



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st April 2023 To 31st March 2024

Charity name: Waterside Ecumenical Projects

Charity registration number: 1136282

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The supply of emergency food for people who live in the Waterside who because of crises have no financial resources to buy food.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>No one in the Waterside should have to endure food or fuel poverty. The Charity collects and redistributes donated food by way of an Emergency Food Parcel (EFP) that provides three days of nutritionally balanced food.</p> <p>EFP's are issued by way of an on-line voucher system managed by the Trussell Trust.</p> <p>Working through the Waterside Foodbank the charity is part of the nationwide network of food banks using the Trussell Trust managed E_Voucher System, to combat food poverty and hunger throughout the UK. The Waterside Foodbank has some 40 linked agencies issuing E_Vouchers through this system.</p> <p>Funded through donations received, Waterside provide fresh vegetable, eggs and bread with every EFP.</p> <p>Follow Up support:</p> <p>Signposting clients to further help is extremely important and the charity has follow-up contact with recipients of EFP to assist with information on further support such as Fairshare larders.</p> <p>The New Forest CAB recruited a Financial Inclusion Officer (funded by the Trussell Trust) in Mar 2023 to work with the foodbank's clients (based in the foodbank part-time) to ensure they are claiming their full benefits and to assist in Signposting to further support.</p> <p>The charity is also linked to with the Fuelbank Foundation for the provision of fuel vouchers.</p>

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have reviewed the charities activities to ensure that they have acted within and with regard to, the Charity Commission guidelines on public benefit.
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		<p>In Oct 2023 the (Part-time) Warehouse Manager resigned. After a review of responsibilities, the Project Manager took over direct responsibility for the warehouse and part-time admin assistant was recruited in Mar 24.</p> <p>In Nov 2024 the Waterside Ecumenical Projects charity changed its name to the Waterside Foodbank.</p>

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Waterside Ecumenical Projects (WEP) now the Waterside Foodbank (name change Autumn 2024), supports the local community through its three arms: the Fuel Foundation, the Foodbank and a CAB managed FIO:</p> <ul style="list-style-type: none"> - Through the Fuel Bank Foundations on-line facility, vouchers with the value of £30 (summer) and £49 (winter) have been issued to clients with pre-payment meters at risk of disconnection. In the financial year 2023_24 205 Fuel Vouchers were issued 177 were redeemed, the balance (28) was cancelled or expired (14%). - The Waterside Foodbank, successfully completed its 16th year of partnership with the Trussell Trust and through its on-line referral service, provided 1,273 emergency food parcels supporting 3,615 adults and 2,591 children. The foodbank has received 32,028kg of food from donations & purchases from support from local supermarkets, churches, schools, businesses and individuals and 34,473kg has been distributed, the equivalent of providing around 106,522 meals. The shortfall between donated & distributed food has been made up with food purchases funded by cash donations. - At Christmas, through the support of local a charity (Dibden Local Allotments) and a Winter Collection at a local supermarket, clients for Emergency Food Parcels have also received Christmas Parcels and Tesco Gift Vouchers for the purchase of Christmas meal ingredients. - From Apr 2023 the Waterside Foodbank has hosted a part-time Financial Inclusion Office (managed by CAB & funded by the Trussell trust). Clients are signposted to them for a voluntary review of finances and a budget has been provided to support clients at their discretion of which £4,647 was spent in this financial year.

		<ul style="list-style-type: none"> - An HCC HSG / DWP Grant for £7,100 was successfully applied for to provide energy saving domestic devices to qualifying households. £2,731 was spent in Mar 24 and the balance will be spent in Apr 2024. <p>The WEP has continued to be active with local community groups working to alleviate poverty and need in the New Forest. This has included the New Forest Cost of Living alleviation steering group, New Forest Partnership Committee and Southampton Foodbank Network.</p> <p>Volunteers: Whilst there has been some churn, the total numbers of volunteers have remained consistent.</p> <p>Employees: In Oct 23 the Warehouse Manager resigned and after some changes to Roles & Responsibilities, an Admin Assistant was recruited in Mar 2024.</p> <p>Trustees: During this financial year and to cope with the increased activities of the charity, an additional 5 trustees have been recruited & appointed.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	In the financial year, the charity received donated & grant Income of £98,440 against Expenditure of £68,650 leaving a surplus of £29,790 and total reserves of £232,504.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The reserves are to be used for the continued provision of food & fuel vouchers to support families in poverty or crises in the New Forest waterside area. The charity has aspirations to expand its activities and these reserves will help with these expansion plans and to help fund part-time staff.
Amount of reserves held	Para 1.22	£232,504 (as at 31 Mar 24)
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	NONE
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointment by full board of Trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Waterside Ecumenical Projects
Other name the charity uses	Waterside Foodbank
Registered charity number	1136282
Charity's principal address	195 Hampton Lane Blackfield Southampton SO45 1XA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Linda Matthews	Chairman		
2	Stephen Fordham	Treasurer		
3	Joanna Trosh			
4	Alan Glaze		6 th Mar 2024	
5	Deborah Burke		6 th Sept 2023	
6	Stephen Green		6 th Sept 2023	
7	Gillian Pickering		27 th July 2023	
8	Rebecca Brown		6 th Mar 2024	
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Fordham</i>	
Full name(s)	Stephen Fordham	
Position (eg Secretary, Chair, etc)	Trustee and Treasurer	
Date	8 th Jan 2025	

