

SUPPORTING CARERS AND FAMILIES TOGETHER

England & Wales · Charity number 1136245

Details

Other names	SCAFT
Status	Registered
Legal form	Charitable company
Company number	06972805
Registered	2010-06-08
Register	View on the Charity Commission register

Contact

Address	Suite 29 Philpot House Station Road Rayleigh Essex SS6 7HH
Phone	01268741811
Email	info@scaft.org.uk
Website	www.scaft.org

Activities

Objects: TO RELIEVE THE SOCIAL, EMOTIONAL, MENTAL, PHYSICAL AND EDUCATIONAL NEEDS OF CARERS AND THEIR FAMILIES IN THE COUNTRY OF ESSEX, THROUGH THE PROVISION OF SUPPORT, PERSON AND GROUP CENTRED INTERVENTIONS, ADVICE, GUIDANCE AND SIGNPOSTING TO OTHER SERVICES AS APPROPRIATE.

Activities: The object of the Charity is to relieve the social, emotional, mental, physical and educational needs of carers and families in the county of Essex, through the provision of support, person and group centres interventions, advice, guidance and signposting to other services as appropriate.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People

Geography

- **Area of benefit:** ESSEX
- Essex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£97,998	£142,810	-	-
2024-03-31	£128,427	£110,622	-	-
2023-03-31	£115,890	£103,487	-	-
2022-03-31	£92,204	£88,155	-	-
2021-03-31	£107,846	£81,104	-	-

Trustees

Name	Role	Appointed
JUNE LUMLEY	Chair	
ANTHONY COLIN ASHLEY		
Graham John Felton		2025-11-20
Lynda Joy Ketteridge		2023-04-18

SUPPORTING CARERS AND FAMILIES TOGETHER

England & Wales - Charity number 1136245

Accounts

Charity number 1136245
Company number 6972805

SUPPORTING CARERS AND FAMILIES TOGETHER

(SCAFT)

REPORT AND FINANCIAL STATEMENTS

FOR THE PERIOD

1ST APRIL 2024 TO 31ST MARCH 2025

SUPPORTING CARERS AND FAMILIES TOGETHER (SCAFT)

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SUPPORTING CARERS AND FAMILIES TOGETHER (SCAFT)

CHARITY INFORMATION

Directors and Trustees:

J R Lumley
A Ashley
D Barnes
L Ketteridge

Charity registration number:

1136245

Company registration number:

6972805

Registered Office:

Suite 29, Philpot House
Station Road
Rayleigh
Essex
SS6 7HH

SUPPORTING CARERS AND FAMILIES TOGETHER (SCAFT)

DIRECTORS AND TRUSTEES REPORT FOR THE PERIOD 1ST APRIL 2024 TO 31ST MARCH 2025

Structure, governance and management

The organisation is a charitable Company limited by guarantee, incorporated on 25th July 2009 and registered as a charity on 8th June 2010. The Company was established under a Memorandum of Association which established the objects and powers of the charitable Company and is governed under its Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £1.

The day to day running and management of the Charity is undertaken by the Directors, who are also Charity Trustees for the purposes of Charity law. The Directors are appointed by the members of the Charity. The membership of the board has changed over the past year, and there are now 4 appointed Directors.

The Directors are responsible for identifying and appointing staff members, to whom some aspects of the company's charitable work are delegated.

The Directors undertake regular risk assessment reviews covering the charity's operational, strategic, legal, financial, insurance and employment risks where appropriate, systems or procedures have been established to mitigate the risks the charity faces.

Objectives and Activities

The object of the company is to relieve the social, emotional, mental, physical and educational needs of carers and families in the county of Essex, through the provision of support, person and group centred interventions, advice, guidance and signposting to other services as appropriate.

Financial Review

The financial statements in this report cover activity for the period 1st April 2024 to the 31st March 2025 for Young Carers. During this period the company has acquired grants and donations and sundry income of £97,998.10, and has 6 part-time staff, with a whole time equivalent of 3, although this is under review to accommodate the increased demand for services.

The accounts for the Company at this time are stable, with significant commitments of funding received, primarily from The National Lottery Community Fund programme. The ongoing policy of the Charity is to provide "core" services through a tightly managed financial facility allowing service projections to function through ring fenced accounts. At the year-end "ring fenced" projects retained balances that will allow them to progress and develop as planned.

As always additional funds are constantly sought, with applications currently in progress to a range of grant making bodies. SCAFT remains reasonably successful in attracting funding for specific aspects of the project

and new developments; however, the cost of living crisis and the huge demand from charities across all sectors facing rising costs has raised the level of competition for available funds.

Reserves policy – The Charity has recently reviewed its reserves policy to ensure that it is compliant with all necessary legislation and commitments. After a thorough review it was agreed that the Charity should maintain its reserve to hold a minimum of £40,000 in unrestricted funds in order to meet its obligations for staff salaries, redundancy provisions, and other financial commitments and contractual obligations. This will remain under regular review to ensure these conditions remain met.

Operating Environment

Despite the on-going dual impact of the pandemic and cost-of-living crisis, SCAFT has strengthened ties with schools and other local partners. These collaborations have led to increased identification of young carers and rising demand for services. Staffing levels are under review to meet this demand, dependent on funding. Coordination with Essex County Council's Young Carers project ensures complementary provision, especially for complex cases.

Demographic shifts due to rapid local development, particularly families relocating from London boroughs, have already made 2021 census data unreliable. Staff and Trustees continue to monitor the effects of this change within our community, with regular consultation keeping services responsive to diverse needs.

In August 2024 we moved our office base from the town centre to a more suitable, accessible premises to cut overheads and provide a better working environment for staff and volunteers.

Achievements and Performance

Young Carers –Our experience has continued to bear out research showing that young carers have experienced greatly increased social isolation during the pandemic period and beyond. Many are still reporting and displaying greatly decreased social confidence as a result, which is negatively affecting their attendance at both our groups and school.

Once again particular mention should be made of the staff, sessional staff and volunteers who have gone above and beyond in their support in changeable conditions; doing their best to ensure young carers continue to have as much access to support as possible.

The register contained 190 young people receiving direct services over this period, with around a further 200 making use of SCAFT's Young Carers Passport Scheme in schools. Referrals have steadily increased as partnerships with schools have developed.

All 72 scheduled group sessions were successfully delivered, offering young carers a rich mix of creative play and social engagement. Activities ranged from baking and craft-making to holiday-themed events like Halloween, Christmas tree decorating, and Valentine's Day, alongside special experiences such as therapy dog visits and remote-control car building.

The **One2One school support programme** remains in exceptionally high demand across all age groups and has reached full capacity. Prioritisation based on need has become essential, and additional funding is being actively sought to sustain and expand this vital service.

Seasonal programming included festive Christmas parties, a family evening at a local play centre, and a variety of well-received school break sessions—from Laser Tag and pottery painting to outdoor adventure

days and family nights. These events have been instrumental in strengthening peer networks among parents and enhancing family cohesion.

A residential visit to the **Young Carers Festival** allowed a select group to join over 1,500 peers nationwide for a weekend of shared experience, policy engagement, and indoor/outdoor activities—giving voice to young carers’ realities at a national level.

SCAFT has also continued to provide families with practical information and resources, including advice on safeguarding (especially online safety), benefits, education, employment, drug and alcohol awareness, and local services. Distribution of local hardship funds and access to the food bank, via the voucher scheme, further reinforced our wraparound support for families in need.

Current Challenges & Forward Planning

SCAFT faces ongoing pressures from increased need, population growth, and financial constraints. Yet staff commitment and flexibility have sustained the delivery of impactful services, as evidenced by service user and partner feedback. Plans include summer programming and potential new project streams. Stakeholder and user consultations remain central to shaping the future direction of SCAFT.

Looking Ahead

While delivery has stabilised post-pandemic, rising operational costs and shrinking funding streams, especially core support, demand new and innovative fundraising approaches. Despite these pressures, SCAFT is prepared to evolve, adapt, develop and continue meeting the needs of young carers with resilience, relevance and care.

On behalf of the Directors and Trustees



.....

**J R LUMLEY
CHAIRMAN**

19th August 2025
.....

Date

SUPPORTING CARERS AND FAMILIES TOGETHER (SCAFT)

STATEMENT OF FINANCIAL ACTIVITIES FOR THE PERIOD 1ST APRIL 2024 TO 31ST MARCH 2025

Note	Unrestricted Funds £	Restricted Funds £	01.04.2024 To 31.03.25 Total Funds £	01.04.2023 To 31.03.24 Total Funds £
Incoming Resources				
Donations and Grants	20,019.89	76,961.40	96,981.29	128,008.34
Sundry Income	1016.81	0	1016.81	418.44
Total Incoming Resources	21,036.70	76,961.40	97,998.10	128,426.78
Resources Expended				
Charitable Expenditures	75,535.69	67,274.09	142,809.78	110,622.06
Net Incoming Resources	(54,498.99)	9,687.31	(44,811.68)	17,804.72

The Charity has no other recognised gains or losses for the above year other than those accounted for in the Statement of Financial Activities.

SUPPORTING CARERS AND FAMILIES TOGETHER (SCAFT)

BALANCE SHEET FOR THE PERIOD 1ST APRIL 2024 TO 31ST MARCH 2025

Note	Unrestricted Funds £	Restricted Funds £	Total Funds 31.03.25 £	Total Funds 31.03.24 £
Current assets				
Cash at bank and in hand	47,146.50	19,249.00	66,395.50	111,207.18
Creditors amounts falling due within one year	-	-		
Net current assets	47,146.50	19,249.00	66,395.50	111,207.18
Funds	47,146.50	19,249.00	66,395.50	111,207.18

For the financial year ended 31st March 2025, the charity is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006; and no notice has been deposited with the charity under section 476 of that Act requiring an audit to be carried out.

The Directors and Trustees acknowledge their responsibilities for

- ensuring the company keeps accounting records which comply with section 386 CA 2006; and
- preparing financial statements which give a true and fair view of the state of affairs of the charity at the end of the financial year and of its incoming resources and applications of resources for that year, in accordance with the requirements of section 394 and 395 CA 2006, and which otherwise comply with the requirements of that Act relating to accounts so far as they are applicable to the charity.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime within Part 15 of the Companies Act 2006 and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Approved by the Directors and Trustees for issue on 19th August 2025.


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J R LUMLEY
Director / Trustee
Chairman


.....

Director / Trustee

Company Registration No. 6972805

SUPPORTING CARERS AND FAMILIES TOGETHER (SCAFT)

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD 1ST APRIL 2024 TO 31ST MARCH 2025

1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the period.

(a) Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Companies Act 2006 and the Statement of Recommended Practice: Accounting and Reporting by Charities issued in March 2005.

(b) Fund accounting

- Unrestricted funds are available for use at the discretion of the Directors and Trustees in furtherance of the general objectives of the charity.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

(c) Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.
- Investment income is included when receivable.
- Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

SUPPORTING CARERS AND FAMILIES TOGETHER (SCAFT)

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD 1ST APRIL 2024 TO 31ST MARCH 2025

d) Resources Expended

Expenditure is recognized on a cash book basis.

- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include costs linked to the strategic management of the charity.
- All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis as set out in Note 3.

