

Trustees' Annual Report

For the period

From (start date)

0 1 0 4 2 0

to end date

3 1 0 3 2 1

Section A

Reference and administration details

Charity name

1st Mulbarton Scouts

Other names the charity is known by

Registered charity number (if any)

1 1 3 6 4 24

HQ registration number

Charity's principal address

Copper Beech

Woodrow Lane

Great Moulton

Postcode

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Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Christopher White	Chair	
2	Nicholas Bird	Treasurer	
3	Malcolm Court	President	
4	Martin Salisbury		
5	Robin Parker	Group Scout Leader	
6			
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15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B

Structure, governance and management

Description of the charity's trusts

1 LT700001 (3rd December 2018)

Type of governing document (e.g. trust deed, constitution)	The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted (e.g. trust, association, company)	The Group) is a trust established under its rules which are common to all Scouts.
Trustee selection methods (e.g. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.
Additional governance issues (optional information but encouraged as best practice)	
You may choose to include additional information, where relevant, about:	The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.
Policies and procedures adopted for: a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them	<p>The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every # months.</p> <p>Members of the Executive Committee complete '<i>Essential Information for Executive Committee</i>' training within the first 5 months of joining the committee.</p> <p>This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for: The maintenance of Group property; The raising of funds and the administration of Group finance; The insurance of persons, property and equipment; Group public occasions; Assisting in the recruitment of leaders and other adult support; Appointing any sub committees that may be required; Appointing Group Administrators and Advisors other than those who are elected.</p>

Section B

Structure, governance and management (continued)

Risk and Internal Control (Specimen 1)

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group

would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Risk and Internal Control (Specimen 2)

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live.</p>

which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

Scouting at home activities such as whittling and fire building were

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The group has successfully operated within the rules of scouting and many youth members have achieved the highest scouting awards and individual badges on progress with skills delivered by the leadership team even with covid restrictions in place.

Section E

Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 6 months running costs, circa £15,000.

The Group held reserves of approximately £33000 against this at year end. This is above the level required for operating expenses.

which will be spent in maintenance and improvements in a schedule of works to include roof insulation and electrical works

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives;

Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

works on the HQ including insulation and longer term runnin

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Section G	Declaration
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The trustees declare that they have approved the trustees’ report above

Signed on behalf of the charity’s trustees

Signature(s)	<table border="1"><tr><td>N Bird</td><td></td></tr></table>	N Bird						
N Bird								
Full name(s)	<table border="1"><tr><td>Nicholas Bird</td><td></td></tr></table>	Nicholas Bird						
Nicholas Bird								
Position (eg Secretary, Chair)	<table border="1"><tr><td>Treasurer</td><td></td></tr></table>	Treasurer						
Treasurer								
Date	<table border="1"><tr><td></td><td>2</td><td>7</td><td>0</td><td>9</td><td>2</td><td>2</td></tr></table>		2	7	0	9	2	2
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1st Mulbarton Scout Group

Receipts and Paymen

Year start date

For the year from	2020
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Receipts and payments

2020

	Unrestricted funds £	Restricted funds £
Receipts		
Donations, legacies and similar income		
Membership subscriptions	8,576	-
Donations	285	-
Legacies	-	-
Gift Aid	1,839	-
events - various		-
Sub total	10,700	-
Grants		
Maintenenace grant		-
Other grants	20,457	-
Sub total	20,457	-
Fundraising events (gross)		
fireworks	376	-
Duck race		-
easy fundraising	114	-
Other fundraising activities	529	-
Sub total	1,019	-
Scout hut income		
Hire of building	2,730	-
Hire of equipment	-	-
Other Scout hut income		-
Sub total	2,730	-
Investment income		
Bank interest	4	-
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Other investment income	-	-
Sub total	4	-
Total Gross Income	34,910	-

Asset and investment sales, etc.

