



Cheetham Hill  
Advice Centre

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# Cheetham Hill Advice Centre

**Annual Report 2024-25**



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Cheetham Hill  
Advice Centre

Strategic  
model

Influence at a strategic and citywide level

Develop community capacity through local leadership

Increase community resilience via community training and events

Improve stability and wellbeing for individuals by providing advice

# Introduction and Chair’s Report

This annual report covers the period of 1 April 2024 to 31 March 2025. This has been a complex year for our community who have seen their financial resilience depleted by both the Covid pandemic and then the cost-of-living crisis. Our team of paid staff and volunteers have worked incredibly hard to help the people who came to our door and have managed to respond to the immediate emergencies and crises people present with as well as achieving measurable improvements in people’s longer-term stability.

## Key Achievements

We continue to be part of the successful partnership commissioned to deliver the citywide advice contract. This work is delivered in partnership with Citizens Advice Manchester and Shelter with a new contract beginning in October 2024. This partnership allows all involved to bring their strengths and specialism to work together to improve the lives of people in Manchester.

We have expanded our outreach work in response to requests from the community and local partner agencies. We have attended events for carers of disabled children, retired people, families struggling to meet basic living costs, people with long-term health conditions and events with the aim of reducing environmental impact and improving people’s financial resilience.

We were proud to receive accreditation as a Real Living Wage employer this year. We have also built on last year’s zero carbon efforts and developed a full Environmental and Energy Policy to further guide our work in this area.

We have extended our policy engagement as an important way to advocate for our community at a strategic level. This has included in Making Manchester Fairer, neighbourhood work in addressing health inequalities in the Black community and involvement in convening a local anti-poverty community. We are grateful for all the local partners and official agencies who both support and facilitate this involvement.

## Our thanks

We are grateful to all of our funders, our partners, our staff team, our volunteers and our trustees. We remain eternally grateful to the people in Cheetham Hill and across Manchester who trust us with their problems and support us.

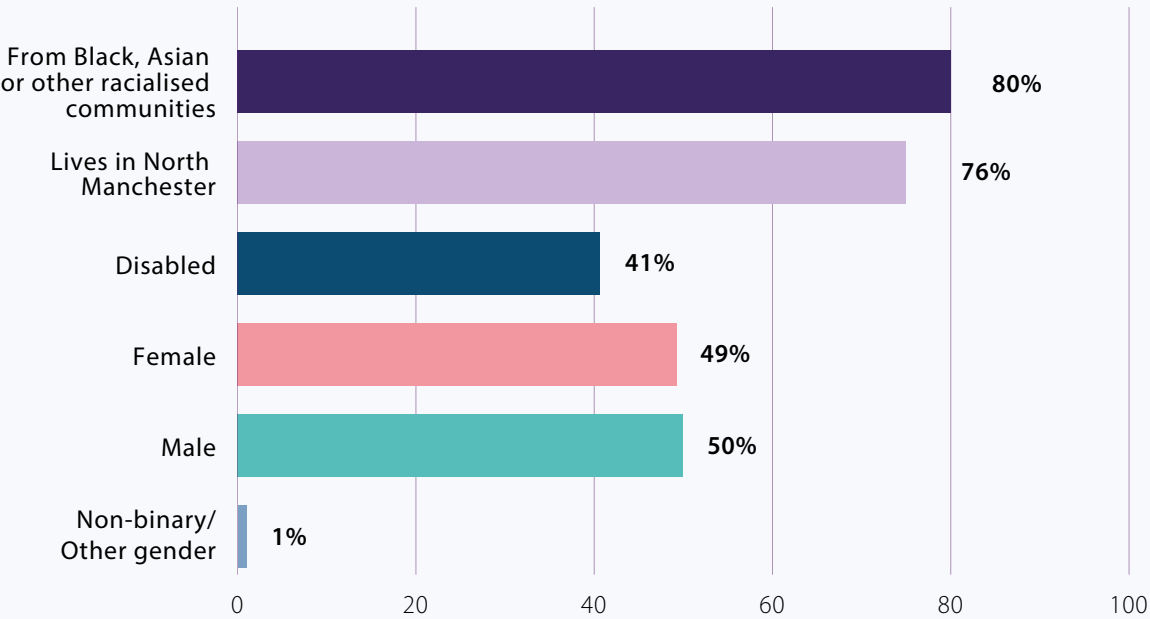
**Sarah Sedge,**  
Chair of Cheetham Hill Advice Centre

# Advice Service

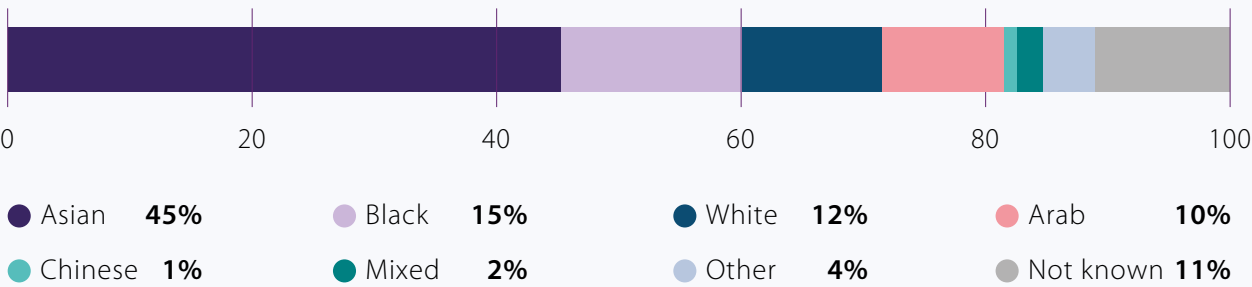
Over the past year we helped 1,435 people with 4,051 issues. This is an increase of 23% in advice provision compared to the previous year with many people struggling to make ends meet during the cost-of-living crisis. 41% of all the people helped are Disabled and one in five of all cases being linked to disability and long-term health conditions (20%).

We helped with 2,190 welfare benefit issues and helped to increase and maintain over £3.5 million worth of welfare benefits (£3,508,525 in total). We helped with 827 debt cases and had £102,717 in debt written off for people. We dealt with 282 housing issues and also helped people claim £40,301 in charitable grants. We additionally helped with education, employment and health and social care issues.

## Key Statistics



## Ethnic origin




# Outcomes

We helped 1,435 people in the year with many people coming to CHAC for help due to inflationary increases on the costs on food, energy and housing. Our advice increased people's income to help ensure they can meet their essential payments and also lessens worry and stress. We helped 182 people to access appropriate housing as well as helping 56 people to access discretionary housing payments that keep a family in their home, preventing homelessness from occurring.

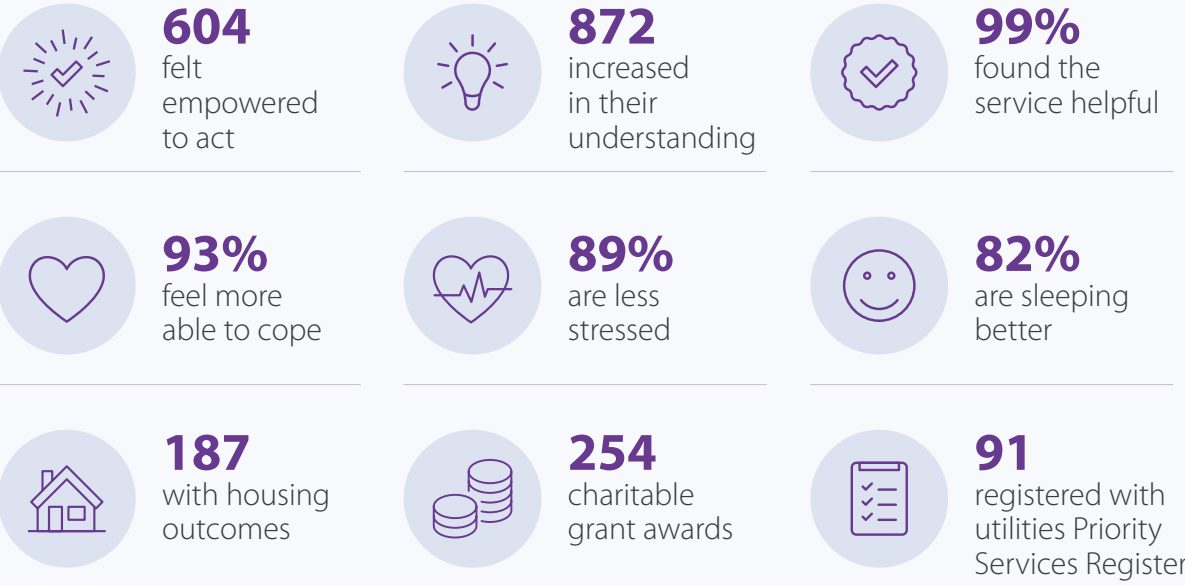
We know that increasing people's financial situation and housing stability are the first steps in helping lift people out of poverty. We work in a way that increases people's confidence to resolve their problems in the future, improving their knowledge and increasing skills to prevent problems from occurring again.

