

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ALL SAINTS', WOODHAM.

England & Wales · Charity number 1136433

Details

Other names ALL SAINTS' PCC

Status Registered

Legal form Previously excepted

Registered 2010-06-17

Register [View on the Charity Commission register](#)

Contact

Address All Saints Church
564 Woodham Lane
Woking
GU21 5SH

Phone 01483 727835

Email admin@allsaintswoodham.co.uk

Website www.allsaintswoodham.co.uk

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: To foster a lively worshipping community, to ensure the sacraments of the church are available to all who seek them. To keep the church available and open daily for personal prayer throughout the year. To offer prayers for the parish and parishioners To encourage the facilities to be seen as a spiritual resource for the wider community.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Surrey

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£812,199	£353,477	£623,004	2
2023-12-31	£175,312	£186,984	-	-
2022-12-31	£275,457	£428,906	-	-
2021-12-31	£378,337	£148,479	-	-
2020-12-31	£158,599	£159,900	-	-

Trustees

Name	Role	Appointed
Adrian Vincent		2018-05-01
Andrew Aylott		2023-04-30
Angela Scott		2022-04-03
Anna Loveday		2022-04-03
David George Evans		2020-10-31
Denise Bailey		2022-04-03
Jenny McMahon		2022-04-03
Rev Roland Olliff		2022-11-01
Sandra Smith		2021-05-30

Accounts



**The Parochial Church Council of the Ecclesiastical Parish of All Saints',
Woodham**

Trustees Annual Report & Financial Statements

For The Year Ended 31st December 2024

Charity Number 1136433

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Aims and Purposes

The Parochial Church Council of The Ecclesiastical Parish Of All Saints', Woodham (hereinafter referred to as 'the PCC') has the responsibility of co-operating with the incumbent, in promoting the ecclesiastical parish, the mission of the Church, pastoral, evangelistic, social and ecumenical.

The PCC is also specifically responsible for the maintenance of the Parish Hall at the rear of the premises at 564 Woodham Lane.

Objectives and Activities

Our Vision Statement.

All Saints, Woodham is a place where hearts find peace and souls are nourished. To be a Christ-centred community that transforms lives through faith, love, and service, empowering each person to grow in their relationship with God and make a positive impact on the world around them.

Our Values are:

- **Courage** in declaring the faith in which we believe;
- **Discipline** in prayer, worship and growth;
- **Respect** for Others in our community and wider;
- **Integrity** to God through Jesus Christ and the Holy Spirit;
- **Loyalty** to the Body of Christ through word and sacrament; and
- **Selfless** Commitment to our wider world and local community;

Achievements and Performance

Incumbent's Review

It has been another wonderful year where God has been worshipped, and we have been richly blessed. We continue to advance through the Health & Viability process with the Diocese and we are also pleased to have our Church Development Plan almost established.

In February 2025, the Bishop of Guildford announced the decision to conclude the Bishop's Mission Order in May 2026, thereby reuniting St Michael's, Sheerwater, with All Saints. This decision has been met with great joy and anticipation for the future.

Throughout 2024, we have undertaken several outreach initiatives and have strengthened our bonds with fellow churches, celebrating shared patronal festivals with St Mary's, Thorpe, and St Michael's. Our Easter celebrations were particularly uplifting, and we were blessed with excellent weather for our annual Friends' Day. A significant highlight was the High Mass with Confirmation for the Feast of All Saints, presided over by Bishop Paul of Dorking, during which five candidates were confirmed. We also held a reverent All Souls service and a solemn yet inspiring Remembrance Sunday.

The Advent and Christmas seasons were particularly joyous, as we welcomed new faces to our Christingle, Crib Service, and other festive liturgies. Our newly completed lighting scheme was in place just in time for the Bishop's visit, enhancing the beauty of our church. Additionally, the organ was removed in January 2025 for nine months, but we were fortunate to secure a temporary replacement at no cost.

Looking ahead, the contract for our new toilet facilities has been finalised, with construction set to commence in May 2025, following the completion of the Easter services. In the interim, temporary facilities will be provided outside.

Our church has continued to serve as a vibrant cultural hub, hosting numerous concerts, including the highly successful Loveday Singers and performances by new groups such as the Rock Choir. Many more musical events are planned for 2025 and 2026. I extend my sincere gratitude to all those who organize, support, and perform in these events, which not only uphold the rich choral tradition of our church but also foster a strong sense of community engagement.

The Parish Hall and Meeting Room remain in high demand and provide an essential source of income for the church. However, our financial position remains challenging. Significant capital projects, including the new keyboards for the choir, new blue choir robes, the lighting scheme, the marble chancel floor, the organ, and the forthcoming toilet facilities, have been made possible through the generous legacies of Gordon Denney and Jean Rignell, for which we are profoundly grateful.

Despite these contributions, our monthly operational expenses exceed £9,000. I urge all members of the congregation to reflect on their level of financial support—whether through Direct Debit, the Parish Giving Scheme, or weekly plate offerings—and consider increasing their contributions where possible.

I wish to express my deep appreciation to our Churchwardens for their unwavering commitment and diligence, to the Parochial Church Council for their thoughtful stewardship and guidance, and to Tracy Woodward for her exemplary service as our Parish Administrator and Hall Manager. I am also immensely grateful to the entire Serving Team, who ensure the reverence and continuity of our superb liturgy, and to Jeffrey Gray and the choir for their steadfast dedication to the musical heritage of our church. Furthermore, I extend my gratitude to those who welcome visitors, read lessons, lead prayers, arrange flowers, prepare refreshments, maintain the church, and undertake the numerous tasks that contribute to the warmth and beauty of our community.

We continue to hold in our prayers those who are unwell and missed by us all. This year, we have mourned the loss of cherished members of our congregation, and we especially remember Mr Alan Taylor and Mrs Gillian Hunt, both of whom are profoundly missed. May they Rest in Peace and Rise in Glory.

In summary, this has been a successful year with much still to accomplish. Our congregation continues to grow steadily, and we remain committed to being a beacon of faith, hope, love and service within our community.

Thank you for your continued dedication and contributions to the Woodham Church family.

Per Crucem.

Fr Roland Oliff

Churchwarden's Review

IT and Livestreaming

We have continued to livestream the majority of our services on our Facebook page in order to carry on engaging with our dispersed members. The serving team help each week with the livestream; however, it would be nice to have others who are willing to help on manning the livestream desk on a rota basis.

Events

Main events throughout the year have included:

April	Annual Quiz Night
June	Friends Mass & Lunch
September	Heritage Open Day
December	Rock Choir in aid of Organ Restoration Fund
	Loveday Singers Christmas Concert

Church Grounds

We have employed the services of Garden Hopper a local firm who maintain the grounds to an excellent standard.

Social Media

Our website has been fully upgraded to a newer more interactive site.

In regard to social media and specifically our Facebook page. Below are some statistics:

Page Likes:	598 registers followers (2023: 506)
Average Page Reach:	2,500 users reach weekly (2023: 1,500)

Dave Evans

Church Fabric Review

January

- The organ humidifier was repaired by Watkins & Watson Ltd

February

- The font cover winch inspected by RHC Lifting Ltd.

August

- The rotting wooden fire escape doors in the Hall (two double and two single doors) were replaced with UPVC doors by Sheerwater Glass Ltd. We received a grant of £2,000 from Your Fund Surrey Small Community Projects towards the cost.
- Annual servicing of the hall heaters, hall boiler and church kitchen boiler by Industraheat.

September

- Annual servicing of church boiler room boiler by Andy Brown (who installed it) of Ace Gas and Heating Services Ltd.
- Sanctuary floor: in 1907 it was laid in Swedish marble. In 1991 the top step under the high altar was removed and the space was infilled with concrete. Wooden plinths were added to extend the steps and the area was carpeted. In 2023, architect Mandy Lorenz, wrote in her five-yearly inspection report: "the blue carpet distracts from this beautiful space. Its removal should be considered, this would reveal the beautiful floor finish [...] as well as aid ventilation to the damp floor below as the carpet traps moisture." On 27 August 2024 an Archdeacon's Permission was granted for the restoration. Liviu Negut of Calacatta Stone & Ceramics removed the carpet, the wooden extensions and the concrete screed. The concrete screed and areas of marble that were beyond repair were replaced with new Iranian granite, "Costa Smeraldo" and Italian marble "Verde Italia". These being the closest match to the two shades of the Swedish marble. The supplier was Cullifords of Kingston on Thames and cut by the Marble & Granite Cutting Centre Ltd, Slough. The floor around the altar now looks as it did when it was originally built in 1907.

October

- Andy Callin of Sound Analysts Ltd re-routed the cable for the hearing loop following the work on the Sanctuary.
- Lighting: in 1991 high energy halogen lights were installed. On 12 February 2024, an Archdeacons Permission was granted for a new LED lighting scheme. CES Lighting and Electricals won the competitive tendering exercise and installed new cabling and LED lights for the Nave, Lady Chapel, Sanctuary and outdoor sign boards. In the church the brightness of each light can be individually adjusted via a computer tablet, and different scenes programmed in. For example, pressing button 1 on the new buttons by the organ steps turns on all the lights for a Sunday service.

November

- A dead tree opposite the church was removed and other tree work, carried out by Brackendale Tree Care Ltd.
- Annual servicing of the fire extinguishers by Chubb.
- Bi-annual servicing of the lightning conductor by Bacon Lightning Protection & Maintenance Ltd.

Adrian Vincent

Deanery Synod Review

Janet Cummins and Adrian Vincent are our elected representatives to the Woking Deanery Synod.

The 8 February 2024 meeting began gathering outside Woking Borough Council as they met to finalise the cuts needed to balance their budget. We then moved into Christ Church, Woking for a time of prayer.

The 18 June meeting was at St Andrew's Church, Goldsworth Park. A panel of speakers shared their tips on "the intergenerational church" (I arrived late due to a work meeting). In the business part of the meeting I asked whether other churches would be interested in sharing the costs with us of a fire warden training day. I did not get any take-up, but after the meeting, David Leach provided me with more information for fire wardens. I used this to update the All Saints' fire instructions that are on our noticeboards.

The 1 October meeting was at St Mary of Bethany Church, Woking. There was a service of Evening Prayer, followed by updates from different churches.

Adrian Vincent

Safeguarding Review

The PCC has the responsibility to ensure the church does its best to safeguard the members. There are two aspects to this:

1. Safeguarding of children and young adults

This entails making sure any person interacting with either group over or above the confines of a church service has been DBS checked. It also means looking out for signs of abuse of those in our midst. The PCC members must each complete training in safeguarding and domestic abuse (currently online), provided by the diocese.

2. Risk Assessment

Each time the church puts on an activity, over and above the regular church services, it is required to complete a risk assessment. This should then be approved by the PCC.

Outside users and hirers of the church, church hall and parish room are required to sign to confirm they have completed a risk assessment for the activity before it can be held. They also sign to say they are aware of the Church of England's safeguarding policy to which we adhere to at All Saints.

The PCC and churchwardens also make sure the church premises is fit for purpose.

Two copies of the Church of England's Safeguarding Handbook are in the parish office. These are required reading for the PCC but may also be signed out and read by any member of the congregation. The handbook can also be found online <https://www.churchofengland.org/safeguarding/policy-and-practice-guidance/templates-and-resources>.

Safer recruitment training has been completed by additional members of the PCC.

"The care and protection of children, young people and vulnerable adults involved in Church activities is the responsibility of the whole Church. Everyone who participates in the life of the Church has a role to play in promoting a Safer Church for all." Promoting a safer church policy document, Church of England.

Jonathan Gasson

Flower Arranging Review

Flowers give glory to God.

The Flower Team arranges displays which try to reflect this.

Apart from the season of Lent, we have a permanent ever changing, colour appropriate display of flowers in front of the statue of Our Lady. For High Days and Holidays, we also decorate the High Altar and Lady Chapel.

We are always looking for more volunteers who feel they may have some artistic flair where flowers are concerned. We are also grateful for any monetary gifts towards the purchase of flowers.

Jennie Shand Higgins & Team

Parish Hall Review

Another successful year for bookings in the hall and revenue for 2024 was the highest it has ever been.

We have been able to make further improvements to the hall fabric, with all the fire doors being replaced with new white UPVC doors. These look so much more modern and are also more secure and less draughty.

Adrian very kindly offered to repaint the hall walls and ceiling and chair store doors over the summer as well, so the hall is looking much fresher and cleaner.

Friary Band have ceased storing equipment in the hall as they have found new premises. Their acoustic panels were also removed from the ceiling before the painting was undertaken.

Regular users now include a Sewing Circle who meet on a Saturday afternoon about once every three months.

We still retain our regular weekly users, some of which have used the hall for many years.

Papillon Cakes made a lot of use of the hall kitchen, especially during the summer months.

Hall bookings for all types of parties remained strong throughout the year, meaning the hall is used frequently over the weekends.

Maintenance and stewarding of the hall still remain quite demanding but we do the best we can with the resources we have.

Tracy Woodward

Refreshments Review

Current team: Janet Cummins, Babs & Lulu Akinyanju, Shirley Price and Judy Smith & Denise Bailey

Another year has passed where our small stalwart team have provided coffee and tea after the Sunday Morning Service every week and I would like to extend my grateful thanks to them all. Unfortunately our regular team has dwindled further, we are very sad to have lost our friend Alan Taylor who died last year and we are so grateful for all his efforts in the past. We welcomed Judy Smith to the team last year but sadly she, Lulu and Shirley are not well at present, so we are left with just 3 regulars – Janet, Babs and Denise.

Our current suggested donation for a drink and biscuit is £1.00. On average we take about £20 to £25 a week for Church funds.

We know that our Sunday Coffee is much appreciated by the Congregation and is seen as part of our wider fellowship. It is certainly our hope and intention to carry on providing this, but we desperately need more people willing to help.

In general, we do at least one week per month each. Please feel free to let me know if you can help our team – even if you can only help out occasionally!

Denise Bailey

Music Review

The Organ

We can be extremely grateful that the church has had the capacity to move this issue forward so speedily since I reported on this last year. Many churches get stuck in the weeds of this process for many years!

From the three bids received, the organ builder, Mander, was chosen to undertake the work. More detailed information is available, but the work comprises a thorough overhaul, replacement of nearly all perishable components and updating of all systems to modern standards. We are also taking the opportunity to give the organ some extra new sounds, which will make it one of the finest in the county and beyond. The cost to us is something just under £250,000. The organ committee, under Rupert's leadership is taking forward all aspects of supervision, including fundraising. We hope and expect that the work will be completed by Christmas.

The organ had no work for 32 years and much of the perishable apparatus is older than that, going back to the early years of the twentieth century. Churches that fail to seize opportunities to refurbish their instruments before a crisis arises tend to lose them altogether. We can be proud that we are securing a great instrument for our church and for the diocese through most of the rest of this century.

Other Instruments

When issues are highlighted at Woodham, they get speedily resolved. As reported last year, we had a sub-standard instrument in our parish room. We now have a good new digital piano. This supports our own work and the work of our guests, like the Loveday Singers' and opens up other possibilities for the use of the room.

Robes

The choir's robes have also been completely replaced this year. They are dignified but much less fussy. We hope you like the new look.

The Choir

The basic choral set up remains quite small and brittle – vulnerable to situations where people need to be away – but it is keen and very supportive. Throughout the last year, it has continued to provide a regular and popular

choral aspect to the weekly Sunday service to a high standard. We have been able to draw on the support of friendly additional people for services for which we want a greater choral enhancement. We have fulfilled the rough ambition of maintaining a regular sequence of additional choral services. Often, this swings around the highlights of the liturgical year, but we maintain a (roughly) monthly evening observance, by having a Choral Evensong on a Sunday evening from time to time.

Anything Else?

Those are the thoughts that spring to mind, but I am happy to be quizzed on other aspects of the musical set up. And I am happy to engage on any of the content of this document.

Jeffrey Gray

Reader's Review

A big thank you to all those who have so willingly come forward for our Bible Readings over the past year on Sunday mornings and the many other services. It is brilliant to hear so many different voices sharing God's word.

It is a privilege to read at our services and open to everyone. It can be scary at first when you are nervous about making mistakes or conveying the meaning but the way you read could just offer new insights to others in a way they hadn't thought of before.

This year, in addition to the Readers' List posted in the Narthex, readers also receive a copy of their reading from the office by email during the preceding week which acts as a handy reminder.

Sandy Smith

Sacristy Review

I am very grateful to all who have assisted throughout the year in serving at the various liturgies. My specific thanks go to **Gavin Loveday, Adrian Vincent and Zac Winn-Smith** who have helped maintain where possible a regular serving team alongside myself.

We could do with more (as is always the case) in order to ease the burden on just three of us at present. If you feel able to assist in becoming a server, please let Tracy or myself know.

Dave Evans

Welcome Team Review

The Welcome Team continue to meet and greet our Church Family; Friends; visitors and guests for Sunday Services. I am very grateful to those who have helped along the way:

Judith Smith; Tracy Woodward; Janet Busby; Babs Akinyanju; Denise Bailey; Jonathan Gasson; Anna Loveday. A special mention to Zac Winn-Smith who has regularly helped to set up before the Sunday Mass.

It would be good to have a regular team to cover each Sunday of the month. If you would like to join the Welcome Team, or assist on the occasional Sunday please sign up on the 'Sidespersons' sheet in the Narthex or speak to me for more information.

Additional assistance is always needed during Special Services:- Baptism; Church Festivals; Easter; Christmas; plus special occasions when large numbers are expected.

It is a joy to welcome our Church Family each Sunday, plus it is a good way to get to know our regular parishioners.

Jenny McMahon

Licensed Lay Minister Review

During the past year, I have been training with Gloucester Diocese, on their Companions Way Course (Spiritual Director training). The course is for 2 years and is presented in person and via a bi-weekly zoom meeting.

We have not only engaged with a variety of worship and listening theories and practice but also practical experience.

There have been written assignments, book reviews and reflections on our practical experiences.

I have just entered the second year of the course.

My heartfelt thanks go to Anna Loveday for enabling the assignments to be the best I could produce.

I have therefore not preached this year but have enjoyed spending time in the midst of the church and its family.

Carole Gasson

Financial Review

Incoming Resources

The financial situation of the parish is relatively healthy state as at the end of the year. However, we are hugely reliant on our parish hall to maintain our income to enable us to maintain all aspects of parish life.

We have been part of the Parish Giving Scheme for nearly 2 years, and this is proving much easier to manage for regular giving as has reduced the burden of work on the treasurer. If you have not joined the Parish Giving Scheme and are a regular contributor, please do consider moving across to this scheme.

Total incoming resources during the year were **£811,616** of which **£79,616** was restricted.

General Legacies	£593,193	Jean Rignell Legacy
Music and Choir	£ 75,000	Gordon Denney Legacy
Organ Restoration	£ 4,376	
St Michael's Sheerwater	£ 240	

Our main source of income outside of regular giving and donations is from the Parish Hall. This has increased year on year as follows:

2023	£41,935
2024	£44,344

Planned giving over the past year has declined by around **£5,746** over the course of the year. We are growing in numbers so anticipation would be that our giving increases. I would add that our cash and card collections have increased, however this technically does not count towards our planned giving. This figure is very important when it comes to the diocese and in the eventuality, we need another incumbent in the future.

Outgoing Resources

In terms of expenditure our largest item is our Parish Share to the Diocese which increased to **£70,059** an increase on previous years of **£2,343** – this has been paid in full.

All other unrestricted expenditure was as standard for the running of the parish. On an average month the cost to run the church is **£10,000**.

Reserves Policy

Even though the parish finances are in relatively good order, the level of reserves has increased, however we should not be complacent in the funds we generate in order to maintain those reserves for major works. The PCC notes the importance of maintaining the fabric and major projects which are currently in process and future projects for the survival of the parish. As per last year the Treasurer will maintain a minimum working capital of **£25,000** in order to cover unexpected issues.

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. The membership of the PCC consists of the incumbent, churchwarden/s, the reader and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services/members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. New members receive initial training

into the workings of the PCC. The full PCC met **6** times during the year with an average level of attendance of **11**.

Given its wide responsibilities the PCC has a standing committee which makes decision between the bi-monthly PCC meetings.

Administrative Information

All Saints' Church is situated on Woodham Lane, Woking near to the Six Ways roundabout. It is part of the Diocese of Guildford within the Church of England. The correspondence address is:

**The Parish Office
All Saints Church
564 Woodham Lane
Woking
Surrey
GU21 5SH**

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity currently excepted from registration with the Charity Commission. PCC members who have served at any time from 1st January 2020 until the date on this report are as follows:

Ex-Officio Members

Incumbent (Chair):	Reverend Father Roland Olliff
Licenced Lay Minister:	Mrs Carole Gasson
Churchwardens (Vice Chair):	Mr Dave Evans Mr Adrian Vincent
PCC Secretary:	Mrs Tracy Woodward
PCC Treasurer:	Mr Dave Evans

Elected Members

Deanery Synod Reps:	Mr Adrian Vincent Mrs Janet Cummins
PCC Members:	Mr Rupert Wilmouth Mrs Sandy Smith Ms Angela Scott Mrs Jenny McMahon Mrs Anna Loveday Mrs Denise Bailey Mr Andrew Aylott Mrs Judy Smith

Independent Examiner's Report on The Accounts

Report to the trustees and members of:

Woodham Parochial Church Council

On the accounts for the year ended:

31st December 2024

Charity No:

1136433

I report to the trustees on my examination of the accounts of the PCC of the Church of All Saints, Woodham ("the Trust") for the year ended 31st December 2024, which are set out in the Appendix.

Responsibilities and Basis of Report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

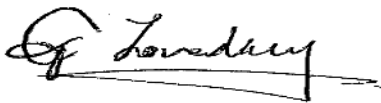
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

the accounting records were not kept in accordance with section 130 of the Charities Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Signed:

Name: **Gavin Loveday, FCCA**

Date: **08/03/2025**

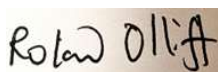
Appendix

Annual Accounts 2024

Parish Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham
Statement of Financial Activities
For the year ending 31st December 2024

	<u>Note</u>	<u>General</u>	<u>Restricted</u>	<u>Total 2024</u>	<u>Total 2023</u>	<u>Change</u>
<u>Incoming Resources</u>	2					
Incoming Resources from Donors	2.1	658,656	76,390	735,046	112,998	622,048
Activities in Furtherance of the Council's						
Aims & Objectives	2.2	986	0	986	1,837	(851)
Activities Generating Funds	2.3	3,295	2,976	6,271	4,258	2,014
Parish Hall Income	2.4	44,344	0	44,344	41,935	2,409
Other Incoming Resources	2.5	25,301	250	25,551	14,285	11,266
Total Incoming Resources		732,583	79,616	812,199	175,312	636,887
<u>Resources Used</u>	3					
Expenditure in Furtherance of the Council's						
Aims & Objectives	3.1	(234,298)	(59,645)	(293,942)	(110,376)	(183,566)
Support Costs	3.2	(34,802)	(958)	(35,759)	(32,708)	(3,051)
Grant and Donations	3.3	(486)	(188)	(674)	(1,000)	326
Governance Costs	3.4	0	0	0	0	0
Parish Hall Expenditure	3.5	(23,100)	0	(23,100)	(42,899)	19,798
Total Resources Used		(292,686)	(60,790)	(353,477)	(186,984)	(166,493)
Net Incoming/(Outgoing) Resources		439,896	18,826	458,722	(11,672)	470,393
Exceptional Item/s	4	0	0	0	0	0
Balance Brought Forward from Previous Year		84,562	4,719	89,281	100,953	(11,672)
Fund Transfers		(49,633)	49,633	0	0	0
Funds Carried Forward (Pre-Revaluation)		474,826	73,177	548,003	89,282	458,721
Revaluation reserve		0	75,000	75,000	75,000	0
Total Funds Carried Forward		474,826	148,177	623,003	164,282	458,721

Approved by the Parochial Church Council and signed on its behalf by:



Reverend Father Roland Olliff

Incumbent



Dave Evans

Churchwarden

**Parish Church Council of the Ecclesiastical Parish of All Saints' Church,
Balance Sheet
As at 31st December 2024**

	<u>Note</u>	<u>Total 2024</u>	<u>Total 2023</u>	<u>Change</u>
<u>Fixed Assets</u>	5			
Land & Buildings at St Michael's Dartmouth Avenue	5.0A-01	75,000	75,000	0
Land and Buildings at 288 Albert Drive	5.0A-02	64,598	64,598	0
Parish Hall at Woodham Lane	5.0A-03	0	0	0
Total Fixed Assets		139,598	139,598	0
<u>Current Assets</u>	6			
Receivables	6.1	7,156	3,729	3,428
Cash In Hand and at Banks	6.2	809,576	306,147	503,429
Total Current Assets		816,732	309,876	506,857
<u>Liabilities</u>	7			
Operational Creditors	7.1	(52,598)	(11,285)	(41,313)
Other Short Term Creditors	7.2	(280,729)	(273,907)	(6,822)
Total Liabilities		(333,327)	(285,192)	(48,135)
Net Assets less Liabilities		623,003	164,282	458,722
<u>Funds Represented</u>	8			
General Fund		85,170	67,062	18,108
Restricted Fund		148,178	79,719	68,458
Designated Fund		389,656	17,500	372,156
Total Fund Of The PCC		623,003	164,282	458,722

Parish Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham

Notes to the Financial Statements for the year ended 31st December 2024

Church Accounting Regulations would usually require financial statements to be prepared for The Parish of Woodham Parochial Church Council on a consolidated basis to include St Michael's Church, Sheerwater which is itself shared with the Methodist Church. St Michael's accounts are not subject to examination. During the period of the Bishop's Mission Order for Sheerwater, the PCC is not responsible for the finances of St Michael's, therefore this report relates strictly to the financial affairs of All Saint's Church, Woodham alone and has been reviewed by an independent examiner.

I Accounting Standards and Policies

The financial statements have been prepared in accordance with the financial reporting standard applicable in the UK and Republic of Ireland (FRS 102); The Charities Commission Statement of Recommended Practice applicable to charities (effective 1st January 2015); and the Church Accounting Regulations 2006. The financial statements have been prepared on an accruals basis (meaning all expenses are included even if not paid).

IA. Funds

General Funds - this represents the funds of the PCC that are not subject to any restrictions regarding their use and are available in a general purpose of the PCC.

Restricted Funds - this represents those funds received for a specific purpose or invited by the PCC for a specific purpose and must be spent on that purpose.

Designated Funds - this represents the funds of the PCC which have been designated for a specific purposes, although these remain as unrestricted and can be drawn back to general funds following decision made by the PCC

Details of these funds and their restrictions are set out later in this report.

IB. Incoming Resources

Voluntary Income and Capital Sources

- Collections are recognised when received by or on behalf of the PCC;
- Planned Giving receivable under Gift Aid is recognised only when it is received;
- Tax recoverable on Gift Aid donations is recognised when the donation is recognised.

Other Income

- Rental Income from parish hall lettings is recognised at the point of hire;
- Funds raised through events and sales etc are counted gross.

