	Trustees' Annual Report for the period				
		From	Period start date		Period end date	
			1	04	2022	
			To			
					30	03 2023
Section A Reference and administration details						
	Charity name	Care For Kids North Devon				
	Other names charity is known by					
	Registered charity number (if any)	1136399				
	Charity's principal address	Suite 6, 1 Bridge Chambers				
		Barnstaple				
		Devon				
		Postcode	EX311 HB			

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jacky Massos	Treasurer		

	2	Angelo Massos			
	3	Fran Greenaway	Chair		
	4	Jenny Birch			
	5			?	
	6				
	7				
	8				
	9				
	10				
	11				
	12				
	13				
	14				
	15				
	16				
	17				
	18				
	19				
	20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
		9

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

How the charity is constituted
(eg. trust, association, company)

Trustee selection methods
(eg. appointed by, elected by)

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide financial assistance for families within the jurisdiction of the primary sites of the North Devon District Hospital who have a child diagnosed with a life-threatening illness. To provide the "extras", over and above medical and primary care items, for the Caroline Thorpe Children's Ward of the North Devon District Hospital. To support the needs of hospitalised children in North Devon.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Provide a financial grant of £1,000 per family when a child is first diagnosed with a life-threatening illness. If awarding a grant it needs to be determined to be charitable. We provide an exceptional financial grant to further assist a family if still experiencing financial difficulties from diagnosis. Subject to further financial assistance being deemed to be charitable and the agreement of all trustees.

In 2022/23 we also provided play equipment and refurbished an individual bedroom (cubicle 3) children's ward of the North Devon District Hospital. This has been updated, providing a more comfortable environment for patients and their families. The charity also provides car parking permits for families staying on children's ward for a length of time.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant-making;
- policy programme related investment;
- contribution made by volunteers.

Grant-making must be determined as charitable; the Charity's Grant Application form must be completed and signed or authorised by a representative of the family, the family's medical consultant and a member of the nursing team.

The trustees decision on any grant application is final. The charity's grant making policy gives full details.

We encourage investment by supporters from the community e.g. local businesses with a charitable-giving policy. The extensive contribution made by volunteers to support events run by the Charity and to instigate events to fundraise on behalf of the Charity, is recognised by the Trustees of the Charity. A Communication Officer is appointed to support each fundraising initiative.

A publicity programme has been introduced to promote events and the aims of the Charity, to create greater awareness and ultimately, support.

Summary of the main achievements of the charity during the year

Charity Income obtained through:

- Sponsorship for the Barnstaple 10k run, our main event
- Sponsorship, donations and bequests
- Great North Run sponsorship
- Christmas appeal

A corporate partnership with TCI raised over £10,000 for the charity during 22-23.

Expenditure included:

- Enhancement for Caroline Thorpe Ward
- Payments to families Hospital Car Parking Permits

Main achievements included:

- Supporting families with a child diagnosed with a life-threatening illness and exceptional circumstance grants.
- Supported the Caroline Thorpe Ward purchasing new pain distraction unit software and games.
- Also purchased new stools for the playroom and consumables for the ward, such as portable DVD players

Section E

Financial review

Brief statement of the charity's policy on reserves

To always have a reserve of £10,000 to ensure that in the event that funds dry up the charity is in a position to meet all of its financial commitments.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Charity's principal source of funding is donations.

In 2022/23 we were successful in applying for almost £20,000 from grant making organisations, both for our projects and to cover core costs. This has supported our work to support local families and improve the children's ward.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

J Massos

Full name(s)

Jacqueline Massos

Position (eg Secretary, Chair, etc)

Trustee



Date 28/11/23

CARE FOR KIDS NORTH DEVON

UNAUDITED

TRUSTEES' REPORT

AND FINANCIAL STATEMENTS

**FOR THE YEAR ENDED
31 MARCH 2023**

**CHARITY NUMBER
1136399**

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Care for Kids North Devon
Charity Number 1136399

Legal and administrative information

Status

Care for Kids North Devon is an unincorporated charity governed by a formal constitution adopted 27/01/2009 as amended by resolution dated 18/05/2010 as amended on 06/09/2011.

