



THE CHURCH
OF ENGLAND

**Parish of Great Harwood
St Bartholomew and St John**

Working within Great Harwood Ecumenical Partnership



**Annual Report and Financial Statements
of the Parochial Church Council**

For the year ended 31 December 2020

Vicar

Revd Graham Birch
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Independent Examiner

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VISION

HEALTHY CHURCHES TRANSFORMING COMMUNITIES

The Parish Church of Great Harwood, St Bartholomew and St John
ANNUAL VESTRY and ANNUAL PAROCHIAL CHURCH MEETING
Thursday 8th October 2020 at 7.30pm in Church

Present:

Revd Graham Birch, Dave Bond, Joan Bond, Jennifer Entwistle, Karen Exton, Mark Exton, Richard Ferley, Christine Heaton, David Heaton, Bill Humphreys, Brenda Humphreys, Joyce Miller, Margaret Ogden, Cynthia Parkinson, Denise Sheriff, Rachel Shovelton, Tracey Williams.

1. Opening Prayers by Revd Graham.

2. Apologies for absence:, Gary Bond, Jackie Bond, Janet Hall, Maxine Houldsworth, David Harrison, Maureen Harrison, Olwen Sudders, Janis Wildeman.

3. Minutes of the 2019 APCM: the minutes were accepted.

Proposed as a true record by Dick Ferley and seconded by Cynthia Parkinson they were unanimously agreed and signed.

4. Matters arising:

There were no matters arising

5. ANNUAL VESTRY MEETING:

a) Election of Church Wardens There was one nomination for the two vacancies; Joyce Miller, proposed by Brenda Humphreys and seconded by Bill Humphreys. She was willing to stand for office. She was unanimously elected.

6. ANNUAL PAROCHIAL CHURCH MEETING:

a) Report on the Electoral Roll. The Electoral Roll Officer, Jennifer Entwistle, gave her report. The Roll currently stands at 201 members. Two new members have been added during the year, one removed through death and one change of address. Jennifer was thanked for her work.

b) Election of the Parochial Church Council. There were 12 proposed and seconded nominations for 15 vacancies. The following were duly elected to serve and attend a short meeting to elect their officers after this meeting:- Jennifer Entwistle, Karen Exton, Janet Hall, David Heaton, Maxine Houldsworth, Margaret Ogden, Cynthia Parkinson, Rachel Shovelton, Denise Sheriff, Olwen Sudders, Heather Wearden, Janis Wildeman.

c) Election of Deanery Synod Representatives. There are three vacancies for representatives to serve for three years. One nomination had been received. Mark Exton, duly proposed and seconded, was unanimously elected to serve.

d) Election of Sidespersons. The following persons being nominated and seconded were appointed to serve as sidespersons:-

Dave Bond, Gary Bond, Karen Exton, Dick Ferley, Joanne Gibson, Tony Gilmartin, Christine Heaton, Bill Humphreys, Brenda Humphreys, Lesley Kelsall, Margaret Mallalieu, Derek Pickup, Olwen Sudders, Joe Taylor, Jack Walsh, Heather Wearden, Tracey Williams. The Chair expressed his thanks to them for the work they do.

e) Annual Report and Financial Statement approved by the PCC and the Independent Examiner. The Treasurer, David Heaton, read through the figures, highlighting where necessary. Raise the Roof, Accounts no 1 and no2 were closed during the year and the monies transferred to the PCC Account. We

had received a reduction on our Parish Share because we were classed as a deprived area parish. The overall trend however is the same, in that our expenditure exceeds our income every year.

f) Churchwarden's Report. This was published in the booklet.

g) Deanery Synod Report. Mark gave a verbal report saying that there seemed to have been a loss of momentum since Colin's departure and there had only been one meeting since our last Annual Meeting on the subject of Dementia Awareness.

h) Reports of Committees and organisations printed in the booklet were noted.

i) The Terrier and Inventory. This has been updated by Joyce and Cynthia and is available for consultation on request. There is also the church log book which details what happens during the church year.

j) Independent Examiner. Rev Alan Clements is willing to act again and was unanimously approved.

