increase our social enterprise activity, which will help to fund the recent increase in running costs. However, these plans will take some time to deliver. Nevertheless, I am pleased to report that the early signs are encouraging, with an increase in social enterprise activity of over 12.5% in the first six months of 2025/26.

Income

Total unrestricted income reduced by 6.5% in the year to £903,896. However, the prior year was inflated due to receipts in respect of an insurance claim. Social enterprise activity increased by almost 8% overall and this included a 14.5% increase in Café sales. As mentioned above, social enterprise activity has continued to increase in 2025/26.

Restricted income totalled £313,862. This was significantly lower than in the previous year, which benefited from some large and generous one-off grants.

Expenditure

Total expenditure for the year went up by 9% or £92,195 to £1,116,645. The main increases related to an investment in staff to support our community project and higher companion allowances, which was driven by an increase in the number of people we supported.

Reserves Policy

The Board of Trustees continues to be of the view that an equivalent of three months' worth of operating expenditure should be maintained within the charity's cash reserves, as a contingency in case of unforeseen circumstances. In addition to this, the Board may designate additional funds for other anticipated costs or to mitigate against perceived risks. The investment in the charity during 2024/25 meant that our reserves policy was not met at the end of the year, partly because the increase in our size meant that the necessary reserve levels also grew. However, increases in social enterprise activity and careful cost control, means that the situation has improved in the first half of 2025/26.

Donations and grants for specific items, projects or costs are treated as restricted funds and used only for the specific purposes for which they were received.

Reserves

Total reserves at the end of the financial year stood at £1,903,396. Restricted funds increased by £15,785 to £410,300. Unrestricted funds after transfers, increased from £1,407,768 to £1,493,096. Most of this was invested in further development of the site, including building restorations to support the women's project and to facilitate growth in our social enterprise activities.

Risk Management

The charity acknowledges the Charity Commission's recommendation for them to undertake a review of the major risks to which the charity is exposed. The Board of Trustees maintains a risk register, which is regularly reviewed. Actions are formulated to mitigate, as far as possible, against these risks.

Future Plans

During the last year we have significantly increased our facilities and infrastructure to support our companions in their journey out of homelessness together with the range of therapeutic interventions to support them. This included the launch of the award winning 'Women's Only' project, which at the time of writing is about to welcome the next cohort of women into the programme. This has been an undoubted success, and has provided a wealth of learning, which will be shared with the wider Emmaus Community in the UK and abroad. This project would not have been possible without the help of the Community of All Hallows and Emmaus International who we worked closely with to renovate the buildings to house the women in the programme. As a result of the success of this programme, it is our intention to embark on a similar project to support the men in the community who we, and they, also recognise have experienced trauma that needs to be addressed before they are able to develop and move-on with their lives. Men are often more reluctant to share their experiences, which only hinders the healing process.

Alongside this support we intend to develop transitionary housing on the site which will help prepare the companions for living fully independent lives out in the wider community by helping them put their life skills training into practice beforehand. It is widely acknowledged that the process of moving from the security of community life to living in the wider community is fraught with challenges and is often a time when people can retrograde from the progress they have made towards independence. It is therefore our intention to focus on, in the forthcoming years, embedding these initiatives within the support programmes we can offer and further extend these to a broader range of individuals who have had similar experiences.

Alongside the strengthening of our support offering, we also intend to extend the scope and depth of our social enterprises in order to help fund our activities and the ambitious and impactful support programmes we have planned. This builds on the recent successful related diversification into the provision of a house clearance service with the addition of extended retail space and a logistics hub to improve the efficiency of our operations and enable an increased focus on reuse and recycling so as to minimise our environmental impact. The increased efficiency will enable us to provide the companions with more time to undertake vocational training, hone their customer service skills and take up opportunities for learning and development.

In addition we will continue to develop our hospitality offering by extension of our café facilities, recognising how this helps to attract visitors to the site and also work towards the development of our Bed and Breakfast accommodation in the old convent building for which we continue to fundraise, recognising that this provides the companions the option to develop a whole new range of skills and opportunities to interface with the wider public whilst providing sensible routes into future employment.

Structure, governance and management

The organisation is a charitable company limited by guarantee, incorporated in 8 June 2010 and registered as a charity on 24 June 2010.

The charity is directed by the Board of Trustees and governed by its Memorandum and Articles of Association. The trustees are directors for the purposes of company law and serve terms of three years, after which they may offer themselves for re-election, subject to approval at the charity's annual general meeting.

Trustees are appointed from the membership of the charity which, in accordance with the Articles of Association, is open to any individual who is interested in furthering the charity's work.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr C Brown	
Mr P Coe	
Mr D Daynes	(Resigned 30 October 2025)
Prof. G Kaye	(Resigned 31 October 2024)

Mr A Pinnington	(Resigned 3 July 2025)
Mr S Theobald	
Mrs M Cubitt	
Mr J Foster	
Mr S Johnson	
Mr N Watts	(Resigned 31 January 2025)
Ms R White	(Appointed 7 March 2025)
Ms P Keohane	(Appointed 24 April 2025)

Organisational structure

The charity is led by the Board of Trustees, supported by separate subcommittees within the Board structure, each of which focuses on specific areas of the overall operation of the organisation. There are four subcommittees comprising of Community and Solidarity, Finance and Capital Investment, Social Enterprise and Income Generation, and Property and Capital Assets. These subcommittees are typically made up of Board members, a key member or members of staff, and on Community and Solidarity one or more companions.

Emmaus UK

The charity is a member of Emmaus UK, a federation of Emmaus communities within the UK, who are also a member of the charity. The charity is also a member of Emmaus International which links the Emmaus communities across the globe.

Auditor

In accordance with the company's articles, a resolution proposing that Sumer Auditco Limited be reappointed as auditor of the company will be put at a General Meeting.

The trustees' report was approved by the Board of Trustees.

Mr S Theobald
Chair of Trustees
Dated: 5 March 2026

EMMAUS NORFOLK AND WAVENEY

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 30 JUNE 2025

The trustees, who are also the directors of Emmaus Norfolk and Waveney for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:
- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

EMMAUS NORFOLK AND WAVENEY

INDEPENDENT AUDITOR'S REPORT

TO THE TRUSTEES OF EMMAUS NORFOLK AND WAVENEY

Opinion

We have audited the financial statements of Emmaus Norfolk and Waveney (the 'charity') for the year ended 30 June 2025 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 30 June 2025 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

Identifying and assessing potential risks related to irregularities

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, we considered the following:
Identifying and assessing potential risks related to irregularities
- enquiring of management, including obtaining and reviewing supporting documentation concerning the company's policies and procedures relating to:
- identifying, evaluating and complying with laws and regulations and whether they were aware of any instances of non-compliance;
- detecting and responding to the risks of fraud and whether they have knowledge of any actual,
suspected or alleged fraud;
- the internal controls established to mitigate risks related to fraud or non-compliance with laws and regulations;
- discussing among the engagement team including significant component audit teams and involving relevant internal specialists, including tax, valuations, pensions and IT regarding how and where fraud might occur in the financial statements and any potential indicators of fraud.
- obtaining an understanding of the legal and regulatory framework that the company operates in,
focusing on those laws and regulations that had a direct effect on the financial statements or that had a fundamental effect on the operations of the companies. The key laws and regulations we considered in this context included the Charities Act 2011, Tax legislation, and laws specifically applicable to sector in which the entity operates.

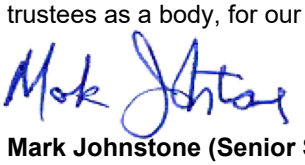
Audit response to risks identified

Our procedures to respond to risks identified included the following:
- reviewing the Financial Statement disclosures and testing to supporting documentation to assess
compliance with relevant laws and regulations discussed above;
- enquiring of management, concerning actual and potential litigation and claims;
- performing analytical procedures to identify any unusual or unexpected relationships that may indicate risks of material misstatement due to fraud;
- reading minutes of meetings of those charged with governance, reviewing internal procedures and reviewing correspondence with HMRC; and
- in addressing the risk of fraud through management override of controls, testing the appropriateness of journal entries and other adjustments; assessing whether the judgements made in making accounting estimates are indicative of a potential bias; and evaluating the business rationale of any significant transactions that are unusual or outside the normal course of business.
- Assessing compliance with relevant laws and regulations, including Equality Act 2010, Employers' Liability Act 1969 and Health & Safety at Work Act 1974, to which we found no material shortfalls or had any concerns

A further description of our responsibilities is available on the Financial Reporting Council's website at: https://www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Mark Johnstone (Senior Statutory Auditor)
For and on behalf of Sumer Auditco Limited, Statutory Auditor
Chartered Accountants
15 Palace Street
NORWICH
Norfolk
NR3 1RT
United Kingdom
5 March 2026

Sumer Auditco Limited is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

EMMAUS NORFOLK AND WAVENEY

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 30 JUNE 2025

	Notes	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Income and endowments from:							
Donations and legacies	**3**	74,328	309,747	384,075	131,420	961,133	1,092,553
Charitable activities	**4**	815,293	4,115	819,408	710,811	5,209	716,020
Other trading activities	**5**	230	-	230	-	-	-
Investments	**6**	11,188	-	11,188	-	-	-
Other income	**7**	2,857	-	2,857	124,873	-	124,873
Total income		903,896	313,862	1,217,758	967,104	966,342	1,933,446
Expenditure on:							
Raising funds							
Fundraising and publicity	**8**	23,869	-	23,869	7,610	-	7,610
Charitable activities	**9**	990,191	102,585	1,092,776	940,365	73,871	1,014,236
Other	**15**	-	-	-	2,604	-	2,604
Total resources expended		1,014,060	102,585	1,116,645	950,579	73,871	1,024,450
Net (outgoing)/ incoming resources before transfers		(110,164)	211,277	101,113	16,525	892,471	908,996
Gross transfers between funds		195,492	(195,492)	-	539,773	(539,773)	-
Net income for the year/ Net movement in funds		85,328	15,785	101,113	556,298	352,698	908,996
Fund balances at 1 July 2024		1,407,768	394,515	1,802,283	851,470	41,817	893,287
Fund balances at 30 June 2025		1,493,096	410,300	1,903,396	1,407,768	394,515	1,802,283

The statement of financial activities includes all gains and losses recognised in the year.

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

EMMAUS NORFOLK AND WAVENEY

BALANCE SHEET

AS AT 30 JUNE 2025

	Notes	2025 £	2025 £	2024 £	2024 £
Fixed assets					
Tangible assets	**17**		1,500,890		1,313,078
Current assets					
Stocks	**18**	13,455		14,757	
Debtors	**19**	193,852		183,393	
Cash at bank and in hand		423,064		721,199	
		630,371		919,349	
Creditors: amounts falling due within one year	**20**	(112,511)		(298,318)	
Net current assets			517,860		621,031
Total assets less current liabilities			2,018,750		1,934,109
Creditors: amounts falling due after more than one year	**21**		(115,354)		(131,826)
Net assets			1,903,396		1,802,283
Income funds					
Restricted funds	**23**		410,300		394,515
Unrestricted funds					
Designated funds	**24**	166,007		135,560	
General unrestricted funds		1,327,089		1,272,208	
			1,493,096		1,407,768
			1,903,396		1,802,283

EMMAUS NORFOLK AND WAVENEY

BALANCE SHEET (CONTINUED)

AS AT 30 JUNE 2025

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 30 June 2025.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements under the requirements of the Companies Act 2006, for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 5 March 2026

Mr S Theobald
Chair of Trustees

Company registration number 07276977

EMMAUS NORFOLK AND WAVENEY

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 30 JUNE 2025

	Notes	2025 £	2025 £	2024 £	2024 £
Cash flows from operating activities					
Cash (absorbed by)/generated from operations	**27**		(56,109)		865,615
Investing activities					
Purchase of tangible fixed assets		(253,214)		(628,367)	
Investment income received		11,188		-	
Net cash used in investing activities			(242,026)		(628,367)
Net cash used in financing activities			-		-
Net (decrease)/increase in cash and cash equivalents			(298,135)		237,248
Cash and cash equivalents at beginning of year			721,199		483,950
Cash and cash equivalents at end of year			423,064		721,198

1 Accounting policies

Charity information

Emmaus Norfolk and Waveney is a private company limited by guarantee incorporated in England and Wales. The registered office is Belsey Bridge Road, Ditchingham, BUNGAY, Suffolk, NR35 2DT, United Kingdom.

1.1 Basis of preparation

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)". The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.5 Expenditure

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

1 Accounting policies **(Continued)**

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Leasehold land and buildings	5% on cost
Plant and equipment	20% on cost
Motor vehicles	25% on cost

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.10 Financial instruments

The charity has elected to apply the provisions of Section 11 ‘Basic Financial Instruments’ and Section 12 ‘Other Financial Instruments Issues’ of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

1 Accounting policies **(Continued)**

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Income from donations and legacies

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Donations and gifts	69,328	61,026	130,354	131,420	56,713	188,133
Legacies	5,000	-	5,000	-	-	-
Grants	-	248,721	248,721	-	904,420	904,420
	74,328	309,747	384,075	131,420	961,133	1,092,553

3 Income from donations and legacies **(Continued)**

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Grants						
Empty Homes	-	11,382	11,382	-	11,382	11,382
Old Convent Building	-	-	-	-	250,000	250,000
Community of All Hallows	-	119,867	119,867	-	470,000	470,000
Heritage Lottery Fund	-	15,464	15,464	-	173,038	173,038
Emmaus UK	-	80,927	80,927	-	-	-
Emmaus International	-	21,081	21,081	-	-	-
	-	248,721	248,721	-	904,420	904,420

4 Income from charitable activities

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Community project						
Charitable rental income	100	-	100	-	-	-
Community companion support	401,787	4,115	405,902	327,161	5,209	332,370
Social enterprises						
Shop income	327,434	-	327,434	308,741	-	308,741
Cafe income	85,972	-	85,972	74,909	-	74,909
	815,293	4,115	819,408	710,811	5,209	716,020

5 Income from other trading activities

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Fundraising events	230	-

6 Income from investments

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Interest receivable	11,188	-

7 Other income

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Insurance claims	2,857	124,873

8 Expenditure on raising funds

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Fundraising and publicity		
Staging fundraising events	18,750	-
Other fundraising costs	5,119	7,610
	23,869	7,610

9 Expenditure on charitable activities

	Community project 2025 £	Social enterprises 2025 £	Total 2025 £	Community project 2024 £	Social enterprises 2024 £	Total 2024 £
Direct costs						
Staff costs	264,179	98,574	362,753	208,991	106,369	315,360
Companion allowance	182,725	-	182,725	143,456	-	143,456
Property costs	222,378	-	222,378	219,380	-	219,380
Vehicle & travel costs	5,111	-	5,111	9,296	-	9,296
Project expenditure	-	-	-	18,502	-	18,502
Shop operating costs	-	90,465	90,465	-	108,470	108,470
Cafe operating costs	-	71,604	71,604	-	65,258	65,258
Sundry	8,518	-	8,518	2,049	-	2,049
	682,911	260,643	943,554	601,674	280,097	881,771
Share of support and governance costs (see note 10)						
Support	85,788	28,164	113,952	91,973	19,501	111,474
Governance	23,272	11,998	35,270	15,909	5,082	20,991
	791,971	300,805	1,092,776	709,556	304,680	1,014,236
Analysis by fund						
Unrestricted funds	689,386	300,805	990,191	645,665	294,700	940,365
Restricted funds	102,585	-	102,585	63,891	9,980	73,871
	791,971	300,805	1,092,776	709,556	304,680	1,014,236

10 Support costs allocated to activities

	2025 £	2024 £
Depreciation	65,402	67,592
Office costs	24,990	26,001
Advertising and PR	12,377	8,774
Sundry	11,183	9,107
Governance costs	35,270	20,991
	149,222	132,465
Analysed between:		
Community project	109,060	107,882
Social enterprises	40,162	24,583
	149,222	132,465

10 Support costs allocated to activities **(Continued)**

	2025	2024
Governance costs comprise:	**£**	**£**
Audit fees	4,500	4,250
Accountancy	4,948	3,270
Legal and professional	25,822	13,471
	35,270	20,991

11 Net movement in funds

	2025	2024
	£	**£**
The net movement in funds is stated after charging/(crediting):		
Fees payable to the charity's auditor:		
- for the audit of the charity's financial statements	4,500	4,250
- for other financial services	4,948	3,270
Depreciation of owned tangible fixed assets	65,402	67,592
Loss on disposal of tangible fixed assets	-	2,604

12 Auditor's remuneration

Fees payable to the charity's auditor and associates:	2025	2024
	£	**£**
For audit services		
Audit of the financial statements of the charity	4,500	4,250
For other services		
All other non-audit services	4,948	3,270

13 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

Donations of £139 was received from individuals who served as trustees during the year.

14 Employees

The average monthly number of employees during the year was:

	2025 Number	2024 Number
General	5	4
Trading	6	6
Total	11	10

Employment costs	2025 £	2024 £
Wages and salaries	362,753	315,360

The number of employees whose annual remuneration was more than £60,000 is as follows:

	2025 Number	2024 Number
60,000 to 70,000	1	-

Remuneration of key management personnel

The remuneration of key management personnel was as follows:

	2025 £
Aggregate compensation	67,331

15 Other

	Total Unrestricted funds	
	2025 £	2024 £
Net loss on disposal of tangible fixed assets	-	2,604
	-	2,604

16 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

17 Tangible fixed assets

	Leasehold land and buildings	Plant and equipment	Motor vehicles	Total
	£	£	£	£
Cost				
At 1 July 2024	1,624,519	68,457	54,362	1,747,338
Additions	241,117	12,097	-	253,214
At 30 June 2025	1,865,636	80,554	54,362	2,000,552
Depreciation and impairment				
At 1 July 2024	347,459	46,931	39,870	434,260
Depreciation charged in the year	50,717	9,869	4,816	65,402
At 30 June 2025	398,176	56,800	44,686	499,662
Carrying amount				
At 30 June 2025	1,467,460	23,754	9,676	1,500,890
At 30 June 2024	1,277,060	21,526	14,492	1,313,078

18 Stocks

	2025	2024
	£	£
Finished goods and goods for resale	13,455	14,757

19 Debtors

	2025	2024
Amounts falling due within one year:	£	£
Trade debtors	47,148	25,779
Other debtors	67,524	112,646
Prepayments and accrued income	79,180	44,968
	193,852	183,393

20 Creditors: amounts falling due within one year

	Notes	2025	2024
		£	£
Government grants	**22**	11,382	11,382
Trade creditors		63,349	242,915
Other creditors		24,685	20,371
Accruals		13,095	23,650
		112,511	298,318

21 Creditors: amounts falling due after more than one year

	Notes	2025 £	2024 £
Government grants	22	115,354	131,826

22 Government grants

Deferred income arising from government grants shown above is in relation to the following:

- The deferred government grant is the balance of the Empty Homes Grant received by the Charity and still to be released over the terms of the lease of the property to which it relates. Balance held at year end £113,806
- Amount received from East Suffolk Council, restricted and held for use for the East Suffolk Scheme, released as and when applications for use are received and goods provided and therefore performance condition is met. Balance held at the year end £12,930.

	2025 £	2024 £
Deferred income is included within:		
Current liabilities	11,382	11,382
Non-current liabilities	115,354	131,826
	126,736	143,208
Movements in the year:		
Deferred income at 1 July 2024	143,208	439,640
Released from previous periods	(16,472)	(314,452)
Resources deferred in the year	-	18,020
Deferred income at 30 June 2025	126,736	143,208

23 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 July 2024 £	Incoming resources £	Resources expended £	Transfers £	At 30 June 2025 £
Capital Grant Fund	-	11,382	(11,382)	-	-
Leasehold Improvement fund	82,429	30,000	-	(112,429)	-
Other Restricted Fund	10,380	40,747	(10,708)	-	40,419
APH Development Fund	302,083	76,490	(38,618)	523	340,478
PIP funds	5,623	2,487	(8,116)	91	85
Womens Project	(6,000)	104,426	(17,170)	(51,938)	29,318
St Edmunds House	-	24,165	(5,336)	(18,829)	-
St Furseys House	-	24,165	(11,255)	(12,910)	-
	394,515	313,862	(102,585)	(195,492)	410,300

23 Restricted funds **(Continued)**

Previous year:	At 1 July 2023	Incoming resources	Resources expended	Transfers	At 30 June 2024
	£	£	£	£	£
Capital Grant Fund	-	11,382	(11,382)	-	-
Leasehold Improvement fund	-	470,000	-	(387,571)	82,429
Other Restricted Fund	20,380	1,788	(11,768)	(20)	10,380
APH Development Fund	15,000	476,108	(45,518)	(143,507)	302,083
PIP funds	6,437	4,389	(5,203)	-	5,623
Womens Project	-	2,675	-	(8,675)	(6,000)
	41,817	966,342	(73,871)	(539,773)	394,515

24 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 July 2024	Incoming resources	Resources expended	Transfers	At 30 June 2025
	£	£	£	£	£
Community Car Fund	9,718	-	-	-	9,718
Community Fund	6,640	-	-	-	6,640
Development Fund	(50,471)	-	-	5,048	(45,423)
Capital	100,000	5,000	-	-	105,000
Sinking Fund	58,000	-	-	-	58,000
Legacy	-	5,000	-	-	5,000
Ray Large Savings Fund	-	125	(125)	-	-
Fire insurance claim	8,228	2,857	(4,581)	(841)	5,663
Walk of Kindness	3,445	36,714	(18,750)	-	21,409
General funds	1,272,208	854,200	(990,604)	191,285	1,327,089
	1,407,768	903,896	(1,014,060)	195,492	1,493,096

24 Unrestricted funds **(Continued)**

Previous year:	At 1 July 2023	Incoming resources	Resources expended	Transfers	At 30 June 2024
	£	£	£	£	£
Community Car Fund	9,718	-	-	-	9,718
Community Fund	6,640	-	-	-	6,640
Development Fund	(15,022)	-	-	(35,449)	(50,471)
Capital	-	100,000	-	-	100,000
Sinking Fund	58,000	-	-	-	58,000
Burglary insurance claim	164	1,502	-	(1,666)	-
Fire insurance claim	5,873	123,371	(117,848)	(3,168)	8,228
Walk of Kindness	-	5,871	(2,426)	-	3,445
General funds	786,097	736,360	(830,305)	580,056	1,272,208
	851,470	967,104	(950,579)	539,773	1,407,768

25 Analysis of net assets between funds

	Unrestricted funds 2025	Restricted funds 2025	Total 2025
	£	£	£
At 30 June 2025:			
Tangible assets	1,500,890	-	1,500,890
Current assets/(liabilities)	107,560	410,300	517,860
Long term liabilities	(115,354)	-	(115,354)
	1,493,096	410,300	1,903,396

	Unrestricted funds 2024	Restricted funds 2024	Total 2024
	£	£	£
At 30 June 2024:			
Tangible assets	1,313,078	-	1,313,078
Current assets/(liabilities)	226,516	394,515	621,031
Long term liabilities	(131,826)	-	(131,826)
	1,407,768	394,515	1,802,283

26 Related party transactions

Transactions with related parties

During the year the charity entered into the following transactions with related parties:

26 Related party transactions **(Continued)**

Donations of £1,000 we received from The Parochial Church Council of the Ecclesiastical Parish of St Stephen, a charity in which David Daynes (Trustee) is a trustee of.
A payment for the provision of services totaling £788 was paid to Andrew Watts, brother of Neil Watts (Trustee) during the year. No amounts were outstanding at the year end.

