

Company number 6927457
Charity number 1136513

Waterloo East Theatre Limited
(Limited by Guarantee)

Report and Financial Statements
for the year ended 30 June 2024

Breckman & Company Ltd
Chartered Certified Accountants
49 South Molton Street
London W1K 5LH

Waterloo East Theatre Limited
(Limited by Guarantee)

Contents

	Page
Reference and Administrative Details	1
Trustees' Report	2 - 3
Independent Examiners' Report	4
Statement of Financial Activities (including Income and Expenditure Account)	5 - 8
Balance Sheet	9
Notes to the Financial Statements	10 - 14

Waterloo East Theatre Limited

(Limited by Guarantee)

Reference and Administrative Details

Constitution

The charitable company is private company limited by guarantee registered in EW- England and Wales, company number 6927457 incorporated under the Companies Act and its governing document is its Memorandum and Articles of Association. The company is a registered charity, number 1136513.

Directors and trustees

As set out in the Articles of Association the trustees are appointed by members of Waterloo East Theatre Limited at our Annual General Meeting (AGM) or by postal vote. One third of the members of the board of trustees must stand down at each AGM, and members are eligible for re-election.

Policies and procedures adopted for the induction and training of trustees are ongoing and incorporated indirectly into the regular trustees meetings.

The trustees throughout the year and since the year end, were :

Gerald Armin (Chair)
Richard Palmer
Sarah Redmond
Daniel Gillingwater

Director

Gerald Armin

Secretary

James McCaul	resigned 7 July 2024
Richard Palmer	appointed 8 July 2024

Chief executive/day to day management

Gerald Armin

Independent Examiners

Breckman & Company Limited, 49 South Molton Street, London W1K 5LH.

Bankers

Barclays Bank PLC, 29 Borough High Street, London SE1 1LY.

Operation address

3 Wootton Street, London SE1 8TG.

Registered office

49 South Molton Street, London W1K 5LH.

Waterloo East Theatre Limited

(Limited by Guarantee)

Trustees' Report

The trustees present their annual report together with the financial statements of the charity for the year ended 30 June 2024 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The reference and administrative details set out on page 1 forms part of this report. The financial statements comply with Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Objectives and activities

To create, develop, produce and present a dynamic programme of theatre, and other live performances and projects that become a vital component of the public and cultural life of the local and surrounding London boroughs.

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'public benefit: running a charity' (PB2).

Achievements and performance

Due to the successful 2023 production of F-Men returning in 2024 to complete another sell-out season we have been able to continue our Covid 19 closure recovery and continue to offer encouraging deals for potential new hirers. This production's success has resulted in many hire enquiries from theatre companies now wanting to be considered for our 2025/26 program which will continue to help our recovery. The cost-of-living crisis continues to impact us as are the continued hikes in utility costs but we continue to fight on.

Financial review

The charity made a surplus for the year of £6,291, which together with the deficit brought forward of £66,765 means that a deficit of £60,474 is carried forward at the balance sheet date.

Plans for future periods

The reduction in any sort of Arts Council support across the Arts is impacting on us all, especially us smaller independent venues, affecting our development of any in-house productions, but we are committed at looking at many ways to fundraise and hope that the return run of F-Men in 2025, after the successful runs in both 2023 and 2024, will help to increase the potential hire interest as we plan our 15-year celebrations in Sept 2025.

Structure, governance and management

As set out in the Articles of Association the trustees are appointed by members of Waterloo East Theatre Limited at our Annual General Meeting (AGM) or by postal vote. One third of the members of the board of trustees must stand down at each AGM, and members are eligible for re-election.

Waterloo East Theatre Limited

(Limited by Guarantee)

Trustees' Report

Small company exemptions

This report is prepared in accordance with the provisions of the Companies Act 2006 relating to small companies.

This report was approved by the Board of Trustees on 26 March 2025 and signed on its behalf by


Gerald Armin
Chair of Trustees
Waterloo East Theatre

Gerald Armin (Chair)

Trustee/Director

Independent Examiner's Report to the Trustees of Waterloo East Theatre Limited

I report on the accounts of the charity for the year ended 30 June 2024, which are set out on pages 5 to 14.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Richard Nelson

**Richard Nelson FCCA
Breckman & Company Ltd
Chartered Certified Accountants**

49 South Molton Street
London W1K 5LH

26 March 2025

Waterloo East Theatre Limited

(Limited by Guarantee)

