

EMMANUEL BAPTIST CHURCH LEEDS

REPORT AND ACCOUNTS

31st DECEMBER 2020

EMMANUEL BAPTIST CHURCH LEEDS

Office Address

Church Office
Hall Lane
Horsforth
Leeds
LS18 5JE

Trustees

K Boadu
D Bottrill
B W Brownnutt
B E Brownnutt
J Cannon
G Charlton
R Goodfellow
J Jarvis
J W Johnston
J Kirkham
S P Smith
C Taylor
S Urwin
A Walker
M S Woods

Accountants

Lee & Company
Photon House
Percy Street
Leeds
LS12 1EL

Registered Charity No

1136269

EMMANUEL BAPTIST CHURCH LEEDS

Trustee's Report

The Trustees submit their report and accounts for the year ended 31st December 2020.

Objectives and Activities

The main objective of the charity is the advancement of the Christian faith in accordance with the basis of faith primarily but not exclusively within the City of Leeds and the surrounding neighbourhood; and such other charitable purposes as shall, in the opinion of the members of the church in general meeting further the work of the church.

The Trustees have identified the following activities of the church to be of public benefit:

Education/training

- Teaching and explanation of the Christian Faith

- Provision of a 'not for profit' preschool education in artnership with the LEA

Relief of poverty

- Provision of food parcels

- Regular finacial giving to support other UK charities

Overseas Aid/Famine relief

- Regular finacial giving to support other international charities

Who benefits from our work:

Children/young people

- Providing regular weekly activities for children/young people of preschool, primary and high school age

Elderly people

- Provision of regular practical and pastoral support

People with disabilities/special need

- Providing a safe enviroment in which people with special needs can be supported, nurtured and involved in chuch life

People of particular ethnic or racial origin

- Provide practical and pastoral support to people for whome English is a second language in Leeds and the surrounding areas

Other charities/voluntary bodies

- Provide practical support to children's charities in South Africa

How we achieve this:

Provides human resources

- Staff/volunteers - 100+ volunteers trained and DBS approved to work with children/vulnerable adults.

Provides services

- Food parcels

- Practical help including the provision of white and brown goods to those needing housing support

Providing advocacy/advice/information

Money management

Debt advice

In determining the above activities the Trustees confirm that they have regard to the guidance issued by the Charities Commission under Section 4(6) of the Charities Act 2006 and the Charities (Accounts and Reports) Regulations 2008.

Achievements and Performance

Development of premises

We continue to maintain the fabric of the building and the develop the facilities available to members and attenders. During the year we installed new storage facilities and air-conditioning, made improvements to the garden area and, in response to the Covid-19 pandemic, began live-streaming services and other events.

The various ministries that we run or support are listed below, but many of them were curtailed by the March 2020 lockdown and did not operate during the rest of the year. The Preschool restarted in June 2020, but the summer children's holiday club had to be cancelled because of the pandemic.

Discoveries

A weekly term time club for 5 to 11-year olds providing a safe, inclusive environment where children can interact, play games and hear bible stories. Around 40 children attend each week supported by 8 regular volunteers who are all DBS checked.

Pulse

A similar weekly ministry for 11 to 18 year olds providing opportunities to play games, relax together and hear about the Christian faith. It is run by a team of 6 DBS checked volunteers with up to 20 young people attending regularly.

Pre-school

We employ 6 qualified staff to provide pre-school education with a distinct Christian ethos. Whilst we receive funding for up to 28 children every year (including children with learning and physical disabilities) we do so on a "not for profit" basis. Any surplus funds are re-invested to provide new equipment for the benefit of the children. Our most recent Ofsted report was outstanding. The Pre-school is open to any child regardless of race, religion, etc.

Toddler group

We provide a very popular toddler group for local parents/carers. This is fully supported by the church who provide 5 helpers with average 75-90 carers and children attending each week.

Café

This is operates one morning a week and provides teas, coffees and light refreshments to anyone visiting the village of Horsforth. No charges are made but donations are accepted. Numbers attending vary between 10 and 25.

