



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From : 1 Apr 2022 (Period start date) To : 31 Mar 2023 (Period end date)

Charity name: Waterside Ecumenical Projects

Charity registration number: 1136282

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The supply of emergency food for people who live in the area called the Waterside, who because of a crisis have no financial resources to buy food.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	No one on the Waterside should have to endure food or fuel poverty. The charity collects and redistributes donated food by way of an Emergency Food Parcels (EFP) that provides three days of nutritionally balanced food. EFP's are issued by way of an on-line voucher system managed by the Trussell Trust. Working through Waterside Foodbank the charity is part of the nationwide network of food banks using their EFP E_Voucher system to combat food poverty and hunger throughout the UK. Waterside have some 40 linked agencies issuing E_Vouchers through this system. Through donations received, Waterside are able to ensure that fresh vegetables, Eggs & bread are now part of every EFP. Follow up support. Signposting clients to further help is extremely important, and the foodbank has follow up contact with recipients of EFP to assist with information on further support such as the new initiative with Fair Share called food larders, 4 of which operate on the waterside. The WEP are also linked with the Fuelbank Foundation for the provision of fuel vouchers.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have reviewed the charities activities to ensure that they acted within and with regard to the Charity Commission's guidelines on public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		In 2022 the founding Project Mngr and the Warehouse Mngr (both volunteers) after more than 15 years of service retired. The Trust has not been able to find volunteers to fill these roles and as a result, we now have two part-time paid staff. The Project Mngr is funded by a grant from the Trussell Trust.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Waterside Ecumenical Projects (WEP), works through two activities: Linked to the Fuel Foundation and the Foodbank:</p> <ul style="list-style-type: none"> - Through the Fuel Bank Foundations on-line facility, vouchers with the value of £30 (summer) and £49 (winter) have been issued to clients with pre-payment metres at risk of disconnection. In Apr 23 a grant of £5k was received for Hampshire County Council to help fund Fuel Vouchers - Through the Waterside Foodbank: This has successfully completed its 15th year of partnership with the Trussell Trust and through its on-line referral service, provided 1,457 emergency food parcels supporting 2,567 adults and 1,911 children. <p>The foodbank has received 35,839kg of food from donations</p>

		<p>& purchases from support from local supermarkets, churches, schools, businesses and individuals and 40,360kg has been distributed, the equivalent of providing around 124,954 meals.</p> <p>At Christmas, through the support of local a charity (Dibden Local Allotments) and a Winter Collection at a local supermarket, clients for Emergency Food Parcels have also received Christmas Parcels and Tesco Gift Vouchers for the purchase of Christmas meal ingredients.</p> <p>The WEP has continued to be active with local community groups working to alleviate poverty and need in the New Forest. This has included the New Forest Cost of Living alleviation steering group, New Forest Partnership Committee and Southampton Foodbank Network.</p> <p>Volunteers; Whilst there has been some churn, the total numbers of volunteers has remained consistent.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	In the financial year, the charity received donation Income of £114,568 against, Expenditure of £47,926 leaving a surplus for the year of £66,642 and total reserves of £202,714
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The reserves are to be use for the continued provision of food & fuel vouchers to support families in poverty or crises in the New Forest waterside area. They are also to part fund the employment of a Project Co-ordinator and Warehouse Manager to continue the work it does into 2022-23 and beyond.
Amount of reserves held	Para 1.22	£202,714
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	NONE
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointment by full board of Trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Waterside Ecumenical Projects
Other name the charity uses	Waterside Food Bank
Registered charity number	1136282
Charity's principal address	195 Hampton Lane Blackfield Southampton SO45 1XA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jan Hayter			
2	Malcolm Carter			
3	Linda Matthews	Chairman		
4	Fran Terry	Secretary	Resigned 25 Jan 2023	
5	Stephen Fordham	Treasurer	Appointed Trustee 5 July 2022	
6	Joanna Trosh		Appointed 17 Jan 2023	
7				
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20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Fordham</i>	
Full name(s)	Stephen Fordham	
Position (eg Secretary, Chair, etc)	Trustee & Treasurer	
Date	5 Jan 2024	

