

Type of Governing document: DEED OF UNION (1932) AND METHODIST CHURCH ACT (1976)

Charity Constitution: previously excepted charities - excepted charities were not required to register but are regulated by the Charity Commission. This is because they have been excepted from the requirement to register either by legislation or an order made by us. Churches and chapels of some Christian denominations; The Charities Act 2006 required excepted charities with an annual income over £100,000 to register with us.

Charity trustee selection methods: Charity trustees for the West Norfolk Methodist Circuit are appointed as per the rules of the Methodist Church. They are a mixture of stationed ministers, volunteer elected stewards and volunteer representatives elected from individual constituent chapels within the Circuit.

Summary of the objectives of the charity:

THE PURPOSES OF THE METHODIST CHURCH ARE AND SHALL BE DEEMED TO HAVE BEEN SINCE THE DATE OF UNION THE ADVANCEMENT OF –

- (A) THE CHRISTIAN FAITH IN ACCORDANCE WITH THE DOCTRINAL STANDARDS AND THE DISCIPLINE OF THE METHODIST CHURCH;
- (B) ANY CHARITABLE PURPOSES FOR THE TIME BEING OF ANY CONNEXIONAL, DISTRICT, CIRCUIT, LOCAL OR OTHER ORGANISATION OF THE METHODIST CHURCH;
- (C) ANY CHARITABLE PURPOSE FOR THE TIME BEING OF ANY SOCIETY OR INSTITUTION SUBSIDIARY OR ANCILLARY TO THE METHODIST CHURCH;
- (D) ANY PURPOSE FOR THE TIME BEING OF ANY CHARITY BEING A CHARITY SUBSIDIARY OR ANCILLARY TO THE METHODIST CHURCH.

Summary of the main activities undertaken for the public benefit:

What

RELIGIOUS ACTIVITIES - the West Norfolk Methodist Circuit has five Methodist Ministers (four Presbyters and one Deacon) of which three are full time and two are part time, plus an Anglican who is Authorised to serve, working in the Circuit and facilitates local chapels such that religious worship may be undertaken by any and all people wishing to do so. It also makes available its services for baptisms, weddings and funerals as well as providing pastoral care. Many volunteers within the Methodist Church are Lay Preachers who lead worship and many other volunteers take on a variety of roles to promote the religious ethos of the charity.

Who

THE GENERAL PUBLIC/MANKIND - any member of the community may attend any services and can seek help and/or support from members of the charity.

How

PROVIDES SERVICES - regular local and Circuit wide religious services are provided within the Circuit on various days and at various times. Services are also held in Retirement Homes. Youth work is undertaken in the local area and Youth activities are organised and supported. A "Social Centre" in one of the church buildings is supported for the benefit of vulnerable people.

Summary of the main achievements of the charity in 2020-2021

Ordained Ministers - the Circuit continued to financially support its full time stationed Ministers plus

part time Ministers who enable the charitable objectives of the Circuit to be fulfilled amongst its members.

Circuit Policy - The Circuit continued to act on the policy agreed in the year 2012/13 and which is reviewed/revised annually. Due to other pressures this has not yet been reviewed but is in hand.

No major activities were planned due to closures in accordance with COVID-19 legislation.

Growing in God - Volunteers from the Circuit supported a number of local projects involving youth activities. Guiding, Scouting and Boys' Brigade activities were also enabled under the auspices of the Circuit and its chapels when it was possible to do so.

Lent services were held mid-week via Zoom to enable the whole circuit's participation. Similarly cross circuit services were available via Zoom for Holy Week and a circuit service for Easter Sunday led by the District Chair.

Mid week activities are organised in almost all churches to support the community and were held whenever possible.

North Lynn Church is seeking to become an LEP with the Anglican Church. The Sharing Agreement is complete and plans for improvements to the building are under discussion. Unfortunately there have been delays and new tenders are being sought.