2. Donations and Grants

	Unrestricted Funds £	Restricted Funds £	01.04.24 to 31.03.25 £	01.04.23 to 31.03.24 £
Big Lottery Fund (TNLCF)	0	36,153.50	36,153.50	71,031.50
Awards for All (TNLCF)	0	2,475.00	2,475.00	0
Sobell Foundation	10,000.00	0	10,000.00	10,000.00
Christopher Holmes Charitable Trust	0	5,000.00	5,000.00	0
Essex Lottery	130.00	0	130.00	68.50
Rayleigh Town Council	0	0	0	500.00
Rochford Housing – Sanctuary	0	500.00	500.00	0
Rochford District Council	0	500.00	500.00	1,000.00
Augustine Courtauld	750.00	0	750.00	0
Rochford District Council – Chairman	5,026.44	0	5,026.44	0
Alchemy Foundation	1,000.00	0	1,000.00	0
Essex County Council Locality Fund	0	19,582.90	19,582.90	0
The Albert Hunt Trust	0	4,000.00	4,000.00	3,000.00
Perry Watlington Trust	0	3,500.00	3,500.00	0
Charles S French Charitable Trust	0	3,500.00	3,500.00	2,500.00
The Woodward Trust	0	1,750.00	1,750.00	0
Masonic Charitable Trust	250.00	0	250.00	0
Co-op	1,256.67	0	1,256.67	888.47
Rayleigh Lions	1,000.00	0	1,000.00	0
H.I.G.S Solutions	100.00	0	100.00	19.87
Individual Donations	506.78	0	506.78	500.00
Diana Timpson Fund	0	0	0	5,797.00
Wilkinson Family Fund	0	0	0	1,203.00
The Mrs Smith & Mount Trust	0	0	0	3,000.00
The Essex Freemasons	0	0	0	2,500.00
The Souter Charitable Trust	0	0	0	4,000.00
Garfield Weston	0	0	0	15,000.00
The ROSCA Trust	0	0	0	4,000.00
Fowler Smith & Jones Trust	0	0	0	3,000.00
	20,019.89	76,961.40	96,981.29	128,008.34

SUPPORTING CARERS AND FAMILIES TOGETHER (SCAFT)

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD 1ST APRIL 2024 TO 31ST MARCH 2025

3. Total resources expended

	Unrestricted Funds £	Restricted Funds £	01.04.24 to 31.03.25 Total £	01.04.23 to 31.03.24 Total £
Charitable expenditure				
Donations and Grants				
Young Carers	6,748.95	3,052.41	9,801.36	7836.47
Transport Costs	6,069.37	2,579.60	8,648.97	3088.48
Costs of Activities				
Staff Costs (including training)	31,557.05	50,889.08	82,446.13	77337.87
Travel Expenses	207.30	0	207.30	411.26
Premises Costs	10,006.57	5,078.00	15,084.57	11089.92
Postage, telephone, equipment	4,679.52	3,438.00	8,117.52	6485.51
Sundry Expenses	227.43	0	227.43	153.69
Legal and Professional, and Consultancy Costs	16,039.50	2,237.00	18,276.5	4218.86
	<u>75,535.69</u>	<u>67,274.09</u>	<u>142,809.78</u>	<u>110,622.06</u>

Directors and Trustees Remuneration & Related Party Transactions

None of the Directors and Trustees received any remuneration during the period.

No Director and Trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the period.

Taxation

As a charity, Supporting Carers and Families Together (SCAFT) is exempt from tax on income and gains falling within section 505 of Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the Charity.

SUPPORTING CARERS AND FAMILIES TOGETHER (SCAFT)

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD 1ST APRIL 2024 TO 31ST MARCH 2025

6.	Creditors: amounts falling due within one year	Unrestricted Fund	Restricted Fund	31.03.25 Total	31.03.24 Total
	Accrued expenses	n/a	n/a	n/a	n/a

7.	Movement in funds	Unrestricted Fund	Restricted Fund	01.04.24 to 31.03.25 Total	01.04.23 to 31.03.24 Total
		£	£	£	£
	As at 31 st March 2024	101645.49	9561.69	111,207.18	93,402.46
	Excess of income over expenditure	(54,498.99)	9687.31	(44,811.68)	17,804.72
	Redesignation of Funds	-	-	-	-
	As at 31 st March 2025	47,146.50	19,249.00	66,395.50	111,207.18

Funds balances are:	
Core Funds / Cash held	£ 26,395.50
Designated Reserve	£ 40,000.00
Total	£66,395.50

Supporting Carers and Families Together

(S.C.A.F.T.) Registered Charity No: 1136245

External Examiners Report April 2024 – March 2025

Introduction

This report covers the audit check for the year 1st April 2024 to 31st March 2025

Accounting Procedures

The Charity reports on a cash accounting basis using a manual book keeping system. Separate accounts are kept for income and expenditure and petty cash. My review showed that all the transactions were supported by the relevant paperwork and could be traced through the charities financial system and bank account.

Books of Account / Final Accounts

I examined the receipts and expenditure ledgers for the year under review. All transactions had been properly recorded and broken down between specific headings with a clear audit trail available for examination. All ledgers had been properly totalled and reconciled to the figures recorded in the final accounts.

The format of the accounts was on a receipt and payment basis using cash accounting.

Financial Regulations

Financial records are kept in line with the financial regulations and all transactions are supported by invoices or other appropriate paperwork. Invoices had been paid promptly and were properly recorded and accounted for.

Bank Reconciliation

All bank statements had been checked and reconciled on a regular basis and reported. All transactions were well supported with relevant receipts and the invoices could be traced through the accounting records and the bank accounts.

Where possible payments have been set up for regular bills via direct debits.

Online banking (Fast Pay) is now used on a regular basis which reduces the number of cheques being issued and helps accounts being paid promptly.

Expenditure

All accounts were paid within the suppliers stated terms and payments were correctly authorised and signed.

I checked all of the invoices processed as part of my review.

All invoices checked had been properly processed and authorised for payment and were correctly recorded in the ledgers.

Salaries

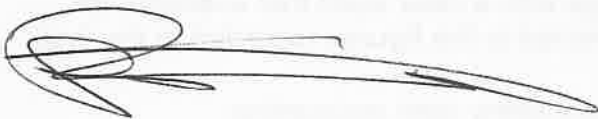
Salaries are paid on a monthly basis by BACS payment.

These have been checked and reconciled to the audit trail and bank statements.

Summary

My examination of the ledgers and supporting documentation for "**Supporting Carers and Families Together**" (S.C.A.F.T.) for the year April 2024 to March 2025 confirms that they are meeting the set requirements.

As expected, the standard of record keeping is excellent with all transactions being properly documented and accounted for in a professional manner in these most difficult times.



Mr Roger Fagence

External Examiner 18th July 2025

SUPPORTING CARERS AND FAMILIES TOGETHER

England & Wales - Charity number 1136245

Accounts

Charity number 1136245
Company number 6972805

SUPPORTING CARERS AND FAMILIES TOGETHER

(SCAFT)

REPORT AND FINANCIAL STATEMENTS

FOR THE PERIOD

1ST APRIL 2023 TO 31ST MARCH 2024

SUPPORTING CARERS AND FAMILIES TOGETHER (SCAFT)

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**SUPPORTING CARERS AND FAMILIES TOGETHER
(SCAFT)**

CHARITY INFORMATION

Directors and Trustees: J R Lumley
A Ashley
D Barnes
L Ketteridge

Charity registration number: 1136245

Company registration number: 6972805

Registered Office: 140A High Street
Rayleigh
Essex
SS6 7BU

SUPPORTING CARERS AND FAMILIES TOGETHER (SCAFT)

DIRECTORS AND TRUSTEES REPORT FOR THE PERIOD 1ST APRIL 2023 TO 31ST MARCH 2024

Structure, governance and management

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The day to day running and management of the Charity is undertaken by the Directors, who are also Charity Trustees for the purposes of Charity law. The Directors are appointed by the members of the Charity. The membership of the board has changed over the past year, and there are now 4 appointed Directors.

The Directors are responsible for identifying and appointing staff members, to whom some aspects of the company's charitable work are delegated.

The Directors undertake regular risk assessment reviews covering the charity's operational, strategic, legal, financial, insurance and employment risks where appropriate, systems or procedures have been established to mitigate the risks the charity faces.

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The accounts for the Company at this time are stable, with significant commitments of funding received, primarily from the Big Lottery Fund's Reaching Communities programme, and BBC's Children in Need. The ongoing policy of the Company is to provide "core" services through a tightly managed financial facility allowing service projections to function through ring fenced accounts. At the year-end "ring fenced" projects retained balances that will allow them to progress and develop as planned.

As always additional funds are constantly sought, with applications currently in progress to a range of grant making bodies. SCAFT remains reasonably successful in attracting funding for specific aspects of the project and new developments; however, the cost of living crisis and the huge demand from charities across all sectors facing rising costs has raised the level of competition for available funds.

Reserves policy – The Charity has recently reviewed its reserves policy to ensure that it is compliant with all necessary legislation and commitments. After a thorough review it was agreed that the Charity should maintain its reserve to hold a minimum of £40,000 in unrestricted funds in order to meet its obligations for staff salaries, redundancy provisions, and other financial commitments and contractual obligations. This will remain under regular review to ensure these conditions remain met.

Operating Environment

SCAFT's operating environment has continued to be challenging over this period with the cost of living crisis following hot on the heels of the Covid-19 pandemic. The two Young Carer Support Workers have quickly progressed in establishing excellent rapport with service users and in building partnerships with local schools. These collaborations are yielding solid results with many newly identified Young Carers and a subsequent rise in demand for services. This is particularly true of the One2One work in schools where referrals are having to be prioritised based on need due to capacity issues. This situation is under review and increases to the staff complement considered to alleviate these pressures.

SCAFT has continued to operate in partnership with Essex County Council's in-house Young Carers project, ensuring there is no overlap in services and that the services offered complement each other. ECC continues to provide top-tier intensive support for those most in need, primarily complex multi-agency cases. Co-operation between SCAFT and the ECC service remains good, with referrals moving in both directions between services.

The launch of a revised All-Age Carers Strategy by ECC has no dedicated Young Adult Carers Service for 16-25 year olds. As a result 18-25 year olds are expected to access adult support services, whilst 16-18 year olds remain within the Young Carers services remit. It remains our aim to develop a service to meet these needs as funding allows, in particular those Young Carers that have moved on to further education in local colleges have asked for a service similar to the One2One schools project to be available to them, as those remaining in school 6th forms still have access to the original service.

The Staff and Trustees have continued to closely monitor and assess the impact of social change, external factors such as the cost of living crisis and large scale changes to the local community. Particular attention has been paid to the findings of the 2021 Census with respect to carers issues and trends, which are still being released as analysis continues. Regular consultation with service users ensures SCAFT remains in touch with their needs. SCAFT participates in forums at a local and national level to ensure access to new models of service delivery and best practice in these new conditions. SCAFT remains an active participant in both local and national data gathering to ensure Young Carers views and experiences are represented.

Achievements and Performance

Young Carers –Our experience has continued to bear out research that has shown that young carers have experienced heightened social isolation during the pandemic period, and many are still reporting and displaying decreased social confidence as a result, which is negatively affecting attendances at groups.

The staff team have continued to work hard to maintain and extend existing services, showing high levels of commitment and flexibility in difficult situations. Once again particular mention must be made of the sessional staff and volunteers who have gone above and beyond in their support and adaptability in unpredictable conditions: doing their best to ensure young carers continue to have as much access to support as possible.

The register contained 175 young people receiving direct services over this period, with around 200 making use of SCAFT's Young Carers Passport Scheme in schools. Referrals have steadily increased as partnerships with schools have developed, and another secondary and another primary school have joined our partnership program. We have continued to see numbers of previously unknown Young Carers seeking support.

64 group sessions were held. The groups have continued to provide a wide range of games and creative activities, alongside vital social opportunities for young people. These have included Coronation related activities, drumming, remote control cars, cookery and baking, ink marbling, decorating and donating a Christmas tree, and lots of other arts and crafts.

Attendances at both Rayleigh groups have improved greatly but remain under close review since the venue lacks adequate leisure facilities, particularly outdoor space, which reduces its appeal to young people; we continue to review potential alternative venues. The Rochford groups, particularly the secondary group, remain strong. We were able to offer a number of activities over this period including Christmas parties for the Young Carers groups and a family evening at a local indoor play centre. These activities were well received, and the family night in particular generated much positive feedback on the opportunities presented for parents to develop peer support relationships with each other, and the opportunity for quality family time. We have also been able to run school holiday activity sessions, including Laser Tag, Roller skating, as well as a summer family play centre outing.

The One2One schools support program has again seen increased demand over the past year, particularly in the primary age range. As a result of the value placed on their contribution SCAFT staff are included in Team Around the Family meetings and Safeguarding conferences on a more frequent basis. We continue to seek increased funding over the next period to facilitate expanding the capacity of this service.