Investment Income Gains and Losses

- Dividends and interest entitlements are accounted for when due and payable;
 - Realised gains and losses are recognised when investments are sold;
- Unrealised gains and losses on investments are evaluated on 31st December, annually.

Grants and Legacies

- Grants and legacies to the PCC are recognised once the PCC has evidence of entitlement and once the amount can be measured with reasonable certainty.
- The policy of the PCC is that legacies will be reserved for capital expenditure and not day to day running costs for the parish

IC. Resources Used

Cost of Generating Funds

- The cost of generating funds are those costs incurred in attracting voluntary income including the running of the Parish Hall

Expenditure in Furtherance of the Council's Aims & Objectives

- Activities directly related to the work of the church including the Diocesan Parish Share payable to the Diocese, clergy cost and church running costs. Any parish share payable to the diocese which is unpaid as at the 31st December, is provided for in these financial statements as an operational though not a legal liability and is shown as a creditor in the balance sheet.

Support Costs

- Support Costs include the cost of the Parish Administrator and the Organist

ID. Assets

Fixed Assets

- Capitalised functional assets will be depreciated at annual rates which spread the cost evenly over the useful life of the asset.

IE. Liabilities

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay our resources.

Parish Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham
Notes to the Financial Statements for the year ended 31st December 2024

2. Notes on Incoming Resources

2.1 Incoming Resources from Donors

	<u>General</u>	<u>Restricted</u>	<u>Total 2024</u>	<u>Total 2023</u>	<u>Change</u>
<u>Planned Giving</u>					
Planned Monthly Giving Income	21,454	240	21,694	29,507	(7,813)
Parish Giving Scheme Income	23,710	0	23,710	20,673	3,037
Gift Aid Recoverable Income	12,300	0	12,300	13,270	(970)
Sub-Total - Planned Giving	57,464	240	57,704	63,450	(5,746)
<u>Collections & Other Donations</u>					
Cash & Card Collections Income	6,490	0	6,490	5,927	563
"Friends" Donation Income	0	0	0	37,485	(37,485)
General Donation Income	507	120	627	6,136	(5,509)
Specific Donation Income	0	1,030	1,030	0	1,030
Sub-Total - Collections	6,997	1,150	8,147	49,548	(41,400)
<u>Legacies</u>					
Legacy Income	594,194	75,000	669,194	0	669,194
Sub-Total - Legacies	594,194	75,000	669,194	0	669,194
Total - Incoming Resources from Donors	658,656	76,390	735,046	112,998	622,048

2.2 Activities in Furtherance of the Council's Aims & Objectives

	<u>General</u>	<u>Restricted</u>	<u>Total 2024</u>	<u>Total 2023</u>	<u>Change</u>
<u>Statutory Fees</u>					
Weddings	100	0	100	981	(881)
Funerals	772	0	772	569	203
Baptisms	0	0	0	34	(34)
Sub-Total - Statutory Fees	872	0	872	1,584	(712)
<u>Mission Giving</u>					
Mission Donation Income	114	0	114	253	(139)
Sub-Total - Mission Giving	114	0	114	253	(139)
Total - Activities in Furtherance of the Council's Aims & Objectives	986	0	986	1,837	(851)

Parish Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham
Notes to the Financial Statements for the year ended 31st December 2024

2. Notes on Incoming Resources (continued)

2.3 Activities Generating Funds	<u>General</u>	<u>Restricted</u>	<u>Total 2024</u>	<u>Total 2023</u>	<u>Change</u>
Special Event Income	0	0	0	0	0
Concert & Recitals Income	1,729	860	2,589	1,548	1,041
Hospitality Income	1,170	2,116	3,286	2,684	603
Other Fundraising Income	396	0	396	25	370
Sub-Total - Fundraising	3,295	2,976	6,271	4,258	2,014
Total - Activities Generating Funds	3,295	2,976	6,271	4,258	2,014
2.4 Parish Hall Income	<u>General</u>	<u>Restricted</u>	<u>Total 2024</u>	<u>Total 2023</u>	<u>Change</u>
Parish Hall Letting Income	44,344	0	44,344	41,935	2,409
Total - Parish Hall Income	44,344	0	44,344	41,935	2,409
2.5 Other Incoming Resources	<u>General</u>	<u>Restricted</u>	<u>Total 2024</u>	<u>Total 2023</u>	<u>Change</u>
Church Lettings Income	448	0	448	763	(315)
Major Projects Grant Income	5,100	0	5,100	10,000	(4,900)
VAT Refund Income	13,266	0	13,266	2,025	11,240
Interest Income	5,983	0	5,983	35	5,948
Organ Restoration Fee Income	0	250	250	0	250
Other Miscellaneous Income	505	0	505	1,462	(957)
Total - Other Incoming Resources	25,301	250	25,551	14,285	11,266

Parish Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham

Notes to the Financial Statements for the year ended 31st December 2024

3. Notes on Resources Used

3.1 Expenditure in Furtherance of the Council's

Aims & Objectives

Regular Expenditure

	<u>General</u>	<u>Restricted</u>	<u>Total 2024</u>	<u>Total 2023</u>	<u>Change</u>
Charity Management & Administration	0	0	0	(2)	2
Diocesan Parish Share Costs	(70,059)	0	(70,059)	(67,716)	(2,343)
Vicarage Costs	(7,645)	0	(7,645)	(2,412)	(5,233)
Church Utility Costs	(9,806)	0	(9,806)	(7,684)	(2,122)
Church Insurance Costs	(4,194)	0	(4,194)	(4,008)	(186)
Church Maintenance Costs	(7,070)	0	(7,070)	(15,241)	8,171
Church Grounds Maintenance Costs	(8,980)	0	(8,980)	(4,138)	(4,842)
Music & Worship Costs	(13,410)	(5,644)	(19,054)	(6,686)	(12,367)

Sub-Total - Regular Expenditure

(121,164) (5,644) (126,808) (107,887) (18,921)

Major Expenditure

Church Electrical Costs	(70,055)	0	(70,055)	(2,394)	(67,661)
Church Narthex Costs	(9,456)	0	(9,456)	0	(9,456)
Church Quinquennial Costs	(33,623)	0	(33,623)	(96)	(33,527)
Church Organ Costs	0	(54,000)	(54,000)	0	(54,000)
Church Heating Costs	0	0	0	0	0

Sub-Total - Major Expenditure

(113,134) (54,000) (167,135) (2,490) (164,645)

**Total - Expenditure in Furtherance of
the Council's Aims & Objectives**

(234,298) (59,645) (293,942) (110,376) (183,566)

3.2 Support Costs

	<u>General</u>	<u>Restricted</u>	<u>Total 2023</u>	<u>Total 2022</u>	<u>Change</u>		
Staffing Costs	(13,401)	0	(13,401)	(12,266)	(1,135)	12275	9
Telephone & Broadband Costs	(1,149)	0	(1,149)	(1,054)	(95)	1054	0
Photocopier Costs	(4,336)	0	(4,336)	(3,832)	(504)	3832	(0)
Stationery & Office Supply Costs	(509)	0	(509)	(1,535)	1,026	1535	0
IT Costs	(2,397)	0	(2,397)	(2,285)	(111)	2285	(0)
Accounting Costs	(346)	0	(346)	(316)	(30)	316	(0)
Church Housekeeping Costs	(6,724)	0	(6,724)	(5,535)	(1,189)	5535	0
Hospitality Costs	(3,331)	0	(3,331)	(2,941)	(390)	2941	(0)
Concert & Recitals Costs	(750)	(956)	(1,706)	(1,132)	(575)	1132	0
Sundry Expenses	(1,860)	(2)	(1,862)	(1,813)	(49)	1813	(0)

Total - Support Costs

(34,802) (958) (35,759) (32,708) (3,051)

Parish Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham
Notes to the Financial Statements for the year ended 31st December 2024

3. Notes on Resources Used (continued)

3.3 Grants & Donations

	<u>General</u>	<u>Restricted</u>	<u>Total 2024</u>	<u>Total 2023</u>	<u>Change</u>
Mission Fund Costs	(486)	(188)	(674)	(1,000)	326
BMO St Michaels Costs	0	0	0	0	0
Friends Funding	0	0	0	0	0
Total - Grants & Donations	(486)	(188)	(674)	(1,000)	326

3.4 Governance Costs

	<u>General</u>	<u>Restricted</u>	<u>Total 2024</u>	<u>Total 2023</u>	<u>Change</u>
Independent Examiner's Remuneration	0	0	0	0	0
Total - Governance Cost/s	0	0	0	0	0

3.5 Parish Hall Expenditure

	<u>General</u>	<u>Restricted</u>	<u>Total 2024</u>	<u>Total 2023</u>	<u>Change</u>
Parish Hall Utility Costs	(5,933)	0	(5,933)	(5,508)	(425)
Parish Hall Housekeeping	(250)	0	(250)	(498)	248
Parish Hall Insurance Costs	(1,201)	0	(1,201)	(2,197)	995
Parish Hall Maintenance Costs	(3,620)	0	(3,620)	(18,537)	14,917
Parish Hall Sundry Expenses	0	0	0	0	0
Parish Hall Major Project Costs	(12,096)	0	(12,096)	(16,159)	4,063
Total - Parish Hall Expenditure	(23,100)	0	(23,100)	(42,899)	19,798

4.0 Exceptional Cost/s

	<u>General</u>	<u>Restricted</u>	<u>Total 2024</u>	<u>Total 2023</u>	<u>Change</u>
Exceptional Items	0	0	0	0	0
Total - Exceptional Cost/s	0	0	0	0	0

Employee Emoluments

The PCC continued to engage the services of an organist and parish administrator.

Total emoluments & associated payroll costs for the year amount to **£13,401 (2023: £12,177)**

Related Party Transactions

The PCC appointed the Parish Administrator as PCC Secretary during the year. This will remain the case going forward in that the Parish Administrator will always act as secretary to the PCC. Remuneration or reimbursement of personal expenses during the year have been paid to trustees as submitted and authorised.

Parish Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham
Notes to the Financial Statements for the year ended 31st December 2024

5.0A Tangible Assets - Land & Buildings

5.0A-01 Sheerwater Churches Limited

Total 2024 Total 2023 Change

The PCC entered into an agreement with the local Methodist Circuit to pool resources and build a new church on Sheerwater. They formed a limited company, Sheerwater Churches Ltd, each holding a 50% stake.

Land & Buildings at St Michael's, Dartmouth Avenue	75,000	75,000	0
Total - Sheerwater Churches Limited	75,000	75,000	0

5.0A-02 288 Albert Drive, Sheerwater

Total 2024 Total 2023 Change

On the basis of a sharing agreement entered into by the representatives of the Anglican and Methodist Church on the 24th March 1974, the freehold land and church at 288 Albert Drive, Sheerwater was purchased on the 10th April 1976 to be owned and maintained by Sheerwater Churches Ltd, as Custodian Trustee. Under a subsequent Declaration of Trust, entered into on the 14th April 1997, beneficial ownership of the property is divided between the Anglican and Methodist Churches in the following proportions:

The Methodist Circuit

The Anglican Church

divisible as follows:-

Diocese of Guildford

Woodham PCC

The total purchase price was **£130,000** of which the Parochial Church Council of the Ecclesiastical Parish of All Saints Woodham share was **£30,000**. Based on an informal valuation by the Diocese of Guildford as at the 31st December 2002, the value of the PCC's share was assessed at **£56,522**. Since then improvements have been made to the property at a further cost to the parish of £8,076 and the value of the property has been revised accordingly to the present value of **£64,598**.

Land & Buildings at 288 Albert Drive, Sheerwater	64,598	64,598	0
Total - Land & Buildings at 288 Albert Drive, Sheerwater	64,598	64,598	0

Parish Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham
Notes to the Financial Statements for the year ended 31st December 2024

5.0A Tangible Assets - Land & Buildings (continued)

5.0A-03 Parish Hall

Total 2024 Total 2023 Change

The historical cost of constructing the Parish Hall, which was built many years ago is deemed unsustainable. The Parish Hall is main major income contributor to the pastoral and financial operation of the parish.

The Parish Hall's position adjacent to the church and some residential properties restricts its use. There is no drainage and the electrical supply is on the end of the line. For all practical purposes, the Parish Hall is considered un-saleable.

Accordingly, no value is shown for the Parish Hall in the Balance Sheet. The fabric of the building is now showing a lot of degradation and potential repairs and possible redevelopment to bring it up to modern standards. During 2020 we managed to complete the toilets and front facing windows project which has much improved the potential hireability of the Parish Hall. There is still further works that need to be carried to improve furthermore in the future. Therefore at this time, until those further works are carried no value will be presented on the Balance Sheet.

Parish Hall	0	0	0
Total - Parish Hall	0	0	0

6.0 Current Assets

6.1 Debtors

Total 2024 Total 2023 Change

Gift Aid Not Received	0	917	(917)
Other Debtors Outstanding	2,653	2,759	(106)
Prepayments & Accrued Income	4,504	53	4,451
Total - Debtors	7,156	3,729	3,428

6.2 Cash at Bank and in Hand

Total 2024 Total 2023 Change

Cash In Hand	988	3,782	(2,794)
Current Accounts	36,725	46,192	(9,467)
Savings Accounts	771,863	256,173	515,690
Total - Cash at Bank and in Hand	809,576	306,147	503,429

Parish Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham
Notes to the Financial Statements for the year ended 31st December 2024

7.0 Liabilities

7.1 Operating Creditors

	<u>Total 2024</u>	<u>Total 2023</u>	<u>Change</u>
Creditors Not Due For Payment	(52,598)	(11,285)	(41,313)
Total - Operating Creditors	(52,598)	(11,285)	(41,313)

7.2 Other Creditors

	<u>Total 2024</u>	<u>Total 2023</u>	<u>Change</u>
Future Liabilities (Tidd/Friends)	(268,706)	(267,069)	(1,637)
Accrued Expenses - Church	(5,735)	(2,750)	(2,985)
Accrued Expenses - Hall	(845)	0	(845)
Payroll Creditors	(437)	(327)	(110)
Diocesan Statutory Fees Payable	(366)	(569)	203
Hall Deposits Held	(4,495)	(3,100)	(1,395)
Other Fees Payable	(145)	(92)	(53)
Total - Other Creditors	(280,729)	(273,907)	(6,822)

Parish Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham
Notes to the Financial Statements for the year ended 31st December 2024

8.0 Funds

8.1 Fund Name	<u>Op Bal at</u> <u>31.12.2023</u>	<u>Fund</u> <u>Transfers</u>	<u>Incoming</u> <u>Resources</u>	<u>Outgoing</u> <u>Resources</u>	<u>Cl Bal at</u> <u>31.12.2024</u>
General Fund (U)	67,062	(497,500)	732,583	(216,975)	85,170
<i>Restricted Funds</i>					
Car Park (R)	687	0	0	0	687
Garden Of Remembrance (R)	1,125	0	30	0	1,155
Church Heating Fund (R)	0	0	15	0	15
Organ Restoration Funds (R)	132	49,633	4,331	(54,958)	(863)
Music/Choir (Gordon Denney Legacy) (R)	0	0	75,000	(5,644)	69,356
Mission Giving Fund (R)	261	0	0	(188)	73
St Michael's Sheerwater (R)	2,514	0	240	0	2,754
Revaluation Reserve (R)	75,000	0	0	0	75,000
Sub Total - Restricted Funds	79,719	49,633	79,616	(60,790)	148,178
<i>Designated Funds</i>					
Organ Restoration Fund (U)	12,500	187,867	0	0	200,367
Church Major Works Fund (U)	0	260,000	0	(75,712)	184,288
Garden of Remembrance (U)	5,000	0	0	0	5,000
Sub Total - Designated Funds	17,500	447,867	0	(75,712)	389,656
Total - Funds	164,282	0	812,199	(353,477)	623,003

Accounts



**The Parochial Church Council of the Ecclesiastical Parish of All
Saints', Woodham**

Trustees Annual Report & Financial Statements

For The Year Ended 31st December 2023

Charity Number 1136433

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Aims and Purposes

The Parochial Church Council Of The Ecclesiastical Parish Of All Saints', Woodham (hereinafter referred to as 'the PCC') has the responsibility of co-operating with the incumbent, in promoting the ecclesiastical parish, the mission of the Church, pastoral, evangelistic, social and ecumenical.

The PCC is also specifically responsible for the maintenance of the Parish Hall at the rear of the premises at 564 Woodham Lane.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at All Saints.

The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish and also outside organisations that hire out our facilities. Our pattern of services and worship put faith into practice through sacrament, prayer, scripture and music.

When planning our activities for the year, we have considered the commission's guidelines on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion.

In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Sacrament, prayer and scripture developing individuals knowledge and trust in Jesus;
- Provision of pastoral care for people living within the parish along with the community who live outside the parish;
- Missionary and outreach work.

To facilitate this work it is important that we maintain the fabric of the Church of All Saints' and the Parish Hall.

Achievements and Performance

Incumbent's Review

It has been another excellent year at All Saints, Woodham with growth in our health as a congregation and slowly becoming financially viable. There is so much to rejoice about for us as a church family. I am very grateful for so many of our congregation who go the extra mile to ensure our welcome, worship, outreach, fellowship and care are the very best we can offer. In particular I would like to thank the Church Wardens, **Mr Adrian Vincent and Mr Dave Evans** who do so much behind the scenes. We are truly blessed to have them both. **Mrs Tracy Woodward** the church administrator and who also manages the running of the Parish Hall, our key income generator.

I am grateful to the Staff Team, **Revd Canon Bev Hunt, Carole Gasson LLM** and we are looking forward to welcoming **Dean Dianne Gwilliams and Revd Janet Allan** both with recent PTO's from Bishop Andrew. We are also grateful to **Revd Jo Winn Smith** and her ongoing support.

Our Eucharistic worship is key to us and the preparation of these and the liturgy within them is vital, I am grateful to **Gavin Loveday and Zac Winn Smith**, our serving team and all those who assist them. Our weekly services are well supported, several marriages and baptisms, numerous funerals and the whole rich range of seasonal services that have taken place. Our Tuesday Taize Eucharist has started to outgrow the 15 seated Lady Chapel which is a joy.

Music is a huge part of the life of All Saints and I am grateful for the vast experience and skill that **Mr Jeffrey Gray** brings to the church, both in his playing and to his guidance and direction of the superb choir. The congregation and I are delighted that we continue to have such a dedicated choir and they lift our worship in so many ways.

We are currently halfway through the Diocesan Health & Viability process and it has been both enriching and a new challenge for us but we are hoping for a very positive outcome in the next phase. We are looking forward to the guidance and support the diocesan mission team through the **Revd Jens Mankel** can offer moving forward.

The Friends of Woodham is still in existence and beginning to plan events for the Organ Refurbishment Fund. I am grateful to **Janet St John-Austen and Jenny Linnell** and all the Friends Trustees for their dedication. I am grateful for **Rupert Wilmouth** taking on the Project Lead for the organ and **Mike Smith** overseeing the Fund Raising. I would also like to thank all the choral groups and choirs who use us as a concert venue, in particular **Anna Loveday and the Loveday Singers**, our resident singers. They all add a richness to the sacred space that is All Saints.

Plans moving forward include new toilet facilities, refurbishment of the superb organ, updating of the lighting system, smaller projects and finances allow and developing a more sustainable church. This is achievable because of legacies received by the church and I encourage all church members to consider leaving a legacy in their wills to All Saints.

Our Mission Partner at St Michaels, Sheerwater continues to undertake vital community work and under the guidance of the **Revd Gillaine Holland** offer that community the love and support it needs in this current economic climate. We look forward to working together on the mission and development of Sheerwater.

All those who have written reports and coordinate weekly and seasonal events are key to our life as a church and I am very grateful to all they do. You can read their reports within this document.

Finally, it is an absolute privilege to serve as the priest of All Saints, Woodham and help lead the church family forward. I wish to finish by adding into my review the **Woodham Psalm**, written by the 2024 Lent Study Group, set to music by **Mrs Jane Carter and Jeffrey Gray** and sung beautifully by our choir on Easter Day 2024.

The Woodham Psalm

1. I will sing a new song to you my God; I will make music in my heart to your Risen Son
2. With heart and voice we praise the Lord; with my whole being I adore you.
3. I yearned to believe and you answered me; who am I that you should care for me
4. Hide not your face from me when I am troubled; though I struggle to see you, you are here beside me.
5. O taste and see that the Lord is good; his love is sweeter than honey.
6. You made me in your image; your grace heals my heart.
7. Let the Saints of Woodham rejoice in the Lord; for he has greatly blessed us.
8. With holy voices from the past; loud Alleluias overcome the noise without.
9. With heart and voice we praise the Lord, Alleluia.

Fr Roland Olliff

Churchwarden's Review

2023 was a very steady year for all of us. We have grown in terms of average attendance throughout the year for Sunday Mass (average attendance now 50 per week), the Taize Weekday Mass also has a steady core group (average attendance 10 per week).

IT and Livestreaming

We have continued to livestream the majority of our services on our facebook page in order to carry on engaging with our dispersed members. We have had the services of Charlotte as she undertook her Duke of Edinburgh Bronze Award.

Events

Main events throughout the year have included:

January	Annual Quiz Night
August	Friends of Woodham Assumption Lunch (13th)
September	Heritage Open Day (16th)
December	Loveday Singers Christmas Concert (19th)

Church Grounds

We have been on the look out for someone to maintain the grounds following the departure of Yvonne Wolvern a few years ago, and then the decision by Adrian's parents not being able to continue (we thank Adrian's parents for all their hard work over the years). We have now contracted a local gardening company to maintain the grounds.

Social Media

Our website has been fully upgraded to a newer more interactive site.

In regards to social media and specifically our Facebook page. Below are some statistics:

Page Likes:	506 registers followers (2022: 376)
Average Page Reach:	1,500 user reach weekly (2022: 1,000)

Dave Evans

Church Fabric Review

Works carried out in 2023

January

- Installation of an electric heater in the Choir Room. By CES Lighting and Electrical.

February

- New hall porch roof tiles and guttering. By K D Roofing Services Ltd.
- New stone threshold for the Narthex (which was a trip hazard) and new stone wall to the gas meter cupboard (the original had collapsed). By stonemason Richard Stone of Anstey & Stone Ltd.
- Replacement of the broken sewage pipes to the left-hand side of the Hall. By J&G Drain Services.
- New power backup for the organ. By Michael Farley Organ builder.

March

- New laminate flooring for the church office. By volunteers.
- CCTV and burglar alarm system for the church. By Verisure.
- Replacing the five paper towel dispensers in the hall toilets with five electric hand dryers due to repeated toilet blockages from children putting the paper towels down the loo rather than the bin. By CES.

April

- Refurbishment of the pulley wheels of the font cover in the annual service by Malcolm L. Smith.

May

- Replacement of the broken sewage pipe to the right-hand side of the Hall. By ASL Drainage Ltd.
- New Hall entrance door and external kitchen door, and replacement of single glazed windows with double glazing. By Sheerwater Glass.
- New gas main from Woodham Lane to the Hall, as part of the works to replace the gas mains in the area. By Cadent Gas Ltd without charge.
- New gas boiler for the Hall kitchen. By Heating Homes Ltd, with electrical supply by CES Lighting and Electrics.

September

- Cedar Tree outside the Lady Chapel removed, following the grant of a Faculty. By Brackendale Tree Care Ltd.

October

- Electrical problem to the Organ fixed by CES Lighting and Electrical.

November

- Church external doors treated by a mixture of beeswax, linseed oil and turpentine, as advised by the architect. By Adrian Vincent.
- Annual service of the fire extinguishers, some replaced and installed on hooks or stands. By Chubb.
- December: electrical works to the Hall following a 5 yearly electrical inspection report by CES. Including replacing some damaged sockets and electrical trunking.
- Repairs to the marble surround of the Lady Chapel reredos that had fallen off. By Richard Stone.
- Five new ceiling lights for the Hall. By CES.

Quinquennial Inspection Report

By law, every five years the church building must be inspected by a specialist architect recommended by the Diocesan Advisory Committee. Our inspecting architect is Mandy Lorenz and she produced her 40 page five yearly report on the church building on April 2023 (I can provide a copies on request). It is my aim that all recommendations will be completed by the time of the next Report in 2028. The main recommendations were:

Roof - "Gutters require checking and re-aligning... replace damaged/missing tiles... Install gutter brackets [to the South Porch]."

Stained glass windows - "Repair leaded lights... De-rust ferramenta...Repair affected masonry as necessary... A specialist should be approached and all windows of the church in need of repair assessed together"

Stonework

Lady Chapel external wall: "Repoint masonry" [not done last time by the stonemason as he was stung by bees from the bees nest in the Lady Chapel wall].

South Porch: adjust threshold.

External North elevation: "The pointing on this side of the church was largely replaced with cementitious mortar, luckily it was not repointed deeply. Ideally this should be repointed in lime mortar when the church will be repointed in the future."

Reredos: some minor open joints can be seen in the north wall and around the east screen carvings.

Bees nest in the Lady Chapel exterior wall where it joins the Nave - "The hidden gutter here sitting between the Lady Chapel and the Nave is difficult to reach and due to the bees' nest was not inspected. A removal quote was given, however this was reported to have required removing the masonry externally which appears excessive. A specialist should be consulted again to consider removal from the inside, by carefully taking down the internal boarding. Consideration should be given to relocating the bees alive. If the masonry does need to be removed, perhaps this can be done by the excellent stone mason that worked on the church before, who could then also carry out any repointing as necessary."

Access to the bell tower - "There is no internal access to the belltower. The only access in the past was via a ladder up to the hidden gutter between the Sacristy and Vestry. From there, an unsafe ladder arrangement leads to the external, very narrow and small bellower hatch. This access is unsafe and must not be used, the ladder should be removed entirely. A different access system needs to be designed to ensure that the belltower fabric can be inspected and maintained safely and regularly...When it will be installed, enough space should be left between the stair and wall for maintenance and repairs in the future, without having to remove it...The bell was last inspected in 2019...The bell was cast in 1863 by G. Mears and Co. Founders, London. Regular inspection must be carried out; a safer new access route is required for this."

Drainage - "Ideally a French drain should be installed all around the building, especially where tarmac was poured right up to the facades (such as on the west side), retaining water at the base of the walls making these damp, especially when angled towards the church. If an opportunity presents itself, the tarmac should be replaced with a more permeable surface finish."

West Door and Sacristy North Door - “the ironmongery would benefit from de-rusting and redecorating.”

Sacristy Floor - “Oak block flooring...a few blocks near the door are loose.”

Sanctuary Carpet - “the blue carpet distracts from this beautiful space. Its removal should be considered, this would reveal the beautiful floor finish below, reduce the fire risk, reduce the cleaning / maintenance costs as well as aid ventilation to the damp floor below as the carpet traps moisture.

Nave altar rails - (currently stored in the churchwarden’s shed), “It should be considered to reinstall the retained and stored altar rails.”

