

Type of Governing document: DEED OF UNION (1932) AND METHODIST CHURCH ACT (1976)

Charity Constitution: previously excepted charities - excepted charities were not required to register but are regulated by the Charity Commission. This is because they have been excepted from the requirement to register either by legislation or an order made by us. Churches and chapels of some Christian denominations; The Charities Act 2006 required excepted charities with an annual income over £100,000 to register with us.

Charity trustee selection methods: Charity trustees for the West Norfolk Methodist Circuit are appointed as per the rules of the Methodist Church. They are a mixture of stationed ministers, volunteer elected stewards and volunteer representatives elected from individual constituent chapels within the Circuit.

Summary of the objectives of the charity: THE PURPOSES OF THE METHODIST CHURCH ARE AND SHALL BE DEEMED TO HAVE BEEN SINCE THE DATE OF UNION THE ADVANCEMENT OF -

- (A) THE CHRISTIAN FAITH IN ACCORDANCE WITH THE DOCTRINAL STANDARDS AND THE DISCIPLINE OF THE METHODIST CHURCH;
- (B) ANY CHARITABLE PURPOSES FOR THE TIME BEING OF ANY CONNEXIONAL, DISTRICT, CIRCUIT, LOCAL OR OTHER ORGANISATION OF THE METHODIST CHURCH;
- (C) ANY CHARITABLE PURPOSE FOR THE TIME BEING OF ANY SOCIETY OR INSTITUTION SUBSIDIARY OR ANCILLARY TO THE METHODIST CHURCH;
- (D) ANY PURPOSE FOR THE TIME BEING OF ANY CHARITY BEING A CHARITY SUBSIDIARY OR ANCILLARY TO THE METHODIST CHURCH.

Summary of the main activities undertaken for the public benefit:

What

RELIGIOUS ACTIVITIES - the West Norfolk Methodist Circuit has five Methodist Ministers (four Presbyters and one Deacon) of which three are full time and two are part time, plus an Anglican who is Authorised to serve, working in the Circuit and facilitates local chapels such that religious worship may be undertaken by any and all people wishing to do so. It also makes available its services for baptisms, weddings and funerals as well as providing pastoral care. Many volunteers within the Methodist Church are Lay Preachers who lead worship and many other volunteers take on a variety of roles to promote the religious ethos of the charity.

Who

THE GENERAL PUBLIC/MANKIND - any member of the community may attend any services and can seek help and/or support from members of the charity.

How

PROVIDES SERVICES - regular local and Circuit wide religious services are provided within the Circuit on various days and at various times. Services are also held in Retirement Homes. Youth work is undertaken in the local area and Youth activities are organised and supported. A "Social Centre" in one of the church buildings is supported for the benefit of vulnerable people.

Summary of the main achievements of the charity in 2023-2024

Ordained Ministers - the Circuit continued to financially support its full time stationed Ministers plus

part time Ministers who enable the charitable objectives of the Circuit to be fulfilled amongst its members.

Circuit Policy – The circuit continued to act on the agreed policy which is reviewed annually and is on the agenda for each September Circuit Meeting.

Major activities were a fund raising event to provide for a borehole in Matjinge, Zimbabwe, at the school which one of our ministers attended. This was very successful and fulfilled the missional ethos of the Methodist Church.

Growing in God – volunteers from the Circuit continued to support a number of local projects involving youth activities. Guiding, scouting and Boys' Brigade activities were also enabled under the auspices of the Circuit and its chapels. Special event services were held, both on Sundays and mid-week, both via Zoom and "in person", in order to enable whole Circuit participation. Mid-week activities were organised in most churches to support their communities e.g. warm spaces. North Lynn church has a Sharing Agreement in place and is seeking to become an LEP with the Church of England. The building was completed in 2023 and re-named "The Beacon" with the opening ceremony held in September.

Risks- The trustees review the risks to which the charity is exposed and take steps to mitigate those risks as appropriate. Safeguarding policy is kept up-to-date in accordance with new legislation.

Reserves policy – Our reserves policy relates to our General (Unrestricted) funds which are freely available to be used for any or all purposes of the Circuit. Our reserve policy is to hold up to 50% of annual expenditure in hand, including the Manses Fund, but is currently about 56% standing at £120853 with the annual expenditure being £217404. These reserve funds allow for fluctuations in receipts against set payments and act as contingency funds.

Circuit Model Trust Fund (Restricted Fund). This fund derives from the sale of chapels and manses and is restricted by the Methodist Conference. This restriction is an internal obligation although the fund may be used for a variety of purposes. The balance at the year-end was £237800.

The Charity Commission has previously agreed that it is appropriate for the trustees to set a policy for the management of this fund as set out below.

Money held in the Model Trust Fund will be held available to assist churches in carrying out schemes beyond their own resources in addition to funding the provision of Manses and Chapels and supporting the work of the Circuit. Schemes supported this year have been: £9545 on Ministerial subsidy to support the work of the Circuit and £2240 to East Anglia Methodist District.