  
**£3,663,147**  
income has been increased or protected

 I was so stressed when I got the bills and did not know what to do. My late husband was dealing with all the household bills before he passed away recently. I am glad I came to the advice centre. Special thanks to the advisor who helped me to work out my budgeting and negotiated an affordable payment plan. I am now feeling more positive about my life.

**Client**

## Outcomes



% calculated from all completed evaluation forms in the year (249)



# Strategic Impact

Cheetham Hill Advice Centre is part of a number of key partnerships and strategic groups which extend the impact of the work of the charity and advocate for the community on a citywide level. These include addressing health inequalities, anti-poverty initiatives, co-delivering Manchester Advice Forum, supporting growth and diversity in service provision in North Manchester, increasing resilience and involving the voices of people who are experts by experience. A diagram summarising CHAC's wider strategic impact is below.



## Volunteers

We are so grateful to the amazing volunteers who gave up their time to help deliver our services in the last year. We were helped by 32 volunteers who between them delivered 962 hours of time with us at CHAC. Volunteers provided advice, ran our reception desk, gave out information, helped people with on-line processes and spent time with people who struggled to complete forms or make official phone calls without that assistance. There is the additional value of volunteers helping people in multiple languages, providing support and ensuring more people are helped face-to-face.



I came to CHAC to fill up some of my time and get out of the house after Covid. CHAC was the nearest place and I am able to walk here each week. I have always been interested in doing something like this and have enjoyed it. It is only half a day a week and I quite look forward to it – you never know what is going to happen! I have gained a wider knowledge of what is available for people help wise and it has opened my eyes to how people cope with so little.



**Sana** CHAC Volunteer

# Targeted Work

## Targeted approach

We were fortunate this year to be funded to deliver targeted work for some of Manchester's most vulnerable residents. We delivered work around health inequalities, work to address the cost-of-living crisis and work to help older people and families that are struggling financially. This work has sat alongside our central advice offer and meant that we could provide bespoke help and bring our services to more areas via specific sessions.

## Autumn and Winter

We delivered energy saving sessions during autumn to help people reduce their energy use as well as reducing their bills. Over the winter period we increased the number of people accessing Pension Credit and Attendance Allowance as well as ensuring as many older people as possible were able to access Winter Fuel Payments.

## Spring and Summer

We reached out to families over the spring and summer to help families access the Wood Street Mission school uniform scheme as well as giving away 200 PE bags at a Anti-Poverty Community event in Crumpsall Park. We delivered sessions to parents of Disabled children as well as delviering financial capabilty sessions for parents in schools, in faith community buildings and at community groups across North Manchester.



## Environmental Focus

We have continued our efforts around reducing our environmental impact and work towards zero carbon. This has been as an organisation as well as with the local community. As an organisation we have reduced our use of paper and printing throughout our service provision as well as within our record keeping and filing. We were happy when a member of our team asked to collect our used tea bags and coffee grinds and they have been composting these on a Manchester allotment. We have developed outcome monitoring tools that don't use paper and have made these available to community members who want to use them. This has enriched our work on energy reduction that we have carried out within our community alongside education sessions on reducing water use as well as using less gas and electricity out of choice as well as necessity.



# Cheetham Hill Advice Centre

A copy of our full accounts is available from the Centre upon request.

## **Independent Examiners**

Hilton-Jones Ltd  
t/a Community Accountancy Service  
Hollinwood Business Centre  
Albert Street  
Oldham  
OL8 3QL

## **Finance and Administration Officer in the financial year**

Abiodun Aremu

## **IT Support**

Bytesize

## **Banker**

Co-operative Bank  
1 Balloon Street  
Manchester

## **Partners**

Abraham Moss Warriors, Citizens Advice Manchester, Communities for All, Greater Manchester Immigration Aid Unit, Hopewell, New Testament Church of God, Manchester Mind, Manchester Refugee Support Network, Shelter, Wai Yin and Young Manchester.

## **Funding**

Our main funding in the year came from The National Lottery Community Fund, Manchester City Council and The Henry Smith Charity, the Peter Kershaw Trust and United Utilities Trust Fund.

Cheetham Hill Advice Centre is an independent advice charity working with people across Manchester and predominantly in Cheetham, Crumpsall and North Manchester.

We work with the local community through providing an advice service, training volunteers and partnership initiatives as well as developing the opportunity for voluntary sector, public sector and businesses to improve the lives of local people.

If you'd like to find out more about Cheetham Hill Advice Centre or get involved please get in touch.

## **Cheetham Hill Advice Centre**

1 Morrowfield Avenue  
Cheetham Hill  
Manchester  
M8 9AR  
T: 0161 740 8999  
E: [office@cheethamadvice.org.uk](mailto:office@cheethamadvice.org.uk)

IAA registration number: N201100029

Registered Charity Number 1136328 | Company number 7253445

Registered Charity No. 1136328  
Company Registration No. 7253445

**CHEETHAM HILL ADVICE CENTRE  
FINANCIAL STATEMENTS FOR THE YEAR ENDED  
30 MARCH 2025**

**Cheetham Hill Advice Centre**  
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## **CHEETHAM HILL ADVICE CENTRE**

### **Report of the Trustees for the Year Ended 30th March 2025**

The trustees present their annual directors' report and financial statements of the charity for the year ended 30th March 2025 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

### **Reference and administrative information**

Charity Name: Cheetham Hill Advice Centre

Charity Number: 1136328

Company No: 7253445

### **Directors and trustees**

The directors of the charitable company (the charity) are its trustees for the purpose of charity law. The trustees and officers serving during the year and since the year-end were as follows:

Sarah Sedge

Andrew Alexander Gridley

Khouloud Azzouni

Mary Atkinson

Revd. Sarah Fletcher

Tracy Langton

Resigned 11 September 2025

Amer Salam

Mohammed Ali

Jane Eberhart

Guy Johnson

Bishop Herbert McKenzie

### **Key management personnel: Trustees and Directors**

Sarah Sedge

Chair of Trustees

Guy Johnson

Treasurer

### **Senior managers**

Sinéad O'Connor

### **Registered Office**

1-3 Morrowfield Avenue, Manchester, M8 9AR



## **CHEETHAM HILL ADVICE CENTRE**

### **Independent Examiners**

Hilton Jones  
t/a Community Accountancy Service  
Hollinwood Business Centre,  
Albert Street, Failsworth OL8 3QL.

### **Bankers**

Cooperative Bank plc, 70-72 Cross Street, Manchester, M2 4JG  
CAF Bank, 25 Kings Hill Avenue, West Mailing, Kent, ME19 4JQ

### **Objectives and activities**

The purposes of the charity are to promote any charitable purpose for the benefit of residents of the City of Manchester, but primarily for the benefit of the community in Cheetham and Crumpsall and in particular the advancement of education, the furtherance of health, the relief of poverty, distress and sickness.

The trustees confirm that they have referred to the Charity Commission's guidance on public benefit when reviewing the Charity's aims and objectives, in planning future activities, and setting the policies for the year.

The charity furthers its charitable purposes for the public benefit through the provision of quality assured social welfare advice, information and support, to enable residents to lift themselves out of poverty, and to improve their quality of life and general health and wellbeing. It increases the capabilities of individuals through running a volunteer development programme, recruiting and training a diverse group of local people to ensure services are culturally and linguistically appropriate and accessible, and it increases the capabilities of other organisations by running outreach services, by offering training to their volunteers, and by providing them with a consultancy advice service.

### **Structure, governance and management**

Cheetham Hill Advice Centre is a company limited by guarantee governed by its Memorandum and Articles of Association dated 13<sup>th</sup> May 2010. It is registered as a charity with the Charity Commission (dated 14<sup>th</sup> June 2010).

### **Appointment of trustees**

As set out in the Articles of Association trustees are elected annually by the members of the charitable company attending the Annual General meeting, with the officers being elected from the Board. The number of trustees shall not be less than three but (unless otherwise determined by ordinary resolution) shall not be subject to any maximum.

### **Trustee induction and training**

New trustees are given a formal induction from the Manager that includes an overview of the charity's activities and funding as well as copies of all the relevant written policies, and provided with access to external training to further develop their knowledge of trustee roles and responsibilities.

## **CHEETHAM HILL ADVICE CENTRE**

### **Organisation**

The board of trustees administers the charity. The board normally meets monthly, with a break in August. A Manager is appointed by the trustees to manage the day-to-day operations of the charity.

### **Related parties and co-operation with other organisations**

None of our trustees receive remuneration or other benefit from their work with the charity. Any connection between a trustee or senior manager with any service providers must be disclosed to the full board of trustees in the same way as any other contractual relationship with a related party. In the current year such related party transactions are reported in Note 10.

### **A review of our achievements and performance**

From April 2024 to March 2025, we helped 1,435 individuals and families with 4,051 different advice issues. In the past year we have helped to have debts written off to the value of £102,717. We helped with 2,190 welfare benefit and tax credit issues and raised £3,508,525, in additional benefits for local people. At the end of March 2025, we had 1,287 open cases with 742 individuals.

We have continued our response to the Cost-of-Living crisis and have prioritised reducing debt and bringing in more money for people, including through grants to individuals and families. During the year we helped 90 individuals successfully apply for charitable grants, either through utility suppliers, other charities and the Manchester City Council's Household Support Fund, all together the grants equalled £40,301.