RISK

The trustees review the risks that the charity is exposed to on an ongoing basis and take steps to mitigate those risks as appropriate.

Reserves Policy -

Our Reserves Policy relates to our general (Unrestricted) funds which are freely available to be used for any or all of the purposes of the Circuit.

Our Reserve Policy is to hold up to 50% of annual expenditure in hand, including the Manses Fund, but is currently around 55% standing at £120384 with the annual expenditure being £214471. These reserve funds allow for fluctuations in receipts against set payments and act as contingency funds.

Circuit Model Trust Fund (Restricted Fund). This fund derives from the sales of chapels and manses and is restricted by the Methodist Conference. This restriction is an internal obligation although the fund can be used for a variety of purposes. The balance at the year end was £140325 with a further £175230 held in a separate account for the North Lynn Church.

The Charity Commission has agreed that it is appropriate for the trustees to set a policy for the management of this fund and that policy is set out below.

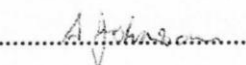
Money held in the Model Trust Fund will be held available to assist churches to carry out schemes beyond their own resources as well as funding the provision of Manses and Chapels and supporting the work of the Circuit. No schemes for which Model Trust Fund monies have been sought and given this year. Support of general funding in continuing the work of the Circuit was at the level of £5017.

Signatures:

Revd. R. Roberts - Superintendent Minister

 31 - 05 - 2022

Mrs. S. Johnson - Senior Circuit Steward

 30.05.2022

THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

WEST NORFOLK.	Circuit
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**FOR THE YEAR ENDED
31 AUGUST 2021**

EAST ANGLIA.		14/20.
District	Circuit no	

Registered Charity - Charity Registration number

1136177.

If not a registered charity Her Majesty's Revenue and Customs Gift Aid number

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Ministers:

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REV. PAUL CRITCHLEY.
REV. RICHMAN NGURE.
REV. JACKIE. GODDARD.
DEACON LYNNE TONGE.

Circuit Stewards:

MRS. S. JOHNSON.
MR. R. WEBB.
MR. J. LITTLE.
MRS. R. VYSE.
MR. D. SCOTNEY.
MRS. L. DENT

Treasurer:

MR. + MRS. D. DENT.

WEST NORFOLK.

SECTION A			Un - restricted Funds £	Circuit Model Trust Fund £	Restricted Funds £	Totals this year £	Totals last year £
a1	RECEIPTS	Note					
a2	Assessment/Share		196064.			196064.	149509.
a3	Capital receipts						
a4	Bank and CFB interest and Investment income		175.	1077.		1252.	4244.
a5	Grants						
a6	Other receipts		19137.			19137.	26451.
a7	TOTAL RECEIPTS		215376.	1077.		216453.	180204.

SECTION B							
b1	PAYMENTS						
b2	Stipends, salaries, NIC, Pension and travel costs		127346.			127346.	116521.
b3	Manse Costs		13110.			13110.	15131.
b4	Administration etc		11373.	650.		12023.	13393.
b5	District Assessment		46612.	5616.		51628.	56839.
b6	Grants & donations		4340.			4340.	51330.
b7							
b8	Other payments		15953.			15953.	33254.
b9	TOTAL PAYMENTS		218734.	5666.		224400.	286468.

SECTION C							
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a7-b9)	(3358)	(4589)		(7947.)	(106264.)
c2	Total funds brought forward from last year		36499.	435132		471631.	577895.
c3	Sub total	(c1+c2)	33141	430543		463684.	471631.
c4	Transfers and adjustments		5017.	(5017.)		.	.
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	38158.	425526.		463684.	471631.