Chairs - “The beautiful original wooden chairs...are in good condition. Unfortunately it is now envisaged to change these chairs. If that can’t be avoided it should be ensured that the new ones have the same wooden finish to compliment the interior, ideally not have upholstery to not add fire risk (if upholstery is chosen it must match the warm interior and new red tiles, blue for example would be unsuitable) and should be stackable onto chair trolleys which are space saving”

Walsingham Chapel (the small chapel off the Lady Chapel) - “must be clear at all times and be accessible in accordance with the fire exit plan.” “there was no light to this area, this should be changed” [the light switch in the room does not work but there is a light switch for it in the Lady Chapel that does work].

Muniments Room (the storage room up the stairs from the door in the South Wall) - “The handrail to the timber platform forms just the minimum fall protection to the staircase below and is slightly moving, this must be fixed.”

Health and safety - “Update fire risk assessment, implement recommendations”.

Narthex corridor: “ensure that no flammable material is stored on this fire exit route”.

“A new access and disability audit should be carried out.”

“all items located in the churchyard such as spare tiles etc. should be removed as to not provide items that could be used to damage the church or aid break ins.”

Adrian Vincent

Deanery Synod Review

Since I joined Adrian as a Deanery Synod representative for All Saints at the last AGPCM there have been two meetings.

The first, held in June at Christchurch Woking, was opened by the Rev Adrian Beavis with prayer and songs. After a brief reflection the meeting moved on to the main item which was to discuss how churches could promote and encourage discipleship. This was led by Richard Lloyd, head of the Diocesan Mission Enabler team.

Context: Most of the churches in the Deanery had just been through the Parish Needs Process, the principle role of which is to give direction on vision, mission and ministry. The aim is to help parishes think strategically about where to grow and invest. The output is a church development plan- three priority areas and specific action points. (As All Saints has not yet completed its Health and Viability Study it has not yet needed to undergo a Parish Needs Process.) However for 83% of churches in our deanery developing small group ministry had been identified as a priority area and so the next part of the meeting was dedicated to the discussion of how this could be fostered.

The second meeting I attended was held at All Saints on October 3rd. After a welcome from Geoff Pugh the opening worship was led by Father Roland and members of the laity. The main item on the agenda was an explanation of the Diocese's new lay training plan and how it could benefit churches. This was led by the Rev. Dr. John Valentine, Dean of the Local Ministry Programme. This is a comprehensive course entitled "The Diocese of Guildford's Foundation in Ministry Programme". Several copies of this have been available in the Narthex since the meeting. I also have a copy should anyone wish to consult this.

At the end of each meeting there is a short business section when local news is shared- appointments, local initiatives etc. These are summed up in the minutes received by the Deanery representatives and again I have a copy should anyone be interested. However I can't help wondering if many of us are really interested in Deanery matters or perhaps I am mistaken in this?

Janet Cummins

LLM Report

During the past year I have preached and assisted at Holy Communion. I have also attended Reader training days and personal quiet days and have become a member of the Readers Board. I coordinate the weekly Intercession Rota. It was a great joy to prepare Sebastian for Communion before Confirmation. During Advent I ran a 3-week bible study course.

It is a joy to serve All Saints Woodham as a LLM (R) And to work alongside Fr. Roland, Rev. Beverley and the churchwardens.

Carole Gasson

Safeguarding Review

The PCC has the responsibility to ensure the church does its best to safeguard the members. There are two aspects to this:

1. Safeguarding of children and young adults

This entails making sure any person interacting with either group over and above the confines of a church service has been DBS checked. It also means looking out for signs of abuse of those in our midst. The PCC members must each complete training in safeguarding and domestic abuse (currently online), provided by the diocese.

2. Risk Assessment

Each time the church puts on an activity, over and above the regular church services, it is required to complete a risk assessment. This should then be approved by the PCC.

Outside users and hirers of the church, church hall and parish room are required to sign to confirm they have completed a risk assessment for the activity before it can be held. They also sign to say they are aware of the Church of England's safeguarding policy to which we adhere to at All Saints.

The PCC and churchwardens also make sure the church premises is fit for purpose.

Two copies of the Church of England's Safeguarding Handbook are in the parish office. These are required reading for the PCC, but may also be signed out and read by any member of the congregation. The handbook can also be found online <https://www.churchofengland.org/safeguarding/policy-and-practice-guidance/templates-and-resources>

Safer recruitment training has been completed by additional members of the PCC.

"The care and protection of children, young people and vulnerable adults involved in Church activities is the responsibility of the whole Church. Everyone who participates in the life of the Church has a role to play in promoting a Safer Church for all." Promoting a safer church policy document, Church of England.

Flower Arranging Review

Our little band of flower decorators continue to arrange a continuous display of flowers through the year in front of the statue of Our Lady. Historically, we have kept Advent and Lent free of flowers. Fr. Roland has requested a small arrangement be placed in front of Our Lady throughout these two periods in the Church calendar. At other times of the year, a full display is arranged including the High Altar for high/holy days. We aim to colour match the flowers to the appropriate festival.

We are grateful to those people who give contributions to our displays and we thank them for their generosity.

Jennie Shand Higgins & Team

Parish Hall Review

We had another very good year for bookings in the hall and revenue was up from 2022.

Further improvements were also made to the hall fabric, with the remaining windows all being replaced in May to new double-glazed windows throughout, along with new front and kitchen doors.

We had to replace the boiler/water heater as it failed its' annual inspection and the main centre lights were replaced to more energy efficient lights which are also able to be dimmed.

Friary Band are still storing equipment in the hall and pay a monthly fee for this.

A new dance school can on board from September and use the hall on a Wednesday evening. The other dance school extended its' use and now use the hall on both Monday and Thursday late afternoon/early evening.

The Light and Life church decided to stop using the hall on a Friday evening after the summer but still use our hall for occasional use.

Papillon Cakes made a lot of use of the hall kitchen, especially during the summer months.

Hall bookings for all types of parties was strong throughout the year, meaning the hall is used frequently over the weekends.

The hall was also used for a Christmas dance cabaret production one weekend in December.

A consequence of the hall's usage increasing is that it means that the upkeep and stewarding of the hall takes more time and this is something that Adrian Vincent and I share between us, but it can be demanding at time. If you feel you could offer time in managing the hall please contact me.

Tracy Woodward

Music Review

The Organ

All Saints houses one of the finest organs in the diocese. It is a great responsibility on all of us to maintain it to a high standard and to secure it into the future. The organ has had no work done on it for 32 years. The time has come to have it thoroughly cleaned and for its systems to be updated. The opportunity also presents itself to make some modest enhancements. Here is a summary of the work to date:

- The diocesan organ advisor, Adrian Mumford, visited the church to make an analysis. It is his responsibility to protect the essential integrity of instruments in the diocese. He was very supportive of our ambitions. He gave us useful advice to prevent us going down paths that would not be supported.
- At Adrian's suggestion, we contracted the organ specialist, Paul Hale (former Organist of Southall Minster), to draw up a detailed report, outlining the state of the organ and carefully spelling out our ambitions for refurbishment and enhancement. This is a really interesting document. Hard copies are available for inspection in the church office. I can send an e copy to anyone who would be interested.
- A committee has been formed to take forward all aspects of the work, including the contracting of the work and the essential business of drawing together funds from all sources, internal and external. Rupert Wilmouth is chairing that committee.
- Rupert's first major piece of work was to send Paul Hale's report, which contains a detailed specification of works to be carried out, to three organ builders, inviting them to contract for the work.
- The three firms are Harrison & Harrison (the organ is essentially a Harrison & Harrison instrument), Manders (an alternative high-profile organ builder) and Michael Farley (the organ builder who currently tunes and maintains the instrument). We have had some initial responses, but we await fuller ones.

Other Instruments

As reported last year, the provision of an instrument to replace the clapped-out electric piano in the hall could be something we should actively consider very soon, both for our own benefit and because it would enhance the attractiveness of the facility to other users.

Robes

The choir's robes have become shabby and outdated. The ambition is to have a set of simple but dignified robes. Their function is to enable people to come to church in whatever clothes they want to wear, but then to present as a uniform outfit as befits all (choir, clergy and others) working in the sanctuary for liturgical events in a church such as ours. Fiddliness (as with the present ladies' robes) should be avoided. And the concept of different robes for different genders is outdated; the solution should allow everyone to wear the same. I haven't taken much personal interest in this, but members of the PC who are concerned are taking it up on our behalf in meetings.

The Choir

The basic choral set up has grown a little. It remains quite small and brittle - vulnerable to situations where people need to be away - but it is keen and very supportive. Throughout the last year, it has continued to provide a regular and popular choral aspect to the weekly Sunday service to a high standard. There has been an encouraging growth in the numbers of friendly additional people we can call upon for services for which we want a greater choral enhancement. We have fulfilled the rough ambition of maintaining a regular sequence of additional choral services. Often, this swings around the highlights of the liturgical year, but we

maintain a (roughly) monthly evening observance, by having a Choral Evensong on a Sunday evening from time to time.

Anything Else?

Those are the thoughts that spring to mind, but I am happy to be quizzed on other aspects of the musical set up. And I am happy to engage on any of the content of this document.

Jeffrey Gray

Lectors' Review

All Saints Woodham is blessed with many willing and enthusiastic readers in our congregation. Thirty-eight different people have read God's word from the Bible during the past year, at Sunday Mass and other special festival services and I would like to thank them for their willingness and reliability.

It is good to hear all the different voices and reading is open to all so if anyone else wishes to read please speak to Father Roland or the leadership team.

Sandy Smith

Sacristy Review

I am very grateful to all who have assisted throughout the year in serving at the various liturgies. My specific thanks go to **Gavin Loveday, Adrian Vincent and Zac Winn-Smith** who have helped maintain where possible a regular serving team alongside myself.

We could do with more (as is always the case) in order to ease the workload on just three of us at present. If you feel able to assist in becoming a server please let Tracy or myself know.

Dave Evans

Welcome Team

I took on the role of Coordinator for the Welcome Team in August 2023, the aim being to meet and greet our Church Family, Friends, visitors and guests for Sunday Services. It is important that we are seen to be a welcoming and friendly Church for all occasions.

I am grateful to those within our Church Community who have assisted in acting as Sidespersons during this time: Andrew Aylott; Babs and Lulu Akinyanju; Denise Bailey; Janet Busby; Jonathon Gasson; Anna Loveday; Tracy Woodward. It would be ideal if we had a regular team of two sidespersons each Sunday. Additional assistance is always welcome during special services - Baptism; Church Festivals; Easter; Christmas; Special occasions when large numbers are expected.

If you would like to join the Welcome Team or assist on the occasional Sunday, or need more information please speak to me. I am usually in Church most Sundays.

From April I intend to have a 'sign up' sheet in the Narthex hoping all Sundays are covered.

Jenny McMahon

Financial Review

Incoming Resources

The financial situation of the parish is relatively healthy state as at the end of the year. However we are hugely reliant on our parish hall to maintain our income to enable us to maintain all aspects of parish life.

We have been part of the Parish Giving Scheme for nearly 2 years and this is proving much easier to manage for regular giving as has reduced the burden of work on the treasurer. If you have not joined the Parish Giving Scheme and are a regular contributor please do consider moving across to this scheme.

Total incoming resources during the year were **£175,312** of which **£553** was restricted.

New Heating and New Flooring	£112,730
Fr Iain Leaving Collection	£ 1,376
Mission Giving	£ 1,702
St Michael's Sheerwater	£ 240

Our main source of income outside of regular giving and donations is from the Parish Hall. This has increased year on year as follows:

2022	£38,857
2023	£41,935

Planned giving over the past year has declined by around **£1,300** over the course of the year. We are growing in numbers so anticipation would be that our giving increases. I would add that our cash and card collections have increased, however this technically does not count towards our planned giving. This figure is very important when it comes to the diocese and in the eventuality we need another incumbent in the future.

Outgoing Resources

In terms of expenditure our largest item is our Parish Share to the Diocese which decreased to **£67,716** a decrease on previous years of **£6,004** - this has been paid in full. This is due the appointment of Fr Roland Olliff.

All other unrestricted expenditure was as standard for the running of the parish.

Reserves Policy

Even though the parish finances are in relatively good order, the level of reserves has increased, however we should not be complacent in the funds we generate in order to maintain those reserves for major works. The PCC notes the importance of maintaining the fabric and major projects which are currently in process and future projects for the survival of the parish. As per last year the Treasurer will maintain a minimum working capital of £25,000 in order to cover unexpected issues.

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. The membership of the PCC consists of the incumbent, churchwarden/s, the reader and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services/members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. New members receive initial training into the workings of the PCC. The full PCC met 6 times during the year with an average level of attendance of 11.

Given its wide responsibilities the PCC has a standing committee which makes decision between the bi-monthly PCC meetings.

Administrative Information

All Saints' Church is situated on Woodham Lane, Woking near to the Six Ways roundabout. It is part of the Diocese of Guildford within the Church of England. The correspondence address is:

**The Parish Office
All Saints Church
564 Woodham Lane
Woking
Surrey
GU21 5SH**

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity currently excepted from registration with the Charity Commission. PCC members who have served at any time from 1st January 2020 until the date on this report are as follows:

Ex-Officio Members

Incumbent (Chair):	Reverend Father Roland Olliff
Licenced Lay Reader:	Mrs Carole Gasson
Churchwardens (Vice Chair):	Mr Dave Evans
	Mr Adrian Vincent
PCC Secretary:	Mrs Tracy Woodward
PCC Treasurer:	Mr Dave Evans

Elected Members

Deanery Synod Reps:	Mr Adrian Vincent
	Mrs Janet Cummins
PCC Members:	Mr Rupert Wilmouth
	Mrs Sandy Smith
	Ms Angela Scott
	Ms Jenny McMahon
	Mrs Anna Loveday
	Mrs Denise Bailey
	Mr Andrew Aylott (from APCM 2023)

Independent Examiner's Report On The Accounts

Report to the trustees and members of: **Woodham Parochial Church Council**
On the accounts for the year ended: **31st December 2023**
Charity No: **1136433**

I report to the trustees on my examination of the accounts of the PCC of the Church of All Saints, Woodham ("the Trust") for the year ended 31st December 2023, which are set out in pages **19 to 30**

Responsibilities and Basis of Report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

the accounting records were not kept in accordance with section 130 of the Charities Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Signed:

Name: **Gavin Loveday, FCCA**

Date: **31/03/2024**

Parish Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham

Statement of Financial Activities

For the year ending 31st December 2023

	<u>Note</u>	<u>General</u>	<u>Restricted</u>	<u>Total 2023</u>	<u>Total 2022</u>	<u>Change</u>
<u>Incoming Resources</u>	2					
Incoming Resources from Donors	2.1	112,698	300	112,998	132,452	(19,455)
Activities in Furtherance of the Council's						
Aims & Objectives	2.2	1,584	253	1,837	1,788	49
Activities Generating Funds	2.3	4,306	0	4,306	3,578	727
Parish Hall Income	2.4	41,935	0	41,935	38,857	3,078
Other Incoming Resources	2.5	14,237	0	14,237	98,781	(84,545)
Total Incoming Resources		174,759	553	175,312	275,457	(100,145)
<u>Resources Used</u>	3					
Expenditure in Furtherance of the Council's						
Aims & Objectives	3.1	(110,368)	0	(110,368)	(384,325)	273,957
Support Costs	3.2	(32,715)	(2)	(32,717)	(33,851)	1,134
Grant and Donations	3.3	(1,000)	0	(1,000)	(102)	(898)
Governance Costs	3.4	0	0	0	0	0
Parish Hall Expenditure	3.5	(42,899)	0	(42,899)	(10,628)	(32,271)
Total Resources Used		(186,982)	(2)	(186,984)	(428,906)	241,922
Net Incoming/(Outgoing) Resources		(12,223)	551	(11,672)	(153,449)	141,777
Exceptional Item/s	4	0	0	0	0	0
Balance Brought Forward from Previous Year		246,482	(145,528)	100,954	254,402	(153,448)
Funds Carried Forward (Pre-Revaluation)		234,259	(144,977)	89,282	100,953	(11,671)
Revaluation reserve		0	75,000	75,000	75,000	0
Total Funds Carried Forward		234,259	(69,977)	164,282	175,953	(11,671)

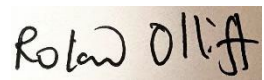
Parish Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham

Balance Sheet

As at 31st December 2023

	<u>Note</u>	<u>Total 2023</u>	<u>Total 2022</u>	<u>Change</u>
<u>Fixed Assets</u>	5			
Land & Buildings at St Michael's Dartmouth Avenue	5.0A-01	75,000	75,000	0
Land and Buildings at 288 Albert Drive	5.0A-02	64,598	64,598	0
Parish Hall at Woodham Lane	5.0A-03	0	0	0
Total Fixed Assets		139,598	139,598	0
<u>Current Assets</u>	6			
Receivables	6.1	3,729	16,299	(12,570)
Cash In Hand and at Banks	6.2	308,057	32,983	275,074
Total Current Assets		311,786	49,282	262,504
<u>Liabilities</u>	7			
Operational Creditors	7.1	(13,196)	(7,567)	(5,629)
Other Short Term Creditors	7.2	(273,907)	(5,360)	(268,547)
Total Liabilities		(287,103)	(12,927)	(274,176)
Net Assets less Liabilities		164,281	175,953	(11,672)
<u>Funds Represented</u>	8			
General Fund		67,062	79,285	(12,223)
Restricted Fund		4,719	4,168	551
Designated Fund		92,500	92,500	0
Total Fund Of The PCC		164,281	175,953	(11,672)

Approved by the Parochial Church Council and signed on its behalf by:

 Date: 31.03.2024
Reverend Father Roland Olliff (Incumbent)

 Date: 31.03.2024
David Evans (Churchwarden)

Parish Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham
Notes to the Financial Statements for the year ended 31st December 2023

Church Accounting Regulations would usually require financial statements to be prepared for The Parish of Woodham Parochial Church Council on a consolidated basis to include St Michael's Church, Sheerwater which is itself shared with the Methodist Church. St Michael's accounts are not subject to examination. During the period of the Bishop's Mission Order for Sheerwater, the PCC is not responsible for the finances of St Michael's, therefore this report relates strictly to the financial affairs of All Saint's Church, Woodham alone and has been reviewed by an independent examiner.

1. Accounting Standards and Policies

The financial statements have been prepared in accordance with the financial reporting standard applicable in the UK and Republic of Ireland (FRS 102); The Charities Commission Statement of Recommended Practice applicable to charities (effective 1st January 2015); and the Church Accounting Regulations 2006. The financial statements have been prepared on an accruals basis (meaning all expenses are included even if not paid).

1A. Funds

General Funds - this represents the funds of the PCC that are not subject to any restrictions regarding their use and are available in a general purpose of the PCC.

Restricted Funds - this represents those funds received for a specific purpose or invited by the PCC for a specific purpose and must be spent on that purpose.

Designated Funds - this represents the funds of the PCC which have been designated for a specific purposes, although these remain as unrestricted and can be drawn back to general funds following decision made by the PCC

Details of these funds and their restrictions are set out later in this report.

1B. Incoming Resources

Voluntary Income and Capital Sources

- Collections are recognised when received by or on behalf of the PCC;
- Planned Giving receivable under Gift Aid is recognised only when it is received;
- Tax recoverable on Gift Aid donations is recognised when the donation is recognised.

Other Income

- Rental Income from parish hall lettings is recognised at the point of hire;
- Funds raised through events and sales etc are counted gross.

Investment Income Gains and Losses

- Dividends and interest entitlements are accounted for when due and payable;
- Realised gains and losses are recognised when investments are sold;
- Unrealised gains and losses on investments are evaluated on 31st December, annually.

Grants and Legacies

- Grants and legacies to the PCC are recognised once the PCC has evidence of entitlement and once the amount can be measured with reasonable certainty.

1C. Resources Used

Cost of Generating Funds

- The cost of generating funds are those costs incurred in attracting voluntary income including the running of the Parish Hall

Expenditure in Furtherance of the Council's Aims & Objectives

- Activities directly related to the work of the church including the Diocesan Parish Share payable to the Diocese, clergy cost and church running costs. Any parish share payable to the diocese which is unpaid as at the 31st December, is provided for in these financial statements as an operational though not a legal liability and is shown as a creditor in the balance sheet.

Support Costs

- Support Costs include the cost of the Parish Administrator and the Organist

1D. Assets

Fixed Assets

- Capitalised functional assets will be depreciated at annual rates which spread the cost evenly over the useful life of the asset.

1E. Liabilities

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay our resources.

Parish Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham

Notes to the Financial Statements for the year ended 31st December 2023

2. Notes on Incoming Resources

2.1 Incoming Resources from Donors

	<u>General</u>	<u>Restricted</u>	<u>Total 2023</u>	<u>Total 2022</u>	<u>Change</u>
<u>Planned Giving</u>					
Planned Monthly Giving	29,267	240	29,507	36,594	(7,087)
Parish Giving Scheme	20,673	0	20,673	14,853	5,820
Gift Aid Recoverable	13,270	0	13,270	10,672	2,598
Sub-Total - Planned Giving	63,210	240	63,450	62,119	1,331

Collections & Other Donations

Cash & Card Collections	5,917	10	5,927	2,223	3,704
"Friends" Donation	37,485	0	37,485	53,300	(15,815)
General Donations Received	6,086	50	6,136	3,580	2,556
Specific Donations Received	0	0	0	11,230	(11,230)
Sub-Total - Collections	49,488	60	49,548	70,333	(20,785)

Legacies

Legacies Received	0	0	0	0	0
Sub-Total - Legacies	0	0	0	0	0

Total - Incoming Resources from Donors	112,698	300	112,998	132,452	(19,454)
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2.2 Activities in Furtherance of the Council's Aims & Objectives

Statutory Fees

Weddings	981	0	981	1,344	(363)
Funerals	569	0	569	342	227
Baptisms	34	0	34	0	34
Sub-Total - Statutory Fees	1,584	0	1,584	1,686	(102)

Mission Giving

General Mission Fund	0	65	65	0	65
Harvest Appeals	0	0	0	102	(102)
Macular Society	0	188	188	0	188
Sub-Total - Collections	0	253	253	102	151

Total - Activities in Furtherance of the Council's Aims & Objectives	1,584	253	1,837	1,788	49
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Parish Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham

Notes to the Financial Statements for the year ended 31st December 2023

2. Notes on Incoming Resources (continued)

2.3 Activities Generating Funds	<u>General</u>	<u>Restricted</u>	<u>Total 2023</u>	<u>Total 2022</u>	<u>Change</u>
Special Events	0	0	0	1,846	(1,846)
Concert & Recitals	1,548	0	1,548	991	558
Hospitality	1,210	0	1,210	710	500
Books & Publications	18	0	18	32	(14)
Other Fundraising	1,529	0	1,529	0	1,529
Sub-Total - Fundraising	4,306	0	4,306	3,578	727
Total - Activities Generating Funds	4,306	0	4,306	3,578	727
2.4 Parish Hall Income	<u>General</u>	<u>Restricted</u>	<u>Total 2023</u>	<u>Total 2022</u>	<u>Change</u>
Letting Income	41,935	0	41,935	38,857	3,078
Books & Publications	0	0	0	0	0
Other Fundraising	0	0	0	0	0
Sub-Total - Parish Hall	41,935	0	41,935	38,857	3,078
Total - Parish Hall Income	41,935	0	41,935	38,857	3,078
2.5 Other Incoming Resources	<u>General</u>	<u>Restricted</u>	<u>Total 2023</u>	<u>Total 2022</u>	<u>Change</u>
Insurance Claims	0	0	0	0	0
Church Lettings	763	0	763	306	457
Major Projects - Grants	10,000	0	10,000	51,000	(41,000)
VAT Refunds	2,025	0	2,025	46,381	(44,355)
Interest Received	35	18	52	46	6
Other Income	1,414	0	1,414	1,048	366
Sub-Total - Fundraising	14,237	18	14,254	98,781	(84,527)
Total - Activities Generating Funds	14,237	18	14,254	98,781	(84,527)

Parish Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham

Notes to the Financial Statements for the year ended 31st December 2023

3. Notes on Resources Used

3.1 Expenditure in Furtherance of the Council's Aims & Objectives

Regular Expenditure

	<u>General</u>	<u>Restricted</u>	<u>Total 2023</u>	<u>Total 2022</u>	<u>Change</u>
Diocesan Parish Share	(67,716)	0	(67,716)	(73,720)	6,004
Diocesan Statutory Fees	0	0	0	0	0
Visiting Clergy	0	0	0	(306)	306
Vicarage Expenses	(2,412)	0	(2,412)	(477)	(1,935)
Church Utilities (Electricity, Gas & Water)	(7,684)	0	(7,684)	(7,365)	(319)
Church Insurance	(4,008)	0	(4,008)	(3,830)	(178)
Church Maintenance	(14,992)	0	(14,992)	(13,014)	(1,978)
Church Grounds Maintenance	(4,138)	0	(4,138)	(814)	(3,325)
Music & Worship	(6,935)	0	(6,935)	(7,510)	575
Sub-Total - Regular Expenditure	(107,885)	0	(107,885)	(107,036)	(850)

Major Expenditure

Church Electrical Costs	(2,394)	0	(2,394)	0	(2,394)
Church Roof Costs	0	0	0	0	0
Church Quinquennial Costs	(96)	0	(96)	0	(96)
Church Organ Costs	0	0	0	0	0
Church Heating Costs	0	0	0	(277,289)	277,289
Sub-Total - Major Expenditure	(2,490)	0	(2,490)	(277,289)	274,800

Total - Expenditure in Furtherance of the Council's Aims & Objectives

(110,375)	0	(110,375)	(384,325)	273,950
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3.2 Support Costs

	<u>General</u>	<u>Restricted</u>	<u>Total 2023</u>	<u>Total 2022</u>	<u>Change</u>
Parish Staff Salaries & Associated Costs	(12,275)	0	(12,275)	(11,658)	(617)
Telephone & Broadband	(1,054)	0	(1,054)	(935)	(118)
Photocopier	(3,832)	0	(3,832)	(3,802)	(30)
Stationery & Office Supplies	(1,535)	0	(1,535)	(421)	(1,113)
IT Costs	(2,285)	0	(2,285)	(4,098)	1,813
Accounting Services	(316)	0	(316)	(342)	26
Housekeeping	(5,535)	0	(5,535)	(5,446)	(89)
Hospitality Costs	(2,941)	0	(2,941)	(4,321)	1,380
Concerts & Recital Costs	(1,132)	0	(1,132)	(861)	(270)
Sundry Expenses	(1,812)	(2)	(1,813)	(1,965)	152
Total - Support Costs	(32,715)	(2)	(32,717)	(33,851)	1,134

3. Notes on Resources Used (continued)

3.3 Grants & Donations	<u>General</u>	<u>Restricted</u>	<u>Total 2023</u>	<u>Total 2022</u>	<u>Change</u>
General Mission Fund Payments	-1,000	0	-1,000	-102	-898
BMO St Michaels Costs	0	0	0	0	0
Friends Funding	0	0	0	0	0
Total - Grants & Donations	-1,000	0	-1,000	-102	-898

3.4 Governance Costs	<u>General</u>	<u>Restricted</u>	<u>Total 2023</u>	<u>Total 2022</u>	<u>Change</u>
Independent Examiner's Remuneration	0	0	0	0	0
Total - Governance Cost/s	0	0	0	0	0

3.5 Parish Hall Expenditure	<u>General</u>	<u>Restricted</u>	<u>Total 2023</u>	<u>Total 2022</u>	<u>Change</u>
Utilities (Electricity, Gas & Water)	-5,508	0	-5,508	-3,654	-1,854
Housekeeping	-498	0	-498	0	-498
Insurance	-2,197	0	-2,197	-2,046	-151
General Maintenance	-18,537	0	-18,537	-4,928	-13,609
Hall Sundry Expenses	0	0	0	0	0
Major Repairs/Projects	-16,159	0	-16,159	0	-16,159
Total - Parish Hall Expenditure	-42,899	0	-42,899	-10,628	-32,271

4.0 Exceptional Cost/s	<u>General</u>	<u>Restricted</u>	<u>Total 2023</u>	<u>Total 2022</u>	<u>Change</u>
Exceptional Items	0	0	0	0	0
Total - Exceptional Cost/s	0	0	0	0	0

Employee Emoluments

The PCC continued to engage the services of an organist and parish administrator.