**Statement of Financial Activities (including Income and Expenditure Account)
for the year ended 30 June 2024**

	Notes	Unrestricted funds £	2024 Total £	Unrestricted funds £	2023 Total £
Income and endowments from:	2				
Donations and legacies - page 6		2,157	2,157	1,568	1,568
Charitable activities:					
Theatre - page 6		130,144	130,144	180,108	180,108
Other income - page 6		6,769	6,769	-	-
Total		<u>139,070</u>	<u>139,070</u>	<u>181,676</u>	<u>181,676</u>
Expenditure on:					
Charitable activities:					
Theatre - page 7		129,088	129,088	152,304	152,304
Other expenditure	3	3,691	3,691	491	491
Total		<u>132,779</u>	<u>132,779</u>	<u>152,795</u>	<u>152,795</u>
Net income	4	<u>6,291</u>	<u>6,291</u>	<u>28,881</u>	<u>28,881</u>
Reconciliation of funds:					
Total funds brought forward		(66,765)	(66,765)	(95,646)	(95,646)
Total funds carried forward	14	<u>(60,474)</u>	<u>(60,474)</u>	<u>(66,765)</u>	<u>(66,765)</u>

The notes on pages 10 to 14 form an integral part of these financial statements.

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derives from continuing activities.

Waterloo East Theatre Limited
(Limited by Guarantee)
Year ended 30 June 2024

	2024	2023
	£	£
Income from donations and legacies		
Grants		
We Are Waterloo	1,863	-
Donations		
Donations	294	1,568
	<u>2,157</u>	<u>1,568</u>
Income from charitable activities		
Theatre income		
Box office/bar sales	130,144	180,108
	<u>130,144</u>	<u>180,108</u>
Other income		
Theatre Tax Relief	6,769	-

Waterloo East Theatre Limited
(Limited by Guarantee)
Year ended 30 June 2024

	2024	2023
	£	£
Expenditure on charitable activities		
Theatre		
Production costs		
Production costs	92,211	107,364
	92,211	107,364
Support costs - page 8	35,377	42,790
Governance costs - page 8	1,500	2,150
	129,088	152,304

Waterloo East Theatre Limited**(Limited by Guarantee)****Year ended 30 June 2024**

	2024		2023	
	£	£	£	£
Support and governance costs				
Support costs				
Office overheads				
Rent/light/heat/rates/services	19,104		27,295	
Telephone	1,063		1,075	
Insurance	4,320		4,148	
Repairs/maintenance	439		663	
		24,926		33,181
Administration costs				
Printing/postage/stationery/advertising	1,557		1,216	
Subscriptions/licences	945		921	
Sundries	-		6	
		2,502		2,143
Professional/financial				
Legal/professional	34		26	
Bank charges	2,031		2,204	
Ticketing charges	5,884		5,236	
		7,949		7,466
		35,377		42,790
Governance costs				
Accountancy/consultancy/theatre tax relief	-		750	
Independent examination	1,500		1,400	
		1,500		2,150
		36,877		44,940

Waterloo East Theatre Limited**(Limited by Guarantee)****Balance Sheet
30 June 2024**

	Notes	£	2024	£	£	2023	£
Current assets							
Cash at bank and in hand		-			2,388		
		-			2,388		
Liabilities							
Creditors: amounts falling due within one year	9	(60,474)			(69,153)		
Net current (liabilities)				(60,474)			(66,765)
Excess of current liabilities over total assets				(60,474)			(66,765)
The funds of the charity							
Unrestricted funds	14						
- General fund				(60,474)			(66,765)

For the year ending 30 June 2024 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the provisions of the Companies Act 2006 applicable to companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees on 26 March 2025 and signed on its behalf by


Gerald Armin (Chair)**Trustee/Director**

The notes on pages 10 to 14 form an integral part of these financial statements.

Waterloo East Theatre Limited

(Limited by Guarantee)

Notes to the Financial Statements for the year ended 30 June 2024

1. Accounting policies

1.1. Basis of preparing the financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice issued October 2019 applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), and the Companies Act 2006.

The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

1.2. Preparation of the accounts on a going concern basis.

The company is dependent on the continued support of the trustee's loan account and the charity's bank. The trustees believe that the company will continue to receive this support and accordingly consider that it is appropriate to prepare the financial statements on the going concern basis.