We are also able to take a group of young carers on a residential weekend away to the National Young Carers Festival, where they had the opportunity to meet with over 1500 Young Carers from across the UK and participate in a wide range of indoor and outdoor activities, share their experiences as Young Carers and meet with policy makers to suggest ways in which they could be better supported through National policy.

SCAFT has continued to offer Young Carers and their families wide ranging information on issues from holiday pastimes and activity opportunities to benefits information, safeguarding guidance (particularly with regard to online safety), other local services, drug and alcohol awareness, changes in legislation, education and employment. SCAFT has also facilitated the distribution of hardships funds available within the local area. SCAFT is a voucher holder for the local food bank and is able to assist families in need.

Adult Carers – Following difficulties in attracting fresh funding for the adult carers service it has remained suspended, until it can be adequately resourced. Following a previous review a number of changes to the service design have been adopted with a view to raising the potential for attracting sufficient funds to support its delivery and reinvigorating the service itself: however this has yet to be successful.

Plans for Future Periods

SCAFT remains committed to valuing service user involvement and continues to run regular consultations with Young Carers and their families in a variety of formats. Regular liaison with other partners also contributes to future planning and service evolution.

We remain very optimistic that the organisation will continue to be able to deliver a range of safe, relevant, evidence-based, quality services to Young Carers and their families. The cost of living crisis and increased demand for funds from charities in all sectors has created new funding challenges, particularly with respect to core costs, we continue to explore and secure new sources of income.

Future aspirations continue to include an expanded One2One service, incorporating a college based stream, development of group based social confidence building interventions and increased partnerships working with local schools. It remains our aim to reinstate the Adult Carers Service once we have succeeded in attracting new funding.

On behalf of the Directors and Trustees



.....

**J R LUMLEY
CHAIRMAN**

19th September 24
.....

Date

SUPPORTING CARERS AND FAMILIES TOGETHER (SCAFT)

STATEMENT OF FINANCIAL ACTIVITIES FOR THE PERIOD 1ST APRIL 2023 TO 31ST MARCH 2024

Note	Unrestricted Funds £	Restricted Funds £	01.04.2023 To 31.03.24 Total Funds £	01.04.2022 To 31.03.23 Total Funds £
Incoming Resources				
Donations and Grants	121008.34	7000.00	128,008.34	115833
Sundry Income	418.44	0	418.44	56.99
Total Incoming Resources	121,426.78	7,000.00	128,426.78	115889.99
Resources Expended				
Charitable Expenditures	70,137.90	40484.16	110,622.06	103486.80
Net Incoming Resources	51,288.88	(33,484.16)	17,804.72	12403.19

The Charity has no other recognised gains or losses for the above year other than those accounted for in the Statement of Financial Activities.

SUPPORTING CARERS AND FAMILIES TOGETHER (SCAFT)

BALANCE SHEET FOR THE PERIOD 1ST APRIL 2023 TO 31ST MARCH 2024

Note	Unrestricted Funds £	Restricted Funds £	Total Funds 31.03.24 £	Total Funds 31.03.23 £
Current assets				
Cash at bank and in hand	101,645.49	9,561.69	111,207.18	93,402.46
Creditors amounts falling due within one year	-	-		
Net current assets	101,645.49	9,561.69	111,207.18	93,402.46
Funds	101,645.49	9,561.69	111,207.18	93,402.46

For the financial year ended 31st March 2024, the charity is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006; and no notice has been deposited with the charity under section 476 of that Act requiring an audit to be carried out.

The Directors and Trustees acknowledge their responsibilities for

- ensuring the company keeps accounting records which comply with section 386 CA 2006; and
- preparing financial statements which give a true and fair view of the state of affairs of the charity at the end of the financial year and of its incoming resources and applications of resources for that year, in accordance with the requirements of section 394 and 395 CA 2006, and which otherwise comply with the requirements of that Act relating to accounts so far as they are applicable to the charity.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime within Part 15 of the Companies Act 2006 and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Approved by the Directors and Trustees for issue on 19.03.24



J R LUMLEY
Director / Trustee
Chairman



Director / Trustee

Company Registration No. 6972805

SUPPORTING CARERS AND FAMILIES TOGETHER (SCAFT)

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD 1ST APRIL 2023 TO 31ST MARCH 2024

1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the period.

(a) Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Companies Act 2006 and the Statement of Recommended Practice: Accounting and Reporting by Charities issued in March 2005.

(b) Fund accounting

- Unrestricted funds are available for use at the discretion of the Directors and Trustees in furtherance of the general objectives of the charity.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

(c) Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.
- Investment income is included when receivable.
- Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

SUPPORTING CARERS AND FAMILIES TOGETHER (SCAFT)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE PERIOD 1ST APRIL 2023 TO 31ST MARCH 2024

d) Resources Expended

Expenditure is recognized on a cash book basis.

- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include costs linked to the strategic management of the charity.
- All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis as set out in Note 3.

2. Donations and Grants

	Unrestricted Funds £	Restricted Funds £	01.04.23 to 31.03.24 Total £	01.04.22 to 31.03.23 Total £
Big Lottery Fund	71031.50	0	71031.50	64037
BBC Children In Need	0	0	0	27695
Sobell Foundation	10000.00	0	10000.00	10000
Diana Timpson Fund	0	5797.00	5797.00	0
Wilkinson Family Fund	0	1203.00	1203.00	0
Maypole House Charitable Fund	0	0	0	8800
Essex Lottery	68.50	0	68.50	21
Rayleigh Town Council	500.00	0	500.00	1350
Rochford Housing – Sanctuary	0	0	0	1780
Rochford District Council	1000.00	0	1000.00	1000
Rayleigh Conservative Club	0	0	0	1000
Knit to Nurture	0	0	0	150
Alchemy Foundation	0	0	0	250.00
Essex County Council	0	0	0	431.00
The Souter Charitable Trust	4000.00	0	4000.00	3,000.00
Garfield Weston	15000.00	0	15000.00	0
The ROSCA Trust	4000.00	0	4000.00	0
Fowler Smith & Jones Trust	3000.00	0	3000.00	0
The Albert Hunt Trust	3000.00	0	3000.00	0
The Mrs Smith & Mount Trust	3000.00	0	3000.00	0
Charles S French Charitable Trust	2500.00	0	2500.00	0
The Essex Freemasons	2500.00	0	2500.00	0
Co-op	888.47	0	888.47	
Smile (Amazon Europe)	19.87	0	19.87	0
Individual Donations	500.00	0	500.00	0
	<u>121,008.34</u>	<u>7,000.00</u>	<u>128,008.34</u>	<u>119,514</u>

SUPPORTING CARERS AND FAMILIES TOGETHER (SCAFT)

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD 1ST APRIL 2023 TO 31ST MARCH 2024

3. Total resources expended

	Unrestricted Funds £	Restricted Funds £	01.04.23 to 31.03.24 Total £	01.04.22 to 31.03.23 Total £
Charitable expenditure				
Donations and Grants				
Young Carers	6089.47	1747.00	7836.47	7412.10
Transport Costs	1832.25	1256.23	3088.48	2568.49
Costs of Activities				
Staff Costs (including training)	40028.84	37309.03	77337.87	68487.37
Travel Expenses	239.36	171.90	411.26	398.69
Premises Costs	11089.92	0	11089.92	8385.36
Postage, telephone, equipment	6485.51	0	6485.51	9183.96
Sundry Expenses	153.69	0	153.69	0
Legal and Professional, and Consultancy Costs	4218.86	0	4218.86	7050.83
	<u>70,137.90</u>	<u>40,484.16</u>	<u>110,622.06</u>	<u>103,486.80</u>

Directors and Trustees Remuneration & Related Party Transactions

None of the Directors and Trustees received any remuneration during the period.

No Director and Trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the period.

Taxation

As a charity, Supporting Carers and Families Together (SCAFT) is exempt from tax on income and gains falling within section 505 of Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to is charitable objects. No tax charges have arisen in the Charity.

SUPPORTING CARERS AND FAMILIES TOGETHER (SCAFT)

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD 1ST APRIL 2023 TO 31ST MARCH 2024

6.	Creditors: amounts falling due within one year	Unrestricted Fund	Restricted Fund	31.03.24 Total	31.03.23 Total
	Accrued expenses	n/a	n/a	n/a	n/a

7.	Movement in funds	Unrestricted Fund	Restricted Fund	01.04.23 to 31.03.24 Total	01.04.22 to 31.03.23 Total
		£	£	£	£
	As at 31 st March 2023	50,356.61	43,045.85	93,402.46	80,999.27
	Excess of income over expenditure	51,288.88	(33,484.16)	17,804.72	12,403.19
	Redesignation of Funds	-	-	-	-
	As at 31 st March 2024	101,645.49	9,561.69	111,207.18	93,402.46

Funds balances are:	
Core Funds / Cash held	£71,207.18
Designated Reserve	£ 40,000.00
Total	£111,207.18

Supporting Carers and Families Together

(S.C.A.F.T.) Registered Charity No: 1136245

External Examiners Report April 2023 – March 2024

Introduction

This report covers the audit check for the year 1st April 2023 to 31st March 2024

Accounting Procedures

The Charity reports on a cash accounting basis using a manual book keeping system. Separate accounts are kept for income and expenditure and petty cash. My review showed that all the transactions were supported by the relevant paperwork and could be traced through the charities financial system and bank account.

Books of Account / Final Accounts

I examined the receipts and expenditure ledgers for the year under review. All transactions had been properly recorded and broken down between specific headings with a clear audit trail available for examination. All ledgers had been properly totalled and reconciled to the figures recorded in the final accounts.

The format of the accounts was on a receipt and payment basis using cash accounting.

Financial Regulations

Financial records are kept in line with the financial regulations and all transactions are supported by invoices or other appropriate paperwork. Invoices had been paid promptly and were properly recorded and accounted for.

Bank Reconciliation

All bank statements had been checked and reconciled on a regular basis and reported. All transactions were well supported with relevant receipts and the invoices could be traced through the accounting records and the bank accounts.

Where possible payments have been set up for regular bills via direct debits.

Online banking (Fast Pay) is now used on a regular basis which reduces the number of cheques being issued and helps accounts being paid promptly.

Expenditure

All accounts were paid within the suppliers stated payment terms and payments were correctly authorised and signed.

I checked all of the invoices processed as part of my review.

All invoices checked had been properly processed and authorised for payment and were correctly recorded in the ledgers.

Salaries

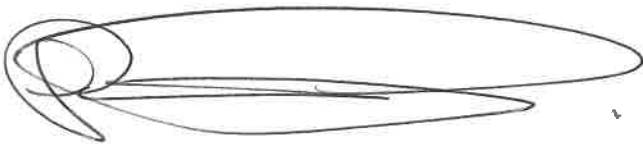
Salaries are paid on a monthly basis by BACS payment.

These have been checked and reconciled to the audit trail and bank statements.

Summary

My examination of the ledgers and supporting documentation for “**Supporting Carers and Families Together**” (S.C.A.F.T.) for the year April 2023 to March 2024 confirms that they are meeting the set requirements.

As expected, the standard of record keeping is excellent with all transactions being properly documented and accounted for in a professional manner in these most difficult times.

A handwritten signature in black ink, consisting of a large, loopy initial 'R' followed by a long, horizontal, slightly wavy line that tapers at the end.