Total emoluments & associated payroll costs for the year amount to **£11,658 (2021: £12,177)**

Related Party Transactions

The PCC appointed the Parish Administrator as PCC Secretary during the year. This will remain the case going forward in that the Parish Administrator will always act as secretary to the PCC. No remuneration or reimbursement of personal expenses during the year.

Parish Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham

Notes to the Financial Statements for the year ended 31st December 2023

5.0A Tangible Assets - Land & Buildings

5.0A-01 Sheerwater Churches Limited

The PCC entered into an agreement with the local Methodist Circuit to pool resources and build a new church on Sheerwater. They formed a limited company, Sheerwater Churches Ltd, each holding a 50% stake.

	<u>General</u>	<u>Restricted</u>	<u>Total 2023</u>	<u>Total 2022</u>	<u>Change</u>
Land and Buildings at St Michael's, Dartmouth Avenue	75,000	0	75,000	75,000	0

Total - Sheerwater Churches Limited	75,000	0	75,000	75,000	0
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5.0A-02 288 Albert Drive, Sheerwater

On the basis of a sharing agreement entered into by the representatives of the Anglican and Methodist Church on the 24th March 1974, the freehold land and church at 288 Albert Drive, Sheerwater was purchased on the 10th April 1976 to be owned and maintained by Sheerwater Churches Ltd, as Custodian Trustee. Under a subsequent Declaration of Trust, entered into on the 14th April 1997, beneficial ownership of the property is divided between the Anglican and Methodist Churches in the following proportions:

The Methodist Circuit	50% (or 69/138)
The Anglican Church	50% (or 69/138)
divisible as follows:-	
Diocese of Guildford	28% (or 39/138)
Woodham PCC	22% (or 39/138)

The total purchase price was £130,000 of which the Parochial Church Council of the Ecclesiastical Parish of All Saints Woodham share was £30,000. Based on an informal valuation by the Diocese of Guildford as at the 31st December 2002, the value of the PCC's share was assessed at £56,522. Since then improvements have been made to the property at a further cost to the parish of £8,076 and the value of the property has been revised accordingly to the present value of £64,598.

Land & Buildings at 288 Albert Drive, Sheerwater	64,598	0	64,598	64,598	0
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Total - Land & Buildings at 288 Albert Drive, Sheerwater	64,598	0	64,598	64,598	0
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5.0A Tangible Assets - Land & Buildings (continued)

5.0A-03 Parish Hall

	<u>General</u>	<u>Restricted</u>	<u>Total 2023</u>	<u>Total 2022</u>	<u>Change</u>
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The historical cost of constructing the Parish Hall, which was built many years ago is deemed unsustainable. The Parish Hall is main major income contributor to the pastoral and financial operation of the parish.

The Parish Hall's position adjacent to the church and some residential properties restricts its use. There is no drainage and the electrical supply is on the end of the line. For all practical purposes, the Parish Hall is considered un-saleable.

Accordingly, no value is shown for the Parish Hall in the Balance Sheet. The fabric of the building is now showing a lot of degradation and potential repairs and possible redevelopment to bring it up to modern standards. During 2020 we managed to complete the toilets and front facing windows project which has much improved the potential hireability of the Parish Hall. There is still further works that need to be carried to improve furthermore in the future. Therefore at this time, until those further works are carried no value will be presented on the Balance Sheet.

Parish Hall	0	0	0	0	0
Total - Parish Hall	0	0	0	0	0

6.0 Current Assets

6.1 Debtors

	<u>General</u>	<u>Restricted</u>	<u>Total 2023</u>	<u>Total 2022</u>	<u>Change</u>
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Gift Aid Not Received	970	0	970	1,344	(374)
Other Debtors Outstanding	2,758	0	2,758	1,902	856
Accrued Income	0	0	0	13,053	(13,053)
Total - Debtors	3,728	0	3,728	16,299	(12,571)

6.2 Cash at Bank and in Hand

	<u>General</u>	<u>Restricted</u>	<u>Total 2023</u>	<u>Total 2022</u>	<u>Change</u>
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Cash In Hand	3,664	0	3,664	2,433	1,231
Current Accounts	304,393	0	304,393	30,540	273,853
Savings Accounts	0	0	0	9	(9)
Total - Cash at Bank and in Hand	308,057	0	308,057	32,983	275,074

Parish Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham

Notes to the Financial Statements for the year ended 31st December 2023

7.0 Liabilities

7.1 Operating Creditors

	<u>General</u>	<u>Restricted</u>	<u>Total 2023</u>	<u>Total 2022</u>	<u>Change</u>
Parish Share Creditor	0	0	0	0	0
Creditors Not Due For Payment	(13,196)	0	(13,196)	(7,567)	(5,629)
Total - Operating Creditors	(13,196)	0	(13,196)	(7,567)	(5,629)

7.2 Other Creditors

	<u>General</u>	<u>Restricted</u>	<u>Total 2023</u>	<u>Total 2022</u>	<u>Change</u>
Future Liabilities (Tidd/Friends)	(267,069)	0	(267,069)	0	(267,069)
Accrued Expenses - Church	(2,750)	0	(2,750)	(1,007)	(1,743)
Accrued Expenses - Hall	0	0	0	(545)	545
Payroll Creditors	(327)	0	(327)	(361)	34
Diocesan Statutory Fees Payable	(569)	0	(569)	0	(569)
Hall Deposits Held	(3,100)	0	(3,100)	(3,285)	185
Other Fees Payable	(92)	0	(92)	(162)	70
Total - Other Creditors	(273,907)	0	(273,907)	(5,360)	(268,547)

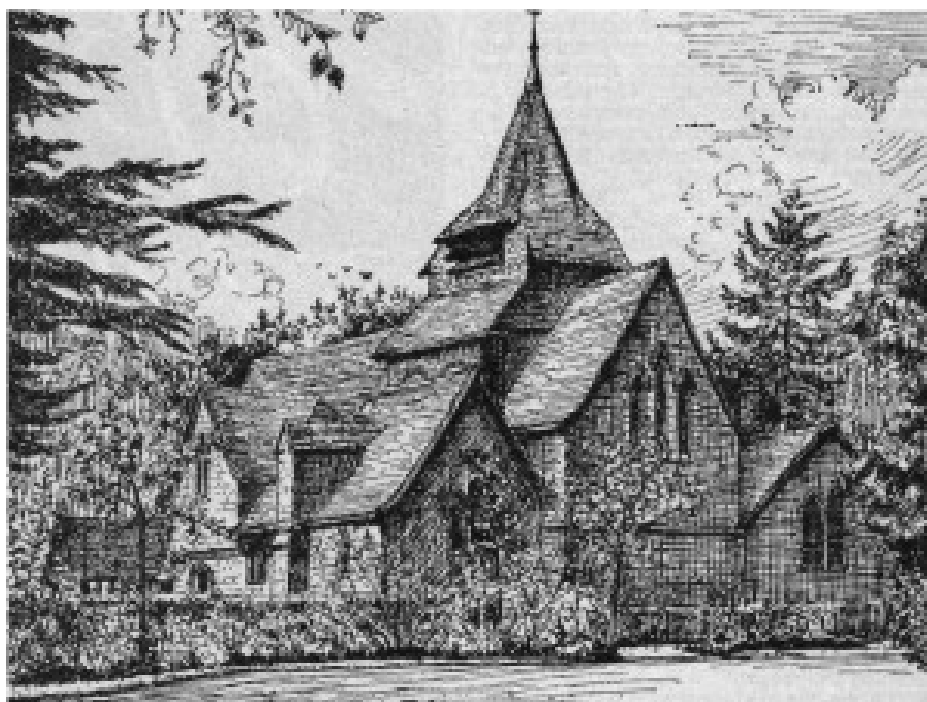
Parish Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham

Notes to the Financial Statements for the year ended 31st December 2023

8.0 Funds

8.1 Fund Name	<u>Op Bal at</u> <u>31.12.2022</u>	<u>Fund</u> <u>Transfers</u>	<u>Incoming</u> <u>Resources</u>	<u>Outgoing</u> <u>Resources</u>	<u>Cl Bal at</u> <u>31.12.2023</u>
General Fund - Unrestricted	79,285	0	174,759	(186,982)	67,062
<i>Restricted Funds</i>					
Car Park (R)	687	0	0	0	687
Garden of Remembrance (R)	1,125	0	0	0	1,125
Church Hall (R)	0	0	0	0	0
Church Heating (R)	0	0	0	0	0
Church Organ Fund (R)	82	0	50	0	132
Fr Iain Leaving Collection ®	0	0	0	0	0
Mission Giving - Special Appeals ®	0	0	263	(2)	261
St Michael's, Sheerwater (R)	2,274	0	240	0	2,514
Sub Total - Restricted Funds	4,168	0	553	(2)	4,720
<i>Designated Funds</i>					
Revaluation Reserve (D)	75,000	0	0	0	75,000
Church Heating Fund (D)	0	0	0	0	0
Church Organ Fund (D)	12,500	0	0	0	12,500
Garden of Remembrance (D)	5,000	0	0	0	5,000
Sub Total - Designated Funds	92,500	0	0	0	92,500
Total - Funds	175,953	0	175,312	(186,984)	164,282

Accounts



**The Parochial Church Council of the Ecclesiastical Parish of All
Saints', Woodham**

Trustees Annual Report & Financial Statements

For The Year Ended 31st December 2022

Charity Number 1136433

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Aims and Purposes

The Parochial Church Council Of The Ecclesiastical Parish Of All Saints', Woodham (hereinafter referred to as 'the PCC') has the responsibility of co-operating with the incumbent, in promoting the ecclesiastical parish, the mission of the Church, pastoral, evangelistic, social and ecumenical.

The PCC is also specifically responsible for the maintenance of the Parish Hall at the rear of the premises at 564 Woodham Lane.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at All Saints.

The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish and also outside organisations that hire out our facilities. Our pattern of services and worship put faith into practice through sacrament, prayer, scripture and music.

When planning our activities for the year, we have considered the commission's guidelines on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion.

In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Sacrament, prayer and scripture developing individuals knowledge and trust in Jesus;
- Provision of pastoral care for people living within the parish along with the community who live outside the parish;
- Missionary and outreach work.

To facilitate this work it is important that we maintain the fabric of the Church of All Saints' and the Parish Hall.

Achievements and Performance

Incumbent's Review

Fr Roland writes....

All Saint's entered their vacancy process on Easter Day 2022 with the departure of the Fr Iain after 23 years and also reallocated to the Parish Hall while the new floor and underfloor heating were installed. The project was expertly managed by Mr Adrian Vincent, our churchwarden, completed on time and suitably blessed by the Diocesan Bishop in October.

Worship in the Parish Hall saw a number of visiting clergy come and support us and Carole Gasson, Adrian Vincent, Dave Evans, and Tracy should be thanked for their management of the visiting clergy rota and setting up each Sunday.

The process of appointing a new Incumbent under the preferred candidate scheme took place from June with Fr Roland Olliff being interviewed by the Church Wardens, and then a panel from the church in mid September. Fr Roland was licensed as O.8, interim Priest in Charge on 31st October by the Bishop and Archdeacon of Dorking. We have seen growth in the congregation 30% since Advent 2022

I am very grateful that since my induction I have been ably supported by so many people as I have got to know the family of All Saints and begun to settle in here with my wife. Services have continued across the liturgical seasons with a busy Advent and Christmas. We have just completed our 2023 Lent Course (The Way) which was attended each week by around 30 people split across a Tuesday morning and Wednesday Evening. As I write this in Easter Week we have just completed a very special Holy Week and superb Easter Day Services. I would like to thank all who were involved and who have shown such dedication with their time and energy and especially Mr Jeffery Gray our Musical Director and the Choir.

The Church is undertaking the Diocesan Health and Viability Study with the central mission team and that will continue after our 2023 APCM. The Bishops Mission Order, now in its 2nd and final phase, will end in 2026 with a decision by the Bishop on the future of St Michael's. We are planning extensive work on the Parish Hall with new doors and windows and future projects include work of the Parish Room with extra toilets and office space and new chairs for the church. The Quinquennial inspection has now been completed and the PCC will look at it in due course. I would like to thank the PCC for their hard work and wisdom in guiding the Church during the vacancy and 2023. The refurbishment of the vicarage is still ongoing.

Attached are the reports of the various groups that we have here at All Saints and I am delighted to offer them to you to read and comment on at the APCM later this month. It has been a real joy to be the Parish Priest of All Saints, Woodham during the later part of 2022 and 2023

Christus resurrexit, alleluia

Fr Roland

Churchwarden's Review

2022 has been a year of ups and downs. At the beginning of the year we saddened to hear that Fr Iain was leaving us for pastures new to semi-retirement post as Chaplain to the Beauchamp Community in Malvern, Gloucestershire. Fr Iain final service formally was Easter Sunday 2022, officially moving at the end of May 2022.

Between Easter and September we not only had no incumbent we also had to move from the Church whilst the major works were undertaken on the new underfloor heating system and flooring. Huge thanks must go to Adrian Vincent for overseeing this massive project.

It was great to welcome a number of visiting clergy during the vacancy period who lead our main Sunday service and also occasional offices such as (weddings, funerals and baptisms), our thanks go to:

Fr Damian Miles-Harrison
Fr Gerard Mee
Mthr Jo Winn-Smith
Fr Haydon Wilcox
Fr Roland Olliff
Rev Andy Reid
Canon Chris Hollingshurst
Rt Rev Andrew Watson

To say that I was not filled with the joy at going into vacancy. This actually proved to be a much easier process than we were anticipating and ended up with us welcoming Fr Roland Olliff as our new incumbent on All Saints' Day 2022.

IT and Livestreaming

We have continued to livestream the majority of our services on our facebook page in order to carry on engaging with our dispersed members. We have had the services of Charlotte as she undertook her Duke of Edinburgh Bronze Award.

Events

We have not done a huge amount of formal events during the year as the vacancy and use of church being restricted due to the building works.

Main events throughout the year have included:

April	Farewell Celebration for Fr Iain (17 th)
June	Queens Elizabeth's Platinum Jubilee Weekend (5 th)
August	Friends of Woodham Assumption Lunch (14 th) Parish BBQ Lunch (28 th)
September	Heritage Open Day (17 th) Loveday Singers Autumn Concert (18 th), for re-opening of the church

October
December

All Saints' Day Festal Mass, Celebration of New Ministry for Fr Roland
Loveday Singers Christmas Concert (13th)

Church Grounds

Unfortunately we have been unable to find a replacement for Yvonne Wolvern in maintaining the flower beds around the church grounds, if anyone would like to volunteer to assist with this we would be very grateful. Thanks must go to Adrian's parents who assist with keeping the grass mown throughout the year.

Social Media

Our website is currently very old and does not do ourselves justice in being able to promote the church effectively in a digital age. This has been upgraded and will go live in the new year.

In regards to social media and specifically our Facebook page. Below are some statistics:

Page Likes:	376 registers followers (2021: 292)
Average Page Reach:	1,000 users weekly (2021: 700)

Personal Thanks

I would like to take this opportunity to thank all the PCC for their diligence and help over the past year and to Tracy Woodward for her administrative support and the running of the Parish Hall (covered in separate report).

Dave Evans

Church Fabric Review

Heating project

The major building project in 2022 was the installation of underfloor heating in the Nave and Lady Chapel.

The 1991 installed heating system of an external boiler blowing warm air through a vent in the roof was frequently breaking down and had come to the end of its life. The hot air and rapid changes in temperature was also damaging the organ.

After consulting with Mandy Lorenz our Quinquennial architect and Ron Neil the Diocesan Heating Advisor, underfloor heating was decided as the best replacement, with the system designed by the company Jupiter Heating Systems Ltd, based at Chobham. The heat source for the water in the pipes was considered. We investigated the option of an air source heat pump, but for this size of church, the pump would need a three-phase electricity supply. UK Power Networks quoted us £140,000 to provide a three-phase supply to the church, which made this option a non-starter. We decided to install a gas boiler, but with a buffer tank, so that in the future the gas boiler could be changed to a heat pump if the cost of installing a three-phase supply drops, or single-phase supply heat pump technology improves.

We applied to 45 grant making bodies for funding, seven of whom awarded grants: Allchurches Trust; Bernard Sunley Foundation; Garfield Weston Foundation; National Lottery Community Fund Awards for All Scheme; Sabina Sutherland Charitable Trust; Surrey Churches Preservation Trust; Woking Borough Council Community Infrastructure Levy with the help of Canalside Councillors Mohammad Ali, Tahir Aziz and M Ilyas Raja. Generous donations were received from members of the congregation, other church users, and the Friends of Woodham. We especially acknowledge the substantial gifts from the generosity of David Seaton (R.I.P.) and Jean Rignell (R.I.P.).

February: The Diocesan Chancellor issued the faculty granting permission for the work. This was after a process of consultation with the Diocesan Advisory Committee, the Church Buildings Council, Historic England and the Victorian Society. Sarah Khan of Roger Mears Architects produced several floor tile designs until the final design was welcomed by the Victorian Society. Nick Hunt provided free advice on contracts with the main builder.

April: Work begins. CES Electrical installed a new distribution board (fuse box), light and power to the boiler room, including Wi-Fi so that the boiler can be controlled remotely. Express Solutions installed a sump pump to prevent the boiler room from flooding. RJM Builders removed the old boiler and heating tower. They also removed the old boiler's predecessor from the 1950s that was still in the boiler room. They constructed a false ceiling for dust protection and removed the woodblocks and excavated the concrete base of the Nave and Lady Chapel floors.

May and June: CES Electrical laid underfloor cabling and installed six new double power sockets around the Nave and Lady Chapel. KD Roofing repaired the hole in the roof from the old heating system. RJM Builders laid a breathable geotextile membrane on the Nave and Lady Chapel floor and put down a base layer of Glapor recycled foam glass. Jupiter Heating Systems laid a Visqueen 1200 gauge Damp Proof Membrane on top, followed by 320 bags of dehydrated floor levelling slate, followed by 500 kPa Kingspan GG500 insulation, then aluminium heat diffusing panels, with grooves in which sat PERT (polyethylene raised temperature) pipes. Then a slip membrane and then Screed Replacement Tiles slotted and glued together. Jupiter also installed the boiler and buffer tank and pipework from the boiler room along two large insulated pipes

under the church to two new manifolds in the Nave floor, to which all the other heating pipes were connected.

July and August: Liviu Negut from Calacatta Stone and Ceramics laid about 10,000 Sussex Red and Sussex Dark tiles, from Aldershaw Handmade Tiles Ltd, in the Nave on a bed of NX Flexible Standard Set Tile Adhesive, and a border of SECIL natural lime NHL5. He sealed the tiles with Lithofin TC Sealant and grouted with Ardex-Flex FL Grout (Ocean Grey in the Nave and Silver Shimmer in the Lady Chapel). He also laid the Lady Chapel floor with Hanover Greige Honed Limestone from Natural Stone Consulting and sealed with Lithofin Stainstop.

Other works undertaken during the year:

May: The drains between the church and the septic tank were unblocked and the tank emptied by P. J. Cole Ltd. A new boiler for Parish Room heating was installed by Heating Homes after the old boiler broke beyond repair.

July: Minor electrical works to Hall kitchen were carried out by CES Electrical.

September: The Parish Room, kitchen and WC were decorated by Stacey.

November: Brighter ceiling lights were installed in the Parish Room, more power sockets were installed in the office, and external lights were repaired by CES. Cable repairs to the church sound system were done by Sound Analysts. The organ blower was repaired by Watkins and Watson. Portable Appliance Testing was undertaken by Samuel Vincent.

December: One of the hall heaters were repaired by Industraheat.

Adrian Vincent

Deanery Synod Review

The Woking Deanery Synod met three times in 2022.

The February meeting was on-line using Zoom. It included a presentation by Jane Wittington, Diocesan Schools Officer, “Engaging with schools as we come out of the pandemic.” Jane said that churches should seek to do more than take school assemblies. Her ideas included:

- Help to set up and run a Prayer Space in the school; and pray for the school in the church intercessions.
- School RE often has a module on the impact of faith on life. Offer church members to attend a class to speak from their own experience.
- Arrange a school visits to the church where the children can gain a spiritual experience; and invite the school to special church services.
- Encourage parish musicians to support school music and worship; invite children who are learning instruments to play them in church; establish a joint parish / school choir.
- Have school news items in the church newsletter; have church news items in the school newsletter.

The June meeting was at St Michael’s, Sheerwater. It included presentations on “Blessing the community through sport and kindness.” We heard from a volunteer organiser for Park Runs and someone who runs fitness classes. The Revd Gillaine Holland spoke about the plans for redeveloping St Michael’s Church building if funding is provided by the Council. She also spoke of their work in the local community and invited support from across the Deanery.

The October meeting was at St John’s Church, Woking. Each church shared one item of news. This included: All Saints - new heating; St Michael’s - weekly pop-up cafe after school; St Mary’s Horsell - English courses for refugees; St Peter’s Old Woking - bereavement support group; St Paul’s Maybury - monthly family praise service; St Mary of Bethany - toddler group; Send - activity afternoon for local asylum seekers; Wisley with Pyrford - God’s Girls inspiring speakers for women.

Adrian Vincent

Safeguarding Review

The PCC has the responsibility to ensure the church does its best to safeguard the members. There are two aspects to this:

1. Safeguarding of children and young adults

This entails making sure any person interacting with either group over and above the confines of a church service has been DBS checked. It also means looking out for signs of abuse of those in our midst. The PCC members must each complete training in safeguarding and domestic abuse (currently online), provided by the diocese.

2. Risk Assessment

Each time the church puts on an activity, over and above the regular church services, it is required to complete a risk assessment. This should then be approved by the PCC.

Outside users and hirers of the church, church hall and parish room are required to sign to confirm they have completed a risk assessment for the activity before it can be held. They also sign to say they are aware of the Church of England's safeguarding policy to which we adhere to at All Saints.

The PCC and churchwardens also make sure the church premises is fit for purpose.

Two copies of the Church of England's Safeguarding Handbook are in the parish office. These are required reading for the PCC, but may also be signed out and read by any member of the congregation. The handbook can also be found online <https://www.churchofengland.org/safeguarding/policy-and-practice-guidance/templates-and-resources>

Safer recruitment training has been completed by additional members of the PCC.

"The care and protection of children, young people and vulnerable adults involved in Church activities is the responsibility of the whole Church. Everyone who participates in the life of the Church has a role to play in promoting a Safer Church for all." Promoting a safer church policy document, Church of England.

Clare Ward

Flower Arranging Review

We are a trio who enjoy arranging flowers during the year to enhance our lovely church. Particularly during festivals and any events, when requested.

If anyone in the congregation would like to join us, please make contact.

In the meantime, many thanks to Shirley Price and Jennie Shand Higgins for their support.

Marilyn Gillard

Parish Hall Review

This was the first full booking year pre-pandemic without any legal restrictions on use of the space.

In January, Friary Band decided not to resume rehearsals in the hall as they cannot get the acoustics to work for them, despite installing sound panels in the roof and using carpet on the floor. They are still storing equipment in the hall and pay a monthly fee for this.

In February, a dog trainer started using the hall on a Tuesday morning for two hours.

One of the dance schools dropped their use on a Wednesday from September, due to logistical problems for the teacher.

During the first week, a gymnastics summer school was held during the day Monday to Friday.

Papillon Cakes made a lot of use of the hall kitchen, especially during the summer months.

The tea/coffee making facility was finished in the right hand storage area towards the end of the year, for use by regular users of the hall. Many thanks to Alan Taylor for his hard work in relation to this.

Hall bookings for children's parties was particularly strong this year, throughout the year.

Hall revenue for 2022 was the highest it has ever been (even pre-pandemic).

Tracy Woodward

Music Review

The Choir

The basic choral set up is small but keen and very supportive. Throughout 2022 it continued to provide a regular and popular choral aspect to the weekly Sunday service. Unstiffened, it is just about quorate. It would be good to achieve a slightly more stable functionality week-on-week. This could be achieved with fairly modest success at recruitment.

Additional Choral & Other Assistance

There is the possibility of stiffening from friends of the choir and we welcomed many guests through 2022. We are dependent on goodwill in this. The goodwill is indeed present, but the commitment is inevitably patchy. We have had some support from members of The Friary Band, but not much recently. We are endeavouring to plan further ahead and to disseminate information earlier to help maximise contributions from supportive others.

Music, Liturgy & Other Events

Our core focus for musical enhancement is our regular Sunday morning service of course. We also have music at many major musical festivals at other times. We are working on a rough ambition to have at least one Sunday afternoon/evening liturgical/musical event per month. Where there is a festival to hang this on (Advent, Christmas, All Souls etc), we use this. Where there isn't, we organise a Choral Evensong.

Instruments

The upkeep of our fine organ is a very great responsibility of course. The organ will need work within the next few years. In roughly descending order of priority, work that could happen to the organ includes:

- Thoroughly cleansing and replacement/renewal of everything perishable
- The installation of an up-to-date digital memory system that delivers a fuller range of reliable piston settings, generals, etc
- The review of the spatial arrangement of (expansion of?) the organ chest and the pipes to see if there are ways to enable the existing resource to speak even more clearly through the building (and particularly westwards)
- Modest enhancements involving making existing stops accessible to other parts of the instrument and (most ambitiously) adding ranks

The process of taking expert advice has begun, alongside a responsible review of how to raise resources.

I actually think that the provision of an instrument to replace the clapped-out electric piano in the hall could be something we should actively consider very soon, both for our own benefit and because it would enhance the attractiveness of the facility to other users.

Anything Else?

Those are the thoughts that spring to mind, but I am happy to be quizzed on other aspects of the musical set up. And I am happy to engage on any of the content of this document.