-

-

Total receipts

34,910

-

1st Mulbarton Scout Group (CI)

Receipts and Paymen

Year start date

For the year from	2020
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Receipts and payments

2020

	Unrestricted funds £	Restricted funds £
Payments		
Charitable Payments		
Membership subscriptions paid on (National/County/Area/District)	5,650	-
Youth programme and activities	8,162	-
Adult support and training	70	-
Rent	1,229	-
Water and Sewerage	-	-
Electricity and Gas	6,073	-
Insurance	573	-
Repairs and Renewals	6,962	-
Materials and equipment		-
Printing and photocopying	-	-
Contribution to camp costs	-	-
Uniforms	249	-
AGM and trustee expenses	-	-
bottle bank	147	-
cleaner		-
Other costs detail 3	-	-
Sub total	29,113	-
Fundraising expenses		
Fireworks		-
Detail 2	-	-
Detail 3	-	-
Other fundraising costs	-	-
Sub total	-	-
Total Gross Expenditure	29,113	-
Asset and investment	-	-
Total payments	29,113	-

<i>Net of receipts/(payments)</i>	5,797	-
Transfers between funds	-	-
Cash funds last year end	-	-
<i>Cash funds this year end</i>	5,797	-

1st Mulbarton Scout Group (CI)

Receipts and Paymen

Year start date

For the year from	2020
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Statement of assets and liabilities at the end

31st March

	Unrestricted funds	Restricted funds
	£	£
Cash funds		
Group current account	11,399	-
Headquarters account	12,400	-
Savings account	9,060	-
The Scout Association Short Term Investment Service	-	-
Cash/Floats	-	-
Total cash funds	32,859	-
(agree balances with receipts and payments a/c)	agreement error	ok
Other monetary assets		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
Sub total	-	-
Investment assets		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
Sub total	-	-
Non monetary assets for		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	-	-
Motor vehicles	-	-
Scouting equipment, furniture etc	-	-
Other	-	-
Sub total	-	-
Liabilities		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-

Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
Sub total	-	-
Total net assets	32,859	-

**The above receipts and payments account and statement of assets
9th July 2021 (the date of the Executive Committee meeting that a**

behalf of

Signature

C White (electronic)

N BIRD (electronic)

(Charity no. 1136424)

ts Account

Year end date

To	2021
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/21

200X/0Y

Endowment
funds

Total funds

Total funds

£

£

£

-	8,576	-
-	285	-
-	-	-
-	1,839	-
-	-	-
-	10,700	-
-	-	-
-	-	-
-	20,457	-
-	20,457	-
-	-	-
-	376	-
-	-	-
-	114	-
-	529	-
-	1,019	-
-	-	-
-	2,730	-
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-	2,730	-
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-	4	-
-	34,910	-

-	-	-
-	34,910	-

Charity no. 1136424)

Trusts Account

Year end date

To	2021
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/21		200X/0Y
Endowment funds	Total funds	Total funds
£	£	£
-	5,650	-
-	8,162	-
-	70	-
-	1,229	-
-	-	-
-	6,073	-
-	573	-
-	6,962	-
-	-	-
-	-	-
-	-	-
-	249	-
-	-	-
-	147	-
-	-	-
-	-	-
-	29,113	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	29,113	-
-	-	-
-	-	-
-	29,113	-

-	5,797	-
-	-	-
-	-	-
-	5,797	-

Charity no. 1136424) Trusts Account

Year end date

To	2021
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of the year

ch 2021

**31st March
2020**

Endowment funds

Total funds

Total funds

£

£

£

-	11,399	15,841
-	12,400	2,163
-	9,060	9,056
-	-	-
-	-	-
-	32,859	27,061

ok

agreement error

agreement error

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-	-	-
-	32,859	27,061

and liabilities were approved by the Trustees on
approved the accounts) and signed on their

Print Name

C White	Chair
N BIRD	Treasurer

Mulbarton Scout Group Accounts 2020-2021

- Group Account
- HQ Account

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect:

- The accounting records, were not kept in accordance with section 130 of the Charities Act; or
- The accounts did not accord with the accounting records; or
- The accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independence examination.

After checking the online transactions and a random sample of the paperwork supplied for the above bank accounts, and with further discussions with the Treasurer, I have no concerns and have come across no other matters in connection with the examination to which further attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Examiner: Rachel Loweth
26 September 2022