Mr Roger Fagence

External Examiner 21st May 2024

SUPPORTING CARERS AND FAMILIES TOGETHER

England & Wales - Charity number 1136245

Accounts

Charity number 1136245
Company number 6972805

SUPPORTING CARERS AND FAMILIES TOGETHER

(SCAFT)

REPORT AND FINANCIAL STATEMENTS

FOR THE PERIOD

1ST APRIL 2022 TO 31ST MARCH 2023

SUPPORTING CARERS AND FAMILIES TOGETHER (SCAFT)

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**SUPPORTING CARERS AND FAMILIES TOGETHER
(SCAFT)**

CHARITY INFORMATION

Directors and Trustees: J R Lumley
A Ashley
D Barnes

Charity registration number: 1136245

Company registration number: 6972805

Registered Office: 140A High Street
Rayleigh
Essex
SS6 7BU

SUPPORTING CARERS AND FAMILIES TOGETHER (SCAFT)

DIRECTORS AND TRUSTEES REPORT FOR THE PERIOD 1ST APRIL 2022 TO 31ST MARCH 2023

Structure, governance and management

The organisation is a charitable Company limited by guarantee, incorporated on 25th July 2009 and registered as a charity on 8th June 2010. The Company was established under a Memorandum of Association which established the objects and powers of the charitable Company and is governed under its Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £1.

The day to day running and management of the Charity is undertaken by the Directors, who are also Charity Trustees for the purposes of Charity law. The Directors are appointed by the members of the Charity. The membership of the board has changed slightly over the past year, and there are now 3 appointed Directors. They continue to be open to adding to this where a valid contribution can be made.

The Directors are responsible for identifying and appointing staff members, to whom some aspects of the company's charitable work are delegated.

The Directors undertake regular risk assessment reviews covering the charity's operational, strategic, legal, financial, insurance and employment risks where appropriate, systems or procedures have been established to mitigate the risks the charity faces.

Objectives and Activities

The object of the company is to relieve the social, emotional, mental, physical and educational needs of carers and families in the county of Essex, through the provision of support, person and group centred interventions, advice, guidance and signposting to other services as appropriate.

Financial Review

The financial statements in this report cover activity for the period 1st April 2022 to the 31st March 2023 for Young Carers and Adult Carers. During this period the company has acquired supportive grants and donations and sundry income of £115,889.99, and had complement of 8 part-time staff, with a whole time equivalent of 3. Two of the Young Carer Support Worker posts were vacant for several months at the start of the period following the departure of the original postholders; however, a competitive recruitment process has resulted in both posts being filled with suitably skilled and experienced workers.

The accounts for the Company at this time are stable, with significant commitments of funding received, primarily from the Big Lottery Fund's Reaching Communities programme, and BBC's Children in Need. The ongoing policy of the Company is to provide "core" services through a tightly managed financial facility allowing service projections to function through ring fenced accounts. At the year-end "ring fenced" projects retained balances that will allow them to progress and develop as planned.

As always additional funds are constantly sought, with applications currently in progress to a range of grant making bodies. SCAFT remains reasonably successful in attracting funding for specific aspects of the project

and new developments; however, the Covid pandemic created increased difficulty in gaining core cost funding, however this situation is now easing with many funders returning to previous priorities.

Reserves policy – The Charity has recently reviewed its reserves policy to ensure that it is compliant with all necessary legislation and commitments. After a thorough review it was agreed that the Charity should increase its reserve from £30,000 to hold a minimum of £40,000 in unrestricted funds, with effect from the start of the next accounting period in order to meet its increased obligations for redundancy provisions, and other financial commitments and contractual obligations in the event of unplanned closure. This will remain under regular review to ensure these conditions remain met.

Operating Environment

Although SCAFT's operating environment has remained challenging over this period with the after effects of the Covid-19 pandemic, and associated operating restrictions, things have begun to return to a more stable footing. The two newly employed YCSW's have moved quickly to establish excellent rapport with service users and to build partnerships with local partners, particularly schools. These collaborations are already yielding solid results with many newly identified young carers and a number of proposals for new elements to the project.

SCAFT has continued to operate in partnership Essex County Council's in-house Young Carers project, ensuring there is no overlap in services and that the services offered complement each other. ECC continues to provide top-tier intensive support for those most in need, primarily complex multi-agency cases. Cooperation between SCAFT and the ECC service remains good, with referrals moving in both directions between services. ECC have also suggested taking on SCAFT's Young Carers Passport Scheme and rolling it out to all districts within the county; discussions on this proposal are ongoing.

Despite the launch of a revised All-Age Carers Strategy by ECC here remains no dedicated Young Adult Carers Service for 16-25 year olds, with 18-25 year olds expected to access adult support services, whilst 16-18 year olds remain within the Young Carers services remit. It remains our aim to develop a service to meet these needs as funding allows. In particular those young carers that have moved on to further education in local colleges have asked for a service similar to the One2One schools project to be available to them, as those remaining in school 6th forms still have access to the original service.

The Staff and Trustees have continued to closely monitor and assess the impact of the changes enforced by the pandemic on service users, as well as those generally, on their wider families, on the organisation, and wider local services. Particular attention has been paid to the newly released findings of the 2021 Census with respect to carers issues and trends. Regular consultation with service users ensures SCAFT remains in touch with their needs. SCAFT participates in forums at a local and national level to ensure access to new models of service delivery and best practise in these new conditions. SCAFT remains an active participant in both local and national data gathering to ensure young carers views and experiences are represented.

Achievements and Performance

Young Carers –Our experience has continued to bare out research that has shown that young carers have experienced greatly heightened social isolation during lockdowns and school closures, and many are still reporting and displaying greatly decreased social confidence as a result.

The entire staff team have continued to work very hard to maintain services, showing great commitment and flexibility in difficult situations; however, filling vacancies has eased this situation and enabled a

transition from maintaining the status quo to one of development and growth. Once again special mention must be made of the staff, sessional staff and volunteers who have gone above and beyond in their support and flexibility in very volatile and trying circumstances; doing their best to ensure the young carers have not missed out on services wherever possible.

The register contained 165 young people receiving direct services over this period, with around a further 200 making use of SCAFT's Young Carers Passport Scheme in schools. Referrals have steadily increased as partnerships with schools have been renewed, with Wyburns and Edward Francis Primaries worthy of special mention for the great efforts and strides taken in identifying and supporting their young carers. We have continued to see significant numbers of previously unknown young carers seeking support as the after-effects of the pandemic and the cost of living increases have pushed families into crisis, from a state of 'just coping'.

The Young Carers Passport Scheme has continued to generate a lot of interest both from within the county and across the country with support being provided to a number of organisations to explore the creation of a similar scheme of their own; as well as the councils proposal to roll out the scheme county wide, as previously mentioned.

Out of total of 72 planned group sessions we were able to hold 68, with 4 lost through Covid issues early in the period. The groups have continued to provide a wide range of games and creative activities, alongside vital social opportunities for young people. Targeted Funding from Sanctuary Housing has enabled the Primary groups to undertake a 4-week cookery course, with a focus on healthy eating.

Attendance at both Rayleigh groups have improved greatly but remains under close review since the venue lacks adequate leisure facilities which reduces its appeal to young people; we continue to review potential alternative venues as they arise to mitigate the effects of both location and lack of facilities.

The One2One schools support program has seen hugely increased demand over the past year, particularly in the primary age range. Demand remains extremely high both within schools already in the scheme and new schools wishing to join. The scheme is at full capacity and difficult decisions have had to be made to prioritise those assessed as most in need. This capacity has been further complicated and limited by difficulties within some schools over being able to provide a suitable space for the work to take place, both due to Covid measures and ongoing building works. We aim to seek increased funding over the next period to facilitate expanding the capacity of this service.

We were thankfully able to return to offering a number of activities over this period including Christmas parties for the Young Carers groups and a family night at a local indoor play centre. These activities were well received, and the family night in particular generated much positive feedback on the opportunities presented for parents to develop peer support relationships with each other, and the opportunity for quality family time. We have also been able to run several school break activity sessions, including Laser Tag, Pottery, and a family day at a local wildlife park.

SCAFT has continued to offer Young Carers and their families wide ranging information on issues from holiday pastimes and activity opportunities, benefits information, safeguarding guidance (particularly with regard to the massive increase in internet use for home learning/working), other local services, drug and alcohol awareness, changes in legislation, education and employment. SCAFT has also distributed donated food parcels, toys and games to families. SCAFT is a voucher holder for the local food bank and is able to assist families in need.

Adult Carers – Following difficulties in attracting fresh funding for the adult carers service it has remained suspended, until it can be adequately resourced. SCAFT remain in contact with a number of adult carers offering limited support where possible. Following a previous review a number of changes to the service design have been adopted with a view to raising the potential for attracting sufficient funds to support its delivery and reinvigorating the service itself.

Overall

Whilst SCAFT's operating conditions remained challenging as the pandemic has receded, with continued increase in demand and with developing needs coming to the fore, great progress has been made and potential new projects developed. Thanks to the continued commitment and dedication of its staff and volunteers, SCAFT has been able to adapt to many of the obstacles and seize opportunities to continue providing relevant services to young carers and their families.

Limited Staffing has unfortunately led to reduced capacity whilst posts remained vacant, which is particularly true of the One2One Service, an unfortunate effect of vacancies on such a small staff team. However, the energy and skills brought by the new postholders has created a stable and reinvigorated environment in which innovation and creativity can flourish, which can only benefit those we seek to support.

SCAFT continues to place great value in service user involvement and continues to run regular consultations with young carers and their families in a variety of formats. Regular liaison with other partners also contributes to future planning and service evolution. One potential collaboration between SCAFT and a partnership of local primary schools holds much promise in providing additional support to their students and is currently in development.

Plans for Future Periods

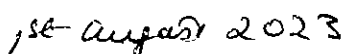
As SCAFT settles back to stable service delivery following the challenges of pandemic conditions we remain very optimistic that the organisation will continue to be able to deliver a range of safe, relevant, evidence based, quality services to young carers and their families. Having now fully reinstated those services affected by the challenging conditions we look forward to being able to focus on new developments and emerging needs. Although the pandemic has created new funding challenges, particularly with respect to core costs, we continue to secure new sources of income.

Moving forward, future aspirations for the project include establishing a college based One2One service, development of group based social confidence building interventions and increased partnership working with local schools. We also hope to be able to reinstate the Adults Service at the earliest opportunity, once we have succeeded in attracting new funding.

On behalf of the Directors and Trustees



J R LUMLEY
CHAIRMAN



Date

SUPPORTING CARERS AND FAMILIES TOGETHER (SCAFT)

STATEMENT OF FINANCIAL ACTIVITIES FOR THE PERIOD

1ST APRIL 2022 TO 31ST MARCH 2023

Note	Unrestricted Funds	Restricted Funds	01.04.2022 To 31.03.23 Total Funds	01.04.2021 To 31.03.22 Total Funds
	£	£	£	£
Incoming Resources				
Donations and Grants	79,338.00	36,495.00	115,833.00	92,200.86
Sundry Income	56.99	0	56.99	3.04
Total Incoming Resources	79,394.99	36,495.00	115,889.99	92,203.90
Resources Expended				
Charitable Expenditures	61,349.46	42,137.34	103,486.80	88,154.56
Net Incoming Resources	18,045.53	(5,642.34)	12,403.19	4,049.34

The Charity has no other recognised gains or losses for the above year other than those accounted for in the Statement of Financial Activities.

SUPPORTING CARERS AND FAMILIES TOGETHER (SCAFT)

BALANCE SHEET FOR THE PERIOD 1ST APRIL 2022 TO 31ST MARCH 2023

Note	Unrestricted Funds £	Restricted Funds £	Total Funds 31.03.23 £	Total Funds 31.03.22 £
Current assets				
Cash at bank and in hand	50,356.61	43,045.85	93,402.46	80,999.27
Creditors amounts falling due within one year	-	-		
Net current assets	50,356.61	43,045.85	93,402.46	80,999.27
Funds	50,356.61	43,045.85	93,402.46	80,999.27

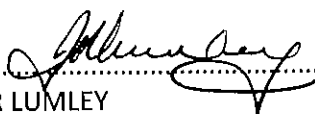
For the financial year ended 31st March 2023, the charity is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006; and no notice has been deposited with the charity under section 476 of that Act requiring an audit to be carried out.