We were fortunate this year to be funded to deliver targeted work for some of Manchester's most vulnerable residents. We delivered work around health inequalities, work to address the cost-of-living crisis and work to help older people and families that are struggling financially. This work has sat alongside our central advice offer and meant that we could provide bespoke help and bring our services to more areas via specific sessions.

We delivered energy saving sessions during autumn to help people reduce their energy use as well as reducing their bills. Over the winter period we increased the number of people accessing Pension Credit and Attendance Allowance as well as communicating with older people to ensure as many as possible were able to access Winter Fuel Payments.

We reached out to families via the spring and summer to help families access the Wood Street Mission school uniform scheme as well as giving away 200 PE bags at an Anti-Poverty Community

## **CHEETHAM HILL ADVICE CENTRE**

event in Crumpsall Park. We delivered sessions to parents of Disabled children as well as delivering financial capability sessions for parents in schools, in faith community buildings and at community groups across North Manchester.

### **Financial review**

The charity conducted their annual and business financial reviews in February 2025. Trustees reviewed the charity's Business Plan and ensured progress was made and targets were met. The Business Plan runs from 2024-27 and this sits alongside the Fundraising Strategy which runs from 2023-26.

Core funding comes from Manchester City Council via a sub-contract with Citizens Advice Manchester. This partnership work involves Cheetham Hill Advice Centre working alongside Citizens Advice Manchester and Shelter to deliver Manchester's citywide advice contract. This contract is from Manchester City Council and is managed by the Directorate for Commissioning. The contract was retendered in Summer 2024 with the existing partnership being successfully awarded the new contract. This contract began in October 2024 and now provides income for Cheetham Hill Advice Centre until September 2027 with the option for this to be extended until 2029.

Other key funders over the past year have been The National Lottery Community Fund, The Henry Smith Charity, United Utilities Trust Fund, the Peter Kershaw Trust and Manchester City Council grants including 'Our Manchester Voluntary and Community Sector grant', 'Cost-of-Living grant', 'CHEM – Community Health Equity Manchester' and funding to advise over 65's about Pension Credit, Attendance allowance and Winter Fuel Payments.

### **Risk management**

The charity reviewed their business plan in August 2024 and have updated the three-year plan for 2024-2027. The Risk Management Policy was reviewed in March 2025. This identified the major risks to which the charity is exposed and systems established to mitigate those risks.

### **Reserves policy and going concern**

The balance held in unrestricted reserves at 30 March 2025 was £152,538 of which £152,538 are free reserves, after allowing for funds tied up in tangible fixed assets. The charity's reserves policy states that the charity will hold between 3-6 months operating costs in unrestricted reserves. This is to be used to meet the needs of clients in the event of unforeseen or financially damaging

## **CHEETHAM HILL ADVICE CENTRE**

circumstances and to meet its financial obligations to its employees with regard to potential redundancy liabilities.

Having regard to the budget the trustees consider that the charity is a going concern. The charity's reliance on grant funding is managed through a flexible approach to staffing, with employees redeployed across to other projects wherever possible if one funding stream ends and new funding is brought on stream.

### **Plans for future periods**

The charity has a Fundraising Strategy and is working to strengthen services for the increased need that they know is growing in the community. Funding is already in place for services until 2026 with the new citywide advice contract providing stability to the core part of the charity's delivery.

The Fundraising Strategy outlines the work needed to secure funding post 2026. The charity is developing new ways to capitalise on the knowledge and skills to deliver specific projects and targeted interventions. A number of grant funding streams are due to end in 2026 and the charity have a programme to replace this funding over the next twelve months. This programme will be the focus of work between now and March 2026 and will include diversifying the charity's funding to allow for continued service delivery and targeted activity.

The charity has ensured there are adequate free reserves needed to cover all statutory costs alongside three months of operational costs. This financial planning will ensure the charity can meet all statutory requirements whilst also ensuring stability of service delivery and governance during a period of changes to income and funding streams.

The charity are reducing the environmental impact of their work through a carbon reduction plan and careful management of resources. The charity continues working with local businesses to develop ways for companies to support the charity via the provision of pro bono goods and services. This allows the charity to improve financial resilience and reduce environmental impact.

### **Resignation of Trustees**

Tracy Langton resigned as a Trustee on 11 September 2025.

## CHEETHAM HILL ADVICE CENTRE

### Trustees responsibilities in relation to the financial statements

The charity trustees (who are also the directors of Cheetham Hill Advice Centre) for the purposes of company law) are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing the financial statements, the trustees are required to:

- Select suitable accounting principles and then apply them consistently;
- Observe the methods and principles in the applicable Charities SORP;
- Make judgments and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements;
- Prepare the financial statements on a going concern basis unless it is appropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

By order of the board of trustees



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Sarah Sedge - Chair

Date: 3 November 2025

19 December 2025



**Cheetham Hill Advice Centre**

**Independent examiner's report to the trustees of Cheetham Hill Advice Centre  
For The Year Ended 30 March 2025**

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**Independent examiner's report to the trustees of Cheetham Hill Advice Centre**

I report to the trustees on my examination of the accounts of Cheetham Hill Advice Centre for the year ended 30 March 2025.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Charities Act 2011 Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

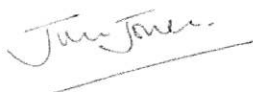
I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the

Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



**James Hilton-Jones FCCA**  
Hilton Jones Ltd t/a Community Accountancy Service  
Hollinwood Business Centre, Albert Street, Oldham. OL8 3QL

**19 December 2025**

**Cheetham Hill Advice Centre  
Statement of Financial Activities  
For The Year Ending 30 March 2025**

	Notes	Unrestricted Funds £	Restricted Funds £	2025 Total Funds £	2024 Total Funds £
<b>INCOME FROM:</b>					
Donations and Legacies		2,397	-	2,397	900
Investment Income		-	-	-	-
Charitable Activities	3	83,249	335,143	418,392	417,824
Other Trading Activities	4	-	-	-	1,000
Other Income		-	-	-	-
<b>TOTAL</b>		<b>85,646</b>	<b>335,143</b>	<b>420,789</b>	<b>419,724</b>
<b>EXPENDITURE ON:</b>					
Raising Funds	5	(2,325)	-	(2,325)	(1,094)
Charitable Activities	6	(69,963)	(308,420)	(378,383)	(389,139)
<b>TOTAL</b>		<b>(72,288)</b>	<b>(308,420)</b>	<b>(380,708)</b>	<b>(390,233)</b>
<b>NET INCOMING (OUTGOING) RESOURCES</b>					
<b>FOR THE YEAR BEFORE TRANSFERS</b>		<b>13,358</b>	<b>26,723</b>	<b>40,081</b>	<b>29,491</b>
<b>TRANSFER BETWEEN FUNDS</b>	15	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET INCOMING (OUTGOING) RESOURCES</b>					
<b>FOR THE YEAR AFTER TRANSFERS</b>		<b>13,358</b>	<b>26,723</b>	<b>40,081</b>	<b>29,491</b>
<b>RECONCILIATION OF FUNDS</b>					
Total Funds Brought Forward		139,180	23,763	162,943	133,452
<b>TOTAL FUNDS CARRIED FORWARD</b>	15	<b>152,538</b>	<b>50,486</b>	<b>203,024</b>	<b>162,943</b>

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

The notes on pages 11 to 19 form part of these accounts.

**Cheetham Hill Advice Centre  
Balance Sheet  
As at 30 March 2025**

	Notes	2025 £	2024 £
<b>FIXED ASSETS</b>			
Tangible Fixed Assets	10	-	1
<b>CURRENT ASSETS</b>			
Debtors & Prepayments	12	14,098	34,787
Cash at Bank & In Hand		<u>239,051</u>	<u>206,224</u>
		253,149	241,011
<b>LIABILITIES:</b>			
Amounts falling due within one year	13	<u>(50,125)</u>	<u>(78,069)</u>
		(50,125)	(78,069)
<i>Client Account:</i>			
Client Ledger		(1,455)	(375)
Monies owed from Client Account		(1,322)	(910)
Cash at Bank		<u>2,777</u>	<u>1,285</u>
		-	-
<b>NET CURRENT ASSETS</b>		203,024	162,942
<b>TOTAL NET ASSETS</b>		<u>203,024</u>	<u>162,943</u>
<b>THE FUNDS OF THE CHARITY</b>			
Unrestricted Reserves	15	152,538	139,180
Restricted Reserves	15	<u>50,486</u>	<u>23,763</u>
<b>TOTAL CHARITY FUNDS</b>		<u>203,024</u>	<u>162,943</u>

For the year in question the company was entitled to the exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required The company to obtain an audit of its accounts for the year in question in accordance with section 476.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved on behalf of the Board

Sarah Sedge  Chair

Guy Johnson  Treasurer

Date: 19/12/25.

The notes on pages 11 to 19 form part of these accounts.