	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24
Donations	6,962.56	1,862.38	1,220.88	7,943.51	1,254.50	1,362.08	2,030.19	2,228.40	22,862.25	4,987.52	1,350.83	5,632.08
Donations for Food	-	-	236.09	-	-	100.00	1,052.13	-	100.00	1,000.00	143.20	-
Donations - Gift Aided	896.87	417.00	1,024.94	377.00	377.00	471.46	377.00	1,087.00	577.00	397.00	867.00	397.00
Income for Fuel Vouchers	-	-	-	-	-	-	-	-	-	-	-	-
HCC HSG / DWP Grant - Nov 23	-	2,709.87	-	-	-	-	-	7,100.00	-	-	-	-
Grant for Paid Staff	-	-	-	-	-	-	-	-	-	-	2,816.00	16,218.82
												<u>21,744.69</u>
INCOME	7,859.43	4,989.25	2,481.91	8,320.51	1,631.50	1,933.54	3,459.32	10,415.40	23,539.25	6,384.52	5,177.03	22,247.90
Administration	622.16	561.88	2,683.92	489.08	453.80	2,607.13	2,106.59	702.18	3,671.94	762.60	469.10	2,893.51
Food Top-ups & Eggs	1,517.01	880.69	716.95	1,216.70	1,225.20	943.28	806.67	651.54	2,317.88	1,265.55	685.78	1,154.46
Exp for Fuel Vouchers	-	-	-	-	-	-	-	-	-	40.00	-	-
Foodbank Equipment	1,074.87	119.77	454.99	-	106.87	3.55	118.80	215.98	89.00	28.16	189.99	7.50
FIO Grant purchases	-	-	36.00	-	-	-	416.83	955.09	1,719.95	125.30	3,815.51	309.41
PAYE Staff	3,463.48	2,097.27	1,990.45	3,479.02	2,294.82	2,257.97	2,253.55	1,746.98	1,687.34	1,772.10	1,838.05	2,535.79
EXPENSES	6,677.52	3,659.61	5,882.31	5,184.80	4,080.69	5,811.93	5,702.44	4,271.77	9,486.11	3,993.71	6,998.43	6,900.67
Transfers: HSBC, Lloyds, UTB	-	-	-	-	-	-	-	-	-	-	-	-
Bal bFwd from 31 Mar 2023	202,714.23	-	-	-	-	-	-	-	-	-	-	-
Surplus of Income over	1,181.91	1,329.64	3,400.40	3,135.71	2,449.19	3,878.39	2,243.12	6,143.63	14,053.14	2,390.81	1,821.40	15,347.23
Cum bank balance	203,896.14	205,225.78	201,825.38	204,961.09	202,511.90	198,633.51	196,390.39	202,534.02	216,587.16	218,977.97	217,156.57	232,503.80
Lloyds bank bal - Mth End	1,877.52	1,944.00	1,864.20	1,505.89	2,001.80	22,988.71	18,615.44	61,533.66	2,499.62	3,987.88	4,887.88	3,286.23
HSBC Bank Bal - Mth End	202,018.62	203,281.78	199,961.18	203,455.20	200,510.10	175,644.80	7,274.95	15,890.60	20,040.05	21,940.67	22,775.87	43,369.69
Unty Trust Bank Bal Mth End	-	-	-	-	-	-	170,500.00	125,109.76	89,047.49	88,049.42	84,492.82	80,847.88
Lloyds Savings Ac, Interest 5.08% TO 14 Feb 25 Pd Annually	-	-	-	-	-	-	-	-	55,000.00	55,000.00	55,000.00	55,000.00
Cambridge & Counties, Interest 5.0% for 5 years, pd Annually	-	-	-	-	-	-	-	-	50,000.00	50,000.00	50,000.00	50,000.00
	203,896.14	205,225.78	201,825.38	204,961.09	202,511.90	198,633.51	196,390.39	202,534.02	216,587.16	218,977.97	217,156.57	232,503.80
Annual Cum Surplus	1,181.91	2,511.55	888.85	2,246.86	202.33	4,080.72	6,323.84	180.21	13,872.93	16,263.74	14,442.34	29,789.57