Jeffrey Gray

Reader's Review

This year we have a growing number of willing readers whom I have contacted by email, telephone or after Sunday service. 30 congregation members have read the 110 lessons since last March. It is good to hear so many different voices sharing God's word and I would like to thank everyone for their willingness to contribute.

Sandy Smith

Sacristy Review

I am very grateful to all who have assisted throughout the year in serving at the various liturgies. My specific thanks go to **Gavin Loveday** and **Adrian Vincent** who have helped maintain where possible a regular serving team alongside myself.

We could do with more (as is always the case) in order to ease the burden on just three of us at present. If you feel able to assist in becoming a server please let Tracy or myself know.

Dave Evans

Financial Review

Incoming Resources

The financial situation of the parish is relatively healthy state as at the end of the year. However we are hugely reliant on our parish hall to maintain our income to enable us to maintain all aspects of parish life.

We have been in the process of moving our regular contributors across to the Parish Giving Scheme to reduce the burden of work on the treasurer. If you have not joined the Parish Giving Scheme and are a regular contributor please do consider moving across to this scheme.

Total incoming resources during the year were **£275,457** of which **£116,058** was restricted as follows:

New Heating and New Flooring	£112,730
Fr Iain Leaving Collection	£ 1,376
Mission Giving	£ 1,702
St Michael's Sheerwater	£ 240

Our main source of income outside of regular giving and donations is from the Parish Hall. This has increased year on year as follows:

2021	£22,595
2022	£38,857

Planned giving over the past year has declined by around **£2,000** over the course of the year.

Outgoing Resources

In terms of expenditure our largest item is our Parish Share to the Diocese which has increased to **£73,720** and increase on previous years of **£2,122** - this has been paid in full. There has been a small reduction in our parish share going forward following the appointment of Fr Roland Olliff.

All other unrestricted expenditure was as standard for the running of the parish.

Reserves Policy

Even though the parish finances are in relatively good order, the level of reserves has increased, however we should not be complacent in the funds we generate in order to maintain those reserves for major works. The PCC notes the importance of maintaining the fabric and major projects which are currently in process and future projects for the survival of the parish. As per last year the Treasurer will maintain a minimum working capital of £25,000 in order to cover unexpected issues.

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. The membership of the PCC consists of the incumbent, churchwarden/s, the reader and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services/members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. New members receive initial training into the workings of the PCC. The full PCC met **8** times during the year with an average level of attendance of **10**.

Given its wide responsibilities the PCC has a standing committee which makes decision between the bi-monthly PCC meetings.

Administrative Information

All Saints' Church is situated on Woodham Lane, Woking near to the Six Ways roundabout. It is part of the Diocese of Guildford within the Church of England. The correspondence address is:

**The Parish Office
All Saints Church
564 Woodham Lane
Woking
Surrey
GU21 5SH**

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity currently excepted from registration with the Charity Commission. PCC members who have served at any time from 1st January 2020 until the date on this report are as follows:

Ex-Officio Members

Incumbent (Chair):	Reverend Father Iain William Forbes (until 31 st May 2022) Reverend Father Roland Olliff (from 1 st November 2022)
Licenced Lay Reader:	Mrs Carole Gasson
Churchwardens (Vice Chair):	Mr Dave Evans Mr Adrian Vincent
PCC Secretary:	Mrs Tracy Woodward
PCC Treasurer:	Mr Dave Evans

Elected Members

Deanery Synod Rep:	Mr Adrian Vincent
PCC Member:	Mr Kevin Lawrance (to APCM 2022)
PCC Member:	Ms Jennie Shand Higgins
PCC Member:	Mr Rupert Wilmouth
PCC Member:	Mr Michael Brown (to APCM 2022)
PCC Member:	Mrs Sandy Smith
PCC Member:	Ms Angela Scott (from APCM 2022)
PCC Member:	Mrs Jenny McMahon (from APCM 2022)
PCC Member:	Mrs Anna Loveday (from APCM 2022)
PCC Member:	Mrs Denise Bailey (from APCM 2022)

Independent Examiner's Report On The Accounts

Report to the trustees and members of: **Woodham Parochial Church Council**
On the accounts for the year ended: **31st December 2022**
Charity No: **1136433**

I report to the trustees on my examination of the accounts of the PCC of the Church of All Saints, Woodham ("the Trust") for the year ended 31st December 2022, which are set out in pages 15 to XX

Responsibilities and Basis of Report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

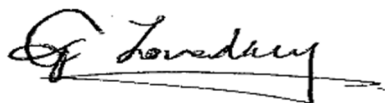
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

the accounting records were not kept in accordance with section 130 of the Charities Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Signed:

Name: **Gavin Loveday, FCCA**

Date: **14/04/2023**

Parish Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham

Statement of Financial Activities

For the year ending 31st December 2022

	<u>Note</u>	<u>General</u>	<u>Restricted</u>	<u>Total 2022</u>	<u>Total 2021</u>	<u>Change</u>
<u>Incoming Resources</u>	2					
Incoming Resources from Donors	2.1	69,097	63,355	132,452	330,081	(197,629)
Activities in Furtherance of the Council's						
Aims & Objectives	2.2	1,686	102	1,788	2,724	(936)
Activities Generating Funds	2.3	1,977	1,601	3,578	1,904	1,674
Parish Hall Income	2.4	38,857	0	38,857	23,595	15,262
Other Incoming Resources	2.5	47,781	51,000	98,781	20,033	78,748
Total Incoming Resources		159,399	116,058	275,457	378,337	(102,880)
<u>Resources Used</u>	3					
Expenditure in Furtherance of the Council's						
Aims & Objectives	3.1	(108,268)	(276,056)	(384,325)	(108,222)	(276,103)
Support Costs	3.2	(30,874)	(2,977)	(33,851)	(27,651)	(6,200)
Grant and Donations	3.3	0	(102)	(102)	(220)	118
Governance Costs	3.4	0	0	0	0	0
Parish Hall Expenditure	3.5	(10,628)	0	(10,628)	(12,384)	1,756
Total Resources Used		(149,771)	(279,135)	(428,906)	(148,477)	(280,429)
Net Incoming/(Outgoing) Resources		9,629	(163,077)	(153,449)	229,860	(383,309)
Exceptional Item/s	4	0	0	0	0	0
Balance Brought Forward from Previous Year		236,853	17,549	254,402	24,542	229,860
Funds Carried Forward (Pre-Revaluation)		246,482	(145,528)	100,953	254,402	(153,449)
Revaluation reserve		0	75,000	75,000	75,000	0
Total Funds Carried Forward		246,482	(70,528)	175,953	329,402	(153,449)

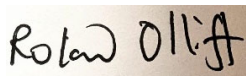
Parish Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham

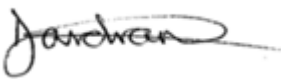
Balance Sheet

As at 31st December 2022

	<u>Note</u>	<u>Total 2022</u>	<u>Total 2021</u>	<u>Change</u>
<u>Fixed Assets</u>	5			
Land & Buildings at St Michael's Dartmouth Avenue	5.0A-01	75,000	75,000	0
Land and Buildings at 288 Albert Drive	5.0A-02	64,598	64,598	0
Parish Hall at Woodham Lane	5.0A-03	0	0	0
Total Fixed Assets		139,598	139,598	0
<u>Current Assets</u>	6			
Receivables	6.1	16,299	6,527	9,772
Cash In Hand and at Banks	6.2	32,983	195,534	(162,551)
Total Current Assets		49,282	202,061	(152,779)
<u>Liabilities</u>	7			
Operational Creditors	7.1	(7,567)	(3,449)	(4,118)
Other Short Term Creditors	7.2	(5,360)	(8,808)	3,448
Total Liabilities		(12,927)	(12,257)	(670)
Net Assets less Liabilities		175,953	329,402	(153,449)
<u>Funds Represented</u>	8			
General Fund		79,285	206,593	(127,308)
Restricted Fund		4,168	17,809	(13,641)
Designated Fund		92,500	105,000	(12,500)
Total Fund Of The PCC		175,953	329,402	(153,449)

Approved by the Parochial Church Council and signed on its behalf by:

 Date: 14/04/2023
 Reverend Father Roland Olliff (Incumbent)

 Date: 14/04/2023
 David Evans (Churchwarden)

Parish Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham

Church Accounting Regulations would usually require financial statements to be prepared for The Parish of Woodham Parochial Church Council on a consolidated basis to include St Michael's Church, Sheerwater which is itself shared with the Methodist Church. St Michael's accounts are not subject to examination. During the period of the Bishop's Mission Order for Sheerwater, the PCC is not responsible for the finances of St Michael's, therefore this report relates strictly to the financial affairs of All Saint's Church, Woodham alone and has been reviewed by an independent examiner.

1. Accounting Standards and Policies

The financial statements have been prepared in accordance with the financial reporting standard applicable in the UK and Republic of Ireland (FRS 102); The Charities Commission Statement of Recommended Practice applicable to charities (effective 1st January 2015); and the Church Accounting Regulations 2006. The financial statements have been prepared on an accruals basis (meaning all expenses are included even if not paid).

1A. Funds

General Funds - this represents the funds of the PCC that are not subject to any restrictions regarding their use and are available in a general purpose of the PCC.

Restricted Funds - this represents those funds received for a specific purpose or invited by the PCC for a specific purpose and must be spent on that purpose.

Designated Funds - this represents the funds of the PCC which have been designated for a specific purposes, although these remain as unrestricted and can be drawn back to general funds following decision made by the PCC

Details of these funds and their restrictions are set out later in this report.

1B. Incoming Resources

Voluntary Income and Capital Sources

- Collections are recognised when received by or on behalf of the PCC;
- Planned Giving receivable under Gift Aid is recognised only when it is received;
- Tax recoverable on Gift Aid donations is recognised when the donation is recognised.

Other Income

- Rental Income from parish hall lettings is recognised at the point of hire;
- Funds raised through events and sales etc are counted gross.

Investment Income Gains and Losses

- Dividends and interest entitlements are accounted for when due and payable;
- Realised gains and losses are recognised when investments are sold;
- Unrealised gains and losses on investments are evaluated on 31st December, annually.

Grants and Legacies

- Grants and legacies to the PCC are recognised once the PCC has evidence of entitlement and once the amount can be measured with reasonable certainty.

1C. Resources Used

Cost of Generating Funds

- The cost of generating funds are those costs incurred in attracting voluntary income including the running of the Parish Hall

Expenditure in Furtherance of the Council's Aims & Objectives

- Activities directly related to the work of the church including the Diocesan Parish Share payable to the Diocese, clergy cost and church running costs. Any parish share payable to the diocese which is unpaid as at the 31st December, is provided for in these financial statements as an operational though not a legal liability and is shown as a creditor in the balance sheet.

Support Costs

- Support Costs include the cost of the Parish Administrator and the Organist

1D. Assets

Fixed Assets

- Capitalised functional assets will be depreciated at annual rates which spread the cost evenly over the useful life of the asset.

1E. Liabilities

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay our resources.

Parish Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham

Notes to the Financial Statements for the year ended 31st December 2022

2. Notes on Incoming Resources

2.1 Incoming Resources from Donors

Planned Giving

	<u>General</u>	<u>Restricted</u>	<u>Total 2022</u>	<u>Total 2021</u>	<u>Change</u>
Planned Monthly Giving	36,354	240	36,594	53,197	(16,603)
Parish Giving Scheme	14,853	0	14,853	0	14,853
Gift Aid Recoverable	10,672	0	10,672	16,754	(6,082)
Sub-Total - Planned Giving	61,879	240	62,119	69,951	(7,832)

Collections & Other Donations

Cash & Card Collections	2,223	0	2,223	2,104	119
"Friends" Donation	3,000	50,300	53,300	1,500	51,800
General Donations Received	1,995	1,585	3,580	2,476	1,104
Specific Donations Received	0	11,230	11,230	0	11,230
Sub-Total - Collections	7,218	63,115	70,333	6,080	64,253

Legacies

Legacies Received	0	0	0	254,050	(254,050)
Sub-Total - Legacies	0	0	0	254,050	(254,050)

Total - Incoming Resources from Donors	69,097	63,355	132,452	330,081	(197,629)
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2.2 Activities in Furtherance of the Council's Aims & Objectives

Statutory Fees

	<u>General</u>	<u>Restricted</u>	<u>Total 2022</u>	<u>Total 2021</u>	<u>Change</u>
Weddings	1,344	0	1,344	386	958
Funerals	342	0	342	2,214	(1,872)
Baptisms	0	0	0	0	0
Sub-Total - Statutory Fees	1,686	0	1,686	2,600	(914)

Mission Giving

General Mission Fund	0	0	0	124	(124)
Harvest Appeals	0	102	102	0	102
York Road Project	0	0	0	0	0
Sub-Total - Collections	0	102	102	124	(22)

Total - Activities in Furtherance of the Council's Aims & Objectives	1,686	102	1,788	2,724	(936)
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Parish Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham

Notes to the Financial Statements for the year ended 31st December 2022

2. Notes on Incoming Resources (continued)

<i>2.3 Activities Generating Funds</i>	<u>General</u>	<u>Restricted</u>	<u>Total 2022</u>	<u>Total 2021</u>	<u>Change</u>
Special Events	245	1,601	1,846	95	1,751
Concert & Recitals	991	0	991	930	61
Hospitality	710	0	710	779	(69)
Books & Publications	32	0	32	30	2
Other Fundraising	0	0	0	70	(70)
Sub-Total - Fundraising	1,977	1,601	3,578	1,904	1,674
Total - Activities Generating Funds	1,977	1,601	3,578	1,904	1,674
<i>2.4 Parish Hall Income</i>	<u>General</u>	<u>Restricted</u>	<u>Total 2022</u>	<u>Total 2021</u>	<u>Change</u>
Letting Income	38,857	0	38,857	22,595	16,262
Books & Publications	0	0	0	1,000	(1,000)
Other Fundraising	0	0	0	0	0
Sub-Total - Parish Hall	38,857	0	38,857	23,595	15,262
Total - Parish Hall Income	38,857	0	38,857	23,595	15,262
<i>2.5 Other Incoming Resources</i>	<u>General</u>	<u>Restricted</u>	<u>Total 2022</u>	<u>Total 2021</u>	<u>Change</u>
Insurance Claims	0	0	0	0	0
Church Lettings	306		306	0	306
Major Projects - Grants	0	51,000	51,000	15,000	36,000
VAT Refunds	46,381	0	46,381	3,100	43,281
Interest Received	46	0	46	0	46
Other Income	1,048	0	1,048	1,933	(885)
Sub-Total - Fundraising	47,781	51,000	98,781	20,033	78,748
Total - Activities Generating Funds	47,781	51,000	98,781	20,033	78,748

Parish Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham

Notes to the Financial Statements for the year ended 31st December 2022

3. Notes on Resources Used

3.1 Expenditure in Furtherance of the Council's Aims & Objectives

Regular Expenditure

	<u>General</u>	<u>Restricted</u>	<u>Total 2022</u>	<u>Total 2021</u>	<u>Change</u>
Diocesan Parish Share	(73,720)	0	(73,720)	(71,598)	(2,122)
Diocesan Statutory Fees	0	0	0	0	0
Visiting Clergy	(306)	0	(306)	0	(306)
Vicarage Expenses	(477)	0	(477)	(296)	(181)
Church Utilities (Electricity, Gas & Water)	(7,365)	0	(7,365)	(9,001)	1,636
Church Insurance	(3,830)	0	(3,830)	(4,098)	268
Church Maintenance	(13,014)	0	(13,014)	(4,913)	(8,101)
Church Grounds Maintenance	(814)	0	(814)	(2,600)	1,786
Music & Worship	(7,510)	0	(7,510)	(3,024)	(4,486)
Sub-Total - Regular Expenditure	(107,036)	0	(107,036)	(95,530)	(11,506)

Major Expenditure

Church Electrical Costs	0	0	0	0	0
Church Roof Costs	0	0	0	0	0
Church Quinquennial Costs	0	0	0	(9,599)	9,599
Church Organ Costs	0	0	0	0	0
Church Heating Costs	(1,233)	(276,056)	(277,289)	(3,093)	(274,196)
Sub-Total - Major Expenditure	(1,233)	(276,056)	(277,289)	(12,692)	(264,597)

Total - Expenditure in Furtherance of the Council's Aims & Objectives

(108,268) (276,056) (384,325) (108,222) (276,103)

3.2 Support Costs

	<u>General</u>	<u>Restricted</u>	<u>Total 2022</u>	<u>Total 2021</u>	<u>Change</u>
Parish Staff Salaries & Associated Costs	(11,658)	0	(11,658)	(12,177)	519
Telephone & Broadband	(935)	0	(935)	(793)	(142)
Photocopier	(3,802)	0	(3,802)	(2,131)	(1,671)
Stationery & Office Supplies	(421)	0	(421)	(357)	(64)
IT Costs	(4,098)	0	(4,098)	(4,417)	319
Accounting Services	(342)	0	(342)	(316)	(26)
Housekeeping	(5,446)	0	(5,446)	(2,161)	(3,285)
Hospitality Costs	(2,721)	(1,600)	(4,321)	(1,683)	(2,638)
Concerts & Recital Costs	(861)	0	(861)	0	(861)
Sundry Expenses	(589)	(1,376)	(1,965)	(3,616)	1,651
Total - Support Costs	(30,874)	(2,977)	(33,851)	(27,651)	(6,200)

3. Notes on Resources Used (continued)

3.3 Grants & Donations

	<u>General</u>	<u>Restricted</u>	<u>Total 2022</u>	<u>Total 2021</u>	<u>Change</u>
General Mission Fund Payments	0	(102)	(102)	(220)	118
York Road Project Donations	0	0	0	0	0
Total - Grants & Donations	0	(102)	(102)	(220)	118

3.4 Governance Costs

	<u>General</u>	<u>Restricted</u>	<u>Total 2022</u>	<u>Total 2021</u>	<u>Change</u>
Independent Examiner's Remuneration	0	0	0	0	0
Total - Governance Cost/s	0	0	0	0	0

3.5 Parish Hall Expenditure

	<u>General</u>	<u>Restricted</u>	<u>Total 2022</u>	<u>Total 2021</u>	<u>Change</u>
Utilities (Electricity, Gas & Water)	(3,654)	0	(3,654)	(2,358)	(1,296)
Housekeeping	0	0	0	(2,267)	2,267
Insurance	(2,046)	0	(2,046)	(1,948)	(98)
General Maintenance	(4,928)	0	(4,928)	(1,524)	(3,404)
Hall Sundry Expenses	0	0	0	0	0
Major Repairs/Projects	0	0	0	(4,287)	4,287
Total - Parish Hall Expenditure	(10,628)	0	(10,628)	(12,384)	1,756

4.0 Exceptional Cost/s

	<u>General</u>	<u>Restricted</u>	<u>Total 2022</u>	<u>Total 2021</u>	<u>Change</u>
Exceptional Items	0	0	0	0	0
Total - Exceptional Cost/s	0	0	0	0	0

Employee Emoluments

The PCC continued to engage the services of an organist and parish administrator.

Total emoluments & associated payroll costs for the year amount to **£11,658 (2021: £12,177)**

Related Party Transactions

The PCC appointed the Parish Administrator as PCC Secretary during the year. This will remain the case going forward in that the Parish Administrator will always act as secretary to the PCC. No remuneration or reimbursement of personal expenses during the year.

5.0A Tangible Assets - Land & Buildings

5.0A-01 Sheerwater Churches Limited

The PCC entered into an agreement with the local Methodist Circuit to pool resources and build a new church on Sheerwater. They formed a limited company, Sheerwater Churches Ltd, each holding a 50% stake.

	<u>General</u>	<u>Restricted</u>	<u>Total 2022</u>	<u>Total 2021</u>	<u>Change</u>
Land and Buildings at St Michael's, Dartmouth Avenue	75,000	0	75,000	75,000	0

Total - Sheerwater Churches Limited	75,000	0	75,000	75,000	0
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5.0A-02 288 Albert Drive, Sheerwater

On the basis of a sharing agreement entered into by the representatives of the Anglican and Methodist Church on the 24th March 1974, the freehold land and church at 288 Albert Drive, Sheerwater was purchased on the 10th April 1976 to be owned and maintained by Sheerwater Churches Ltd, as Custodian Trustee. Under a subsequent Declaration of Trust, entered into on the 14th April 1997, beneficial ownership of the property is divided between the Anglican and Methodist Churches in the following proportions:

The Methodist Circuit	50% (or 69/138)
The Anglican Church	50% (or 69/138)
divisible as follows:-	
Diocese of Guildford	28% (or 39/138)
Woodham PCC	22% (or 39/138)

The total purchase price was £130,000 of which the Parochial Church Council of the Ecclesiastical Parish of All Saints Woodham share was £30,000. Based on an informal valuation by the Diocese of Guildford as at the 31st December 2002, the value of the PCC's share was assessed at £56,522. Since then improvements have been made to the property at a further cost to the parish of £8,076 and the value of the property has been revised accordingly to the present value of £64,598.

Land & Buildings at 288 Albert Drive, Sheerwater	64,598	0	64,598	64,598	0
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Total - Land & Buildings at 288 Albert Drive, Sheerwater	64,598	0	64,598	64,598	0
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5.0A Tangible Assets - Land & Buildings (continued)

5.0A-03 Parish Hall

	<u>General</u>	<u>Restricted</u>	<u>Total 2022</u>	<u>Total 2021</u>	<u>Change</u>
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The historical cost of constructing the Parish Hall, which was built many years ago is deemed unsustainable. The Parish Hall is main major income contributor to the pastoral and financial operation of the parish.

The Parish Hall's position adjacent to the church and some residential properties restricts its use. There is no drainage and the electrical supply is on the end of the line. For all practical purposes, the Parish Hall is considered un-saleable.

Accordingly, no value is shown for the Parish Hall in the Balance Sheet. The fabric of the building is now showing a lot of degradation and potential repairs and possible redevelopment to bring it up to modern standards. During 2020 we managed to complete the toilets and front facing windows project which has much improved the potential hireability of the Parish Hall. There is still further works that need to be carried to improve furthermore in the future. Therefore at this time, until those further works are carried no value will be presented on the Balance Sheet.

Parish Hall	0	0	0	0	0
Total - Parish Hall	0	0	0	0	0

6.0 Current Assets

6.1 Debtors

	<u>General</u>	<u>Restricted</u>	<u>Total 2022</u>	<u>Total 2021</u>	<u>Change</u>
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Gift Aid Not Received	1,344	0	1,344	1,396	(52)
Other Debtors Outstanding	1,902	0	1,902	1,531	371
Accrued Income	13,053	0	13,053	3,600	9,453

Total - Debtors	16,299	0	16,299	6,527	9,772
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6.2 Cash at Bank and in Hand

	<u>General</u>	<u>Restricted</u>	<u>Total 2022</u>	<u>Total 2021</u>	<u>Change</u>
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Cash In Hand	2,433	0	2,433	1,741	692
Current Accounts	30,540	0	30,540	17,659	12,881
Savings Accounts	9	0	9	176,134	(176,125)

Total - Cash at Bank and in Hand	32,983	0	32,983	195,534	(162,551)
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Parish Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham

Notes to the Financial Statements for the year ended 31st December 2022

7.0 Liabilities

7.1 Operating Creditors

	<u>General</u>	<u>Restricted</u>	<u>Total 2022</u>	<u>Total 2021</u>	<u>Change</u>
Parish Share Creditor	0	0	0	0	0
Creditors Not Due For Payment	(7,567)	0	(7,567)	(3,449)	(4,118)
Total - Operating Creditors	(7,567)	0	(7,567)	(3,449)	(4,118)

7.2 Other Creditors

	<u>General</u>	<u>Restricted</u>	<u>Total 2022</u>	<u>Total 2021</u>	<u>Change</u>
Accrued Expenses - Grounds	0	0	0	0	0
Accrued Expenses - Church	(1,007)	0	(1,007)	(2,917)	1,910
Accrued Expenses - Hall	(545)	0	(545)	(650)	105
Payroll Creditors	(361)	0	(361)	(2,268)	1,907
Diocesan Statutory Fees Payable	0	0	0	(2,885)	2,885
Hall Deposits Held	(3,285)	0	(3,285)	180	(3,465)
Other Fees Payable	(162)	0	(162)	(268)	106
Total - Other Creditors	(5,360)	0	(5,360)	(8,808)	3,448

Parish Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham

Notes to the Financial Statements for the year ended 31st December 2022

8.0 Funds

8.1 Fund Name	<u>Op Bal at</u> <u>31.12.2021</u>	<u>Fund</u> <u>Transfers</u>	<u>Incoming</u> <u>Resources</u>	<u>Outgoing</u> <u>Resources</u>	<u>Cl Bal at</u> <u>31.12.2022</u>
General Fund - Unrestricted	206,593	(136,936)	159,399	(149,771)	79,285
<i>Restricted Funds</i>					
Car Park (R)	687	0	0	0	687
Garden of Remembrance (R)	1,125	0	0	0	1,125
Church Hall (R)	(276)	276	0	0	0
Church Heating (R)	14,157	149,170	112,730	(276,056)	0
Church Organ Fund (R)	82	0	0	0	82
Fr Iain Leaving Collection ®	0	(9)	1,385	(1,376)	0
Mission Giving - Special Appeals ®	0	(1)	1,703	(1,702)	0
St Michael's, Sheerwater (R)	2,034	0	240	0	2,274
Sub Total - Restricted Funds	17,809	149,436	116,058	(279,135)	4,168
<i>Designated Funds</i>					
Revaluation Reserve (D)	75,000	0	0	0	75,000
Church Heating Fund (D)	12,500	(12,500)	0	0	0
Church Organ Fund (D)	12,500	0	0	0	12,500
Garden of Remembrance (D)	5,000	0	0	0	5,000
Sub Total - Designated Funds	105,000	(12,500)	0	0	92,500
Total - Funds	329,402	0	275,457	(428,906)	175,953

Accounts



**The Parochial Church Council Of The Ecclesiastical Parish Of
All Saints', Woodham**

Trustees Annual Report & Financial Statements

For The Year Ended 31st December 2021

Charity Number 1136433

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Aims and Purposes

The Parochial Church Council Of The Ecclesiastical Parish Of All Saints', Woodham (hereinafter PCC) has the responsibility of co-operating with the incumbent, the Reverend Father Iain Forbes, in promoting the ecclesiastical parish, the mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the Parish Hall at the rear of the premises at 564 Woodham Lane.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at All Saints. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish and also outside organisations that hire out our facilities. Our pattern of services and worship put faith into practice through sacrament, prayer, scripture and music.

When planning our activities for the year, we have considered the Commission's guidelines on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Sacrament, prayer and scripture developing individuals knowledge and trust in Jesus;
- Provision of pastoral care for people living within the parish along with the community who live outside the parish;
- Missionary and outreach work.

To facilitate this work it is important that we maintain the fabric of the Church of All Saints and the Parish Hall.

