

**CHESTERFIELD AND DISTRICT SHOPMOBILITY LTD  
DIRECTORS' REPORT AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

**Chesterfield And District Shopmobility Ltd**  
**Directors' Report and Unaudited Financial Statements**  
**For The Year Ended 31 March 2023**

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**Contents**

	<b>Page</b>
Company Information	1
Directors' Report	2—4
Independent Examiner's Report	5
Income and Expenditure Account	6
Balance Sheet	7
Notes to the Financial Statements	8—11

**Chesterfield And District Shopmobility Ltd**  
**Company Information**  
**For The Year Ended 31 March 2023**

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**Directors, Trustees and Management Committee**

Mr Colin Mitchell (Chair)  
Mrs Elaine Hinde (Treasurer)  
Mrs Christine Mitchell  
Mr Anthony Hayden  
Mr Paul Eardley

**Secretary**

Mrs Christine Mitchell

**Company Number**

07106728

**Charity Number**

1136369

**Registered Office and Business Address**

Ground Floor  
New Beetwell Street  
Chesterfield  
S40 1QR

**Accountants**

Blue Cloud Accounting Solutions Limited  
128 Saltergate  
Chesterfield  
Derbyshire  
S40 1NG

**Bankers**

Barclays  
Chesterfield Branch  
37 Rose Hill  
Chesterfield  
S40 1LS

**Chesterfield And District Shopmobility Ltd**  
**Company No. 07106728**  
**Directors' Report For The Year Ended 31 March 2023**

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The Board present their tenth annual report and financial statements for the year ended 31 March 2023.

**Directors, Trustees and Management Committee**

The directors, trustees and management committee who held office during the year are shown on Page 1 of this report.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing Document**

Chesterfield & District Shopmobility is a charitable company, limited by guarantee, incorporated 16 December 2009 and is registered with the Charity Commission, registration number 1109952. It's memorandum and articles of association were adopted 18 December 2009 under company registration number 07106728 to govern it's affairs. The company was originally registered as Shopmobility Derbyshire Ltd but changed its name to Chesterfield and District Shopmobility Ltd on 21 October 2011. The company eventually commenced active trading 1 April 2013 replacing the services previously operated through its unincorporated organisation.

The liability of members in the event of the company being wound up is limited to a sum not exceeding £10. The memorandum of association restricts the use of the company's income and property, such that they must be applied solely towards the objects of the organisation and specifically disallows the payment of any dividend, bonus or profits to it's members.

**Tax Status**

The company is a company limited by guarantee, a registered charity and is exempt from corporation tax and income tax.

**Trustees**

The board of Trustees also acts as the management committee and is responsible for the overall governance of the charity. It meets on a regular basis to review the general running, strategic direction and policies of the charity. The trustees are also directors of the company. Director/trustees are either elected on the recommendation of members of Chesterfield and District Shopmobility Ltd, fellow director/trustees or coopted and the minimum number of director/ trustees is 3 with a current maximum of 15. One third of the director/trustees shall retire at each annual meeting along with all newly appointed director/trustees. At this year's annual meeting the following director/trustees will retire and will be seeking re-election:

Elaine Hinde  
Paul Eardley

The board delegates certain powers and responsibilities relating to the daily management and administration of the charity. These powers are controlled by the need to regularly report back to the main board in order that any decisions made under delegated powers are fully ratified.

**OBJECTIVES AND ACTIVITIES FOR THE PUBLIC BENEFIT**

The company's objects and principal activities are to:

- Provide people within our catchment area who have mobility difficulties, whether permanent or temporary, with suitable means of personal transport that enables them to maintain as much freedom and independence as their condition allows. Thus expanding their opportunities and enhancing their quality of life.
- Relieve the needs of people who are elderly, poor, disabled, or lack adequate and safe passenger services by providing Shopmobility and other allied services within Chesterfield, North East Derbyshire, Bolsover and surrounding areas with the aim of improving their mobility and conditions of life.

