



**The Parochial Church Council of the Ecclesiastical Parish of All Saints',
Woodham**

Trustees Annual Report & Financial Statements

For The Year Ended 31st December 2024

Charity Number 1136433

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Aims and Purposes

The Parochial Church Council of The Ecclesiastical Parish Of All Saints', Woodham (hereinafter referred to as 'the PCC') has the responsibility of co-operating with the incumbent, in promoting the ecclesiastical parish, the mission of the Church, pastoral, evangelistic, social and ecumenical.

The PCC is also specifically responsible for the maintenance of the Parish Hall at the rear of the premises at 564 Woodham Lane.

Objectives and Activities

Our Vision Statement.

All Saints, Woodham is a place where hearts find peace and souls are nourished. To be a Christ-centred community that transforms lives through faith, love, and service, empowering each person to grow in their relationship with God and make a positive impact on the world around them.

Our Values are:

- **Courage** in declaring the faith in which we believe;
- **Discipline** in prayer, worship and growth;
- **Respect** for Others in our community and wider;
- **Integrity** to God through Jesus Christ and the Holy Spirit;
- **Loyalty** to the Body of Christ through word and sacrament; and
- **Selfless** Commitment to our wider world and local community;

Achievements and Performance

Incumbent's Review

It has been another wonderful year where God has been worshipped, and we have been richly blessed. We continue to advance through the Health & Viability process with the Diocese and we are also pleased to have our Church Development Plan almost established.

In February 2025, the Bishop of Guildford announced the decision to conclude the Bishop's Mission Order in May 2026, thereby reuniting St Michael's, Sheerwater, with All Saints. This decision has been met with great joy and anticipation for the future.

Throughout 2024, we have undertaken several outreach initiatives and have strengthened our bonds with fellow churches, celebrating shared patronal festivals with St Mary's, Thorpe, and St Michael's. Our Easter celebrations were particularly uplifting, and we were blessed with excellent weather for our annual Friends' Day. A significant highlight was the High Mass with Confirmation for the Feast of All Saints, presided over by Bishop Paul of Dorking, during which five candidates were confirmed. We also held a reverent All Souls service and a solemn yet inspiring Remembrance Sunday.

The Advent and Christmas seasons were particularly joyous, as we welcomed new faces to our Christingle, Crib Service, and other festive liturgies. Our newly completed lighting scheme was in place just in time for the Bishop's visit, enhancing the beauty of our church. Additionally, the organ was removed in January 2025 for nine months, but we were fortunate to secure a temporary replacement at no cost.

Looking ahead, the contract for our new toilet facilities has been finalised, with construction set to commence in May 2025, following the completion of the Easter services. In the interim, temporary facilities will be provided outside.

Our church has continued to serve as a vibrant cultural hub, hosting numerous concerts, including the highly successful Loveday Singers and performances by new groups such as the Rock Choir. Many more musical events are planned for 2025 and 2026. I extend my sincere gratitude to all those who organize, support, and perform in these events, which not only uphold the rich choral tradition of our church but also foster a strong sense of community engagement.

The Parish Hall and Meeting Room remain in high demand and provide an essential source of income for the church. However, our financial position remains challenging. Significant capital projects, including the new keyboards for the choir, new blue choir robes, the lighting scheme, the marble chancel floor, the organ, and the forthcoming toilet facilities, have been made possible through the generous legacies of Gordon Denney and Jean Rignell, for which we are profoundly grateful.

Despite these contributions, our monthly operational expenses exceed £9,000. I urge all members of the congregation to reflect on their level of financial support—whether through Direct Debit, the Parish Giving Scheme, or weekly plate offerings—and consider increasing their contributions where possible.

I wish to express my deep appreciation to our Churchwardens for their unwavering commitment and diligence, to the Parochial Church Council for their thoughtful stewardship and guidance, and to Tracy Woodward for her exemplary service as our Parish Administrator and Hall Manager. I am also immensely grateful to the entire Serving Team, who ensure the reverence and continuity of our superb liturgy, and to Jeffrey Gray and the choir for their steadfast dedication to the musical heritage of our church. Furthermore, I extend my gratitude to those who welcome visitors, read lessons, lead prayers, arrange flowers, prepare refreshments, maintain the church, and undertake the numerous tasks that contribute to the warmth and beauty of our community.

We continue to hold in our prayers those who are unwell and missed by us all. This year, we have mourned the loss of cherished members of our congregation, and we especially remember Mr Alan Taylor and Mrs Gillian Hunt, both of whom are profoundly missed. May they Rest in Peace and Rise in Glory.

In summary, this has been a successful year with much still to accomplish. Our congregation continues to grow steadily, and we remain committed to being a beacon of faith, hope, love and service within our community.

Thank you for your continued dedication and contributions to the Woodham Church family.

Per Crucem.

Fr Roland Oliff

Churchwarden's Review

IT and Livestreaming

We have continued to livestream the majority of our services on our Facebook page in order to carry on engaging with our dispersed members. The serving team help each week with the livestream; however, it would be nice to have others who are willing to help on manning the livestream desk on a rota basis.

Events

Main events throughout the year have included:

April	Annual Quiz Night
June	Friends Mass & Lunch
September	Heritage Open Day
December	Rock Choir in aid of Organ Restoration Fund
	Loveday Singers Christmas Concert

Church Grounds

We have employed the services of Garden Hopper a local firm who maintain the grounds to an excellent standard.