**Cheetham Hill Advice Centre**  
**Statement of Cash Flows**  
**For The Year Ending 30 March 2025**

	2025 £	2024 £
<b>RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES</b>		
Net movement in funds	40,081	29,491
Add back depreciation	1	3,984
Deduct investment income	-	-
Decrease/(increase) in debtors	20,689	(12,263)
Increase/(decrease) in creditors	(27,944)	17,362
	<hr/>	<hr/>
<b>Net cash used in operating activities</b>	<b>32,827</b>	<b>38,574</b>
<b>Cash flows from investment activities:</b>		
Interest	-	-
Purchase of fixed assets	-	-
	<hr/>	<hr/>
<b>Net cash provided by investing activities</b>	<b>-</b>	<b>-</b>
Increase/(decrease) in cash and cash equivalents during the year	32,827	38,574
Cash and cash equivalents brought forward	<hr/> 206,224	<hr/> 167,650
<b>Cash and cash equivalents carried forward</b>	<hr/> <b>239,051</b>	<hr/> <b>206,224</b>

**Cheetham Hill Advice Centre**  
**Notes to the Financial Statements**  
**For The Year Ending 30 March 2025**

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**1 Accounting policies**

**(a) Basis of preparation and assessment of going concern**

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) January 2019 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

**(b) Funds structure**

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or trust deed. There were 13 restricted funds at the year end.

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion have created a fund for a specific purpose.

Further details of each fund are disclosed in note 15.

**(c) Income recognition**

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank. Operating income represents grants, contracts, Operating income represents grants, contracts, and sundry income receivable.

**(d) Expenditure Recognition**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure headings. For more information on this attribution refer to note (f) below.

**(e) Irrecoverable VAT**

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

**(f) Allocation of support and governance costs**

Support costs have been allocated between governance costs and other support costs. Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice. These costs include costs related to independent examination and legal fees together with an apportionment of overhead and support costs.

Governance costs and support costs relating to charitable activities have been apportioned based on staff time and facilities used in each activity.

The allocation of support and governance costs is analysed in note 7.

**(g) Charitable Activities**

Costs of charitable activities include governance costs and an apportionment of support costs as shown in Note 6.



**Cheetham Hill Advice Centre**  
**Notes to the Financial Statements (continued)**  
**For The Year Ending 30 March 2025**

**(h) Tangible fixed assets and depreciation**

Fixed assets are included in the accounts at net book value. Additions of a single item or a group of similar assets exceeding £500, are capitalised at cost (valuation for donated assets). Depreciation is provided to write off the cost less the estimated residual value of tangible fixed assets over their estimated useful lives as follows:-

Computer	33.33% on cost
Office Equipment & Fittings	25% on cost

**(i) Taxation**

The organisation is exempt from income tax by reason of its charitable status. Income tax suffered on investment income is reclaimed in full. The Charity is not currently registered for VAT.

**(j) Pensions**

The charity has an auto enrolment pension scheme and has no liability beyond making its contributions and paying across the deductions for the employee's contributions. Costs are charged to expenditure in the period incurred.

**(k) Contingent liabilities**

A contingent liability is identified and disclosed for those transactions resulting from a possible obligation which will only be confirmed by the occurrence of one or more uncertain future events not wholly within the trustees' control.

**(l) Debtors**

Trade and other debtors are recognised at settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**(m) Creditors and Provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**(n) Operating Leases**

Payments under operating leases are charged to the income and expenditure account in the period to which they relate.

**2 Net income for the year**

	2025	2024
	£	£
This is stated after charging:		
Depreciation - owned assets	1	3,984
Independent Examiners Fees	1,009	980
Other financial services	1,939	1,348

**Cheetham Hill Advice Centre**  
**Notes to the Financial Statements (continued)**  
**For The Year Ending 30 March 2025**

**3 INCOME FROM CHARITABLE ACTIVITIES**

	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Unrestricted Funds £	Restricted Funds £	Total 2024 £
<i>Grants:</i>						
Henry Smith Charity	-	70,700	70,700	-	40,500	40,500
Henry Smith Covid 19	-	49,800	49,800	-	39,200	39,200
National Lottery - Reaching Commun	-	113,457	113,457	-	115,484	115,484
MCC Cost-of-Living Fund	-	13,715	13,715	-	-	-
NW National Lottery - Cost of Livi	-	-	-	-	14,972	14,972
MCC CHEM	-	8,784	8,784	-	-	-
United Utilities	-	26,604	26,604	-	26,606	26,606
Our Manchester VCE Grant	-	52,083	52,083	-	52,083	52,083
MACC HSF/MDF Grant	-	-	-	-	41,910	41,910
<i>Contracts:</i>						
CAB - advice services	73,979	-	73,979	86,069	-	86,069
Other - advice services	9,270	-	9,270	1,000	-	1,000
	83,249	335,143	418,392	87,069	330,755	417,824

**4 INCOME FROM OTHER TRADING ACTIVITIES**

	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Unrestricted Funds £	Restricted Funds £	Total 2024 £
Referral Fees - HSF	-	-	-	1,000	-	1,000
	-	-	-	1,000	-	1,000

**5 COST OF RAISING FUNDS**

	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Unrestricted Funds £	Restricted Funds £	Total 2024 £
Employment costs	-	-	-	422	-	422
Rent, rates and insurance	155	-	155	36	-	36
Heat, light & water	540	-	540	239	-	239
Repairs and maintenance	1,630	-	1,630	245	-	245
Cleaner & cleaning materials	-	-	-	152	-	152
	2,325	-	2,325	1,094	-	1,094

**Cheetham Hill Advice Centre**  
**Notes to the Financial Statements (continued)**  
**For The Year Ending 30 March 2025**

**6 EXPENDITURE**

	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
<b>Charitable Activities</b>				
Employment Costs	65,305	251,765	317,070	285,192
Recruitment	150	399	549	889
DBS Checks	-	-	-	144
Interpreting	341	5,885	6,226	6,942
Client expenses	-	-	-	42,310
Staff Training	500	2,612	3,112	964
Advertising & Publicity	233	1,957	2,190	1,754
Staff Travel	-	106	106	145
Staff Welfare	-	1,346	1,346	912
Volunteer Expenses	-	657	657	1,620
Volunteer Travel	-	786	786	950
Support Costs	2,084	41,761	43,845	43,671
Governance Costs	1,350	1,146	2,496	3,646
	<b>69,963</b>	<b>308,420</b>	<b>378,383</b>	<b>389,139</b>
Restricted Funds			308,420	322,353
Unrestricted Funds			69,963	66,786
			<b>378,383</b>	<b>389,139</b>

**7 ALLOCATION OF GOVERNANCE AND SUPPORT COSTS**

	Basis of Apportionment	General Support £	Governance £	2025 £	2024 £
<b>Support Costs</b>					
Employment Costs	Staff Time	-	-	-	2,131
Rent, Rates and Insurance	Space Used	3,893	-	3,893	696
Heat, Light & Water	Space Used	4,374	-	4,374	4,537
Repairs and Maintenance	Space Used	9,945	-	9,945	4,660
Cleaner & Cleaning Materials	Space Used	-	-	-	2,899
Computer Maintenance & Software	Space Used	5,328	-	5,328	5,743
Minor Equipment	Space Used	-	-	-	372
Printing and Stationery	Staff Time	6,895	-	6,895	4,792
Telephone and Post	Staff Time	5,420	-	5,420	5,259
Publications and Subscriptions	Staff Time	2,534	-	2,534	3,481
Professional Indemnity & Liability Insurances	Staff Time	-	-	-	1,993
Depreciation	Staff Time	1	-	1	3,985
Sundries		587	-	587	225
Consultancy		-	1,350	1,350	1,000
Professional Fees		1,920	-	1,920	1,545
Management Committee & AGM Expenses		-	1,146	1,146	1,671
Accountancy & Payroll		2,948	-	2,948	2,328
		<b>43,845</b>	<b>2,496</b>	<b>46,341</b>	<b>47,317</b>

**Cheetham Hill Advice Centre**  
**Notes to the Financial Statements (continued)**  
**For The Year Ending 30 March 2025**

**8 STAFF NUMBERS AND COSTS**

	2025 £	2024 £
Wages and Salaries	317,070	245,615
Social Security Costs	-	15,900
Pension Costs	-	4,699
	<u>317,070</u>	<u>266,214</u>
The charity employed 14 staff during the year, with an average of 12. The average number of employees, as a full time equivalent was:		
Management & Administration	4	2
Provision of Services	10	10
	<u>14</u>	<u>12</u>

The charity considers its key management personnel comprises the trustees and manager. The total employment benefits, including employer pension contributions of the key management personnel was £32,679 (previous year: £28,412). No employees has benefits in excess of £60,000 (2024: none).

**9 TRUSTEES' REMUNERATION AND EXPENSES**

No remuneration was paid or payable directly or indirectly out of the funds of the charity during the year to any trustees or to any persons known to be connected with any of them.