j) Safe from Harm Policy and Procedures. Olwen's report was read out to the meeting. "We continue to follow Diocese guidelines and there have been no safeguarding issues to report in the last 12 months. All DBS forms have been completed and updated when necessary. The Audit for Safeguarding has been completed but the action plan and the audit will need reviewing in the coming months. The P.C.C. gave permission for a Sunday School to begin and all correct procedures, role descriptions and risk assessments were followed. Due to Covid 19 all groups were cancelled and church closed. Before reopening church Graham and I completed a checklist to ensure church was safe to open and all safeguarding procedures followed. I ask everyone to be vigilant in reporting anything that concerns them as safeguarding has to be strictly adhered to. Although some procedures may seem tedious corners cannot be cut in ensuring the welfare of all and we need to set an example of and maintain high standards".

k) Vicar's Remarks. First of all a thank you to everyone who has helped to put together this report and all the work and commitment it represents. Last year the P.C.C. set goals to develop our worship which it was hoped would bring in more families into the fellowship and also provide more pastoral support. Covid 19 put a hold on everything.

We know that restrictions due to the virus are not going to change soon and this presents many challenges which all churches are facing. Some help may come from the Diocese but we will have to determine ourselves what path it is best to take for us. Financially we know that our expenditure has exceeded our income every year for the past few years, our reserves are diminishing and during the first four months on shutdown alone we are £5,000 down on our income for the year. We need to find new ways to generate income. Withholding payments to the Diocese is a last resort.

I do not think that what we have always known as being "church" will be able to be that for a very long time. We can pray and hope for the best that normality or that a new "normal" returns before our reserves are exhausted or we can be proactive and determine how we can evolve a fellowship that can adapt to whatever the future may bring. We should keep the truth of the Gospel at the forefront taking to heart what Paul says "*God works in all things for the good of those who are in Christ Jesus*" and that He is the one who is in control of our present situation. We have an opportunity to look anew at building God's kingdom in our community.

Perhaps in the past we have seen "church" as what happens in the building but now we need to reflect on what needs our community, our children's and youth provision, our pastoral care and our schools require to bring them into the fellowship. Our new P.C.C. will actively pursue these goals and hopefully enlist the talents of many of our congregation to go forward in a positive way. Keep praying that God will enable us to get a clear vision of what he wants to do among us.

7. Any Other Business. None.

The meeting closed with The Grace.

Annual Report of the Parochial Church Council for the year ended 31 December 2020

Objectives and Activities.

The PCC is aware of the Charity Commission's guidance on public benefit in their publication 'The Advancement of Religion for Public Benefit' and have given regard to it in their administration of the Parish. The PCC believes that, by fulfilling its responsibility to work together with the incumbent, and to co-operate in all matters of concern and importance for the promotion of the whole mission of the Church, pastoral, evangelistic, social and ecumenical, it provides a benefit to the public by –

- providing resources and facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers;
- promoting Christian values, and service by members of the Church in the Parish to its community, to the benefit of individuals and society as a whole.

THE PARISH

Great Harwood is an ancient market town which prospered as a mill town in the nineteenth century and has developed further with light industry and suburban housing. A chapel-of-ease on the current site was recorded in 1335; the present church, originally known as St Lawrence, is largely 15th-16th Century. It was extended in the 19th century to serve a growing population, and St John's Church (closed in 2007 and now sadly demolished) was built in 1912.

St Bartholomew's is a welcoming congregation with a wide age-range which works with other churches in Great Harwood to serve our town; the Ecumenical Partnership was formed in 2007 to help us work, worship and witness together.

It is really difficult to write an introduction for the annual report when, for most of the year, we were extremely limited in the activities we could engage in, due to the national covid restrictions. As you all know all too well, for large parts of the year not only the weekly church activities but even our times of corporate worship were prevented from taking place. There were, however, a few corporate activities that we were able to engage in prior to the first national lockdown beginning at the end of March.

At St Bartholomew's Church in January we held a service for the World Day of Prayer and also a joint service for the Prayer for Christian Unity, together with our other Great Harwood churches. These are always wonderful services as people come together from different church traditions with a common purpose to increase our understanding of one-another, develop fellowship and to look at ways of enhancing our ministry to our community. On 7th February we were privileged to be entertained by the Choir from St Christopher's School, who performed a varied programme of Christian and secular music and was really enjoyed by the congregation.