	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23 YTD
INC_DON_???												
Donations												
INC_FOD_???	1,731.14	4,047.68	3,064.63	2,813.97	9,606.94	2,145.17	2,945.19	3,328.70	7,725.04	11,176.50	3,875.69	3,134.16
Donations for Food	148.01	167.80	1,005.46	100.00	200.00	-	1,036.58	5,000.00	905.56	-	-	577.65
INC_GAD_???	335.00	365.00	795.00	365.00	365.00	355.00	1,055.00	355.00	365.00	415.00	365.00	367.00
Donations - Gift Aided												
INC_FVO_???	5,000.00	-	-	-	-	-	-	-	-	-	-	-
Income for Fuel Vouchers												
INC_PAY_???	8,873.29	-	-	-	1,932.00	1,000.00	-	-	-	-	-	27,524.92
Grant for Paid Staff												39,330.21
INCOME	16,087.44	4,580.48	4,865.09	3,278.97	12,103.94	3,500.17	5,036.77	8,683.70	8,995.60	11,591.50	4,240.69	31,603.73
EXP_ADM_???												
Administration	435.65	427.79	2,618.61	271.66	460.87	2,420.35	329.07	444.97	2,552.47	1,126.98	480.50	2,792.53
EXP_FOD_???	791.66	242.15	282.84	237.72	152.85	315.35	440.13	462.61	825.91	843.31	945.58	849.17
Food Top-ups & Eggs												
EXP_FVO_???	-	-	-	5,000.00	-	-	-	-	-	-	-	-
Exp for Fuel Vouchers												
EXP_EQU_???	1,132.15	1,398.12	1,678.20	2,460.96	522.24	822.99	1,710.17	1,710.72	1,783.87	1,814.61	487.99	48.98
Foodbank Equipment												
EXP_PAY_???												
PAYE Staff												
EXPENSES	2,359.46	2,068.06	4,579.65	7,970.34	1,538.90	4,211.45	2,479.37	2,618.30	5,303.22	3,784.90	3,575.47	7,436.57
EXPENSES												47,925.69
???												
Transfers: HSBC to lloyds	-	-	-	-	-	-	-	-	-	-	-	-
???												
Bal b/wd from 31 Mar 2022	136,071.84	2,512.42	285.44	4,691.37	10,565.04	711.28	2,557.40	6,065.40	3,692.38	7,806.60	665.22	24,167.16
Surplus of Income over	13,727.98											202,714.23
Cum bank balance	149,799.82	152,312.24	152,597.68	147,906.31	158,471.35	157,760.07	160,317.47	166,382.87	170,075.25	177,881.85	178,547.07	202,714.23
Lloyds bank bal - Mth End	824.34	2,443.28	1,038.64	977.96	6,597.68	6,090.19	4,196.18	3,898.23	2,524.85	6,454.74	4,585.34	3,682.58
HSBC Bank Bal - Mth End	147,949.38	149,868.96	151,559.04	146,928.35	151,873.67	151,669.88	156,121.29	162,484.64	167,550.4	171,427.11	173,961.73	199,031.65
	136,071.84	152,312.24	152,597.68	147,906.31	158,471.35	157,760.07	160,317.47	166,382.87	170,075.25	177,881.85	178,547.07	202,714.23
	149,799.82											
	-	-	-	-	-	-	-	-	-	-	-	-
	13,727.98	16,240.40	16,525.84	11,834.47	22,399.51	21,688.23	24,245.63	30,311.03	34,003.41	41,810.01	42,475.23	66,642.39