SECTION D							
d	FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS (these amounts should not be included in total receipts/payments above)						
d1	Balance brought forward from last year						
d2	Offerings/Gifts - received for external organisations						
d3	Offerings/Gifts - passed to external organisations						
d4	BALANCE STILL TO BE PAID (d1 + d2 - d3)						

SUMMARY OF CIRCUIT ACCOUNTS AND INTERNAL ORGANISATION REPORTING TO THE CIRCUIT MEETING

SECTION E

Please follow the Guidance Notes to complete this page

Summary of the Circuit accounts for the year ended 31 August 2021 and Internal Organisations reporting to the Circuit Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross receipts and payments totals of the Circuit. If gross income exceeds the Accruals threshold of £250,000, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the Circuit and connected Circuit Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1						
e2						
e3						
e4						
e5						
e6						
e7						
e8	Sub total of Internal Organisations funds				(e11)	(e12)
e9	Circuit accounts (totals brought forward from page 2 - totals column)					
e10	216453. (a8)	224400. (b9)	(7947.)	(c7)	471631. (c6)	463684. (c8)
	TOTAL CASH FUNDS HELD BY CIRCUIT		(7947.)		471631. (x)	463684. (y)
	Continue on a separate sheet if necessary and bring the totals forward					
	TOTAL RECEIPTS	TOTAL PAYMENTS				

SECTION F

STATEMENT OF ASSETS AND LIABILITIES

CIRCUIT - CASH FUNDS HELD at 31 August 2021

	OPENING BALANCES	CLOSING BALANCES
f1	25.	
f2	12150.	22214.
f3		
f4	134295.	125915.
f5	325162.	315555.
f6		
f7	SUB TOTAL	
f8	Total funds held by Internal Organisations (the closing balance totals above) (e12)	
f9	TOTAL CASH FUNDS HELD BY CIRCUIT	
	471631. (c6)	463684. (c8)
	(e11)	(e12)
	471631. (x)	463684. (y)

SECTION G

OTHER ASSETS and LIABILITIES

	At 1 September 2020	At 31 August 2021
g1	4476.	4406.
g2	1,111,200.	1,643,911.
g3		
g4		
g5		

f4 Include only Funds held at the Central Finance Board

f5 Include only CFB Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trust accounts this is inserted in line f5)

Name of Circuit WEST NORFOLK No. 14/20 .

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2021 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer Des D Dent Date 12th OCTOBER 2021 .

Name and address of treasurer DES DENT, 'DENBURY', EAST END,
..... HILGAY, DOWNHAM MARKET Post Code PE38

Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2021 were/will be*
presented to the Circuit meeting held on 30 MARCH 2022

Signature of the Chair of the meeting Rev Robert Roberts

Name of the Chair of the meeting REV ROBERT ROBERTS Date 7 MAY 2022

Independent Examiner's Report to the Trustees of the

..... WEST NORFOLK Circuit

Charity Number 1136177 .

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the WEST NORFOLK Circuit for the year ended 31 August 2021 set out on pages 1 to 3. As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

Name of Circuit WEST NORFOLK No 14/20 ..


Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner 

Name of independent examiner CLIFFORD SHELTON

Relevant professional qualification of independent examiner A.C.M.A. G.C.M.A.

Name of firm (where appropriate)

Address 1 WOODLAND GARDENS, NORTH WOOTTON,
KING'S LYNN, NORFOLK. Post Code PE30 3PX ..

Date 26th February 2022

* delete or circle as appropriate

THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

WEST NORFOLK.	Circuit
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	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand	25.	
f2 Bank Current Account	12150.	22214.
f3 Bank Deposit Account		
f4 Central Finance Board	134295.	125915.
f5 Trustees for Methodist Church Purposes	325162.	315555.
f6 Other funds		
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g1 Investments (include Endowments)	4476.	4406.
g2 Land and Buildings (see notes re Insurance value)	1,111,200.	1,643,911.
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

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f5 Include only CFB Funds held at Trustees for Methodist Church Purposes

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Name of independent examiner CLIFFORD SHELTON

Relevant professional qualification of independent examiner A.C.M.A. G.C.M.A.

Name of firm (where appropriate)

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