

## Trustees' Annual Report for the period

From 1<sup>st</sup> April 2024 To 31<sup>st</sup> March 2025

Charity name	Waterside Foodbank
Registered charity number	1136282
Charity's principal address	195 Hampton Lane Blackfield Southampton SO45 1XA

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Stephen Green	Chair	1 Jan – 31 Mar 25	
2	Stephen Fordham	Treasurer		
3	Joanna Trosh			
4	Alan Glaze			
5	Deborah Burke			
6	Linda Matthews	Chair	1 Apr – 31 Dec 24	
7	Gillian Pickering			
8	Rebecca Brown			

## Structure, Governance and Management

Description of charity's trusts:	SORP Ref	
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointment by full board of Trustees

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The supply of emergency food for people who live in the Waterside who because of crises have no financial resources to buy food.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>No one in the Waterside should have to endure food or fuel poverty. The Charity collects and redistributes donated food by way of an Emergency Food Parcel (EFP) that provides three days of nutritionally balanced food.</p> <p>EFP's are issued by way of an on-line voucher system managed by the Trussell Trust.</p> <p>To increase transparency, the charity changed its name in Nov 24 from the Waterside Ecumenical Projects to Waterside Foodbank. The charity is part of the nationwide network of food banks using the Trussell Trust managed E_Voucher System, to combat food poverty and hunger throughout the UK. The Waterside Foodbank has some 40 linked agencies issuing E_Vouchers through this system. Funded through donations received, Waterside provide fresh vegetable, eggs and bread with every EFP.</p> <p>Follow Up support:</p> <p>Signposting clients to further help is extremely important and the charity has follow-up contact with recipients of EFP to assist with information on further support such as Fairshare larders.</p> <p>The New Forest CAB manage a Financial Inclusion Officer (funded by the Trussell Trust) to work with the foodbank's clients (based in the foodbank part-time) to ensure they are claiming their full benefits and to assist in Signposting to further support.</p> <p>The charity is also linked to with the Fuelbank Foundation for the provision of fuel vouchers.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have reviewed the charities activities to ensure that they have acted within and with regard to the Charity Commission guidelines on public benefit.



## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Waterside Foodbank (name change from Waterside Ecumenical Projects Autumn 2024), supports the local community through its three arms: the Fuel Foundation, the Foodbank and a CAB managed FIO:</p> <ul style="list-style-type: none"> <li>- Through the Fuel Bank Foundations on-line facility, vouchers with the value of £30 (summer) and £49 (winter) have been issued to clients with pre-payment meters at risk of disconnection. In the financial year 2024_25 204 Fuel Vouchers were issued 194 were redeemed, the balance (10) was cancelled or expired (5%).</li> <li>- The Waterside Foodbank, successfully completed its 17<sup>th</sup> year of partnership with the Trussell Trust and through its on-line referral service, provided 1,504 emergency food parcels supporting 2,466 adults and 1,711 children.</li> </ul> <p>The foodbank has received 38,310kg of food from donations &amp; purchases from support from local supermarkets, churches, schools, businesses and individuals and 40,660kg has been distributed, the equivalent of providing around 97,177 meals. The shortfall between donated &amp; distributed food has been made up with food purchases funded by cash donations.</p> <ul style="list-style-type: none"> <li>- At Christmas, through the support of local a charity (Dibden Local Allotments) and a Winter Collection at a local supermarket, clients for Emergency Food Parcels have also received Christmas Parcels and Tesco Gift Vouchers for the purchase of Christmas meal ingredients.</li> <li>- The Waterside Foodbank now hosts a part-time Financial Inclusion Office (managed by CAB &amp; funded by the Trussell Trust). Clients are signposted to them for a voluntary review of finances, and a budget has been provided to support clients at their discretion of which £1,912 was spent in this financial year.</li> </ul>