INCOME ANALYSIS

	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24
Donations by Individuals	814.30	480.00	255.00	642.30	310.00	360.00	716.74	740.00	894.80	1,250.78	370.00	760.00
Donations from organisations	5,305.78	365.00	45.00	6,537.13	45.00	45.00	525.25	545.00	21,155.00	2,478.12	265.00	3,963.00
Stewardship Donations	842.48	1,017.38	920.88	764.08	899.50	957.08	788.20	943.40	812.45	1,258.62	715.83	909.08
	6,962.56	1,862.38	1,220.88	7,943.51	1,254.50	1,362.08	2,030.19	2,228.40	22,862.25	4,987.52	1,350.83	5,632.08
Donations for Veg (AD specifically)	-	-	-	-	-	-	-	-	-	-	-	-
Contributions to pay for food top-ups	-	-	-	-	-	-	1,052.13	-	-	-	-	-
TESCO's top Up	-	-	236.09	-	-	-	-	-	100.00	1,000.00	143.20	-
contributions to pay for EGGs	-	-	236.09	-	-	100.00	1,052.13	-	100.00	1,000.00	143.20	-
	896.87	417.00	1,024.94	377.00	377.00	471.46	377.00	1,087.00	577.00	397.00	867.00	397.00
Gift Aid Individual donations												
Fuel Vouchers	-	-	-	-	-	-	-	-	-	-	-	-
Granny for FIO	-	-	-	-	-	-	-	-	-	-	2,816.00	-
HCC HSG / DWP Grant - Dec 23	-	-	-	-	-	-	-	7,100.00	-	-	-	-
Grant for Paid Staff	-	2,709.87	-	-	-	-	-	-	-	-	-	16,218.82
	-	2,709.87	-	-	-	-	-	7,100.00	-	-	2,816.00	16,218.82
	7,859.43	4,989.25	2,481.91	8,320.51	1,631.50	1,933.54	3,459.32	10,415.40	23,539.25	6,384.52	5,177.03	22,247.90
Donations	6,962.56	1,862.38	1,220.88	7,943.51	1,254.50	1,362.08	2,030.19	2,228.40	22,862.25	4,987.52	1,350.83	5,632.08
Donations for Food	-	-	236.09	-	-	100.00	1,052.13	-	100.00	1,000.00	143.20	-
Donations - Gift Aided	896.87	417.00	1,024.94	377.00	377.00	471.46	377.00	1,087.00	577.00	397.00	867.00	397.00
Income for Fuel Vouchers	-	-	-	-	-	-	-	-	-	-	-	-
HCC HSG / DWP Grant - Dec 23	-	-	-	-	-	-	-	7,100.00	-	-	-	-
Grant for Paid Staff	-	2,709.87	-	-	-	-	-	-	-	-	2,816.00	16,218.82
	7,859.43	4,989.25	2,481.91	8,320.51	1,631.50	1,933.54	3,459.32	10,415.40	23,539.25	6,384.52	5,177.03	22,247.90
Donations	-	-	-	-	-	-	-	-	-	-	-	-
Donations for Food	-	-	-	-	-	-	-	-	-	-	-	-
Donations - Gift Aided	-	-	-	-	-	-	-	-	-	-	-	-
Income for Fuel Vouchers	-	-	-	-	-	-	-	-	-	-	-	-
HCC HSG / DWP Grant - Dec 23	-	-	-	-	-	-	-	-	-	-	-	-
Grant for Paid Staff	-	-	-	-	-	-	-	-	-	-	-	-