Social Media

Our website has been fully upgraded to a newer more interactive site.

In regard to social media and specifically our Facebook page. Below are some statistics:

Page Likes:	598 registers followers (2023: 506)
Average Page Reach:	2,500 users reach weekly (2023: 1,500)

Dave Evans

Church Fabric Review

January

- The organ humidifier was repaired by Watkins & Watson Ltd

February

- The font cover winch inspected by RHC Lifting Ltd.

August

- The rotting wooden fire escape doors in the Hall (two double and two single doors) were replaced with UPVC doors by Sheerwater Glass Ltd. We received a grant of £2,000 from Your Fund Surrey Small Community Projects towards the cost.
- Annual servicing of the hall heaters, hall boiler and church kitchen boiler by Industraheat.

September

- Annual servicing of church boiler room boiler by Andy Brown (who installed it) of Ace Gas and Heating Services Ltd.
- Sanctuary floor: in 1907 it was laid in Swedish marble. In 1991 the top step under the high altar was removed and the space was infilled with concrete. Wooden plinths were added to extend the steps and the area was carpeted. In 2023, architect Mandy Lorenz, wrote in her five-yearly inspection report: "the blue carpet distracts from this beautiful space. Its removal should be considered, this would reveal the beautiful floor finish [...] as well as aid ventilation to the damp floor below as the carpet traps moisture." On 27 August 2024 an Archdeacon's Permission was granted for the restoration. Liviu Negut of Calacatta Stone & Ceramics removed the carpet, the wooden extensions and the concrete screed. The concrete screed and areas of marble that were beyond repair were replaced with new Iranian granite, "Costa Smeraldo" and Italian marble "Verde Italia". These being the closest match to the two shades of the Swedish marble. The supplier was Cullifords of Kingston on Thames and cut by the Marble & Granite Cutting Centre Ltd, Slough. The floor around the altar now looks as it did when it was originally built in 1907.

October

- Andy Callin of Sound Analysts Ltd re-routed the cable for the hearing loop following the work on the Sanctuary.
- Lighting: in 1991 high energy halogen lights were installed. On 12 February 2024, an Archdeacons Permission was granted for a new LED lighting scheme. CES Lighting and Electricals won the competitive tendering exercise and installed new cabling and LED lights for the Nave, Lady Chapel, Sanctuary and outdoor sign boards. In the church the brightness of each light can be individually adjusted via a computer tablet, and different scenes programmed in. For example, pressing button 1 on the new buttons by the organ steps turns on all the lights for a Sunday service.

November

- A dead tree opposite the church was removed and other tree work, carried out by Brackendale Tree Care Ltd.
- Annual servicing of the fire extinguishers by Chubb.
- Bi-annual servicing of the lightning conductor by Bacon Lightning Protection & Maintenance Ltd.

Adrian Vincent

Deanery Synod Review

Janet Cummins and Adrian Vincent are our elected representatives to the Woking Deanery Synod.

The 8 February 2024 meeting began gathering outside Woking Borough Council as they met to finalise the cuts needed to balance their budget. We then moved into Christ Church, Woking for a time of prayer.

The 18 June meeting was at St Andrew's Church, Goldsworth Park. A panel of speakers shared their tips on "the intergenerational church" (I arrived late due to a work meeting). In the business part of the meeting I asked whether other churches would be interested in sharing the costs with us of a fire warden training day. I did not get any take-up, but after the meeting, David Leach provided me with more information for fire wardens. I used this to update the All Saints' fire instructions that are on our noticeboards.

The 1 October meeting was at St Mary of Bethany Church, Woking. There was a service of Evening Prayer, followed by updates from different churches.

Adrian Vincent

Safeguarding Review

The PCC has the responsibility to ensure the church does its best to safeguard the members. There are two aspects to this:

1. Safeguarding of children and young adults

This entails making sure any person interacting with either group over or above the confines of a church service has been DBS checked. It also means looking out for signs of abuse of those in our midst. The PCC members must each complete training in safeguarding and domestic abuse (currently online), provided by the diocese.

2. Risk Assessment

Each time the church puts on an activity, over and above the regular church services, it is required to complete a risk assessment. This should then be approved by the PCC.

Outside users and hirers of the church, church hall and parish room are required to sign to confirm they have completed a risk assessment for the activity before it can be held. They also sign to say they are aware of the Church of England's safeguarding policy to which we adhere to at All Saints.

The PCC and churchwardens also make sure the church premises is fit for purpose.

Two copies of the Church of England's Safeguarding Handbook are in the parish office. These are required reading for the PCC but may also be signed out and read by any member of the congregation. The handbook can also be found online <https://www.churchofengland.org/safeguarding/policy-and-practice-guidance/templates-and-resources>.

Safer recruitment training has been completed by additional members of the PCC.

"The care and protection of children, young people and vulnerable adults involved in Church activities is the responsibility of the whole Church. Everyone who participates in the life of the Church has a role to play in promoting a Safer Church for all." Promoting a safer church policy document, Church of England.

Jonathan Gasson

Flower Arranging Review

Flowers give glory to God.

The Flower Team arranges displays which try to reflect this.

Apart from the season of Lent, we have a permanent ever changing, colour appropriate display of flowers in front of the statue of Our Lady. For High Days and Holidays, we also decorate the High Altar and Lady Chapel.