The director/trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives.

**ACHIEVEMENTS AND PERFORMANCE**

The director/trustees' main priority remains to ensure that the services delivered under our previously unincorporated organisation, and that users have come to value, particularly in the Chesterfield area, continue. This enables the organisation to offer all users the higher quality of life they have experienced and enjoyed over the past 34 years.

**Plans for the future**

The coming year is looking a little more positive with the lifting of Covid 19, we continue with the development of our membership with local people along with the many visitors to Chesterfield and it's surrounding areas and also to expand our leisure and Community services particularly the Tracks and Trails available. It is also the desire and aim of the board to eventually become a self-sustaining company which is taking longer than anticipated due to the restrictions over the past two years.

**Reserves Policy**

The aim of the company is not to make profits but to use any surplus funds to promote and finance the future growth of the organisation.

## **FINANCIAL REVIEW**

This 10th year since incorporation has again been extremely difficult against the backdrop of ever declining shortage of funding opportunities and the further reduction in some of our current funding sources along with restrictions due to the Covid pandemic which were eased towards the end of the financial year. We have had to tailor our services to the available resources to aim at remaining a viable provider of a much needed service company within our area.

Budgetary and financial controls continue to be reviewed and improved in order to reduce the risk of over expenditure and to mitigate the effect of reduction in income in any one financial year.

## **Principal Sources of Funding**

The principal source of funding for the charity has historically been Chesterfield Borough Council, which has enabled us to operate our core services as well as covering staff costs and rental of the premises. Due to funding cuts the council are unable to provide further funding for the foreseeable future. Other avenues for funding grants are being explored, however, in the meantime, the principal source of funding has become our Hire Services, which totalled £29,746 in the year ending 31/03/2023 and is included in 'Hire Charges and Other Income' in the Statement of Financial Activities on Page 6.

## **Free Reserves**

Free reserves available for use by the charity are deemed to be those that are readily realisable, less funds whose uses are restricted or designated for specific purposes. The calculation excludes fixed assets that will continue to be used in the day to day running of the charity.

## **Risk Management**

The board are continuing to review all of the major risks to which the charity is exposed. Where appropriate, systems or procedures are being established or strengthened to mitigate the risks the charity faces. Internal control risks are being minimised by the implementation of procedures for the authorisation of all transactions and projects.

Procedures are in place to ensure ongoing compliance with health and safety of staff, volunteers, members and visitors to our operational centre. These procedures are periodically reviewed to ensure they continue to meet the needs of the charity. DBS checks are carried out for all director/trustees, staff and volunteers.

## **Chairman's Report**

This year has been another busy and challenging time for the charity. To begin, I would like to thank all those volunteers, trustees, staff and members that have given time, resources, funding or donations to Chesterfield and District Shopmobility and of course our main funders Chesterfield Borough Council who due to their funding cuts are unable to fund us for the future. We continue to work with Chesterfield Borough Council Community Services and Links (C.V.S) to explore future funding streams.

The demand for the daily service fluctuates with members using the scheme on a regular basis over a monthly period and we continue to attract new membership and visitors to the town. This has been achieved by word of mouth and a vigorous publicity campaign.

Our reputation for being a first-class service continues, meeting the needs of our members is our priority. Because of Covid there had been an increase in our long term and short-term hire, this is due to the changing habits of those at risk this includes isolation and mental health concerns and with a mobility need are combating isolation by using local facilities more.

Our servicing repair and breakdown facilities continue to increase due to new members who require the flexibility and continued independence Shopmobility brings, we provide a free equipment loan facility that gives peace of mind and continued mobility to our members whilst their equipment is being repaired. Shopmobility also signed up 340 new users, highlighting the need for this service in our catchment area.