 21/10/23

EXP_ADM_8KC	Bank Charges	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23
EXP_ADM_DBS	Safeguarding DBS / 31-8	7.00	9.00	6.11	7.00	8.66	6.60	8.60	6.55	5.40	8.20	-	12.00
EXP_ADM_FWG	Farewell Gifts	-	129.00	-	-	161.11	-	-	30.25	-	-	-	145.00
EXP_ADM_LEA	Office Lease pmnts	-	-	285.00	-	-	2,000.00	-	-	-	134.05	-	2,000.00
EXP_ADM_PRT	Office printing	-	31.30	34.00	-	-	-	29.95	-	-	-	-	160.30
EXP_ADM_RYM	Postage	30.25	-	-	-	-	-	-	-	-	-	-	-
EXP_ADM_UTI	Utilities - Phone, water, electric	353.16	242.50	293.50	218.76	286.50	252.65	230.53	173.15	387.44	293.19	369.72	396.16
EXP_ADM_XXX	Misc Office Costs & Stationary	45.24	15.99	-	45.90	-	161.10	59.99	235.02	159.63	691.54	110.78	79.07
EXP_ADM_XWS	Xmas Admin costs Bags & Cards	-	-	-	-	-	-	-	-	-	-	-	-
EXP_ADM_WHS	Misc exp for Warehouse	-	-	-	-	4.60	-	-	-	-	-	-	-
		435.65	427.79	2,618.61	271.66	460.87	2,420.35	329.07	444.97	2,552.47	1,126.98	480.50	2,792.53
EXP_FOD_ESG	Egg Purchases	138.00	110.40	110.40	138.00	110.40	150.50	110.40	110.40	138.00	252.60	171.00	216.00
EXP_FOD_FTU	Food Top Ups	653.66	131.75	172.44	99.72	42.45	164.85	329.73	352.21	687.91	590.71	774.58	633.17
		791.66	242.15	282.84	237.72	152.85	315.35	440.13	462.61	825.91	843.31	945.58	849.17
EXP_PAV_NIS	PAYE Pmnt to IR	84.39	-	-	-	-	-	-	-	-	-	-	2,084.49
EXP_PAV_SAL	PAYE Pay	1,047.76	1,398.12	1,678.20	2,460.96	522.24	652.76	1,710.17	1,710.72	1,783.87	1,814.61	1,661.40	1,661.40
		1,132.15	1,398.12	1,678.20	2,460.96	522.24	652.76	1,710.17	1,710.72	1,783.87	1,814.61	1,661.40	3,745.89
EXP_FVO_???	Exp for Fuel Vouchers	-	-	-	5,000.00	-	-	-	-	-	-	-	-
EXP_EQU_WHS	Assets for warehouse	-	-	-	-	402.94	822.99	-	-	-	-	-	-
EXP_EQU_OFF	Assets fot Office	-	-	-	-	-	-	-	-	140.97	-	487.99	48.98
EXP_EQU_DTC	Assets for Distribution Ctre	-	-	-	-	402.94	822.99	-	-	140.97	-	487.99	48.98
		-	-	-	-	-	-	-	-	-	-	-	-
EXP_ADM_??? EXP_FOD_??? EXP_PAV_??? EXP_FVO_??? EXP_EQU_???	Administration Food Top-ups & Eggs PAYE Staff Exp for Fuel Vouchers Foodbank Equipment	2,359.46 435.65 791.66 1,132.15 -	2,068.06 427.79 242.15 1,398.12 -	4,579.65 2,618.61 282.84 1,678.20 -	7,970.34 271.66 237.72 2,460.96 5,000.00	1,538.90 460.87 132.85 522.24 402.94	4,211.45 2,420.35 315.35 652.76 822.99	2,479.37 329.07 440.13 1,710.17 -	2,618.30 444.97 462.61 1,710.72 -	5,303.22 2,552.47 825.91 1,783.87 140.97	3,784.90 1,126.98 843.31 1,814.61 -	3,575.47 480.50 945.58 1,661.40 487.99	7,436.57 2,792.53 849.17 3,745.89 48.98
EXP_ADM_??? EXP_FOD_??? EXP_PAV_??? EXP_FVO_??? EXP_EQU_???	Administration Food Top-ups & Eggs PAYE Staff Exp for Fuel Vouchers Foodbank Equipment	2,359.46 -	2,068.06 -	4,579.65 -	7,970.34 -	1,538.90 -	4,211.45 -	2,479.37 -	2,618.30 -	5,303.22 -	3,784.90 -	3,575.47 -	7,436.57 -

