

Report and Financial Statements
of
Friends of Coulsdon C of E School

Year ended 31 August 2024

Charity number 1136580

Table of Contents

	Page
General Information	2
Report of the Trustees	3
Report of the Chair	5
Independent Examiner's Report	6
Statement of Financial Activities for the year ended 31 August 2024	7
Balance Sheet as at 31 August 2024	8
Notes to the Financial Statements	9

General Information

Registered Address	Coulsdon C of E Primary School Bradmore Green Old Coulsdon CR5 1ED
Trustees	Executives Zoë Whicheloe - Chair Danielle Atkinson - Secretary (from June 2024) Nicola Bulbeck Adrian Deller - Treasurer Paul Garratty - Head Teacher
School and Class Representatives	Kirstyn Donovan-Baker (Chair and Coordinator) Danielle Atkinson – Secretary Sara Bonnick – Teacher Rep (from March 2024) Alex Bennett Emma Cotter Lizz Kidd (From September 2024) Rachael Jolley Jo Ladbrook (From September 2024) Kelli Lindley Vicky Newman Inken Scharpwinkel (From September 2024) Hannah Shanks Maxine Slate Ama Ayebini-Preko (to August 2024) Dechen Collins (to August 2024) Holly Kellaway (to August 2024) Jen Scott (to August 2024)
Independent Examiner	Robin Berry
Bank	Barclays Bank plc Leicester Leicestershire LE87 2BB
Charity Number	1136580

Report of the Trustees for the year ending 31 August 2024

Introduction

The Trustees are pleased to present their Annual Report together with the Financial Statements of the Charity for the year ending 31 August 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed, the Charities Act 2011 and Accounting and the Charities Statement of Recommended Practice (second edition) and Financial Reporting Standard FRS 102.

Our purposes and activities

The purposes of the Charity are:

- to raise funds to support the school in providing facilities and equipment which advance the education of the pupils;
- to develop effective relationships between the staff, parents and others associated with the school, whilst providing engaging events for pupils, parents and staff as part of the fundraising activities.

The Trustees complied with their duty to have due regard to the Charity Commission's Public Benefit Guidance when exercising any powers or duties to which the guidance is relevant.

To fulfil the charity's purpose of the betterment of the School's community, the Friends raised £21,457 through a number of events with the help of the wider school community. The biggest fundraisers were the May Butterfly Ball, Butterfly Quiz and the Family Fireworks. As well as this individual donations of £8,189 were received. This is a tremendous achievement for such a small single-form entry school.

Our contributions to the school for the academic year 2023-2024 totalled £5,101. The Friends' main contributions were £2,400 towards classroom resources and £1,300 class trip contributions. We also contributed funds towards a visiting theatre totalling £799 and various other small initiatives.

Report of the Trustees for the year ending 31 August 2024

Structure, Governance and Management

The Friends of Coulsdon C of E School ("the Charity") is registered with the Charity Commission, registered number 1136580. The Charity is governed by its Constitution document. In line with best practice, on 8 June 2022 we adopted the latest Model Constitution for Parent Teacher Associations in England and Wales (March 2021) from Parentkind, the PTA membership association.

The Trustees of the Charity who served during the year covered by this report and the period up to it being signed are listed on page 2.

The power to appoint new Trustees is held by the Committee. Trustees are appointed for a two-year period and may subsequently be re-appointed for a further term. Recently appointed Trustees are provided with guidance to ensure they have sufficient knowledge to exercise their duties as Trustees.

Trustees are selected via an election process, with the positions being filled by those with the majority vote. Elections take place annually at the AGM and if and when Trustees resign.

The Trustees met as required during the year ended 31 August 2024. The Charity does not have any directly employed staff or management, all Trustees are volunteers who are not remunerated for their time.


Reserves Policy

Funds raised are kept in the charity bank account until the school request funds to purchase resources.

 25.6.2025

Zoë Whicheloe – Chair

Date

 25/06/2025

Adrian Deller FCA – Treasurer

Date

Report of the Chair

The Friends have continued to support the school through a number of initiatives including our annual contribution to classroom resources and class trips. In addition, the Friends funded a theatre production company visit to the school for a production of Alice in Wonderland.

The focus of the Friends fundraising activities this year has been to raise funds for the Butterfly Project. A project that will allow for an additional learning space to be built as well as provide space for a sensory room to be installed. The project will be a lasting memory to our former head teacher Mrs Mitchell. For the project to commence a total of £45,000 needed to be raised.

The trustees agreed to pledge £23,771 from resources in hand with the remaining amount raised from a number of activities through the tremendous support of the school community. The May Ball was renamed the Butterfly Ball in 2024 for this year and raised £7,880. A quiz night was held for staff and former staff and supporters and raised £2,223. Generous individual donations of £8,189 were also received towards the project.

By March 2025 total funds raised by the Friends towards the Butterfly Project amounted to £46,952. The Butterfly project was officially opened in March 2025.

Looking to the future the Friends will continue to support the school and is currently looking at its next major fundraising activities as well as it's continued to support to the school through its annual classroom resource contributions and class trips.

We would like to thank the current Friends Committee, parent class representatives, Mr Garratty, all the staff and our dedicated parent volunteers for all their support.