		<ul style="list-style-type: none"> <li>- Two HCC HSG / DWP Grant totalling £24,195 were successfully applied for to: <ul style="list-style-type: none"> <li>o £21,000 to provide energy saving domestic devices, warm clothing (fleeces) and bedroom linen (sheets, pillows and Duvets) to qualifying households.</li> <li>o £2,195 for the provision of water bottles to local school children,</li> </ul> </li> </ul> <p>Both grants were fully spent in this financial year.</p> <p>The Waterside Foodbank has continued to be active with local community groups working to alleviate poverty and need in the New Forest. This has included the New Forest Cost of Living alleviation steering group, New Forest Partnership Committee and Southampton Foodbank Network.</p> <p>Volunteers: Whilst there has been some churn, the total numbers of volunteers have remained consistent.</p> <p>Employees: The charity continues to employ two part-time staff.</p> <p>Trustees: the charity continues to operate with 8 Trustees. The only change being the resignation of the Chair L Matthews (remaining as a Trustee) and the appointment of SR Green as Chair from the 1<sup>st</sup> Jan 2025.</p>
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## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	In the financial year, the charity received donated & grant Income of £94,339 against Expenditure of £95,233 leaving an excess of expenditure of £894. Total reserves for the year are £231,610.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The reserves are to be used for the continued provision of food & fuel vouchers to support families in poverty or crises in the New Forest waterside area. The charity has aspirations to expand its activities and these reserves will help with these expansion plans and to help fund part-time staff.
Amount of reserves held	Para 1.22	£231,610 (as at 31 Mar 25)

## Declarations

The Trustees declare that they have approved the trustees report above.

Signed on behalf of the charity's trustees

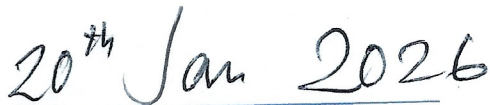
Signature:

A handwritten signature in blue ink, appearing to read 'Fordham', is written over a horizontal blue line.

Full name: Stephen Fordham

Position: Trustee & Treasurer

Date:

A handwritten date '20<sup>th</sup> Jan 2026' in blue ink is written over a horizontal blue line.



Waterside Foodbank 202404\_2503

	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	
Donations	1,557.42	1,100.06	1,296.74	4,083.50	1,555.42	959.80	3,004.80	3,615.28	9,705.07	1,970.24	11,922.43	2,346.90	43,117.66
Donations for Food	-	2,355.11	-	671.05	-	-	50.00	-	-	-	-	-	3,076.16
Donations - Gift Aided	417.00	417.00	654.17	417.00	2,548.12	467.00	1,087.00	505.00	3,084.38	417.00	846.02	4,065.88	14,925.57
Income for Fuel Vouchers	-	-	-	-	3,195.00	-	-	-	-	-	-	-	-
HCC HSG / DWP Grant	-	-	-	21,000.00	-	-	-	-	-	-	-	-	24,195.00
Savings Ac Interest	-	-	393.29	-	-	418.62	-	2,801.65	2,914.12	-	713.98	605.74	7,847.40
Grant for Paid Staff	-	-	-	-	-	1,177.38	-	-	-	-	-	-	1,177.38
INCOME	1,974	3,872	2,344	26,172	7,299	3,023	4,142	6,922	15,704	2,387	13,482	7,019	94,339
Administration	523	1,493	3,285	760	758	2,705	850	1,721	4,102	752	1,130	3,400	21,478.04
Food Top-ups & Eggs	881	1,482	1,171	737	989	2,475	1,009	1,086	2,526	1,393	3,523	934	18,206.02
Exp for Fuel Vouchers	-	-	-	-	-	-	-	-	-	-	-	-	-
Foodbank Equipment	444	-	75	100	-	-	686	56	-	-	-	-	1,160.79
FIO & DWP Grant purchases	591	-	601	72	4,900	12,797	5,375	20	152	3,546	1,225	894	25,895.71
PAVE Staff	2,510	2,593	2,246	2,182	2,209	2,557	2,827	2,489	2,190	2,483	2,063	2,144	28,492.63
EXPENSES	4,950	5,568	7,378	3,650	8,856	20,533	10,747	5,331	8,970	8,175	5,492	5,584	95,233
Transfers: HSBC, Lloyds, UTB	-	-	-	-	-	-	-	-	-	-	-	-	-
Bal bFwd from 31 Mar 2024	232,504	-	-	-	-	-	-	-	-	-	-	-	-
Surplus of Income over	2,976	1,696	5,034	22,522	1,557	17,510	6,605	1,590	6,733	5,787	7,990	1,435	894
Cum bank balance	229,528	227,883	222,799	245,321	243,763	226,254	219,648	221,239	227,972	222,185	230,175	231,610	
Lloyds bank bal - Mth End	11,882	10,605	8,846	18,070	12,580	12,221	5,454	8,611	6,488	6,808	6,742	7,524	
HSBC Bank Bal - Mth End	34,193	34,796	35,548	6,481	7,162	7,784	9,776	10,817	11,683	7,133	8,294	9,201	
Unity Trust Bank Bal Mth End	18,452	17,431	13,011	55,377	58,628	40,437	38,606	35,999	43,632	42,024	46,349	45,489	
Unity Trust Bank Bal Savings Instant Access 2.5% Pd Qthly	60,000	60,000	60,393	60,393	60,393	60,812	60,812	60,812	61,219	61,219	61,219	61,605	
Redwood Bank	-	-	-	-	-	-	-	-	-	-	57,571	57,791	
Lloyds Savings Ac, Interest 5.08% TO 14 Feb 25 Pd Annually	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000	-	-	
Cambridge & Counties, Interest 5.0% for 5 years, pd Annually	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	
	229,528	227,883	222,799	245,321	243,763	226,254	219,648	221,239	227,972	222,185	230,175	231,610	
Annual Cum Surplus	-	4,671	9,705	12,817	11,260	6,250	12,855	11,265	4,532	10,319	2,329	894	