**10 TANGIBLE FIXED ASSETS**

	Furniture & Equipment £	Computer Equipment £	Total £
<b>COST</b>			
At 31 March 2024	10,186	22,694	32,880
Additions	-	-	-
Disposals	-	-	-
At 30 March 2025	<u>10,186</u>	<u>22,694</u>	<u>32,880</u>
<b>DEPRECIATION</b>			
At 31 March 2024	10,185	22,694	32,879
Charge for Year	1	-	1
Disposals	-	-	-
At 30 March 2025	<u>10,186</u>	<u>22,694</u>	<u>32,880</u>
<b>NET BOOK VALUE</b>			
At 30 March 2025	<u>-</u>	<u>-</u>	<u>-</u>
At 30 March 2024	<u>1</u>	<u>-</u>	<u>1</u>

**11 CAPITAL COMMITMENTS**

	2025 £	2024 £
Contracted but not provided for	-	-

**Cheetham Hill Advice Centre**  
**Notes to the Financial Statements (continued)**  
**For The Year Ending 30 March 2025**

**12 DEBTORS**

	2025 £	2024 £
Other Debtors	9,833	30,235
Accrued Income	-	-
Prepayments	4,265	4,552
	<u>14,098</u>	<u>34,787</u>
Restricted Funds	3,639	5,113
Unrestricted Funds	10,459	29,674
	<u>14,098</u>	<u>34,787</u>

**13 LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2025 £	2024 £
Deferred Income	47,465	72,910
Other Creditors	1,426	3,723
Accruals	1,234	1,436
	<u>50,125</u>	<u>78,069</u>
Restricted Funds	45,490	73,434
Unrestricted Funds	4,635	4,635
	<u>50,125</u>	<u>78,069</u>

**14 DEFERRED INCOME**

	2025 £	2024 £
Deferred income comprises grants paid in advance.		
Balance brought forward as at 31st March	72,910	57,893
Amount released to income earned from charitable activities	(72,910)	(57,893)
Amount deferred in year	47,465	72,910
	<u>47,465</u>	<u>72,910</u>

Balance carried forward as at 30th March

All deferred income is restricted.



**Cheetham Hill Advice Centre**  
**Notes to the Financial Statements (continued)**  
**For The Year Ending 30 March 2025**

**15 ANALYSIS OF CHARITABLE FUNDS**

	Balance at 31 March 2024 £	Incoming £	Transfers £	Outgoing £	Balance at 31 March 2025 £
<b>RESTRICTED FUNDS</b>					
NW Legal Services Trust	1,092	-	-	-	1,092
John Grant Davies Trust	412	-	-	-	412
Henry Smith Charity	1,839	70,700	-	(56,510)	16,029
Henry Smith Covid19 LTSG	69	49,800	-	(39,259)	10,610
National Lottery - Reaching Communities NW	4,625	113,457	-	(110,845)	7,237
MCC Cost-of-Living Fund	-	13,715	-	(8,250)	5,465
Peter Kershaw Trust	2,778	-	-	(29)	2,749
United Utilities	8,402	26,604	-	(35,006)	-
MCC - Wellbeing	331	-	-	-	331
MCC CHEM	-	8,784	-	(7,884)	900
Our Manchester VCE Grant	3,534	52,083	-	(50,637)	4,980
Arcon Housing	681	-	-	-	681
MACC HSF / MDF Grants	-	-	-	-	-
	23,763	335,143	-	(308,420)	50,486
<i>Unrestricted Funds:</i>					
General	139,180	85,646	-	(72,288)	152,538
<i>Total Unrestricted Funds:</i>	139,180	85,646	-	(72,288)	152,538
<b>TOTAL</b>	162,943	420,789	-	(380,708)	203,024

**Purpose of funds:-**

**Contribution towards:**

John Grant Davies Trust	- towards the Advice Service and the work of the charity
NW Legal Services Trust	- towards equipment to support advice delivery and volunteers
Henry Smith Charity	- towards the Advice Service
Henry Smith Covid19 LTSG	- towards Covid-19 project
National Lottery - Reaching Communities NW	- towards the Advice Service
MCC Cost-of-Living Fund	- towards advice for people impacted by the Cost-of-Living Crisis
United Utilities	- towards the salary of adviser and advice service
Peter Kershaw Trust	- towards volunteer expenses
MCC CHEM	- towards helping & advising people experiencing health inequalities
MACC HSF / MDF Grants	- client welfare
MCC - Wellbeing	- towards mobiles & tablets for clients
Tesco Bags of Help	- towards volunteer computers
Our Manchester VCE Grant	- towards supporting volunteers and the Advice Service
Arcon Housing	- towards volunteer expenses & equipment

**Cheetham Hill Advice Centre**  
**Notes to the Financial Statements (continued)**  
**For The Year Ending 30 March 2025**

**15 ANALYSIS OF CHARITABLE FUNDS (Continued)**

Previous Year	Balance at 31 March 2023 £	Incoming £	Transfers £	Outgoing £	Balance at 30 March 2024 £
NW Legal Services Trust	1,092	-	-	-	1,092
John Grant Davies Trust	412	-	-	-	412
Henry Smith Charity	1,142	40,500	-	(39,803)	1,839
Henry Smith Covid19 LTSG	1,192	39,200	-	(40,323)	69
National Lottery - Cost of Living	-	14,972	211	(15,183)	-
National Lottery - Reaching Communities NW	819	115,484	-	(111,678)	4,625
Peter Kershaw Trust	3,416	-	-	(638)	2,778
United Utilities	1,933	26,606	-	(20,137)	8,402
MCC - Wellbeing	331	-	-	-	331
Our Manchester VCE Grant	-	52,083	-	(48,549)	3,534
Arcon Housing	681	-	-	-	681
MACC HSF Grant	-	41,910	400	(42,310)	-
<i>Capital:</i>					
Our Manchester VCE Grant					-
Henry Smith Charity	399	-	-	(399)	-
National Lottery - Reaching Communities	3,149	-	-	(3,149)	-
Tesco	184	-	-	(184)	-
	14,750	330,755	611	(322,353)	23,763
<i>Unrestricted Funds:</i>					
General	118,702	88,969	(611)	(67,880)	139,180
<i>Total Unrestricted Funds:</i>	118,702	88,969	(611)	(67,880)	139,180
<b>TOTAL</b>	133,452	419,724	-	(390,233)	162,943

**16 ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Fixed Assets £	Net Current Assets £	2025 Total £	Fixed Assets £	Net Current Assets £	2024 Total £
Restricted Funds	-	50,486	50,486	-	23,763	23,763
Unrestricted	-	152,538	152,538	1	139,179	139,180
	-	203,024	203,024	1	162,942	162,943

**17 COMPANY STATUS**

The company is limited by guarantee and has no share capital. All members have agreed to contribute a sum not exceeding £10 in event of winding up.

**18 CONTINGENT LIABILITIES**

There were no contingent liabilities at 30th March 2025 (2024 £nil).

**Cheetham Hill Advice Centre**  
**Notes to the Financial Statements (continued)**  
**For The Year Ending 30 March 2025**

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**19 GOING CONCERN**

The company's main source of income is grant funding and advice services. The Trustees consider that it is appropriate to prepare the accounts on a going concern basis and, consequently the accounts do not include any adjustments that would be necessary if the funding sources should cease.

**20 POST BALANCE SHEET EVENTS**

The trustees consider that there are no significant post balance sheet events that impact on the financial statements as presented. The trustees continue to update the business plan and risk management strategies.

**21 ULTIMATE CONTROLLING PARTY**

The company is under the shared control of the Trustees named on Page 1.  
There is no one person with significant control.

Registered Charity No. 1136328  
Company Registration No. 7253445

**CHEETHAM HILL ADVICE CENTRE  
FINANCIAL STATEMENTS FOR THE YEAR ENDED  
30 MARCH 2025**

**Cheetham Hill Advice Centre**  
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## **CHEETHAM HILL ADVICE CENTRE**

### **Report of the Trustees for the Year Ended 30th March 2025**

The trustees present their annual directors' report and financial statements of the charity for the year ended 30th March 2025 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

### **Reference and administrative information**

Charity Name: Cheetham Hill Advice Centre

Charity Number: 1136328

Company No: 7253445

### **Directors and trustees**

The directors of the charitable company (the charity) are its trustees for the purpose of charity law. The trustees and officers serving during the year and since the year-end were as follows:

Sarah Sedge

Andrew Alexander Gridley

Khouloud Azzouni

Mary Atkinson

Revd. Sarah Fletcher

Tracy Langton

Resigned 11 September 2025

Amer Salam

Mohammed Ali

Jane Eberhart

Guy Johnson

Bishop Herbert McKenzie

### **Key management personnel: Trustees and Directors**

Sarah Sedge

Chair of Trustees

Guy Johnson

Treasurer

### **Senior managers**

Sinéad O'Connor

### **Registered Office**

1-3 Morrowfield Avenue, Manchester, M8 9AR

## **CHEETHAM HILL ADVICE CENTRE**

### **Independent Examiners**

Hilton Jones  
t/a Community Accountancy Service  
Hollinwood Business Centre,  
Albert Street, Failsworth OL8 3QL.

### **Bankers**

Cooperative Bank plc, 70-72 Cross Street, Manchester, M2 4JG  
CAF Bank, 25 Kings Hill Avenue, West Mailing, Kent, ME19 4JQ

### **Objectives and activities**

The purposes of the charity are to promote any charitable purpose for the benefit of residents of the City of Manchester, but primarily for the benefit of the community in Cheetham and Crumpsall and in particular the advancement of education, the furtherance of health, the relief of poverty, distress and sickness.

The trustees confirm that they have referred to the Charity Commission's guidance on public benefit when reviewing the Charity's aims and objectives, in planning future activities, and setting the policies for the year.