We are always looking for more volunteers who feel they may have some artistic flair where flowers are concerned. We are also grateful for any monetary gifts towards the purchase of flowers.

Jennie Shand Higgins & Team

Parish Hall Review

Another successful year for bookings in the hall and revenue for 2024 was the highest it has ever been.

We have been able to make further improvements to the hall fabric, with all the fire doors being replaced with new white UPVC doors. These look so much more modern and are also more secure and less draughty.

Adrian very kindly offered to repaint the hall walls and ceiling and chair store doors over the summer as well, so the hall is looking much fresher and cleaner.

Friary Band have ceased storing equipment in the hall as they have found new premises. Their acoustic panels were also removed from the ceiling before the painting was undertaken.

Regular users now include a Sewing Circle who meet on a Saturday afternoon about once every three months.

We still retain our regular weekly users, some of which have used the hall for many years.

Papillon Cakes made a lot of use of the hall kitchen, especially during the summer months.

Hall bookings for all types of parties remained strong throughout the year, meaning the hall is used frequently over the weekends.

Maintenance and stewarding of the hall still remain quite demanding but we do the best we can with the resources we have.

Tracy Woodward

Refreshments Review

Current team: Janet Cummins, Babs & Lulu Akinyanju, Shirley Price and Judy Smith & Denise Bailey

Another year has passed where our small stalwart team have provided coffee and tea after the Sunday Morning Service every week and I would like to extend my grateful thanks to them all. Unfortunately our regular team has dwindled further, we are very sad to have lost our friend Alan Taylor who died last year and we are so grateful for all his efforts in the past. We welcomed Judy Smith to the team last year but sadly she, Lulu and Shirley are not well at present, so we are left with just 3 regulars – Janet, Babs and Denise.

Our current suggested donation for a drink and biscuit is £1.00. On average we take about £20 to £25 a week for Church funds.

We know that our Sunday Coffee is much appreciated by the Congregation and is seen as part of our wider fellowship. It is certainly our hope and intention to carry on providing this, but we desperately need more people willing to help.

In general, we do at least one week per month each. Please feel free to let me know if you can help our team – even if you can only help out occasionally!

Denise Bailey

Music Review

The Organ

We can be extremely grateful that the church has had the capacity to move this issue forward so speedily since I reported on this last year. Many churches get stuck in the weeds of this process for many years!

From the three bids received, the organ builder, Mander, was chosen to undertake the work. More detailed information is available, but the work comprises a thorough overhaul, replacement of nearly all perishable components and updating of all systems to modern standards. We are also taking the opportunity to give the organ some extra new sounds, which will make it one of the finest in the county and beyond. The cost to us is something just under £250,000. The organ committee, under Rupert's leadership is taking forward all aspects of supervision, including fundraising. We hope and expect that the work will be completed by Christmas.

The organ had no work for 32 years and much of the perishable apparatus is older than that, going back to the early years of the twentieth century. Churches that fail to seize opportunities to refurbish their instruments before a crisis arises tend to lose them altogether. We can be proud that we are securing a great instrument for our church and for the diocese through most of the rest of this century.

Other Instruments

When issues are highlighted at Woodham, they get speedily resolved. As reported last year, we had a sub-standard instrument in our parish room. We now have a good new digital piano. This supports our own work and the work of our guests, like the Loveday Singers' and opens up other possibilities for the use of the room.

Robes

The choir's robes have also been completely replaced this year. They are dignified but much less fussy. We hope you like the new look.

The Choir

The basic choral set up remains quite small and brittle – vulnerable to situations where people need to be away – but it is keen and very supportive. Throughout the last year, it has continued to provide a regular and popular

choral aspect to the weekly Sunday service to a high standard. We have been able to draw on the support of friendly additional people for services for which we want a greater choral enhancement. We have fulfilled the rough ambition of maintaining a regular sequence of additional choral services. Often, this swings around the highlights of the liturgical year, but we maintain a (roughly) monthly evening observance, by having a Choral Evensong on a Sunday evening from time to time.

Anything Else?

Those are the thoughts that spring to mind, but I am happy to be quizzed on other aspects of the musical set up. And I am happy to engage on any of the content of this document.

Jeffrey Gray

Reader's Review

A big thank you to all those who have so willingly come forward for our Bible Readings over the past year on Sunday mornings and the many other services. It is brilliant to hear so many different voices sharing God's word.

It is a privilege to read at our services and open to everyone. It can be scary at first when you are nervous about making mistakes or conveying the meaning but the way you read could just offer new insights to others in a way they hadn't thought of before.

This year, in addition to the Readers' List posted in the Narthex, readers also receive a copy of their reading from the office by email during the preceding week which acts as a handy reminder.

Sandy Smith

Sacristy Review

I am very grateful to all who have assisted throughout the year in serving at the various liturgies. My specific thanks go to **Gavin Loveday, Adrian Vincent and Zac Winn-Smith** who have helped maintain where possible a regular serving team alongside myself.

We could do with more (as is always the case) in order to ease the burden on just three of us at present. If you feel able to assist in becoming a server, please let Tracy or myself know.

Dave Evans

Welcome Team Review

The Welcome Team continue to meet and greet our Church Family; Friends; visitors and guests for Sunday Services. I am very grateful to those who have helped along the way:

Judith Smith; Tracy Woodward; Janet Busby; Babs Akinyanju; Denise Bailey; Jonathan Gasson; Anna Loveday. A special mention to Zac Winn-Smith who has regularly helped to set up before the Sunday Mass.