27 Cash (absorbed by)/generated from operations

	2025	2024
	£	£
Surplus for the year	101,113	908,996
Adjustments for:		
Investment income recognised in statement of financial activities	(11,188)	-
(Gain)/loss on disposal of tangible fixed assets	-	2,604
Depreciation and impairment of tangible fixed assets	65,402	67,592
Movements in working capital:		
Decrease in stocks	1,302	3,606
(Increase) in debtors	(10,459)	(85,717)
(Decrease)/increase in creditors	(185,807)	264,966
(Decrease) in deferred income	(16,472)	(296,432)
Cash (absorbed by)/generated from operations	(56,109)	865,615

EMMAUS NORFOLK AND WAVENEY

England & Wales - Charity number 1136584

Accounts

emmaus
Norfolk & Waveney



Annual Impact Report

2023 - 2024

www.emmaus.org.uk/norfolk-waveney

Introduction

from Simon Theobald, Chair of Trustees



Welcome to our Annual Report which gives everyone involved with the Charity a chance to reflect on, and celebrate, its immense achievements over the past year. Particularly at this time of year, with its long cold nights, Emmaus provides safe and secure accommodation for companions whilst helping them to re-establish their self-confidence and resilience. This enables them to achieve their future aspirations and make a positive contribution to the wider society in which we all live, in whatever way they feel comfortable with.

None of this is possible without the tremendous dedication and efforts of all our staff team led by our C.E.O., Cecile Roberts, who so often go above and beyond what anyone could reasonably expect. They work extremely closely with our team of volunteers and trustees all of whom give up their time so selflessly in order to get the job done, not forgetting all our supporters and partners who support our activities in a variety of ways and continue to make such generous donations to help us toward achieving our impactful and ambitious aims and objectives for the future.

Above all we should recognise the input of our companions who stand front and centre of our social enterprises and whose input is essential to our model, and which helps them to continually invest in both themselves and others who are less fortunate. The dramatic change in their well-being, within a short time of being in our community is staggering and enables them to provide a level of customer service that is rarely seen elsewhere and encourages people to return to our sites time and time again. Our social enterprises help break down the stigmatisation that is so often felt by those who have experienced homelessness and trauma, more often than not due to a lack of critical and empathetic support at the right time in their lives.

Our key strategic priorities

Help more people from a broader range of backgrounds

Work smarter and secure the sustainability of our charity

Shout louder about what we do & how we tackle homelessness

Introduction

from Steve, Companion Representative



It's been a good year for us at Emmaus. A lot has happened, it's been a busy one! Since I've been here, this is the most companions we've ever had on site which is great.

In 2023/24, we started planning for the Women's Only Community project and I was part of the co-design group for this, along with some of the female companions in our community. It's going to help women a lot, with issues that they face after homelessness and to give them a chance to get away from bad relationships. In turn, it's going to help the whole community. With more people on-site we can take on more projects and also have more variety in our day-to-day roles. It's great to see the women's project go from just a thought, to something that's actually happening.

In the spring, we had Alan Carr coming on site to film Interior Design Masters - that was brilliant. The whole community was behind it and we all watched it together. It was great to see our home on TV!

After getting funding to renovate the refectory from the Heritage Lottery Fund, all us companions got involved in planning and supporting the events we hosted on site. It was brilliant. It was interesting to meet all the people that came on site to run workshops or stalls. Some of us got to go to the archive to learn more about the history of where we live which was cool.

Starting property clearance has been good, I personally don't go out on the clearances, but I know the guys enjoy it. We also get really good donations in through it.

The Walk of Kindness planning was exciting. All us companions are keen for the B&B to open so being one step closer by planning this project was great. The films made by former BBC reporter Mike Liggins really highlight why Emmaus does what it does.

It's been a social year for companions too. We've used our social fund to get out and about to bowling, to have Christmas dinner together and we've booked a few more days-out too. This year, I think it's all about keeping the community as positive and friendly as it feels now and helping the charity to raise more funds.

Hear more from our companions

Watch their Emmaus stories



Emmaus Journey

At Emmaus Norfolk & Waveney we provide 360 degree support for companions. Our companions join our community after experiencing homelessness, mental health issues and trauma. This is an example of a companion's journey through Emmaus and the support we provide each step of the way.

Application to Community
Self referral or via agency to community team

→ 2-4 day process from referral to entering community

Induction
Outline support on offer & the companion role

→ Register with local GP
→ Health & Safety Training

28 Day Trial
Settle into community and trial roles across business

← Support from Community Support Team & Social Enterprise Manager

Development Meeting
Get to know the companion, their goals and the support they need

Tailored Wellbeing Support
Led by the outcomes of development meeting

← Addiction/mental health support & GP services
→ Bereavement & family support
→ Therapeutic interventions supporting recovery from domestic violence & sexual violence

Development & Training
Can include external qualifications, training in Emmaus & work experience

→ NVQs, Driving Lessons, Online Training

Move On
A gradual process of preparing companions to move on from Emmaus

← Benefit Support
← Housing register application
← Employability workshops
→ CV & Interview Support
→ Tenancy Sustainment Workshops
→ Debt Management

Continued support → In 2025 we are developing further move-on and outreach support

2023 - 2024 Key Achievements

Women's Community

After opening our first women's only wing in 2020, we identified that women needed distinct and unique support from our organisation. The women that were being referred to our service after experiencing homelessness had also often experienced domestic abuse, sexual violence, addictions, child loss and severe mental health issues.

We were granted funding from Emmaus UK to create a pilot project that would be co-created with women and could benefit the work of the wider federation. We worked with local services including Waveney Domestic Violence & Abuse Forum, Insley Consultancy, Your Own Place and Emmaus UK to design a trauma informed service, that would fill the gap of current local services. Crucially, with support from the Community of All Hallows, we gained the lease on 3 properties on our site, the women's house, an additional female only house and a move-on house which will enable us to support a much wider range of people in 2025.

This pilot has transformed the support offer for women and expanded the demographic of people that we can house in our community. This project aims to balance the gender ratio within our community. Six years ago, our community consisted entirely of male companions, but by 2025, women companions will represent 34% of the community, fostering a more equitable and inclusive environment.

The process of creating the pilot has connected us with more local organisations and service providers that we can collaborate with to improve services across the county and beyond.



2023 - 2024 Key Achievements

Interior Design Masters



In March 2024, our site featured on episode 1 of BBC Interior Design Masters as the first challenge for 10 amateur designers. We tasked the contestants with transforming bedrooms into bespoke, unique places suitable for our B&B to raise awareness of our project in the old convent.

The show was watched by 2,638,000 people, resulting in over 46 publications mentioning Emmaus Norfolk & Waveney. During the quarter the show aired, we saw an increase of 135% on our website page views.

These transformed rooms are companion bedrooms and bring a new flare for residents of our community.



2023 - 2024 Key Achievements

Heritage Lottery Fund & Refectory



In September 2023, after receiving a grant from the Heritage Lottery Fund to restore the convent Refectory, we began planning for five heritage events at our site, to bring the fascinating history of All Hallows to the general public.

This began with visits with companions and staff to the Norwich Archives to learn more about the daily lives of the Sisters of All Hallows particularly with a lens on food and the refectory. In September 2023, our first Exhibition Open Day attracted over 1000 people to the site. This was followed by a successful Apple Day where our kitchen team prepared heritage dishes from recipes found in the archive and using apples from our orchard. Working with a print artist, we compiled a recipe book to gift to supporters and visitors. The Refectory launched in April 2024, with companions gaining hospitality work experience by creating all the food for the four course meal and delivering silver service at the opening event.

During the renovation process we uncovered and renovated the 18C heating system in the floor of The Refectory. We also undertook work to repair and save the heritage window and fix the subsidence which was damaging the building.

The project helped to breathe new life into an important historical part of our site and created a dynamic space for future events and enterprises supporting the Bed and Breakfast, at the same time celebrating the unique heritage of our site.

Watch the renovation journey



2023 - 2024 Key Achievements

Property Clearance Service

In January 2024 we started rolling out a new social enterprise to increase the amount of good quality donations we receive and to offer a new service to our supporters. Our property clearance service provides a compassionate and sustainable clearance for customers who need to clear a home, office, garage or loft.

Within the first six months of the service we cleared 19 properties, at an average charge of £990. The enterprise in total has generated an income of £21,788 which will enable us to develop our services helping more people out of homelessness.

Our extensive recycling processes at our Ditchingham site mean that 90% of items cleared can be reused, recycled or resold in our shops or provided to people we support through the Norfolk Assistance Scheme.

"You were thoughtful in being aware it can be an emotional time clearing family furniture but at the same time were quick, efficient, professional and easy to work with. Knowing Emmaus will respect, upcycle, reuse, donate, meant it was easier to choose just a few items to keep."



2023 - 2024 Key Achievements

Walk of Kindness



In 2023 we continued to raise funds to complete the B&B project which is the restoration of the convent into a unique 23-bedroom Bed and Breakfast. Once open, the B&B will provide diverse work experiences for companions and create a new income steam to help us support more people.

To support our fundraising efforts, we established a dedicated working group and began organising the Walk of Kindness. This fundraising walk will follow the Via Beata pilgrimage route, which passes directly through our Ditchingham site.

To ready ourselves both physically and mentally for the walk, our team of walkers and supportive trustees embarked on weekly training walks. By June 2024, we had opened registrations and sponsorship opportunities, inviting the public to support our four companions and walking team as they undertook the 450-mile journey.

We hope the Walk of Kindness will foster a powerful sense of camaraderie, and bring together people from across the UK and inspire them to get walking and fundraising.

Learn more about the B&B project



2023 - 2024 Key Achievements

Developing Our Destination Site



To draw more customers and supporters to our site, we hosted more family friendly and local events in 23-24. We continued with our regular half term trails and seasonal food items at the Old Orchard Café.

In July 2023, we stood in solidarity with Syria and Turkey and supported Emmaus Bosnia with their Earthquake appeal. We hosted a family picnic in our orchard with Turkish meze, a Q&A from Emmaus UK President Sir Terry Waite, live entertainment, children's activities and music. We pledged to donate the shop takings from the event which totalled £937.

Events provide opportunities for companions to get involved in engaging and empowering work opportunities and explore additional work roles that capture their interest as well as invite the public to engage with our service.





Jagger's Story

I don't think I would be here without Emmaus

I was living on the streets, on and off since I was about 18.

I used to go to the local Salvation Army shelter and I'd stay there. I did that a lot in my 30s, but that was just somewhere to stop. It was not a home.

I have a gambling addiction and before I went to Emmaus I was sleeping in a tent on the canal side. Being in a city centre was hard for my addiction, when lockdown lifted I just gambled and gambled. I knew something needed to change, so I moved to Emmaus Norfolk & Waveney.

When you gamble, you never win, even if you think you have – you haven't

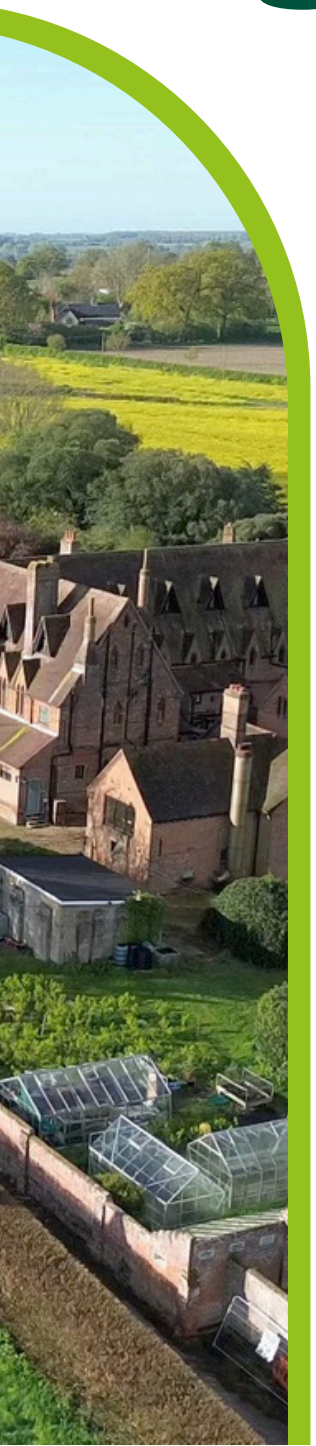
Being at Emmaus Norfolk & Waveney did help, I was further away from temptation. Emmaus arranged for me to have external counselling sessions twice a week. My counsellor suggested that I go to rehab to get more support, so I did. I didn't want to be a gambler anymore.

I don't think I would be here without Emmaus. If I was on my own, I wouldn't have any money. When you gamble, you never win, even if you think you have – you haven't. For now, I want to get my head sorted and get on a level. I'm not worrying too much about the past or the future, I'm just taking it one step at a time.

2023 - 2024

Year in Numbers

55 people supported with a stable home, food & tailored support



18 companions moved on successfully to employment & accomodation

10 companions studied and gained NVQs in a range of subjects

55 people supported to register with a GP and open their own bank accounts

3,898 People sleeping rough in England

Figure which is based on a single night in autumn 2023, has risen by 27% from the previous year

2400 tonnes of furniture and household waste saved from landfill through our social enterprises

106 items of media coverage mentioning Emmaus Norfolk & Waveney



Pete's Story

Emmaus has helped me regain stability in my life

I didn't have anywhere to go before coming to Emmaus.

I had just had a spell in a mental health hospital as I had tried to take my own life. First, I was admitted to Norwich A&E then I went to the Priory Hospital in Attleborough for about a month. When I was discharged, I had nowhere to live and I was going to end up on the streets.

Before I went into hospital, I was a live-in carer. I lived in a big house belonging to the family I worked for. I felt very isolated. My mental health started to take a real turn during Coronavirus and the lockdowns. It had a profound effect on me. I have tried to take my life twice. Thankfully, I wasn't succesfful.

I tried to take my life but I'm still here. Why is that? Maybe, it's for a time such as this, to share my story with others who are struggling

My sister found Emmaus after I left the hospital, I'm very grateful to her. I had never heard of Emmaus, so I didn't know what to expect. Once I got into a routine of it, and life's all about routine, I felt settled.

Being in the community and being around other people has helped me so much. Knowing there are other people here and that I'm not alone. At Emmaus, you work in the day and you've got a bed to sleep in at night with a roof over your head as well as a lot of support.

A lot of people don't have that, and I'm grateful I do now.

2024 - 2025

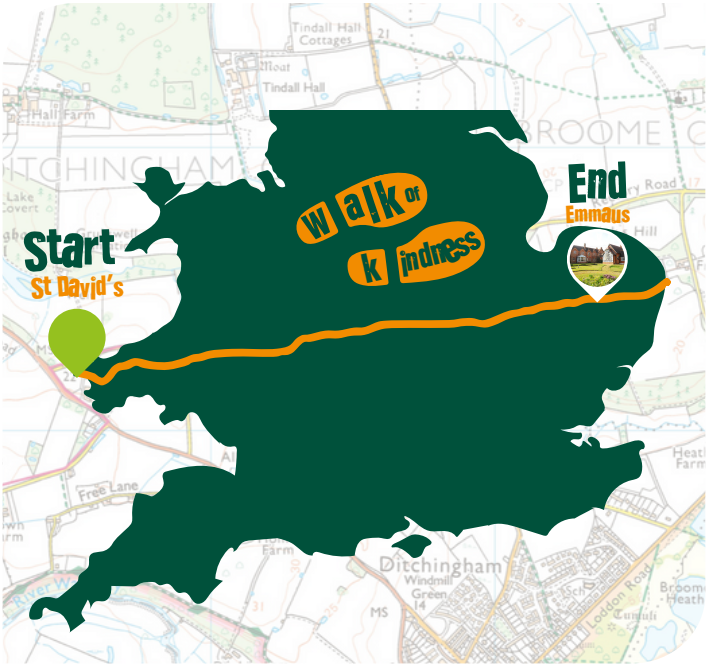
Future Plans

Our future plans have come about through consultation and co-design with companions and Emmaus UK to expand the support that Emmaus can offer. All our future plans are aligned with our key strategic goals, help more people, shout louder and work smarter.

Walk of Kindness

In August 2024, we will set off on our epic fundraising project, the Walk of Kindness. After a year of planning and marketing, a group of companions will walk from Wales back to Norfolk to raise funds for our amazing B&B project.

To encourage more support, we're hosting virtual and in-person fundraising events in Norfolk.



Open Women's Community

Next year, we will continue to develop our Women's Only Pilot Project and open the community house.

We will recruit Therapeutic Facillitators and Creative Practitioners to support women with a range of courses and wellbeing art projects.

In the Autumn of 2024 we will open referrals for women to join the community and promote the service with local and national organisations. The house will open to a group of 9 women in January 2025.



2024 - 2025

Future Plans



Strategic Plan

Next year we will carry out a cross-organisation consultation to review our charitable aims and the next steps we need to take.

Speaking with companions, staff, trustees and volunteers we will shape the next five years of service and project delivery.

The strategic plan will be finalised and in place by June 2025.

Move-on House

In 2025, we will develop an intensive move-on strategy to support a companion's move-on journey out of Emmaus and into work and/or independent accomodation.

The move-on house will create a stepping stone to independence for companions and will be accompanied with a programme of specific training. This will include courses in budgeting, tenancy sustainment, CV support, interdependence, employability and managing benefits.

We also hope to further support companions with bridge workers to create stability through the moving on process and external accommodation supported by Emmaus.

This piece of work will allow us to support more people facing homelessness and enable people to move forward from supported housing. into sustainable situations.

In Memoriam

Richard Taffine

8 April 1962 - 24 January 2024



This year we sadly lost a member of our community and a great friend, Richard.

Richard lived in our community for a number of years, mostly working on the grounds giving us all smiles, flowers, and many fruits and vegetables for our community table.

With thanks to Rosedale Funeral Directors, Waveney Memorial Park and Reverend James Shelton.

Contact

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Charity registration number 1136584

Company registration number 07276977 (England and Wales)

EMMAUS NORFOLK AND WAVENEY

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2024

EMMAUS NORFOLK AND WAVENEY

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr C Brown	
	Mr P Coe	
	Mr D Daynes	
	Mr A Pinnington	
	Mr S Theobald	
	Mrs M Cubitt	(Appointed 16 November 2023)
	Mr J Foster	(Appointed 16 November 2023)
	Mr S Johnson	(Appointed 8 November 2023)
	Mr N Watts	(Appointed 29 July 2023)
Senior management	Cecile Roberts	
Charity number	1136584	
Company number	07276977	
Registered office	Belsey Bridge Road Ditchingham BUNGAY Suffolk United Kingdom NR35 2DT	
Auditor	Argents Audit Services Limited 15 Palace Street NORWICH Norfolk United Kingdom NR3 1RT	
Bankers	Lloyds Bank PO Box 100 Andover BX1 1LT	
	Co-operative Bank Plc Po Box 250 Skelmersdale WN8 6WT	
	Flagstone 1st Floor, Clareville House 26-27 Oxendon Street London SW1Y 4EL	

EMMAUS NORFOLK AND WAVENEY

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EMMAUS NORFOLK AND WAVENEY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 30 JUNE 2024

The trustees present their annual report and financial statements for the year ended 30 June 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

The charity's objects are specifically restricted to the alleviation and relief of poverty, hardship and distress arising there from in accordance with the principles of the Emmaus movement.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake and have also considered the feedback from the companions within our community.

In achieving these objectives during the year, the charity has focussed on developing its Ditchingham site to become a destination centre for visitors and raising the charity's profile in the local community so that the public have a better appreciation of the impacts and causes of homelessness. This not only drives footfall to its social enterprises, helping the charity to drive the generation of a surplus, that can be invested into programmes and projects to provide training and support to the formerly homeless people (companions) who live and work on the site, but has a significant beneficial impact on their well-being, self confidence and self-esteem. The range of skills and experience that our companions develop through working in our social enterprises equip them to meet their future life aspirations and re-integrate into and make an active contribution to the wider community. We have also focussed on fundraising and laying the foundations for our plans to increase the number and range of people we can support.

Threats & Future

The greatest threat to our future is the continuing economic uncertainty and the continuing upward pressure on our costs, coupled with the political uncertainty following the recent general election and changes that this may bring in terms of how both local and central government look to address the ever-increasing incidence of homelessness across the country. We have therefore continued to focus on tight cost control, but more importantly delivering maximum value throughout our activities both in terms of financial measures and the positive social impact we deliver for our companions. The increasing regulation of the social housing sector is also likely to drive up our overheads and we have invested during the year in enhanced systems to minimise its impact and demonstrate the value that we add to the lives and well-being of our companions.

Financial review

The charity aims to balance its day-to-day operating budget. This means that fundraising activities and grant income can be used to invest in our community for the benefit of our companions. I am pleased to report that this objective was achieved this financial year, as unrestricted funds before transfers increased by £16,525.

The year has been very busy, with a significant amount of work being done to improve the site. In time this will enable us to further expand our social enterprise activities, allowing us to increase the number of companions we assist. We are very grateful to our donors, grant funders, volunteers and staff for their amazing support and efforts, which has made this possible.

Income

Total unrestricted income increased by almost 11% to £967,104. Income from charitable activities was lower in the year, mainly reflecting challenging conditions for some of our social enterprise activities. However, I am pleased to report that activity levels recovered in the first few months of our new financial year.

Restricted income was significantly higher. This was thanks to some significant donor contributions which have, and will continue to be, utilised to improve and develop our site. This will enable us to not only support our existing companions, but to expand our offering to assist a greater number of people in the future.