We had started to hold a monthly afternoon meeting called 'Simply Praise', which was a short, quiet, relaxed service, intended to be a more easily accessible for those who had difficulty with longer, more 'crowded' services. The service was followed by a time of fellowship along with copious amounts of tea and cakes! These times had been well received by those who attended and are something that we will be starting again as soon as we are permitted to do so in the coming year.

Also, in October, we held our annual Gift Day in Church and I would like to thank all who contributed to the day. A few new people came to the church during on this day and enjoyed looking round the building and learning something about its wonderful history. A large portion of the money raised on this day has gone toward the repair of the Church Clock which needed a complete new winding mechanism. All the parts we require have been ordered but, as these are 'made to order' and the company making them have large back orders due to them being closed for a large portion of last year, it will be a little while longer before things are installed and we are able to have the clock chiming again.

Prior to the national lockdown, myself and the members of the PCC had begun to look at ways to develop our worship and our outreach to the community and we had a number of things that we were just about to move forward with until the first lockdown hit us and everything had to be put 'on-hold'. There is no doubt that we will continue to remain under various restrictions for the foreseeable future but, hopefully, during the coming year we will begin to implement more of the ideas which we had, even though some of them will need to be adapted due to the changing of the way in which we live and worship together. One of the things which the lockdown has highlighted is the need to be able to provide more on-line services/events to connect with people in our community or to ensure that we keep contact with those members of our fellowship who still feel uneasy about gathering together for public worship. As a PCC we will be looking at how we might best achieve this, whilst also seeking to address the drop in income that has affected ourselves just like most other 'businesses' as a result of the pandemic.

Although there are undoubtedly many challenges which lay ahead of us, I do not doubt that God is moving in this place and there is so much to be thankful for in our fellowship. So many people work tirelessly to enable the

worship and the fellowship to continue and also to take care of our wonderful Church building. Many have also taken on the extra responsibilities of cleaning pews etc. after each service to comply with health regulations and ensure that the church building is a safe environment when people come to worship here. I would personally like to thank our Wardens over the last year, Joyce and Bill for guiding me through a lot of the practical issues surrounding the life of the Church over the last year. Special thanks to Bill who was stepping down as Warden in April this year but, due to our APCM being put back to October, continued to perform his role for longer than expected! Thanks also to Cynthia who has continued her work as Parish Administrator despite all the challenges this last year has brought and for ensuring all the administration that needs doing is done efficiently. Although most of the church activities/group activities had to stop for large parts of the year, thanks to those who volunteer on the PCC and help to keep the difficult balance between ensuring that all our legal and practical responsibilities are met whilst looking to move the Church forward in terms of Worship and Mission to our Community – and doing this whilst also learning how to hold our meetings via 'Zoom', which was also a steep learning curve for most of us! I would also like to thank John our organist and the Choir for their uplifting ministry (when they have been allowed to sing!) and look forward to us being able to hear singing in church once more! Likewise, thanks to all those who assist our worship through reading Lessons, leading Intercessions or assisting with Communion and to the Sidespeople who ensure people receive a warm welcome into Church. I also want to thank all those who show such dedicated commitment to our children in Church and in Uniformed groups and, even though they haven't been able to meet in person, have continued to support and encourage one-another in the faith. It is also wonderful to see such a vibrant and active Mothers Union who not only provide wonderful fellowship for many but also contribute in many practical ways to the life of the Church.

There is also so much work to be thankful for which goes on behind the scenes but which is essential for the Church to grow – the Baptism Team and the Pastoral visitors; Olwen, our Safeguarding Officer, who ensures that the Church not only complies with requirements but is also a safe place for all; those on the Walls and Within Committee who, led by Mark, look after the Church building and grounds; those who serve as School Governors in our two wonderful schools. The Events Committee have had some time-off this year but I look forward to us being able to enjoy times of fun and fellowship together before too long. Thanks to those who work on the Flower Committee and ensure that, both inside and out, the Church reflects the wonder of God's creation; those who work to produce the magazine and maintain our 'on-line' ministry; those who help to clean the Church or serve refreshments. All of this work is greatly appreciated and enrich the life of the whole Church.

