

BIRCH HILL DOG RESCUE
REPORT AND FINANCIAL STATEMENTS
YEAR ENDED 31 MAY 2022

CHARITY NO: 1136306

AZETS AUDIT SERVICES
1ST FLOOR, COPTHALL HOUSE
1 NEW ROAD
STOURBRIDGE
WEST MIDLANDS
DY8 1PH

BIRCH HILL DOG RESCUE

CONTENTS

	<u>Page</u>
Reference and Administrative information	1
Report of the Trustees	2 - 5
Independent Examiners Report	6
Receipts & Payments Account	7
Statement of Assets and Liabilities	8
Notes to the Financial Statements	9 - 10

BIRCH HILL DOG RESCUE

REFERENCE AND ADMINISTRATIVE INFORMATION

CHARITY NAME BIRCH HILL DOG RESCUE

CHARITY NUMBER 1136306

TRUSTEES
Mrs W A Watts
Mrs L Millward
Mrs J Wilkes

PRINCIPAL ADDRESS
Birch Hill House
Neen Sollars
Kidderminster
Worcestershire
DY14 0AQ

INDEPENDENT EXAMINER
Azets Audit Services
1st Floor, Copthall House
Stourbridge
West Midlands
DY8 1PH

BANKERS
Barclays Bank PLC
&
TSB Bank PLC

**BIRCH HILL DOG RESCUE
ANNUAL REPORT
YEAR ENDING 31 MAY 2022**

1. Structure, Governance & Management

Constituted: Under Constitution document adopted 14 May 2010.

Trustee Selection: By Appointment.

Additional Governance:

The Trust consists of three Trustees all of whom are involved in the various aspects of the Trust activities. Mrs L Millward is responsible for dog welfare and provides support for the Trust's activities, Mrs W Watts is responsible for fund raising activities and Mrs J Wilkes provides support for fund raising activities.

2. Public Benefit

For the benefit of the public to relieve the suffering of dogs in need of care and attention; and in particular, to provide and maintain kennels or other facilities for the reception, care and treatment of these dogs.

- To promote humane behaviour towards animals by providing appropriate care, protection, treatment and security for animals, which are in need of care and attention by reason of sickness, maltreatment, poor circumstances or ill usage; and
- to educate the public in matters pertaining to animal welfare in general; and
- the prevention of cruelty and suffering among animals.

The main activities in order to carry out the Aim are:

- Provide kennel facilities for dogs in need, under the circumstances;
- To involve volunteers and the local community in the work of the charity;
- To raise money and the Trust's profile through fundraising activities.

The Trustees have had regard to the Charity Commissions guidance on public benefit.

2.1 Donations and Legacies

Income received consists of regular monthly donations, together with other one-off donations.

During the year we received legacies of £3,500.

Trustees are guided by the criteria stated in note 2 above as well as ensuring that the money is used for the purpose intended and is in the best interest to the beneficiaries.

2.2 Volunteers

The Trust relies on the goodwill of a number of volunteers who assist in the day-to-day care of the rescued dogs and have helped in the fund raising activities during the period.

**BIRCH HILL DOG RESCUE
ANNUAL REPORT (CONTINUED)
YEAR ENDING 31 MAY 2022**

2.3 Fundraising

Regular donations from the general public are well received by the trust but obtaining other donations and fundraising activities are the core of the charity's income. Activities are developed in order that donations may be raised to help fund the trust's main activities. Without the support of the community and general public the Trust would struggle to provide the facilities required. The aim of the fundraising is primarily to raise money to cover the cost of providing day-to-day care and kennel facilities, but also to make the general public aware of the Trust's existence and to promote the welfare and care of dogs.

The Trustees are indebted to the generous support received throughout this period. Despite remaining a difficult economic climate, people continue to support directly through donations and by supporting the trust at various fundraising events.

3. Achievements and Performance

Through donations and fund raising the Trust has been able to accommodate approximately 30–40 dogs each month.

Financial

What a relief it was to have no more lockdowns during the year. Since our charity shop reopened the support has been amazing and the income has grown month on month. We also booked one or two outdoor events in during the year and were pleasantly surprised to find that they were well attended and that the amount raised at each event was the most we had ever taken before. Maybe the fact that people were unable to go out during lockdowns made them appreciate the outdoor events more.

Income from legacies was much down on the previous year but following an application for a grant to the Jean Sainsbury Trust we did receive £5,000 towards the roof replacement on the kennel block, however we have some way to go to raise the remainder needed to reach the £28,000 needed.

We have also had a large number of "lockdown" dogs into rescue, most of whom have behavioural problems who are taking much longer to rehome, one or two are also coming in with health issues. The fact is that combined with the health issues and dogs staying longer has meant that our vet bills have been much higher this year.

Fundraising

It was a slow start to outdoor events with just five in total being booked. The weather luckily stayed kind to us throughout and it was comforting to see the public turning out to support us. The Worcester Victorian Christmas Fayre was back on and we raised more than we had for a few years, certainly since we have been outside our shop in Mealcheapen Street.