It would be good to have a regular team to cover each Sunday of the month. If you would like to join the Welcome Team, or assist on the occasional Sunday please sign up on the 'Sidespersons' sheet in the Narthex or speak to me for more information.

Additional assistance is always needed during Special Services:- Baptism; Church Festivals; Easter; Christmas; plus special occasions when large numbers are expected.

It is a joy to welcome our Church Family each Sunday, plus it is a good way to get to know our regular parishioners.

Jenny McMahon

Licensed Lay Minister Review

During the past year, I have been training with Gloucester Diocese, on their Companions Way Course (Spiritual Director training). The course is for 2 years and is presented in person and via a bi-weekly zoom meeting.

We have not only engaged with a variety of worship and listening theories and practice but also practical experience.

There have been written assignments, book reviews and reflections on our practical experiences.

I have just entered the second year of the course.

My heartfelt thanks go to Anna Loveday for enabling the assignments to be the best I could produce.

I have therefore not preached this year but have enjoyed spending time in the midst of the church and its family.

Carole Gasson

Financial Review

Incoming Resources

The financial situation of the parish is relatively healthy state as at the end of the year. However, we are hugely reliant on our parish hall to maintain our income to enable us to maintain all aspects of parish life.

We have been part of the Parish Giving Scheme for nearly 2 years, and this is proving much easier to manage for regular giving as has reduced the burden of work on the treasurer. If you have not joined the Parish Giving Scheme and are a regular contributor, please do consider moving across to this scheme.

Total incoming resources during the year were **£811,616** of which **£79,616** was restricted.

General Legacies	£593,193	Jean Rignell Legacy
Music and Choir	£ 75,000	Gordon Denney Legacy
Organ Restoration	£ 4,376	
St Michael's Sheerwater	£ 240	

Our main source of income outside of regular giving and donations is from the Parish Hall. This has increased year on year as follows:

2023	£41,935
2024	£44,344

Planned giving over the past year has declined by around **£5,746** over the course of the year. We are growing in numbers so anticipation would be that our giving increases. I would add that our cash and card collections have increased, however this technically does not count towards our planned giving. This figure is very important when it comes to the diocese and in the eventuality, we need another incumbent in the future.

Outgoing Resources

In terms of expenditure our largest item is our Parish Share to the Diocese which increased to **£70,059** an increase on previous years of **£2,343** – this has been paid in full.

All other unrestricted expenditure was as standard for the running of the parish. On an average month the cost to run the church is **£10,000**.

Reserves Policy

Even though the parish finances are in relatively good order, the level of reserves has increased, however we should not be complacent in the funds we generate in order to maintain those reserves for major works. The PCC notes the importance of maintaining the fabric and major projects which are currently in process and future projects for the survival of the parish. As per last year the Treasurer will maintain a minimum working capital of **£25,000** in order to cover unexpected issues.

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. The membership of the PCC consists of the incumbent, churchwarden/s, the reader and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services/members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. New members receive initial training

into the workings of the PCC. The full PCC met **6** times during the year with an average level of attendance of **11**.

Given its wide responsibilities the PCC has a standing committee which makes decision between the bi-monthly PCC meetings.

Administrative Information

All Saints' Church is situated on Woodham Lane, Woking near to the Six Ways roundabout. It is part of the Diocese of Guildford within the Church of England. The correspondence address is:

**The Parish Office
All Saints Church
564 Woodham Lane
Woking
Surrey
GU21 5SH**

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity currently excepted from registration with the Charity Commission. PCC members who have served at any time from 1st January 2020 until the date on this report are as follows:

Ex-Officio Members

Incumbent (Chair):	Reverend Father Roland Olliff
Licenced Lay Minister:	Mrs Carole Gasson
Churchwardens (Vice Chair):	Mr Dave Evans
	Mr Adrian Vincent
PCC Secretary:	Mrs Tracy Woodward
PCC Treasurer:	Mr Dave Evans

Elected Members

Deanery Synod Reps:	Mr Adrian Vincent
	Mrs Janet Cummins
PCC Members:	Mr Rupert Wilmouth
	Mrs Sandy Smith
	Ms Angela Scott
	Mrs Jenny McMahon
	Mrs Anna Loveday
	Mrs Denise Bailey
	Mr Andrew Aylott
	Mrs Judy Smith

Independent Examiner's Report on The Accounts

Report to the trustees and members of:

Woodham Parochial Church Council

On the accounts for the year ended:

31st December 2024

Charity No:

1136433

I report to the trustees on my examination of the accounts of the PCC of the Church of All Saints, Woodham ("the Trust") for the year ended 31st December 2024, which are set out in the Appendix.