1.3. Incoming resources

All incoming resources are included in the Statement of Financial Activities when:

- the charity is legally entitled to the funds
- any performance conditions attached to the income have been met or are fully within the control of the charity
- there is sufficient certainty that receipt of the income is considered probable
- the amount can be reliably measured

- Donations and legacies

Grants/donations are recognised in incoming resources in the year in which they are receivable, except as follows:

- when donors specify that grants/donations given to the charity must be used in future accounting periods, the income is deferred until those periods
- when donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in incoming resources until the preconditions for use are met.

- Charitable activities

Theatre income - income from box office, performance fees and sundry other theatrical income is included in incoming resources in the period in which the relevant show takes place.

Project specific funding - when donors specify that donations and grants are for particular restricted purposes, which do not amount to pre-conditions regarding entitlement, this income is included in incoming resources of restricted funds when receivable.

- Investment income

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

Waterloo East Theatre Limited

(Limited by Guarantee)

Notes to the Financial Statements for the year ended 30 June 2024

1.4. Expenditure

All expenditure is included on an accruals basis inclusive of any VAT which cannot be recovered and is recognised when:

- there is a legal or constructive obligation to make a payment
- it is probable that settlement will be required
- the amount of the obligation can be measured reliably

- Costs of raising funds

Costs incurred in attracting donations, and those incurred in trading activities that raise funds.

- Charitable activities

Theatre production costs - costs incurred in production and running of productions toured in the year.

- Support costs

The administrative and overhead costs associated with running the office from which the company operates as well as governance costs. Support costs are wholly attributable to theatre production costs.

- Governance costs

Costs associated with the constitutional and statutory requirements of the charity.

1.5. Fund accounting

Funds held by the charity are either:

- Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

1.6. Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid after taking account of any trade discounts due.

1.7. Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.8. Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Waterloo East Theatre Limited

(Limited by Guarantee)

Notes to the Financial Statements for the year ended 30 June 2024

1.9. Financial Instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value, and subsequently measured at their settlement value (with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method).

1.10. Significant Accounting Estimates and Judgements

In determining the carrying amounts of certain assets and liabilities, the charity makes assumptions of the effects of uncertain future events on those assets and liabilities at the balance sheet date. The charity's estimates and assumptions are based on historical experience and expectation of future events and are reviewed annually. Further information about key assumptions concerning the future, and other key sources of estimation of uncertainty, are set out in the notes.

2. Incoming resources

The total incoming resources for the year have been derived from the principal activity undertaken wholly in the UK.

3. Interest payable	2024 £	2023 £
On loans/overdrafts	3,691	491
	<u> </u>	<u> </u>
 4. Net income for the year is stated after charging:	 2024 £	 2023 £
Loan interest payable	3,691	491
Independent Examiners' remuneration		
- external examiner	1,500	1,400
- other services	-	750
	<u> </u>	<u> </u>

5. Trustees' emoluments and reimbursed expenses

The trustees received no remuneration during the year (2023 - £nil).

The aggregated amount reimbursed to trustees during the year was £nil (2023 - £nil).

6. Staff costs and numbers

During the year the company had no employees.

Waterloo East Theatre Limited**(Limited by Guarantee)****Notes to the Financial Statements
for the year ended 30 June 2024****7. Corporation taxation**

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

9. Creditors: amounts falling due within one year	2024 £	2023 £
Bank overdraft	10,512	-
Short term loans	19,865	17,720
Other taxation/social security	132	219
Trustees' loan accounts	27,575	49,324
Accruals	2,390	1,890
	<u>60,474</u>	<u>69,153</u>

10. Limited by guarantee

The private limited company is limited by guarantee, is registered in EW - England & Wales, and does not have a share capital. Each member gives a guarantee to contribute a sum, not exceeding £1, to the company should it be wound up. At 30 June 2024 there were 4 members.

11. Financial commitments

At 30 June 2024 the company had total commitments under non-cancellable operating leases as follows:

	2024 £	2023 £
Due:		
Within one year	<u>22,750</u>	<u>22,750</u>

12. Transactions with trustees

At the year end trustee Gerald Armin was owed £27,575 (2023 - £49,324) by the charity.

13. Related party transactions

During the year the company had no other related party transactions that require disclosure.

Waterloo East Theatre Limited

(Limited by Guarantee)

Notes to the Financial Statements
for the year ended 30 June 2024

14.	Unrestricted funds	Brought forward £	Incoming resources £	Outgoing resources £	Carried forward £
	General fund	(66,765)	139,070	(132,779)	(60,474)

15.	Analysis of net assets between funds	General funds £	Total £
	Fund balances at 30 June 2024 are represented by:		
	Net current (liabilities)	(60,474)	(60,474)