We made the decision to move our Annual Dog Show to the Far Forest Showground rather than the venue we have been going to for over ten years. Another rescue held their show here the previous year and it was so much better all round. The event cost more to put on at this venue than before but we managed to obtain a sponsor who paid for the hire charge, p.a. system and other costs and as usual a regular sponsor covers the costs for the dog show, for rosettes, trophies and prizes for which we are always eternally grateful. Unfortunately, it rained in the morning which reflected in the numbers in attendance however we did have 130+ dogs taking part. We were overwhelmed at the amount raised at this event, the most ever in all the years and that we have held in it.

We have been extremely lucky to have one of our volunteer dog walkers who has organised some Jumble Sales for us in Worcester. The first one has raised nearly £700 and so hopefully the others will bring in around the same and more.

Achievements

We have managed to increase our volunteer numbers during the year which has proved to be a tremendous help not only for the dogs by way of dog walkers but also in fundraising, more people have volunteered to help out at the outdoor events.

After replacing the outside runs down one side of the main kennel block we received all the metal structures for the other side, however this work is still in progress with only 2-3 kennels being replaced at present. The metal shutters on the hatches all need to be replaced as these have become difficult to pull up over the years, we are pleased to say that we have the new metal shutters on order and await their arrival. During the year we were also gifted a new shed for the tinned food to be stored in and for this we were most grateful. All our sheds have also now been lined with metal sheets on the sides and floors to protect against any possible rodent entry.

Once again social media is vital in promoting the charity with the number of followers now some 9200, this has been a great help in both advertising and rehoming the dogs. We have also been able to use this platform for many raffles, for day-to-day funding and also for a specific dog requiring more expensive vet treatments.

Future Plans

We should have all the outside runs finished completely which then means that the kennel roof is next to be replaced, clearly the biggest and most expensive job to be done. We did receive some funding towards the cost however we still need to find the rest. Since the original quote received, the business has since ceased trading and therefore, we have to find another roofer for the job. However, it is hoped that these two factors can be met, and work can commence. Once the roof has been completed we move to the flooring, for which we already have a supplier who has agreed to replace free of charge.

Hopefully we can attract more volunteers to help us out especially up the kennels to keep on top of the maintenance, gardening and painters would be more than welcome.

We have one charity shop in Worcester that does quite well but it was always our intention to pen up another shop somewhere else, however finding the right location and rent is proving to be a problem, we will still keep up the search.

**BIRCH HILL DOG RESCUE
ANNUAL REPORT (CONTINUED)
YEAR ENDING 31 MAY 2022**

4 Financial Review

Cash balances at the year end were £13,014 (2021 - £29,172)

4.1 Core Fundraising

As the Trust has no income from endowments or regular grants it must rely primarily on donations and event-based community fundraising for its income and promotional activities. The charity is registered to receive Gift Aid on donations.

The Trust reviews and evaluates each fundraising event and promotional activity to identify need and value for money.

The fundraising expenses are necessary to generate funds to fulfil the Trust's obligation to further charitable causes. Trustees are committed to reduce expenses wherever possible.

4.2 Reserves Policy

It is the policy of the Trust to maintain a fund balance to sustain the Trust's operations and remain in a position to provide funds to provide kennel and other facilities over a 3-month period. The Trustees consider the cash reserve of £15,000 to be appropriate, and although funds fell below this temporarily at the year end, funds at the date of this report are in excess of this.

5. Plans for the future

Trustees are: -

- Committed to raising as much income as possible to provide facilities for dogs in need.
- Supporting and encouraging people to donate or to support fundraising activities to provide funds but also to encourage volunteers to help with the day to day care at the centre.

Trustees are aware that many people volunteer their time to help with the care of the dogs as they like to feel involved in making a difference to the lives of those less fortunate.



.....
Mrs W Watts
Trustee

30 March 2023

BIRCH HILL DOG RESCUE

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES **YEAR ENDED 31 MAY 2022**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 May 2022, which are set out on pages 7 to 10.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1) accounting records were not kept in respect of the charity as required by section 130 of the Act;
or
- 2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



J L Swann BA (Hons) BFP FCA

Azets Audit Services
1st Floor, Copthall House
1 New Road
Stourbridge
West Midlands
DY8 1PH

30 March 2023

BIRCH HILL DOG RESCUE

RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 MAY 2022

	Notes	Restricted £	Unrestricted £	2022 £	2021 £
<u>Receipts:-</u>					
Regular Donations		-	11,713	11,713	7,101
Other Donations		-	31,562	31,562	24,240
Legacies		-	3,500	3,500	50,000
Fund Raising Events		-	10,686	10,686	4,468
Shop income		-	56,015	56,015	27,091
Rehome		-	6,172	6,172	8,557
Gift Aid Donations		-	13,901	13,901	6,631
Bank interest received		-	2	2	14
Grants receivable		5,000	-	5,000	24,669
Grants receivable - furlough		-	-	-	14,073
Loans received		-	4,000	4,000	-
<u>Total Receipts</u>		5,000	137,551	142,551	166,844
<u>Payments:-</u>					
Direct Charitable Expenditure	2	-	120,112	120,112	113,067
Charitable Activities to Furtherance of Charitable Objectives	3	-	-	-	58
Fundraising and Publicity	4	-	3,590	3,590	2,070
Management & administration of the Charity	5	-	22,787	22,787	22,423
Loans repaid		-	-	-	4,000
		-	146,489	146,489	141,617
<u>Asset & Investment purchases:-</u>					
Fixed Asset purchases		-	12,220	12,220	14,623
<u>Total Payments</u>		-	158,709	158,709	156,240
<u>Surplus/(deficit) of Receipts over Payments</u>		5,000	(21,158)	(16,158)	10,604
Transfers between funds	6	-	-	-	-
Brought forward Monetary Assets		-	29,172	29,172	18,568
Carried Forward Monetary Assets		5,000	8,014	13,014	29,172