7,859.43	4,989.25	2,481.91	8,320.51	1,631.50	1,933.54	3,459.32	10,415.40	23,539.25	6,384.52	5,177.03	22,247.90
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EXPENDITURE ANALYSIS												
	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24
Bank Charges	7.40	6.20	6.72	7.00	6.20	35.40	35.40	6.60	13.22	5.00	-	28.00
Safeguarding DBS / 31-8	-	-	-	-	-	-	-	-	-	-	-	145.00
Farewell Gifts	-	-	25.00	-	50.00	100.00	50.00	-	-	-	-	-
Office Lease pmnts	-	-	2,000.00	-	-	2,000.00	1,500.00	-	2,000.00	-	-	2,000.00
Office printing	47.99	-	51.99	-	-	8.00	-	50.49	122.49	48.49	77.49	58.49
Postage	-	10.40	-	-	-	-	-	-	-	-	-	-
Utilities - Phone, water, electric	540.78	536.69	534.79	374.39	397.60	452.98	430.83	427.26	671.03	380.18	382.62	466.61
Misc Office Costs & Stationary	-	8.59	2.98	80.35	-	10.75	64.90	190.50	865.20	328.93	8.99	195.41
Xmas Admin costs bags & Cards	-	-	-	-	-	-	-	27.33	-	-	-	-
Admin costs - Fundraising & publicity	25.99	-	14.20	10.35	-	-	-	-	-	-	-	-
Costs relating to Volunteers	-	-	-	-	-	-	-	-	-	-	-	-
Misc exp for warehouse	622.16	561.88	2,683.92	489.08	453.80	2,607.13	2,106.59	702.18	3,671.94	762.60	469.10	2,893.51
Egg Purchases	172.80	172.80	216.00	172.80	172.80	216.00	172.80	172.80	216.00	172.80	172.80	172.80
Food Top Ups	1,344.21	707.89	500.95	1,043.90	1,052.40	727.28	633.87	478.74	2,101.88	1,092.75	512.98	981.66
	1,517.01	880.69	716.95	1,216.70	1,225.20	943.28	806.67	651.54	2,317.88	1,265.55	685.78	1,154.46
PAYE Pmnt to IR	1,384.96	-	-	-	242.85	270.63	242.65	244.45	162.77	162.57	152.61	217.16
PAYE Pension to Nest	266.11	95.39	118.40	109.20	109.20	114.24	109.20	109.20	131.04	131.04	131.04	149.18
FIO Cont Ringwood	-	-	-	1,472.92	-	-	-	-	-	-	-	-
PAYE Pay	1,812.41	2,001.88	1,872.05	1,896.90	1,942.77	1,873.10	1,901.70	1,393.33	1,393.53	1,478.49	1,554.40	2,169.45
	3,463.48	2,097.27	1,990.45	3,479.02	2,294.82	2,257.97	2,253.55	1,746.98	1,687.34	1,772.10	1,838.05	2,535.79
Exp for Fuel Vouchers	-	-	-	-	-	-	-	-	-	40.00	-	-
FIO £1k Grant purchases	-	-	36.00	-	-	-	416.83	955.09	1,719.95	125.30	1,084.24	309.41
HCC HSG / DWP Grant - Dec 23	-	-	-	-	-	-	-	-	-	-	2,731.27	-
Assets for warehouse	-	-	-	-	-	-	118.80	159.99	-	-	189.99	-
Assets for Office	1,074.87	119.77	454.99	-	-	-	-	55.99	89.00	-	-	7.50
Assets for Distribution Ctre	-	-	-	-	106.87	3.55	-	-	-	28.16	-	-
	1,074.87	119.77	454.99	-	106.87	3.55	118.80	215.98	89.00	28.16	189.99	7.50
Administration	6,677.52	3,659.61	5,882.31	5,184.80	4,080.69	5,811.93	5,702.44	4,271.77	9,486.11	3,993.71	6,998.43	6,900.67
Food Top-ups & Eggs	622.16	561.88	2,683.92	489.08	453.80	2,607.13	2,106.59	702.18	3,671.94	762.60	469.10	2,893.51
FIO £1k Grant purchases	1,517.01	880.69	716.95	1,216.70	1,225.20	943.28	806.67	651.54	2,317.88	1,265.55	685.78	1,154.46
PAYE Staff	-	-	36.00	-	-	-	416.83	955.09	1,719.95	125.30	3,815.51	309.41
Exp for Fuel Vouchers	3,463.48	2,097.27	1,990.45	3,479.02	2,294.82	2,257.97	2,253.55	1,746.98	1,687.34	1,772.10	1,838.05	2,535.79
Exp for Fuel Vouchers	-	-	-	-	-	-	-	-	-	40.00	-	-
Foodbank Equipment	1,074.87	119.77	454.99	-	106.87	3.55	118.80	215.98	89.00	28.16	189.99	7.50
	6,677.52	3,659.61	5,882.31	5,184.80	4,080.69	5,811.93	5,702.44	4,271.77	9,486.11	3,993.71	6,998.43	6,900.67
Administration	-	-	-	-	-	-	-	-	-	-	-	-
Food Top-ups & Eggs	-	-	-	-	-	-	-	-	-	-	-	-
PAYE Staff	-	-	-	-	-	-	-	-	-	-	-	-
Exp for Fuel Vouchers	-	-	-	-	-	-	-	-	-	-	-	-
Foodbank Equipment	-	-	-	-	-	-	-	-	-	-	-	-
	6,677.52	3,659.61	5,882.31	5,184.80	4,080.69	5,811.93	5,702.44	4,271.77	9,486.11	3,993.71	6,998.43	6,900.67

Examiner's unqualified report (for a non-company charity preparing receipts and payments accounts) with a gross income of £250,000 or less in the relevant financial year.

Independent examiner's report to the trustees of Waterside Ecumenical Projects

I report to the trustees on my examination of the accounts of the Trust for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Mark Price

ACIB

8 Home Farm Close, Hythe
Southampton, SO45 6JN

Date: 14/11/2024