I know that the coming year will undoubtedly provide many challenges, both financial and practical, but it will also bring many opportunities for us to grow in faith and share the gospel with people in our Community. Whatever the 'new normal' is (I hate that expression) I am looking forward to getting to know you all a bit better this coming year and discovering more of what God has in store for us in the coming years. I know that we are moving into an exciting time as a Church where we can both continue to celebrate and build on the spiritual traditions and history of the Church, whilst finding new ways to bring the love of God to people. Please particularly remember to pray for your PCC and other Church leaders in the coming year as, together, we seek to discern both God's will for us as a fellowship, to adapt to whatever the coming year may bring and to find ways to better serve the people in our Community.

Revd. Graham Birch, March 2021

The Year 2020—highlights

Unfortunately during the pandemic the church has been closed for most of the year and we have not been able to hold any social activities.

During the summer we were able to hold services with restrictions in place for wearing masks and social distancing but once more the country was in lockdown so services were no longer able to take place

Mission and Vision

In many ways, my thoughts around the area of Mission are the same as they were when I wrote the report for the 2019 report last year, as little has been able to be progressed due to the national and local lockdowns that we have had to endure over the last 12 months. As the signs are that we are finally moving towards a 'normal' church life, the challenge in this coming year will be to focus on the areas that we are able to improve whilst not becoming frustrated with the things that we are prevented from progressing. We will also have to continually review what we are doing and be able to adapt our objectives as the situation around us may continue to change at short notice. In the light of this, I would like to quote from what I said last year as we are only now in a position where we may be able to actually reflect on these words and to move forward with our objectives:

One of the greatest challenges faces most churches in these quickly changing times is how to both respect and build on the traditions of the church, whilst also developing new ways of bringing the life-changing power of the

gospel to others. To be able to do this, we need to have both a deep understanding of God's will for us as a fellowship and also the wisdom and courage to take difficult decisions which can enable us to move towards fulfilling our calling.

The first of these is actually a lot easier to achieve than many people may think it is. Whatever God asks us to do as a fellowship, it will always be compatible with the teachings of the gospels. Those gospels reveal to us the very heart of God – a God who would stop at nothing to enable all people to know His love for them – and we see this revealed most fully in the life and ministry of Jesus; a God who longs for His children to grow in faith and to have the confidence to share their faith with others; a God who equips His people with many talents and His own Holy Spirit that they may be empowered to transform the world around them.

I am not a great believer in 'mottos' or 'gimmicks' – what I would call 'bumper-sticker Christianity' – but one motto that was prevalent in the life of the Church when I first came to faith myself was 'WWJD' – or 'What Would Jesus Do?' That has always stuck in my mind and has formed the basis of much of what I have tried to achieve as a Christian Minister – even though I often fail to fully put into practice what I believe Jesus Himself would have done. This idea of reflecting on what Jesus Himself might have said or done in a particular situation is a great thing to do, not just as individuals but also as a church fellowship. So much of our time in the Church is spent in 'busy-ness' without us spending enough time thinking about 'why we do the things we do' or how they 'fit into' the vision that God has for His people.

I doubt that there are many people who would accept that the Church is in very challenging times at the moment and our calling to grow both spiritually and in numbers faces many obstacles which we will need to overcome if we are to achieve this calling. We cannot stand still as a Church and we have to keep moving forward with God or we will move backwards without Him. Things cannot just stay the same as they have been for years – but there is also a great danger in just 'trying things in our own setting' which may have worked in other Churches, without thinking things through fully for ourselves. There is no 'magic formula' that we can use which will ensure our church will continue to grow and to thrive into the future – the greatest thing we can do is to keep asking 'what would Jesus do?' and then do our best to put this into practice. We will fail, we will make mistakes but we have to be proactive as a Church and not make the mistake of just trying to preserve what we already have for fear of getting things wrong. That would be like burying out talent in the ground and then waiting for our Lord's return – and we know the response of the Master to the servant who tried that approach in the parable that Jesus told!

Over the last year we have seen those words which I wrote last year become even more important to us as a fellowship. Through the various times of lockdown, one of the things which has become really significant is the area of on-line ministry. Prior to the pandemic, this would not have been a priority ministry to many churches, but it quite clearly needs to be so now. Many people are still uneasy about gathering together for worship and it is essential that we can provide ministry and encouragement to those people as well as those who can attend worship in person. The PCC and I had already begun discussions about the technology we could bring into the church to enhance and provide new avenues for our worship and this will now obviously be revisited so that this additional area may also be provided for.