BIRCH HILL DOG RESCUE
STATEMENT OF ASSETS AND LIABILITIES
AS AT 31 MAY 2022

CASH FUNDS

	<u>2022</u> £	<u>2021</u> £
Cash at Bank	12,532	28,814
Petty Cash	482	358
	<u>13,014</u>	<u>29,172</u>

ASSETS RETAINED FOR CHARITY USE:

	<u>Fund</u>	<u>2022</u> <u>Cost</u> £	<u>2021</u> <u>Cost</u> £
Computer Equipment	Unrestricted	421	421
Gazebo	Unrestricted	500	500
Van	Unrestricted	5,875	5,875
Industrial wall heater	Unrestricted	550	550
Shop assets	Unrestricted	2,242	2,242
Shop Stock	Unrestricted	2,982	2,982
Digital Copier	Unrestricted	670	670
Printer	Unrestricted	400	400
Heating System	Unrestricted	7,800	7,800
Foundation for 'Meet & Greet'	Unrestricted	5,966	5,966
Kennel Runs	Unrestricted	5,100	5,100
Log Cabin 'Meet & Greet'	Unrestricted	10,850	10,850
Flooring 'Meet & Greet'	Unrestricted	1,346	1,346
Stone base	Unrestricted	1,308	1,308
House renovation costs	Unrestricted	5,510	3,290
Panels/gates	Unrestricted	6,600	-
Boiler, radiators & pipework	Unrestricted	3,400	-
		<u>61,520</u>	<u>49,300</u>

CREDITORS:

	<u>2022</u> £	<u>2021</u> £
Wages and pensions	5,038	4,318
Tax and social security	439	432
	<u>5,477</u>	<u>4,750</u>

LONG TERM CREDITORS:

	<u>2022</u> £	<u>2021</u> £
Loan - W A Watts	18,000	14,000

Approved by the Board of Trustees on 30 March 2023 and signed on its behalf by:



 Mrs W A Watts- Trustee

BIRCH HILL DOG RESCUE
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MAY 2022

1) **Principal Accounting Policies:-**

a) **Accounting Policies:-**

The financial statements have been prepared on a receipts and payments basis in accordance with Section 133 of the Charities Act 2011 and CC16 issued by the Charity Commission.

b) **Payments:-**

Direct charitable expenditure comprises of costs relating to the board and treatment of dogs under the care of the Charity during the period.

2) **Direct Charitable Expenditure:-**

	<u>2022</u> <u>£</u>	<u>2021</u> <u>£</u>
Kennel Fees	14,978	16,606
Vet Fees	8,888	5,941
Shop Expenses	25,008	25,730
Wages and Salary	66,122	61,343
PAYE	5,116	3,447
	<hr/> 120,112	<hr/> 113,067 <hr/>

3) **Charitable Activities to Furtherance of Charitable Objectives:-**

Van Expenses	-	58
	<hr/> -	<hr/> 58 <hr/>

4) **Fundraising and Publicity:-**

Event Fees & Stall Rents	3,590	2,070
	<hr/> 3,590	<hr/> 2,070 <hr/>

BIRCH HILL DOG RESCUE
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MAY 2022

5) <u>Management and Administration of the Charity:-</u>	<u>2022</u> £	<u>2021</u> £
Rent and rates	13,308	13,308
Insurance	430	386
Repairs and maintenance	1,083	1,825
Postage & Stationery	1,221	1,587
Telephone	1,020	428
Computer Expenses	2,532	1,852
Bank Charges	108	112
Sundry Expenses	835	764
Accountancy	1,674	1,584
Legal & professional	576	576
	<hr/> 22,787	<hr/> 22,423 <hr/>

6) Fund Balances:-

<u>Restricted</u>	Brought forward	Incoming resources	Resources expended	Carried forward
Jean Sainsbury Trust	-	5,000	-	5,000
	<hr/> -	<hr/> 5,000	<hr/> -	<hr/> 5,000 <hr/>

Jean Sainsbury Trust - A £5,000 grant was awarded towards the cost of the Kennel roof repairs.

7) Related Parties

The charity has a long-term outstanding loan to Mrs W Watts (trustee). The balance carried forward at the year end is £18,000 (2021 - £14,000).

The trustee Mrs L Millward received remuneration for services provided to the charity of £7,488 during the year (2021 - £9,330).