Responsibilities and Basis of Report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

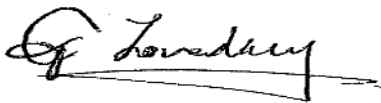
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

the accounting records were not kept in accordance with section 130 of the Charities Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Signed:

Name: **Gavin Loveday, FCCA**

Date: **08/03/2025**

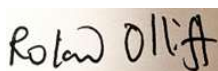
Appendix

Annual Accounts 2024

Parish Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham
Statement of Financial Activities
For the year ending 31st December 2024

	<u>Note</u>	<u>General</u>	<u>Restricted</u>	<u>Total 2024</u>	<u>Total 2023</u>	<u>Change</u>
<u>Incoming Resources</u>	2					
Incoming Resources from Donors	2.1	658,656	76,390	735,046	112,998	622,048
Activities in Furtherance of the Council's						
Aims & Objectives	2.2	986	0	986	1,837	(851)
Activities Generating Funds	2.3	3,295	2,976	6,271	4,258	2,014
Parish Hall Income	2.4	44,344	0	44,344	41,935	2,409
Other Incoming Resources	2.5	25,301	250	25,551	14,285	11,266
Total Incoming Resources		732,583	79,616	812,199	175,312	636,887
<u>Resources Used</u>	3					
Expenditure in Furtherance of the Council's						
Aims & Objectives	3.1	(234,298)	(59,645)	(293,942)	(110,376)	(183,566)
Support Costs	3.2	(34,802)	(958)	(35,759)	(32,708)	(3,051)
Grant and Donations	3.3	(486)	(188)	(674)	(1,000)	326
Governance Costs	3.4	0	0	0	0	0
Parish Hall Expenditure	3.5	(23,100)	0	(23,100)	(42,899)	19,798
Total Resources Used		(292,686)	(60,790)	(353,477)	(186,984)	(166,493)
Net Incoming/(Outgoing) Resources		439,896	18,826	458,722	(11,672)	470,393
Exceptional Item/s	4	0	0	0	0	0
Balance Brought Forward from Previous Year		84,562	4,719	89,281	100,953	(11,672)
Fund Transfers		(49,633)	49,633	0	0	0
Funds Carried Forward (Pre-Revaluation)		474,826	73,177	548,003	89,282	458,721
Revaluation reserve		0	75,000	75,000	75,000	0
Total Funds Carried Forward		474,826	148,177	623,003	164,282	458,721

Approved by the Parochial Church Council and signed on its behalf by:



Reverend Father Roland Olliff

Incumbent



Dave Evans

Churchwarden

Parish Church Council of the Ecclesiastical Parish of All Saints' Church,
Balance Sheet
As at 31st December 2024

	<u>Note</u>	<u>Total 2024</u>	<u>Total 2023</u>	<u>Change</u>
<u>Fixed Assets</u>	5			
Land & Buildings at St Michael's Dartmouth Avenue	5.0A-01	75,000	75,000	0
Land and Buildings at 288 Albert Drive	5.0A-02	64,598	64,598	0
Parish Hall at Woodham Lane	5.0A-03	0	0	0
Total Fixed Assets		139,598	139,598	0
<u>Current Assets</u>	6			
Receivables	6.1	7,156	3,729	3,428
Cash In Hand and at Banks	6.2	809,576	306,147	503,429
Total Current Assets		816,732	309,876	506,857
<u>Liabilities</u>	7			
Operational Creditors	7.1	(52,598)	(11,285)	(41,313)
Other Short Term Creditors	7.2	(280,729)	(273,907)	(6,822)
Total Liabilities		(333,327)	(285,192)	(48,135)
Net Assets less Liabilities		623,003	164,282	458,722
<u>Funds Represented</u>	8			
General Fund		85,170	67,062	18,108
Restricted Fund		148,178	79,719	68,458
Designated Fund		389,656	17,500	372,156
Total Fund Of The PCC		623,003	164,282	458,722

Parish Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham

Notes to the Financial Statements for the year ended 31st December 2024

Church Accounting Regulations would usually require financial statements to be prepared for The Parish of Woodham Parochial Church Council on a consolidated basis to include St Michael's Church, Sheerwater which is itself shared with the Methodist Church. St Michael's accounts are not subject to examination. During the period of the Bishop's Mission Order for Sheerwater, the PCC is not responsible for the finances of St Michael's, therefore this report relates strictly to the financial affairs of All Saint's Church, Woodham alone and has been reviewed by an independent examiner.

I Accounting Standards and Policies

The financial statements have been prepared in accordance with the financial reporting standard applicable in the UK and Republic of Ireland (FRS 102); The Charities Commission Statement of Recommended Practice applicable to charities (effective 1st January 2015); and the Church Accounting Regulations 2006. The financial statements have been prepared on an accruals basis (meaning all expenses are included even if not paid).

IA. Funds

General Funds - this represents the funds of the PCC that are not subject to any restrictions regarding their use and are available in a general purpose of the PCC.

Restricted Funds - this represents those funds received for a specific purpose or invited by the PCC for a specific purpose and must be spent on that purpose.

Designated Funds - this represents the funds of the PCC which have been designated for a specific purposes, although these remain as unrestricted and can be drawn back to general funds following decision made by the PCC

Details of these funds and their restrictions are set out later in this report.

IB. Incoming Resources

Voluntary Income and Capital Sources

- Collections are recognised when received by or on behalf of the PCC;
- Planned Giving receivable under Gift Aid is recognised only when it is received;
- Tax recoverable on Gift Aid donations is recognised when the donation is recognised.

Other Income

- Rental Income from parish hall lettings is recognised at the point of hire;
- Funds raised through events and sales etc are counted gross.

Investment Income Gains and Losses

- Dividends and interest entitlements are accounted for when due and payable;
 - Realised gains and losses are recognised when investments are sold;
- Unrealised gains and losses on investments are evaluated on 31st December, annually.