We wish to strengthen the partnerships made by diversifying the work we do in the private sector and with other charities Midland Association for Amputees and Friends, Chatsworth house and working with Shopmobility U.K. to promote the important work carried out by Shopmobility within the U.K.

We continue in what are difficult times for the voluntary sector with our small team of dedicated volunteers and staff I again thank them for their support.

For the year ended 31 March 2023 it is important that the board has a good blend of experience and skills to lead the charity and we are always looking for trustees from our membership to bring new skills to the board and welcome applications. Please contact us for an informal chat if you are interested. On behalf of the Board of Trustees of Chesterfield and District Shopmobility, I am pleased to present my report together with the financial statements for the Charity for the year ending 31st March 2023.

Colin Mitchell  
Chairperson

**Chesterfield And District Shopmobility Ltd**  
**Company No. 07106728**  
**Directors' Report For The Year Ended 31 March 2023**

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**Statement of Directors' Responsibilities**

The management committee are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing the financial statements the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

**Small Company Rules**

This report has been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

On behalf of the board

Mr Colin Mitchell  
Director  
12 February 2024

**Chesterfield And District Shopmobility Ltd**  
**Independent Examiner's Report**  
**For The Year Ended 31 March 2023**

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**Report of the Independent Examiner**

I report to the trustees on my examination of the accounts of the above charitable company for the year ended 31 March 2023.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charitable company's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of The Association of Accounting Technicians.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed



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12 February 2024  
Holly Boulter FMAAT  
Blue Cloud Accounting Solutions Limited  
128 Saltergate  
Chesterfield  
Derbyshire  
S40 1NG

**Chesterfield And District Shopmobility Ltd**  
**Statement of Financial Activities (including Income and Expenditure Account)**  
**For The Year Ended 31 March 2023**

		<b>Unrestricted Funds 2023</b>	<b>Restricted Funds 2023</b>	<b>Total Funds 2023</b>	<b>Total Funds 2022</b>
	<b>Notes</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Incoming Resources</b>					
<b>From generated funds</b>					
<b>Voluntary Income:</b>					
Donations		453	-	453	628
Grants	<b>10</b>	10,479	-	10,479	30,980
JRS (Furlough)		-	-	-	2,267
Investment Income		-	-	-	-
<b>From Charitable Activities:</b>					
Hire charges and other income		49,328	-	49,328	43,132
<b>Total Income Resources</b>		<b>60,260</b>	<b>-</b>	<b>60,260</b>	<b>77,007</b>
<b>Resources Expended</b>					
Charitable Activities	<b>11</b>	59,189	-	59,189	54,277
Workshop Activities	<b>12</b>	11,794	-	11,794	13,989
Governance Costs	<b>13</b>	2,460	-	2,460	630
<b>Total Resources Expended</b>		<b>73,443</b>	<b>-</b>	<b>73,443</b>	<b>68,896</b>
Net incoming (outgoing)		(13,183)	-	(13,183)	8,111
Transfer between funds and PY adj		(2,486)	-	(2,486)	-
<b>Net incoming (outgoing) funds</b>		<b>(15,669)</b>	<b>-</b>	<b>(15,669)</b>	<b>8,111</b>
<b>Fund balances b/f at 01/04/2022</b>		<b>29,005</b>	<b>-</b>	<b>29,005</b>	<b>20,894</b>
<b>Fund balances c/f at 31/03/2023</b>		<b>13,336</b>	<b>-</b>	<b>13,336</b>	<b>29,005</b>

The notes on pages 8 to 11 form part of these financial statements.