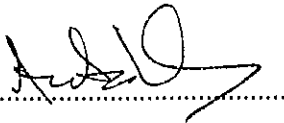
The Directors and Trustees acknowledge their responsibilities for

- ensuring the company keeps accounting records which comply with section 386 CA 2006; and
- preparing financial statements which give a true and fair view of the state of affairs of the charity at the end of the financial year and of its incoming resources and applications of resources for that year, in accordance with the requirements of section 394 and 395 CA 2006, and which otherwise comply with the requirements of that Act relating to accounts so far as they are applicable to the charity.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime within Part 15 of the Companies Act 2006 and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Approved by the Directors and Trustees for issue on *1st August 2023*


.....
J R LUMLEY
Director / Trustee
Chairman


.....
Director / Trustee

Company Registration No. 6972805

SUPPORTING CARERS AND FAMILIES TOGETHER (SCAFT)

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD 1ST APRIL 2022 TO 31ST MARCH 2023

1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the period.

(a) Basis of accounting

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(b) Fund accounting

- Unrestricted funds are available for use at the discretion of the Directors and Trustees in furtherance of the general objectives of the charity.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

(c) Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.
- Investment income is included when receivable.
- Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

SUPPORTING CARERS AND FAMILIES TOGETHER (SCAFT)

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD 1ST APRIL 2022 TO 31ST MARCH 2023

d) Resources Expended

Expenditure is recognized on a cash book basis.

- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include costs linked to the strategic management of the charity.
- All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis as set out in Note 3.

2. Donations and Grants

	Unrestricted Funds £	Restricted Funds £	01.04.22 to 31.03.23 Total £	01.04.21 to 31.03.22 Total £
Big Lottery Fund	64,037	0	64037	31,544.00
BBC Children In Need	0	27,695	27695	27195.00
Sobell Foundation	10000	0	10000	0
Maypole House Charitable Fund	0	8800	8800	0
Essex Lottery	21	0	21	84.50
Rayleigh Town Council	1350	0	1350	850.00
Rochford Housing – Sanctuary	1780	0	1780	1,700.00
Rochford District Council	1000	0	1000	5,200.00
Rayleigh Conservative Club	1000	0	1000	0
Knit to Nurture	150	0	150	0
Alchemy Foundation	0	0	0	250.00
Essex County Council	0	0	0	431.00
Souter Charitable Trust	0	0	0	3,000.00
C J Lumley (retired Rayleigh Town Councillor)	0	0	0	300.00
	79,338.00	36,495.00	115,833.00	70,554.5
ECF – Essex Covid Response Fund	0	0	0	19656.00
HMRC JRS Grant	0	0	0	1990.36
	0	0	0	21,646.56

SUPPORTING CARERS AND FAMILIES TOGETHER (SCAFT)

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD 1ST APRIL 2022 TO 31ST MARCH 2023

3. Total resources expended

	Unrestricted Funds £	Restricted Funds £	01.04.22 to 31.03.23 Total £	01.04.21 to 31.03.22 Total £
Charitable expenditure				
Donations and Grants				
Young Carers	5157.95	2254.15	7412.1	6805.07
Transport Costs	1284.25	1284.24	2568.49	2157.05
Costs of Activities				
Staff Costs (including training)	30044.71	38442.66	68487.37	53,861.74
Travel Expenses	242.40	156.29	398.69	337.95
Premises Costs	8385.36	0	8385.36	9502.24
Postage, telephone, equipment	9183.96	0	9183.96	7542.72
Sundry Expenses	0	0	0	97.5
Legal and Professional, and Consultancy Costs	7050.83	0	7050.83	7850.29
	<u>61,349.46</u>	<u>42,137.34</u>	<u>103,486.80</u>	<u>88,154.56</u>

Directors and Trustees Remuneration & Related Party Transactions

None of the Directors and Trustees received any remuneration during the period.

No Director and Trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the period.

Taxation

As a charity, Supporting Carers and Families Together (SCAFT) is exempt from tax on income and gains falling within section 505 of Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to is charitable objects. No tax charges have arisen in the Charity.

SUPPORTING CARERS AND FAMILIES TOGETHER (SCAFT)

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD 1ST APRIL 2022 TO 31ST MARCH 2023

6.	Creditors: amounts falling due within one year	Unrestricted Fund	Restricted Fund	31.03.23 Total	31.03.22 Total
	Accrued expenses	n/a	n/a	n/a	n/a

7.	Movement in funds	Unrestricted Fund £	Restricted Fund £	01.04.22 to 31.03.23 Total £	01.04.21 to 31.03.22 Total £
	As at 31 st March 2022	32,311.08	48,688.19	80,999.27	76,949.93
	Excess of income over expenditure	18,045.53	(5,642.34)	12,403.19	4,049.34
	Redesignation of Funds	-	-	-	-
	As at 31 st March 2023	50,356.61	43,045.85	93,402.46	80,999.27

Funds balances are:	
Core Funds / Cash held	£ 63,402.46
Designated Reserve	£ 30,000.00
Total	£93,402.46

Supporting Carers and Families Together

(S.C.A.F.T.) Registered Charity No: 1136245

External Examiners Report April 2022 – March 2023

Introduction

This report covers the audit check for the year 1st April 2022 to 31st March 2023

Accounting Procedures

The Charity reports on a cash accounting basis using a manual book keeping system. Separate accounts are kept for income and expenditure and petty cash. My review showed that all the transactions were supported by the relevant paperwork and could be traced through the charities financial system and bank account.

Books of Account / Final Accounts

I examined the receipts and expenditure ledgers for the year under review. All transactions had been properly recorded and broken down between specific headings with a clear audit trail available for examination. All ledgers had been properly totalled and reconciled to the figures recorded in the final accounts.

The format of the accounts was on a receipt and payment basis using cash accounting.

Financial Regulations

Financial records are kept in line with the financial regulations and all transactions are supported by invoices or other appropriate paperwork. Invoices had been paid promptly and were properly recorded and accounted for.

Bank Reconciliation

All bank statements had been checked and reconciled on a regular basis and reported. All transactions were well supported with relevant receipts and the invoices could be traced through the accounting records and the bank accounts.

Where possible payments have been set up for regular bills via direct debits.

Online banking (Fast Pay) is now used on a regular basis which reduces the number of cheques being issued and helps accounts being paid promptly.

Expenditure

All accounts were paid within the suppliers stated payment terms and cheques were correctly authorised and signed.

I checked all of the invoices processed as part of my review.

All invoices checked had been properly processed and authorised for payment and were correctly recorded in the ledgers.

Salaries

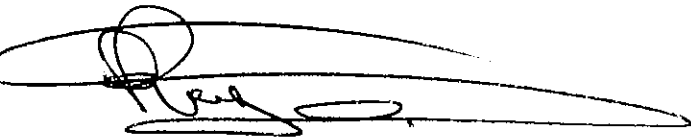
Salaries are paid on a monthly basis by BACS payment.

These have been checked and reconciled to the audit trail and bank statements.

Summary

My examination of the ledgers and supporting documentation for “**Supporting Carers and Families Together**” (S.C.A.F.T.) for the year April 2022 to March 2023 confirms that they are meeting the set requirements.

As expected, the standard of record keeping is excellent with all transactions being properly documented and accounted for in a professional manner in these most difficult times.

A handwritten signature in black ink, appearing to read 'Roger Fagence', with a long horizontal flourish extending to the right.

Mr Roger Fagence

External Examiner 26th June 2023

SUPPORTING CARERS AND FAMILIES TOGETHER

England & Wales - Charity number 1136245

Accounts

Charity number 1136245
Company number 6972805

SUPPORTING CARERS AND FAMILIES TOGETHER

(SCAFT)

REPORT AND FINANCIAL STATEMENTS

FOR THE PERIOD

1ST APRIL 2021 TO 31ST MARCH 2022

SUPPORTING CARERS AND FAMILIES TOGETHER (SCAFT)

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**SUPPORTING CARERS AND FAMILIES TOGETHER
(SCAFT)**

CHARITY INFORMATION

Directors and Trustees: J R Lumley
A Ashley
D Barnes

Charity registration number: 1136245

Company registration number: 6972805

Registered Office: 140A High Street
Rayleigh
Essex
SS6 7BU

SUPPORTING CARERS AND FAMILIES TOGETHER (SCAFT)

DIRECTORS AND TRUSTEES REPORT FOR THE PERIOD 1ST APRIL 2021 TO 31ST MARCH 2022

Structure, governance and management

The organisation is a charitable Company limited by guarantee, incorporated on 25th July 2009 and registered as a charity on 8th June 2010. The Company was established under a Memorandum of Association which established the objects and powers of the charitable Company and is governed under its Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £1.

The day to day running and management of the Charity is undertaken by the Directors, who are also Charity Trustees for the purposes of Charity law. The Directors are appointed by the members of the Charity. The membership of the board has changed slightly over the past year, and there are now 3 appointed Directors. They continue to be open to adding to this where a valid contribution can be made.

The Directors are responsible for identifying and appointing staff members, to whom some aspects of the company's charitable work are delegated.

The Directors undertake regular risk assessment reviews covering the charity's operational, strategic, legal, financial, insurance and employment risks where appropriate, systems or procedures have been established to mitigate the risks the charity faces.

Objectives and Activities

The object of the company is to relieve the social, emotional, mental, physical and educational needs of carers and families in the county of Essex, through the provision of support, person and group centred interventions, advice, guidance and signposting to other services as appropriate.

Financial Review

The financial statements in this report cover activity for the period 1st April 2021 to the 31st March 2022 for Young Carers and Adult Carers. During this period the company has acquired supportive grants and donations and sundry income of £ 92,203.90, and employs 7 part-time staff, with a whole time equivalent of 3. Currently 2 YCSW posts are vacant, one through the postholder moving to another employer, the other through long term illness leading to termination. An active recruitment process is underway to fill these posts as soon as possible.

The accounts for the Company at this time are stable, with significant commitments of funding received, primarily from the Big Lottery Fund's Reaching Communities programme, and BBC's Children in Need. The ongoing policy of the Company is to provide "core" services through a tightly managed financial facility allowing service projections to function through ring fenced accounts. At the year-end "ring fenced" projects retained balances that will allow them to progress and develop as planned, as always additional funds are constantly sought.

Funding applications are currently in progress to a range of grant making bodies. SCAFT remains reasonably successful in attracting funding for specific aspects of the project and new developments; however, the Covid pandemic has created increased difficulty in gaining core cost funding, with a significant number of previous funders suspending general applications in favour of prioritising Covid relief projects. This situation is now easing with many funders returning to previous priorities. BBC Children in Need is however suspending fresh applications for both their Small and Main grants streams until Autumn 2022 whilst they review and modify their processes and priorities. As SCAFT's CIN grant was due to expire during this period we have been offered, and received, a 12 month extension to our existing grant.

Reserves policy – The Charity has reviewed its reserves policy to ensure that it is compliant with all necessary legislation. After a thorough review it was agreed that the Charity should hold a minimum of £30,000 in unrestricted funds in order to meet its obligations for six months staff salaries, redundancy provisions and other financial commitments. This will remain under regular review to ensure these conditions are met.

Operating Environment

SCAFT's operating environment has remained hugely dynamic and challenging over this period with the ongoing Covid-19 pandemic and associated operating restrictions. At various times some of SCAFT's services have been suspended either through government restrictions or venues being unavailable. This has particularly affected the group respite sessions which even when able to operate have seen reduced attendance due to vulnerable families choosing to 'shield', or having to self-isolate. These sessions have also been affected by staff absences, leading to a number of them being cancelled due to being unable to safely staff them. SCAFT has continued to operate in partnership Essex County Council's in-house Young Carers project, ensuring there is no overlap in services and that the services offerings complement each other. ECC continues to provide top-tier support for those most in need, primarily complex multi-agency cases. Cooperation between SCAFT and the ECC service remains good, with referrals moving in both directions between services.

There remains no dedicated all-Essex Young Adult Carers Service for 16-25 year olds, with 18-25 year olds expected to access adult support services, whilst 16-18 year olds remain within the Young Carers services remit. It still remains our aim to develop a service to meet these needs, with a number of young carers in this age group continuing to express a desire for a service tailored to their requirements. They have previously asked for a service similar to the One2One schools project to operate in local colleges, as those remaining in school 6th forms still have access to the original service.