Grants and Legacies

- Grants and legacies to the PCC are recognised once the PCC has evidence of entitlement and once the amount can be measured with reasonable certainty.
- The policy of the PCC is that legacies will be reserved for capital expenditure and not day to day running costs for the parish

IC. Resources Used

Cost of Generating Funds

- The cost of generating funds are those costs incurred in attracting voluntary income including the running of the Parish Hall

Expenditure in Furtherance of the Council's Aims & Objectives

- Activities directly related to the work of the church including the Diocesan Parish Share payable to the Diocese, clergy cost and church running costs. Any parish share payable to the diocese which is unpaid as at the 31st December, is provided for in these financial statements as an operational though not a legal liability and is shown as a creditor in the balance sheet.

Support Costs

- Support Costs include the cost of the Parish Administrator and the Organist

ID. Assets

Fixed Assets

- Capitalised functional assets will be depreciated at annual rates which spread the cost evenly over the useful life of the asset.

IE. Liabilities

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay our resources.

Parish Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham
Notes to the Financial Statements for the year ended 31st December 2024

2. Notes on Incoming Resources

2.1 Incoming Resources from Donors

	<u>General</u>	<u>Restricted</u>	<u>Total 2024</u>	<u>Total 2023</u>	<u>Change</u>
<u>Planned Giving</u>					
Planned Monthly Giving Income	21,454	240	21,694	29,507	(7,813)
Parish Giving Scheme Income	23,710	0	23,710	20,673	3,037
Gift Aid Recoverable Income	12,300	0	12,300	13,270	(970)
Sub-Total - Planned Giving	57,464	240	57,704	63,450	(5,746)
<u>Collections & Other Donations</u>					
Cash & Card Collections Income	6,490	0	6,490	5,927	563
"Friends" Donation Income	0	0	0	37,485	(37,485)
General Donation Income	507	120	627	6,136	(5,509)
Specific Donation Income	0	1,030	1,030	0	1,030
Sub-Total - Collections	6,997	1,150	8,147	49,548	(41,400)
<u>Legacies</u>					
Legacy Income	594,194	75,000	669,194	0	669,194
Sub-Total - Legacies	594,194	75,000	669,194	0	669,194
Total - Incoming Resources from Donors	658,656	76,390	735,046	112,998	622,048

2.2 Activities in Furtherance of the Council's Aims & Objectives

	<u>General</u>	<u>Restricted</u>	<u>Total 2024</u>	<u>Total 2023</u>	<u>Change</u>
<u>Statutory Fees</u>					
Weddings	100	0	100	981	(881)
Funerals	772	0	772	569	203
Baptisms	0	0	0	34	(34)
Sub-Total - Statutory Fees	872	0	872	1,584	(712)
<u>Mission Giving</u>					
Mission Donation Income	114	0	114	253	(139)
Sub-Total - Mission Giving	114	0	114	253	(139)
Total - Activities in Furtherance of the Council's Aims & Objectives	986	0	986	1,837	(851)

Parish Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham
Notes to the Financial Statements for the year ended 31st December 2024

2. Notes on Incoming Resources (continued)

<i>2.3 Activities Generating Funds</i>	<u>General</u>	<u>Restricted</u>	<u>Total 2024</u>	<u>Total 2023</u>	<u>Change</u>
Special Event Income	0	0	0	0	0
Concert & Recitals Income	1,729	860	2,589	1,548	1,041
Hospitality Income	1,170	2,116	3,286	2,684	603
Other Fundraising Income	396	0	396	25	370
Sub-Total - Fundraising	3,295	2,976	6,271	4,258	2,014
Total - Activities Generating Funds	3,295	2,976	6,271	4,258	2,014
<i>2.4 Parish Hall Income</i>	<u>General</u>	<u>Restricted</u>	<u>Total 2024</u>	<u>Total 2023</u>	<u>Change</u>
Parish Hall Letting Income	44,344	0	44,344	41,935	2,409
Total - Parish Hall Income	44,344	0	44,344	41,935	2,409
<i>2.5 Other Incoming Resources</i>	<u>General</u>	<u>Restricted</u>	<u>Total 2024</u>	<u>Total 2023</u>	<u>Change</u>
Church Lettings Income	448	0	448	763	(315)
Major Projects Grant Income	5,100	0	5,100	10,000	(4,900)
VAT Refund Income	13,266	0	13,266	2,025	11,240
Interest Income	5,983	0	5,983	35	5,948
Organ Restoration Fee Income	0	250	250	0	250
Other Miscellaneous Income	505	0	505	1,462	(957)
Total - Other Incoming Resources	25,301	250	25,551	14,285	11,266

Parish Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham

Notes to the Financial Statements for the year ended 31st December 2024

3. Notes on Resources Used

3.1 Expenditure in Furtherance of the Council's

Aims & Objectives

Regular Expenditure

	<u>General</u>	<u>Restricted</u>	<u>Total 2024</u>	<u>Total 2023</u>	<u>Change</u>
Charity Management & Administration	0	0	0	(2)	2
Diocesan Parish Share Costs	(70,059)	0	(70,059)	(67,716)	(2,343)
Vicarage Costs	(7,645)	0	(7,645)	(2,412)	(5,233)
Church Utility Costs	(9,806)	0	(9,806)	(7,684)	(2,122)
Church Insurance Costs	(4,194)	0	(4,194)	(4,008)	(186)
Church Maintenance Costs	(7,070)	0	(7,070)	(15,241)	8,171
Church Grounds Maintenance Costs	(8,980)	0	(8,980)	(4,138)	(4,842)
Music & Worship Costs	(13,410)	(5,644)	(19,054)	(6,686)	(12,367)
Sub-Total - Regular Expenditure	(121,164)	(5,644)	(126,808)	(107,887)	(18,921)