A LETTER FROM THE VICAR

Welcome to the twenty-third (and final) annual letter prefacing a report. It has been a very strange year, and the shape of Church life has been very different over the past twelve month period. For much of the time, attendance at Church for Services has been restricted; and the restrictions in line with legislation have been exacerbated by the restrictions we have imposed on ourselves through caution and fear.

Perhaps the toughest aspect has been the lack of full obsequies and the lack of means to celebrate the ending of life and mark the stages on our journeys. The full cost and lasting effect of this is still being revealed to us. On the other hand, just as our Society has made a much swifter transition away from a cash based economy as a consequence of

the whole Covid scenario, our church has embraced quite radically the technological shifts that enable us to communicate and keep in touch - online prayer groups, ZOOM meetings, training and the collection of contributions to the Church coffers, all these now take place online; in the process enabling each to retain responsibility for keeping in touch and abreast of things as they unfold.

If this has pointed up the shortcomings - we cannot communicate sacramentally - it has also given us the means to communicate who we are and what we do to a wider extended community, and the outreach to fellow travellers has been encouraging. We are also hugely appreciative of the opportunities we have rediscovered of singing and making music together.

The enforced periods of 'exile' have also been used creatively in installing the most effective camera and sound systems, and making and seeing through effective plans for a new heating system for the Church: plans which will be implemented during late spring and early Summer.

Which leaves me feeling like Moses overlooking the Promised Land. Our journey together nears its end, as I leave for new pastures in Malvern. After what has for me been for me, over two decades 'travelling the road to freedom' in your company, I ask God's blessing on you and on your journeys in Christ's name.

*Travelling the road to freedom,
I am the Way, I'll take you there.
Choose to come on the journey,
Or choose to criticise or stare.
Earth's mesmerizing evil
Only a traveller can repair.
Travelling the road to freedom,
I am the Way, I'll take you there.*

Keep me travelling along with you.

fr Iain

Achievements and Performance

Churchwarden Review

Currently we only have one churchwarden elected. Ideally every church should have two churchwardens, so there is currently a vacancy to assist. If anyone feels the urge to put themselves forward to ease the workload please speak to Dave who I am sure will welcome your assistance.

2021 has in itself been a more positive year, however the COVID-19 pandemic has been an issue in regards to outreach work and developing this area specifically.

IT and Livestreaming

Over the course of that last year we have taken the opportunity to upgrade some of the IT facilities and also the Livestreaming equipment, in order that we can provide a much better quality of outreach through our online presence. This new equipment will allow us to produce better quality online services including words and graphics for those at home to see as well as those in church, giving our congregation a more inclusive feel to worship. The cost of these upgrades was **£2,895** – these upgrades have been supported with the help of the Friends who have donated **£500** towards the cost.

Events

During the year we have in general managed to proceed with all our planned activities, the only exception being the cancellation of the Crib Service due to increased infection rates in the COVID-19 pandemic. We continued during the month of August with a series of outdoor masses in the courtyard followed by a lunch in the open air. These proved to be very successful, especially the Friends' Sunday we hosted, which included a Songs of Praise gratefully accompanied by a section of the Friary Band.

Other events throughout the year have included:

July	Midsummer Opera Concert of Tristan und Isolde (Act 3)
September/October	Art Exhibition by Sir Richard Head
October	Harvest Supper and Scottish Country Dancing
November	Midsummer Opera Concert of Tannhauser (act 3)
December	Loveday Singers Christmas Concert

Church Grounds

We continued to be grateful to all those who have helped with gardening in the church grounds, in particular to Yvonne Woolvern who has done a great deal in and around the gardens. Unfortunately Yvonne has now moved to pastures new and we now have Karen Rengger who is assisting with the gardens at present.

We had a number of maintenance issues during the year within the grounds which were unplanned maintenance. Drainage issue behind Parish Room and Parish Hall costing **£2,280** and one tree felled due to broken trunk **£210**.

Social Media

Our website is currently very old and does not do ourselves justice in being able to promote the church effectively in a digital age. This is currently in the process of being upgraded to a new one, which will be aimed to go live before the end of 2022.

In regards to social media and specifically our Facebook page. Below are some statistics:

Page Likes:	292 registers followers (2020: 209)
Average Page Reach:	700 users weekly (2020: 750)

Our weekly parish mass on average has a reach of between **50** and **100** people, with an average engagement (people interacting) of between **30** and **50** people.

Our weekday services for mass and night prayer on average has a reach of between **30** and **50** people, with an average engagement of between **5** and **20** people.

There is more we can do with the page, for instance using it for paid events that people can view online, also running appeals and attaching facilities that if people wish to give they can do so while watching a service.

Personal Thanks

I would like to take this opportunity to thank specifically Adrian Vincent for all his help over the past year, specifically with regards to the fabric of All Saints' and to Tracy Woodward for her administrative support and the running of the Parish Hall (covered in separate report). I would also like to thank all others who have helped in anyway during the past twelve months.

Dave Evans

Church Fabric Review

February 2021

The balustrade in the Church Hall was too low and the gaps between the bars were too wide for current safety regulations. A new balustrade was designed and installed by BRIMIC Engineering.

The church toilet drain was blocked by tree roots, and ASL Drainage re-lined a section of drain between the Parish Room and the septic tank.

July 2021

A major task identified by the church architect in her January 2018 Quinquennial Inspection Report was to undertake various stonework repairs to the building. These were undertaken by stonemason Richard Stone, of Anstey and Stone. The works included:

- re-pointing the external walls of the South Porch, Lady Chapel, Sacristy and North Facade;
- new stonework on the chimney and removal of the iron band;
- new stonework to boiler room;
- new stonework to North Aisle windows and re-pointing;
- re-fixed the statue of St Hugh figure in the Reredos.

Throughout 2021

The current hot air heating system, which had come to the end of its life continued to break down and incur expensive repair and maintenance costs. Work continued to plan for a new underfloor heating system to be installed in 2022.

Future jobs

Tasks that remain on the 'to do' list include:

- a replacement ladder system to access the Bell Tower, following the plan provided by John Taylor & Co;
- a more permanent repair to the loose wood blocks in the Sacristy floor;
- replacement of the Nave halogen lights with LEDs;
- a major Organ restoration.

Adrian Vincent

Deanery Synod Review

All Saints has two elected PCC places that come with membership of the Woking Deanery Synod. The incumbent is automatically a member. I was the elected member in 2021. The Synod met three times in 2021.

At the February meeting, the Revd Mark Wallace of St Mary of Bethany, Woking, spoke about Living in Love and Faith, “a process of learning and praying together as part of discerning a way forward in relation to matters of identity, sexuality, relationships and marriage.”

At the June meeting four churches shared their experiences. Chris Watts spoke of the benefits of St Paul’s Woking hosting a vaccination centre. Jonathan Miles spoke of St Mary of Bethany’s on-line groups. Jenny Jones told of their “forest church” outdoor monthly service at St Peter’s Woking. Shani Orchard of St Andrew’s Goldsworth Park spoke of their partnership with Foodwise.

In October, Alison Moulden, the Diocesan Environmental Officer, gave a presentation on helping churches moving towards net zero carbon emissions.

Adrian Vincent

Safeguarding Review

The PCC has the responsibility to ensure the church does its best to safeguard the members. There are two aspects to this:

1. Safeguarding of children and young adults

This entails making sure any person interacting with either group over and above the confines of a church service has been DBS checked. It also means looking out for signs of abuse of those in our midst. The PCC members must each complete training in safeguarding and domestic abuse (currently online), provided by the diocese.

2. Risk Assessment

Each time the church puts on an activity, over and above the regular church services, it is required to complete a risk assessment. This should then be approved by the PCC.

Outside users and hirers of the church, church hall and parish room are required to sign to confirm they have completed a risk assessment for the activity before it can be held. They also sign to say they are aware of the Church of England’s safeguarding policy to which we adhere to at All Saints.

The PCC and churchwardens also make sure the church premises is fit for purpose.

Two copies of the Church of England’s Safeguarding Handbook are in the parish office. These are required reading for the PCC, but may also be signed out and read by any member of the congregation. The handbook can also be found online <https://www.churchofengland.org/safeguarding/policy-and-practice-guidance/templates-and-resources>

Safer recruitment training has been completed by additional members of the PCC.

“The care and protection of children, young people and vulnerable adults involved in Church activities is the responsibility of the whole Church. Everyone who participates in the life of the Church has a role to play in promoting a Safer Church for all.” Promoting a safer church policy document, Church of England.

Sarah Jones

Flower Arranging Review

Due to the unpredictability of Covid regulations over the last year, many services were still on-line and continue to be for those who prefer it.

However, we have managed to resume many of the usual flower arrangements, particularly for festivals now rules have been relaxed and hope to continue to do so.

We are a small team of three and would welcome any newcomers who may care to join us.

Marilyn Gillard

Parish Hall Review

The beginning of the year started with the hall being shut again to hall users for all of January, February and March due to Tier 4 Covid restrictions.

We did manage to rent it out for two days to a professional dancer for a rehearsal space as this was allowed under covid restrictions.

During March, Neil Thornton (Papillon Cakes) started using the kitchen again some weeks.

At the end of March/beginning of April we also had the balustrading replaced on the balcony. This was a good time to get this done as the hall was not being used at this time.

Towards the end of April, Covid restrictions were lifted enough to allow children's sporting activities to resume which meant that Vacani School of Dance resumed their classes. Julie Sianne Theatre Arts also started using the hall on Wednesday afternoons.

In May, the hall was used as a Polling Station.

From mid-May onwards both the martial arts group and the toddler football resumed their classes.

As Covid restrictions were further lifted, a few more users were able to resume their activities during the Summer, along with one or two family parties and social events taking place.

In September all our regular users resumed their bookings and we had a flurry of children's party bookings throughout the autumn.

The Parish Harvest supper and celidh were held in the hall in October and hall use was good throughout November too.

As the Omicron variant became more prevalent, most users finished early for Christmas.

Overall, considering that for the first four months of the year the hall had to be closed due to Covid restrictions, the hall has had a very successful second half of the year with hall bookings very healthy.

Tracy Woodward

Prayer Group Review

“ Pray for your brothers and sisters.....Keep each other’s spirits up so that no one falls behind or drops out.” (Ephesians chapter 6 verse 18) The Message

At the beginning of the pandemic a prayer group was set up so people could support and encourage each other. Now we have a WhatsApp group which, though it is used to disseminate information and news also, is often used to relay prayer requests and prayer support. Should any member of the congregation reading this feel they should like to be included in the group please see Dave Evans.

As our services are now live-streamed care has to be taken to respect personal privacy during our intercessions. However we are able to offer prayer with permission, and generic prayer. Naturally this happens at our two week day Eucharist services as well as at our main Sunday Eucharist. On Wednesday evening a service of Night Prayer is held in the Lady Chapel which is also streamed.

Which leads me on to wonder, with such a wide range of people watching our live streams who knows how extensive is the amount of prayer engendered? May we continue to widen and deepen our prayer as we prepare to manage without Father Iain’s constant support.

Janet Cummins

Music Review

How to keep a high profile for Music as part of our life and worship during lockdown? This has been the undelying question during the past year, and while having to forego the live input of Choir and organ, we have made the most of the opportunity to livecast a much wider variety of pieces to support or spark off our worship. There is a growing determination to make the most of what has been experienced and learned.

It was sad that Rick Ericsson’s resignation coincided with our extended diaspora period, and meant that his unexpected move though not unremarked, could not be celebrated in the style it deserved–We owe Rick a great deal of thanks for his stalwart dedication to preserving and expanding our reputation as a music venue and leading the campaign to ensure the future of the Organ itself. We wish him well at his new post in Guildford.

The trepidation felt by the musicians as we faced a process to appoint a new leader for the Music team at All Saints was largely unwarranted. We enjoyed a most encouraging response to the invitation for applications, and drew together an extensive tranche of very well qualified candidates. The appointment process skillfully overseen by Anna Loveday, was consultative and widely supported the popular choice made. Mr Jeffrey Gray accepted the mantle from late September, and is already making his presence felt. Choir morale has never been higher.

Vicar

Sacristy Review

I am very grateful to all who have assisted throughout the year in serving at the various liturgies. My specific thanks go to **Gavin Loveday** and **Adrian Vincent** who have helped maintain where possible a regular serving team alongside myself. We could do with more (as is always the case) in order to ease the burden on just three of us at present. If you feel able to assist in becoming a server please let Tracy or myself know.

Dave Evans

Financial Review

Incoming Resources

The financial situation of the parish is in a relatively healthy state as at the end of the year. However as stated last year, we are having to think more like a business in order to generate the incoming funds required to maintain all aspects of church life.

Total incoming resources during the year were **£378,367** of which **£19,582** was restricted as follows:

Project	Value (£)
Parish Hall Refurbishment	2,000
Church Heating Project	17,000
Organ Fund	82
St Michaels, Sheerwater	240

Our main source of income outside of monthly giving and donations is from the Parish Hall. This has increased from **2019: £17,490** to **2020: £22,595**. We also received a number of legacies during 2020 amounting to **£248,050** which has meant a significant difference to the funds we have available.

Giving has recovered from what we received **2020: £65,439** to **2021: £76,032**. We are in the process of rolling out the Parish Giving Scheme, which makes a significant difference to cash flow. If you have not yet signed up to this please see Dave and he will give you the necessary information.

Outgoing Resources

In terms of expenditure our largest item is our Parish Share to the Diocese which has remained at **£71,598** for 2020. We have managed due to the significant income we received through 2020 to be able to clear all our arrears against Parish Share during the year. We are now clear with the Diocese.

All other expenditure was as standard for running the parish. Utilities, Wages, Housekeeping and Maintenance, with exception of stonework held over from the previous Quinquennial Inspection which was delayed due to the COVID-19 pandemic, this was a cost of **£9,598** however we were able to recover the VAT on this from the Listed Building Fund.

Organist's Stipend has moved to be included in Parish Staff Salaries & Wages.

Dave Evans

Reserves Policy

Even though the parish finances are in relatively good order, the level of reserves has increased, however we should not be complacent in the funds we generate in order to maintain those reserves for major works. The PCC notes the importance of maintaining the fabric and major projects which are currently in process and future projects for the survival of the parish. As per last year the Treasurer will maintain a minimum working capital of **£25,000** in order to cover unexpected issues.

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. The membership of the PCC consists of the incumbent, churchwarden/s, the reader and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services/ members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. New members receive initial training into the workings of the PCC. The full PCC met **6** times during the year with an average level of attendance of **8**.

Administrative Information

All Saints Church is situated on Woodham Lane, Woking near to the Six Ways roundabout. It is part of the Diocese of Guildford within the Church of England. The correspondence address is:

The Parish Office
All Saints Church
564 Woodham Lane
Woking
Surrey
GU21 5SH

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity currently excepted from registration with the Charity Commission. PCC members who have served at any time from 1st January 2020 until the date on this report are as follows:

Ex-Officio Members:

- Incumbent (Chair): The Reverend Father Iain William Forbes
- Licenced Lay Reader: Mrs Carole Gasson
- Churchwarden (Vice Chair): Mr Dave Evans
- PCC Secretary: Mrs Tracy Woodward
- PCC Treasurer: Mr Dave Evans

Elected Members

- Deanery Synod Rep: Mr Adrian Vincent
- PCC Member: Mr Kevin Lawrance
- PCC Member: Mrs Shirley Price (to APCM 2021)
- PCC Member: Ms Jennie Shand Higgins
- PCC Member: Mr Rupert Wilmouth
- PCC Member: Mr Michael Brown (co-opted June 2021)
- PCC Member: Mrs Sandy Smith (co-opted June 2021)

Independent Examiner's Report On The Accounts

Report to the trustees and members of: **Woodham Parochial Church Council**

On the accounts for the year ended: **31st December 2021**

Charity No: **1136433**

I report to the trustees on my examination of the accounts of the PCC of the Church of All Saints, Woodham ("the Trust") for the year ended 31st December 2021, which are set out in pages **15 to 28**

Responsibilities and Basis of Report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

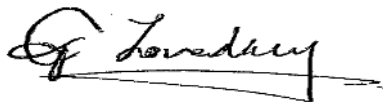
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Signed:

Date: 10/03/2022

Name: Gavin Loveday, FCCA

Parish Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham

Statement of Financial Activities

For the year ending 31st December 2021

	<u>Note</u>	<u>General</u>	<u>Restricted</u>	<u>2021</u>	<u>2020</u>	<u>Change</u>
<u>Incoming Resources</u>						
Incoming Resources from Donors	2.1	326,759	3,322	330,081	91,389	238,692
Activities in furtherance of the Council's Aims and Objectives	2.2	2,724	0	2,724	1,319	1,405
Activities Generating Funds	2.3	1,904	0	1,904	1,618	286
Parish Hall Income	2.4	22,595	1,000	23,595	63,132	(39,537)
Other Incoming Resources	2.5	5,033	15,000	20,033	998	19,035
Total Incoming Resources		359,015	19,322	378,337	112,169	266,168
<u>Resources Used</u>						
Expenditure in furtherance of the Council's Aims and Objectives	3.1	(105,131)	(3,093)	(108,224)	(89,855)	(18,369)
Support Costs	3.2	(27,651)	0	(27,651)	(18,003)	(9,648)
Grants and Donations	3.3	(220)	0	(220)	(644)	424
Governance Costs	3.4	0	0	0	0	0
Parish Hall Expenditure	3.5	(8,097)	(4,287)	(12,385)	(51,417)	39,032
Total Resources Used		(141,099)	(7,380)	(148,479)	(159,919)	11,440
Net Incoming/(Outgoing) Resources		217,916	11,942	229,858	(1,224)	231,082
Exceptional Items	4	0	0	0	0	0
Funds Carried Forward (pre-revaluation)		236,851	17,549	254,400	24,542	229,858
Revaluation		0	0	0	0	0
Total Funds Carried Forward		236,851	17,549	254,400	24,542	229,858

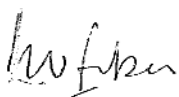
Parish Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham

Balance Sheet

As at 31st December 2021

	<u>Note</u>	<u>2021</u>	<u>2020</u>	<u>Change</u>
<u>Fixed Assets</u>				
Land & Buildings at St Michaels', Dartmouth Avenue	5.0A-01	75,000	75,000	0
Land & Buildings at 288 Albert Drive	5.0A-02	64,598	64,598	0
Parish Hall at Woodham Lane	5.0A-03	0	0	0
Total Fixed Assets		139,598	139,598	0
<u>Current Assets</u>				
Receivables	6.1	6,528	13,939	(7,411)
Cash In Hand and Bank	6.2	195,535	34,362	161,173
Total Current Assets		202,063	48,301	153,762
<u>Liabilities</u>				
Operational Creditors	7.1	(3,451)	(83,580)	80,129
Other Short Term Creditors	7.2	(8,808)	(4,775)	(4,033)
Total Liabilities		(12,259)	(88,355)	76,096
Net Assets less Liabilities		329,402	99,544	229,858
<u>Funds Represented</u>				
	8			
General Fund		206,593	18,937	187,656
Restricted Funds		17,809	5,607	12,202
Designated Funds		105,000	75,000	30,000
Total Fund of The PCC		329,402	99,544	229,858

Approved by the Parochial Church Council and signed on its behalf by:

Signature: 

Name: Reverend Father Iain William Forbes
(Incumbent)

Date: 10th March 2022

Signature: 

Name: Mr David Evans
(Churchwarden)

Date: 10th March 2022

Parochial Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham

Notes to the Financial Statements For the year ending **31st December 2020**

Church Accounting Regulations would usually require financial statements to be prepared for The Parish of Woodham Parochial Church Council on a consolidated basis to include St Michael's Church, Sheerwater which is itself shared with the Methodist Church. St Michael's accounts are not subject to examination. During the period of the Bishop's Mission Order for Sheerwater, the PCC is not responsible for the finances of St Michael's, therefore this report relates strictly to the financial affairs of All Saint's Church, Woodham alone and has been reviewed by an independent examiner.

1. Accounting Standard and Policies

The financial statements have been prepared in accordance with the financial reporting standard applicable in the UK and Republic of Ireland (FRS 102); The Charities Commission Statement of Recommended Practice applicable to charities (effective 1st January 2015); and the Church Accounting Regulations 2006. The financial statements have been prepared on an accruals basis (meaning all expenses are included even if not paid).

1A. Funds

General Funds - this represents the funds of the PCC that are not subject to any restrictions regarding their use and are available in a general purpose of the PCC.

Restricted Funds - this represents those funds received for a specific purpose or invited by the PCC for a specific purpose and must be spent on that purpose.

Designated Funds - this represents the funds of the PCC which have been designated for a specific purposes, although these remain as unrestricted and can be drawn back to general funds following decision made by the PCC.

Details of these funds and their restrictions are set out later in this report.

1B. Incoming Resources

Voluntary Income and Capital Sources

- Collections are recognised when received by or on behalf of the PCC;
- Planned Giving receivable under Gift Aid is recognised only when it is received;
- Tax recoverable on Gift Aid donations is recognised when the donation is recognised.

Other Income

- Rental Income from parish hall lettings is recognised at the point of hire;
- Funds raised through events and sales etc are counted gross.

Investment Income Gains and Losses

- Dividends and interest entitlements are accounted for when due and payable;
- Realised gains and losses are recognised when investments are sold;
- Unrealised gains and losses on investments are evaluated on 31st December, annually.

Grants and Legacies

- Grant and legacies to the PCC are recognised once the PCC has evidence of entitlement and once the amount can be measured with reasonable certainty.

1C. Resources Used

Cost of Generating Funds

- The cost of generating funds are those costs incurred in attracting voluntary income including the running of the Parish Hall

Expenditure in furtherance of the Council's Aims and Objectives

- Activities directly related to the work of the church including the Diocesan Parish Share payable to the Diocese, clergy cost and church running costs. Any parish share payable to the diocese which is unpaid as at the 31st December, is provided for in these financial statements as an operational though not a legal liability and is shown as a creditor in the balance sheet.

Support Costs

- Support Costs include the cost of the Parish Administrator

1D. Assets

Fixed Assets

- Capitalised functional assets will be depreciated at annual rates which spread the cost evenly over the useful life of the asset.

1E. Liabilities

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Parish Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham

2. Income Notes on Incoming Resources

For the year ending 31st December 2021

	<u>General</u>	<u>Restricted</u>	<u>2021</u>	<u>2020</u>	<u>Change</u>
<u>2.1 Incoming Resources from Donors</u>					
<i><u>Planned Giving</u></i>					
Tax Efficient Giving	44,279	1,000	45,279	39,105	6,174
Other Planned Giving	7,678	0	7,678	7,440	238
St Michaels', Sheerwater	0	240	240	240	0
Gift Aid Recoverable	16,754	0	16,754	12,741	4,013
Sub-Total Planned Giving	68,711	1,240	69,951	59,286	10,665
<i><u>Collections</u></i>					
Cash & Card Collections	2,104	0	2,104	2,414	(310)
"Friends Donations"	500	1,000	1,500	0	1,500
General Donations Received	1,394	1,082	2,476	3,738	(1,262)
Sub-Total Collections	3,998	2,082	6,080	6,153	(73)
<i><u>Legacies</u></i>					
Legacies Received	254,050	0	254,050	25,950	228,100
Sub-Total Legacies	254,050	0	254,050	25,950	228,100
Total Incoming Resources from Donors	326,759	3,322	330,081	91,389	238,692

2.2 Activities in Furtherance of the Council's Aims & Objectives

	<u>General</u>	<u>Restricted</u>	<u>2021</u>	<u>2020</u>	<u>Change</u>
<i><u>Statutory Fees</u></i>					
Weddings	386	0	386	0	386
Funerals	2,214	0	2,214	675	1,539
Baptisms	0	0	0	0	0
Sub-Total Statutory Fees	2,600	0	2,600	675	1,925
<i><u>Mission Giving</u></i>					
General Mission Fund	124	0	124	0	124
York Road Project	0	0	0	644	(644)
Sub-Total Mission Giving	124	0	124	644	(520)
Total Activities in Furtherance of the Council's Aims & Objectives	2,724	0	2,724	1,379	1,405

Parish Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham

2. Income Notes on Incoming Resources

For the year ending 31st December 2021

2.3 Activities Generating Fund

	<u>General</u>	<u>Restricted</u>	<u>2021</u>	<u>2020</u>	<u>Change</u>
Christmas Fundraising	95	0	95	65	30
Concert & Recitals	930	0	930	1,106	(176)
Hospitality	779	0	779	400	379
Book & Publications	30	0	30	10	20
Other Fundraising	70	0	70	37	33
Total Activities Generating Funds	1,904	0	1,904	1,618	286

2.4 Parish Hall Income

	<u>General</u>	<u>Restricted</u>	<u>2021</u>	<u>2020</u>	<u>Change</u>
Letting Income	22,595	0	22,595	17,490	5,105
Major Project Income	0	1,000	1,000	45,642	(44,642)
Fundraising for Parish Hall	0	0	0	0	0
Total Parish Hall Income	22,595	1,000	23,595	63,132	(39,537)

2.5 Other Incoming Resources

	<u>General</u>	<u>Restricted</u>	<u>2021</u>	<u>2020</u>	<u>Change</u>
Other Income	1,933	0	1,933	340	1,593
Major Projects	0	15,000	15,000	0	15,000
VAT Refunds	3,100	0	3,100	658	2,442
Total Other Incoming Resources	5,033	15,000	20,033	998	19,035
 Total Incoming Resources	 359,015	 19,322	 378,337	 112,169	 266,168

Parish Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham

3. Expenditure Notes on Resources Used

For the year ending 31st December 2021

3.1 Expenditure in Furtherance of the Council's Aims & Objectives

	<u>General</u>	<u>Restricted</u>	<u>2021</u>	<u>2020</u>	<u>Change</u>
<i><u>Regular Expenditure</u></i>					
Diocesan Parish Share	(71,598)	0	(71,598)	(71,598)	0
Diocesan Statutory Fees	0	0	0	0	0
Visiting Clergy	0	0	0	0	0
Vicarage Expenses	(296)	0	(296)	(468)	172
Church Utilities (Electricity, Water & Gas)	(9,001)	0	(9,001)	(2,627)	(6,374)
Church Insurance	(4,098)	0	(4,098)	(3,673)	(425)
Church Maintenance	(4,913)	0	(4,913)	(3,026)	(1,887)
Church Grounds Maintenance	(2,600)	0	(2,600)	(951)	(1,649)
Music & Worship	(3,024)	0	(3,024)	(7,512)	4,488
Sub-Total Regular Expenditure	(95,530)	0	(95,530)	(89,855)	(5,675)

	<u>General</u>	<u>Restricted</u>	<u>2021</u>	<u>2020</u>	<u>Change</u>
<i><u>Major Expenditure</u></i>					
Church Electrical Work	0	0	0	0	0
Church Heating Works	0	(3,093)	(3,093)	0	(3,093)
Church Roof Works	0	0	0	0	0
Church Quinquennial	(9,599)	0	(9,599)	0	(9,599)
Organ Maintenance				0	
Sub-Total Major Expenditure	(9,599)	(3,093)	(12,692)	0	(12,692)

Total Expenditure in Furtherance of the Council's Aims & Objectives	(105,131)	(3,093)	(108,224)	(89,855)	(18,367)
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Parish Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham

3. Expenditure Notes on Resources Used

For the year ending 31st December 2021

3.2 Support Costs

	<u>General</u>	<u>Restricted</u>	<u>2021</u>	<u>2020</u>	<u>Change</u>
Organist's Stipend	0	0	0	(7,200)	0
Parish Staff Salaries & Associated Costs	(12,177)	0	(12,177)	(4,107)	(8,070)
Telephone & Broadband	(793)	0	(793)	(803)	10
Photocopier	(2,131)	0	(2,131)	(1,200)	(931)
Stationary & Office Supplies	(357)	0	(357)	(209)	(148)
IT Costs	(4,417)	0	(4,417)	(1,615)	(2,802)
Accounting Services	(316)	0	(316)	0	(316)
Church Housekeeping	(2,161)	0	(2,161)	(1,123)	(1,038)
Hospitality	(1,683)	0	(1,683)	(324)	(1,359)
Sundry Expenses	(3,616)	0	(3,616)	(1,421)	(2,195)
Total Support Costs	(27,651)	0	(27,651)	(18,003)	(9,648)

3.3 Grant and Donations

	<u>General</u>	<u>Restricted</u>	<u>2021</u>	<u>2020</u>	<u>Change</u>
General Mission Fund	(220)	0	(220)	0	(220)
York Road Project	0	0	0	(644)	644
Total Grants and Donations	(220)	0	(220)	(644)	424

3.4 Governance Costs

	<u>General</u>	<u>Restricted</u>	<u>2021</u>	<u>2020</u>	<u>Change</u>
Independent Examiner's Remuneration	0	0	0	0	0
Total Governance Costs	0	0	0	0	0

3.5 Parish Hall Expenditure

	<u>General</u>	<u>Restricted</u>	<u>2021</u>	<u>2020</u>	<u>Change</u>
Parish Hall Utilities (Electricity, Gas & Water)	(2,358)	0	(2,358)	(1,836)	(522)
Parish Hall Housekeeping	(2,267)	0	(2,267)	(2,144)	(123)
Parish Hall Insurance	(1,948)	0	(1,948)	(1,921)	(27)
Parish Hall Major Maintenance Projects	0	(4,287)	(4,287)	(48,181)	43,894
Parish Hall General Maintenance	(1,524)	0	(1,524)	3,319	(4,843)
Parish Hall Sundry Expenses	0	0	0	(653)	653
Total Parish Hall Expenditure	(8,097)	(4,287)	(12,385)	(51,417)	39,032
Total Resources Used	(141,099)	(7,380)	(148,479)	(159,275)	10,796

Parish Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham

4. Exceptional Costs Notes

For the year ending **31st December 2021**

4.0 Exceptional Cost's

	<u>General</u>	<u>Restricted</u>	<u>2021</u>	<u>2020</u>	<u>Change</u>
Exceptional Items	0	0	0	0	0
Total Exceptional Cost's	0	0	0	0	0

Employee Emoluments

The PCC continued to engage the services of an organist and parish administrator during the year.