Charity number 1136399

Business address Care for Kids North Devon
1 Bridge Chambers
Suite 6
Barnstaple
EX31 1HB

Trustees Mrs Jenny Birch
Ms Sarah Bone (Appointed 4 May 2023)
Mrs Frances Greenaway
Mr Angelo Massos
Mrs Jacky Massos

Accountants Westcotts
47 Boutport Street
Barnstaple
Devon
EX31 1SQ

Care for Kids North Devon
Charity Number 1136399

Report of the trustees
for the year ended 31 March 2023

The trustees present their report and the financial statements for the year ended 31 March 2023. The trustees who served during the year and up to the date of this report are set out on page 1.

Structure, governance and management

Organisational Structure

The legal and administrative details are listed on page 1. The trustees who served during the year are listed on page 1. Care for Kids North Devon trustees are appointed by elected founder members.

During the year, the charity benefited from the contribution of 40-50 volunteers.

One Trustee is paid for their work within the charity. Jacky Massos is employed by the charity as a charity manager, run director and project manager for project on The Caroline Thorpe Ward. No Trustees receive any remuneration for their work as a Trustee.

Governance, Internal Control and Risk Management

The trustees have reviewed the major risks of the charity and have taken action and established systems which will mitigate any known risks. All policies and procedures are updated regularly.

Objectives and activities

Charitable Objects

To provide financial assistance for families within the jurisdiction of the primary sites of North Devon District Hospital who have a child diagnosed with a life-threatening illness.

To provide 'extras' over and above medical and primary care items, for the Caroline Thorpe Children's Ward of the North Devon District Hospital.

To support the needs of hospitalised children in North Devon.

Care for Kids North Devon
Charity Number 1136399

Report of the trustees
for the year ended 31 March 2023

Charitable Activities

Care for Kids North Devon provides a financial grant of £1000 per family when a child is first diagnosed with a life-threatening illness, if awarding a grant is determined to be charitable.

The Charity will provide further financial support in exceptional circumstances. This is reviewed by all trustees.

Care for Kids North Devon provides play equipment and comfort/environment enhancing furnishings for the Children's Ward of the North Devon District Hospital.

The charity provides Car Parking permits for families staying on the Children's Ward for a length of time.

Care for Kids North Devon provide guidance and information on respite care, other charities and the available state benefits that may assist a family with on-going financial and domestic concerns, when a child has entered a lengthy treatment programme away from home.

Grant-making must be determined as charitable, for all grants the Charity's Grant Application form must be completed and signed or authorised by a representative of the family, the family's medical consultant and a member of the Nursing Team.

Achievements and performance

Review of Activities and Achievements

The first in-person CFK Barnstaple 10k after Covid was held, attendance was good but not quite as well supported as in previous pre-covid years.

Other events included a Christmas raffle and participation in the Round Table Santa Sleigh.

We also had runners in the Great North Run 2022 & attended various outside events to promote the Charity.

The charity has supported twelve families with grants in 2022-23, with both ordinary and exceptional circumstances payments being made.

The cubicle 3 project that started in 2021-22 was completed.

Care for Kids North Devon
Charity Number 1136399

Report of the trustees
for the year ended 31 March 2023

Financial review

During the year ended 31 March 2023 the charity had net receipts of £18,883 (2022: Net receipt of £27,764).

As at 31 March 2023 the bank balances totalled £110,641 (2022: £91,758).

Reserves

Our reserves policy is to always have a reserve of £10,000 to ensure that in the event that funds dry up the charity is in a position to meet all of its financial commitments.

Further Financial Review Details

The Charity's principal source of funding is donations; Enabled the funding of family grants and hospital projects.

Plans for future periods

Our aims for 23/24 include a mini project on the Caroline Thorpe ward, installing digital artwork in the corridor close to the nurse's station. This will enhance the area and help to distract children when needing to be weighed and measured etc. We will also be employing focused fundraising to enable us to complete the renovation of another individual room on the ward. We will continue to seek core funding from Trusts and Foundations.

Care for Kids North Devon
Charity Number 1136399

Report of the trustees
for the year ended 31 March 2023

Statement of trustees' responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of charity and of the incoming resources and application of resources of the charity for that year. In preparing these financial statements the trustees are required to:


- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board

Mrs Jacky Massos
Trustee

Dated:


5/12/23

Independent examiner's report to the trustees on the unaudited financial statements of Care for Kids North Devon.

Independent examiner's report to the trustees of Care for Kids North Devon.

I report to the trustees on my examination of the accounts of Care for Kids North Devon for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity's trustees of Care for Kids North Devon you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the act').

I report in respect of my examination of Care for Kids North Devon accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Care for Kids North Devon as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examinations to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Catherine Williams FCA DChA

Independent Examiner

Westcotts (SW) LLP

47 Boutport Street

Barnstaple

Devon

EX31 1SQ

Date: 11th December 2023

Care for Kids North Devon
Charity Number 1136399

Receipts and Payments Account

For the year ended 31 March 2023

	Notes	Unrestricted funds £	Restricted funds £	2023 Total £	2022 Total £
Receipts					
Incoming resources from generating funds:					
Donations	2	7,835	2,522	10,357	-
Activities for generating funds	3	26,781	-	26,781	19,061
Investment income	4	23	-	23	-
Other incoming resources	5	30,185	-	30,185	46,669
Total receipts		64,824	2,522	67,346	65,730
Payments					
Staff costs	6	2,022	10,000	12,022	11,348
Promotional costs		500	1,522	2,022	859
Event costs		3,418	-	3,418	1,448
Establishment costs		3,611	1,000	4,611	5,347
Parking and petrol		-	-	-	40
Accountancy fees		546	-	546	510
Licences		73	-	73	57
Telephone		362	-	362	324
Fundraising fees		-	-	-	-
Family Support		13,232	-	13,232	5,300
Miscellaneous expenditure		698	-	698	718
Caroline Thorpe - Projects		1,758	9,721	11,479	12,015
Total payments		26,220	22,243	48,463	37,966
Net of receipts/(payments)		38,604	(19,721)	18,883	27,764
Cash funds brought forward		72,037	19,721	91,758	63,994
Cash funds carried forward		110,641	-	110,641	91,758

All of the above amounts relate to continuing activities.

The notes on pages 9 to 12 form an integral part of these financial statements.

Care for Kids North Devon
Charity Number 1136399

Statement of Assets and Liabilities

As At 31 March 2023

	Notes	2023	2022
		£	£
Cash funds			
Bank and cash		110,641	91,758
		<u>110,641</u>	<u>91,758</u>
Assets and liabilities		<u>110,641</u>	<u>91,758</u>
Funds			
Restricted income funds		-	19,721
Unrestricted income funds		110,641	72,037
Total funds		<u>110,641</u>	<u>91,758</u>

The financial statements were approved by the trustees on..... and signed on its behalf by

Mrs Jacky Massos
Trustee

JDMassos
 5/12/23

The notes on pages 9 to 12 form an integral part of these financial statements.

**Notes to the financial statements
for the year ended 31 March 2023**

1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

1.1. Basis of accounting

The financial statements are prepared under the receipts and payments basis and in accordance with FRS102, the Charities SORP (FRS102) and the requirement of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Charities SORP (FRS102) and the Charities Act 2011.

1.2. Cashflow

The charity has taken advantage of the exemption in FRS102 from the requirement to produce a cashflow statement as it is classed as a small charity.

1.3. Fund accounting

Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specific purpose and which the charity may use for its purpose at its discretion.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

1.4. Incoming resources

All incoming resources are included in the statement of financial activities when the charity receives the income. The following specific policies are applied to particular categories of income:

Donations are received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when received.

Donated services and facilities are included at the value to the charity where this can be quantified.

The value of services provided by volunteers has not been included.

Fees are included in full in the Statement of Financial Activities when received. All other incoming resources are also included in full in the Statement of Financial Activities when received.

Grants, including grants for the purchase of fixed assets, are recognised in full in the Statement of Financial Activities in the year in which they are receivable.

Income from investments is included in the year in which it is receivable.

Notes to the financial statements
for the year ended 31 March 2023

1.5. Resources expended

Expenditure is recognised on a payments basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

2. Donations

	Unrestricted funds	Restricted funds	2023 Total	2022 Total
	£	£	£	£
Restricted grants	-	2,522	2,522	-
Unrestricted grants	7,835	-	7,835	-
	<u>7,835</u>	<u>2,522</u>	<u>10,357</u>	<u>-</u>

3. Activities for generating funds

	Unrestricted funds	2023 Total	2022 Total
	£	£	£
Event Income	26,781	26,781	19,061
	<u>26,781</u>	<u>26,781</u>	<u>19,061</u>

4. Investment income

	Unrestricted funds	2023 Total	2022 Total
	£	£	£
Bank interest receivable	23	23	-
	<u>23</u>	<u>23</u>	<u>-</u>

Notes to the financial statements
for the year ended 31 March 2023

5. Other incoming resources

	Unrestricted funds £	2023 Total £	2022 Total £
Gifts & Donations	26,809	26,809	11,730
Gift Aid Tax Rebates	3,111	3,111	1,638
Other fundraising / donations	265	265	33,301
	<u>30,185</u>	<u>30,185</u>	<u>46,669</u>

6. Employees

Employment costs	2023 £	2022 £
Wages and salaries	<u>12,022</u>	<u>11,348</u>

Number of employees

The average monthly numbers of employees during the year, calculated on the basis of full time equivalents, was as follows:

	2023 Number	2022 Number
Employees	<u>1</u>	<u>1</u>

7. Unrestricted funds

	At 1 April 2022 £	Incoming resources £	Outgoing resources £	At 31 March 2023 £
Unrestricted funds	<u>72,037</u>	<u>64,824</u>	<u>(26,220)</u>	<u>110,641</u>

Purposes of unrestricted funds

Unrestricted funds are used to further the objects of the charity, but are subject to no restrictions on their use within those objects.

Notes to the financial statements
for the year ended 31 March 2023

8. Restricted funds	At 1 April 2022	Incoming resources	Outgoing resources	At 31 March 2023
	£	£	£	£
Cubicle 3 Project and distraction unit	9,721	-	(9,721)	-
Operating costs	10,000	1,000	(11,000)	-
Branded Merchandise	-	1,522	(1,522)	-
	<u>19,721</u>	<u>2,522</u>	<u>(22,243)</u>	<u>-</u>

Purposes of restricted funds

Cubicle 3 project and distraction unit - The funds have been raised towards the refurbishment of Cubicle 3 on The Caroline Thorpe Ward alongside the seating in the playroom and a new PC for 3D pain distraction unit. This work was completed in Spring and Summer 2022.

Operating costs - fund received towards the operating costs of the charity.

Branded Merchandise - This was money donated specifically for the use in helping with promotional expenditure for the charity.

Westcotts (SW) LLP
47 Boutport Street
Barnstaple
EX31 1SQ

Dear Sir/Madam,

Representation

This representation letter is provided in connection with your independent examination of the financial statements of the charity for the year ended 31 March 2023, for the purpose of expressing an opinion as to whether the financial statements are presented fairly, in all material aspects, in accordance with Charity SORP FRS 102.

We confirm that the following representations are made on the basis of enquiries of the Trustees, management and staff with relevant knowledge and experience (and, where appropriate, of inspection of supporting documentation) sufficient to satisfy ourselves that we can properly make each of the following representations to you:

1. We have fulfilled our responsibilities as Trustees under the Charities Act 2011 for preparing financial statements, in accordance with the applicable financial reporting framework.

We confirm that in our opinion the financial statements give a true and fair view and in particular that where any additional information must be disclosed in order to give a true and fair view that information has in fact been disclosed. We confirm that the selection and application of the accounting policies used in the preparation of the financial statements are appropriate, and we approve these accounts for the year ended 31 March 2023.