**Chesterfield And District Shopmobility Ltd**  
**Balance Sheet**  
**As At 31 March 2023**

		<b>2023</b>		<b>2022</b>	
	<b>Notes</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>FIXED ASSETS</b>					
Tangible Assets	<b>3</b>		2,780		2,991
			<b>2,780</b>		<b>2,991</b>
<b>CURRENT ASSETS</b>					
Debtors	<b>4</b>	5,481		1,125	
Cash at bank and in hand		8,939		22,449	
		<b>14,420</b>		<b>23,574</b>	
<b>Creditors: Amounts Falling Due Within One Year</b>	<b>5</b>	<b>(3,864 )</b>		<b>2,440</b>	
<b>NET CURRENT ASSETS (LIABILITIES)</b>			<b>10,556</b>		<b>26,014</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<b>13,336</b>		<b>29,005</b>
<b>NET ASSETS</b>			<b>13,336</b>		<b>29,005</b>
<b>RESERVES</b>					
Other reserves			(2,486 )		-
Income and Expenditure Account			15,822		29,005
<b>MEMBERS' FUNDS</b>			<b>13,336</b>		<b>29,005</b>

For the year ending 31 March 2023 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

On behalf of the board

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Mr Colin Mitchell  
Director  
12 February 2024

**Chesterfield And District Shopmobility Ltd**  
**Notes to the Financial Statements**  
**For The Year Ended 31 March 2023**

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## **1. General Information**

Chesterfield And District Shopmobility Ltd is a private company, limited by guarantee, incorporated in England & Wales, registered number 07106728 . The registered office is Ground Floor, New Beetwell Street, Chesterfield, S40 1QR.

## **2. Accounting Policies**

### **2.1. Basis of Preparation of Financial Statements**

The financial statements have been prepared under the historical cost convention and in accordance with Financial Reporting Standard 102 section 1A Small Entities "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Companies Act 2006, as well as the Charities SORP FRS 102.

### **2.2. Fund Accounting**

Unrestricted funds are available for use in accordance with the charitable objects and at the discretion of the trustees.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

### **2.3. Incoming Resources**

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in the statements.
- Investment income is included when receivable.
- Incoming resources from charitable trading activities are accounted for when earned. Incoming resources from grants, when related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

### **2.4. Resources expended**

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

Governance costs include costs associated with meeting the constitutional and statutory requirements of the charity and include the independent examination fees and costs linked to the strategic management of the charity.

All costs are allocated between expenditure categories of the statement of the SOFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly; others are apportioned on an appropriate basis.

### **2.5. Tangible Fixed Assets and Depreciation**

Tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. Depreciation is provided at rates calculated to write off the cost of the fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Plant & Machinery	25% Straight Line
Motor Vehicles	25% Straight Line
Office and Computer Equipment	50% Straight Line

**Chesterfield And District Shopmobility Ltd**  
**Notes to the Financial Statements**  
**For The Year Ended 31 March 2023**

**3. Tangible Assets**

	<b>Plant &amp; Machinery</b>	<b>Motor Vehicles</b>	<b>Office &amp; Computer Equipment</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost</b>				
As at 1 April 2022	3,397	355	595	4,347
Additions	1,250	-	-	1,250
As at 31 March 2023	<u>4,647</u>	<u>355</u>	<u>595</u>	<u>5,597</u>
<b>Depreciation</b>				
As at 1 April 2022	883	355	118	1,356
Provided during the period	1,163	-	298	1,461
As at 31 March 2023	<u>2,046</u>	<u>355</u>	<u>416</u>	<u>2,817</u>
<b>Net Book Value</b>				
As at 31 March 2023	<u>2,601</u>	<u>-</u>	<u>179</u>	<u>2,780</u>
As at 1 April 2022	<u>2,514</u>	<u>-</u>	<u>477</u>	<u>2,991</u>

**4. Debtors**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
<b>Due within one year</b>		
Trade debtors	185	-
VAT	5,230	1,125
Other taxes and social security	66	-
	<u>5,481</u>	<u>1,125</u>

**5. Creditors: Amounts Falling Due Within One Year**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Trade creditors	2,564	-
Other creditors	-	(2,440 )
Accruals and deferred income	1,300	-
	<u>3,864</u>	<u>(2,440 )</u>

**6. Average Number of Employees**

Average number of employees, including directors, during the year was: 3 (2022: 6)  
No employee received annuities of more than £60,000.