	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	
INC_DON_IND	Donations by Individuals	840.00	900.92	1,685.00	532.51	655.00	1,208.33	1,075.00	1,757.00	4,489.03	425.00	1,152.35	850.65
INC_DON_ORG	Donations from organisations	405.00	2,540.00	645.00	1,245.00	7,117.00	245.00	385.00	795.00	2,056.00	5,598.00	1,578.00	1,435.00
INC_DON_STW	Stewardship Donations	486.14	606.76	734.63	1,036.46	1,834.94	661.84	1,485.19	776.70	1,180.01	5,153.50	1,145.34	848.51
INC_FOD_VEG	Donations for Veg (AD specifically)	1,731.14	4,047.68	3,064.63	2,813.97	9,606.94	2,145.17	2,945.19	3,328.70	7,725.04	11,176.50	3,875.69	3,134.16
INC_FOD_FTU	Contributions to pay for food top-ups	48.01	67.80	-	-	-	-	119.29	-	-	-	-	-
INC_FOD_TUP	TESCO's top Up	-	-	905.46	-	-	-	917.29	5,000.00	505.56	-	-	577.65
INC_FOD_EGG	contributions to pay for EGGS	100.00	100.00	100.00	100.00	200.00	-	-	400.00	-	-	-	-
INC_GAD_IND	Gift Aid Individual donations	148.01	167.80	1,005.46	100.00	200.00	-	1,036.58	5,000.00	905.56	-	-	577.65
INC_GAD_IND	Gift Aid Individual donations	335.00	365.00	795.00	365.00	365.00	355.00	1,055.00	355.00	365.00	415.00	365.00	367.00
INC_PVO_???	Fuel Vouchers	5,000.00	-	-	-	-	-	-	-	-	-	-	-
INC_PAY_FIO	Granny for FIO	-	-	-	-	1,932.00	-	-	-	-	-	-	-
INC_PAY_GRT	Grant for Paid Staff	8,873.29	-	-	-	1,932.00	1,000.00	-	-	-	-	-	27,524.92
INC_PAY_GRT	Grant for Paid Staff	8,873.29	-	-	-	1,932.00	1,000.00	-	-	-	-	-	27,524.92
INC_DON_???	Donations	16,087.44	4,580.48	4,865.09	3,278.97	12,103.94	3,500.17	5,036.77	8,683.70	8,995.60	11,591.50	4,240.69	31,603.73
INC_FOD_???	Donations for Food	1,731.14	4,047.68	3,064.63	2,813.97	9,606.94	2,145.17	2,945.19	3,328.70	7,725.04	11,176.50	3,875.69	3,134.16
INC_GAD_???	Donations - Gift Aided	148.01	167.80	1,005.46	100.00	200.00	-	1,036.58	5,000.00	905.56	-	-	577.65
INC_GAD_???	Donations - Gift Aided	335.00	365.00	795.00	365.00	365.00	355.00	1,055.00	355.00	365.00	415.00	365.00	367.00
INC_PVO_???	Income for Fuel Vouchers	5,000.00	-	-	-	-	-	-	-	-	-	-	-
INC_PVO_???	Income for Fuel Vouchers	8,873.29	-	-	-	1,932.00	1,000.00	-	-	-	-	-	27,524.92
INC_PAY_???	Grant for Paid Staff	8,873.29	-	-	-	1,932.00	1,000.00	-	-	-	-	-	27,524.92
INC_PAY_???	Grant for Paid Staff	16,087.44	4,580.48	4,865.09	3,278.97	12,103.94	3,500.17	5,036.77	8,683.70	8,995.60	11,591.50	4,240.69	31,603.73
INC_PAY_???	Grant for Paid Staff	16,087.44	4,580.48	4,865.09	3,278.97	12,103.94	3,500.17	5,036.77	8,683.70	8,995.60	11,591.50	4,240.69	31,603.73
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INC_PAY_???	Grant for Paid Staff	16,087.44	4,580.48	4,865.09	3,278.97	12							

Examiner's unqualified report (for a non-company charity preparing receipts and payments accounts) with a gross income of £250,000 or less in the relevant financial year.

Independent examiner's report to the trustees of Waterside Ecumenical Projects

I report to the trustees on my examination of the accounts of the Trust for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Mark Price

ACIB

31/10/2023

8 Home Farm Close, Hythe
Southampton, SO45 6JN

Date: