



# Trustees' Annual Report for the period

From		Period start date			To			Period end date		
		Day	Month	Year				Day	Month	Year
		1st	Sept	2019				31st	August	2020

## Section A Reference and administration details

Charity name Yatton Methodist Church

Other names charity is known by

Registered charity number (if any) 1136220

Charity's principal address High Street

Yatton

North Somerset

Postcode

BS49 4DF

### Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 As in Charity Commission Registration.			

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
The Trustees for Methodist Church Purposes [Custodian Trustee]	

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
n/a		

### Name of chief executive or names of senior staff members (Optional information)

n/a
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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Act of Parliament
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointed by Church Council – some ex-officio

## Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

### Induction/Training

- Range of Guidance produced by Methodist Church
- Leaflet 'The role of a Trustee' given to all trustees

### Structure

Part of Gordano Valley Methodist Circuit  
Accountable to the Methodist Conference

### Risks

Discussed by Church Council  
Professional advice as necessary  
Adopted Safeguarding Policy and instituted training.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

Set out in the Methodist Church Act 1976 [clause 4] – synopsis – Advancement of religion and any charitable purpose of the Methodist Church or church organisation [See Methodist Church Act 1976]

### Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

See information provided by Yatton Methodist Church under 'Religious Activities'.

## Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The main work of the church is undertaken by volunteers.

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

- Continued work of new Youth and Children's Worker to encourage growth in the youth and children's work in the church
- Established communications review
- Responded quickly and effectively to COVID-19 emergency
- Take part in mission and outreach with other Churches in the village at Christmas
- Provided accommodation for non-Christian users of the premises
- Retained links with the Romanian church that has been supported for 15 years.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

**General Fund:**

The church aims to hold reserves amounting to approximately six month's general expenditure, plus 25% of church assessment expenditure - total £36,363

The reasons for this are:

- (i) The Church needs around 3 month's average expenditure in reserve as working capital to cover normal running costs.
- (ii) Maintenance of Church buildings and special outreach events are mainly funded from regular giving and rental income. To cover this the Church needs a further 3 months in reserve.

If church funds fall below the reserves figure the Church will address this through fundraising events and/or gift days in order to raise extra funds.

If church funds exceed the reserves, then Church Council will consider how these funds can be most effectively used within the local community or in the wider Church.

**This policy will be reviewed on an annual basis.**

**Details of any funds materially in deficit**

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy.

**Main sources of funds**

– Weekly Offerings, Tax Recoveries, Donations, Christmas Fair

- The Church has developed and implemented a financial plan for designated giving to support the appointment of a full time Youth Worker.

## Section F

## Other optional information

The trustees have given considerable time considering the impact and possible mitigation regarding the COVID-19 global epidemic.

Whilst our finances are impacted, we are confident in the charity's ability to maintain sound finances in the short to medium term.

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Martin Buckley	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	17 <sup>th</sup> February 2021	

ACCOUNTS FOR THE YEAR ENDED

31/08/2020

## Yatton Methodist Church

SECTION A			Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
a1	RECEIPTS	Note	£	£	£	£
a2	Offerings and Tax recovered		52,011	15,003	67,013	72,359
a3	Bank and CFB interest and Investment income		300		300	237
a4	Lettings		3,083		3,083	5,558
a5	Other receipts		5,338	15,405	20,743	3,923
a6	<b>TOTAL RECEIPTS</b>		<b>60,730</b>	<b>30,408</b>	<b>91,138 (a7)</b>	<b>82,077</b>

SECTION B						
b1	PAYMENTS					
b2	Circuit Assessment or Share		45,748		45,748	44,153
b3	Donations				0	0
b4	Repairs and Maintenance		5,378		5,378	8,884
b5	Utilities (Insurances, water charges, heating & lighting)		6,101		6,101	7,081
b6					0	0
b7	Other payments		9,030	24,683	33,713	21,507
	<b>TOTAL PAYMENTS</b>		<b>66,256</b>	<b>24,683</b>	<b>90,939 (b9)</b>	<b>81,625</b>

SECTION C						
c1	<b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b>	<b>(a6-b8)</b>	<b>(5,526)</b>	<b>5,725</b>	<b>198</b>	<b>452</b>
c2	Total funds brought forward from last year		30,762	17,918	48,680 (c6)	48,228
c3	<b>Sub total</b>	<b>(c1+c2)</b>	<b>25,236</b>	<b>23,643</b>	<b>48,879</b>	<b>48,680</b>
c4	Transfers and adjustments		0	0	0 (c8)	0
c5	<b>TOTAL FUNDS AT END OF YEAR</b>	<b>(c3+c4)</b>	<b>25,236</b>	<b>23,643</b>	<b>48,879 (c7)</b>	<b>48,680 (c6)</b>

SECTION D					
<b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b>					
d	<b>(these amounts are not to be included in total receipts/payments figures above)</b>				
d1	Balance brought forward from last year			0	0
d2	Offerings/Gifts - received for external organisations			2,047	3,876
d3	Offerings/Gifts - passed to external organisations			1,963	3,876
d4	<b>BALANCE STILL TO BE PAID</b>	<b>(d1+d2-d3)</b>		<b>83</b>	<b>0</b>

**SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL****SECTION E****Please follow the Guidance Notes to complete this page**

Summary of the Church accounts for the year ended 31 August 2017 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the District. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1 Men's Society	617	582	35	0	114	149
e2 Tuesday Club	498	506	(8)	0	518	510
e3 Toddlers	316	488	(171)	0	315	144
e4				0		
e4				0		
e4 Flower Fund		27	(27)	0	85	58
e5				0	0	0
e6 Wednesday Sewing	248	248	0	0	0	0
e7 Thursday Coffee	0	0	0	0	0	0
e8 Craft Club	246	200	46	0	(25)	21
e9 Sub total of Internal Organisations funds	1,925	2,052	(126)	0	1,008 (e11)	882 (e12)
Church accounts (totals brought forward from page 2 - totals column)	91,138 (a7)	90,939 (b9)	198	(c8)	48,680 (c6)	48,879 (c7)
e10 TOTAL CASH FUNDS HELD BY CHURCH	93,063	92,991	72	0	49,689 (x)	49,761 (y)
	<b>TOTAL RECEIPTS</b>	<b>TOTAL PAYMENTS</b>				

Continue on a separate sheet if necessary and bring the totals forward

**SECTION F****STATEMENT OF ASSETS AND LIABILITIES**

CHURCH - CASH FUNDS HELD at 31/08/2020	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand	0	0
f2 Bank Current Account	3,448	5,418
f3 Bank Deposit Account		
f4 Central Finance Board	45,233	43,461
f5 Trustees for Methodist Church Purposes		
f6 Other funds		
f7 SUB TOTAL - Church accounts	48,680 (c6)	48,879 (c7)
f8 Total funds held by Internal Organisations (the closing balance total from above) (e12)	1,008 (e11)	882 (e12)
f9 TOTAL CASH FUNDS HELD BY CHURCH	49,689 (x)	49,761 (y)

**SECTION G****OTHER ASSETS and LIABILITIES**

	At 01/09/2019	At 31/08/2020
g1 Investments (include Endowments)		
g2 Land & Buildings (see notes re Insurance value)	750,000	750,000
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

## Basis of Independent Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

## Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 41 of the 1993 Act and Section 44 (1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act and Section 44(1)(b) of the 2005 Act and Regulation ( of the 2006 Regulations)

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name

Signature

Any Relevant Professional qualification or body

Address

Date