The charity furthers its charitable purposes for the public benefit through the provision of quality assured social welfare advice, information and support, to enable residents to lift themselves out of poverty, and to improve their quality of life and general health and wellbeing. It increases the capabilities of individuals through running a volunteer development programme, recruiting and training a diverse group of local people to ensure services are culturally and linguistically appropriate and accessible, and it increases the capabilities of other organisations by running outreach services, by offering training to their volunteers, and by providing them with a consultancy advice service.

### **Structure, governance and management**

Cheetham Hill Advice Centre is a company limited by guarantee governed by its Memorandum and Articles of Association dated 13<sup>th</sup> May 2010. It is registered as a charity with the Charity Commission (dated 14<sup>th</sup> June 2010).

### **Appointment of trustees**

As set out in the Articles of Association trustees are elected annually by the members of the charitable company attending the Annual General meeting, with the officers being elected from the Board. The number of trustees shall not be less than three but (unless otherwise determined by ordinary resolution) shall not be subject to any maximum.

### **Trustee induction and training**

New trustees are given a formal induction from the Manager that includes an overview of the charity's activities and funding as well as copies of all the relevant written policies, and provided with access to external training to further develop their knowledge of trustee roles and responsibilities.



## **CHEETHAM HILL ADVICE CENTRE**

### **Organisation**

The board of trustees administers the charity. The board normally meets monthly, with a break in August. A Manager is appointed by the trustees to manage the day-to-day operations of the charity.

### **Related parties and co-operation with other organisations**

None of our trustees receive remuneration or other benefit from their work with the charity. Any connection between a trustee or senior manager with any service providers must be disclosed to the full board of trustees in the same way as any other contractual relationship with a related party. In the current year such related party transactions are reported in Note 10.

### **A review of our achievements and performance**

From April 2024 to March 2025, we helped 1,435 individuals and families with 4,051 different advice issues. In the past year we have helped to have debts written off to the value of £102,717. We helped with 2,190 welfare benefit and tax credit issues and raised £3,508,525, in additional benefits for local people. At the end of March 2025, we had 1,287 open cases with 742 individuals.

We have continued our response to the Cost-of-Living crisis and have prioritised reducing debt and bringing in more money for people, including through grants to individuals and families. During the year we helped 90 individuals successfully apply for charitable grants, either through utility suppliers, other charities and the Manchester City Council's Household Support Fund, all together the grants equalled £40,301.

We were fortunate this year to be funded to deliver targeted work for some of Manchester's most vulnerable residents. We delivered work around health inequalities, work to address the cost-of-living crisis and work to help older people and families that are struggling financially. This work has sat alongside our central advice offer and meant that we could provide bespoke help and bring our services to more areas via specific sessions.

We delivered energy saving sessions during autumn to help people reduce their energy use as well as reducing their bills. Over the winter period we increased the number of people accessing Pension Credit and Attendance Allowance as well as communicating with older people to ensure as many as possible were able to access Winter Fuel Payments.

We reached out to families via the spring and summer to help families access the Wood Street Mission school uniform scheme as well as giving away 200 PE bags at an Anti-Poverty Community

## **CHEETHAM HILL ADVICE CENTRE**

event in Crumpsall Park. We delivered sessions to parents of Disabled children as well as delivering financial capability sessions for parents in schools, in faith community buildings and at community groups across North Manchester.

### **Financial review**

The charity conducted their annual and business financial reviews in February 2025. Trustees reviewed the charity's Business Plan and ensured progress was made and targets were met. The Business Plan runs from 2024-27 and this sits alongside the Fundraising Strategy which runs from 2023-26.

Core funding comes from Manchester City Council via a sub-contract with Citizens Advice Manchester. This partnership work involves Cheetham Hill Advice Centre working alongside Citizens Advice Manchester and Shelter to deliver Manchester's citywide advice contract. This contract is from Manchester City Council and is managed by the Directorate for Commissioning. The contract was retendered in Summer 2024 with the existing partnership being successfully awarded the new contract. This contract began in October 2024 and now provides income for Cheetham Hill Advice Centre until September 2027 with the option for this to be extended until 2029.

Other key funders over the past year have been The National Lottery Community Fund, The Henry Smith Charity, United Utilities Trust Fund, the Peter Kershaw Trust and Manchester City Council grants including 'Our Manchester Voluntary and Community Sector grant', 'Cost-of-Living grant', 'CHEM – Community Health Equity Manchester' and funding to advise over 65's about Pension Credit, Attendance allowance and Winter Fuel Payments.

### **Risk management**

The charity reviewed their business plan in August 2024 and have updated the three-year plan for 2024-2027. The Risk Management Policy was reviewed in March 2025. This identified the major risks to which the charity is exposed and systems established to mitigate those risks.

### **Reserves policy and going concern**

The balance held in unrestricted reserves at 30 March 2025 was £152,538 of which £152,538 are free reserves, after allowing for funds tied up in tangible fixed assets. The charity's reserves policy states that the charity will hold between 3-6 months operating costs in unrestricted reserves. This is to be used to meet the needs of clients in the event of unforeseen or financially damaging

## **CHEETHAM HILL ADVICE CENTRE**

circumstances and to meet its financial obligations to its employees with regard to potential redundancy liabilities.

Having regard to the budget the trustees consider that the charity is a going concern. The charity's reliance on grant funding is managed through a flexible approach to staffing, with employees redeployed across to other projects wherever possible if one funding stream ends and new funding is brought on stream.

### **Plans for future periods**

The charity has a Fundraising Strategy and is working to strengthen services for the increased need that they know is growing in the community. Funding is already in place for services until 2026 with the new citywide advice contract providing stability to the core part of the charity's delivery.

The Fundraising Strategy outlines the work needed to secure funding post 2026. The charity is developing new ways to capitalise on the knowledge and skills to deliver specific projects and targeted interventions. A number of grant funding streams are due to end in 2026 and the charity have a programme to replace this funding over the next twelve months. This programme will be the focus of work between now and March 2026 and will include diversifying the charity's funding to allow for continued service delivery and targeted activity.

The charity has ensured there are adequate free reserves needed to cover all statutory costs alongside three months of operational costs. This financial planning will ensure the charity can meet all statutory requirements whilst also ensuring stability of service delivery and governance during a period of changes to income and funding streams.

The charity are reducing the environmental impact of their work through a carbon reduction plan and careful management of resources. The charity continues working with local businesses to develop ways for companies to support the charity via the provision of pro bono goods and services. This allows the charity to improve financial resilience and reduce environmental impact.

### **Resignation of Trustees**

Tracy Langton resigned as a Trustee on 11 September 2025.

## CHEETHAM HILL ADVICE CENTRE

### Trustees responsibilities in relation to the financial statements

The charity trustees (who are also the directors of Cheetham Hill Advice Centre) for the purposes of company law) are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing the financial statements, the trustees are required to:

- Select suitable accounting principles and then apply them consistently;
- Observe the methods and principles in the applicable Charities SORP;
- Make judgments and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements;
- Prepare the financial statements on a going concern basis unless it is appropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

By order of the board of trustees



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Sarah Sedge - Chair

Date: 3 November 2025

19 December 2025

**Cheetham Hill Advice Centre**

**Independent examiner's report to the trustees of Cheetham Hill Advice Centre  
For The Year Ended 30 March 2025**

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**Independent examiner's report to the trustees of Cheetham Hill Advice Centre**

I report to the trustees on my examination of the accounts of Cheetham Hill Advice Centre for the year ended 30 March 2025.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Charities Act 2011 Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

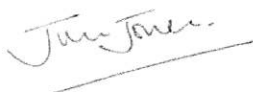
I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the

Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



**James Hilton-Jones FCCA**  
Hilton Jones Ltd t/a Community Accountancy Service  
Hollinwood Business Centre, Albert Street, Oldham. OL8 3QL

**19 December 2025**

**Cheetham Hill Advice Centre  
Statement of Financial Activities  
For The Year Ending 30 March 2025**

	Notes	Unrestricted Funds £	Restricted Funds £	2025 Total Funds £	2024 Total Funds £
<b>INCOME FROM:</b>					
Donations and Legacies		2,397	-	2,397	900
Investment Income		-	-	-	-
Charitable Activities	3	83,249	335,143	418,392	417,824
Other Trading Activities	4	-	-	-	1,000
Other Income		-	-	-	-
<b>TOTAL</b>		<b>85,646</b>	<b>335,143</b>	<b>420,789</b>	<b>419,724</b>
<b>EXPENDITURE ON:</b>					
Raising Funds	5	(2,325)	-	(2,325)	(1,094)
Charitable Activities	6	(69,963)	(308,420)	(378,383)	(389,139)
<b>TOTAL</b>		<b>(72,288)</b>	<b>(308,420)</b>	<b>(380,708)</b>	<b>(390,233)</b>
<b>NET INCOMING (OUTGOING) RESOURCES</b>					
<b>FOR THE YEAR BEFORE TRANSFERS</b>		<b>13,358</b>	<b>26,723</b>	<b>40,081</b>	<b>29,491</b>
<b>TRANSFER BETWEEN FUNDS</b>	15	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET INCOMING (OUTGOING) RESOURCES</b>					
<b>FOR THE YEAR AFTER TRANSFERS</b>		<b>13,358</b>	<b>26,723</b>	<b>40,081</b>	<b>29,491</b>
<b>RECONCILIATION OF FUNDS</b>					
Total Funds Brought Forward		139,180	23,763	162,943	133,452
<b>TOTAL FUNDS CARRIED FORWARD</b>	15	<b>152,538</b>	<b>50,486</b>	<b>203,024</b>	<b>162,943</b>

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

The notes on pages 11 to 19 form part of these accounts.