 25.6.2025

Zoë Whicheloe - Chair

Date

Independent Examiner's Report on the Financial Statements

Report to the Trustees of Friends of Coulsdon C of E School on the Financial Statements dated 31 August 2024, Charity number 1136580.

Respective responsibilities of the Trustees and the Examiner

The Charity's Trustees are responsible for the preparation of the Financial Statements. The Charity's Trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the Financial Statements under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

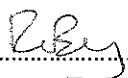
Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the Financial Statements presented with those records. It also includes consideration of any unusual items or disclosures in the Financial Statements, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the Financial Statements present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare Financial Statements which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Financial Statements to be reached.

.....


Robin Berry FCA

26 June 2025

Date

Statement of Financial Activities for the year ending 31 August 2024

		2024 £	2023 £
	Notes		
Income from:			
Fundraising Events:	2		
May "Butterfly" Ball		12,663	5,890
Butterfly Quiz		3,238	0
Other		13,758	11,361
		<u>29,659</u>	<u>17,251</u>
Donations	2	8,189	0
Other Income		174	754
Total Income		<u>38,022</u>	<u>18,005</u>
Expenditure on:			
Cost of Fundraising Events:	2		
May "Butterfly" Ball		(4,782)	(4,070)
Butterfly Quiz		(1,015)	
Other		(5,282)	(4,449)
		<u>(11,079)</u>	<u>(8,519)</u>
Purchases and Donations to Coulsdon C of E School		(5,101)	(12,470)
Other Costs		(385)	(497)
Total Expenditure		<u>(16,565)</u>	<u>(21,486)</u>
Net Profit for the Year		21,457	(3,481)
Opening Fund Balances		25,423	28,904
Closing Fund Balances		<u>46,880</u>	<u>25,423</u>

Balance Sheet as at 31 August 2024

	2024 £	2023 £
Notes		
Current Assets		
Cash at Bank and in Hand	46,747	24,789
Prepayments and Other Debtors	133	634
Current Liabilities		
Accruals	-	-
Net Assets	46,880	25,423
Funds of the Charity	46,880	25,423

All funds of the Charity are unrestricted.


The accompanying notes on pages 9 to 11 are an integral part of these Financial Statements.

These Financial Statements were approved and authorised for issue by the Trustees of The Friends of Coulsdon C of E School and signed on their behalf by:

 25.6.2025

Zoë Whicheloe – Chair

Date

 25/06/2025

Adrian Deller FCA – Treasurer

Date

Notes to the Financial Statements

1 Accounting policies

1.1 Basis of preparation

The Friends of Coulsdon C of E School is a public benefit entity and a registered charity. The registered office address is given on page 2.

These Financial Statements have been prepared under the historical cost convention historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the second edition of the Charities Statement of Recommended Practice issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

1.2 Going concern

Having reviewed the financial position the Trustees have a reasonable expectation that the Charity has adequate resources to continue its activities for the foreseeable future. Purchases and donations to Coulsdon C of E Primary School are only made on the basis of having available funds. Accordingly, they have adopted a going concern basis in preparing the Financial Statements.

1.3 Change in basis of accounting

There has been no change to the accounting policies since last year.

1.4 Recognition of income

Income is included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the Trustees will receive the resources; and
- the monetary value can be measured with sufficient reliability.

1.5 Liability recognition

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

1.6 Grants and donations

Grants and donations are only included in the Statement of Financial Activities when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).

Notes to the Financial Statements

1.7 Taxation

The entity is a registered charity and does not trade for tax purposes. It is not liable to tax on its surplus derived from charitable activities.

1.8 Tax reclaims on donations and gifts

Gift Aid receivable is only included in income on receipt of monies from HMRC. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

1.9 Donated services

The value of any voluntary help received from the Trustees and individuals supporting events throughout the year is not reported in these Financial Statements.

1.10 Funds

Unrestricted funds, represented by the balance of the assets, may be used at the Trustees' discretion for either capital or revenue purposes on any of the activities carried out by the Charity.

1.11 Costs of fundraising events

Charitable expenditure includes all costs which are directly attributable to furthering the objects of the Charity.

Notes to the Financial Statements

2. Analysis of fundraising events

Butterfly fundraising	Total income	Total Expenditure	Net Profit
May Butterfly Ball	12,663	(4,782)	7,880
Butterfly Quiz	3,238	(1,015)	2,223
Butterfly Project Donations	8,189		8,189
	24,090	(5,797)	18,293

Event			
Fireworks	4,251	(2,059)	2,192
Christmas Rotary Charity Collection	1,433	0	1,433
September BBQ	1,658	(726)	932
Christmas Fair	1,108	(201)	907
Village Fair	797	(90)	707
Quiz night	736	(187)	548
Wreath Making	1,188	(749)	439
Film Nights	471	(62)	409
Elfridges	252	0	252
Christmas Cards	234	0	234
Children's Christmas Disco	652	(430)	222
Ice cream sales	314	(128)	186
Fireworks Bags	417	(280)	137
Football / Dance Stars	80	(25)	55
Uniform Sales	167	(104)	63
Year 6 Year book	0	(240)	(240)
	13,758	(5,282)	8,476

TOTAL	37,848	(11,079)	26,769
--------------	---------------	-----------------	---------------

Contributions to school (5,101)

Other income 174

Charity running administrative expenses (385)

Net profit for the year **21,457**