**7. Trustee Remuneration and Related Party Transactions**

No trustee received any remuneration during the period.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the period.

**8. Company limited by guarantee**

The company is limited by guarantee and has no share capital.

**9. Taxation**

The whole of the charity company's income is exempt from taxation and is used solely for charitable purposes, therefore no tax charge has been provided for in these accounts.

**Chesterfield And District Shopmobility Ltd**  
**Notes to the Financial Statements (continued)**  
**For The Year Ended 31 March 2023**

**10. Grants**

	<b>Unrestricted Funds 2023</b>	<b>Restricted Funds 2023</b>	<b>Total Funds 2023</b>	<b>Total Funds 2022</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Chesterfield Borough Council	9,531	-	9,531	21,789
Provincial Grand	948	-	948	-
Lottery Grant	-	-	-	9,191
HMRC JRS	-	-	-	2,267
	<b>10,479</b>	<b>-</b>	<b>10,479</b>	<b>33,247</b>

**11. Charitable Activities**

	<b>Unrestricted Funds 2023</b>	<b>Restricted Funds 2023</b>	<b>Total Funds 2023</b>	<b>Total Funds 2022</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Wages	29,342	-	29,342	29,024
Employers' Pension	171	-	171	-
Training	348	-	348	-
Staff & volunteer expenses	1,897	-	1,897	288
Rent & premise expenses	5,631	-	5,631	5,672
Insurance	1,592	-	1,592	-
Equipment Hire	465	-	465	-
Vehicle expenses	2,214	-	2,214	2,618
Computer software	486	-	486	-
Repairs, renewals and maintenance	1,045	-	1,045	3,299
Printing, postage and stationery	746	-	746	2,785
Advertising	9,275	-	9,275	7,562
Telephone and broadband	3,460	-	3,460	2,895
Professional fees	105	-	105	3,204
Bank charges	459	-	459	281
Depreciation of plant and equipment	1,163	-	1,163	458
Depreciation of office/computer equip	298	-	298	59
Sundry expenses	492	-	492	309
	<b>59,189</b>	<b>-</b>	<b>10,479</b>	<b>58,454</b>

**12. Workshop Activities**

	<b>Unrestricted Funds 2023</b>	<b>Restricted Funds 2023</b>	<b>Total Funds 2023</b>	<b>Total Funds 2022</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Materials and waste disposal	11,794	-	11,794	9,812
	<b>11,794</b>	<b>-</b>	<b>11,794</b>	<b>9,812</b>

**13. Governance Costs**

	<b>Unrestricted Funds 2023</b>	<b>Restricted Funds 2023</b>	<b>Total Funds 2023</b>	<b>Total Funds 2022</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Accountancy and Independent Examiner's fees	2,460	-	2,460	630
	<b>2,460</b>	<b>-</b>	<b>2,460</b>	<b>630</b>

**Chesterfield And District Shopmobility Ltd**  
**Notes to the Financial Statements (continued)**  
**For The Year Ended 31 March 2023**

**14. Movement in Funds**

	At 31 March 2022	Income	Expenditure	Transfers/PY Adj	At 31 March 2023
	£	£	£	£	£
<b>Unrestricted Funds</b>					
General Funds	29,005	60,260	(73,443)	(2,486)	13,336
Designated Contingencies	-	-	-	-	-
<b>Restricted Funds</b>					
<b>Total Funds</b>	<u><u>29,005</u></u>	<u><u>60,260</u></u>	<u><u>(73,443)</u></u>	<u><u>(2,486)</u></u>	<u><u>13,336</u></u>

The purpose of each fund is as follows:

**Designated Contingencies**

To try to provide a reserve fund against redundancy or other unforeseen circumstances.

**Restricted Funds**

Balance of funds received but not fully expended during the period.