**Cheetham Hill Advice Centre  
Balance Sheet  
As at 30 March 2025**

	Notes	2025 £	2024 £
<b>FIXED ASSETS</b>			
Tangible Fixed Assets	10	-	1
<b>CURRENT ASSETS</b>			
Debtors & Prepayments	12	14,098	34,787
Cash at Bank & In Hand		<u>239,051</u>	<u>206,224</u>
		253,149	241,011
<b>LIABILITIES:</b>			
Amounts falling due within one year	13	<u>(50,125)</u>	<u>(78,069)</u>
		(50,125)	(78,069)
<i>Client Account:</i>			
Client Ledger		(1,455)	(375)
Monies owed from Client Account		(1,322)	(910)
Cash at Bank		<u>2,777</u>	<u>1,285</u>
		-	-
<b>NET CURRENT ASSETS</b>		203,024	162,942
<b>TOTAL NET ASSETS</b>		<u>203,024</u>	<u>162,943</u>
<b>THE FUNDS OF THE CHARITY</b>			
Unrestricted Reserves	15	152,538	139,180
Restricted Reserves	15	<u>50,486</u>	<u>23,763</u>
<b>TOTAL CHARITY FUNDS</b>		<u>203,024</u>	<u>162,943</u>

For the year in question the company was entitled to the exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required The company to obtain an audit of its accounts for the year in question in accordance with section 476.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved on behalf of the Board

Sarah Sedge  Chair

Guy Johnson  Treasurer

Date: 19/12/25.

The notes on pages 11 to 19 form part of these accounts.



**Cheetham Hill Advice Centre  
Statement of Cash Flows  
For The Year Ending 30 March 2025**

	2025 £	2024 £
<b>RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES</b>		
Net movement in funds	40,081	29,491
Add back depreciation	1	3,984
Deduct investment income	-	-
Decrease/(increase) in debtors	20,689	(12,263)
Increase/(decrease) in creditors	(27,944)	17,362
	<hr/>	<hr/>
<b>Net cash used in operating activities</b>	<b>32,827</b>	<b>38,574</b>
<b>Cash flows from investment activities:</b>		
Interest	-	-
Purchase of fixed assets	-	-
	<hr/>	<hr/>
<b>Net cash provided by investing activities</b>	<b>-</b>	<b>-</b>
Increase/(decrease) in cash and cash equivalents during the year	32,827	38,574
Cash and cash equivalents brought forward	<hr/> 206,224	<hr/> 167,650
<b>Cash and cash equivalents carried forward</b>	<hr/> <b>239,051</b>	<hr/> <b>206,224</b>

**Cheetham Hill Advice Centre**  
**Notes to the Financial Statements**  
**For The Year Ending 30 March 2025**

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**1 Accounting policies**

**(a) Basis of preparation and assessment of going concern**

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) January 2019 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

**(b) Funds structure**

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or trust deed. There were 13 restricted funds at the year end.

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion have created a fund for a specific purpose.

Further details of each fund are disclosed in note 15.

**(c) Income recognition**

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank. Operating income represents grants, contracts, Operating income represents grants, contracts, and sundry income receivable.

**(d) Expenditure Recognition**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure headings. For more information on this attribution refer to note (f) below.

**(e) Irrecoverable VAT**

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

**(f) Allocation of support and governance costs**

Support costs have been allocated between governance costs and other support costs. Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice. These costs include costs related to independent examination and legal fees together with an apportionment of overhead and support costs.

Governance costs and support costs relating to charitable activities have been apportioned based on staff time and facilities used in each activity.

The allocation of support and governance costs is analysed in note 7.

**(g) Charitable Activities**

Costs of charitable activities include governance costs and an apportionment of support costs as shown in Note 6.

**Cheetham Hill Advice Centre**  
**Notes to the Financial Statements (continued)**  
**For The Year Ending 30 March 2025**

**(h) Tangible fixed assets and depreciation**

Fixed assets are included in the accounts at net book value. Additions of a single item or a group of similar assets exceeding £500, are capitalised at cost (valuation for donated assets). Depreciation is provided to write off the cost less the estimated residual value of tangible fixed assets over their estimated useful lives as follows:-

Computer	33.33% on cost
Office Equipment & Fittings	25% on cost

**(i) Taxation**

The organisation is exempt from income tax by reason of its charitable status. Income tax suffered on investment income is reclaimed in full. The Charity is not currently registered for VAT.

**(j) Pensions**

The charity has an auto enrolment pension scheme and has no liability beyond making its contributions and paying across the deductions for the employee's contributions. Costs are charged to expenditure in the period incurred.

**(k) Contingent liabilities**

A contingent liability is identified and disclosed for those transactions resulting from a possible obligation which will only be confirmed by the occurrence of one or more uncertain future events not wholly within the trustees' control.

**(l) Debtors**

Trade and other debtors are recognised at settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**(m) Creditors and Provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**(n) Operating Leases**

Payments under operating leases are charged to the income and expenditure account in the period to which they relate.

**2 Net income for the year**

	2025	2024
	£	£
This is stated after charging:		
Depreciation - owned assets	1	3,984
Independent Examiners Fees	1,009	980
Other financial services	1,939	1,348

**Cheetham Hill Advice Centre**  
**Notes to the Financial Statements (continued)**  
**For The Year Ending 30 March 2025**

**3 INCOME FROM CHARITABLE ACTIVITIES**

	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Unrestricted Funds £	Restricted Funds £	Total 2024 £
<i>Grants:</i>						
Henry Smith Charity	-	70,700	70,700	-	40,500	40,500
Henry Smith Covid 19	-	49,800	49,800	-	39,200	39,200
National Lottery - Reaching Commun	-	113,457	113,457	-	115,484	115,484
MCC Cost-of-Living Fund	-	13,715	13,715	-	-	-
NW National Lottery - Cost of Livi	-	-	-	-	14,972	14,972
MCC CHEM	-	8,784	8,784	-	-	-
United Utilities	-	26,604	26,604	-	26,606	26,606
Our Manchester VCE Grant	-	52,083	52,083	-	52,083	52,083
MACC HSF/MDF Grant	-	-	-	-	41,910	41,910
<i>Contracts:</i>						
CAB - advice services	73,979	-	73,979	86,069	-	86,069
Other - advice services	9,270	-	9,270	1,000	-	1,000
	83,249	335,143	418,392	87,069	330,755	417,824

**4 INCOME FROM OTHER TRADING ACTIVITIES**

	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Unrestricted Funds £	Restricted Funds £	Total 2024 £
Referral Fees - HSF	-	-	-	1,000	-	1,000
	-	-	-	1,000	-	1,000

**5 COST OF RAISING FUNDS**

	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Unrestricted Funds £	Restricted Funds £	Total 2024 £
Employment costs	-	-	-	422	-	422
Rent, rates and insurance	155	-	155	36	-	36
Heat, light & water	540	-	540	239	-	239
Repairs and maintenance	1,630	-	1,630	245	-	245
Cleaner & cleaning materials	-	-	-	152	-	152
	2,325	-	2,325	1,094	-	1,094

**Cheetham Hill Advice Centre**  
**Notes to the Financial Statements (continued)**  
**For The Year Ending 30 March 2025**

**6 EXPENDITURE**

	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
<b>Charitable Activities</b>				
Employment Costs	65,305	251,765	317,070	285,192
Recruitment	150	399	549	889
DBS Checks	-	-	-	144
Interpreting	341	5,885	6,226	6,942
Client expenses	-	-	-	42,310
Staff Training	500	2,612	3,112	964
Advertising & Publicity	233	1,957	2,190	1,754
Staff Travel	-	106	106	145
Staff Welfare	-	1,346	1,346	912
Volunteer Expenses	-	657	657	1,620
Volunteer Travel	-	786	786	950
Support Costs	2,084	41,761	43,845	43,671
Governance Costs	1,350	1,146	2,496	3,646
	<b>69,963</b>	<b>308,420</b>	<b>378,383</b>	<b>389,139</b>
Restricted Funds			308,420	322,353
Unrestricted Funds			69,963	66,786
			<b>378,383</b>	<b>389,139</b>

**7 ALLOCATION OF GOVERNANCE AND SUPPORT COSTS**

	Basis of Apportionment	General Support £	Governance £	2025 £	2024 £
<b>Support Costs</b>					
Employment Costs	Staff Time	-	-	-	2,131
Rent, Rates and Insurance	Space Used	3,893	-	3,893	696
Heat, Light & Water	Space Used	4,374	-	4,374	4,537
Repairs and Maintenance	Space Used	9,945	-	9,945	4,660
Cleaner & Cleaning Materials	Space Used	-	-	-	2,899
Computer Maintenance & Software	Space Used	5,328	-	5,328	5,743
Minor Equipment	Space Used	-	-	-	372
Printing and Stationery	Staff Time	6,895	-	6,895	4,792
Telephone and Post	Staff Time	5,420	-	5,420	5,259
Publications and Subscriptions	Staff Time	2,534	-	2,534	3,481
Professional Indemnity & Liability Insurances	Staff Time	-	-	-	1,993
Depreciation	Staff Time	1	-	1	3,985
Sundries		587	-	587	225
Consultancy		-	1,350	1,350	1,000
Professional Fees		1,920	-	1,920	1,545
Management Committee & AGM Expenses		-	1,146	1,146	1,671
Accountancy & Payroll		2,948	-	2,948	2,328
		<b>43,845</b>	<b>2,496</b>	<b>46,341</b>	<b>47,317</b>

