

Trustees' Annual Report for the period						
		Period start date			Period end date	
From		01	09	2022	To	31 08 2023

Section A

Reference and administration details

Charity name	Solihull Theatre Company Limited
Other names charity is known by	
Registered charity number (if any)	1136439
Charity's principal address	1 Pheasant Close, Alderminster, Stratford-on-Avon, Warwickshire
Postcode	CV37 8PH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paul Stainton	Chair		
2	Sarah Macrow	Secretary		
3	Andrew Newth	Treasurer		
4	Jo Murphy			
5	Charley Branson			
6	Rob Coleman			
7	Stephen Jones			
8				
9				
10				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B

Structure, governance and management



Description of the charity’s trusts

Type of governing document (eg trust deed, constitution)	Constitution. Reviewed on annual basis
How the charity is constituted (eg. trust, association, company)	Company
Trustee selection methods (eg. appointed by, elected by)	Elected by the membership at the AGM every September

Additional governance issues (Optional information)

<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"><li>• policies and procedures adopted for the induction and training of trustees;</li><li>• the charity’s organisational structure and any wider network with which the charity works;</li><li>• relationship with any related parties;</li><li>• trustees’ consideration of major risks and the system and procedures to manage them.</li></ul>	<p>The trustees of Solihull Theatre Company presented their annual report and the unaudited financial statements for the year ending 31 August 2023 at the Annual General Meeting of 14 September 2023. A new committee for 2023/24 was elected at this meeting as follows:</p> <p>Chair – Rob Coleman</p> <p>Secretary – Sarah Macrow</p> <p>Treasurer – Andrew Newth</p> <p>Member – Stephen Jones</p> <p>Member – Jo Murphy</p> <p>Member – Jayne Bryan</p> <p>Member – Terry Wheddon.</p>
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Section C Objectives and activities

<p><b>Summary of the objects of the charity set out in its governing document</b></p>	<p>The objectives of the STC are to educate the public in the dramatic and operatic arts and to further the development of public appreciation and taste in the said arts in Solihull and the surrounding area.</p> <p>The company is open to people from all cultural backgrounds over the age of 16 years old, providing opportunity for individuals to develop their skills, build self-confidence and ultimately enjoy the experience of live theatre.</p> <p>Planning shows and activities is done in line with the Charity Commission’s guidance on public benefit.</p>
<p><b>Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)</b></p>	<p>Production of the musical show “Sister Act” which ran for six performances at The Core Theatre Solihull during May 2023.</p>



Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

In 2022/23 Solihull Theatre Company rehearsed and performed Sister Act with great success. The show was staged at The Core Theatre, Solihull from May 9<sup>th</sup> to 13<sup>th</sup>. A total of six shows were performed, selling 1,878 tickets (94% capacity), a little less than the previous year (Priscilla Queen of the Desert) which sold 2,009 tickets.

The cast numbered 36 in total with several new members taking part in the production. The live orchestra consisted of eight musicians. Stage management was provided by an established group of volunteers called the "Cookie Crew", with other volunteers providing make-up, wardrobe and front of house services.

Section E

Financial review

Brief statement of the charity's policy on reserves

In 2022/23 STC successfully claimed £18,510 Theatre Tax Relief on past shows dating back to 2015 (after commission paid to a specialist tax advisor). It has also made a provision in the accounts of £7,171 for its latest show Sister Act. These additional funds enabled the company to declare a surplus of £29,081 for the year and a total funding reserve of £71,364.

The charity operates on the basis that any given show should break even. That is to say tickets sales, which are STC's main source of income, should cover the cost of producing the show. Any surplus that is generated will be reinvested in the company's future activities.

If the charity had to be dissolved, any net assets remaining would be transferred to other charitable institutions with similar objectives to the company or, failing that, to other charitable purposes as agreed by the Trustees.

Details of any funds materially in deficit

Not applicable.

Further financial review details (Optional information)



You **may choose** to include additional information, where relevant about:

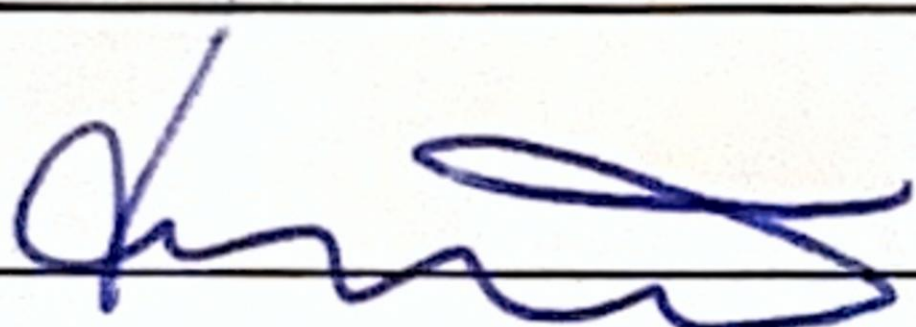
- the charity’s principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section FOther optional information