2. We confirm that all accounting records have been made available to you for the purposes of your independent examination, in accordance with your terms of engagement, and that all transactions undertaken by the charity have been properly reflected and recorded in the accounting records. All other records and related information, including minutes of all Trustee and management meetings, have been made available to you. We have given you unrestricted access to persons within the charity in order to obtain independent examination evidence and have provided any additional information that you have requested for the purposes of your independent examination.
3. We acknowledge that it is a criminal offence to make a false statement in this regard, and where any Trustee either makes a false statement; is aware that the statement is false; is reckless in preventing this statement; or fails to take reasonable steps to prevent the Trustees' report from being approved, we acknowledge that each Trustee will be guilty of a criminal offence.

4. We confirm the charity has satisfactory title to all assets and there are no liens or encumbrances on the assets, except for those disclosed in the financial statement.
5. We confirm that all known actual or possible litigation and claims whose effects should be considered when preparing the financial statements have been disclosed to you and accounted for and disclosed in accordance with the applicable financial reporting framework.
6. We confirm that there have been no events since the balance sheet date which require disclosing or which would materially affect the amounts in the financial statements, other than those already disclosed or included in the financial statements.
7. We confirm that we are aware of the definition of a related party for the purpose of the accounting framework being applied in the preparation of the accounts.

We confirm that there have been no material transactions with related parties.

8. We confirm that all related party relationships and transactions have been accounted for and disclosed in accordance with the applicable financial reporting framework.
9. We confirm that the charity neither had, at any time during the year, any arrangement, transaction or agreement to provide credit facilities (including advances and credits granted by the charity) for Trustees, nor provided guarantees of any kind on behalf of the Trustees.
10. We confirm that the charity has complied with all aspects of contractual agreements that could have a material effect on the financial statements in the event of non-compliance.
11. We confirm that we are not aware of any possible or actual instance of non-compliance with those laws and regulations which provide a legal framework within which the charity conducts its business and which are central to the charity's ability to conduct its business.
12. We acknowledge our responsibility for the design, implementation and maintenance of controls to prevent and detect fraud, and that we believe we have appropriately fulfilled these responsibilities. We confirm that we have disclosed to you the results of our risk assessment of the risk of fraud in the business.

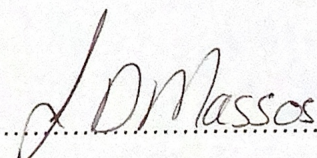
There have been no deficiencies in internal control of which we are aware.

13. We confirm that there have been no actual or suspected instances of fraud involving management, employees who have a significant role in internal control or others where the fraud could have a material effect on the financial statements. We also confirm that we are not aware of any allegations of fraud by employees, former employees, analysts, regulators or others.
14. We confirm that, in our opinion, the charity's financial statements should be prepared on the going concern basis on the grounds that current and future sources of funding or support will be more than adequate for the charity's needs. In reaching this

conclusion, we have taken into account all relevant matters of which we are aware, including the availability of working capital and have considered a future period of at least one year from the date on which the financial statements will be approved.

15. We confirm that in our opinion the effects of uncorrected misstatements are immaterial, both individually and in aggregate, to the financial statements as a whole.
16. We confirm that we are not aware of any matters of material significance that should be reported to regulators. We confirm that all correspondence has been made available to you.
17. We acknowledge our legal responsibilities regarding disclosure of information to you as independent examiners and confirm that:
 - a. so far as each Trustees is aware, there is no relevant information of which you as independent examiners are unaware, and
 - b. each Trustee has taken all the steps that they ought to have taken as a Trustee to make themselves aware of any relevant information and to establish that you are aware of that information.
 - c. the representations made are the best of our knowledge and belief.
18. We acknowledge that it is a criminal offence to knowingly or recklessly make you as an independent examiner, a statement (oral or written) that conveys, or purports to convey, information or explanations that you require in your capacity as independent examiner, or are entitled to require, that is misleading, false or deceptive in a material particular.

Yours faithfully,

.....

Trustee

On behalf of the Trustees

.....5/12/23.....

Date