Expenditure

Total expenditure for the year was 13% higher at £1,024,450. This was mainly as a result of higher property costs relating to site improvements.

Reserves Policy

The Board of Trustees continues to be of the view that an equivalent of three months' worth of operating expenditure should be maintained within the charity's reserves, as a contingency in case of unforeseen circumstances. In addition to this, the Board may designate additional funds for other anticipated costs or to mitigate against perceived risks.

Donations and grants for specific items, projects or costs are treated as restricted funds and used only for the specific purposes for which they were received.

Reserves

Total reserves at the end of the financial year stood at £1,802,283. Restricted funds increased by £352,698 to £394,515, which was mainly attributable to donation income received for future use on our B&B development project. Unrestricted funds increased from £851,470 to £1,407,768. Most of this has been invested in the development of the site to provide the basis for future social enterprise income development, for the benefit of our existing and future companions.

Risk Management

The charity acknowledges the Charity Commission's recommendation for them to undertake a review of the major risks to which the charity is exposed. The Board of Trustees has developed a risk register, which is regularly reviewed. Actions are then formulated to mitigate, as far as possible, against these risks.

Future Plans

Our future plans for the next stage of the community's development are both expansive and far reaching and look to progressively increase the number of companions that we are able to support over the next 3 – 5 years, as well as increasing the range of backgrounds of the people we can properly support. This will also require us to develop the scope and range of our social enterprises to help them learn and re-learn skills and capabilities that will equip them for their future. Our plan is to undertake this in such a way that any new activities are related to our existing operations and will add value both in terms of surplus generation and therapeutic benefit. We have recently completed the refurbishment of the old refectory which will be a key element of the bed and breakfast offering and will also enable us to open it up to the local community, encourage interaction with our companions and act as centre point for the development of training and other activities for external organisations and individuals. We are really grateful to the National Lottery Heritage Fund for their assistance with this project and bringing it to life and to illustrate the history of All Hallows.

Alongside this we have secured significant funding from the Community of All Hallows and Garfield Weston to continue to develop the accommodation in the Old Convent Buildings and address the fundamental structural issues, before embarking on the conversion of the old nun's cells to bedrooms. We anticipate these bedrooms being used not only for walkers and cyclists along the Via Beata, but also the provision of retreat accommodation and potential use by external organisations for a variety of group activities. We have spent a tremendous effort over the latter part of the year organising a monumental fundraising event in late summer 2024, which will help to raise additional funds to convert the bedrooms and equally raise awareness of homelessness and the reasons for it and the valuable work that Emmaus does across the UK to try to alleviate its impact and give people the opportunity to achieve their aspirations for the future.

In the background we have been working with the Community of All Hallows to acquire leases on an additional 3 houses on the site to provide additional accommodation for up to 20 companions, to include the provision of 'women's only' facility to provide therapeutic support to women who have been subject to domestic abuse, sexual abuse and coercive control and an intermediate house to help companions, who feel they are ready to embark on a life outside of Emmaus, and need a little additional help to put their life skills training into practice before stepping out on their own. We anticipate that the 'women's only' facility coming into operation in early 2025 and the intermediate house by the end Q3 2025.

We have also taken the opportunity to extend our social enterprises during the year to include a 'house clearance' service that enables us to supplement the donations that we receive for sale in our retail outlets and envisage this becoming an integral part of our overall strategy over the coming years. Not only does this boost our income, but also provides our companions the opportunity to develop their customer service skills. We also plan to increase our upcycling activities. This further increases the breadth and range of work experience we can offer our companions and, at the same time further minimises our environmental impact, mitigates the risk in fluctuating demand for the services we provide, whilst increasing the level and depth of the individualised support we can provide to companions.

Structure, governance and management

The organisation is a charitable company limited by guarantee, incorporated in 8 June 2010 and registered as a charity on 24 June 2010.

The charity is directed by the Board of Trustees and governed by its Memorandum and Articles of Association. The trustees are directors for the purposes of company law and serve terms of three years, after which they may offer themselves for re-election, subject to approval at the charity's annual general meeting.

Trustees are appointed from the membership of the charity which, in accordance with the Articles of Association, is open to any individual who is interested in furthering the charity's work.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mrs P Boyce	(Resigned 26 December 2023)
Mr C Brown	
Mr P Coe	
Mr D Daynes	
Mr S Image	(Resigned 24 September 2023)
Prof. G Kaye	(Resigned 31 October 2024)

Mr A Pinnington	
Mr S Theobald	
Mrs A Stekly	(Resigned 26 August 2023)
Ms H Cheshire	(Resigned 26 September 2023)
Mrs M Cubitt	(Appointed 16 November 2023)
Mr J Foster	(Appointed 16 November 2023)
Mr S Johnson	(Appointed 8 November 2023)
Mr N Watts	(Appointed 29 July 2023)

Organisational structure

The charity is led by the Board of Trustees, supported by separate subcommittees within the Board structure, each of which focuses on specific areas of the overall operation of the organisation. These subcommittees are typically made up of Board members, a key member or members of staff and one or more companions. There are four subcommittees comprising of Community and Solidarity, Finance and Capital Investment, Social Enterprise and Income Generation, and Property and Capital Assets.

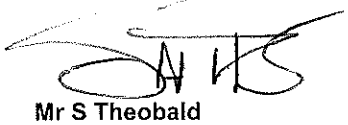
Emmaus UK

The charity is a member of Emmaus UK, a federation of Emmaus communities within the UK, who are also a member of the charity. The charity is also a member of Emmaus International which links the Emmaus communities across the globe.

Auditor

In accordance with the company's articles, a resolution proposing that Argents Audit Services Limited be reappointed as auditor of the company will be put at a General Meeting.

The trustees' report was approved by the Board of Trustees.



Mr S Theobald
Chair of Trustees
Dated: 19 February 2025

EMMAUS NORFOLK AND WAVENEY

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 30 JUNE 2024

The trustees, who are also the directors of Emmaus Norfolk and Waveney for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and

- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

EMMAUS NORFOLK AND WAVENEY

INDEPENDENT AUDITOR'S REPORT

TO THE TRUSTEES OF EMMAUS NORFOLK AND WAVENEY

Opinion

We have audited the financial statements of Emmaus Norfolk and Waveney (the 'charity') for the year ended 30 June 2024 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 30 June 2024 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF EMMAUS NORFOLK AND WAVENEY

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

A further description of our responsibilities is available on the Financial Reporting Council's website at: https://www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Other matters

The financial statements for the prior period were not audited.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Mark Johnstone (Senior Statutory Auditor)
for and on behalf of Argents Audit Services Limited

19 February 2025

Chartered Accountants
Statutory Auditor

15 Palace Street
NORWICH
Norfolk
United Kingdom
NR3 1RT

Argents Audit Services Limited is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

EMMAUS NORFOLK AND WAVENEY

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 30 JUNE 2024

	Notes	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Income and endowments from:							
Donations and legacies	3	131,420	961,133	1,092,553	27,419	37,764	65,183
Charitable activities	4	710,811	5,209	716,020	839,830	6,024	845,854
Other income	5	124,873	-	124,873	24,665	-	24,665
Total income		967,104	966,342	1,933,446	891,914	43,788	935,702
Expenditure on:							
Raising funds							
Fundraising and publicity	6	7,610	-	7,610	22,747	-	22,747
Charitable activities	7	940,365	73,871	1,014,236	856,980	25,160	882,140
Other	13	2,604	-	2,604	1,064	-	1,064
Total resources expended		950,579	73,871	1,024,450	880,791	25,160	905,951
Net incoming resources before transfers		16,525	892,471	908,996	11,123	18,628	29,751
Gross transfers between funds		539,773	(539,773)	-	-	-	-
Net income for the year/ Net movement in funds		556,298	352,698	908,996	11,123	18,628	29,751
Fund balances at 1 July 2023		851,470	41,817	893,287	840,347	23,189	863,536
Fund balances at 30 June 2024		1,407,768	394,515	1,802,283	851,470	41,817	893,287

The statement of financial activities includes all gains and losses recognised in the year.

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

EMMAUS NORFOLK AND WAVENEY

BALANCE SHEET

AS AT 30 JUNE 2024

	Notes	2024 £	2024 £	2023 £	2023 £
Fixed assets					
Tangible assets	15		1,313,078		754,908
Current assets					
Stocks	16	14,757		18,363	
Debtors	17	183,393		97,676	
Cash at bank and in hand		721,199		483,950	
		919,349		599,989	
Creditors: amounts falling due within one year	18	(298,318)		(33,352)	
Net current assets			621,031		566,637
Total assets less current liabilities			1,934,109		1,321,545
Creditors: amounts falling due after more than one year	19		(131,826)		(428,258)
Net assets			1,802,283		893,287
Income funds					
Restricted funds	21		394,515		41,817
Unrestricted funds					
Designated funds	22	135,560		65,373	
General unrestricted funds		1,272,208		786,097	
			1,407,768		851,470
			1,802,283		893,287

BALANCE SHEET (CONTINUED)

AS AT 30 JUNE 2024

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 30 June 2024, although an audit has been carried out under section 144 of the Charities Act 2011.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements under the requirements of the Companies Act 2006, for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 19 February 2025

Mr S Theobald
Chair of Trustees

Company registration number 07276977

EMMAUS NORFOLK AND WAVENEY

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 30 JUNE 2024

	Notes	2024 £	£	2023 £	£
Cash flows from operating activities					
Cash generated from operations	**25**		865,615		317,100
Investing activities					
Purchase of tangible fixed assets		(628,367)		(90,706)	
Net cash used in investing activities			(628,367)		(90,706)
Net cash used in financing activities			-		-
Net increase in cash and cash equivalents			237,248		226,394
Cash and cash equivalents at beginning of year			483,950		257,556
Cash and cash equivalents at end of year			721,198		483,950

1 Accounting policies

Charity information

Emmaus Norfolk and Waveney is a private company limited by guarantee incorporated in England and Wales. The registered office is Belsey Bridge Road, Ditchingham, BUNGAY, Suffolk, NR35 2DT, United Kingdom.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.5 Expenditure

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

1 Accounting policies **(Continued)**

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Leasehold land and buildings	5% on cost
Plant and equipment	20% on cost
Motor vehicles	25% on cost

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.10 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

1 Accounting policies **(Continued)**

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Income from donations and legacies

	Unrestricted funds 2024	Restricted funds 2024	Total 2024	Unrestricted funds 2023	Restricted funds 2023	Total 2023
	£	£	£	£	£	£
Donations and gifts	131,420	56,713	188,133	27,419	15,000	42,419
Grants	-	904,420	904,420	-	22,764	22,764
	131,420	961,133	1,092,553	27,419	37,764	65,183

3 Income from donations and legacies (Continued)

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Grants						
Empty Homes	-	11,382	11,382	-	22,764	22,764
Abbe Pierre House	-	250,000	250,000	-	-	-
All Hallows	-	470,000	470,000	-	-	-
Heritage Lottery Fund	-	173,038	173,038	-	-	-
	-	904,420	904,420	-	22,764	22,764

4 Income from charitable activities

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Community project						
Community companion support	327,161	5,209	332,370	350,347	6,024	356,371
Social enterprises						
Shop income	308,741	-	308,741	441,705	-	441,705
Cafe income	74,909	-	74,909	47,778	-	47,778
	710,811	5,209	716,020	839,830	6,024	845,854

5 Other income

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Insurance claims	124,873	24,665

6 Expenditure on raising funds

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Fundraising and publicity		
Other fundraising costs	7,610	22,747

7 Expenditure on charitable activities

	Community project 2024 £	Social enterprises 2024 £	Total 2024 £	Community project 2023 £	Social enterprises 2023 £	Total 2023 £
Direct costs						
Staff costs	208,991	106,369	315,360	213,820	89,885	303,705
Companion allowance	143,456	-	143,456	151,094	-	151,094
Property costs	219,380	-	219,380	113,218	-	113,218
Vehicle & travel costs	9,296	-	9,296	13,940	-	13,940
Project expenditure	18,502	-	18,502	-	-	-
Shop operating costs	-	108,470	108,470	-	156,249	156,249
Cafe operating costs	-	65,258	65,258	-	30,805	30,805
Sundry	2,049	-	2,049	-	-	-
	601,674	280,097	881,771	492,072	276,939	769,011
Share of support and governance costs (see note 8)						
Support	91,973	19,501	111,474	92,290	14,984	107,274
Governance	15,909	5,082	20,991	5,353	502	5,855
	709,556	304,680	1,014,236	589,715	292,425	882,140
Analysis by fund						
Unrestricted funds	645,665	294,700	940,365	564,555	292,425	856,980
Restricted funds	63,891	9,980	73,871	25,160	-	25,160
	709,556	304,680	1,014,236	589,715	292,425	882,140

8 Support costs allocated to activities

	2024	2023
	£	£
Depreciation	67,592	68,486
Office costs	26,001	20,759
Advertising and PR	8,774	10,504
Sundry	9,107	7,525
Governance costs	20,991	5,855
	132,465	113,129
Analysed between:		
Community project	107,882	97,643
Social enterprises	24,583	15,486
	132,465	113,129

Governance costs comprise:	2024 £	2023 £
Audit fees	4,250	-
Accountancy	3,270	2,825
Legal and professional	13,471	3,030
	20,991	5,855

9 Net movement in funds

The net movement in funds is stated after charging/(crediting):	2024 £	2023 £
Fees payable to the charity's auditor:		
- for the audit of the charity's financial statements	4,250	-
- for other financial services	3,270	-
Depreciation of owned tangible fixed assets	67,592	68,486
Loss on disposal of tangible fixed assets	2,604	1,064

10 Auditor's remuneration

Fees payable to the charity's auditor and associates:	2024 £	2023 £
For audit services		
Audit of the financial statements of the charity	4,250	-
For other services		
All other non-audit services	3,270	-

11 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

Donations of £290 and other income of £1,976 was received from individuals who served as trustees during the year.

During the year, gifts totalling £229 (2023 : nil) were purchased for retiring trustees.

12 Employees

The average monthly number of employees during the year was:

	2024 Number	2023 Number
General	4	4
Trading	6	6
Total	10	10

Employment costs	2024 £	2023 £
Wages and salaries	315,360	303,705

There were no employees whose annual remuneration was more than £60,000.

Remuneration of key management personnel

The remuneration of key management personnel was as follows:

	2024 £
Aggregate compensation	63,280

13 Other

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Net loss on disposal of tangible fixed assets	2,604	1,064
	2,604	1,064

14 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

15 Tangible fixed assets

	Leasehold land and buildings	Plant and equipment	Motor vehicles	Total
	£	£	£	£
Cost				
At 1 July 2023	1,014,316	65,289	44,366	1,123,971
Additions	610,203	3,168	14,996	628,367
Disposals	-	-	(5,000)	(5,000)
At 30 June 2024	1,624,519	68,457	54,362	1,747,338
Depreciation and impairment				
At 1 July 2023	296,742	34,560	37,762	369,064
Depreciation charged in the year	50,717	12,371	4,504	67,592
Eliminated in respect of disposals	-	-	(2,396)	(2,396)
At 30 June 2024	347,459	46,931	39,870	434,260
Carrying amount				
At 30 June 2024	1,277,060	21,526	14,492	1,313,078
At 30 June 2023	717,574	30,730	6,604	754,908

16 Stocks

	2024	2023
	£	£
Finished goods and goods for resale	14,757	18,363

17 Debtors

	2024	2023
Amounts falling due within one year:	£	£
Trade debtors	25,779	31,724
Other debtors	112,646	30,229
Prepayments and accrued income	44,968	35,723
	183,393	97,676

18 Creditors: amounts falling due within one year

	Notes	2024 £	2023 £
Deferred income	20	11,382	11,382
Trade creditors		242,915	3,301
Other creditors		20,371	13,400
Accruals		23,650	5,269
		298,318	33,352

19 Creditors: amounts falling due after more than one year

	Notes	2024 £	2023 £
Deferred income	20	131,826	428,258

20 Deferred income

	2024 £	2023 £
Arising from government grants	143,208	136,570
Other deferred income	-	303,070
	143,208	439,640

Deferred income arising from government grants shown above is in relation to the following:

- The deferred government grant is the balance of the Empty Homes Grant received by the Charity and still to be released over the terms of the lease of the property to which it relates. Balance held at year end £125,188
- Amount received from East Suffolk Council, restricted and held for use for the East Suffolk Scheme, released as and when applications for use are received and goods provided and therefore performance condition is met. Balance held at the year end £18,020.

Other deferred income is included in the financial statements as follows:

- A grant received from Garfield Weston of £250,000 for the restricted purpose of future years development of Abbe Pierre House. (released in the year ended 30 June 2024)
- Donations of £53,070 for the restricted purpose of the completion stage of the B&B rooms of Abbe Pierre House. (released in the year ended 30 June 2024)

	2024 £	2023 £
Deferred income is included within:		
Current liabilities	11,382	11,382
Non-current liabilities	131,826	428,258
	143,208	439,640

Movements in the year:

20 Deferred income

(Continued)

Deferred income at 1 July 2023	439,640	159,334
Released from previous periods	(314,452)	(22,764)
Resources deferred in the year	18,020	303,070
Deferred income at 30 June 2024	143,208	439,640

21 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 July 2023	Incoming resources	Resources expended	Transfers	At 30 June 2024
	£	£	£	£	£
Capital Grant Fund	-	11,382	(11,382)	-	-
Leasehold Improvement fund	-	470,000	-	(387,571)	82,429
Other Restricted Fund	20,380	1,788	(11,768)	(20)	10,380
APH Development Fund	15,000	476,108	(45,518)	(143,507)	302,083
PIP funds	6,437	4,389	(5,203)	-	5,623
Womens Project	-	2,675	-	(8,675)	(6,000)
	41,817	966,342	(73,871)	(539,773)	394,515

Previous year:	At 1 July 2022	Incoming resources	Resources expended	Transfers	At 30 June 2023
	£	£	£	£	£
Capital Grant Fund	-	22,764	(22,764)	-	-
Other Restricted Fund	10,380	10,000	-	-	20,380
APH Development Fund	10,000	5,000	-	-	15,000
PIP funds	2,809	6,024	(2,396)	-	6,437
	23,189	43,788	25,160	-	41,817

22 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 July 2023	Incoming resources	Resources expended	Transfers	At 30 June 2024
	£	£	£	£	£
Community Car Fund	9,718	-	-	-	9,718
Community Fund	6,640	-	-	-	6,640
Development Fund	(15,022)	-	-	(35,449)	(50,471)
Capital	-	100,000	-	-	100,000
Sinking Fund	58,000	-	-	-	58,000
Burglary insurance claim	164	1,502	-	(1,666)	-
Fire insurance claim	5,873	123,371	(117,848)	(3,168)	8,228
Walk of Kindness	-	5,871	(2,426)	-	3,445
General funds	786,097	736,360	(830,305)	580,056	1,272,208
	851,470	967,104	(950,579)	539,773	1,407,768

Previous year:	At 1 July 2022	Incoming resources	Resources expended	Transfers	At 30 June 2023
	£	£	£	£	£
Community Car Fund	13,985	-	-	(4,267)	9,718
Community Fund	6,640	-	-	-	6,640
Development Fund	65,018	-	-	(80,040)	(15,022)
Sinking Fund	58,000	-	-	-	58,000
Burglary insurance claim	-	8,772	(4,455)	(4,153)	164
Fire insurance claim	-	15,894	(8,714)	(1,307)	5,873
General funds	696,704	867,248	(867,622)	89,767	786,097
	840,347	891,914	880,791	-	851,470

23 Analysis of net assets between funds

	Unrestricted funds 2024	Restricted funds 2024	Total 2024
	£	£	£
At 30 June 2024:			
Tangible assets	1,313,078	-	1,313,078
Current assets/(liabilities)	226,516	394,515	621,031
Long term liabilities	(131,826)	-	(131,826)
	1,407,768	394,515	1,802,283

23 Analysis of net assets between funds **(Continued)**

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
At 30 June 2023:			
Tangible assets	754,908	-	754,908
Current assets/(liabilities)	96,562	470,075	566,637
Long term liabilities	-	(428,258)	(428,258)
	851,470	41,817	893,287

24 Related party transactions

There were no disclosable related party transactions during the year (2023 - none).

25 Cash generated from operations	2024 £	2023 £
Surplus for the year	908,996	29,751
Adjustments for:		
Loss on disposal of tangible fixed assets	2,604	1,067
Depreciation and impairment of tangible fixed assets	67,592	68,486
Movements in working capital:		
Decrease in stocks	3,606	47
(Increase) in debtors	(85,717)	(59,816)
Increase/(decrease) in creditors	264,966	(2,741)
(Decrease)/increase in deferred income	(296,432)	280,306
Cash generated from operations	865,615	317,100

EMMAUS NORFOLK AND WAVENEY

England & Wales - Charity number 1136584

Accounts



emmaus
Norfolk & Waveney

ANNUAL REPORT

JULY 2022 - JUNE 2023

Because eveyone needs a bed and a reason to get out of it

Foreword to Annual Report

Simon Theobald - Chair of Trustees



Firstly, I would like to introduce myself, as this is my first year as Chair of the Trustees of Emmaus Norfolk and Waveney, having taken the helm in April of this year, from David Daynes. David has faithfully served the charity for the last 8 years, the last five as Chair, and I am delighted that he will remain on the board to help ensure a smooth transition. My name is Simon Theobald and I have been involved with Emmaus Norfolk and Waveney for the last 3 years, having spent a lot of my working life in 'people centric' businesses.

Since joining, I have never failed to be impressed by the commitment and dedication shown by the staff team, led by the C.E.O. Cecile Roberts, our fantastic team of volunteers and trustees who give their time so selflessly, and everyone who supports us with their generous donations and input. All this contributes to the amazing difference that that the charity makes to so many people's lives and the changes that I have witnessed in our companion's wellbeing over the time they are with us, are something to behold. Equally their input is essential to our model, not only to ensure that we continue to thrive, but also to enable us, in turn, to help others who are less fortunate than ourselves.

Having successfully navigated our way through the immediate challenges of the Covid Pandemic, we have spent much of the last year determining how to address the new realities of life, both in terms of the commercial and social environments that we now operate in, and planning how we can effectively deliver the key objectives for the charity, whilst embracing the needs and views of our companions who have been intimately involved in the strategic planning process. This has not been easy, particularly due to the need to take into account our commitments to improve our accommodation and facilities on the Ditchingham site, but everyone has entered into the spirit with great enthusiasm for the future.