Section GDeclaration

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)		
Full name(s)	Paul Stainton	
Position (e.g., Secretary, Chair, etc)	Chair (outgoing)	

Date

21 December 2023



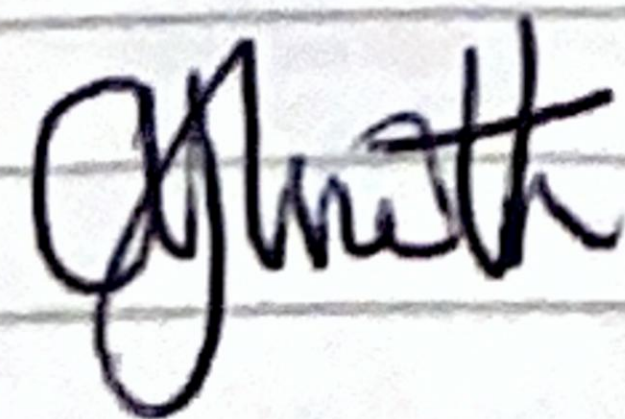
<b>Solihull Theatre Company Limited - Income &amp; Expenditure</b>		
<b>Companies House Registration Number 07280406</b>		<b>Year Ending 31 August 2023 £</b>
Ticket Sales Income		37,560
Theatre Tax Relief 2022/23		8,437
Show Expenditure		(38,549)
<b>Surplus/(Loss) on Show</b>		<b>7,447</b>
<b>Other Income</b>		
Membership Fees		3,760
Programme Sales	725	
Programme Advertising	760	
Printing Costs	(885)	600
Bank Interest		277
Fundraising Income	3,649	
Cost of Fundraising Events	(1,193)	
30th Anniversary Celebrations	(3,111)	(655)
Gift Aid		342
Exceptional Item -Theatre Tax Relief Historic Productions	21,785	
Professional Fees - Tax Relief	(4,155)	17,630
<b>Total Other Income</b>		<b>21,954</b>
Professional Fees - Independent Examiner		(320)
<b>Total Surplus/(Loss)</b>		<b>29,081</b>



**Solihull Theatre Company Limited**

Companies House Registration Number 07280406

**Balance Sheet**

	Year Ending 31-Aug-22	Year Ending 31-Aug-23
<b>Fixed Assets</b>	-	0
<b>Current Assets</b>		
Cash at bank		
Bank Current Account	36,591	17,796
CAF Gold deposit account	5,045	44,859
	41,636	62,656
Cash in hand		
Petty Cash	316	166
Debtors and Prepayments		
Debtors	210	0
Prepayment Future Shows	600	1,335
Prepayments Subscriptions	62	0
Prepayment Insurance	735	716
Prepayments Other	300	158
HMRC Gift Aid	1,200	921
HMRC Theatre Tax Relief	0	8,437
	3,107	11,567
<b>Current Liabilities</b>		
Members Subs Coming Year	(505)	(840)
Membership Score Deposits	0	(600)
PQD defer income - CMW party	(35)	0
Accruals < 1 Year	(2,236)	(1,585)
	(2,776)	(3,025)
	42,283	71,364
<b>Reserves</b>		
Surplus on Shows & Company Activities	42,283	71,364
	42,283	71,364
	-	
For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies. No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.		
The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.		
These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.		
Director:	A. Newth	
		
Date	12 Dec 2023	



# Independent Examiner's Report to the Trustees of The Solihull Theatre Company Limited

I report on the accounts of the Company for the year ending 31 August 2023, which are set out in the accompanying financial report (being the Statement of Financial Activities, Balance Sheet and Notes to the Accounts).

## Respective responsibilities of the Trustees and the Independent Examiner

The Trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for the period under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is appropriate. The charity's gross income did not exceed £250,000 in the period.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to examine the accounts under section 145 of the 2011 Act; to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act and to state whether particular matters have come to my attention.

## Basis of Independent Examiners Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

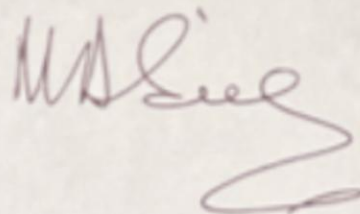
## Independent Examiners Statement

In connection with my examination, no matters have come to my attention:

(1) which give me reasonable cause to believe that in any material respect, the requirement to keep accounting records in accordance with section 386 of the Companies Act 2006 and to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mark Singer  
33 Hawkshead Drive  
Knowle  
Solihull  
West Midlands



5 December 2023