The Staff and Trustees have continued to closely monitor and assess the impact of the changes enforced by the pandemic on service users, as well as those generally, on their wider families, on the organisation, and wider local services. Regular consultation with service users ensures SCAFT remains in touch with their needs. SCAFT has participated in forums at a local and national level to ensure access to new models of service delivery and best practice in these new conditions. SCAFT remains an active participant in both local and national data gathering in response to the pandemic to ensure young carers views and experiences are represented, as well as making use of national information gathering to guide service delivery.

Achievements and Performance

Young Carers – As previously stated the Covid-19 pandemic has continued to have a massive impact on service provision over this period. Every effort was made to ensure services continued wherever possible in

recognition of the vulnerability of young carers and their families in the situation. Research has shown young carers have experienced greatly heightened social isolation during lockdowns and whole/partial school closures, with digital interaction only proving to be a very temporary stop-gap. Many service users reported feeling deeply isolated as time went on and expressed longing for personal contact and a return to face-to-face services.

The entire staff team have worked very hard to maintain services, showing great commitment and flexibility in difficult situations. Special reference must be made to the sessional staff and volunteers who have gone above and beyond in their support and flexibility in very volatile and trying circumstances; doing their best to ensure the young carers have not missed out on services wherever possible. Particular mention should go to RC and PG who have both achieved over 10 years voluntary service this year and been pillars of strength, as has sessional worker PF, who has stepped into many a breach this year.

The register contained 155 young people receiving direct services over this period, with around a further 165 making use of SCAFT's Young Carers Passport Scheme in schools. Referrals have been sporadic as those schools and services that refer have themselves been closed or running at reduced capacity over this period. We have continued to see significant numbers of previously unknown young carers seeking support as the pandemic has pushed families into crisis, from a state of 'just coping'.

The Young Carers Passport Scheme has generated a lot of interest both from within the county and across the country with support being given to a number of organisations to explore the creation of a similar scheme of their own; including, regional Carers Trust groups, North Lincolnshire Carers' Support Service and a number of schools across the country.

At times group services have to close due to restrictions; however, use was made of the 'support group' exemption in the Covid regulations to keep the groups running wherever safe to do with appropriate measures to mitigate risk. Sadly, a number of groups were also cancelled due to staff illness and being unable to staff them to a safe level. As a result, a total of 62 group sessions went ahead, split between the two age groups and two venues; with a total of 7 sessions lost through government restrictions at the start of the period and 6 through Covid related staff illness. The number of sessions lost through Covid could have been far higher without the flexibility and commitment of the remaining staff to cover additional duties. Average attendance at some groups has remained low due to service user concerns over travel and mixing, with an average of just 8. Attendance also remained heavily affected through children having to self-isolate following exposure to the virus or testing positive at school.

The groups have continued to provide a wide range of games and creative activities, alongside vital social opportunities for young people. Targeted Funding from Rochford District Council and Sanctuary Housing as enabled the Secondary groups to undertake a 6-week cookery course, with a focus on healthy eating; and further funding commitments from these organisations should allow a similar course for the Primary groups in the next period.

Attendance at both Rayleigh groups remains under close review since the venue lacks adequate leisure facilities which reduce its appeal; we continue to review potential alternative venues as they arise to mitigate the effects of both location and lack of facilities.

The One2One schools support program has undoubtedly been the most difficult aspect of the project to sustain over this period, with staff capacity limitations through illness and a vacant post having a major impact on availability throughout the year. Demand remains extremely high both within schools already in

the scheme and new schools wishing to join and difficult decisions have had to be made to prioritise those assessed as most in need. This capacity has been further complicated and limited by difficulties within some schools over being able to provide a suitable space for the work to take place, both due to Covid measures and building works.

Where SCAFT's traditional services have been unable to continue, alternatives have been put in place.

Covid Recovery funding has enabled further upgrading of SCAFT's IT Infrastructure to better facilitate collective/collaborative remote working and the ability to maintain contact with young carers and their families online. This funding has also enabled more permanent Covid security measures within the office spaces, as well as increased publicity to ensure potential service users are aware that services are still operating. Support workers have continued to deal with a greatly varied range of needs over and above young carers common issues.

We were thankfully able to return to offering a number of activities over this period including Christmas parties for the young carers groups and a family night at a local indoor play centre. These activities were well received and the family night in particular generated much positive feedback on the opportunities presented for parents to develop peer support relationships with each other.

SCAFT has continued to offer Young Carers and their families wide ranging information on issues from holiday pastimes and activity opportunities, benefits information, safeguarding guidance (particularly with regard to the massive increase in internet use for home learning/working), other local services, drug and alcohol awareness, changes in legislation, education and employment. We have also worked to provide reliable information on the pandemic, its effects and rules to counter 'fake news' stories. SCAFT has also distributed donated food parcels, toys and games to families. SCAFT is a voucher holder for the local food bank and is able to assist families in need.

Adult Carers – Following difficulties in attracting fresh funding for the adult carers service it has remained suspended, until it can be adequately resourced. SCAFT remain in contact with a number of adult carers offering limited support where possible. A review of the service structure has been conducted and a number of changes to the service design have been adopted with a view to reinvigorating both the service itself and the potential to raise sufficient funds to support its delivery.

Overall

It remains true that SCAFT's operating conditions have proven extremely challenging as the pandemic has progressed, with continued increase in demand and with developing needs coming to the fore. Thanks to the commitment and dedication of its staff and volunteers, SCAFT has been able to adapt and overcome many of the obstacles to continue providing relevant services to young carers and their families.

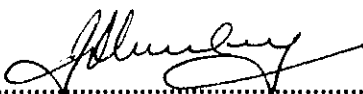
Limited Staff capacity has unfortunately led to reduced capacity on occasion due to dealing with all issues individually, rather than benefiting from the economies of group interventions, which is particularly true of the One2One Service. Once again, an independent 3rd party has been engaged to provide an impartial review of SCAFT's services to inform future developments and to provide independent verification of performance in support of future funding bids.

SCAFT continues to place great value in service user involvement and continue to run regular consultations with young carers and their families, along with other partners, to contribute to future planning and service evolution.

Plans for Future Periods

As SCAFT emerges from the challenges of pandemic conditions we remain optimistic that the organisation will continue to be able to deliver a range of safe, relevant, evidence based, quality services to young carers and their families. Over the next period the focus will be on reinstating those services affected by the challenging conditions and regaining a consistent service level appropriate to meeting evidenced need. Although the pandemic has created new funding challenges, particularly with respect to core costs, we continue to seek new sources of income. Continued future aspirations for the project include a college based One2one service, dependant on additional funding being achieved. We also hope to be able to reinstate the Adults Service at the earliest opportunity, once new funding has been achieved.

On behalf of the Directors and Trustees



.....

**J R LUMLEY
CHAIRMAN**

28/6/22
.....

Date

SUPPORTING CARERS AND FAMILIES TOGETHER (SCAFT)

STATEMENT OF FINANCIAL ACTIVITIES FOR THE PERIOD 1ST APRIL 2021 TO 31ST MARCH 2022

Note	Unrestricted Funds £	Restricted Funds £	01.04.2021 To 31.03.22 Total Funds £	01.04.2020 To 31.03.21 Total Funds £
Incoming Resources				
Donations and Grants	43359.50	48841.36	92,200.86	107840.32
Sundry Income	3.04	0	3.04	5.37
Total Incoming Resources	43,362.54	48,841.36	92,203.90	107,845.69
Resources Expended				
Charitable Expenditures	54,392.76	33,761.80	88,154.56	81,104.23
Net Incoming Resources	(11,030.22)	15,079.56	4,049.34	26,741.46

The Charity has no other recognised gains or losses for the above year other than those accounted for in the Statement of Financial Activities.

SUPPORTING CARERS AND FAMILIES TOGETHER (SCAFT)

BALANCE SHEET FOR THE PERIOD 1ST APRIL 2021 TO 31ST MARCH 2022

Note	Unrestricted Funds £	Restricted Funds £	Total Funds 31.03.22 £	Total Funds 31.03.21 £
Current assets				
Cash at bank and in hand	32,311.08	48,688.19	80,999.27	76,949.93
Creditors amounts falling due within one year	-	-		
Net current assets	32,311.08	48,688.19	80,999.27	76,949.93
Funds	32,311.08	48,688.19	80,999.27	76,949.93

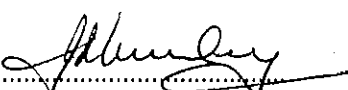
For the financial year ended 31st March 2022, the charity is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006; and no notice has been deposited with the charity under section 476 of that Act requiring an audit to be carried out.

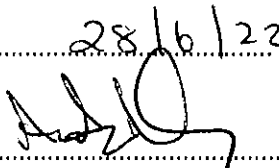
The Directors and Trustees acknowledge their responsibilities for

- ensuring the company keeps accounting records which comply with section 386 CA 2006; and
- preparing financial statements which give a true and fair view of the state of affairs of the charity at the end of the financial year and of its incoming resources and applications of resources for that year, in accordance with the requirements of section 394 and 395 CA 2006, and which otherwise comply with the requirements of that Act relating to accounts so far as they are applicable to the charity.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime within Part 15 of the Companies Act 2006 and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Approved by the Directors and Trustees for issue on 28/6/22


 J R LUMLEY
 Director / Trustee
 Chairman


 Director / Trustee

Company Registration No. 6972805

SUPPORTING CARERS AND FAMILIES TOGETHER (SCAFT)

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD 1ST APRIL 2021 TO 31ST MARCH 2022

1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the period.

(a) Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Companies Act 2006 and the Statement of Recommended Practice: Accounting and Reporting by Charities issued in March 2005.

(b) Fund accounting

- Unrestricted funds are available for use at the discretion of the Directors and Trustees in furtherance of the general objectives of the charity.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

(c) Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.
- Investment income is included when receivable.
- Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

SUPPORTING CARERS AND FAMILIES TOGETHER (SCAFT)

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD 1ST APRIL 2021 TO 31ST MARCH 2022

d) Resources Expended

Expenditure is recognized on a cash book basis.

- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include costs linked to the strategic management of the charity.
- All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis as set out in Note 3.

2. Donations and Grants

	Unrestricted Funds £	Restricted Funds £	01.04.21 to 31.03.22 Total £	01.04.20 to 31.03.21 Total £
Big Lottery Fund	31,544.00	0	31,544.00	31,808
BBC Children In Need	0	27,195.00	27,195.00	30,410.40
Rochford District Council	5,200.00	0	5,200.00	1,000
Sobell Foundation	0	0	0	10,000
Garfield Weston	0	0	0	10,000
Ragdoll Foundation	0	0	0	1,200
Albert Hunt Trust	0	0	0	2,000
Ron Coutts Open Garden	0	0	0	161
Individual Donations + sponsorship	0	0	0	410
Essex Lottery	84.50	0	84.50	100
Rayleigh Town Council	850.00	0	850.00	0
Souter Charitable Trust	3,000.00	0	3,000.00	0
Rochford Housing – Sanctuary	1,700.00	0	1,700.00	0
Alchemy Foundation	250.00	0	250.00	0
Essex County Council	431.00	0	431.00	0
C J Lumley (retired Rayleigh Town Councillor)	300.00	0	300.00	0
	43,359.50	27,195.00	70,554.50	87,089.4
ECF – Essex Covid Response Fund	0	19,656.00	19,656.00	0
NET Coronavirus Foundation Fund (ECF)	0	0	0	8500
Tourle Foundation Fund (CAF)	0	0	0	4550
HMRC JRS Grant	0	1,990.36	1,990.36	7700.92
	0	21,646.36	21,646.36	20,750.92

SUPPORTING CARERS AND FAMILIES TOGETHER (SCAFT)

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD 1ST APRIL 2021 TO 31ST MARCH 2022

3. Total resources expended

	Unrestricted Funds £	Restricted Funds £	01.04.21 to 31.03.22 Total £	01.04.20 to 31.03.21 Total £
Charitable expenditure				
Donations and Grants				
Young Carers / Adult Carers	4676.62	2128.45	6805.07	886.89
Transport Costs	0	2157.05	2157.05	1880.40
Costs of Activities				
Staff Costs (including training)	25,197.12	28,664.62	53,861.74	52025.07
Travel Expenses	212.77	125.18	337.95	173.97
Premises Costs	9502.24	0	9502.24	9673.62
Postage, printing and Stationery	7542.72	0	7542.72	6424.62
Sundry Expenses	97.50	0	97.5	23.76
Legal and Professional, and Consultancy Costs	7163.79	686.50	7850.29	10015.90
	<u>54,392.76</u>	<u>33,761.80</u>	<u>88,154.56</u>	<u>81,104.23</u>

Directors and Trustees Remuneration & Related Party Transactions

None of the Directors and Trustees received any remuneration during the period.