Our key strategic priorities (which are broadly aligned with the Emmaus UK federation plan) are as follows:

To help more and a broader range of people by:

- Delivering a wide range of support and activities to address social exclusion.
- Developing a range of employment and 'move-on' opportunities for our companions that helps them to realise their aspirations and potential.
- Developing a comprehensive package of training in life and employability skills personalised to each companion.
- Increasing the range and breadth of people we can support.

Foreword to Annual Report

Simon Theobald - Chair of Trustees

To work smarter and secure the sustainability of our community by:

- Improving our processes and making better use of technology.
- Developing, broadening, and growing the range of our social enterprises.
- Building an environmentally friendly, socially responsible, and impactful organisation.
- Adopting a continuous learning and improvement culture to increase the income and retained surplus from our social enterprises.
- Ensuring we continually maintain ethical practices throughout our organisation.

To support the Emmaus Federation by:

- Shouting louder about what we do, why, and how we do it to tackle the causes and consequences of homelessness and social exclusion.
- Working together with other Emmaus Communities for mutual benefit.
- Showing solidarity internally, within the local community, nationally and internationally for people who are less fortunate, socially isolated and in need of help and facilitate companion involvement in the wider movement.

Everyone involved with the charity is looking forward to the delivery of these strategic priorities in the forthcoming years and building on the foundations we already have in place, whilst continuing to navigate the day to day challenges of running an Emmaus Community, and I wish to express my tremendous appreciation for the hard work and support we have received over the last year and there will be more detailed acknowledgements later in this document.

July 2022 - June 2023

Key Achievements



Throughout the year we have grown our community and supported a total of 66 companions.

As we strive to help more people who experience homelessness, our community has become more diverse, supporting companions who would describe themselves as neurodivergent and those who identify as LGBTQIA+.

This June we stood in solidarity with the victims of the Turkey & Syria earthquakes and hosted a solidarity event at our Ditchingham site. We want to thank Terry Waite for being our guest speaker.

We raised an amazing £937.05 towards Emmaus Bosnia's Turkey & Syria appeal. We look forward to continuing our relationship with Emmaus Bosnia next year.





We continued to work on our companion move-on journey and formalised our timeline and action plan for putting in motion our agreed targets.

We also expanded our training opportunities for companions with Your Own Place CIC, running tenancy sustainment and interdependence training. Early next year we will be completing 'train the trainer' courses for staff so we can continue these training opportunities in-house.

July 2022 - June 2023

Key Achievements

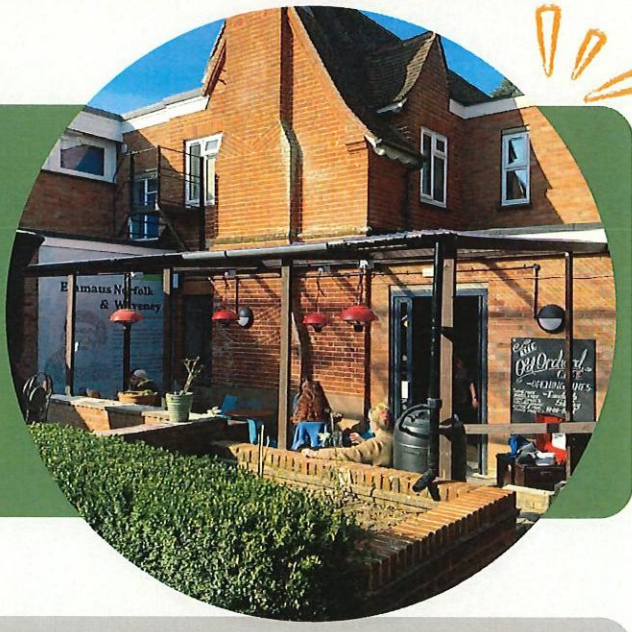


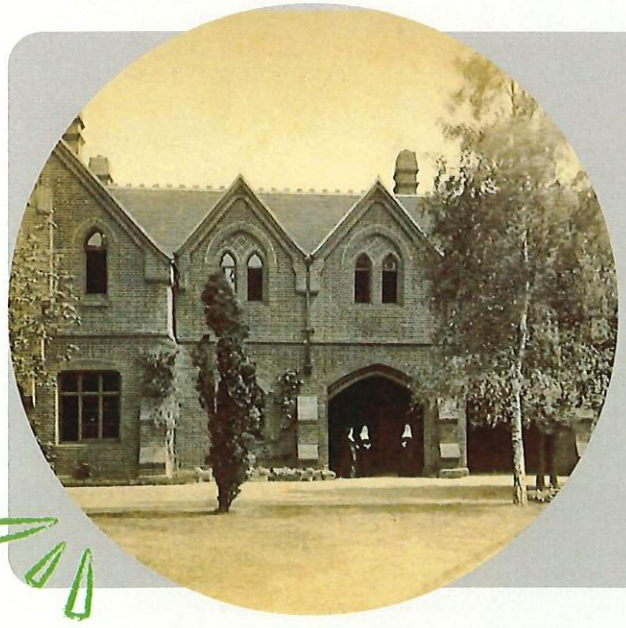
In January we launched the "Room for a Room" campaign to support our Bed and Breakfast refurbishment project. The campaign gives donors and supporters the opportunity to 'sponsor' a room in our B&B and support us to renovate it.

The income generated from a "sponsored" B&B room annually matches the cost of supporting someone who is experiencing homelessness to receive support and a home for a whole year. This will continue year on year. What a legacy!

Our Old Orchard Cafe is going from strength to strength and this summer we expanded our outdoor capacity with covered seating and heating.

The cafe continues to be a popular spot for walkers and cyclists in the local area. Our cheese scones are legendary.





At the end of this financial year we were thrilled to receive a grant of just under £200,000 from the National Heritage Lottery Fund to renovate and re-open the grade II listed refectory on our site.

The refectory will be opened to the public in Spring 2024 as our new social enterprise. This will support our business and the upcoming B&B, providing work experience and training opportunities in the hospitality sector for companions.

July 2022 - June 2023

Key Achievements



We developed our PR & Marketing strategy and as a result Emmaus Norfolk & Waveney featured on Park Radio and broadcast channels including Tuesday Takeover with BBC Radio Suffolk, interviews on BBC Radio Norfolk, Heart Radio and Greatest Hits Radio. Secret filming took place in June 2023, watch out for us in Spring 2024, featuring in a very popular BBC show.

In December 2022 we launched our Ambassador Programme and invited regional influencers to our site.

We continued to support women in our community and this year held a task & finish group to discuss the viability of a Women's Only trauma informed service on our site.

The group were tasked with crafting a project concept, including the imbedded therapeutic support needed, accommodation options and potential micro-social enterprises to support the project. We're excited to explore this project further next year.





We continued to strengthen and grow partnerships with local organisations and charities including Anon Street Homeless who we support with warehouse space in Norwich.

We also collaborated with Waveney Domestic Violence and Abuse Forum for our Women's only offer.

We are also extremely grateful for the ongoing support of Change Grow Live supporting those in our community with addictions.



Gavin's Story

I've been in Emmaus since 2012, I've been living in Emmaus communities basically since I was 18 and I've been at Emmaus Norfolk & Waveney for a few months.

I had a bit of a rocky start to my life; I was in foster care when I was 13 until the age of 17 and that was very tough for me. I was with the same family the whole time and they stopped fostering other kids as they just wanted to look after me.

I went back to my Mum and Dad's house when I was 17, but they split up within a year, and we lost our house. Me and my brother were then homeless. I was pretty much homeless from 17 and I really struggled to find decent accommodation from the council in Essex but then a friend told me about Emmaus Colchester.

I was worried about living in a community with lots of people, but I am so used to it now and I think that if I lived on my own, I wouldn't be able to cope with the loneliness. Being in the community is better for me. I don't feel so alone now. You can always talk to people here; they know what you're going through, and you can relate to each other.

I have moved around a lot over the years, but I wanted a change of scenery, and each Emmaus was a fresh start. I left Emmaus Hull and East Riding in January, and I went from hostel to hostel, but they weren't really the place that I wanted to be or put myself in. The hostels were horrible, people did lots of drugs and drank, which I just didn't want to be around. I was trying to keep myself to myself, but that was quite hard because as soon as you open your door in the morning, someone's there.

When I was in hostels, I had no structure or routine, literally get up around 10 am, 11 am in the morning, and go back to sleep in the afternoon because I had nothing to do. Now I've got structure and a bit of routine again, I'm up early in the mornings – ready to go.

I've struggled with drinking for a while since I was 16 and while I was in foster care – I was drinking quite heavily. I've done a lot of work with Change Grow Live, and that's got me down to a right low level of alcohol now and I haven't touched drugs in a year. I thought I was going to fold when I was in the hostels, but I thought nah I can't, I kept my willpower and said no. I would take myself around towns and get out into nature to get away from the city and other people.

The support team is great here, a good laugh they are as well which really helps. I get on well with all the other companions when I first arrived here, I thought oh no I've got to socialise with new people again, but I just fit straight in and they're all lovely.

It's also a nice building here and we're in a nice area and I like that we're not near a big town or anything. I can see myself staying here – it's a peaceful community. It's nice being able to relax in the evening and watch TV. It's good to have that feeling that you've done a hard day's work and you're tired.

Since my friend first told me about Emmaus, it's been my whole life. I'd highly recommend Emmaus, it gets you back to normality, you have your routine and structure, and you feel safe. It's really tough out there at the moment with all the rising prices and costs and Emmaus can help.

July 2022 - June 2023

Our year in pictures

3,069
people sleeping rough nationally

3,069 people estimated to be sleeping rough on a single night in autumn 2022, a number that has risen for the first time since 2017

66
companions supported

to rebuild their lives after homelessness

41
items of media coverage

11
positive "move-ons"

supporting companions into their own home & into work

12
Public events held

16
NVQs Completed by Companions

in Warehousing, Customer Service and English and Maths

2000
tonnes saved from landfill

through sales of second hand items in our social enterprises and upcycling projects

Chloe's Story



Before Emmaus, I had just come out of rehab, and I was living in Luton in supportive housing. I have now been in Emmaus for 6 months. I'm constantly working on my sobriety, but I'm in a really good place at the moment thanks to Emmaus.

After coming out of the treatment centre I was in, I went straight to accommodation in Luton. I had never been there before. We had support groups every so often, but we were getting benefits and we couldn't work at all.

It was the same old thing every day. I was right outside a pub so every single night all I could hear was this chaos. I was still doing really well in recovery, but it was kind of just a black hole of nothing to do.

I was in rehab; well, it was meant to be 4 weeks, but they extended it to 5 weeks in total. I walked in absolutely petrified. It was the scariest thing I've ever done. I was just constantly thinking 'why am I here', I wanted to leave every second of every day.

I started drinking at such a young age and I've had times when I've had nowhere to go. My family often saw me as more of a drinking partner, than family, even at the age of 13 or 14.
When I was working in a pub, before rehab, I got kicked out of where I was staying and I had to live in my car. I had no other choice. Then I just had to go to work and pretend like everything was fine, I'd put a mask on and not feel anything that was so much easier to do when I was drinking. Now I'm so emotional but I'm grateful for all of it, I can feel everything now!

I was desperate for something to keep me busy, I'd worked all through my drinking, so it felt weird not doing anything. When I found that Emmaus was somewhere I could live and work I thought it sounded perfect. I've got a close friend who lives in Norwich, so I was keen to come back here to be close to her.

It took me a little while to settle into Emmaus, I was having so many new experiences sober that everything felt new. After about 4 months here, I relapsed. That was when I realised the full extent of my addiction.

Being here at Emmaus and having people around me the whole time is so helpful. The last thing I needed to do was to be isolated. It was on my mind constantly; all I could think about was drinking as soon as I woke up.

Emmaus has been extremely supportive of my recovery and so understanding too. It's just helped me get back into normal life, I didn't have that in my previous accommodation. If I had relapsed there, I don't think I would've come back out. I've had so much support here and the chance to do things myself and learn from each mistake I've made. Having somewhere to come out and work every day and a solid routine is amazing for me. I've never had that sober, I've always had that in chaos. I love working in the café, it keeps me busy, and I like being around other people.

I'm still in the process of working out what I enjoy doing, what I like doing, and what I want to do as a possible career. It's the first time in my entire life that I've actually seen a future and not just the next day. I'm grateful in a sense, if I didn't live through everything I've experienced, I wouldn't have realised at such a young age, at the age of 21 that I've got a problem. I've got the rest of my life ahead of me. And it's exciting.

July 2022 - June 2023

Our year in pictures



Upcycling Workshops

Companions gaining NVQs



Companion Boat Trip

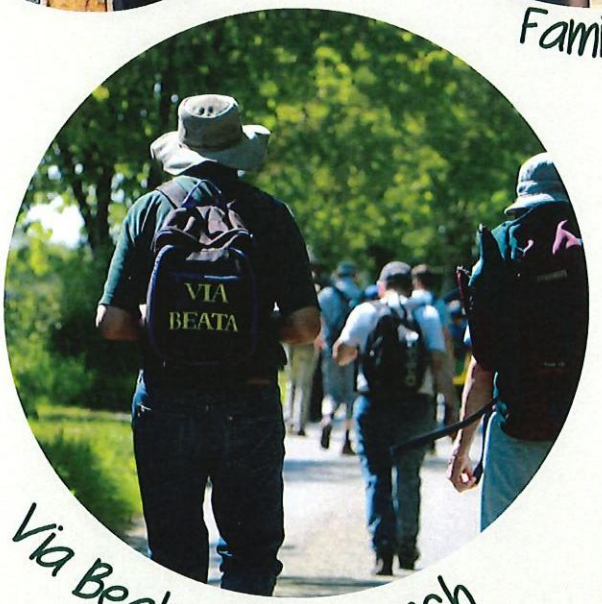




Family Events



Sky News Interview



Via Beata Walk Launch



Bosnia Solidarity Event

July 2022 - June 2023

Future Plans

Our future plans have been led by our companions, who have asked for opportunities to learn hospitality skills as these are areas of high employment locally, which with the right skills, companions can access.

All our future plans are aligned with Emmaus UK's Strategy including, work smarter, help more people, shout louder and work together better.

Refectory Renovation

WORK SMARTER

This year we received funding from National Lottery Heritage Fund, to support us to renovate our grade II listed refectory to its former glory and open it as a new social enterprise for our charity.

The refectory is becoming increasingly dilapidated and work is urgently needed on the large arch window and the its substructure. In 2023 and 2024 our site team and contractors will renovate the space, to replace the window and fit large French doors leading to Holy Cross garden. The room will re-open in 2024 as a dining room and will service the public, Emmaus companions and guests staying at the unique B&B (approximately 23-bedroom), which we are also developing on site.

The refectory project will support our companions to develop skills in hospitality, gain confidence in customer service and prepare them to re-enter work. The refectory and the B&B renovations follow a large consultation with companions, asking the question 'how can we do better?'. From this consultation, it became apparent companions wanted more training and development in the hospitality sector. The dining room will also raise vital funds to assist the charity in supporting more people who have experienced homelessness and trauma to rebuild their lives.

To celebrate the rich heritage on our site and the new enterprise we will be holding a series of events throughout 2023/24 to engage our companions, current customers and the wider community in the heritage and history associated with these buildings.



July 2022 - June 2023

Future Plans

Launching Property Clearances





Our staff team will grow and develop our existing enterprises and also support the charity to expand and explore new enterprise opportunities.

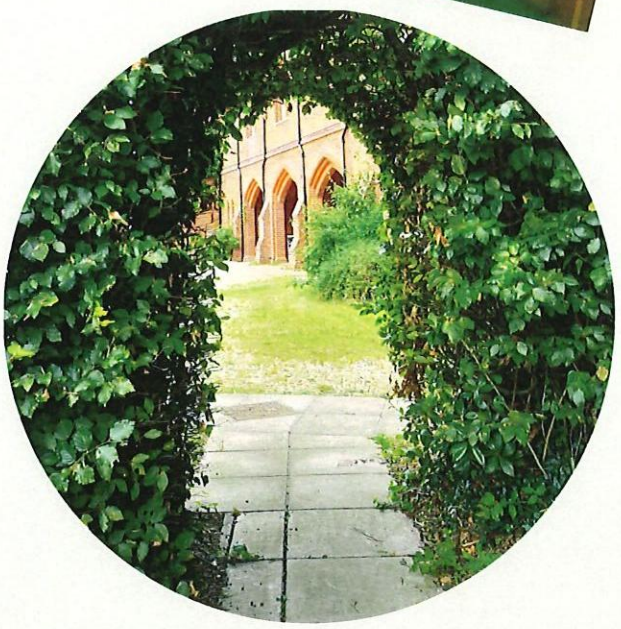
Our property clearance service will provide an additional income stream, build on our existing business, enhance our companion development opportunities and enable us to generate further stock for our retail enterprise and do our bit for the environment.

Exploring Women-Only Support



Following the the initial task & finish group exercise regarding gender specific services, in 2023/24 we plan to explore how we can implement some of our findings and ideas from the group.

We hope to take on the lease of a nine bedroom, property at the back of our site which will become home to women invited on a year-long pilot project. We will invite existing female companions from our community and the wider federation, as well as externally referred women to explore a therapeutic programme of activities alongside work in 3 micro-enterprises.



Our aim is for the pilot project to begin in 2024 and continue thereafter.

July 2022 - June 2023

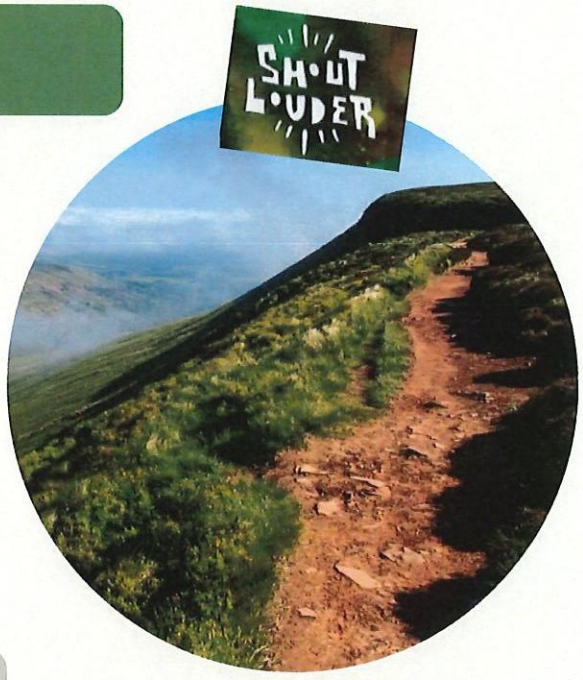
Future Plans

Expanding Move-On Support



This year companions, staff and trustees have worked to develop a move-on support plan which will be implemented over the next three years. This includes induction training, portfolio development, volunteering experience and using technology.

Via Beata Walk Fundraiser



In September 2024, we plan to walk the whole of the Via Beata Pilgrimage which spans across the widest part of the UK, from Lowestoft to St David's in Wales.

The pilgrimage passes directly through our Ditchingham site. Despite being a secular charity, we've been inspired to gather our community, our supporters and other Emmaus Communities to walk the distance of the path to fundraise and raise awareness of our charity.

We aim to begin our walk in August 2024, completing the 450 mile walk on World Homelessness Day, October 10th 2024. We will begin promotion and raising sponsorships from January 2024.

Raising Our Profile



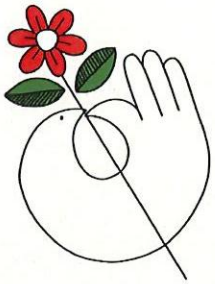
In 2024 we will continue to raise our Emmaus profile through digital, print, radio and broadcast coverage.

In spring 2024 a TV project featuring Emmaus Norfolk & Waveney will air, we're very excited to see the final result!

Keep an eye out on our social media channels for more information.

July 2022 - June 2023

Acknowledgements



Looking back over the last year, it would be very remiss not to acknowledge and thank everyone who has been involved with our Charity. So many people have contributed towards our aims and objectives and the day-to-day running of our operations, in a broad variety of different ways.

Firstly, we want to acknowledge the role of our volunteers. These unsung heroes, who give up so much of their time to support us, whether that be through sorting donations, maintaining our grounds and gardens, assisting us with our open days and special events, and merchandising and selling our goods in our retail outlets in Ditchingham and Norwich. Their warm and smiling faces make such a difference to our customers and the companions they work alongside.

We would also like to thank all our customers who have supported us throughout the year, whether they donated, bought items from our retail outlets or enjoyed a coffee and a cheese scone from the Old Orchard Café. They often return time after time and provide glowing feedback about our companions, which is so well received, giving them the satisfaction of a job well done. The support we receive from the local community is invaluable and it is great to see so many families visiting the site for our open days and events.

Equally, we want to thank the many individual and corporate donors who have provided goods for us to sell in our shops and support our day-to-day activities, as well as financial donations, which will be used to help the projects we are undertaking to renovate the buildings we occupy and to further our charitable objectives. In particular, we would like to thank:

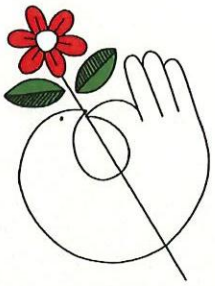
- The National Heritage Lottery Fund for their grant to help enable us to refurbish the refectory on the site which should be fully operational in the second quarter of 2024. Not only will this provide the basis of a new social enterprise around hospitality but will also enable us to open the site further to local organisations and visitors and is a vital part of our longer-term plan to develop the site as a destination centre.

- Garfield Weston for their grant to help fund the future development of a Bed and Breakfast facility, located in the old convent, that will provide a necessary stop-over for walkers navigating the Via Beata, and others visiting the area.

- The Sisters and Trustees of the Community of All Hallows not only for their financial support for remediation of the buildings, but also for their continued encouragement to further expand the accommodation on the site to help increase the number of companions and the breadth of support we can provide.

July 2022 - June 2023

Acknowledgements



With a slightly lower profile, but just as important, is the assistance and support we have received from organisations that have helped develop our training and support packages for companions. These enable them to re-establish their self-confidence, make a positive contribution to society and achieve their future aspirations. Three organisations, specifically deserve mention:

- Your Own Place CIC, who have helped develop our employability and tenancy sustainment training for companions which will help them to become more independent and self-sufficient. Our staff team have also worked with Your Own Place CIC on train the trainer courses so we can continually support companions with employment and tenancy advice.

- Ken Bates Associates, particularly Ken and Vic who provide bespoke NVQ training in Warehousing, Customer Service and English and Maths. These qualifications help companions working in our social enterprises and equips them for their future development.

- Change, Grow, Live who help our companions address previous issues in their lives that may otherwise inhibit their future development.