Lunch+

This is a new ministry which provides a hot lunch and a chance to get together once a month for anyone in the local community who wishes to join us. No charges are made but donations are accepted. Numbers attending vary between 10 and 25.

Manna Project

We run a compassion ministry which seeks to support vulnerable people in various ways. One expression of our support is the provision of short term food parcels to help those within the church and in the wider community who are experiencing financial difficulties. We also have supplied larger items, microwaves, basic washing machines, carpets etc to people needing re-housing.

Children's Summer Holiday Club

We run a free children's holiday club with a Christian theme for one week during August. We cater for approx. 100 children with 20 volunteers. The week ends with a parents/carers barbeque event and a special church service.

Who let the dads out

This is a new Saturday morning ministry for dads to spend time with their young children, whilst giving mums a chance for a break. Numbers attending (dads and children) average about 60.

Morning Star

This is a charity which cares for children and AIDS orphans in South Africa. We provide regular financial support.

Community events

We hold regular craft evenings and ad-hoc events (sometimes in conjunction with other community groups) to aid community cohesion and engagement.

Financial Review

The trustees are satisfied that there are sufficient reserves at the Balance Sheet date, together with ongoing anticipated income, to enable the Church to function effectively in the coming year.

The trustees aim to ensure that there are sufficient reserves to enable the charity to function for a minimum of three months. The unrestricted reserves at the year end were £233,314 (2019 - £163,454).

The charity relies for its income on donations from a large number of church members and attenders. Whilst individual circumstances may change, the trustees are confident that, in aggregate, donations will be maintained at a level to ensure that the charity can continue as a going concern.

Structure, Governance & Management

The charity is governed by its Constitution and its Church Rules. The church is a membership organisation and holds periodic members meetings (usually at least four times a year). Trustees are elected by church members at church meetings and are accountable to the membership as a whole.

Key management personnel, whom the trustees rely on to comply with the requirements of the charities objectives, are the senior pastor, the pastor for Discipleship and Training and the treasurer.

Reference and Administrative Details

The charity is registered with the Charities Commission. The registration number is 1136269.

The address of the principal office is:

Church Office
Hall Lane
Horsforth
Leeds
LS18 5JE

Trustees

K Boadu
D Bottrill
B W Brownnutt
B E Brownnutt
J Cannon
G Charlton
R Goodfellow
J Jarvis
J W Johnston
J Kirkham
S P Smith
C Taylor
S Urwin
A Walker
M S Woods

There are no corporate trustees. Two of the trustees - M S Woods and A Walker hold title to the property belonging to the charity.

Exemptions from Disclosure

No exemptions from disclosure have been made in compiling this report.

Funds held as custodian trustee on behalf of others

This report was approved by the Board on 7th October 2021.



M S Woods

Trustee and Deacon

**Independent Examiner's Report to the Trustees of
EMMANUEL BAPTIST CHURCH LEEDS**

I report to the charity trustees on my examination of the accounts for the year ended 31st December 2020.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of your charity's accounts as carried out under section 145 of the Act. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

As the charity's gross income exceeds £250,000 your examiner must be a member of a body listed in section 145 of the Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Company as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.



Anna McClean FCA
Lee & Company
Photon House, Percy Street
Leeds LS12 1EL

8th October 2021

EMMANUEL BAPTIST CHURCH LEEDS

Statement of Financial Activities for the year ended 31st December 2020

	Unrestricted Funds £	Restricted Funds £	Total Funds £	2019 £
Income from:				
Donations and gifts	317,243	3,007	320,250	292,960
Charitable activities	-	62,773	62,773	66,520
Other trading activities	1,380	-	1,380	1,333
Investments	259	-	259	409
	<u>318,882</u>	<u>65,780</u>	<u>384,662</u>	<u>361,222</u>
Expenditure on:				
Charitable activities	237,489	62,945	300,434	301,981
Net income	<u>81,393</u>	<u>2,835</u>	<u>84,228</u>	<u>59,241</u>
Balance brought forward	1,155,289	11,473	1,166,762	1,107,521
Total funds carried forward	<u><u>1,236,682</u></u>	<u><u>14,308</u></u>	<u><u>1,250,990</u></u>	<u><u>1,166,762</u></u>

The notes on pages 9 to 11 form part of the accounts.