No Director and Trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the period.

Taxation

As a charity, Supporting Carers and Families Together (SCAFT) is exempt from tax on income and gains falling within section 505 of Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the Charity.

SUPPORTING CARERS AND FAMILIES TOGETHER (SCAFT)

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD 1ST APRIL 2021 TO 31ST MARCH 2022

6.	Creditors: amounts falling due within one year	Unrestricted Fund	Restricted Fund	31.03.22 Total	31.03.21 Total
	Accrued expenses	n/a	n/a	n/a	n/a

7.	Movement in funds	Unrestricted Fund £	Restricted Fund £	01.04.21 to 31.03.22 Total £	01.04.20 to 31.03.21 Total £
	As at 31 st March 2021	43,341.30	33,608.63	76,949.93	50,208.47
	Excess of income over expenditure	(11,030.22)	15,079.56	4,049.34	26,741.46
	Redesignation of Funds	-	-	-	-
	As at 31 st March 2022	32,311.08	48,688.19	80,999.27	76,949.93

Funds balances are:	
Core Funds / Cash held	£ 50,999.27
Designated Reserve	£ 30,000.00
Total	£80,999.27

Supporting Carers and Families Together

(S.C.A.F.T.) Registered Charity No: 1136245

External Examiners Report April 2021 – March 2022

Introduction

This report covers the audit check for the year 1st April 2021 to 31st March 2022

Accounting Procedures

The Charity reports on a cash accounting basis using a manual book keeping system. Separate accounts are kept for income and expenditure and petty cash. My review showed that all the transactions were supported by the relevant paperwork and could be traced through the charities financial system and bank account.

Books of Account / Final Accounts

I examined the receipts and expenditure ledgers for the year under review. All transactions had been properly recorded and broken down between specific headings with a clear audit trail available for examination. All ledgers had been properly totalled and reconciled to the figures recorded in the final accounts.

The format of the accounts was on a receipt and payment basis using cash accounting.

Financial Regulations

Financial records are kept in line with the financial regulations and all transactions are supported by invoices or other appropriate paperwork. Invoices had been paid promptly and were properly recorded and accounted for.

Bank Reconciliation

All bank statements had been checked and reconciled on a regular basis and reported. All transactions were well supported with relevant receipts and the invoices could be traced through the accounting records and the bank accounts.

Where possible payments have been set up for regular bills via direct debits.

Online banking (Fast Pay) is now used on a regular basis which reduces the number of cheques being issued and helps accounts being paid promptly.

Expenditure

All accounts were paid within the suppliers stated payment terms and cheques were correctly authorised and signed.

I checked all of the invoices processed as part of my review.

All invoices checked had been properly processed and authorised for payment and were correctly recorded in the ledgers.

Salaries

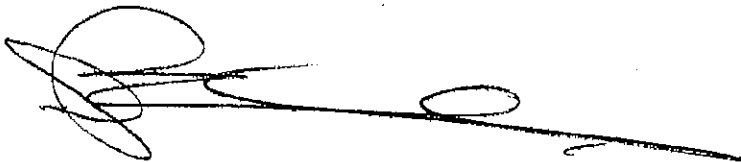
Salaries are paid on a monthly basis by BACS payment.

These have been checked and reconciled to the audit trail and bank statements.

Summary

My examination of the ledgers and supporting documentation for "Supporting Carers and Families Together" (S.C.A.F.T.) for the year April 2021 to March 2022 confirms that they are meeting the set requirements.

As expected, the standard of record keeping is excellent with all transactions being properly documented and accounted for in a professional manner.

A handwritten signature in black ink, appearing to read 'Mr Roger Fagence', with a long horizontal stroke extending to the right.

Mr Roger Fagence

External Examiner 14th June 2022

SUPPORTING CARERS AND FAMILIES TOGETHER

England & Wales - Charity number 1136245

Accounts

Charity number 1136245
Company number 6972805

SUPPORTING CARERS AND FAMILIES TOGETHER

(SCAFT)

REPORT AND FINANCIAL STATEMENTS

FOR THE PERIOD

1ST APRIL 2020 TO 31ST MARCH 2021

SUPPORTING CARERS AND FAMILIES TOGETHER (SCAFT)

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**SUPPORTING CARERS AND FAMILIES TOGETHER
(SCAFT)**

CHARITY INFORMATION

Directors and Trustees: J R Lumley
A Ashley
D Barnes
M Hughes (resigned 02.03.2021)

Charity registration number: 1136245

Company registration number: 6972805

Registered Office: 140A High Street
Rayleigh
Essex
SS6 7BU

SUPPORTING CARERS AND FAMILIES TOGETHER (SCAFT)

DIRECTORS AND TRUSTEES REPORT FOR THE PERIOD 1ST APRIL 2020 TO 31ST MARCH 2021

Structure, governance and management

The organisation is a charitable Company limited by guarantee, incorporated on 25th July 2009 and registered as a charity on 8th June 2010. The Company was established under a Memorandum of Association which established the objects and powers of the charitable Company and is governed under its Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £1.

The day to day running and management of the Charity is undertaken by the Directors, who are also Charity Trustees for the purposes of Charity law. The Directors are appointed by the members of the Charity. The membership of the board has changed slightly over the past year, and there are now 4 appointed Directors. They continue to be open to adding to this where a valid contribution can be made.

The Directors are responsible for identifying and appointing staff members, to whom some aspects of the company's charitable work are delegated.

The Directors undertake regular risk assessment reviews covering the charity's operational, strategic, legal, financial, insurance and employment risks where appropriate, systems or procedures have been established to mitigate the risks the charity faces.

Objectives and Activities

The object of the company is to relieve the social, emotional, mental, physical and educational needs of carers and families in the county of Essex, through the provision of support, person and group centred interventions, advice, guidance and signposting to other services as appropriate.

Financial Review

The financial statements in this report cover activity for the period 1st April 2020 to the 31st March 2021 for Young Carers and Adult Carers. During this period the company has acquired supportive grants and donations and sundry income of £ 107,840.32, and employs 7 part-time staff, with a whole time equivalent of 3.

The accounts for the Company at this time have stabilised, with significant commitments of funding received, primarily from the Big Lottery Fund's Reaching Communities programme, and BBC's Children in Need. The ongoing policy of the Company is to provide "core" services through a tightly managed financial facility allowing service projections to function through ring fenced accounts. At the year-end "ring fenced" projects retained balances that will allow them to progress and develop as planned, as always additional funds are constantly sought.

Funding applications are currently in progress to a range of grant making bodies. SCAFT remains reasonably successful in attracting funding for specific aspects of the project and new developments; however, the Covid pandemic has created increased difficulty in gaining core cost funding, with a significant number of

previous funders suspending general applications in favour of prioritising Covid relief projects. This included an 8 month suspension of general applications by the National Lottery Community Fund, which severely delayed our bid for continuation funding, following the close of the existing grant in December 2020; however, this application is now progressing.

Reserves policy – The Charity has recently reviewed its reserves policy to ensure that it is compliant with all necessary legislation. After a thorough review it was agreed that the Charity should hold a minimum of £30,000 in unrestricted funds in order to meet its obligations for six months staff salaries, redundancy provisions and other financial commitments. This will remain under regular review to ensure these conditions are met.

Operating Environment

SCAFT's operating environment has been hugely dynamic and challenging over this period with the start of the Covid-19 pandemic and associated operating restrictions. At various times most of SCAFT's services have been suspended either through government restrictions or venues being unavailable. This has particularly affected the group respite sessions which even when able to operate have seen reduced attendance due to vulnerable families choosing to 'shield', or having to self-isolate. SCAFT has continued to operate in partnership Essex County Council's in-house Young Carers project, ensuring there is no overlap in services and that the services offerings complement each other. ECC continues to provide top-tier support for those most in need, primarily complex multi-agency cases. Cooperation between SCAFT and the ECC service remains good, with referrals moving in both directions between services.

There remains no dedicated all-Essex Young Adult Carers Service for 16-25 year olds, with 18-25 year olds expected to access adult support services, whilst 16-18 year olds remain within the Young Carers services remit. A significant number of young carers in this age group continue to express a need for a service tailored to their requirements and this remains an aim for future development subject to achieving funding. They have asked for a service similar to the One2One schools project to operate in local colleges, as those remaining in school 6th forms still have access to the original service.

The Staff and Trustees have been closely involved in monitoring and assessing the impact of the changes enforced by the pandemic on service users, as well as those generally, on their wider families, on the organisation, and wider local services. Regular consultation with service users ensures SCAFT remains in touch with their needs. SCAFT has participated in forums at a local and national level to ensure access to new models of service delivery and best practise in these new conditions. SCAFT has also participated in both local and national data gathering in response to the pandemic to ensure young carers views and experiences are represented, as well as made use of national information gathering to guide service delivery.

Achievements and Performance

Young Carers – As previously stated the Covid-19 pandemic has had a massive impact on service provision over this period. Every effort was made to ensure services continued wherever possible in recognition of the vulnerability of young carers and their families in the situation. Even early research showed young carers were experiencing greatly heightened social isolation during lockdown and school closures, with digital interaction only proving to be a very temporary stop-gap, and many reporting feeling deeply isolated as time went on and longing for personal contact.

The register contained 158 young people receiving direct services over this period, with a further 150 making use of SCAFT's Young Carers Passport Scheme in schools. Referrals have been sporadic as those schools and

services that refer have themselves been closed or running at reduced capacity over this period. We have however seen significant numbers of previously unknown young carers seeking support as the pandemic has pushed families from a state of 'just coping' into crisis.

At times group services had to close due to restrictions; however, use was made of the 'support group' exemption in the Covid regulations to keep the groups running wherever safe to do with appropriate measures to mitigate risk. As a result, a total of 38 group sessions were run, split between the two age groups and two venues. Average attendance was lower due to families 'shielding', with an average of just 8. Attendance was also heavily affected through children having to self-isolate following exposure to the virus or testing positive at school.

Attendance at both Rayleigh groups remains under close review since the venue lacks adequate leisure facilities which reduce its appeal; with potential alternative venues being explored as they arise to mitigate the effects of both location and lack of facilities. Following big changes in venue usage over the past year and the closure of other local groups, there are potential changes in availability that might make a more suitable venue possible.

Where it has been able to continue, the reach of the One2One schools support program has continued to grow and the project is now supporting over 80 young people; and further capacity was made available to address this. The Young Carers Passport scheme has continued to gain momentum and is now active across 3 of the district's 4 secondary schools, with continuing positive feedback from both young carers and school staff. This is one of only a handful of such schemes in the country and remains the only one in Essex. This has generated interest from young carers groups in other areas of the country and SCAFT is now sharing best practise with them to facilitate the creation of their own schemes.

Where SCAFT's traditional services have been unable to continue, alternatives have been put in place. Emergency funding enabled upgrading of SCAFT's IT equipment to facilitate home working and the ability to maintain contact with young carers and their families online. SCAFT has thus been able to maintain comparable levels of availability and access to support staff via telephone, email and online chat. Support workers have dealt with a greatly varied range of needs over and above young carers common issues, including, bereavement as a result of the pandemic, food poverty and access, access and referrals to other services, advocacy in dealings with other services and coping with withdrawal or reduction of services that would normally be delivered in the home.

Regrettably no holiday activities have been possible during this period due to restrictions limiting gatherings and closing venues.