Again, as I mentioned last year, I would like to see us moving towards developing a clearer vision of what we believe God is asking us to do as a fellowship and to find more specific ways of putting that vision into action. Although our fellowship is made up of both individuals and various church groups, it is important that we all gain a deeper understanding of what God is asking us to do as a fellowship. Then, whether individuals or groups within the Church, we can better understand the piece that we are in God's jigsaw and to work towards playing our part in seeing the full picture revealed.

I am still looking forward to an exciting time here in Great Harwood and the positive way in which people here have responded to the enormous challenges we have faced over the last year makes me even more confident that we will be able to work together to enable God's vision for His people to come into a fruitful reality. God's blessings will flow and the presence and power of His Holy Spirit will enable us to grow even deeper in faith and to overcome any challenges which may come our way.

RESOURCES

- **Stewardship** needs revisiting as the church is still dependent on legacy income (for which we are most grateful –) to be able to maintain the building; regular giving declined slightly, which may be connected with reduced attendance,
- We record our particular thanks to all who have stepped down, and our gratitude to the many volunteers who contribute their time, skills and resources to enable the life, worship and outreach of the parish to flourish
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THE PAROCHIAL CHURCH COUNCIL

Business during the year

The PCC met 3 times in Church with the Revd Graham Birch in the chair.

All lights in the main body of the church have now been converted to LED fittings. It was a unanimous agreement to have the tower clock repaired with a new self-winding mechanism. Work outstanding is the fitting of a new flagpole, cupboard repairs and the tower door repair. The church alarm system was repaired and subsequently upgraded. Members are to consider the use of screens and a projector for use during services with the possibility of transmitting live services.

Amongst other matters discussed by the PCC were:-

The Safeguarding Audit and the training of volunteer first aiders were flagged up. The Health & Safety Policy was completed and the Fire Risk Assessment and Fire Evacuation Plan are ongoing. The monthly short Simply Praise Service had been appreciated and leaders found it was good to have time to talk to attendees. A Sunday School is to be held on the second and fourth Sundays of each month during term time for children aged 3 – 9 years. The Archdeacon had been complimentary on many aspects of our church work and other points raised by him e.g. signs for disabled access is to be progressed. A skills questionnaire had been developed and distributed to the congregation for their input. Due to Covid restrictions no meetings were held between March and October 2020 when the delayed Annual Parochial Meeting was held. A socially distanced meeting was held in church in November but it was proposed that meetings in the foreseeable future may be held via Zoom.

Joyce Miller Churchwarden, would like to add a big thank you to Bill & Brenda Humphreys for all the work they have taken on whilst she was in hospital and to the end of December 2020. It was good to know the church was being well looked after in her absence.

FINANCIAL REVIEW

This has been an unprecedented year, fortunately the Parish share was reduced to £46,324 which was paid in full. At the end of December 2020, the General Fund showed an excess of expenditure over income of £14,655. The Gift Aid refund from HMRC was £9,045 and Legacies of £7,669 were gratefully received.

We must increase our income year on year to preserve our Church and maintain its mission for years to come.

Risk Assessment.

The PCC recognises that in relation to 'Risk Assessment', risk is defined as 'the threat of any action or event which will adversely affect an organisation's ability to achieve its objectives and execute its strategies'. It also accepts that the term 'risk' can include any circumstances that may, or do, have an adverse effect, and is wider than financial matters. 'Risks' relate not only to the negative consequences of a threat, but also to the impact of not taking advantage of opportunities.

The PCC recognises it requires a practical Health and Safety Policy covering activities for the church, the churchyard and the Hope Street Burial Ground. This is reviewed on a regular basis. An Accident Book is maintained.

The contents and obligations of the Equality Act 2010 and the 2018 General Data Protection Regulation are known and complied with to the best of the PCC's ability. The PCC is aware of its responsibilities in respect of the Regulatory Reform (Fire Safety) Order 2005 in its requirement to carry out a fire assessment to identify any possible dangers and risks, to take action to minimise the risks and to create a plan to deal with any emergencies, and also to write up and keep a record of its findings and to review its assessment annually. The PCC has appointed Mr David Bond to be the responsible person to put these things into operation.