# **INCOME ANALYSIS**

	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	
Donations by Individuals	553.50	425.57	235.00	545.00	450.00	225.00	515.00	1,975.87	1,386.09	495.00	413.00	636.00	7,855
Donations from Organisations	125.00	25.00	254.94	2,625.00	275.00	25.00	1,780.00	830.00	7,155.00	150.00	10,775.38	1,001.10	25,021
Stewardship Donations	878.92	649.49	806.80	913.50	830.42	709.80	709.80	809.41	1,163.98	1,325.24	734.05	709.80	10,241
	<b>1,557.42</b>	<b>1,100.06</b>	<b>1,296.74</b>	<b>4,083.50</b>	<b>1,555.42</b>	<b>959.80</b>	<b>3,004.80</b>	<b>3,615.28</b>	<b>9,705.07</b>	<b>1,970.24</b>	<b>11,922.43</b>	<b>2,346.90</b>	<b>43,118</b>
Donations for Veg (AD specifically)	-	-	-	-	-	-	-	-	-	-	-	-	-
Contributions to pay for food top-ups	-	-	-	-	-	-	-	-	-	-	-	-	-
TESCO's top Up	-	2,355.11	-	671.05	-	-	-	-	-	-	-	-	3,026
contributions to pay for EGGs	-	2,355.11	-	671.05	-	-	50.00	-	-	-	-	-	50
	-	-	-	-	-	-	50.00	-	-	-	-	-	3,076
Gift Aid Individual donations	<b>417.00</b>	<b>417.00</b>	<b>654.17</b>	<b>417.00</b>	<b>2,548.12</b>	<b>467.00</b>	<b>1,087.00</b>	<b>505.00</b>	<b>3,084.38</b>	<b>417.00</b>	<b>846.02</b>	<b>4,065.88</b>	<b>14,926</b>
Fuel Vouchers	-	-	-	-	-	-	-	-	-	-	-	-	-
Grant for FIO	-	-	-	-	-	1,177.38	-	-	-	-	-	-	1,177
HCC HSG / DWP Grant - Dec 23	-	-	-	21,000.00	3,195.00	-	-	-	-	-	-	-	24,195
Grant for Paid Staff	-	-	-	21,000.00	3,195.00	1,177.38	-	-	-	-	-	-	25,372
Interest - C&C Interest 5.0%	-	-	-	-	-	418.62	-	-	2,506.85	-	-	-	2,507
Interest - imeadate access account	-	-	393.29	-	-	-	-	-	407.27	-	-	385.43	1,605
Interest - Lloyds Fixed Term Bond	-	-	-	-	-	-	-	-	-	-	643.00	-	3,445
Interest - Redwood Bank	-	-	-	-	-	-	-	-	-	-	70.98	220.31	291
	<b>1,974.42</b>	<b>3,872.17</b>	<b>2,344.20</b>	<b>26,171.55</b>	<b>7,298.54</b>	<b>3,022.80</b>	<b>4,141.80</b>	<b>6,921.93</b>	<b>15,703.57</b>	<b>2,387.24</b>	<b>13,482.43</b>	<b>7,018.52</b>	<b>94,339</b>