We would also like to express our sincere thanks to our dedicated staff team, led by our CEO Cecile Roberts, who so often go above and beyond to support our companions and help the charity to deliver its charitable objectives. None of what we achieve would be possible without them.

As Chairman, I would also like to pay tribute to all the Trustees who have served on the board during the year and the support they have given me in my new role. They serve the charity not only by attending board meetings but also on our sub-committees which have oversight of the various aspects of the charity. This also involves giving up their time and energy outside of these regular meetings to support staff and engage with companions, thereby helping to ensure the continued stability of Emmaus Norfolk and Waveney, and the realisation of our charitable aims and objectives.

July 2022 - June 2023

Trustee Annual Report

Trustees Annual Report

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 June 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Reference and administrative details

Registered charity name	Emmaus Norfolk and Waveney
Charity registration number	1136584
Company registration number	07276977
Registered office	Emmaus House Belsey Bridge Road Ditchingham Norfolk NR35 2DT

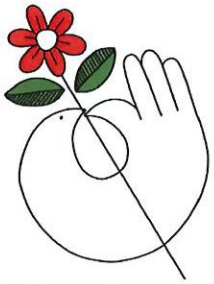
The Trustees

Mrs Paula Boyce
Mr Christopher J Brown
Mr Peter C Coe
Ms Hayley Cheshire (resigned 26/9/23)
Mr David E Daynes
Mr John Hamill (resigned 6/9/22)
Mr Selwyn D Image (resigned 23/9/23)
Prof G Roland Kaye
Mr A John Pinnington
Mrs Amanda Stekly (resigned 26/8/23)
Mr Simon A Theobald
Mr Neil Watts – (appointed 27/7/23)

Independent Examiner	Mark Johnstone, Argents Chartered Accountants
Bankers	Lloyds Bank Plc. Ariel House, 2138 Coventry Road, Sheldon B26 3JW

July 2022 - June 2023

Trustee Annual Report



Objectives and Activities

The charity's objects are specifically restricted to the alleviation and relief of poverty, hardship and distress, arising there from, in conformance with the principles of the Emmaus movement.

In achieving those objectives during the year, the charity has continued to develop and improve the community accommodation and develop the social enterprise activity to generate income to support that community. The charity leases a significant property from the Community of All Hallows which it has continued to develop to increase the number of companions who may be housed in the community and allow the social enterprise to be expanded to make the community self-sufficient.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Future Plans

Our plans for the next stage of the community's development are both impactful and ambitious. At the time of writing this report, we are just starting the building work to renovate and refurbish the old refectory. This will be transformed into a shared dining room where our Companions can dine with the local community and our customers who have travelled from further afield and which we can make available to other groups who would benefit from having somewhere to meet. This is part of our strategy to make the Ditchingham site into a destination centre. This work is scheduled to be completed by Spring 2024.

We are also continuing with our plans to turn the upstairs of Abbe Pierre house, which in the past provided the convent bedrooms (cells), into a unique 23-bedroom B&B. This will serve the many walkers and cyclists who are undertaking the walking and cycling trails that are adjacent to the site including the pilgrims trail, the Via Beata. We hope to be able to complete this work by the end of 2025.

We also intend to extend the community accommodation to provide for companions with a wide range of support needs including a women's only facility and intermediate accommodation for those companions who wish to progress their lives outside of the community and fulfil their aspirations and ambitions for the future. We look forward to making tangible steps towards this in 2024.

These plans represent a huge undertaking and will require a concerted effort from our team of staff and trustees, whilst working closely with the Community of All Hallows and other partners. We are continuing to actively fundraise towards these projects through a variety of means and are planning a major fundraising event with Emmaus UK and other Emmaus Communities late summer 2024 that will highlight the causes and reasons for homelessness across the UK and what we can all do about it.

These projects will also allow us to extend our social enterprises to support us to offer a home, for as long as it is needed, to a broader range and greater number of formerly homeless people, as well as increasing the breadth and range of work skills and experience we can offer our companions and, at the same time, increasing the level and depth of individualised support we can provide.

Threats and the Future

The greatest threat to our future is the continuing economic uncertainty, as we continue to adjust to the new realities of life following the COVID pandemic and the turmoil caused by other events, both domestically and around the world that have increased our costs significantly across all our activities. The charity has therefore focused on tight cost controls and working smarter without compromising our charitable objectives.

The last year has been one of re-assessment as to how quickly we can move forward and the effectiveness of our capital commitments. We have also worked hard to ensure that our social enterprises are operating as effectively and efficiently as possible to support the charity's ongoing financial needs, whilst developing a solid platform for the future and setting in motion plans to diversify into related social enterprises.

Financial Review

Overall, the charity planned a balanced budget to rebuild the business and prepare for investment in refurbished buildings and diversifying our social enterprises which we have achieved. Unrestricted funds increased by £11,123 for the year.

Income

This was a busy, but successful year, with unrestricted income rising to £891,914 which included charitable income of £350,347 reflecting the occupancy of the community. The income from our social enterprises was £489,483. Donations and grants were £65,183 and other income £24,665.

Expenditure

Trading costs decreased to £292,425 continuing to reflect the need to purchase white goods and some furniture to supplement donated goods in meeting NAS requirements. Charitable activities expenditure was £589,715 reflecting increased companion numbers and support. The cost of generating voluntary income rose to £22,747 reflecting the effort to raise funds for investment in future projects and the buildings.

Reserves Policy

The Board have agreed that the minimum level of reserves that must be maintained is the equivalent of three month's operating expenditure. This is reviewed annually to ensure it remains appropriate.
In addition, the Board may designate funds where there is a particular risk or cost.
Donations and grants for specific items, expenses or activities are treated as restricted funds and used only for the specific purposes for which they were received.

Reserves

Our reserves stand at £893287 at the 30th June 2023. Within this our balance sheet shows that we had £566,637 of net current assets of which £428,258 was deferred income made up of Garfield Weston grant restricted for work on Abbe Pierre House (APH) and £53,070 restricted for work on completion of rooms for B&B in APH. The balance of reserves represents fixed assets.

Risk Management

The charity acknowledges the Charity Commission's recommendation for them to undertake a review of the major risks to which the charity is exposed. The trustees recognise their duty and the risks faced by the charity are reviewed on an ongoing basis and they will continue to do so in the future.

Structure, Governance and Management

The organisation is a charitable company limited by guarantee, incorporated on 8th June 2010 and registered as a charity on 24th June 2010.

The charity is directed by the Board of Trustees and governed by its Memorandum and Articles of Association. The trustees are directors for the purpose of company law and serve terms of three years, after which they may offer themselves for re-election, subject to approval at the charity's annual general meeting.

Trustees are appointed from the membership of the charity which, in accordance with the Articles of Association, is open to any individual who is interested in furthering the charity's work.

Organisation Structure

The charity is led by the Board of Trustees, supported by separate subcommittees within the Board structure, each of which focuses on specific areas of the overall operation of the organisation. Each of these subcommittees is made up of Board members, a key member or members of staff and one or more companions. There are four subcommittees comprising of Community and Solidarity, Finance and Capital Investment, Social Enterprises and Development and Property.

Emmaus UK

The charity is a member of Emmaus UK, a federation of Emmaus communities within the UK, who are also a member of the charity. The charity is also a member of Emmaus International which links the Emmaus communities across the globe.

The trustees report was approved by the Board of Trustees.
Signed on behalf of the Trustees



Simon Theobald
Chair of Trustees

Date: 15 December 2023

July 2022 - June 2023

Independent Examiner's Report

I report to the trustees on my examination of the financial statements of Emmaus Norfolk and Waveney (the charity) for the year ended 30 June 2023.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2 the financial statements do not accord with those records; or
3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Mark Johnstone

Mark Johnstone FCA
Argents Accountants Limited
15 Palace Street
NORWICH
Norfolk
NR3 1RT
United Kingdom

Dated: 22.12.2023

July 2022 - June 2023

Financial Statements

	Notes	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Income and endowments from:							
Donations and legacies	3	27,419	37,764	65,183	28,550	15,396	43,946
Charitable activities	4	350,347	6,024	356,371	287,022	-	287,022
Other trading activities	5	489,483	-	489,483	470,383	-	470,383
Other income	6	24,665	-	24,665	-	-	-
Total income		891,914	43,788	935,702	785,955	15,396	801,351
Expenditure on:							
Raising funds							
Fundraising and publicity	7	22,747	-	22,747	14,979	-	14,979
Trading costs	7	292,425	-	292,425	332,802	-	332,802
		315,172	-	315,172	347,781	-	347,781
Charitable activities	8	564,555	25,160	589,715	520,973	24,426	545,399
Other	12	1,064	-	1,064	-	-	-
Total resources expended		880,791	25,160	905,951	868,754	24,426	893,180
Gross transfers between funds		-	-	-	10,124	(10,124)	-
Net income/(expenditure) for the year/ Net movement in funds		11,123	18,628	29,751	(72,675)	(19,154)	(91,829)
Fund balances at 1 July 2022		840,347	23,189	863,536	913,022	42,343	955,365
Fund balances at 30 June 2023		851,470	41,817	893,287	840,347	23,189	863,536

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities. The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

July 2022 - June 2023

Financial Statements

	Notes	2023 £	2023 £	2022 £	2022 £
Fixed assets					
Tangible assets	14		754,908		733,755
Current assets					
Stocks	15	18,363		18,410	
Debtors	16	97,676		37,860	
Cash at bank and in hand		483,950		257,556	
		599,989		313,826	
Creditors: amounts falling due within one year	17	(33,352)		(24,711)	
Net current assets			566,637		289,115
Total assets less current liabilities			1,321,545		1,022,870
Creditors: amounts falling due after more than one year	18		(428,258)		(159,334)
Net assets			893,287		863,536
Income funds					
Restricted funds	20		41,817		23,189
Unrestricted funds					
Designated funds	21	65,373		143,643	
General unrestricted funds		786,097		696,704	
			851,470		840,347
			893,287		863,536

July 2022 - June 2023

Financial Statements

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 30 June 2023.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 15 December 2023

Simon Theobald
Chair of Trustees

Company registration number 07276977

July 2022 - June 2023

Financial Statements

	Notes	2023 £	2023 £	2022 £	2022 £
Cash flows from operating activities					
Cash generated from operations	**24**		317,100		11,538
Investing activities					
Purchase of tangible fixed assets		(90,706)		(89,214)	
Net cash used in investing activities			(90,706)		(89,214)
Net cash used in financing activities			-		-
Net increase/(decrease) in cash and cash equivalents			226,394		(77,676)
Cash and cash equivalents at beginning of year			257,556		335,232
Cash and cash equivalents at end of year			483,950		257,556

July 2022 - June 2023

Financial Statements

1 Accounting policies

Charity information

Emmaus Norfolk and Waveney is a private company limited by guarantee incorporated in England and Wales.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102. The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £. The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives. Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements. Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received. Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation. Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.5 Expenditure

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses. Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases: Leasehold land and buildings over the period of the lease Plant and equipment 20% on cost Motor vehicles 25% on cost The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost. Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.10 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments. Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument. Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised. Debt instruments are subsequently carried at amortised cost, using the effective interest rate method. Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method. Derecognition of financial liabilities Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received. Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates. The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

July 2022 - June 2023

Financial Statements

3 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2023	2023	2023	2022	2022	2022
	£	£	£	£	£	£
Donations and gifts	27,419	15,000	42,419	28,550	2,310	30,860
Grants	-	22,764	22,764	-	13,086	13,086
	27,419	37,764	65,183	28,550	15,396	43,946
Grants receivable for core activities						
Empty Homes Grant	-	22,764	22,764	-	-	-
Abbe Pierre House Grants	-	-	-	-	10,000	10,000
Other	-	-	-	-	3,086	3,086
	-	22,764	22,764	-	13,086	13,086

4 Charitable activities

	Community project 2023 £	Community project 2022 £
Community companion support	356,371	287,022
Analysis by fund		
Unrestricted funds	350,347	287,022
Restricted funds	6,024	-
	356,371	287,022

5 Other trading activities

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Shop income	441,705	451,339
Café income	47,778	19,044
Other trading activities	489,483	470,383

6 Other income

	Unrestricted funds 2023 £	Total 2022 £
Insurance claim	24,665	-

7 Raising funds

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Fundraising and publicity		
Other fundraising costs	22,747	14,979

7	Raising funds		(Continued)
	Trading costs		
	Shop operating costs	156,249	203,181
	Café operating costs	30,805	28,913
	Staff costs	89,885	89,234
	Support costs	15,486	11,474
	Trading costs	292,425	332,802
		315,172	347,781

8	Charitable activities	Community project 2023 £	Community project 2022 £
	Staff costs	213,820	187,748
	Companion allowances	151,094	145,091
	Property costs	113,218	91,162
	Forge running costs	-	3,009
	Vehicle and travel costs	13,940	9,822
		492,072	436,832
	Share of support costs (see note 9)	92,290	101,266
	Share of governance costs (see note 9)	5,353	7,301
		589,715	545,399
	Analysis by fund		
	Unrestricted funds	564,555	520,973
	Restricted funds	25,160	24,426
		589,715	545,399

9 Support costs

	Support costs	Governance costs	2023	Support costs	Governance costs	2022
	£	£	£	£	£	£
Depreciation	68,486	-	68,486	63,691	-	63,691
Office costs	20,759	-	20,759	30,964	-	30,964
Advertising and PR	10,504	-	10,504	4,869	-	4,869
Sundry	7,525	-	7,525	8,086	-	8,086
Accountancy	-	2,825	2,825	-	2,688	2,688
Legal and professional	-	3,030	3,030	-	9,743	9,743
	107,274	5,855	113,129	107,610	12,431	120,041
Analysed between						
Trading	14,984	502	15,486	6,344	5,130	11,474
Charitable activities	92,290	5,353	97,643	101,266	7,301	108,567
	107,274	5,855	113,129	107,610	12,431	120,041

10 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

11 Employees

The average monthly number of employees during the year was:

	2023 Number	2022 Number
General	4	6
Trading	6	6
Total	10	12

Employment costs	2023 £	2022 £
Wages and salaries	303,705	276,982

There were no employees whose annual remuneration was more than £60,000.

12 Other

	Unrestricted funds	Total
	2023	2022
	£	£
Net loss on disposal of tangible fixed assets	1,064	-
	1,064	-

13 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxationof Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

14 Tangible fixed assets

	Leasehold land and buildings	Plant and equipment	Motor vehicles	Total
	£	£	£	£
Cost				
At 1 July 2022	934,276	60,290	40,099	1,034,665
Additions	80,040	6,399	4,267	90,706
Disposals	-	(1,400)	-	(1,400)
At 30 June 2023	1,014,316	65,289	44,366	1,123,971
Depreciation and impairment				
At 1 July 2022	246,025	22,646	32,242	300,913
Depreciation charged in the year	50,717	12,249	5,520	68,486
Eliminated in respect of disposals	-	(336)	-	(336)
At 30 June 2023	296,742	34,559	37,762	369,063
Carrying amount				
At 30 June 2023	717,574	30,730	6,604	754,908
At 30 June 2022	688,251	37,647	7,857	733,755

15 Stocks

	2023	2022
	£	£
Finished goods and goods for resale	18,363	18,410

16 Debtors

Amounts falling due within one year:	2023 £	2022 £
Trade debtors	31,724	14,160
Other debtors	30,229	23,700
Prepayments and accrued income	35,723	-
	97,676	37,860

17 Creditors: amounts falling due within one year

	Notes	2023 £	2022 £
Other taxation and social security		-	4,911
Deferred income	19	11,382	-
Trade creditors		3,301	1,599
Other creditors		13,400	15,275
Accruals		5,269	2,926
		33,352	24,711

18 Creditors: amounts falling due after more than one year

	Notes	2023 £	2022 £
Deferred income	19	428,258	159,334

19 Deferred income

	2023 £	2022 £
Arising from government grants	136,570	159,334
Other deferred income	303,070	-
	439,640	159,334

The deferred government grant is the balance of the Empty Homes Grant received by the Charity and still to be released over the terms of the lease of the property to which it relates.

Other deferred income is included in the financial statements as follows:

- A grant received from Garfield Weston of £250,000 for the restricted purpose of future years development of Abbe Pierre House.
- Donations of £53,070 for the restricted purpose of the completion stage of the B&B rooms of Abbe Pierre House.

19 Deferred income **(Continued)**

	2023	2022
	£	£
Deferred income is included within:		
Current liabilities	11,382	-
Non-current liabilities	428,258	159,334
	439,640	159,334
Movements in the year:		
Deferred income at 1 July 2022	159,334	159,334
Released from previous periods	(22,764)	-
Resources deferred in the year	303,070	-
Deferred income at 30 June 2023	439,640	159,334

July 2022 - June 2023

Financial Statements

20 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds				Movement in funds			
	Balance at 1 July 2021	Incoming resources	Resources expended	Transfers	Balance at 1 July 2022	Incoming resources	Resources expended	Balance at 30 June 2023
	£	£	£	£	£	£	£	£
Capital Grant Fund	-	-	-	-	-	22,764	(22,764)	-
Emmaus House Building Fund	15,000	-	(15,616)	616	-	-	-	-
Old Orchard Forge Fund	2,000	1,173	(3,008)	1,835	-	-	-	-
Other Restricted Fund	25,343	4,223	(5,802)	(12,575)	10,380	10,000	-	20,380
APH Development Fund	-	10,000	-	-	10,000	5,000	-	15,000
PIP funds	-	-	-	-	2,809	6,024	(2,396)	6,437
	42,343	15,396	(24,426)	(10,124)	23,189	43,788	(25,160)	41,817

21 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

				Movement in funds			
	Balance at 1 July 2021	Transfers	Balance at 1 July 2022	Incoming resources	Resources expended	Transfers	Balance at 30 June 2023
	£	£	£	£	£	£	£
Community Car Fund	13,985	-	13,985	-	-	(4,267)	9,718
Community Fund	6,640	-	6,640	-	-	-	6,640
Development Fund	124,349	(59,331)	65,018	-	-	(80,040)	(15,022)
Sinking Fund	58,000	-	58,000	-	-	-	58,000
Burglary insurance claim	-	-	-	8,772	(4,455)	(4,153)	164
Fire insurance claim	-	-	-	15,894	(8,714)	(1,307)	5,873
	202,974	(59,331)	143,643	24,666	(13,169)	(89,767)	65,373

22 Analysis of net assets between funds

	Unrestricted funds 2023	Restricted funds 2023	Total 2023	Unrestricted funds 2022	Restricted funds 2022	Total 2022
	£	£	£	£	£	£
Fund balances at 30 June 2023 are represented by:						
Tangible assets	754,908	-	754,908	733,755	-	733,755
Current assets/(liabilities)	96,562	470,075	566,637	289,115	-	289,115
Long term liabilities	-	(428,258)	(428,258)	(159,334)	-	(159,334)
	851,470	41,817	893,287	863,536	-	863,536

23 Related party transactions

There were no disclosable related party transactions during the year (2022 - none).



July 2022 - June 2023

Financial Statements

24	Cash generated from operations	2023 £	2022 £
	Surplus/(deficit) for the year	29,751	(91,829)
	Adjustments for:		
	Loss on disposal of tangible fixed assets	1,067	-
	Depreciation and impairment of tangible fixed assets	68,486	63,691
	Movements in working capital:		
	Decrease in stocks	47	3,707
	(Increase)/decrease in debtors	(59,816)	28,936
	(Decrease)/increase in creditors	(2,741)	7,033
	Increase in deferred income	280,306	-
	Cash generated from operations	317,100	11,538

Contact us



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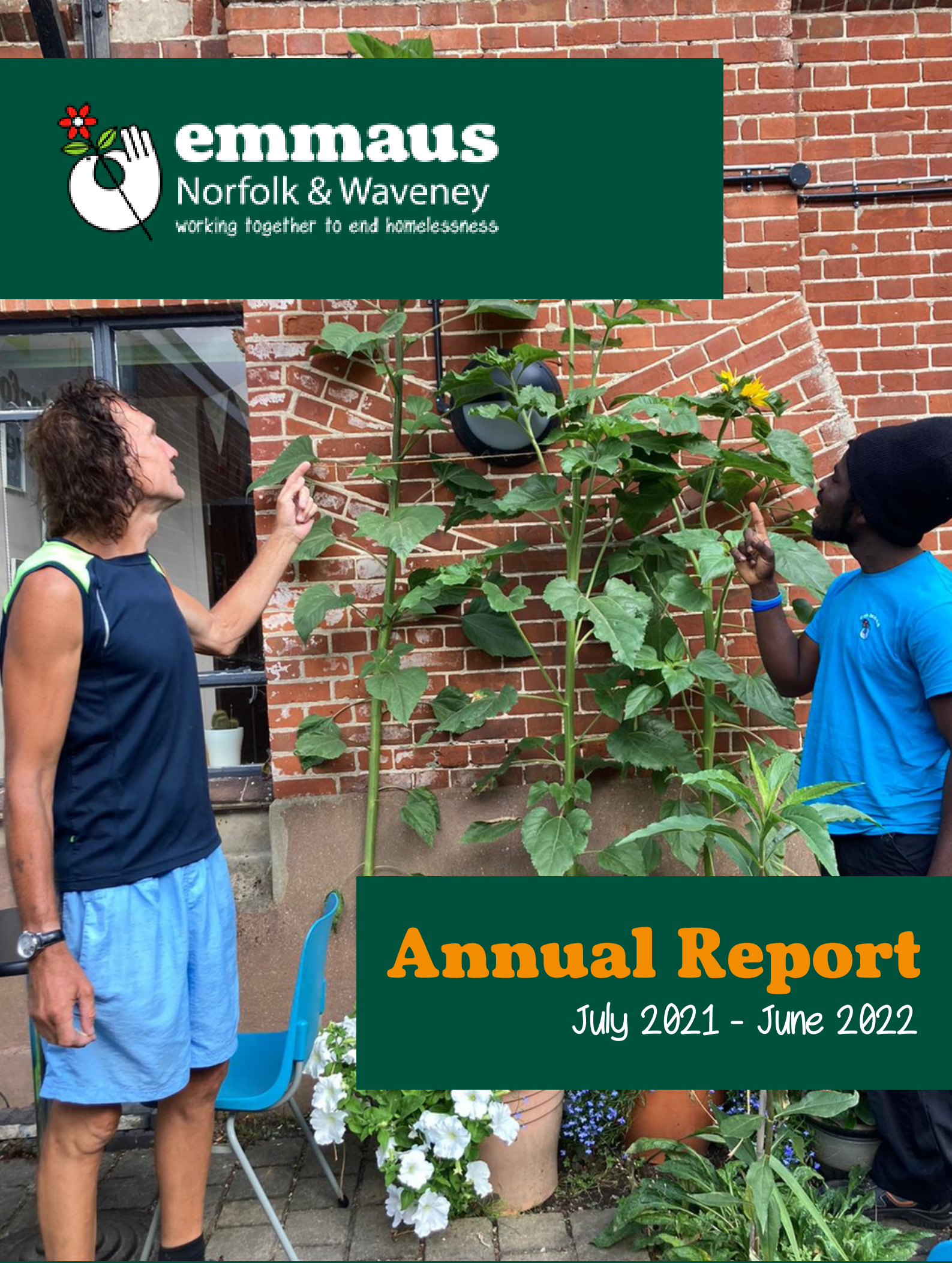
Charity Number: 1136584 **Company Number: 7276977**

EMMAUS NORFOLK AND WAVENEY

England & Wales - Charity number 1136584

Accounts

emmaus
Norfolk & Waveney
working together to end homelessness



Annual Report

July 2021 - June 2022

Because eveyone needs a bed and a reason to get out of it

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Foreword to Annual Report

David Daynes - Chair of Trustees



This has been a year of change and coming to terms with that change. Moving from lockdown to re-opening our site to the public has had its own challenges. These include lower footfall (and hence income) in the Social Enterprise than before the lockdown, as customers get used to shopping in person once again, higher costs of work needed on our buildings as the longer term economic effects of COVID and the war in Ukraine have their impact and similar changes in our running costs that make the balancing of the finances more difficult.