Major Expenditure

Church Electrical Costs	(70,055)	0	(70,055)	(2,394)	(67,661)
Church Narthex Costs	(9,456)	0	(9,456)	0	(9,456)
Church Quinquennial Costs	(33,623)	0	(33,623)	(96)	(33,527)
Church Organ Costs	0	(54,000)	(54,000)	0	(54,000)
Church Heating Costs	0	0	0	0	0

Sub-Total - Major Expenditure

(113,134) (54,000) (167,135) (2,490) (164,645)

**Total - Expenditure in Furtherance of
the Council's Aims & Objectives**

(234,298) (59,645) (293,942) (110,376) (183,566)

3.2 Support Costs

	<u>General</u>	<u>Restricted</u>	<u>Total 2023</u>	<u>Total 2022</u>	<u>Change</u>		
Staffing Costs	(13,401)	0	(13,401)	(12,266)	(1,135)	12275	9
Telephone & Broadband Costs	(1,149)	0	(1,149)	(1,054)	(95)	1054	0
Photocopier Costs	(4,336)	0	(4,336)	(3,832)	(504)	3832	(0)
Stationery & Office Supply Costs	(509)	0	(509)	(1,535)	1,026	1535	0
IT Costs	(2,397)	0	(2,397)	(2,285)	(111)	2285	(0)
Accounting Costs	(346)	0	(346)	(316)	(30)	316	(0)
Church Housekeeping Costs	(6,724)	0	(6,724)	(5,535)	(1,189)	5535	0
Hospitality Costs	(3,331)	0	(3,331)	(2,941)	(390)	2941	(0)
Concert & Recitals Costs	(750)	(956)	(1,706)	(1,132)	(575)	1132	0
Sundry Expenses	(1,860)	(2)	(1,862)	(1,813)	(49)	1813	(0)
Total - Support Costs	(34,802)	(958)	(35,759)	(32,708)	(3,051)		

Parish Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham
Notes to the Financial Statements for the year ended 31st December 2024

3. Notes on Resources Used (continued)

3.3 Grants & Donations

	<u>General</u>	<u>Restricted</u>	<u>Total 2024</u>	<u>Total 2023</u>	<u>Change</u>
Mission Fund Costs	(486)	(188)	(674)	(1,000)	326
BMO St Michaels Costs	0	0	0	0	0
Friends Funding	0	0	0	0	0
Total - Grants & Donations	(486)	(188)	(674)	(1,000)	326

3.4 Governance Costs

	<u>General</u>	<u>Restricted</u>	<u>Total 2024</u>	<u>Total 2023</u>	<u>Change</u>
Independent Examiner's Remuneration	0	0	0	0	0
Total - Governance Cost/s	0	0	0	0	0

3.5 Parish Hall Expenditure

	<u>General</u>	<u>Restricted</u>	<u>Total 2024</u>	<u>Total 2023</u>	<u>Change</u>
Parish Hall Utility Costs	(5,933)	0	(5,933)	(5,508)	(425)
Parish Hall Housekeeping	(250)	0	(250)	(498)	248
Parish Hall Insurance Costs	(1,201)	0	(1,201)	(2,197)	995
Parish Hall Maintenance Costs	(3,620)	0	(3,620)	(18,537)	14,917
Parish Hall Sundry Expenses	0	0	0	0	0
Parish Hall Major Project Costs	(12,096)	0	(12,096)	(16,159)	4,063
Total - Parish Hall Expenditure	(23,100)	0	(23,100)	(42,899)	19,798

4.0 Exceptional Cost/s

	<u>General</u>	<u>Restricted</u>	<u>Total 2024</u>	<u>Total 2023</u>	<u>Change</u>
Exceptional Items	0	0	0	0	0
Total - Exceptional Cost/s	0	0	0	0	0

Employee Emoluments

The PCC continued to engage the services of an organist and parish administrator.

Total emoluments & associated payroll costs for the year amount to **£13,401 (2023: £12,177)**

Related Party Transactions

The PCC appointed the Parish Administrator as PCC Secretary during the year. This will remain the case going forward in that the Parish Administrator will always act as secretary to the PCC. Remuneration or reimbursement of personal expenses during the year have been paid to trustees as submitted and authorised.

Parish Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham
Notes to the Financial Statements for the year ended 31st December 2024

5.0A Tangible Assets - Land & Buildings

5.0A-01 Sheerwater Churches Limited

Total 2024 Total 2023 Change

The PCC entered into an agreement with the local Methodist Circuit to pool resources and build a new church on Sheerwater. They formed a limited company, Sheerwater Churches Ltd, each holding a 50% stake.