SCAFT has continued to offer Young Carers and their families wide ranging information on issues from holiday pastimes and activity opportunities, benefits information, safeguarding guidance (particularly with regard to the massive increase in internet use for home learning/working), other local services, drug and alcohol awareness, changes in legislation, education and employment. Over this period SCAFT has worked to support families with home learning and has provided pre-prepared lesson plans to assist in this. We have also worked to provide reliable information on the pandemic, it's effects and rules to counter 'fake news' stories. SCAFT has also distributed donated food parcels, toys and games to families. SCAFT is a voucher holder for the local food bank and is able to assist families in need.

Adult Carers – Following difficulties in attracting fresh funding for the adult carers service it has remained suspended, until it can be adequately resourced. SCAFT remain in contact with a number of adult carers

offering limited support where possible and continues to apply for funding to support and relaunch the service.

Overall

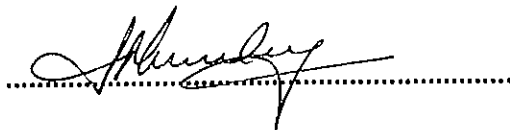
It is fair to say that the past year has been the most challenging SCAFT has yet faced, with unprecedented operating conditions and an increase in demand, with previously unexpected needs coming to the fore. Despite initial difficulties with lack of appropriate IT equipment, SCAFT was quickly able to adapt and overcome many obstacles to continue providing relevant services to young carers and their families. Although able to provide a comparable level of availability in terms of staff hours, this ultimately led to reduced capacity on occasion due to dealing with all issues individually, rather than benefiting from the economies of group interventions. Once again an independent 3rd party have been engaged to provide an impartial review of SCAFT's performance to inform future developments and to provide independent verification in support future funding bids.

SCAFT continues to place great value in service user involvement and continue to run regular consultations with young carers and their families, along with other partners to contribute to future planning and service evolution.

Plans for Future Periods

As SCAFT emerges from the challenges of pandemic conditions we remain optimistic that the organisation will continue to be able to deliver a range of safe, relevant, evidence based, quality services to young carers and their families, with extensions to existing services and new projects planned for the coming year. Although the pandemic has created new funding challenges, particularly with respect to core costs, we continue to seek new sources of income and are confident of gaining a further 3 years of continuation funding from the National Lottery. New aspects to the project including a college based One2One service are planned, dependant on additional funding being attained. We also hope to be able to reinstate the Adults Service at the earliest opportunity, following achieving sustainable funding.

On behalf of the Directors and Trustees



**J R LUMLEY
CHAIRMAN**

11/8/21
.....

Date

SUPPORTING CARERS AND FAMILIES TOGETHER (SCAFT)

STATEMENT OF FINANCIAL ACTIVITIES FOR THE PERIOD 1ST APRIL 2020 TO 31ST MARCH 2021

Note	Unrestricted Funds £	Restricted Funds £	01.04.2020 To 31.03.21 Total Funds £	01.04.2019 To 31.03.20 Total Funds £
Incoming Resources				
Donations and Grants	56,679.00	51,161.32	107,840.32	104,834.10
Sundry Income	5.37	0	5.37	7.22
Total Incoming Resources	56,684.37	51,161.32	107,845.69	104,841.32
Resources Expended				
Charitable Expenditures	46,541.34	34,562.89	81,104.23	103,326.54
Net Incoming Resources	10,143.03	16,598.43	26,741.46	1,514.78

The Charity has no other recognised gains or losses for the above year other than those accounted for in the Statement of Financial Activities.

SUPPORTING CARERS AND FAMILIES TOGETHER (SCAFT)

BALANCE SHEET FOR THE PERIOD 1ST APRIL 2020 TO 31ST MARCH 2021

Note	Unrestricted Funds £	Restricted Funds £	Total Funds 31.03.21 £	Total Funds 31.03.20 £
Current assets				
Cash at bank and in hand	43,341.30	33,608.63	76,949.93	50,208.47
Creditors amounts falling due within one year	-	-		
Net current assets	43,341.30	33,608.63	76,949.93	50,208.47
Funds	43,341.30	33,608.63	76,949.93	50,208.47

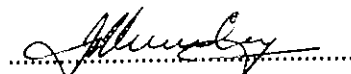
For the financial year ended 31st March 2021, the charity is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006; and no notice has been deposited with the charity under section 476 of that Act requiring an audit to be carried out.

The Directors and Trustees acknowledge their responsibilities for

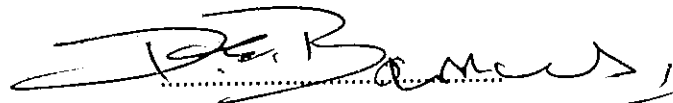
- ensuring the company keeps accounting records which comply with section 386 CA 2006; and
- preparing financial statements which give a true and fair view of the state of affairs of the charity at the end of the financial year and of its incoming resources and applications of resources for that year, in accordance with the requirements of section 394 and 395 CA 2006, and which otherwise comply with the requirements of that Act relating to accounts so far as they are applicable to the charity.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime within Part 15 of the Companies Act 2006 and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Approved by the Directors and Trustees for issue on11/8/21.....



J R LUMLEY
Director / Trustee
Chairman



Director / Trustee (D.E. BARNES)

Company Registration No. 6972805

SUPPORTING CARERS AND FAMILIES TOGETHER (SCAFT)

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD 1ST APRIL 2020 TO 31ST MARCH 2021

1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the period.

(a) Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Companies Act 2006 and the Statement of Recommended Practice: Accounting and Reporting by Charities issued in March 2005.

(b) Fund accounting

- Unrestricted funds are available for use at the discretion of the Directors and Trustees in furtherance of the general objectives of the charity.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

(c) Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.
- Investment income is included when receivable.
- Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

SUPPORTING CARERS AND FAMILIES TOGETHER (SCAFT)

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD 1ST APRIL 2020 TO 31ST MARCH 2021

d) Resources Expended

Expenditure is recognized on a cash book basis.

- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include costs linked to the strategic management of the charity.
- All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis as set out in Note 3.

2. Donations and Grants

	Unrestricted Funds £	Restricted Funds £	01.04.20 to 31.03.21 Total £	01.04.19 to 31.03.20 Total £
Big Lottery Fund	31,808	0	31,808	60,771
BBC Children In Need	0	30,410.40	30,410.4	19,134.10
Rochford District Council	1,000	0	1,000	1,000
Sobell Foundation	10,000	0	10,000	10,000
Garfield Weston	10,000	0	10,000	0
Ragdoll Foundation	1,200	0	1,200	0
Albert Hunt Trust	2,000	0	2,000	0
Ron Coutts Open Garden	161	0	161	535
Individual Donations + sponsorship	410	0	410	140
Essex Lottery	100	0	100	73
Rayleigh Town Council	0	0	0	850
Wells Legal	0	0	0	2,000
Rochford Housing – Sanctuary	0	0	0	397
Alchemy Foundation	0	0	0	750
Hockley & Hawkwell Methodist	0	0	0	184
Diana Tinson Fund	0	0	0	4,500
Essex Fund	0	0	0	4,500
	56,679.00	30,410.40	87,089.40	104834.1
NET Coronavirus Foundation Fund (ECF)	0	8,500	8,500	0
Tourle Foundation Fund (CAF)	0	4,550	4,550	0
HMRC JRS Grant	0	7,700.92	7,700.92	0
	0	20,750.92	20,750.92	0

SUPPORTING CARERS AND FAMILIES TOGETHER (SCAFT)

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD 1ST APRIL 2020 TO 31ST MARCH 2021

3. Total resources expended

	Unrestricted Funds £	Restricted Funds £	01.04.20 to 31.03.21 Total £	01.04.19 to 31.03.20 Total £
Charitable expenditure				
Donations and Grants				
Young Carers / Adult Carers	886.89	0	886.89	8105.68
Transport Costs	1,880.40	0	1,880.4	4561.80
Costs of Activities				
Staff Costs (including training)	19,814.75	32,210.32	52,025.07	70430.79
Travel Expenses	46.40	127.57	173.97	1462.66
Premises Costs	9,673.62	0	9,673.62	8647.45
Postage, printing and Stationery	4,199.62	2,225.00	6,424.62	4281.55
Sundry Expenses	23.76	0	23.76	183.05
Legal and Professional, and Consultancy Costs	10,015.90	0	10,015.9	5653.56
	46,541.34	34,562.89	81,104.23	103,326.54

Directors and Trustees Remuneration & Related Party Transactions

None of the Directors and Trustees received any remuneration during the period.

No Director and Trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the period.

Taxation

As a charity, Supporting Carers and Families Together (SCAFT) is exempt from tax on income and gains falling within section 505 of Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the Charity.

SUPPORTING CARERS AND FAMILIES TOGETHER (SCAFT)

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD 1ST APRIL 2020 TO 31ST MARCH 2021

6.	Creditors: amounts falling due within one year	Unrestricted Fund	Restricted Fund	31.03.21 Total	31.03.20 Total
	Accrued expenses	n/a	n/a	n/a	n/a

7.	Movement in funds	Unrestricted Fund £	Restricted Fund £	01.04.20 to 31.03.21 Total £	01.04.19 to 31.03.20 Total £
	As at 31 st March 2020	33,198.27	17,010.20	50,208.47	48,693.69
	Excess of income over expenditure	10,143.03	16,598.43	26,741.46	1,514.78
	Redesignation of Funds	-	-	-	-
	As at 31 st March 2021	43,341.30	33,608.63	76,949.93	50,208.47

Funds balances are:	
Core Funds / Cash held	£ 46,949.93
Designated Reserve	£ 30,000.00
Total	£76,949.93

Supporting Carers and Families Together

(S.C.A.F.T.) Registered Charity No: 1136245

External Examiners Report April 2020 – March 2021

Introduction

This report covers the audit check for the year 1st April 2020 to 31st March 2021

Accounting Procedures

The Charity reports on a cash accounting basis using a manual book keeping system. Separate accounts are kept for income and expenditure and petty cash. My review showed that all the transactions were supported by the relevant paperwork and could be traced through the charities financial system and bank account.

Books of Account / Final Accounts

I examined the receipts and expenditure ledgers for the year under review. All transactions had been properly recorded and broken down between specific headings with a clear audit trail available for examination. All ledgers had been properly totalled and reconciled to the figures recorded in the final accounts.

The format of the accounts was on a receipt and payment basis using cash accounting.

Financial Regulations

Financial records are kept in line with the financial regulations and all transactions are supported by invoices or other appropriate paperwork. Invoices had been paid promptly and were properly recorded and accounted for.

Bank Reconciliation

All bank statements had been checked and reconciled on a regular basis and reported. All transactions were well supported with relevant receipts and the invoices could be traced through the accounting records and the bank accounts.

Where possible payments have been set up for regular bills via direct debits.

Online banking (Fast Pay) is now used on a regular basis which reduces the number of cheques being issued and helps accounts being paid promptly.

Expenditure

All accounts were paid within the suppliers stated payment terms and cheques were correctly authorised and signed.

I checked all of the invoices processed as part of my review.

All invoices checked had been properly processed and authorised for payment and were correctly recorded in the ledgers.

Salaries

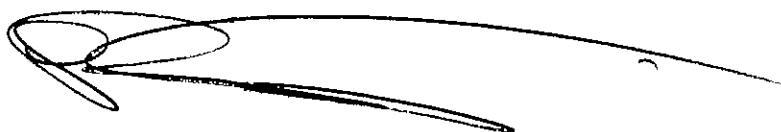
Salaries are paid on a monthly basis by BACS payment.

These have been checked and reconciled to the audit trail and bank statements.

Summary

My examination of the ledgers and supporting documentation for "**Supporting Carers and Families Together**" (S.C.A.F.T.) for the year April 2020 to March 2021 confirms that they are meeting the set requirements.

As expected, the standard of record keeping is excellent with all transactions being properly documented and accounted for in a professional manner, especially in the current circumstances in which we are all having to deal with.



Mr Roger Fagence

External Examiner 30th July 2021