This all sounds very negative but the positives are stronger. Good stewardship of our finances in the past have helped us weather the increased costs and lower income. We have increased our Companion numbers to reflect the extra bedrooms in Emmaus House completed in 2020/2021 and have generally maintained high occupancy levels. We have one of the highest proportions of women in our Community of all UK Emmaus Communities which shows how we are widening the reach of our work. We have also improved the look and layout of our social enterprise to be more attractive to customers as they return and opened our café which is getting a good local reputation for good value combined with excellent quality.

All this has been possible due to the strong team we have in place. Our staff, led by our Director Cecile Roberts, our Companions without whose involvement our model would not work and the support of our volunteers who add much to our offering. I thank them all and add to the list the excellent Board of Trustees whose support and advice is invaluable in ensuring to head out on the right course and continue to navigate successfully through all the challenges of running an Emmaus Community. There will be more detailed thanks to these teams and our other supported later but I wish to express my personal appreciation in this foreword.

Key achievements during the year were:



In November 2021**, Emmaus Norfolk & Waveney celebrated our 10 year anniversary.** To mark a decade of transforming lives, we invited supporters and customers to our site to enjoy live entertainment, family fun and talks.

We were also thrilled to re-open our Old Orchard Cafe which had been renovated and launched with a new menu.



We **Filled all our beds** and continued to grow our community. We also now have 5 women living on our site.

We're thankful for every one of our companions and the contributions they make to our social enterprises and community.

We now have 5 members of our staff team who were formerly Companions.

We **Raised over £1 million** in sales, donations & grants for the Emmaus Norfolk & Waveney B&B.

This year our B&B project got full planning permission and we started a huge fundraising drive to support the development and building process.

Our companions, staff & volunteers worked amazingly hard to clear the first floor of Abbe Pierre House of donations and storage. The 23 former nuns cells are now ready to start being renovated!





Thanks to the **Big Lottery Fund's** generous 'Awards for All' grant we expanded our outdoor play equipment to include a trim trail and a table tennis table.

Our continued work on the site is putting Emmaus Norfolk & Waveney on the map as a family day-out destination.

Developing our allotments & growing our own produce - this year our companions & volunteers have had amazing results from their hard work in our grounds!

We have grown our own delicious fruits & vegetables in our greenhouses and allotment, that are used in our community meals.





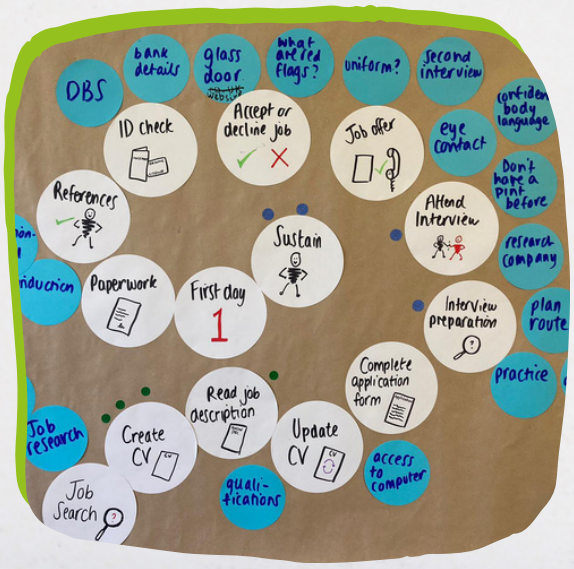
Companions visited the Emmaus International Assembly in Uruguay - a group of companions & staff flew out to Uruguay in May to attend the annual assembly. They got involved in workshops, forums and met Emmaus companions and volunteers from all over the world!

Read more about Companion Carlton's time in Uruguay here

We **created an innovative Companion Development Toolkit -** this new resource pack is part of our 360 degree approach to supporting companions. It provides a consistent framework of support for everyone in our community, we have already seen fantastic results with companions.

Partnered with 'Your Own Place' to provide Employability Workshop - companions enjoyed interactive workshops with facilitators and gained valuable skills.

Our staff are now trained to deliver these workshops and they will be part of our development toolkit going forward.



Future Plans

This coming year we are passionate about improving our 'move on' offer for companions, whether that means more support when moving out of the community or personal development while they live here. We will be offering tenancy sustainment and interdependence training, as well as employability training to support companions make informed decisions and create routes into appropriate career pathways.

We're excited to be undertaking more solidarity projects in 2022-23. We are constantly looking for ways to support those most in need and following our visit to the Emmaus International World Assembly we will be twinning with IFS Emmaus Bosnia to share learning, experiences and skills. Earlier this year one of our staff team had the opportunity to visit IFS Emmaus Bosnia, where they spent a few days learning about how the IFS Emmaus community operates and also volunteered alongside staff, volunteers and companions.

Additionally, this year we hope to embark on exciting plans to expand our social enterprise, by diversifying into the hospitality sector with a B&B and new restaurant and along with this increase our companion numbers.



Developing Companion 'Move-on'



Partnering with Emmaus Bosnia

Acknowledgements

We would like to thank our volunteers, Sue, Linda, Mark, Kathy, Stu, Sally, Jayne, James, Sally L, Sian, Jenny, Angie, Paul, Kevin, Steve, Janet, and Ruth. They generously give up their time to support us through sorting donations, maintaining our grounds and gardens, creating beautiful upcycled, DIY projects and helping in both our Ditchingham and Castle Quarter shops. A special thank you to Sue who brings us cake every week!

This year we've been doing lots of behind the scenes business development and this wouldn't have been possible without the skills and knowledge of our trustees.

We're incredibly thankful for all our companions. We're very proud to have a group of individuals who are so dedicated to Emmaus and are constantly helping drive us forward. Their work and decision making for our community and social enterprises is invaluable to our organisation.

Many organisations and individuals have supported us with financial donations and the provision of time and services. We particularly wish to thank:

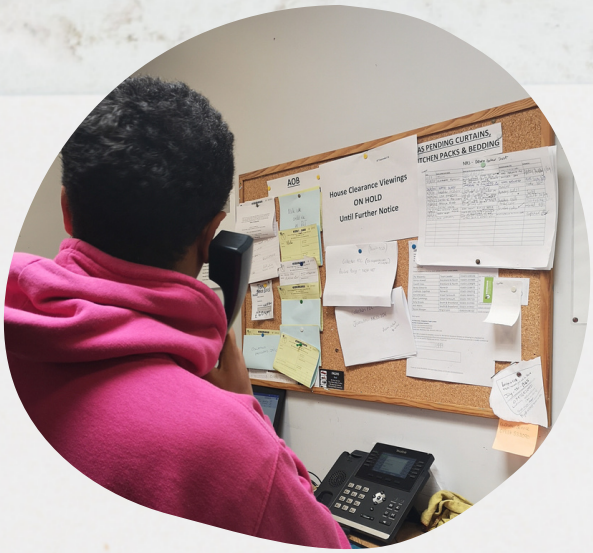
- **NielsenIQ Brandbank who donate food and beauty items for us to sell in our social supermarket in Norwich.**
- **Heart of the Matter and Annie Blunt for their continued counselling support**
- **Julie and her team at The Fundraisers for your continued advice and hard work with fundraising, trusts and grants**

More broadly the continuing encouragement of the Sisters and Trustees of the Community of All Hallows providing us with much momentum in sustaining and developing our activities.

And to our Board of Trustees:

As Chairman, I would like to pay tribute to the way all our Board members have committed to serving Emmaus Norfolk & Waveney and thank them for the support they have given me. Our trustees serve both by attending the Board meetings as well as participating in the Working Groups, and, also, very importantly, by giving additional time and energy between formal meetings in order to be involved in supporting the Community. This includes supporting staff and engaging with companions outside board meetings. This is a really important element in ensuring the continued stability of Emmaus Norfolk & Waveney.

We want to say a huge thank you to anyone who has supported us over the past year. Whether you've donated goods, money, shopped with us or bought a cup of tea and scone - we couldn't do any of this without you. The support we receive from the local community is invaluable and you have provided immeasurable support to people who have previously been homeless.



Carlton's Story

I first came to Emmaus in 2019 in late September and at first, I lived in Emmaus Colchester for two years. I have now been living at Emmaus Norfolk & Waveney for just over a year.

Before arriving at Emmaus, I was living in Norwich for about 5 years. I had been working odd jobs in a seafood restaurant and I had a job in a bleach factory which was about as fun as you could imagine.

I became homeless when I got into a bad situation with rent arrears, and I struggled to keep up with payments and I was evicted. After that I bounced around a bit, I was feeling very low and self-pitying at this time. I stayed with my cousin for a while and then with a friend in Cambridge for a few days.

I remember being sat on a train back to Essex after being in Cambridge and I felt an existential dread that I'd never felt before. I just had no idea where I was going next. I thought if I don't figure something out soon, I'm going to end up on the street. Luckily, I had a bit of money and luckily, I never had to spend the night sleeping rough.

I had no idea what Emmaus was until my friend found the website. She thought I should stop wallowing and applied for me.

When I first moved in to Emmaus it took a while to realise, okay I'm here now and I don't have to worry about where I'm going to end up. My primary thought was well at least I don't have to sleep on a park bench.
Going to Colchester was really good at the time for me, I had nowhere else to go and nowhere else to be. But after a while, I felt like I wanted to move on, and I wanted a fresh start. I'm from Norfolk so I wanted to be able to come back here to be closer to family.

Adjusting to coming to Emmaus Norfolk was a bit tough, I had got used to being in Colchester, but I soon got settled in. Being here feels more like home to me and I like that I can have my own space more. I love that I can step outside and be straight in nature.

I've been with Emmaus for the best part of 3 years now and I like that there's always someone around, I'm within arm's reach of people and I can talk to people if I want to.

When you're dealing with life stuff, if it's things you can deal with yourself being in the community really helps. There's always someone to chat to about it and talking helps.

In the community you don't even have to say anything, people know you so well and they know you might need a chat or you're having a hard day. With the support team it feels like we, the companions are always the priority. In general, I'm very happy here. I live a quiet life and that's how I like it.

Emmaus is a good way of getting back on your feet for someone who's in my position. It helps you get back into a routine and reset after being stressed. After the first month when I moved to Emmaus I just thought okay, I can calm down now and I worked on trying to get back to my old self. I don't think I'll ever be back to myself before I was homeless but I'm a lot closer now.

Our year in numbers



2,440
people sleeping rough

2,440 people were estimated to be sleeping rough on a single night in autumn 2021 in England according to the latest Government figures.

40%



Former
companions make up our staff numbers.



14
positive "move- ons"

supporting companions into their own home & into work.



61
companions supported

to rebuild their lives after homelessness.

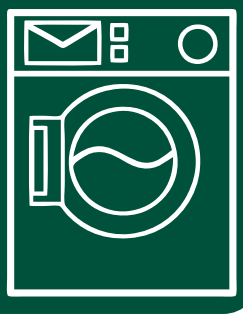


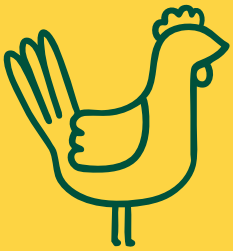
2,000
tonnes saved from landfill

through sales of second hand items in our social enterprises, and through upcycling projects.

600

households in crisis provided with white goods & furniture.





10
chickens + 1 cockerel moved in



71 NVQs Completed by Companions
in Warehousing, Customer Service and English and Maths

Our year in pictures



Amazing archive photos discovered by the Community of All Hallows'















Alex's Story



At the beginning of the pandemic, I got furloughed. I started to fall into a bit of a depression and anxiety cycle. When I came back from furlough I wasn't very effective at my job, and that started to make me feel worse and worse. In feeling bad, I was getting worse at my job, and then I felt bad that I was getting worse at my job. It just spiralled out of control from there.

I ended up losing my job at the beginning of last year, around February time (February 2021), and I stayed at the bottom of that spiral of depression and anxiety and couldn't get myself out of it.

It was around about that same time that I realised I was trans. I'd been questioning myself for about a year before then, but it was about a year ago that I finally realised. It wasn't an issue, but it was just an extra thing on top of everything else that made things a lot more difficult.

After losing my job I had no income, I couldn't make any phone calls or deal with anything moneywise, so I was sitting in a flat on my own, not feeling able to seek benefits or talk to the landlord to sort anything out.

I was on the verge of being evicted; they hadn't served papers at that time but had the legal right to. My step-mum found out about Emmaus. I sent in the application, and my dad drove me over for an interview with Jo and David (Emmaus Support Team). I really liked it here from the quick tour and interview I had.
I came here on a week-long trial and again I really liked it. It got me up and doing stuff. I'd had nine months sitting at home by myself playing video games, so it was good to be out and around people and being helpful again.

It's been going from strength to strength from there. I am on the vehicle insurance so usually four days of the week I am driving a van, out delivering items that have been bought in the shop, and collecting items that have been donated. There's also a bit of furniture evaluation, making sure the items we are picking up will sell in our shops.

I've probably known deep down for the last decade or so that I was trans, but it only really came to the surface about a year ago. I decided I wanted to share this with the community, so stood up in a community meeting one day and told them. I was incredibly nervous about sharing this, but everyone has been very welcoming.

There have been slip-ups here and there, but I think that's from when I arrived at the community, people may have heard I was trans, but I was still using male pronouns and wasn't really presenting as female. They knew me as Alex the male, so it's been a bit of a change, but people are certainly trying and a lot of progress has been made over the last couple of months.

I use female pronouns now, and routinely wear make-up during the week now. It's kind of flipped, I've gone from only wearing make-up at the weekends, almost to practice, to wearing it during the week, and not at the weekends.

I plan to stay at Emmaus for the next couple of years. I have some debt and that time will help me to sort that out and get some money behind me.

If you are homeless or in the same situation as I was, I'd definitely recommend Emmaus. I wish I had known about it earlier. I think it would have been really good for me to have found Emmaus earlier than I did. It's really helped me.

Future Plans

Our future plans have been led by our companions, who have asked for opportunities to learn hospitality skills as these are areas of high employment locally, which with the right skills, companions can access.

1. 23 Room Makeover!

Companions, staff & volunteers put in an enormous amount of work to clear and sort the upstairs hallway, rooms and attic of Abbe Pierre House and we are now entering into a tendering process to develop this building including the former nuns' cells into a beautiful, bespoke B&B and restaurant, along with some internal and external changes to our retail showroom.

Next autumn/winter we hope to launch our **Room for a Room** interior design challenge, offering the opportunity for donors to work with an Interior Designer, to make over a room with their own unique style. All designers will be asked to retain the historical features of the rooms including the saints' names above the door of each room and they'll also be challenged to try and use re-cycled, second-hand and begged & borrowed materials in their designs.

We're so excited to be one step closer to opening our Emmaus Norfolk & Waveney B&B, expanding our social enterprises & offering a wider variety of work experience for our companions.

If you're interested in becoming a Partner by donating towards this innovative new social enterprise, please email **debbiejackson@emmausnw.org** for a Partnership Pack.





2. Growing our Team

To support us with our ambitious plans we will be recruiting additional roles including a Training & Development Support Worker, to help companions with employability skills and personal development. We have recently employed a Business Development Manager to develop and guide our existing and new social enterprises.

In the past year we're proud to have employed 3 former companions as staff and we hope to continue to provide opportunities for companions to develop their careers with us.



3. Companion Development



We're constantly improving our support offer for companions. Whether they want to move on and live independently or continue to grow and develop at Emmaus, we ensure there are opportunities for everyone.

This year we will be implementing a 3-day interdependence and tenancy sustainment course for companions, facilitated by 'Your Own place' and then taken on and run by our staff team.

We know that through this work we will be able to enable companions to fulfil their potential and better manage the complexities of life outside of our community.

It is important for the governance and growth of Emmaus Norfolk & Waveney that companion's voices are heard, and they have the opportunity to participate in various projects. We have companions that sit in different sub-committees with the Board, to make sure they are at the heart of everything we do.

4. Solidarity Scheme

Solidarity to Emmaus Norfolk & Waveney means helping first those who need it first and this year we will be twinning with Emmaus Bosnia to share learning and experiences with each other and promote Emmaus in Europe and around the world.

We look forward to welcoming members of IFS Emmaus Bosnia to our site. Stay tuned to hear more about this project!

Trustee Annual Report

Trustees Annual Report

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 June 2020. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

Reference and administrative details

Registered charity name	Emmaus Norfolk and Waveney
Charity registration number	1136584
Company registration number	07276977
Registered office	Emmaus House Belsey Bridge Road Ditchingham Norfolk NR35 2DT

The Trustees

Mrs Paula Boyce
Mr Christopher J Brown
Mr Peter C Coe
Ms Hayley Cheshire (appointed 15/2/2022)
Mr David E Daynes
Mr Selwyn D Image
Prof G Roland Kaye
Mr A John Pinnington
Mrs Amanda Stekly
Mr Simon A Theobald

Independent Examiner Argents Chartered Accountants

Bankers Lloyds Bank Plc.
Ariel House, 2138 Coventry Road,
Sheldon B26 3JW

Financial Review

Overall, the charity has moved successfully out of the COVID lockdown period into a year in which Unrestricted funds declined by £72,675 mainly due to investment in future developments. Careful monitoring of cash flow was required as due to investment in future developments cash and cash equivalents to reduced to £257,556

Income

Charitable income £287,022 reflecting occupancy within the community. The income from our social enterprise activities was £470,383 up by some 25% reflecting the impact of the end of lockdown however this is matched by associated cost increases.

Donations and grants were significantly down at £43,946 with core activity grants including Covid related down at £13,086

Expenditure

Trading costs changed little at £332,802 continuing to reflect the need to purchase white goods and some furniture to supplement donated goods in meeting NAS requirements. Charitable activities expenditure was significantly higher at £545,399 reflecting higher companion and staff costs as we move out of lockdown when outcomes were uncertain. The cost of generating voluntary income continues at a low level of £14,979.

Reserves Policy

The Board have agreed that the minimum level of reserves that must be maintained is the equivalent of three month’s operating expenditure. This is reviewed annually to ensure it remains appropriate. In addition, the Board may designate funds where there is a particular risk or cost.

Donations and grants for specific items, expenses or activities are treated as restricted funds and used only for the specific purposes for which they were received.

Reserves

Our reserves stand at £863,536 at the 30th June 2022. Within this our balance sheet shows that we had £289,115 of net current assets available for to fund day to day operations and future developments. The balance of reserves represents fixed assets. Of those net current assets some £50,000 is required as working capital to manage our businesses, in particular the NAS operations. Some £70,000 is also required to support our minimum reserves policy. A further £23,189 related to money provided to us for specific purposes and is restricted in its use. This leaves some £145,000 available for future investment. The Trustees reviewed future requirement and £143,643 remained of the amount allocated as our contribution to major projects going forward and discretionary reserves to meet such items as unexpected repairs to our building and replacement of vehicles and equipment used in our operations. Undertaking the major projects described in this report will require further funding over and above that allocated from reserves and the Board will be approaching appropriate funders to raise the cash to achieve our goals. The small remaining balance of reserves will give us some degree of financial flexibility in these uncertain times

Structure, Governance and Management

The organisation is a charitable company limited by guarantee, incorporated in 8 June 2010 and registered as a charity on 24 June 2010.

The charity is directed by the Board of Trustees and governed by its Memorandum and Articles of Association. The trustees are directors for the purposes of company law and serve terms of three years, after which they may offer themselves for re-election, subject to approval at the charity's annual general meeting.

Trustees are appointed from the membership of the charity which, in accordance with the Articles of Association, is open to any individual who is interested in furthering the charity's work.

Risk Management

The charity acknowledges the Charity Commission's recommendation for them to undertake a review of the major risks to which the charity is exposed. The Trustees recognise their duty and the risks faced by the charity are reviewed on an ongoing basis and they will continue to do so in the future.

Organisation Structure

The charity is led by the Board of Trustees, supported by separate sub groups within the Board structure, each of which focuses on specific areas of the overall operation of the organisation. Each one of these Working Groups is made up of Board members, a key member or members of staff and one or more companions. There are four Working Groups: Community, Finance, Business, and Development and Property.

Emmaus UK

Emmaus UK The charity is a member of Emmaus UK, a federation of Emmaus communities within the UK, who are also a member of the charity. The charity is also a member of Emmaus International which links the Emmaus communities across the globe.