There are Safeguarding Policies in place and the Safeguarding Officer is Mrs Olwen Sudders. DBS checks have been carried out in respect of all persons dealing regularly with young people and vulnerable adults. Whilst it is impossible to eliminate all risks and their consequences, efforts are constantly made to minimise such occurrences.

Reserves Policy.

The PCC has reviewed its policy and, conscious of the current financial situation of the parish will seek to maintain at all times sufficient liquid funds to satisfy three months general expenditure at any one time whilst seeking to hold in reserve all surplus funds on interest bearing safe deposit accounts such as offered by the CBF.

PARISH STATISTICS

Membership and Attendance

	2019	2020
Number on the Electoral Roll at the APCM	198	195

Quiet Communion on Sunday	1364	286
Celebration/All-age Communion on Sunday	4054	1689
Quiet Communion on Wednesday	1103	436
	6521	2411

This is split as follows:

Adults	5588	1921
Young people under 16	933	490

The attendance at quiet communion on Wednesday includes those who have also attended a Sunday service. The average weekly attendance at all services, without double counting these individuals, was:

Adults	96	15
Young people under 16	17	6
	113	21

Attendance at other services and groups:

Pram Service (monthly)	143	0
Smartie Club (term time) Finished Mar. 2019	83	0
Time Out (term time)	0	0
Youth Group	0	0

Attendance at Easter and Christmas:

Easter Day	178	0
Christmas <i>including Crib Service and Roaming Nativity</i>	472	48

Total attendance at other holy day and special services held at the church was:

Other holy day and special services	366	126
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Communicants throughout the year at the main services

(note that there is a monthly service **without** Holy Communion on Sundays at 1am):

Quiet Communion on Sunday	1260	284
Celebration/All-age Communion on Sunday	2350	1040
Quiet Communion on Wednesday	957	174
	4567	1498

Holy communion is also taken on a monthly basis to a number of individuals in their homes and to nursing homes and sheltered accommodation for the elderly.

Home communicants	196	29
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Occasional Offices (celebrations of life events)

Baptisms	27	2
Candidates presented for Confirmation	0	0
Weddings	9	0
Dedication of/Thanksgiving for a Marriage	NIL	0
Funerals/Memorial Service, of which 11 (2019:12) began with a service in church	23	22

Administrative Information

St Bartholomew's Church is situated on Church Lane, Great Harwood. It is part of the Diocese of Blackburn within the Church of England. The correspondence address is The Vicarage, Church Lane, Great Harwood BB6 7PU.

The Parochial Church Council is a body corporate under section 3 of the Parochial Church Councils (Powers) Measure 1965 and is a charity registered with the Charity Commission (no.1136334).

PCC members who have served from 1st January 2020 until the date this report was approved are:


Clergy	Revd Graham Birch, vicar (Chair)
Church Wardens	Mrs Joyce Miller (Vice Chair) From APCM Oct 2020 Mr J William Humphreys (Vice Chair) To APCM Oct 2020
Representatives on the Whalley Deanery Synod	Mr Mark Exton (Standing Committee Member) Mrs Deborah Barrow-Yates To APCM Oct 2020 Mrs Sarah Walsh To APCM Oct 2020
Elected Members	Mrs Jennifer Entwistle From APCM 2018 Mrs Karen Exton From APCM 2016 Mrs Janet Hall From APCM 2015 Mr David Heaton (Treasurer) Mrs Maxine Houldsworth From APCM 2015 Mrs Margaret Ogden From APCM 2018 (Standing Com. Member) Mrs Cynthia Parkinson From APCM 2014 Mrs Denise Sheriff From APCM Oct 2020 Mrs Rachel Shovelton From APCM 2016 Mrs Olwen Sudders From APCM 2017 (Safeguarding Officer) Mrs Heather Wearden From APCM 2011 Mrs Janis Wildeman From APCM 2018 Mrs Ann Yates To APCM Oct 2020
Readers	Mrs Denise Sheriff (Ex Officio Member) To APCM Oct 2020
In attendance	Mrs Brenda Humphreys (Secretary) To APCM Oct 2020 Mrs Lucy Bell (Secretary) From APCM Oct 2020

Structure, governance and management.