Total emoluments & payroll costs for the year amount to **£12,177 (2020: £4,107)**.

Related Party Transactions

There were no related party transactions during the current year

Parish Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham

5. Notes on Fixed Assets

As at **31st December 2021**

5.0A-01 Sheerwater Churches Limited

	<u>General</u>	<u>Restricted</u>	<u>2021</u>	<u>2020</u>	<u>Change</u>
Land & Buildings at St Michaels' Dartmouth Ave	75,000	0	75,000	75,000	0
Total Sheerwater Churches Limited	75,000	0	75,000	75,000	0

Parish Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham

5. Notes on Fixed Assets

As at **31st December 2021**

5.0A-02 288 Albert Drive, Sheerwater

	<u>General</u>	<u>Restricted</u>	<u>2021</u>	<u>2020</u>	<u>Change</u>
Land & Buildings at 288 Albert Drive, Sheerwater	64,598	0	64,598	64,598	0
Total Sheerwater Churches Limited	64,598	0	64,598	64,598	0

Parish Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham

5. Notes on Fixed Assets

As at 31st December 2021

5.0A-03 Parish Hall

	<u>General</u>	<u>Restricted</u>	<u>2021</u>	<u>2020</u>	<u>Change</u>
Parish Hall	0	0	0	0	0
Total Parish Hall	0	0	0	0	0

The PCC entered into an agreement with the local Methodist Circuit to pool resources and build a new church on Sheerwater. They formed a limited company, Sheerwater Churches Limited, each holding a 50% stake.

On the basis of a sharing agreement entered into by the representatives of the Anglican and Methodist Church on the 24th March 1974, the freehold land and church at 288 Albert Drive, Sheerwater was purchased on the 10th April 1976 to be owned and maintained by Sheerwater Churches Ltd, as Custodian Trustee. Under a subsequent Declaration of Trust, entered into on the 14th April 1997, beneficial ownership of the property is divided between the Anglican and Methodist Churches in the following proportions:

The Methodist Circuit 50% (or 69/138)

The Anglican Church 50% (or 69/138)

Parish Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham

6. Notes on Current Assets

As at 31st December 2021

6.1 Receivables

	<u>General</u>	<u>Restricted</u>	<u>2021</u>	<u>2020</u>	<u>Change</u>
Customer Outstanding Debtors	1,531	0	1,531	1,564	(33)
Gift Aid Not Received	1,396	0	1,396	6,375	(4,979)
Accrued Income	3,600	0	3,600	6,000	(2,400)
Total Receivables	6,527	0	6,527	13,939	(7,412)

6.2 Cash at Bank and in Hand

	<u>General</u>	<u>Restricted</u>	<u>2021</u>	<u>2020</u>	<u>Change</u>
Cash In Hand & Uncleared Cheques	1,741	0	1,741	100	1,641
Current Accounts	17,659	0	17,659	9,135	8,524
Savings Accounts	176,134	0	176,134	25,127	151,007
Total Receivables	195,535	0	195,535	34,362	161,173

Parish Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham

7. Notes on Current Liabilities

As at 31st December 2021

7.1 Operating Creditors

	<u>General</u>	<u>Restricted</u>	<u>2021</u>	<u>2020</u>	<u>Change</u>
Parish Share Creditor	0	0	0	(81,034)	81,034
Creditors Not Due For Payment	(3,451)	0	(3,451)	(2,546)	(905)
Total Operating Creditors	(3,451)	0	(3,451)	(83,580)	80,129

7.2 Other Creditors

	<u>General</u>	<u>Restricted</u>	<u>2021</u>	<u>2020</u>	<u>Change</u>
Accruals–Grounds	0	0	0	0	0
Accruals–Church	(2,917)	0	(2,917)	(1,371)	(1,546)
Accruals–Hall	(650)	0	(650)	(200)	(450)
Diocesan Statutory Fees Payable	(2,268)	0	(2,268)	(2,301)	33
Hall Deposits Held	(2,885)	0	(2,885)	(500)	(2,385)
Payroll Liabilities	180	0	180	0	180
Other Fees Payable	(268)	0	(268)	(403)	117
Total Other Creditors	(8,808)	0	(8,808)	(4,775)	(4,033)

Parish Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham

8. Notes on Funds

As at 31st December 2021

8.1 Funds

	<u>Op. Bal</u> <u>31.12.2020</u>	<u>Incoming</u> <u>Resources</u>	<u>Outgoing</u> <u>Resources</u>	<u>Cl. Bal</u> <u>31.12.2021</u>
General Fund	18,937	328,755	(141,099)	206,593
Restricted Funds				
Car Park	687	0	0	687
Garden Of Remembrance	1,125	0	0	1,125
Church Hall	2,011	2,000	(4,287)	(276)
Church Organ	0	82	0	82
Church Heating	0	17,250	(3,093)	14,157
St Michaels' Sheerwater	1,784	250	0	2,034
Total Restricted Funds	5,607	19,582	(7,380)	17,809
Designated Funds				
Church Heating	0	12,500	0	12,500
Church Organ	0	12,500	0	12,500
Garden of Remembrance	0	5,000	0	5,000
Total Designated Funds	0	30,000	0	30,000
Revaluation Reserve	75,000	0	0	75,000
Total Funds	99,544	378,337	(148,479)	329,402

Accounts



Woodham Parochial Church Council

Trustees Annual Report **And** **Financial Statements**

For the year ended
31st December 2020

Charity Number 1136433

Contents

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3	Aims and Purposes Objectives and Activities
4 to 20	Achievements & Performance Including: <i>Incumbents Review (Page 4)</i> <i>Churchwarden Review (Pages 5 – 12)</i> <i>Fabric Review (Pages 13- 14)</i> <i>Deanery Synod Review (Page 15)</i> <i>Parish Hall Review (Pages 16 – 17)</i> <i>Safeguarding Review (Page 18)</i> <i>Choir Review (Page 19)</i> <i>Flowers Review (Page 20)</i>
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Aims and Purposes

Woodham Parochial Church Council (hereinafter PCC) has the responsibility of cooperating with the incumbent, the Reverend Father Iain Forbes, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the Parish Hall at the rear of the premises at 564 Woodham Lane.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at All Saints. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish and also outside organisations that hire out our facilities. Our pattern of services and worship put faith into practice through sacrament, prayer, scripture and music.

When planning our activities for the year, we have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Sacrament, prayer and scripture developing individuals knowledge and trust in Jesus
- Provision of pastoral care for people living within the parish along with the community who live outside the parish
- Missionary and outreach work

To facilitate this work it is important that we maintain the fabric of the Church of All Saints and the Parish Hall.

Achievements and Performance

Incumbent's Review



Dear all

I can't imagine that we will easily forget 2020. It has been a strange and difficult experience for the church in Woodham, as it has throughout the world. We have learned how to be the people of God through adapting how we communicate with each other, and the wider community, and it has given us pause to reconsider how we continue to have a distinctive identity expressed through the worship we offer, and how we show our love for each other through prayer.

I believe these to be vital lessons which will lead us in how we develop as a church; and give thanks to God continually for the Grace he has poured out upon us, and the growth in prayer afforded by adversity.

We owe a debt of gratitude to all those who have given of their substance, their time, their ingenuity and determination, to keep the rumour of God alive among us, and to offer it to the world with profligate generosity – May God bless you all!

Fr Iain

Churchwarden Review

Adrian Vincent was Churchwarden until September 2020 when he stood down at the APCM and Dave Evans was elected. Ideally every church should have two churchwardens, so there is a vacancy to assist Dave. Anyone who feels a specific urge please speak to Dave who i am sure will welcome your assistance.

Milestones regarding the building were as follows:

Month	Work Carried Out	Value
January	Removing dead wood of 4 tress overhanging the car park. Felling one dead tree beside the card and another dead tree beside the Hall.	£1,704
March	Removing another dead tree by the car park	£264
Summer	Hall Toilets and Windows refurbishment. The work included moving and installing new walls to go from three toilets to five unisex toilets with disabled access, double glazing, tiling, flooring and electric radiators. Once the COVID-19 restrictions are lifted we expect these new facilities to make the Hall more attractive to potential hirers and more pleasant for our current hirers.	

The PCC and churchwardens would like to extend their thanks to:

- Nick Hunt who gave his time for free in producing the floor plans and specification
- David Cope and his team from Coopers Design and Building Limited who did the work

- Our funders: Grants Received from:
 - All Churches Trust Ltd **£1,800**
 - Rank Foundation Pebble Grants **£1,250**
 - Sport England Community Asset Fund **£20,000**

- Surrey County Council Community Allocation Ben Carasco **£1,550**
- Woking Borough Council Community Grant **£22,694**

Before:





After:





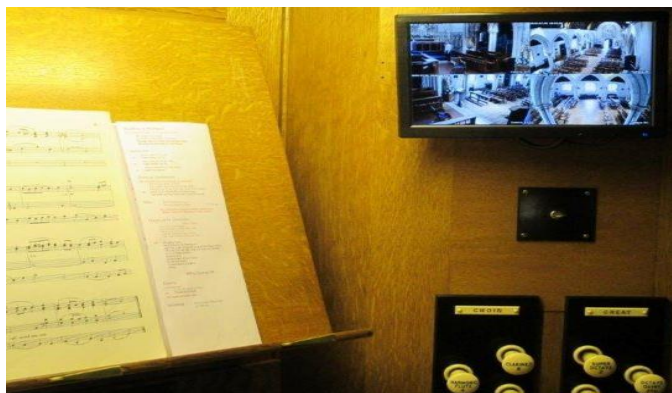
In addition, funding was provided by the Friends of Woodham and Hall users including at a Quiz Night. The most extraordinary fundraising was by Brian Dossett, our former Hall manager, who still hires the hall for his Martial Arts All Styles who in August 2019 completed a charity boxing match to raise funds for the hall. Brian has broken his ankle before the fight, but this did not stop him, aged 80, fighting an opponent 40 years his junior, and achieving a draw!

July

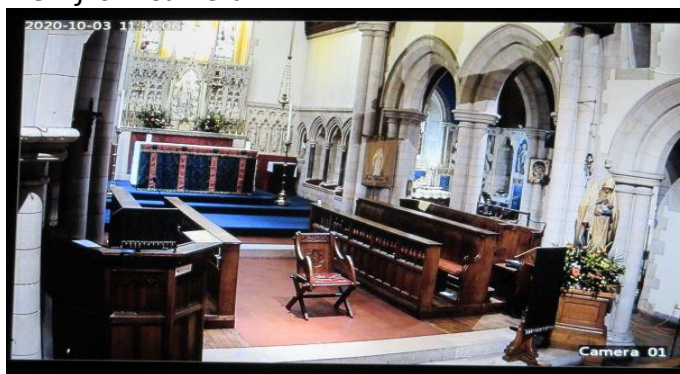
Four new cameras were install in the church with a console on the organ, so that the organist can now see where people are in the church and know when to start playing. This was very kindly funded by a private donor.

£1,650

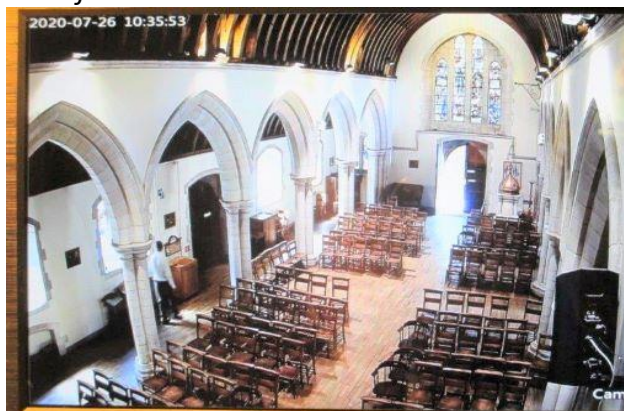
Screen On The Organ



View from Camera 1



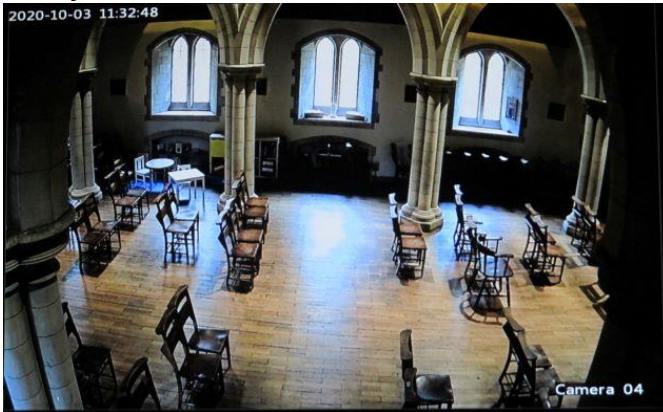
View from Camera 2



View from Camera 3



View from Camera 4



September	An asbestos survey of the church and hall were carried out.	752
r	Annual servicing of the church and hall boilers and heaters	824
	Subsequent repair of church and hall boilers	304

The usual annual maintenance tasks were also carried out by contractors: servicing the heating systems, servicing the fire extinguishers, testing the lightning conductor and the font cover winch.

Garden of Remembrance

We continue to be grateful to all those who have helped with gardening in the church grounds. In particular Yvonne Woolven who has done a great deal in

and around the Garden of Remembrance. Yvonne may soon be moving to another part of the country and we wish to record our thanks to her.

In January the PCC carried out a consultation regarding memorials in the Garden of Remembrance. The Archdeacon had made clear that although the church had a faculty for the interment of ashes in the Garden of Remembrance, there was no permission from the Diocesan Chancellor for memorial markers. In July the PCC issued its response to the consultation, which included:

“The PCC has decided: That the current memorials and/or markers are to be removed, and any new ones that appear are also to be removed. The relatives of those who these memorials relate to were therefore invited to remove them. Any that have not been removed by the end of the year will be placed by the churchwarden into storage.”

Most memorial markers were subsequently removed by the relatives, and those that remained, at the end of 2020 Adrian Vincent placed them in storage under the altar.

“The PCC has decided: To consult the Archdeacon and Diocesan Advisory Committee on options for applying for a faculty for the introduction of memorials in the Garden of Remembrance. Such memorials to be of a consistent design and to be in a single place. The size of each memorial marker to be small enough to allow all relatives, past, present and future, who want a memorial, to have one. The faculty process includes a period of consultation, so, once a design is drafted there will be the opportunity for anyone who wants to comment on the design to do so. The cost to be self-funding, paid for by those who wish to have a memorial.”

At the September 2020 PCC, the PCC considered four options for memorials and narrowed it down to two preferences. Quotes were subsequently sought but have not yet been received. At the end of the year, the remaining memorial markers that had not been collected were placed in storage under the altar.

COVID has been our biggest challenge during the last year. Constant changing regulation and conditions of what you are permitted and not permitted to undertake.

March to July

The Church of England closed church buildings to general public during March and some very swift decisions had to be made on how we could keep offering services to our regular congregation and others who may require our services in one form or another. We started off very simply by using a mobile phone to stream our services via our Facebook page.

During this period we attempted to use different equipment and methods to deliver our regular Sunday Mass. During the first lockdown a small group provided Morning and Evening Prayer twice per week and Compline/Night Prayer on a Wednesday Evening.

There have been many issues throughout the year which have caused us some issues. Stability of internet, Sound System, Video Quality to name a few. We currently use a DLSR Camera, Laptop and Tablets to control everything on a Sunday. It is not an easy system but has held us together. Unfortunately this is not a long term situation and will need addressing as we will continue to offer our services live or recorded on our Facebook page and ultimately our YouTube channel.

August to December

Following news that we could reopen the church for private prayer we completed risk assessments and changed the layout with the main nave of the building to allow individuals to come along for private prayer two or three times a week. Once we

could formally reopen buildings for public worship we decided that we would for the period of August conduct our masses within the courtyard. These proved really popular and well attended.

As we progressed through the remaining months of the year until November when we had to close for public worship and everything went back online but with vicar and serving being able to be present all be it socially distanced. Unfortunately due to COVID-19 we had to really cut back on what we normally do for Christmas, although I do believe everything that we did manage given the regulations was well received.

Social Media

Facebook	209 registered follows (2019 : 175)
Average Page Reach	750 people are targets weekly
Average Weekly Viewing	100

Adrian Vincent & Dave Evans

Fabric Review

The APCM of September 2020 has a detailed report of the condition of the difference parts of the building, and there is little to add. In summary, the Church building is generally in good condition with the exception of the following:

	Description	Value
Access to the Bell Tower	The current ladder access system from the sacristy roof valley up to the bell tower hatch has been condemned unsafe. A plan from Joh Taylor & Co has been approved by the PCC, and the company are going to take precise measurements and provide a quote, from which a faculty can be applied for. Access to the Bell Tower will then enable work to the bell to be undertaken as per the quote of March 2019 from Nicholson Engineering, referred to in the report of the APCM in September 2020.	
Stonework and Mortar	The repair work recommended by the Quinquennial Inspection for which an Archdeacon's permission was received to undertake the work by Anstey and Stone. This has yet to be completed and is expected that will be done before the end of 2021	£8,358 + VAT
Sacristy	There are several wood blocks in the floor in the Sacristy are loose where the bitumen that they sit on, no longer holds them in place. They have been covered with duct tape to reduce the trip hazard and quotation needs to be sought for this work.	
Heating	As reported in the previous report, the heating system is past the best performance	

and the need for major maintenance is going to be required. However we have managed to get through December without the system breaking down.

Lighting

The lights within the church building are working well, through the Nave halogen lights should be replaced by LED's in due course

Organ

The organ remains in need of major restoration.

Adrian Vincent & Dave Evans

Deanery Synod Review

All Saints has two elected PCC places that come with membership of the Woking Deanery Synod - Phil Thomas (elected September 2020) and Adrian Vincent. The incumbent is automatically a member. The Synod met **3** times during 2020.

At the February meeting the Revd. Beverley Hunt spoke about ordained leadership of Black, Asian and Minority Ethnic groups within the Church of England. She said we should be proactive in identifying people who might be suitable for a leadership role, encourage them and offer mentoring.

At the June meeting, each church was invited to highlight two joys and two challenges from the lockdown. The contribution of All Saints was:

"Two joys from the lockdown: Many of our church community have been brought closer together; we have made more of a conscious effort to phone people along with creating a social zoom quiz on a Friday evening. This has also given people more time for inner reflection. Those who live in different parts of the country have been attending services via social media, this has led to the breadth of the congregation increasing."

"Two challenges from the lockdown: Those unable or unwilling to join our services online have gone to margins of our congregation. Being unable to be physically present in church to receive the sacraments, to have the organ playing and to smell the incense is a loss - particularly for a 'High Church' like All Saints.

Also at that meeting, the Revd. Gillane Holland gave a presentation on opportunities for mission on the Sheerwater Estate and encouraged all churches in the Deanery to consider how they can support St Michael's with prayer, people and finance.

At the October meeting, the Revd. Laurence Gamlen spoke about being a Hospital Chaplain and the Revd. Nigel Kinsella spoke about being an Army Chaplain.

Parish Hall Review

The start of the year began with the hall being well used both during the week and at weekends.

At the end of January we held a Parish Quiz Night, with the two fold aim of bringing together all the users of the hall and parish and to also act as a fundraiser towards the refurbishment of the hall toilets. This proved to be a huge success, well attended and raising approximately **£600**.

Unfortunately, circumstances changed radically during March as the seriousness of the COVID-19 virus became more apparent. From 23rd March the government put the nation in a full lockdown, the meant that the hall was closed to all users until further notice.

However, as lockdown eased slightly after a few months, we were able to arrange for the work to the hall toilets to be undertaken over the summer and this work was completed in September. The results are really excellent and the toilet facilities are now so much better and this will be a great asset when hiring out the hall in the future.

In order for us to reopen the hall for users, a considerable amount of new conditions and paperwork including risk assessments, hand sanitizer stations and signage had to be arranged, in order to make the premises COVID secure. This was completed by September and the hall reopened to our regular users in mid September.

Usage by regular users has at times been back up to about a third of what we would normally expect. Unfortunately some users have still not been able to resume the activities e.g. Rock Choir and the Friary Band.

We did however gain one new regular user on a Monday afternoon. This is a children's dance school which was unable to return to their former home, due to COVID restrictions. They are extremely happy at Woodham and are now intending to make this their permanent home.

November saw a second national lockdown and once again the hall shut for all user.

However, we were approached by a TV location company on behalf of ITV in regards to using our hall to film the ITV Christmas Ident as filming activity was allowed under COVID restrictions. Terms were agreed and filming took place for three days in mid-November. Our hall was transformed into a barracks for Santa's elves, complete with fake snow and fairy lights - it did look quite magical. We are hopeful that this may now lead on to us being approached again in the future as a possible filming location.

During the second national lockdown, we were also given notice by our current cleaning company that they were unable to continue to clean both the hall and parish room. Three local cleaning companies were approached to quote for the new contract. Subsequently a new contract was signed at the beginning of December with Oracle Cleaning. The new service is going well.

Neil Thornton (Papillon Cakes) did however resume use of the hall kitchen facilities towards the end of November and into December, to fulfil his Christmas orders.

In summary, although revenue from the hall has been severely impacted this year due to COVID, we were fortunate to be able to use this opportunity whilst the hall was unable to be used to carry out the toilet refurbishment. The hall would have needed to close for the period of time that the building works were undertaken. We were also fortunate to have the ITV contract in lockdown (again in a period when the hall was closed to regular hirers). This has helped to recoup some the short fall in revenue.

Tracy Woodward

Safeguarding Review

In June 2020, the PCC invited Jane Huttly (Diocesan Safeguarding Adviser) to join the meeting via Zoom of the newly elected PCC in order to refresh our safeguarding responsibilities.

The welfare of all at church has been particularly highlighted this year as a result of the Covid pandemic. The diocese issues regular and frequent guidelines re church services and their implementation. Our faithful Parish Team and their helpers have ensured that we are kept up to speed regarding this which has meant we can continue to worship legally and safely. We should be very grateful to them all.

The DBS checks of all who require them are up to date. PCC members are required to complete an online basic safeguarding course and all members have done so. Other members of the safeguarding team are required to do additional training but, because of the pandemic and changes in the diocesan team, this training is on hold at the moment.

Risk assessment is an important part of safeguarding and is included in our Covid precautions. It is an essential requirement of all hirers and users of the hall and church, and a requirement to be undertaken by the church when it holds an additional event. Again, the lockdown owing to Covid has meant that we are unable to hold events at the present time.

The church has a lone worker policy and anyone who spends time in the church alone should familiarise themselves with this. A copy can be obtained from the office.

Safeguarding is the responsibility of the PCC. However it is up to all members of the congregation to be vigilant and report any causes for concern to the incumbent or Safeguarding Officer. The diocese suggests that it is a good idea for members of the congregation to familiarise themselves with the basics of safeguarding, and two copies of the Parish Safeguarding Handbook are available in the parish office for anyone to consult. Also the safeguarding policy of the diocese, and how it should be put into action, is available for all to access on line.

Janet Cummins

Choir Review

As with all other aspects of life at All Saints and in rest of society, the Covid pandemic has caused us to modify our former patterns and to re-evaluate the “why and how” of what we do.

Until mid-March the choir faithfully led the music at Sunday masses and was preparing to present Theodore Dubois’ Seven Last Word of Christ, which then had to be cancelled. Briefly in the autumn when we were allowed, a few of the choristers attempted the almost impossible feat of socially distanced choral singing.

The rest of the year by thinking laterally we have continued to enrich our worship with music, more often live or pre-recorded by our “inhouse” musicians, but sometimes downloaded.

As a team we are determined to keep our important choral tradition alive and just as strong when the pandemic is over, as a distinctive gift offered first to God and then to the wider community. Janet Cummins and Dave Evans have presented solos and Anna Loveday and Sarah Jones have frequently offered solo and duet anthems. We are grateful to them and to Dave for his technological work to do this.