EMMANUEL BAPTIST CHURCH LEEDS

Balance Sheet as at 31st December 2020

	Notes	£	£	2019 £
Fixed assets	4		1,386,694	<u>1,386,694</u>
Current assets				
Debtors		10,272		10,658
Cash at Bank and in hand		<u>239,792</u>		<u>165,968</u>
			250,064	<u>176,626</u>
			<u>1,636,758</u>	<u>1,563,320</u>
Creditors: amounts falling due within one year				
Accruals		2,441		1,699
Bank and other loans		<u>14,511</u>		<u>9,061</u>
			16,952	<u>10,760</u>
Net Assets less Current Liabilities			<u>1,619,806</u>	<u>1,552,560</u>
Creditors: amounts falling due after one year				
Bank and other loans			368,816	385,798
			<u>1,250,990</u>	<u>1,166,762</u>
Unrestricted Funds				
General fund			1,236,682	1,155,289
Restricted fund			14,308	11,473
Total funds	5		<u>1,250,990</u>	<u>1,166,762</u>

Approved by the Board on 7th October 2021 and signed on its behalf by:

M S Woods



The notes on pages 9 to 11 form part of the accounts.

EMMANUEL BAPTIST CHURCH LEEDS

Notes to the accounts

31st December 2020

1. Accounting Policies

Basis of accounting

The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and with the Charities Act 2011.

Incoming resources

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Expenditure

Expenditure is recognised when a liability is incurred, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Fixed assets

Office furniture and equipment is written-off in the year of purchase.

Fund accounting

Funds held by the charity are either:

Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the Trustees.

Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity.

2. Staff costs

	2020 £	2019 £
Salaries	172,077	168,722
Social Security costs	8,918	12,248
Pension	7,441	6,481
	<u>188,436</u>	<u>187,451</u>

Average number of employees during the year was 10

There are two Key Management Personnel (2019 - 2) and their total remuneration in the year was £72,707 (2019 £68,829).

3. Trustees Remuneration and expenses

The management of the charity is undertaken by the Trustees. Two Trustees and three related parties received remuneration during the year. Their remuneration was as follows:

	2020 £	2019 £
Trustees		
J W Johnston	47,316	45,648
J Cannon	25,391	23,181
Related parties		
K R Johnston	22,138	22,038
D G Smith	15,266	15,406
R Walker	6,714	5,006
S Kirkham	-	3,152
	<u>116,825</u>	<u>114,431</u>

No other Trustee received remuneration or expenses.

4. Fixed Assets

	Land and buildings £	Fixtures & fittings £	Total £
Cost			
At 1st January 2020 and at 31st December 2020	<u>1,386,694</u>	<u>13,360</u>	<u>1,400,054</u>
Accumulated depreciation			
At 1st January 2020 and at 31st December 2020	<u>-</u>	<u>13,360</u>	<u>13,360</u>
Net book value			
As at 31st December 2020	<u>1,386,694</u>	<u>0</u>	<u>1,386,694</u>
As at 31st December 2019	<u>1,386,694</u>	<u>0</u>	<u>1,386,694</u>

5. Statement of Funds

	At 01.12.20 £	Incoming Resources £	Resources Expended £	At 31.12.20 £
General reserve - unrestricted	<u>1,155,289</u>	<u>318,882</u>	<u>237,489</u>	<u>1,236,682</u>
<u>Restricted fund</u>				
Preschool	8,962	63,898	58,552	14,308
Compassion Ministry	<u>2,511</u>	<u>1,882</u>	<u>4,393</u>	<u>0</u>
	<u>11,473</u>	<u>65,780</u>	<u>62,945</u>	<u>14,308</u>
Total funds	<u>1,166,762</u>	<u>384,662</u>	<u>300,434</u>	<u>1,250,990</u>