The method of appointment of PCC members is set out in the Church Representation Rules 2020. . All church attenders are encouraged to register on the Electoral Roll and stand for election to the PCC. The Standing Committee is the only committee to be in place by church law. It has the power to transact the business of the PCC between meetings, subject to ratification by the PCC. Its members were the Vicar and Churchwardens together with Mark Exton and Denise Sheriff/Cynthia Parkinson. The committee met 11 times during the year. It is considered that all PCC members and any others who could be understood to be 'managers' in the activities and affairs of the Parish of St. Bartholomew and St. John Great Harwood are deemed to be 'fit and proper' persons under the terms of the Finance Act 2010. In service training is available to P.C.C. members as and when required.

Approved by the PCC at its meeting on 18th March 2021 and signed on their behalf by

Vicar and Chair of the Parochial Church Council



ST BARTHOLOMEWS & ST JOHNS CHURCH
FINANCIAL STATEMENTS FOR THE YEAR ENDING 31st DECEMBER 2020

GENERAL FUND	UNRESTRICTED	2020	2020	2019	2019
		£	£	£	£
<u>RECEIPTS</u>					
VOLUNTARY GIVING					
GRANTS (LIFC)		949		2157	
LEGACIES		7669		2007	
PLEDGES		15996		21928	
OPEN COLLECTION		994		4672	
STANDING ORDERS		8271		7901	
GIFT DAY		3876		2775	
GIFT AID REFUND(HMRC)		9045		9239	
			46800		50679
OTHER VOLUNTARY RECIEPTS					
DONATIONS INC GIFT AID ENVELOPES		5385		11023	
DONATION FOR FLOWERS RE WALSH		137		270	
			5522		11293
RECEIPTS FROM CHURCH ACTIVITIES					
PCC (INC ASSIGNED FEES)		4484		12651	
MAGAZINE SALES		20		128	
VISITING VICARS (EXPENSES REFUND)		NIL		455	
INSURANCE (CLAIM)		500			
			5004		13234
RECEIPTS FROM ACTIVITIES FOR GENERATING FUNDS					
FUNDRAISING EVENTS		247		1371	
MAGAZINE ADVERTISING INCOME		620		1185	
			867		2556
RECEIPTS FROM INVESTMENTS					
DIVIDENDS		789		790	
BANK INTEREST		6		5	
			795		795
TOTAL RECEIPTS			58988		78557

PAYMENTS	2020	2020	2019	2019
	£	£	£	£
GRANTS				
MISSIONARY & CHARITABLE GIVING	NIL		2500	
BARCHESTER	1573		1573	
		1573		4073
CHURCH ACTIVITIES				
DIOCESAN PARISH SHARE	46324		56829	
DIOCESAN FEES	1364		NIL	
CHURCH RUNNING COSTS	3094		9519	
WEDDING & FUNERAL COSTS	1290		3397	
INSURANCE	3666		3448	
GAS	3144		4709	
ELECTRICITY	1018		944	
WATER	153		298	
PHONE & INTERNET	427		408	
WEBSITE & MANAGEMENT	660		620	
VICARAGE EXPENSES(COUNCIL TAX & WATER)	4040		1669	
VICARAGE EXPENSES (GAS, ELECTRICITY & TELEPHONE)	NIL		653	
VICARAGE EXPENSES (GARDEN MAINTENANCE)	250		773	
VICARS EXPENSES	423		413	
CURATES EXPENSES	NIL		276	
CURATES EXPENSES (COUNCIL TAX & WATER)	NIL		441	
CHURCH MAINTENANCE	4935		1051	
PURCHASE OF FLOWERS	137		270	
ORGAN REPAIRS	NIL		307	
VISITING VICARS FEES	35		835	
		70960		86860
CHURCH MANAGEMENT & ADMINISTRATION				
CHURCH ADMINISTRATION & HONORARIUM	1000		1000	
INDEPENDENT EXAMINATION	110		110	
		1110		1110
TOTAL PAYMENTS		73643		92043
 EXCESS OF RECEIPTS OVER PAYMENTS		-14655		-13486
TRANSFERRED FROM RRRR1 & RRRR2 ACCOUNTS		NIL		14183
BANK ACCOUNTS AT 1ST JANUARY 2020		50643		49946
BANK ACCOUNTS AT 31ST DECEMBER 2020		35988		50643

Statement of Assets and Liabilities as at 31st. December 2020.