Pianist David Perkins and violinists Nicola and Hannah Garty have likewise made significant musical contributions. As fewer and fewer churches are inclined or able to use music this way, we are exceptionally fortunate to have musicians and congregational support for this and look forward to resuming choir.

The current choir members are:

Janet Cummins, Dave Evans, David Griffin, Sarah Jones, Anna Loveday, Teresa Macintyre, Alex MacPhee, Jennie Shand Higgins, Sandy Smith, Phil Thomas, Ian Wickens

Rick Erickson

Flower Review

As a result of Covid, availability of both flower arrangers and flowers has been affected during this last year.

During the first lockdown, regular flower arranging was curtailed. However, as lockdown lessened, more access to the church was allowed and flower arranging for more major festivals resumed.

The Flower Team, (only two of us, at present), did its best to keep providing blooms but some imports of specifically coloured flowers for certain festivals were sometimes limited due to Covid.

Many florists were closed during parts of the pandemic.

This Christmas, we were unable to produce our usual fresh scarlet carnations. However, Nature endowed us with a great variety of seasonal greenery and berries and we added the odd artificial extra.

Anyone who has an interest or flair for helping to decorate our beautiful church would be welcome to join us in the reflection of the Glory of God through flowers.

Jennie Shand Higgins

Financial Review

Incoming Resources

The financial situation of the parish is in a stable condition however further we are having to behave more and more like a business in many ways. We will have to look carefully about activities which can generate income.

Total incoming resources were **£156,824** of which **£46,526** were restricted as follows:

Project	Value (£)
Parish Hall Toilet Refurbishment	45,642
York House	644
St Michael's Sheerwater	240

Our main source of income outside of monthly giving and donations is from the Parish Hall. Unfortunately due to the restrictions put in place by the government during the COVID-19 pandemic we have been unable to hire the space to potential users for approximately 8 months of the last year. Year on year our income from the parish hall is down by **70%**. We were however approached by a production company for ITV to use the hall for filming of the ITV Christmas Ident, this recouped some of the loss of not hiring.

Giving has also taken a financial downturn during the year in terms of general collections. This can be attributed once again to the COVID-19 pandemic, which has meant that we have had to reduce capacity currently and also when we had to fully close the building during the first and second lockdowns. We were grateful during the year to also be benefactors of several legacies from the estates of Mary Gatehouse, Jean Brown and Father Andrew Woodhouse.

For reference purposes any hall deposits, statutory fees or other fees payable to diocese, organist, vergers or incumbents are not classed as income, they are held on the balance sheet as a liability to be paid out from the PCC bank accounts.

Outgoing Resources

In terms of expenditure our largest generally is Parish Share to the Diocese. As these are an operational expenses and not a legal liability on the PCC, these are shown in the financial statements as the full fee for the current year. Any unpaid parish share is then held on the balance sheet showing as a potential liability. Parish Share is paid on a monthly basis currently at £2,000 per month, with additional payments being made as and when we have an excess that can be paid to the diocese.

The total cost of the year of 2020 was **£71,598** of which around 50% has currently been paid to the diocese and the remaining held in the total creditor figure of **£81,034** which is broken down below. There are also some small creditors which were unpaid at the end of the financial year.

Year	Value (£)
2017	9,572
2018	24,072
2019	17,292
2020	30,098

All other operational costs have significantly reduced as would be expected due to COVID-19 pandemic. With the exception of Mujsic & Worship where spending has increased. However, **£2,742** of this is covered by a legacy from Fr Andrew Woodhouse for a new Nativity Set, also we had a new visual system fitted to the organ which has also been covered by a anonymous donor. The other main exception being investment in improved IT equipment for office and to enable streaming of services from the church. This is still something which is being improved on a rolling basis as and when we find something needs improving.

Dave Evans

Reserves Policy

The continued challenges to parish finances has meant that the PCC has been unable to maintain a level of reserves for several years. However the PCC has decided that we should be concentrating on the building, fabric and major projects which needs undertaking to secure the future of the church for future generations to come, with this understanding the PCC Treasurer will always maintain a minimum working capital of **£25,000** in order to cover unexpected issues.

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. The membership of the PCC consists of the incumbent, churchwarden/s, the reader and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services/members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. New members receive initial training into the workings of the PCC. The full PCC met **6** times during the year with an average level of attendance of **10**.

Given its wide responsibilities the PCC has a number of committees each dealing with a particular aspect of parish life. These committees, which include worship, mission and outreach and fabric and finance, are all responsible to the PCC and report back to it regularly with minutes of their decisions being received by the full PCC and discussed as necessary.

Administrative Information

All Saints Church is situated on Woodham Lane, Woking near to the 6 Ways roundabout. It is part of the Diocese of Guildford within the Church of England. The correspondence address is:

**The Parish Office
All Saints Church
564 Woodham Lane
Woking
Surrey
GU21 5SH**

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity currently excepted from registration with the Charity Commission. PCC members who have served at any time from 1st January 2020 until the date on this report are as follows:

Ex-Officio Members:

- **Incumbent (Chair):** The Reverend Father Iain William Forbes
- **Licenced Lay Reader:** Mrs Carol Gasson
- **Churchwarden (Vice Chair):** Mr Adrian Vincent (to APCM 2020)
Mr Dave Evans (from APCM 2020)
- **PCC Secretary:** Mr Peter Bree (to APCM 2020)
Mrs Tracy Woodward (from APCM 2020)
- **PCC Treasurer:** Ms Katherine Horrell (to March 2020)
Mr Dave Evans (from March 2020)

Elected Members

- **Deanery Synod Representative:** Mr Philip Thomas (from APCM 2020)
Mr Adrian Vincent
- **PCC Member:** Mr Kevin Lawrance (from APCM 2020)
- **PCC Member:** Mrs Shirley Price
- **PCC Member:** Ms Jennie Shand Higgins
- **PCC Member:** Mrs Janet Cummins (to June 2020)
- **PCC Member:** Mr Rupert Wilmouth

Independent Examiner's Report On The Accounts

Report to the trustees and members of:

Woodham Parochial Church Council

On the accounts for the year ended:

31st December 2020

Charity No:

1136433

I report to the trustees on my examination of the accounts of the PCC of the Church of All Saints, Woodham ("the Trust") for the year ended 31st December 2020, which are set out in pages **27** to **44**

Responsibilities and Basis of Report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or

- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A handwritten signature in black ink, appearing to read 'G. Loveday', with a horizontal line drawn underneath it.

Signed:

Date: 09/05/2021

Name: Gavin Loveday, FCCA

Parochial Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham

Statement of Financial Activities For the year ending **31st December 2020**

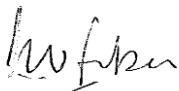
	<u>Note</u>	<u>General</u>	<u>Restricted</u>	<u>2020</u>	<u>2019</u>	<u>Change</u>
<u>Incoming Resources</u>						
Incoming Resources from Donors	2.1	91,389	240	91,629	88,254	3,375
Activities in furtherance of the Council's Aims and Objectives	2.2	675	644	1,319	1,823	(504)
Activities Generating Funds	2.3	1,618	0	1,618	1,969	(351)
Parish Hall Income	2.4	17,490	45,642	63,132	31,870	31,262
Other Incoming Resources	2.5	998	0	998	5,186	4,188
Total Income Resources		112,169	46,526	158,695	129,102	29,593
<u>Resources Used</u>						
Expenditure in furtherance of the Council's Aims and Objectives	3.1	(89,855)	0	(89,855)	(107,306)	17,451
Support Costs	3.2	(18,003)	0	(18,003)	(17,946)	(57)
Grants and Donations	3.3	0	(644)	(644)	0	(644)
Governance Costs	3.4	0	0	0	0	0
Parish Hall Expenditure	3.5	(3,236)	(48,181)	(51,417)	(10,938)	(40,479)
Total Resources Used		(111,094)	(48,825)	(159,919)	(136,190)	(23,729)
Net Incoming/(Outgoing) Resources		1,075	(2,299)	(1,224)	(7,088)	5,864
Exceptional Item/s	4	0	0	0	0	0
Funds Carried Forward (Pre Revaluation)		17,860	7,906	25,766	32,854	(7,088)
Revaluations		0	0	0	75,000	(75,000)
Total Funds Carried Forward		18,935	5,607	24,542	100,766	(76,224)

Parochial Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham

Balance Sheet As at 31st December 2020

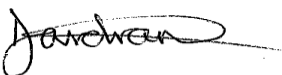
	<u>Note</u>	<u>2020</u>	<u>2019</u>	<u>Change</u>
<u>Fixed Assets</u>				
Land & Buildings at St Michael's, Dartmouth Avenue	5.0A-01	75,000	75,000	0
Land and Buildings at 288 Albert Drive	5.0A-02	64,598	64,598	0
Parish Hall at Woodham Lane	5.0A-03	0	0	0
Total Fixed Assets		139,598	139,598	0
<u>Current Assets</u>				
Receivables	6.1	13,939	13,663	276
Cash In Hand and Bank	6.2	34,362	23,711	10,651
Total Current Assets		48,301	37,374	10,928
<u>Liabilities</u>				
Operational Creditors	7.1	(83,580)	(66,936)	(16,644)
Other Short Term Creditors	7.2	(4,775)	(9,268)	4,493
Total Liabilities		(88,355)	(76,204)	(12,151)
Net Assets less Liabilities		99,544	100,768	(1,224)
<u>Funds Represented</u>				
General Fund	8	18,937	17,862	1,075
Restricted Funds		5,607	7,906	(2,299)
Designated Funds		75,000	75,000	0
Total Fund Of The PCC		99,544	100,768	(1,224)

Approved by the Parochial Church Council and signed on its behalf by:

Signature: 

Name: Reverend Father Iain William Forbes
(Incumbent)

Date: 12/05/2021

Signature: 

Name: Mr David Evans
(Churchwarden)

Parochial Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham

Notes to the Financial Statements
For the year ending **31st December 2020**

Church Accounting Regulations would usually require financial statements to be prepared for The Parish of Woodham Parochial Church Council on a consolidated basis to include St Michael's Church, Sheerwater which is itself shared with the Methodist Church. St Michael's accounts are not subject to examination. During the period of the Bishop's Mission Order for Sheerwater, the PCC is not responsible for the finances of St Michael's, therefore this report relates strictly to the financial affairs of All Saint's Church, Woodham alone and has been reviewed by an independent examiner.

1. Accounting Standard and Policies

The financial statements have been prepared in accordance with the financial reporting standard applicable in the UK and Republic of Ireland (FRS 102); The Charities Commission Statement of Recommended Practice applicable to charities (effective 1st January 2015); and the Church Accounting Regulations 2006. The financial statements have been prepared on an accruals basis (meaning all expenses are included even if not paid).

1A. Funds

General Funds - this represents the funds of the PCC that are not subject to any restrictions regarding their use and are available in a general purpose of the PCC.

Restricted Funds - this represents those funds received for a specific purpose or invited by the PCC for a specific purpose and must be spent on that purpose.

Designated Funds - this represents the funds of the PCC which have been designated for a specific purposes, although these remain as unrestricted and can be drawn back to general funds following decision made by the PCC

Details of these funds and their restrictions are set out later in this report.

1B. Incoming Resources

Voluntary Income and Capital Sources

- Collections are recognised when received by or on behalf of the PCC;
- Planned Giving receivable under Gift Aid is recognised only when it is received;
- Tax recoverable on Gift Aid donations is recognised when the donation is recognised.

Other Income

- Rental Income from parish hall lettings is recognised at the point of hire;
- Funds raised through events and sales etc are counted gross.

Investment Income Gains and Losses

- Dividends and interest entitlements are accounted for when due and payable;
- Realised gains and losses are recognised when investments are sold;
- Unrealised gains and losses on investments are evaluated on 31st December, annually.

Grants and Legacies

- Grant and legacies to the PCC are recognised once the PCC has evidence of entitlement and once the amount can be measured with reasonable certainty.

1C. Resources Used

Cost of Generating Funds

- The cost of generating funds are those costs incurred in attracting voluntary income including the running of the Parish Hall

Expenditure in furtherance of the Council's Aims and Objectives

- Activities directly related to the work of the church including the Diocesan Parish Share payable to the Diocese, clergy cost and church running costs. Any parish share payable to the diocese which is unpaid as at the 31st

December, is provided for in these financial statements as an operational though not a legal liability and is shown as a creditor in the balance sheet.

Support Costs

- Support Costs include the cost of the Parish Administrator

1D. Assets

Fixed Assets

- Capitalised functional assets will be depreciated at annual rates which spread the cost evenly over the useful life of the asset.

1E. Liabilities

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Parochial Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham

2. Income Notes on Incoming Resources For the year ending **31st December 2020**

2.1 Incoming Resources from Donors

	<u>General</u>	<u>Restricted</u>	<u>2020</u>	<u>2019</u>	<u>Change</u>
<u>Planned Giving</u>					
Tax Efficient Giving	39,105	0	39,105	54,683	(15,578)
Other Planned Giving	7,440	0	7,440	7,032	408
St Michael's Sheerwater	0	240	240	0	240
Gift Aid Recoverable	12,741	0	12,741	13,663	(922)
Sub-Total Planned Giving	59,286	240	59,526	75,378	(15,852)
<u>Collections</u>					
Plate Collections	2,249	0	2,249	7,846	(5,597)
Sum-Up Receipts	165	0	165	0	165
"Friends" Donation	0	0	0	4,616	4,616
General Donations Received	3,738	0	3,738	414	3,324
Sub-Total Collections	6,153	0	6,153	12,876	(6,723)
<u>Legacies</u>					
Legacies Received	25,950	0	25,950	0	25,950
Sub-Total Legacies	25,950	0	25,950	0	25,950
Total Incoming Resources from Donors	91,389	240	91,629	88,254	3,375

Parochial Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham

2. Income Notes on Incoming Resources For the year ending **31st December 2020**

2.2 *Activities in Furtherance of the Council's Aims and Objectives*

	<u>General</u>	<u>Restricted</u>	<u>2020</u>	<u>2019</u>	<u>Change</u>
<u>Statutory Fees</u>					
Weddings	0	0	0	67	(67)
Funerals	675	0	675	1,756	(1,081)
Baptisms	0	0	0	0	0
Sub-Total Statutory Fees	675	0	675	1,823	(1,148)
<u>Mission Giving</u>					
General Mission Fund	0	0	0	0	0
York Road Project	0	644	644	0	644
Sub-Total Mission Giving	0	644	644	0	644
Total Activities in Furtherance of the Council's Aims & Objectives	675	644	1,319	1,823	(504)

2.3 *Activities Generating Funds*

	<u>General</u>	<u>Restricted</u>	<u>2020</u>	<u>2019</u>	<u>Change</u>
Christmas Fundraising	65	0	65	290	(225)
Concerts & Recitals	1,106	0	1,106	240	866
Coffee Money	131	0	131	775	(644)
Parish Lunches	269	0	269	0	269
Book & Publications	10	0	10	111	(101)
Other Fundraising	37	0	37	553	(516)
Total Activities Generating Funds	1,618	0	1,618	1,969	(351)

Parochial Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham

2. Income Notes on Incoming Resources For the year ending **31st December 2020**

2.4 Parish Hall Income

	<u>General</u>	<u>Restricted</u>	<u>2020</u>	<u>2019</u>	<u>Change</u>
Letting Income	17,490	0	17,490	27,320	(9,831)
Major Project Income	0	45,642	45,642	0	45,642
Fundraising Parish Hall	0	0	0	4,550	(4,550)
Total Parish Hall Income	17,490	45,642	63,132	31,870	31,262

2.5 Other Incoming Resources

	<u>General</u>	<u>Restricted</u>	<u>2020</u>	<u>2019</u>	<u>Change</u>
Insurance Claims	0	0	0	0	0
Other Income	340	0	340	1	339
Major Project	0	0	0	0	0
VAT Refunds	658	0	658	5,185	(4,527)
Total Other Incoming Resources	998	0	998	5,186	(4,188)

Parochial Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham

3. Expenditure Notes on Resources Used For the year ending **31st December 2020**

3.1 Expenditure in Furtherance of the Council's Aims & Objectives

	<u>General</u>	<u>Restricted</u>	<u>2020</u>	<u>2019</u>	<u>Change</u>
<u>Regular Expenditure</u>					
Diocesan Parish Share	(71,598)	0	(71,598)	(67,292)	(4,306)
Diocesan Statutory Fees	0	0	0	(1,182)	1,182
Visiting Clergy	0	0	0	(1,817)	1,817
Vicarage Expenses	(468)	0	(468)	(642)	(642)
Church Utilities (Electricity, Gas & Water)	(2,627)	0	(2,627)	(4,944)	2,317
Church Insurance	(3,673)	0	(3,673)	(3,786)	113
Church Maintenance	(3,026)	0	(3,026)	(4,281)	1,255
Church Grounds Maintenance	(951)	0	(951)	(3,853)	2,902
Music & Worship	(7,512)	0	(7,512)	(3,677)	(3,835)
Sub-Total Regular Expenditure	(89,855)	0	(89,855)	(91,474)	1,619
<u>Major Expenditure</u>					
Church Electrical Work	0	0	0	(5,212)	(5,212)
Church Roof Works	0	0	0	(2,456)	(2,456)
Church Quinquennial	0	0	0	(2,340)	(2,340)
Organ Maintenance	0	0	0	(5,824)	(5,824)
Sub-Total Major Expenditure	0	0	0	(15,832)	15,832
Total Expenditure in Furtherance of the Council's Aims and Objectives	(89,855)	0	(89,855)	(107,306)	17,451

Parochial Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham

3. Expenditure Notes on Resources Used For the year ending 31st December 2020

3.2 Support Costs

	<u>General</u>	<u>Restricted</u>	<u>2020</u>	<u>2019</u>	<u>Change</u>
Organist's Stipend	(7,200)	0	(7,200)	(6,820)	(380)
Parish Administrator	(4,107)	0	(4,107)	(4,776)	669
Wages & Associated Costs					
Telephone & Broadband	(803)	0	(803)	(809)	6
Photocopier	(1,200)	0	(1,200)	(3,799)	2,599
Stationary & Office Supplies	(209)	0	(209)	(661)	452
IT Costs	(1,615)	0	(1,615)	(247)	(1,368)
Accounting Services	0	0	0	(5)	5
Church Cleaning	(1,123)	0	(1,123)	0	(1,123)
Hospitality	(324)	0	(324)	(522)	198
Sundry Expenses	(1,421)	0	(1,421)	(307)	(1,114)
Total Support Costs	(18,003)	0	(18,003)	(17,946)	(57)

3.3 Grants and Donations

	<u>General</u>	<u>Restricted</u>	<u>2020</u>	<u>2019</u>	<u>Change</u>
General Mission Fund	0	0	0	0	0
York Road Project	0	(644)	(644)	0	(644)
Donations					
Total Grants and Donations	0	(644)	(644)	0	(644)

Parochial Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham

3. Expenditure Notes on Resources Used For the year ending **31st December 2020**

3.4 Governance Costs

	<u>General</u>	<u>Restricted</u>	<u>2020</u>	<u>2019</u>	<u>Change</u>
Independent Examiner's Remuneration	0	0	0	0	0
Total Governance Costs	0	0	0	0	0

3.5 Parish Hall Expenditure

	<u>General</u>	<u>Restricted</u>	<u>2020</u>	<u>2019</u>	<u>Change</u>
Utilities (Electricity, Gas & Water)	(1,836)	0	(1,836)	(1,466)	(370)
Waste Collections	(260)	0	(260)	(821)	561
Cleaning	(1,428)	0	(1,428)	(3,863)	2,435
Pest Control	(456)	0	(456)	(1,008)	552
Insurance	(1,921)	0	(1,921)	(1,733)	(188)
General Maintenance	3,319	0	3,319	(1,545)	4,864
Sundry Expenses	(653)	0	(653)	0	(653)
Major Repairs	0	0	0	(502)	502
Major Projects	0	(48,181)	(48,181)	0	(48,181)
Sub-Total Parish Hall Expenditure	(3,236)	(48,181)	(51,417)	(10,938)	(40,479)
Total Parish Hall Expenditure	(3,236)	(48,181)	(51,417)	(10,938)	(40,479)

Parochial Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham

4. Exceptional Costs Notes on Resources Used For the year ending **31st December 2020**

4.0 Exceptional Cost's

	<u>General</u>	<u>Restricted</u>	<u>2020</u>	<u>2019</u>	<u>Change</u>
Exceptional Items	0	0	0	0	0
Total Exceptional Costs	0	0	0	0	0

Employee Emoluments

The PCC continued to engage the services of an organist and parish administrator during the year. We are currently in the process of evaluating the parish administrators responsibilities in order that we can centralise a lot of the tasks from around the church. This will aid us in working smarter and more efficiently to complete tasks.

Total emoluments & payroll costs for the year amount to **£4,107 (2019: £4,776)**

Related Party Transactions

The PCC appointed the Parish Administrator as PCC Secretary during the year. This will remain the case going forward in that the Parish Administrator will always act as secretary to the PCC. No remuneration or reimbursement of personal expenses during the year.

Parochial Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham

5. Fixed Assets Notes on Resources Used For the year ending **31st December 2020**

5.0A-01 *Sheerwater Churches Limited*

	<u>General</u>	<u>Restricted</u>	<u>2020</u>	<u>2019</u>	<u>Change</u>
Land & Buildings at St Michael's Dartmouth Avenue	75,000	0	75,000	75,000	0
Total St Michaels's	75,000	0	75,000	75,000	0

The PCC entered into an agreement with the local Methodist Circuit to pool resources and build a new church on Sheerwater. They formed a limited company, Sheerwater Churches Ltd, each holding a 50% stake.

Parochial Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham

5. Fixed Assets Notes on Resources Used For the year ending **31st December 2020**

5.0A-02 288 Albert Drive, Sheerwater

	<u>General</u>	<u>Restricted</u>	<u>2020</u>	<u>2019</u>	<u>Change</u>
Land & Buildings at 288 Albert Drive, Sheerwater	64,598	0	64,598	64,598	0
Total 288 Albert Drive	64,598	0	64,598	64,598	0

On the basis of a sharing agreement entered into by the representatives of the Anglican and Methodist Church on the 24th March 1974, the freehold land and church at 288 Albert Drive, Sheerwater was purchased on the 10th April 1976 to be owned and maintained by Sheerwater Churches Ltd, as Custodian Trustee. Under a subsequent Declaration of Trust, entered into on the 14th April 1997, beneficial ownership of the property is divided between the Anglican and Methodist Churches in the following proportions:

The Methodist Circuit	50% (or 69/138)
The Anglican Church	50% (or 69/138)
Divisible as follows:	
Diocese of Guildford	28% (or 39/138)
Woodham PCC	22% (or 30/138)

The total purchase price was **£130,000** of which the Parochial Church Council of the Ecclesiastical Parish of All Saints Woodham share was **£30,000**. Based on an informal valuation by the Diocese of Guildford as at the 31st December 2002, the value of the PCC's share was assessed at **£56,522**. Since then improvements have been made to the property at a further cost to the parish of **£8,076** and the value of the property has been revised accordingly to the present value of **£64,598**.

Parochial Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham

5. Fixed Assets Notes on Resources Used For the year ending **31st December 2020**

5.0A-03 Parish Hall

	<u>General</u>	<u>Restricted</u>	<u>2020</u>	<u>2019</u>	<u>Change</u>
Parish Hall	0	0	0	0	0
Total Parish Hall	0	0	0	0	0

The historical cost of constructing the Parish Hall, which was built many years ago is deemed unsustainable. The Parish Hall is main major income contributor to the pastoral and financial operation of the parish.

The Parish Hall's position adjacent to the church and some residential properties restricts its use. There is no drainage and the electrical supply is on the end of the line. For all practical purposes, the Parish Hall is considered un-saleable.

Accordingly, no value is shown for the Parish Hall in the Balance Sheet. The fabric of the building is now showing a lot of degradation and potential repairs and possible redevelopment to bring it up to modern standards. During 2020 we managed to complete the toilets and front facing windows project which has much improved the potential hireability of the Parish Hall. There is still further works that need to be carried to improve furthermore in the future. Therefore at this time, until those further works are carried no value will be presented on the Balance Sheet.

Parochial Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham

6. Current Assets Notes on Resources Used For the year ending **31st December 2020**

6.1 *Receivables*

	<u>General</u>	<u>Restricted</u>	<u>2020</u>	<u>2019</u>	<u>Change</u>
Gift Aid Not Received	6,375	0	6,375	13,663	(7,288)
Other Debtors	1,564	0	1,564	0	1,564
Outstanding					
Accrued Income (Legacy)	6,000	0	6,000	0	6,000
Total Debtors	13,939	0	13,939	13,663	276

6.2 *Cash at Bank and in Hand*

	<u>General</u>	<u>Restricted</u>	<u>2020</u>	<u>2019</u>	<u>Change</u>
Cash In Hand	100	0	100	0	100
Current Accounts	9,135	0	9,135	22,687	(13,552)
Savings Accounts	25,127	0	25,127	1,024	24,103
Total Cash at Bank and In Hand	34,362	0	34,362	23,711	10,651

Parochial Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham

7. Current Liabilities Notes on Resources Used For the year ending 31st December 2020

7.1 Operating Creditors

	<u>General</u>	<u>Restricted</u>	<u>2020</u>	<u>2019</u>	<u>Change</u>
Parish Share Creditor	(81,034)	0	(81,034)	(66,936)	(14,098)
Creditors Not Due for Payment	(2,546)	0	(2,546)	0	(2,564)
Total Operating Creditors	(83,580)	0	(83,580)	(66,936)	(16,644)

7.2 Other Creditors

	<u>General</u>	<u>Restricted</u>	<u>2020</u>	<u>2019</u>	<u>Change</u>
Accruals – Grounds	0	0	0	(1,704)	1,704
Accruals – Church	(1,371)	0	(1,371)	(1,558)	187
Accruals – Hall	(200)	0	(200)	(88)	(112)
Unpresented Cheques	0	0	0	(5,376)	(5,376)
Diocesan Statutory Fees Payable		(2,301)	(2,301)	(542)	(1,759)
Hall Deposits Held	0	(500)	(500)	0	(500)
Other Fees Payable	(403)	0	(403)	0	(403)
Total Operating Creditors	(1,974)	(2,801)	(4,775)	(9,268)	4,493

Parochial Church Council of the Ecclesiastical Parish of All Saints' Church, Woodham

8. Funds Notes on Resources Used For the year ending **31st December 2020**

8.1 Funds

	<u>Op. Bal</u> <u>31.12.19</u>	<u>Incoming</u> <u>Resources</u>	<u>Outgoing</u> <u>Resources</u>	<u>Cl. Bal</u> <u>31.12.2020</u>
General Fund	17,862	112,169	(111,094)	18,937
Restricted Funds				
Car Park	687	0	0	687
Garden of Remembrance	1,125	0	0	1,125
Church Hall	4,550	45,642	(48,181)	2,011
St Michael's Sheerwater	1,544	240	0	1,784
York Road Project	0	644	(644)	0
Total Operating Creditors	(83,580)	0	(83,580)	(66,936)