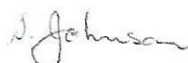
Signatures:

Rev'd P Critchley – Superintendent Minister



18th May 2025 Mrs S Johnson – Senior Circuit

Steward



.....18th May 2025

THE METHODIST CHURCH
STANDARD FORM OF ACCOUNTS

WEST NORFOLK

Circuit

FOR THE YEAR ENDED
31 August 2024

EAST ANGLIA

District

Circuit no

14 / 20

Registered Charity - Charity Registration number

1136177

If not a registered charity His Majesty's Revenue and Customs Gift Aid number

2420

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Ministers:

Rev. Robert Roberts

Rev. Paul Critchley

Rev. Richman Ncube

Rev. Jacqueline Goddard

Deacon Lynne Tonge

Circuit Stewards:

Mrs. S. Johnson

Mr. R. Webb

Mrs. R. Vyse

Mr. D. Scotney

Mrs. L. Dent

Treasurer:

Mr & Mrs D & L Dent

SECTION A			Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
a1	RECEIPTS	Note	£	£	£	£	£
a2	Assessment/Share		180,958			180,958	186,808
a3	Capital receipts		7,423	204,034		211,457	
a4	Bank and CFB interest and Investment income		7,065	6,569	130	13,764	7,607
a5	Grants						
a6	Other receipts		60,000	16,222		76,222	26,860
a7	TOTAL RECEIPTS		255,446	226,825	130	482,401 (a8)	221,275

SECTION B							
b1	PAYMENTS						
b2	Stipends, salaries, NIC, Pension and travel costs		137,288			137,288	131,435
b3	Manse Costs		29,219			29,219	19,298
b4	Administration etc		12,006	229	7	12,242	12,194
b5	District Assessment		42,621			42,621	44,425
b6	Grants & donations			2,010		2,010	16,853
b7							60,001
b8	Other payments		34,562	57,614	2,533	94,709	14,425
b9	TOTAL PAYMENTS		255,697	59,853	2,540	318,089 (b9)	298,630

SECTION C							
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a7-b9)	(251)	166,973	(2,410)	164,312	(77,355)
c2	Total funds brought forward from last year		154,250	80,392	2,410	237,052 (c6)	314,406
c3	Sub total	(c1+c2)	153,999	247,364		401,363	237,051
c4	Transfers and adjustments		9,545	(9,545)			
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	163,544	237,819		401,363 (c8)	237,051 (c6)

SECTION D						
d	FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS (these amounts should not be included in total receipts/payments above)					
d1	Balance brought forward from last year					
d2	Offerings/Gifts - received for external organisations					
d3	Offerings/Gifts - passed to external organisations					
d4	BALANCE STILL TO BE PAID (d1 + d2 - d3)					

SUMMARY OF CIRCUIT ACCOUNTS AND INTERNAL ORGANISATION REPORTING TO THE CIRCUIT MEETING

SECTION E

Please follow the Guidance Notes to complete this page

Summary of the Circuit accounts for the year ended 31 August 2024 and Internal Organisations reporting to the Circuit Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross receipts and payments totals of the Circuit. If gross income exceeds the Accruals threshold of £250,000, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the Circuit and connected Circuit Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1						
e2						
e3						
e4						
e5						
e6						
e7						
e8 Sub total of Internal Organisations funds					(e11)	(e12)
e9 Circuit accounts (totals brought forward from page 2 - totals column)	482,401 (a8)	318,089 (b9)	164,312	(c7)	237,052 (c6)	401,363 (c8)
e10 TOTAL CASH FUNDS HELD BY CIRCUIT	482,401	318,089	164,312		237,052 (x)	401,363 (y)
Continue on a separate sheet if necessary and bring the totals forward	TOTAL RECEIPTS	TOTAL PAYMENTS				

SECTION F

STATEMENT OF ASSETS AND LIABILITIES

CIRCUIT - CASH FUNDS HELD at 31 August 2024

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand		
f2 Bank Current Account	10,133	12,984
f3 Bank Deposit Account		
f4 Central Finance Board	144,118	150,560
f5 Trustees for Methodist Church Purposes	82,801	237,819
f6 Other funds		
f7 SUB TOTAL	237,052 (c6)	401,363 (c8)
f8 Total funds held by Internal Organisations (the closing balance totals above) (e12)	(e11)	(e12)
f9 TOTAL CASH FUNDS HELD BY CIRCUIT	237,052 (x)	401,363 (y)

SECTION G

OTHER ASSETS and LIABILITIES

	At 1 September 2023	At 31 August 2024
g1 Investments (include Endowments)	3635.27	3784.73
g2 Land and Buildings (see notes re Insurance value)	1,853,376	1,940,489
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only CFB Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trust accounts this is inserted in line f5)

Name of Circuit WEST NORFOLK No. 14/20

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2024 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer D. Dent Date 05/10/2024

Name and address of treasurer DENBURY EAST END, HILLARY
..... Post Code PE38 0TH

Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2024 were/will be* presented to the Circuit meeting held on 26/3/25.....

Signature of the Chair of the meeting Rev Paul Cretney

Name of the Chair of the meeting Rev Paul Cretney Date 26/03/2025

Independent Examiner's Report to the Trustees of the

..... WEST NORFOLK Circuit

Charity Number 1136177

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Circuit for the year ended 31 August 2024 set out on pages ... to As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

Name of Circuit WEST NORFOLK No 14/20


Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner 

Name of independent examiner CLIFFORD SHELTON

Relevant professional qualification of independent examiner ACMA G.C.M.A.

Name of firm (where appropriate) —

Address 1 WOODLAND GARDENS, NORTH WOOTTON,
KING'S LYNN, NORFOLK. Post Code PE30 3PX

Date 11th MARCH 2025

* delete or circle as appropriate