Monetary Assets.		General Fund Unrest	Walsh Bequest Restr	Parish M.F. Restr	Hoyle Legacy Restr	Total 2020	Total 2019
		£	£	£	£	£	£
Barclays	6803	24518				24518	39748
Barclays	3155	11470				11470	10895
D of B	8905		20144			20144	18881
D of B	6025			4518		4518	4236
D of B	6015				3087	3087	2894
Total		35988	20144	4518	3087	63737	76654
Debtors		Nil					
Creditors		Nil					
Non-monetary assets		Nil					

Notes

1. The Walsh Bequest consists of 985 shares in the CBF Investment Fund.
2. The Parish Memorial Fund consists of 221 shares in the CBF Investment Fund.
3. The Hoyle Legacy consists of 151 shares in the CBF Investment Fund.
4. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.
5. The following assets are recognised but not necessarily valued in the Statement of Assets and Liabilities : moveable church furnishings held by the church wardens on special trust for the PCC and which require a faculty for disposal.
6. The expenses paid to clergy may include a small immaterial proportion which relates to their function as PCC Members. No payments were made to PCC members for acting as PCC members.

Approved by the P.C.C. at its meeting on

and signed on its behalf by

18th March 2021



**Accounting Policies for the P.C.C. of the Parish of
Great Harwood, St. Bartholomew and St. John.**

The financial statements of the P.C.C. have been prepared in accordance with the Church Accounting Regulations 2006 using the R & P basis.

Funds.

General funds represent the funds of the P.C.C. that are not subject to any special restrictions regarding their use and are available for application to the general purposes of the P.C.C. These include funds designated for a particular purpose by the P.C.C.

The accounts include monetary transactions, assets and liabilities for which the P.C.C. can be held responsible.

They do not include the accounts of other Church groups that owe an affiliation to another body, nor those that are informal gatherings of Church members.

Subject to the above, receipts and payments include income as received and expenditure when irrevocably paid.

Statement of Assets and Liabilities.

The following assets are recognized but not necessarily valued in the Statement of Assets and Liabilities:

Movable church furnishings held by the churchwardens on special trust for the P.C.C. and which require a faculty for disposal.

Land and buildings held on behalf of the P.C.C.

Other fixtures, fittings and office equipment where the P.C.C. is free to dispose of such assets without faculty and where the original cost exceeded £1,000.

Investments held beneficially by the P.C.C.

The following assets are recognized and a monetary value given as part of the description in the Statement of Assets and Liabilities:

Amounts owing from the Inland Revenue where a formal claim has been made.

Any other amounts owing to the P.C.C. including church hall lettings and insurance claims.

Legacies where formal notification of entitlement and amount has been received by 31st December by the P.C.C.

Closing bank balances as shown in the receipts and payment account.

The following liabilities are recognized in the Statement of Assets and Liabilities:

Any loans or overdrafts advanced to the P.C.C.

Any arrears of Diocesan Parish Share

Creditors for goods or services where the supply has been received and invoiced by 31st December.

**Independent Examiner's unqualified report to the C. of E. P.C.C.'s 2018.
members of the P.C.C. of the Parish of St. Bartholomew and St. John Great
Harwood.**

Accounts for the year ended 31st. December 2020.

Charity no. 1136334.

Set out on pages 7 to 9 of this report.

Respective responsibilities of the P.C.C. and the examiner.

The P.C.C. members acting as the charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for the year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

examine the accounts under section 145 of the Charities Act
to follow the procedures laid down in the general Directions given by the Charity
Commission (under section 145(5)(b) of the Charities Act, and
to state whether particular matters have come to my attention.

Basis of the Independent Examiner's statement.

My examination was carried out in accordance with the general Directions given by the Charity Commission and the guidance published in PCC Accountability (The Charities Act 2011 and the P.C.C.), 5th edition). An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required for an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement.

In connection with my examination, no material matter has come to my attention which gives me cause to believe that in, any material respect:

accounting records were not kept in accordance with section 130 of the Charities Act, or
the accounts do not accord to the accounting records.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts is reached.

Signed. *Alan A. Clements Revd* Date *4th May 2021.*
Name Revd. A. A. Clements

Fellow Association of Charity Independent Examiners.

Address 15 Carleton Road, Great Knowley, Chorley PR6 8TQ

ACIE PCC CC32