## EXPENDITURE ANALYSIS

	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	
Bank Charges	5	5	23	5	6	23	10	13	12	11	6	25	144
Safeguarding DBS / 31-8	31	-	-	-	-	-	-	-	-	-	-	150	181
Farewell Gifts	-	-	-	-	-	-	-	-	-	-	-	-	-
Office Lease printms	-	-	2,750	450	330	2,250	250	478	2,250	250	250	2,274	11,532
Rates	-	1,039	-	-	-	-	-	-	-	-	-	-	1,039
Office printing	70	86	62	46	71	57	48	28	144	39	21	96	772
Postage	-	-	-	-	-	-	-	-	-	-	-	-	-
Utilities - Phone, water, electric	405	334	378	249	246	339	297	243	593	299	364	359	4,107
Misc Office Costs & Stationary	9	27	41	9	105	35	195	783	1,068	153	9	31	2,464
Xmas Admin costs bags & Cards	-	-	-	-	-	-	-	102	15	-	-	-	117
Admin costs - Fundraising & publicity	-	-	-	-	-	-	-	-	-	-	480	-	480
Costs relating to Volunteers	-	-	31	-	-	-	49	74	19	-	-	33	207
Misc exp for warehouse	3	-	-	-	-	-	-	-	-	-	-	-	3
Hampton Lane re-Vamp planning	-	-	-	-	-	-	-	-	-	-	-	432	432
	523	1,493	3,285	760	758	2,705	850	1,721	4,102	752	1,130	3,400	21,478
Egg Purchases	158	185	122	137	178	147	161	199	130	162	137	132	1,847
Food Top Ups	723	1,297	1,049	600	811	2,328	848	887	2,397	1,231	3,387	802	16,359
	881	1,482	1,171	737	989	2,475	1,009	1,086	2,526	1,393	3,523	934	18,206
PAYE Pmnt to IR	166	162	207	89	88	106	226	243	-	249	-	-	1,536
PAYE Pension to Nest	131	137	150	115	115	120	115	115	115	125	120	115	1,472
FIO Cont Ringwood	-	-	-	-	-	-	-	-	-	-	-	-	-
PAYE Pay	2,213	2,294	1,889	1,978	2,006	2,331	2,486	2,131	2,075	2,109	1,943	2,029	25,485
	2,510	2,593	2,246	2,182	2,209	2,557	2,827	2,489	2,190	2,483	2,063	2,144	28,493
Exp for Fuel Vouchers	-	-	-	-	-	-	-	-	-	-	-	-	-
FIO E1k Grant purchases	591	-	601	72	39	-	81	20	-	266	175	-	1,806
Proj Mngtr Grant	-	-	-	-	-	-	-	-	-	-	-	106	106
HCC HSG / DWP Grant - Apr 24	-	-	-	-	2,651	12,797	5,294	-	152	3,280	1,400	1,000	21,774
HCC HSF / Water Bottles - July 24	-	-	-	-	2,210	-	-	-	-	-	-	-	2,210
Assets for warehouse	-	-	-	-	-	-	-	18	-	-	-	-	18
Assets for Office	444	-	75	100	-	-	80	38	-	-	-	-	537
Assets for Distribution Ctre	444	-	75	100	-	-	606	56	-	-	-	-	606
	4,950	5,568	7,378	3,650	8,856	20,533	10,747	5,331	8,970	8,175	5,492	5,584	95,233

**Examiner's unqualified report (for a non-company charity preparing receipts and payments accounts) with a gross income of £250,000 or less in the relevant financial year.**

**Independent examiner's report to the trustees of Waterside Ecumenical Projects**

I report to the trustees on my examination of the accounts of the Trust for the year ended 31 March 2025.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Mark Price

ACIB

8 Home Farm Close, Hythe  
Southampton, SO45 6JN

Date: 30<sup>TH</sup> SEPTEMBER 2025.