**Cheetham Hill Advice Centre**  
**Notes to the Financial Statements (continued)**  
**For The Year Ending 30 March 2025**

**8 STAFF NUMBERS AND COSTS**

	2025 £	2024 £
Wages and Salaries	317,070	245,615
Social Security Costs	-	15,900
Pension Costs	-	4,699
	<u>317,070</u>	<u>266,214</u>
The charity employed 14 staff during the year, with an average of 12. The average number of employees, as a full time equivalent was:		
Management & Administration	4	2
Provision of Services	10	10
	<u>14</u>	<u>12</u>

The charity considers its key management personnel comprises the trustees and manager. The total employment benefits, including employer pension contributions of the key management personnel was £32,679 (previous year: £28,412). No employees has benefits in excess of £60,000 (2024: none).

**9 TRUSTEES' REMUNERATION AND EXPENSES**

No remuneration was paid or payable directly or indirectly out of the funds of the charity during the year to any trustees or to any persons known to be connected with any of them.

**10 TANGIBLE FIXED ASSETS**

	Furniture & Equipment £	Computer Equipment £	Total £
<b>COST</b>			
At 31 March 2024	10,186	22,694	32,880
Additions	-	-	-
Disposals	-	-	-
At 30 March 2025	<u>10,186</u>	<u>22,694</u>	<u>32,880</u>
<b>DEPRECIATION</b>			
At 31 March 2024	10,185	22,694	32,879
Charge for Year	1	-	1
Disposals	-	-	-
At 30 March 2025	<u>10,186</u>	<u>22,694</u>	<u>32,880</u>
<b>NET BOOK VALUE</b>			
At 30 March 2025	<u>-</u>	<u>-</u>	<u>-</u>
At 30 March 2024	<u>1</u>	<u>-</u>	<u>1</u>

**11 CAPITAL COMMITMENTS**

	2025 £	2024 £
Contracted but not provided for	-	-

**Cheetham Hill Advice Centre**  
**Notes to the Financial Statements (continued)**  
**For The Year Ending 30 March 2025**

**12 DEBTORS**

	2025 £	2024 £
Other Debtors	9,833	30,235
Accrued Income	-	-
Prepayments	4,265	4,552
	<u>14,098</u>	<u>34,787</u>
Restricted Funds	3,639	5,113
Unrestricted Funds	10,459	29,674
	<u>14,098</u>	<u>34,787</u>

**13 LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2025 £	2024 £
Deferred Income	47,465	72,910
Other Creditors	1,426	3,723
Accruals	1,234	1,436
	<u>50,125</u>	<u>78,069</u>
Restricted Funds	45,490	73,434
Unrestricted Funds	4,635	4,635
	<u>50,125</u>	<u>78,069</u>

**14 DEFERRED INCOME**

	2025 £	2024 £
Deferred income comprises grants paid in advance.		
Balance brought forward as at 31st March	72,910	57,893
Amount released to income earned from charitable activities	(72,910)	(57,893)
Amount deferred in year	47,465	72,910
	<u>47,465</u>	<u>72,910</u>

Balance carried forward as at 30th March

All deferred income is restricted.



**Cheetham Hill Advice Centre**  
**Notes to the Financial Statements (continued)**  
**For The Year Ending 30 March 2025**

**15 ANALYSIS OF CHARITABLE FUNDS**

	Balance at 31 March 2024 £	Incoming £	Transfers £	Outgoing £	Balance at 31 March 2025 £
<b>RESTRICTED FUNDS</b>					
NW Legal Services Trust	1,092	-	-	-	1,092
John Grant Davies Trust	412	-	-	-	412
Henry Smith Charity	1,839	70,700	-	(56,510)	16,029
Henry Smith Covid19 LTSG	69	49,800	-	(39,259)	10,610
National Lottery - Reaching Communities NW	4,625	113,457	-	(110,845)	7,237
MCC Cost-of-Living Fund	-	13,715	-	(8,250)	5,465
Peter Kershaw Trust	2,778	-	-	(29)	2,749
United Utilities	8,402	26,604	-	(35,006)	-
MCC - Wellbeing	331	-	-	-	331
MCC CHEM	-	8,784	-	(7,884)	900
Our Manchester VCE Grant	3,534	52,083	-	(50,637)	4,980
Arcon Housing	681	-	-	-	681
MACC HSF / MDF Grants	-	-	-	-	-
	23,763	335,143	-	(308,420)	50,486
<i>Unrestricted Funds:</i>					
General	139,180	85,646	-	(72,288)	152,538
<i>Total Unrestricted Funds:</i>	139,180	85,646	-	(72,288)	152,538
<b>TOTAL</b>	162,943	420,789	-	(380,708)	203,024

**Purpose of funds:-**

**Contribution towards:**

John Grant Davies Trust	- towards the Advice Service and the work of the charity
NW Legal Services Trust	- towards equipment to support advice delivery and volunteers
Henry Smith Charity	- towards the Advice Service
Henry Smith Covid19 LTSG	- towards Covid-19 project
National Lottery - Reaching Communities NW	- towards the Advice Service
MCC Cost-of-Living Fund	- towards advice for people impacted by the Cost-of-Living Crisis
United Utilities	- towards the salary of adviser and advice service
Peter Kershaw Trust	- towards volunteer expenses
MCC CHEM	- towards helping & advising people experiencing health inequalities
MACC HSF / MDF Grants	- client welfare
MCC - Wellbeing	- towards mobiles & tablets for clients
Tesco Bags of Help	- towards volunteer computers
Our Manchester VCE Grant	- towards supporting volunteers and the Advice Service
Arcon Housing	- towards volunteer expenses & equipment

**Cheetham Hill Advice Centre**  
**Notes to the Financial Statements (continued)**  
**For The Year Ending 30 March 2025**

**15 ANALYSIS OF CHARITABLE FUNDS (Continued)**

Previous Year	Balance at 31 March 2023 £	Incoming £	Transfers £	Outgoing £	Balance at 30 March 2024 £
NW Legal Services Trust	1,092	-	-	-	1,092
John Grant Davies Trust	412	-	-	-	412
Henry Smith Charity	1,142	40,500	-	(39,803)	1,839
Henry Smith Covid19 LTSG	1,192	39,200	-	(40,323)	69
National Lottery - Cost of Living	-	14,972	211	(15,183)	-
National Lottery - Reaching Communities NW	819	115,484	-	(111,678)	4,625
Peter Kershaw Trust	3,416	-	-	(638)	2,778
United Utilities	1,933	26,606	-	(20,137)	8,402
MCC - Wellbeing	331	-	-	-	331
Our Manchester VCE Grant	-	52,083	-	(48,549)	3,534
Arcon Housing	681	-	-	-	681
MACC HSF Grant	-	41,910	400	(42,310)	-
<i>Capital:</i>					
Our Manchester VCE Grant					-
Henry Smith Charity	399	-	-	(399)	-
National Lottery - Reaching Communities	3,149	-	-	(3,149)	-
Tesco	184	-	-	(184)	-
	14,750	330,755	611	(322,353)	23,763
<i>Unrestricted Funds:</i>					
General	118,702	88,969	(611)	(67,880)	139,180
<i>Total Unrestricted Funds:</i>	118,702	88,969	(611)	(67,880)	139,180
<b>TOTAL</b>	133,452	419,724	-	(390,233)	162,943

**16 ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Fixed Assets £	Net Current Assets £	2025 Total £	Fixed Assets £	Net Current Assets £	2024 Total £
Restricted Funds	-	50,486	50,486	-	23,763	23,763
Unrestricted	-	152,538	152,538	1	139,179	139,180
	-	203,024	203,024	1	162,942	162,943

**17 COMPANY STATUS**

The company is limited by guarantee and has no share capital. All members have agreed to contribute a sum not exceeding £10 in event of winding up.

**18 CONTINGENT LIABILITIES**

There were no contingent liabilities at 30th March 2025 (2024 £nil).

**Cheetham Hill Advice Centre**  
**Notes to the Financial Statements (continued)**  
**For The Year Ending 30 March 2025**

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**19 GOING CONCERN**

The company's main source of income is grant funding and advice services. The Trustees consider that it is appropriate to prepare the accounts on a going concern basis and, consequently the accounts do not include any adjustments that would be necessary if the funding sources should cease.

**20 POST BALANCE SHEET EVENTS**

The trustees consider that there are no significant post balance sheet events that impact on the financial statements as presented. The trustees continue to update the business plan and risk management strategies.

**21 ULTIMATE CONTROLLING PARTY**

The company is under the shared control of the Trustees named on Page 1.  
There is no one person with significant control.