Small Company Provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

Signed on behalf of the Trustees



Mr David Daynes
Trustee

Date 17/11/22

Independent Examiner's Report

I report to the trustees on my examination of the financial statements of Emmaus Norfolk and Waveney (the) for the year ended

Responsibilities and basis of report
As the trustees of the (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the 's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Mark Johnstone FCA
Argents Accountants Limited
15 Palace Street
NORWICH
Norfolk NR3 1RT
United Kingdom

Dated: 22 November 2022

Financial Statements

	Notes	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Income from:							
Donations and legacies	3	28,550	15,396	43,946	90,510	61,696	152,206
Charitable activities	4	287,022	-	287,022	231,221	-	231,221
Other trading activities	5	470,383	-	470,383	379,040	-	379,040
Total income		785,955	15,396	801,351	700,771	61,696	762,467
Expenditure on:							
Raising funds							
Fundraising and publicity	6	14,979	-	14,979	10,350	-	10,350
Trading costs	6	332,802	-	332,802	300,706	-	300,706
		347,781	-	347,781	311,056	-	311,056
Charitable activities	7	520,973	24,426	545,399	336,540	21,580	358,120
Total resources expended		868,754	24,426	893,180	647,596	21,580	669,176
Net (outgoing)/incoming resources before transfers		(82,799)	(9,030)	(91,829)	53,175	40,116	93,291
Gross transfers between funds		10,124	(10,124)	-	(66,493)	66,493	-
Net (expenditure)/income for the year/ Net movement in funds		(72,675)	(19,154)	(91,829)	(13,318)	106,609	93,291
Fund balances at 1 July 2021		913,022	42,343	955,365	926,340	(64,266)	862,074
Fund balances at 30 June 2022		840,347	23,189	863,536	913,022	42,343	955,365

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

Financial Statements

	Notes	2022 £	2022 £	2021 £	2021 £
Fixed assets					
Tangible assets	**11**		733,755		708,232
Current assets					
Stocks	**12**	18,410		22,117	
Debtors	**13**	37,860		66,796	
Cash at bank and in hand		257,556		335,232	
		313,826		424,145	
Creditors: amounts falling due within one year	**14**	(24,711)		(29,060)	
Net current assets			289,115		395,085
Total assets less current liabilities			1,022,870		1,103,317
Creditors: amounts falling due after more than one year	**15**		(159,334)		(147,952)
Net assets			863,536		955,365
Income funds					
Restricted funds	**16**		23,189		42,343
Unrestricted funds					
Designated funds	**17**	143,643		202,974	
General unrestricted funds		696,704		710,048	
			840,347		913,022
			863,536		955,365

Financial Statements

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 30 June 2022.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 17/11/22

.....

Mr David Daynes

Trustee

Company registration number 07276977

Financial Statements

	Notes	2022 £	2022 £	2021 £	2021 £
Cash flows from operating activities					
Cash generated from operations	**20**		11,538		66,278
Investing activities					
Purchase of tangible fixed assets		(89,214)		(169,651)	
Net cash used in investing activities			(89,214)		(169,651)
Net cash used in financing activities			-		-
Net decrease in cash and cash equivalents			(77,676)		(103,373)
Cash and cash equivalents at beginning of year			335,232		438,605
Cash and cash equivalents at end of year			257,556		335,232

Financial Statements

	Notes	2022 £	£	2021 £	£
Cash flows from operating activities					
Cash generated from operations	**20**		11,538		66,278
Investing activities					
Purchase of tangible fixed assets		(89,214)		(169,651)	
Net cash used in investing activities			(89,214)		(169,651)
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Net decrease in cash and cash equivalents			(77,676)		(103,373)
Cash and cash equivalents at beginning of year			335,232		438,605
Cash and cash equivalents at end of year			257,556		335,232

Financial Statements

	Notes	2022 £	2022 £	2021 £	2021 £
Cash flows from operating activities					
Cash generated from operations	**20**		11,538		66,278
Investing activities					
Purchase of tangible fixed assets		(89,214)		(169,651)	
Net cash used in investing activities			(89,214)		(169,651)
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Cash and cash equivalents at beginning of year			335,232		438,605
Cash and cash equivalents at end of year			257,556		335,232

Financial Statements

1 Accounting policies

Charity information

Emmaus Norfolk and Waveney is a private company limited by guarantee incorporated in England and Wales. The registered office is .

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.5 Expenditure

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

1 Accounting policies (Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds	**Restricted funds**	**Total**	Unrestricted funds	Restricted funds	Total
	2022	**2022**	**2022**	2021	2021	2021
	£	**£**	**£**	£	£	£
Donations and gifts	28,550	2,310	30,860	40,367	29,208	69,575
Grants	-	13,086	13,086	50,143	32,488	82,631
	28,550	15,396	43,946	90,510	61,696	152,206

1 Accounting policies **(Continued)**

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Leasehold land and buildings	over the period of the lease
Plant and equipment	20% on cost
Motor vehicles	25% on cost

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.10 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

3 Donations and legacies (Continued)

Grants receivable for core activities						
Covid related grants	-	-	-	47,143	-	47,143
Empty Homes Grant	-	-	-	-	11,381	11,381
Other	-	13,086	13,086	3,000	21,107	24,107
	-	13,086	13,086	50,143	32,488	82,631

4 Charitable activities

	Community project	Total	Community project	Total
	2022	**2022**	2021	2021
	£	**£**	£	£
Community companion support	287,022	287,022	231,221	231,221

5 Other trading activities

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Shop income	451,339	379,040
Café income	19,044	-
Other trading activities	470,383	379,040

6 Raising funds

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Fundraising and publicity		
Other fundraising costs	14,979	10,350

6 Raising funds (Continued)

Trading costs		
Shop operating costs	203,181	212,462
Café operating costs	28,913	1,641
Staff costs	89,234	78,287
Support costs	11,474	8,316
Trading costs	332,802	300,706
	347,781	311,056

7 Charitable activities

	Community project	Community project
	2022	2021
	£	£
Staff costs	187,748	88,585
Companion allowances	145,091	106,520
Property costs	91,162	58,991
Forge running costs	3,009	8,946
Vehicle and travel costs	9,822	9,671
	436,832	272,713
Share of support costs (see note 8)	101,266	79,623
Share of governance costs (see note 8)	7,301	5,784
	545,399	358,120
Analysis by fund		
Unrestricted funds	520,973	336,540
Restricted funds	24,426	21,580
	545,399	358,120

8 Support costs

	Support costs £	Governance costs £	2022 £	Support costs £	Governance costs £	2021 £
Depreciation	63,691	-	63,691	60,620	-	60,620
Office costs	30,964	-	30,964	11,921	-	11,921
Advertising and PR	4,869	-	4,869	6,396	-	6,396
Sundry	8,086	-	8,086	6,658	-	6,658
Accountancy	-	2,688	2,688	-	3,892	3,892
Legal and professional	-	9,743	9,743	-	4,236	4,236
	107,610	12,431	120,041	85,595	8,128	93,723
Analysed between						
Trading	6,344	5,130	11,474	5,972	2,344	8,316
Charitable activities	101,266	7,301	108,567	79,623	5,784	85,407
	107,610	12,431	120,041	85,595	8,128	93,723

9 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

10 Employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
General	6	7
Trading	6	4
Total	12	11

Employment costs	2022 £	2021 £
Wages and salaries	276,982	166,872

There were no employees whose annual remuneration was more than £60,000.

11 Tangible fixed assets

	Leasehold land and buildings	Plant and equipment	Motor vehicles	Total
	£	£	£	£
Cost				
At 1 July 2021	865,128	50,757	47,303	963,188
Additions	69,148	15,066	5,000	89,214
Disposals	-	-	(12,204)	(12,204)
At 30 June 2022	934,276	65,823	40,099	1,040,198
Depreciation and impairment				
At 1 July 2021	196,164	21,242	37,550	254,956
Depreciation charged in the year	49,861	6,934	6,896	63,691
Eliminated in respect of disposals	-	-	(12,204)	(12,204)
At 30 June 2022	246,025	28,176	32,242	306,443
Carrying amount				
At 30 June 2022	688,251	37,647	7,857	733,755
At 30 June 2021	668,964	29,515	9,753	708,232

12 Stocks

	2022	2021
	£	£
Finished goods and goods for resale	18,410	22,117

13 Debtors

	2022	2021
Amounts falling due within one year:	£	£
Trade debtors	14,160	22,297
Other debtors	23,700	29,456
Prepayments and accrued income	-	15,043
	37,860	66,796

14 Creditors: amounts falling due within one year

	2022	2021
	£	£
Other taxation and social security	4,911	2,621
Trade creditors	1,599	2,143
Other creditors	15,275	21,374
Accruals and deferred income	2,926	2,922
	24,711	29,060

15 Creditors: amounts falling due after more than one year

	2022	2021
	£	£
Other creditors	159,334	147,952

16 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds				Movement in funds				
	Balance at 1 July 2020	Incoming resources	Resources expended	Transfers	Balance at 1 July 2021	Incoming resources	Resources expended	Transfers	Balance at 30 June 2022
	£	£	£	£	£	£	£	£	£
Capital Grant Fund	-	11,381	(11,381)	-	-	-	-	-	-
Emmaus House Building Fund	(77,178)	26,368	-	65,810	15,000	-	(15,616)	616	-
Old Orchard Forge Fund	10,958	4,800	(8,946)	(4,812)	2,000	1,173	(3,008)	1,835	2,000
Other Restricted Fund	1,954	19,147	(1,253)	5,495	25,343	4,223	(5,802)	(12,575)	11,189
APH Development	-	-	-	-	-	10,000	-	-	10,000
	(64,266)	61,696	(21,580)	66,493	42,343	15,396	(24,426)	(10,124)	23,189

17 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

		Movement in funds					
	Balance at 1 July 2020	Incoming resources	Resources expended	Transfers	Balance at 1 July 2021	Transfers	Balance at 30 June 2022
	£	£	£	£	£	£	£
Community Car Fund	13,985	-	-	-	13,985	-	13,985
Community Fund	6,640	-	-	-	6,640	-	6,640
Development Fund	124,349	-	-	-	124,349	(59,331)	65,018
Emmaus House	37,630	-	-	(37,630)	-	-	-
Sinking Fund	58,000	-	-	-	58,000	-	58,000
Norwich Shop Fund	4,000	3,000	-	(7,000)	-	-	-
Saffron Community fund	-	8,000	(8,000)	-	-	-	-
	244,604	11,000	(8,000)	(44,630)	202,974	(59,331)	143,643

18 Analysis of net assets between funds

	Unrestricted funds 2022	Restricted funds 2022	Total 2022	Unrestricted funds 2021	Restricted funds 2021	Total 2021
	£	£	£	£	£	£
Fund balances at 30 June 2022 are represented by:						
Tangible assets	733,755	-	733,755	708,232	-	708,232
Current assets/(liabilities)	289,115	-	289,115	352,742	42,343	395,085
Long term liabilities	(159,334)	-	(159,334)	(147,952)	-	(147,952)
	863,536	-	863,536	913,022	42,343	955,365

19 Related party transactions

There were no disclosable related party transactions during the year (2021 - none).

20	Cash generated from operations	2022 £	2021 £
	(Deficit)/surpus for the year	(91,829)	93,291
	Adjustments for:		
	Depreciation and impairment of tangible fixed assets	63,691	60,620
	Movements in working capital:		
	Decrease/(increase) in stocks	3,707	(5,646)
	Decrease in debtors	28,936	26,453
	Increase/(decrease) in creditors	7,033	(108,440)
	Cash generated from operations	11,538	66,278

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Charity Number: 1136584

Company Number: 7276977

EMMAUS NORFOLK AND WAVENEY

England & Wales - Charity number 1136584

Accounts

emmaus
Norfolk & Waveney
working together to end homelessness



Annual report 2020/2021

Because eveyone needs a bed and a reason to get out of it

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Foreword to Annual Report David Daynes – Chair

I would like to start by paying tribute to our community and their response to COVID. They showed great resilience and fortitude in what was a very difficult time and continued to move the community forward. We can be proud of what was achieved during this difficult period.

Potentially having 32 people, locked down together, could have been incredibly testing and stressful; yet the community navigated a ten month closure of our main site in Ditchingham, and most of our enterprises, with incredible sense, strength and spirit. This was a particularly significant achievement given many members had no interaction with the outside world for months and the personal issues that raised for them.

Our community includes a number of people with serious long-term illness so we moved swiftly to lockdown, ahead of the Government's first lockdown announcement, and we remained closed from March 2020 for 12 months, nine of which fell during this annual reporting period. We had one case of COVID within our community in January 2021 which we managed to contain, and the community member concerned made a full recovery.

The community used the time when most of our enterprises and our main site were closed, wisely.

Key achievements during the year were:

Adding **10 new bedrooms** to our site, including a dedicated women's wing and our first accessible room, a specially equipped, en suite, recovery room.





Redecorating our retail areas - we redecorated 650 square metres of retail and storage space during lockdown, sanding all floors and doorways and completely transforming our showroom space.



Adding a forge to our site - fitting it out and stocking it with excellent tools and working with renowned sculptor Leigh Dyer, to create two sculptures for our site. 15 companions undertook training with Norfolk's master blacksmith Nigel Barnett to learn the basics of forging.

Our companions really enjoyed the mental and physical health benefits of working outside during lockdown.

Companions led plans to develop our grounds and decided to design and then create three new gardens, a sensory garden, a woodland memorial garden, and a vegetable garden.



Keeping the NAS scheme (Norfolk Assistance Scheme) going - Emmaus Norfolk & Waveney is one of the leading providers of white goods and furniture under Norfolk County Council's emergency furnishing scheme for people in crisis. Through this scheme, we help some of the lowest income and most vulnerable individuals and families to equip their homes with essential items.

Most providers closed this service during the lockdown, but whilst we closed it for a couple of months to work out how to make it COVID secure for customers and our community, we managed to maintain, and indeed, increase this service throughout the year, supporting thousands of people/households, with the basics needed.

Opened a new Retail Outlet in Castle Quarter, Norwich - we opened our first retail site in Norwich in September 2020. We kitted the shop entirely from recycled materials, and our community did a wonderful job in building shop fittings, decorating, and stocking the shop for opening.

We welcomed 2,240 customers through the doors in the first week. This store includes a social supermarket offering food at reduced prices to families and individuals in need of it.





Marketing our site and enterprises – we have had an excellent year in connecting with current and future customers and supporters and marketing our site and enterprises.

During the year we have reached over 12 million people through our appearances on BBC Countryfile, BBC LookEast and Gardeners' World, and through the extensive coverage by local and national media around the opening of our forge.

Future Plans

Our plans for the next stage of our community's development are dynamic and ambitious. Over the next 12 months we will be launching a fundraising appeal to help us renovate the old refectory, transforming it into a shared dining room where our community dine with the local community and our customers from further afield.

We are also planning to turn upstairs of Abbe Pierre House, which in past times provided the convent bedrooms (cells), into a unique 23 bedroom B&B. This will serve the many walkers and cyclists who are undertaking the walking and cycling trails that adjoin our site, including the new pilgrim's trail, the Via Beata, expected to open next year.

This will be a huge undertaking and we have dedicated the majority of our reserves towards this project, and we will be launching a £1m+ fundraising appeal in 2022, offering local people and businesses the chance to sponsor a room. Longer-term, the income from these hospitality enterprises will support us to offer a home for as long as it is needed, to more people, whilst at the same time broadening the range of work skills for companions.

More detail on these and other future plans can be found on page 11 of this annual report.

Acknowledgements

At the outset we would wish to pay tribute to our Director Cecile Roberts and her incredible leadership this very difficult year. Cecile has been at the forefront of the community's efforts in navigating COVID and in continuing to find new ways to empower the community to make sure that the charity serves their needs. Our forge and new enterprises are prime examples of where companions have been setting the direction for our development.

I would like to thank the staff team, Lyn, Jo, Frazer, David, Seamus, Peter, Katie, Tricia, Debbie and Anna for their dedication and care and we are very grateful for that over this difficult period. Some were furloughed and some continued to support companions onsite during the pandemic and both circumstances presented their own issues which were addressed with fortitude and determination. Those who joined us at the end of the financial year as we re-emerged from the lockdown have given invaluable support to the companions and the organisation as a whole to bring us back to normality. The team gave above and beyond to ensure companions were safe, their mental health was supported and that they were able to navigate through a most extraordinarily difficult time.

We would also like to thank our volunteers, Lorna, Pat, Sue, Linda and Angie who give up their time to sort our donations, and Steve and Janet for their help with gardening. We would also like to thank new volunteers James, Jane and Miles who were so supportive during the opening of the new Castle Quarter shop.

We also appreciate the time and skills that our trustees continue to bring to the table and their support in helping us meet our legal commitments and set the strategy for the charity.

Our companions, both past and present, have made a significant contribution to keeping our enterprises running and helping develop our future plans. Companions are at the heart of what we do and we have been very fortunate to have a strong group committed to the ideals of Emmaus.

Many organisations and individuals have supported us with financial donations and the provision of time and services. We particularly wish to thank:

The Arts Council England for investing in our forge.

The National Lottery Community Fund for giving funding for an outside gym.

Norfolk Community Foundation for helping us to introduce a new logistics system.

Emmaus UK for investing in our new bedrooms, a farm shop, a woodworking workshop, and a polytunnel to enable us to retail plants.

Iain and Pat Mackechnie-Jarvis for their continued support and in particular for two significantly generous donations during the peak of the pandemic.

Vic from Ken Bates Associates who works in such a tailored way to support Companions to gain NVQ qualifications in Warehousing and Customer service and also qualifications in maths and English. He

continues to deliver bespoke training to ensure everyone has the chance to gain new qualifications no matter what their educational background.

Brandbank who donate food fortnightly, through which, not only have we saved money, but also been able to diversify our dinners and help those in greater need. This aligns with a key principle of Emmaus to encourage Companions to help others

Groom Butchers and Tesco Fareshare Beccles for continually donating fresh produce to keep our pantry full and our Companions healthy.

More broadly the continuing encouragement of the Sisters and Trustees of the Community of All Hallows provides us with much momentum in sustaining and developing our activities.

We would also wish to acknowledge the work done in the Community by Stacey Richards from Heart of the Matter in supporting our Companions in rebuilding their confidence and self-esteem through her wellbeing service.

Finally, we wish to thank all those who support us through donations both of money and goods for resale, or by shopping with us. The incredible support we receive from the local community and visitors from further afield is critical to our success, and the transformational impact our charity has on the lives of people who have been homeless.



Janine's story

Janine came to live at Emmaus Norfolk & Waveney in 2019 after spending time living in hostels and refuges.

“The environment of Emmaus is amazing. The staff and other companions are extremely supportive and since being here, Emmaus has organised to get me on a drug and alcohol programme in Norwich. I am now clean and sober for more than a year. The extra support has been so good for me and every week I’m in an environment with other people trying to do the same as me, it feels safe, and everyone is honest and open.

"I have also been meeting with Stacey from Heart of the Matter, who visits the communities to have sessions with companions. She has been absolutely amazing and pivotal in helping me feel valued.

"Emmaus is more than just a place to live. We all eat together, both staff and companions, and Eamon, who is another companion at Emmaus, cooks amazing food which really brings everyone together. It's not forced either, sometimes people take their plates to their room and that’s okay, but eating together feels nourishing, nurturing and healing."

Our year in numbers



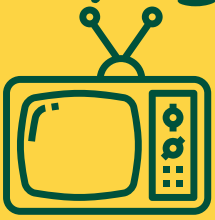
2,688
people sleeping rough

2,688 people were estimated to be sleeping rough on a single night in autumn 2020 in England according to the latest Government figures.

8760
nights sleep on our site

zzZZ

8,633,668



people tuned in to watch us on BBC Countryfile & Gardeners World.

10 new beds



10 beds added to our community house, including a dedicated women's area.

4
positive "move- ons"

supporting companions into their own home & into work.



51
companions supported

to rebuild their lives after homelessness.

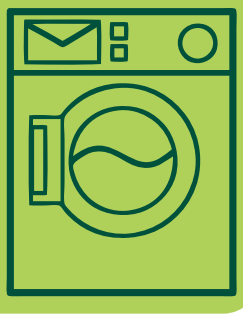


1,500
tonnes saved from landfill

through sales of second hand items in our social enterprises, and through upcycling projects.

725

households in crisis provided with white goods & furniture.



Our year in pictures

















Lee's story



Some might say I had quite a bad start in life. I grew up in care, and when I was old enough to leave, there was no support available to help me begin my adult life.

I started travelling from hostel to hostel but ended up getting in trouble and going to prison for a short while. When my release date came up, I found myself with nowhere to go; my only option was to sleep rough. For seven years, that was my life. It was very scary, especially at first. Life on the streets was hard; everything was so new, and I didn't know how to act around people.

Eventually, I started to make friends with the other lads that were out on the street. We formed a little community – homeless people will always help other homeless people, so I was never that far away from somebody's help. It could be quite dangerous though, especially at weekends. When the pubs kicked out at two or three in the morning, I would often see guys who'd had one too many spot a homeless person and start on him for no reason – I've seen people kicked, punched and even urinated on.

Living on the streets was a really difficult thing to do, but in winter the freezing temperatures make it almost unbearable. I used to try and find any shelter I could, but when you're out in that weather there's not much you can do to escape the cold. There's a huge stigma around homeless people. When I was on the street, some people would deliberately cross the road to avoid walking past me. No one would make eye contact. It's easy to tar all homeless people with the same brush – that we're all alcoholics and drug addicts – but we're not. None of us actually ever made the decision "I want to go out and sleep on the street" – we've all got our own stories that led us down that path, and they are all different.

My story finally changed for the better when I was back in prison for a second time, having got into trouble again. It was about two weeks before my release and my cellmate told me about a place called Emmaus. I'd never heard of it, but I wrote them a letter asking if I could go and see what it was all about. They came and had a chat with me, and then on the day of my release they took me to my local community, which was Emmaus Village Carlton in Bedfordshire. I loved it from day one and later moved to Emmaus Leicestershire for a while before coming to Emmaus Norfolk & Waveney in December 2018.

From having nothing, Emmaus has helped me to get back my sense of pride. I get out of bed each morning to do something that is not only changing my life, it's changing other people's lives too. My work is helping to keep our charity shops full of furniture so we can raise money to keep the charity going and help more people off the streets. What I love about Emmaus is the fact that each community is made up of such a mixture of people from all different backgrounds all living and working together and supporting each other. When I look to the future now, I am happy to wake up each morning alive and safe, being part of the community and able to help others.

Emmaus has changed my life completely; I now have a warm place to sleep and every day my work is helping the charity to help more people like me."

Future Plans

Our future plans have been led by our companions, who have asked for opportunities to learn hospitality and catering skills as these are areas of high employment locally, which with the right skills, companions can access.

1. Making Emmaus Norfolk & Waveney a destination for foodies

We plan to bring the former refectory back to life as a space in which our community can dine with the local community. The old convent dining room will be brought back to life as a dining space with two sittings each day of three delicious plat de jours as well as serving breakfast for our B&B guests.

Our Director is a former head-chef and we have amongst our companions Eamon, also a qualified and fabulous chef. The dining room will have a simple menu of traditional British food, locally sourced where not grown on our own site. We will go for quality over quantity with a small menu of seriously delicious dishes. We plan to have long shared tables in our dining room, so people can dine side by side; but we accept that we may need to adapt these plans to keep everybody safe whilst the pandemic continues.