Land & Buildings at St Michael's, Dartmouth Avenue	75,000	75,000	0
Total - Sheerwater Churches Limited	75,000	75,000	0

5.0A-02 288 Albert Drive, Sheerwater

Total 2024 Total 2023 Change

On the basis of a sharing agreement entered into by the representatives of the Anglican and Methodist Church on the 24th March 1974, the freehold land and church at 288 Albert Drive, Sheerwater was purchased on the 10th April 1976 to be owned and maintained by Sheerwater Churches Ltd, as Custodian Trustee. Under a subsequent Declaration of Trust, entered into on the 14th April 1997, beneficial ownership of the property is divided between the Anglican and Methodist Churches in the following proportions:

The Methodist Circuit

The Anglican Church

divisible as follows:-

Diocese of Guildford

Woodham PCC

The total purchase price was **£130,000** of which the Parochial Church Council of the Ecclesiastical Parish of All Saints Woodham share was **£30,000**. Based on an informal valuation by the Diocese of Guildford as at the 31st December 2002, the value of the PCC's share was assessed at **£56,522**. Since then improvements have been made to the property at a further cost to the parish of £8,076 and the value of the property has been revised accordingly to the present value of **£64,598**.

Land & Buildings at 288 Albert Drive, Sheerwater	64,598	64,598	0
Total - Land & Buildings at 288 Albert Drive, Sheerwater	64,598	64,598	0

Parish Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham
Notes to the Financial Statements for the year ended 31st December 2024

5.0A Tangible Assets - Land & Buildings (continued)

5.0A-03 Parish Hall

Total 2024 Total 2023 Change

The historical cost of constructing the Parish Hall, which was built many years ago is deemed unsustainable. The Parish Hall is main major income contributor to the pastoral and financial operation of the parish.

The Parish Hall's position adjacent to the church and some residential properties restricts its use. There is no drainage and the electrical supply is on the end of the line. For all practical purposes, the Parish Hall is considered un-saleable.

Accordingly, no value is shown for the Parish Hall in the Balance Sheet. The fabric of the building is now showing a lot of degradation and potential repairs and possible redevelopment to bring it up to modern standards. During 2020 we managed to complete the toilets and front facing windows project which has much improved the potential hireability of the Parish Hall. There is still further works that need to be carried to improve furthermore in the future. Therefore at this time, until those further works are carried no value will be presented on the Balance Sheet.

Parish Hall	0	0	0
Total - Parish Hall	0	0	0

6.0 Current Assets

6.1 Debtors

Total 2024 Total 2023 Change

Gift Aid Not Received	0	917	(917)
Other Debtors Outstanding	2,653	2,759	(106)
Prepayments & Accrued Income	4,504	53	4,451
Total - Debtors	7,156	3,729	3,428

6.2 Cash at Bank and in Hand

Total 2024 Total 2023 Change

Cash In Hand	988	3,782	(2,794)
Current Accounts	36,725	46,192	(9,467)
Savings Accounts	771,863	256,173	515,690
Total - Cash at Bank and in Hand	809,576	306,147	503,429

Parish Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham
Notes to the Financial Statements for the year ended 31st December 2024

7.0 Liabilities

7.1 Operating Creditors

	<u>Total 2024</u>	<u>Total 2023</u>	<u>Change</u>
Creditors Not Due For Payment	(52,598)	(11,285)	(41,313)
Total - Operating Creditors	(52,598)	(11,285)	(41,313)

7.2 Other Creditors

	<u>Total 2024</u>	<u>Total 2023</u>	<u>Change</u>
Future Liabilities (Tidd/Friends)	(268,706)	(267,069)	(1,637)
Accrued Expenses - Church	(5,735)	(2,750)	(2,985)
Accrued Expenses - Hall	(845)	0	(845)
Payroll Creditors	(437)	(327)	(110)
Diocesan Statutory Fees Payable	(366)	(569)	203
Hall Deposits Held	(4,495)	(3,100)	(1,395)
Other Fees Payable	(145)	(92)	(53)
Total - Other Creditors	(280,729)	(273,907)	(6,822)

Parish Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham
Notes to the Financial Statements for the year ended 31st December 2024

8.0 Funds

8.1 Fund Name	<u>Op Bal at</u> <u>31.12.2023</u>	<u>Fund</u> <u>Transfers</u>	<u>Incoming</u> <u>Resources</u>	<u>Outgoing</u> <u>Resources</u>	<u>Cl Bal at</u> <u>31.12.2024</u>
General Fund (U)	67,062	(497,500)	732,583	(216,975)	85,170
<i>Restricted Funds</i>					
Car Park (R)	687	0	0	0	687
Garden Of Remembrance (R)	1,125	0	30	0	1,155
Church Heating Fund (R)	0	0	15	0	15
Organ Restoration Funds (R)	132	49,633	4,331	(54,958)	(863)
Music/Choir (Gordon Denney Legacy) (R)	0	0	75,000	(5,644)	69,356
Mission Giving Fund (R)	261	0	0	(188)	73
St Michael's Sheerwater (R)	2,514	0	240	0	2,754
Revaluation Reserve (R)	75,000	0	0	0	75,000
Sub Total - Restricted Funds	79,719	49,633	79,616	(60,790)	148,178
<i>Designated Funds</i>					
Organ Restoration Fund (U)	12,500	187,867	0	0	200,367
Church Major Works Fund (U)	0	260,000	0	(75,712)	184,288
Garden of Remembrance (U)	5,000	0	0	0	5,000
Sub Total - Designated Funds	17,500	447,867	0	(75,712)	389,656
Total - Funds	164,282	0	812,199	(353,477)	623,003