From this





To this

We aim to reopen our small Cafe in October 2021 with a new Cafe Manager in place. We will offer homemade cakes and scones, paninis and light lunches which will enable companions to gain skills in baking and food preparation. Alongside this companions will receive Barista training and NVQs in customer service.

2. Welcoming people to stay on our site





The first floor of our main building is currently used for storage for our retail outlets. The building is beautiful with wonderful countryside views and was formally the accommodation for the nuns who previously lived on our site.

We wish to convert the 25 former nuns' rooms into a simple but comfortable B&B serving the many walkers and cyclists that travel past our site, including those undertaking the new Via Beata pilgrims trail that stretches from East to West across the UK, from Lowestoft to St Davids. We will be the only place for rest on this trail in our immediate area.

We have exciting plans in development but this will be an ambitious project costing in the region of £1.2m. We will be offering local businesses the chance to sponsor a room, in turn, helping our visitors to stay with us. If you are interested in sponsoring a room, please contact Julie, our fundraiser at julie@thefundraisers.co.uk

We also plan to have a cycle repair shop on-site and develop our fitness, leisure and therapeutic offer with an outside gym and fitness and wellbeing classes for visitors to enjoy.

3. Getting creative at Emmaus Norfolk & Waveney

We have plans to build on the success of our forge, creating more sculptures during the next year, and producing a range of hand-forged goods to sell from our retail outlets.

We also want to bring an artist in residence programme to our site, and to find new and interesting ways to create a rich history of our site for storytelling, across a variety of formats. Once our artist in residence programme is established we will be inviting visitors to join our community in workshops, and at storytelling events.

4. Going for Growing

Our grounds and the chances to be active in them were crucial to helping our community survive our extended lockdown with good humour and good health. During it, companions loved creating our new sensory garden, vegetable garden, memorial garden and woodland garden, and are keen to keep growing.

We have been awarded funding from Emmaus UK to buy a polytunnel from which we will grow and retail plants and shrubs; and to convert our existing wood workshops (which will be relocated) into a farm shop, selling produce grown on-site.



Andy's story



I'm originally from Bournemouth and my childhood was very hard and painful. When I was younger, I was sexually abused by a family member. I never told anyone and felt so scared in life and came to trust nobody.

When I was 11 years of age, my mum passed away from breast cancer. It spread all the way through and was a disaster. I sat by her side for days before she went. She was my rock and still is to this day.

After that, I went through the care system, in and out of kid's homes. I lived with my sister and her boyfriend for a time but that didn't work out. I can still remember clearly sitting down for dinner one day. There were brussels sprouts on my plate, and I didn't eat them. My sister's boyfriend got angry, telling me that if I didn't then they'd be there tomorrow too. The day after came, and true to his word they were there. I still didn't eat them, and he dragged me by the scruff of my neck and hit me again and again until I slid down the back door. In those days, that was normal for me.

I lost my sister when she took her own life and at 16 my dad died. I ended up running away from care and found myself sleeping on a friend's sofa while working on the funfair. It was heavy lifting and long hours with not very much pay. I worked on the funfair for 15 years as well as working in a few catering jobs.

When friends started to get fed up of letting me stay, I started to sleep rough. I did that, on and off, for about six years. It was horrible. The last time I was on the streets was in 2014. There was three foot of snow. I put some cardboard underneath my sleeping bad and stuffed cardboard inside. It was absolutely freezing. On the hour, every hour, I was waking up and thinking I need to move, I need to get my blood pumping.

I knew that I needed to get myself help and walked 11 miles to the next town. I came across a drop-in centre, who asked if I'd ever heard of Emmaus. I moved into the Leeds community shortly after.

At Emmaus Leeds, I worked in the kitchen, shop, sorting room, down on the markets, and wherever else I was needed. I was given the opportunity to do some training too. I did my first aid, three levels of the Jamie Oliver Ministry of Food cooking course, and two levels of food hygiene.
While I was there, a group of us took on the challenge of walking up six mountains to raise money in memory of our friend, Steven Wall, who also lived at Emmaus Leeds. Steven died of cancer and it was hard for all of us to lose a member of our community. I'm very proud to have helped raise nearly £2,000 for the local hospice.

I moved to Emmaus Norfolk & Waveney in 2019 and was shown round by another companion, Colin, who made me feel very welcome. I'm grateful for all the support that I get from everyone at the community and I'd like to thank them all for giving me another chance in life.

The thing with Emmaus is that once you make that first connection, it is life changing. You arrive and meet people you don't even know but you make friends for life. The support you receive and the security of your own place to live is invaluable. In your heart of hearts, you think wow; you know that Emmaus is there for everybody. It's not just a bed for the night, it's there for however long you need it.

Reference and administrative details

Registered charity name	Emmaus Norfolk and Waveney
Charity registration number	1136584
Company registration number	7276977
Registered office	Emmaus House Belsey Bridge Road Ditchingham Norfolk NR35 2DT

The trustees

Mrs Paula Boyce
Mrs Melissa J Brambleby
Mr Christopher J Brown
Mr Peter C Coe
Mr David E Daynes (Chair)
Mr John Hamill – appointed 29 September 2020
Mr Selwyn D Image
Prof G Roland Kaye
Mr A John Pinnington
Mrs Amanda Stekly – appointed 29 September 2020
Mr Simon A Theobald

Company Secretary

Independent Examiner

Mark Johnstone, Argents Chartered Accountants

Bankers

Lloyds Bank PLC
Ariel House, 2138 Coventry Road,
Sheldon
B26 3JW

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 30 JUNE 2021

The trustees present their report and financial statements for the year ended 30 June 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

The charity's objects are specifically restricted to the alleviation and relief of poverty, hardship and distress arising there from in conformance with the principles of the Emmaus movement.

In achieving those objectives during the year, the charity has continued to develop and improve the community accommodation and develop the social enterprise activity to generate income to support that community. The charity leases a significant property from the Community of All Hallows which it has continued to develop in order to increase the number of companions who may be housed in the community and allow the social enterprise to be expanded to make the community self-sufficient.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Future Plans

Our plans for the next stage of our community’s development are dynamic and ambitious. Over the next 12 months we will be launching a fundraising appeal to help us renovate the old refectory, transforming it into a shared dining room where our community dine with the local community and our customers from further afield.

We are also planning to turn upstairs of Abbe Pierre House, which in past times provided the convent bedrooms (cells), into a unique 23-bedroom B&B. This will serve the many walkers and cyclists who are undertaking the walking and cycling trails that adjoin our site, including the new pilgrim's trail, the Via Beata, expected to open next year.

This will be a huge undertaking and we have dedicated the majority of our reserves towards this project, and we will be launching a £1m+ fundraising appeal in 2022, offering local people and businesses the chance to sponsor a room. Longer-term, the income from these hospitality enterprises will support us to offer a home for as long as it is needed, to more people, whilst at the same time broadening the range of work skills for companions.

Threats & Future

The greatest threat to our future is the uncertainty stemming from the pandemic of Covid 19. We continue to be cautious and protective of our companions while seeking to grow the trading element of the Community’s Revenue at a rate that keeps up with the financial demands on our charity. This year, has challenged the survival and delayed the forward plans but thanks to early action on cost control and achievement of some trading despite restriction the charity has both survived and prospered.

Financial review

Overall, the charity survived a difficult year, in which Unrestricted Funds declined by £13,318 with lock down reducing trading activity significantly. The completion of refurbishment of Emmaus House and opening of Castle Quarter shop reflected the continued investment in the community and social enterprises with tangible fixed assets growing to £708,232.

Careful monitoring of cash flow was required and tight cost control helped the charity reduce the impact of lockdown on the financial base. Despite these controls cash and cash equivalent declined to £335,232.

Income

Charitable income £231,221 reflecting occupancy within the community. The income from our social enterprise activities was £379,040 down by 5% reflecting the impact of lockdown however this is matched by associated cost decreases.

Donations and grants were down by 38% at £152,206 but with core activity grants including Covid related up at £82,631 an increase of 78%.

Expenditure

Trading costs changed little at £222,419 continuing to reflect the need to purchase white goods and some furniture to supplement donated goods in meeting NAS requirements. Charitable activities expenditure was marginally higher 2% reflecting the savings made during lockdown when outcomes were uncertain. The cost of generating voluntary income continues at a low level of £10,350.

Reserves Policy

The Board have agreed that the minimum level of reserves that must be maintained is the equivalent of three month's operating expenditure. This is reviewed annually to ensure it remains appropriate.

In addition, the Board may designate funds where there is a particular risk or cost.

Donations and grants for specific items, expenses or activities are treated as restricted funds and used only for the specific purposes for which they were received.

Reserves

Our reserves stand at £955,365 at the 30th June 2021. Within this our balance sheet shows that we had £395,085 of net current assets available for to fund day to day operations and future developments. The balance of reserves represents fixed assets. Of those net current assets some £60,000 is required as working capital to manage our businesses, in particular the NAS operations. Some £70,000 is also required to support our minimum reserves policy. A further £42,343 related to money provided to us for specific purposes and is restricted in its use. This leaves some £220,000 available for future investment. The Trustees reviewed future requirement and allocated £202,974 as our contribution to major projects going forward and discretionary reserves to meet such items as unexpected repairs to our building and replacement of vehicles and equipment used in our operations. Undertaking the major projects described in this report will require further funding over and above that allocated from reserves and the Board will be approaching appropriate funders to raise the cash to achieve our goals. The small remaining balance of reserves will give us some degree of financial flexibility in these uncertain times.

Risk Management

The charity acknowledges the Charity Commission's recommendation for them to undertake a review of the major risks to which the charity is exposed. The Trustees recognise their duty and the risks faced by the charity are reviewed on an ongoing basis and they will continue to do so in the future.

Structure, governance and management

The organisation is a charitable company limited by guarantee, incorporated in 8 June 2010 and registered as a charity on 24 June 2010.

The charity is directed by the Board of Trustees and governed by its Memorandum and Articles of Association. The trustees are directors for the purposes of company law and serve terms of three years, after which they may offer themselves for re-election, subject to approval at the charity's annual general meeting.

Trustees are appointed from the membership of the charity which, in accordance with the Articles of Association, is open to any individual who is interested in furthering the charity's work.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mrs Paula Boyce	
Mrs Melissa Brambleby	
Mr Christopher Brown	
Mr Peter Coe	
Mr David Daynes	
Mr Selwyn Image	
Mr Godfrey Kaye	
Mr Alfred Pinnington	
Mr Simon Theobald	
Mr J Hamill	(Appointed 29 September 2020)
Mrs A Stekly	(Appointed 29 September 2020)

Organisational structure

The charity is led by the Board of Trustees, supported by separate sub groups within the Board structure, each of which focuses on specific areas of the overall operation of the organisation. Each one of these Working Groups is made up of Board members, a key member or members of staff and one or more companions. There are four Working Groups: Community, Finance, Business, and Development and Property.

Emmaus UK

The charity is a member of Emmaus UK, a federation of Emmaus communities within the UK, who are also a member of the charity. The charity is also a member of Emmaus International which links the Emmaus communities across the globe.

The trustees' report was approved by the Board of Trustees.

.....
Mr David Daynes
Trustees
Dated: 30 November 2021

EMMAUS NORFOLK AND WAVENEY

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF EMMAUS NORFOLK AND WAVENEY

I report to the trustees on my examination of the financial statements of Emmaus Norfolk and Waveney (the charity) for the year ended 30 June 2021.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or

2 the financial statements do not accord with those records; or

3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or

4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Mark Johnstone FCA
Argents Accountants Limited
15 Palace Street
NORWICH
Norfolk
NR3 1RT
United Kingdom

Dated: ....16 December 2021

EMMAUS NORFOLK AND WAVENEY

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 30 JUNE 2021

	Notes	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
Income from:							
Donations and legacies	**3**	90,510	61,696	152,206	124,798	119,693	244,491
Charitable activities	**4**	231,221	-	231,221	238,882	-	238,882
Other trading activities	**5**	379,040	-	379,040	399,327	-	399,327
Total income		700,771	61,696	762,467	763,007	119,693	882,700
Expenditure on:							
Raising funds							
Fundraising and publicity	**6**	10,350	-	10,350	7,333	-	7,333
Trading costs	**6**	300,706	-	300,706	225,311	-	225,311
		311,056	-	311,056	232,644	-	232,644
Charitable activities	**7**	336,540	21,580	358,120	367,625	30,522	398,147
Total resources expended		647,596	21,580	669,176	600,269	30,522	630,791
Net incoming resources before transfers		53,175	40,116	93,291	162,738	89,171	251,909
Gross transfers between funds		(66,493)	66,493	-	375,764	(375,764)	-
Net (expenditure)/income for the year/ Net movement in funds		(13,318)	106,609	93,291	538,502	(286,593)	251,909
Fund balances at 1 July 2020		926,340	(64,266)	862,074	387,838	222,327	610,165
Fund balances at 30 June 2021		913,022	42,343	955,365	926,340	(64,266)	862,074

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

EMMAUS NORFOLK AND WAVENEY

BALANCE SHEET

AS AT 30 JUNE 2021

	Notes	2021 £	2021 £	2020 £	2020 £
Fixed assets					
Tangible assets	**11**		708,232		599,202
Current assets					
Stocks	**12**	22,117		16,470	
Debtors	**13**	66,796		93,249	
Cash at bank and in hand		335,232		438,605	
		424,145		548,324	
Creditors: amounts falling due within one year	**14**	(29,060)		(126,119)	
Net current assets			395,085		422,205
Total assets less current liabilities			1,103,317		1,021,407
Creditors: amounts falling due after more than one year	**15**		(147,952)		(159,333)
Net assets			955,365		862,074
Income funds					
Restricted funds	**16**		42,343		(64,266)
Unrestricted funds					
Designated funds	**17**	202,974		244,604	
General unrestricted funds		710,048		681,736	
			913,022		926,340
			955,365		862,074

EMMAUS NORFOLK AND WAVENEY

BALANCE SHEET (CONTINUED)

AS AT 30 JUNE 2021

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 30 June 2021.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 30 November 2021

.....
Mr David Daynes
Trustee

Company Registration No. 07276977

EMMAUS NORFOLK AND WAVENEY

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 30 JUNE 2021

	Notes	2021 £	2021 £	2020 £	2020 £
Cash flows from operating activities					
Cash generated from operations	**20**		66,278		381,629
Investing activities					
Purchase of tangible fixed assets		(169,651)		(291,929)	
Net cash used in investing activities			(169,651)		(291,929)
Net cash used in financing activities			-		-
Net (decrease)/increase in cash and cash equivalents			(103,373)		89,700
Cash and cash equivalents at beginning of year			438,605		348,905
Cash and cash equivalents at end of year			335,232		438,605

1 Accounting policies

Charity information

Emmaus Norfolk and Waveney is a private company limited by guarantee incorporated in England and Wales. The registered office is .

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.5 Expenditure

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

1 Accounting policies **(Continued)**

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Leasehold land and buildings	over the period of the lease
Plant and equipment	20% on cost
Motor vehicles	25% on cost

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.10 Financial instruments

The charity has elected to apply the provisions of Section 11 ‘Basic Financial Instruments’ and Section 12 ‘Other Financial Instruments Issues’ of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

1 Accounting policies **(Continued)**

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds	**Restricted funds**	**Total**	Unrestricted funds	Restricted funds	Total
	2021	**2021**	**2021**	2020	2020	2020
	£	**£**	**£**	£	£	£
Donations and gifts	40,367	29,208	69,575	89,798	108,312	198,110
Grants	50,143	32,488	82,631	35,000	11,381	46,381
	90,510	61,696	152,206	124,798	119,693	244,491

3 Donations and legacies **(Continued)**

Grants receivable for core activities						
Covid related grants	47,143	-	47,143	35,000	-	35,000
Empty Homes Grant	-	11,381	11,381	-	11,381	11,381
Other	3,000	21,107	24,107	-	-	-
	50,143	32,488	82,631	35,000	11,381	46,381

4 Charitable activities

	Community project 2021	**Community project 2020**
	£	**£**
Community companion support	231,221	238,882

5 Other trading activities

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
Shop income	379,040	391,014
Café income	-	8,313
Other trading activities	379,040	399,327

6 Raising funds

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
Fundraising and publicity		
Other fundraising costs	10,350	7,333

6 Raising funds **(Continued)**

Trading costs		
Shop operating costs	212,462	174,860
Café operating costs	1,641	4,451
Staff costs	78,287	46,000
Support costs	8,316	-
Trading costs	300,706	225,311
	311,056	232,644

7 Charitable activities

	Community project 2021 £	Community project 2020 £
Staff costs	88,585	133,192
Companion allowances	106,520	100,926
Property costs	58,991	69,993
Forge running costs	8,946	-
Vehicle and travel costs	9,671	10,981
	272,713	315,092
Share of support costs (see note 8)	79,623	75,568
Share of governance costs (see note 8)	5,784	7,487
	358,120	398,147
Analysis by fund		
Unrestricted funds	336,540	367,625
Restricted funds	21,580	30,522
	358,120	398,147

8 Support costs

	Support costs	Governance costs	2021	Support costs	Governance costs	2020
	£	£	£	£	£	£
Depreciation	60,620	-	60,620	51,962	-	51,962
Office costs	11,921	-	11,921	7,712	-	7,712
Advertising and PR	6,396	-	6,396	10,625	-	10,625
Sundry	6,658	-	6,658	5,269	-	5,269
Accountancy	-	3,892	3,892	-	3,395	3,395
Legal and professional	-	4,236	4,236	-	4,092	4,092
	85,595	8,128	93,723	75,568	7,487	83,055
Analysed between						
Trading	5,972	2,344	8,316	-	-	-
Charitable activities	79,623	5,784	85,407	75,568	7,487	83,055
	85,595	8,128	93,723	75,568	7,487	83,055

9 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

10 Employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
General	7	4
Shops & cafe	4	2
Total	11	6

Employment costs	2021 £	2020 £
Wages and salaries	166,872	179,192

There were no employees whose annual remuneration was £60,000 or more.

11 Tangible fixed assets

	Leasehold land and buildings	Plant and equipment	Motor vehicles	Total
	£	£	£	£
Cost				
At 1 July 2020	713,547	32,687	53,012	799,246
Additions	151,581	18,070	-	169,651
Disposals	-	-	(5,709)	(5,709)
At 30 June 2021	865,128	50,757	47,303	963,188
Depreciation and impairment				
At 1 July 2020	149,684	15,876	34,485	200,045
Depreciation charged in the year	46,480	5,366	8,774	60,620
Eliminated in respect of disposals	-	-	(5,709)	(5,709)
At 30 June 2021	196,164	21,242	37,550	254,956
Carrying amount				
At 30 June 2021	668,964	29,515	9,753	708,232
At 30 June 2020	563,863	16,811	18,528	599,202

12 Stocks

	2021	2020
	£	£
Finished goods and goods for resale	22,117	16,470

13 Debtors

	2021	2020
Amounts falling due within one year:	£	£
Trade debtors	22,297	43,652
Other debtors	29,456	26,146
Prepayments and accrued income	15,043	23,451
	66,796	93,249

14 Creditors: amounts falling due within one year

	2021	2020
	£	£
Other taxation and social security	2,621	22,154
Trade creditors	2,143	81,721
Other creditors	21,374	19,468
Accruals and deferred income	2,922	2,776
	29,060	126,119

15 Creditors: amounts falling due after more than one year

	2021	2020
	£	£
Other creditors	147,952	159,333

16 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

		Movement in funds				Movement in funds			
	Balance at 1 July 2019	Incoming resources	Resources expended	Transfers	Balance at 1 July 2020	Incoming resources	Resources expended	Transfers	Balance at 30 June 2021
	£	£	£	£	£	£	£	£	£
Capital Grant Fund	203,799	11,381	(11,381)	(203,799)	-	11,381	(11,381)	-	-
Kitchen Refurbishment Fund	10,000	-	(8,845)	(1,155)	-	-	-	-	-
Emmaus House Building Fund	-	93,632	-	(170,810)	(77,178)	26,368	-	65,810	15,000
Old Orchard Forge Fund	1,458	13,500	(4,000)	-	10,958	4,800	(8,946)	(4,812)	2,000
Other Restricted Fund	7,070	1,180	(6,296)	-	1,954	19,147	(1,253)	5,495	25,343
	222,327	119,693	(30,522)	(375,764)	(64,266)	61,696	(21,580)	66,493	42,343

17 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Movement in funds			Movement in funds				
	Balance at 1 July 2019	Incoming resources	Transfers	Balance at 1 July 2020	Incoming resources	Resources expended	Transfers	Balance at 30 June 2021
	£	£	£	£	£	£	£	£
Community Car Fund	30,000	-	(16,015)	13,985	-	-	-	13,985
Community Fund	6,640	-	-	6,640	-	-	-	6,640
Development Fund	151,715	-	(27,366)	124,349	-	-	-	124,349
Emmaus House	37,630	-	-	37,630	-	-	(37,630)	-
Sinking Fund	58,000	-	-	58,000	-	-	-	58,000
Norwich Shop Fund	-	4,000	-	4,000	3,000	-	(7,000)	-
Saffron Community fund	-	-	-	-	8,000	(8,000)	-	-
	283,985	4,000	(43,381)	244,604	11,000	(8,000)	(44,630)	202,974

18 Analysis of net assets between funds

	Unrestricted funds 2021	**Restricted funds 2021**	**Total 2021**	Unrestricted funds 2020	Restricted funds 2020	Total 2020
	£	**£**	**£**	£	£	£
Fund balances at 30 June 2021 are represented by:						
Tangible assets	708,232	-	708,232	599,202	-	599,202
Current assets/ (liabilities)	352,742	42,343	395,085	422,205	-	422,205
Long term liabilities	(147,952)	-	(147,952)	(159,333)	-	(159,333)
	913,022	42,343	955,365	862,074	-	862,074

19 Related party transactions

There were no disclosable related party transactions during the year (2020 - none).

20 Cash generated from operations	**2021**	**2020**
	£	**£**
Surplus for the year	93,291	251,909
Adjustments for:		
Depreciation and impairment of tangible fixed assets	60,620	51,962
Movements in working capital:		
(Increase) in stocks	(5,646)	(16,470)
Decrease in debtors	26,453	2,184
(Decrease)/increase in creditors	(108,440)	92,044
Cash generated from operations	66,278	381,629

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Charity Number: 1136584 **Company Number: 7276977**