

BLUE TOWN REMEMBERED

(A company limited by guarantee having no share capital)

ANNUAL REPORT AND ACCOUNTS

Year ended 31st March 2024

**Charity number 1136175
Company Number 07191893**

BLUE TOWN REMEMBERED

(A company limited by guarantee having no share capital)

Year ended 31st March 2024

Index

Page

1	Legal and Administrative Information
2-5	Report of the Trustees
6	Independent Examiner's Report
7	Statement of Financial Activities
8	Schedule to Statement of Financial Activities
9	Balance Sheet
10-12	Notes to the Accounts

BLUE TOWN REMEMBERED

(A company limited by guarantee having no share capital)

Charity Registration No 1136175
Company Registration No 7191893

Registered Office and
principal address 69 High Street
Blue Town
Sheerness
Kent ME12 1RW

Charity Objects The advancement of education by providing: museum, art gallery,
library and centre for historic and environmental research. The
advancement of citizenship and community development by the
promotion of volunteering. The advancement of the arts, culture,
heritage and science.

Directors/Trustees K J Ingleton - resigned 1 september 2023
M J Brown
R F Seager
J Beake
D J Watson - appointed 23 November 2023
S J Mulchinock - appointed 23 November 2023
P McDonald - appointed 23 November 2023

Principal Bankers HSBC
3 Bank House
Broadway
Sheerness
Kent ME12 1TL

Independent Examiner L. C. Seal FCCA FAIA
Blain Pritchard Limited
Chartered Certified Accountants
29 High Street
Blue Town, Sheerness
Kent ME12 1RN

BLUE TOWN REMEMBERED

REPORT OF THE TRUSTEES for the year ended 31st March 2024

The directors present their report and financial statements for the year ended 31st March 2024.

REFERENCE AND ADMINISTRATIVE INFORMATION

Charity Name	Blue Town Remembered
Charity registration number	1136175
Company registration number	7191893
Registered address	69, High Street, Blue Town, Sheerness, Kent. ME12 1RW.
Telephone Number	01795 662981
Email	criterionbluetown@outlook.com

DIRECTORS/TRUSTEES

Members of the Charity elect the Management Committee, as required, at the annual meeting, The Management Committee, who are directors for the purpose of company law and trustees for the purpose of charity law, who served during the year and up to the date of this report: are;

Kenneth J. Ingleton, Chairman
Michael J. Brown, Treasurer
R Seager, Trustee
J Beake, Trustee

STRUCTURE

The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £10.

Recruitment and Appointment of Management Committee, the directors of the company are also charity trustees for the purpose of charity law.

The management committee seeks to have a broad range of skills and experience amongst its members including but not confined to; business, finance, education, heritage, publicity, fundraising, community work, construction, engineering and local government. The directors are actively seeking further trustees to broaden the skills of the management committee.

The day to day management of the centre is delegated to the company secretary/manager who has the authority of the directors to spend up to £150 each week on the provision of materials and services, within a budget agreed by the directors.

A bookkeeper has been appointed to manage QuickBooks. Systems and policies have been put in place to ensure we are compliant with new requirements and the growth of the organisation.

BLUE TOWN REMEMBERED

REPORT OF THE TRUSTEES for the year ended 31st March 2024 (continued)

PRINCIPAL ACTIVITIES

The company is a private charitable company limited by guarantee, having no share capital, and exempted from the requirement to have the name ending with 'Limited', registered 16th March 2010 and became a registered charity on 3rd June 2010. The objectives of the Charitable Trust are: 1, the advancement of education, 2, the advancement of citizenship and community development, 3, the advancement of the arts, culture, heritage and science.

The principal activities of the company are;

The provision of education in Local and National Heritage by providing a centre for a local history .

Promotion of the arts by the provision of a music hall, exhibition area for heritage and art displays, a community cinema and research facilities.

Increasing the effectiveness of the charity by training & developing volunteers together with using volunteers to operate the centre.

FUNDING

The principal funding comes from the sale of tickets for events, admissions, a Friends scheme, private hire and grants from Swale Borough Council, Kent Community Fund, Lottery and Heritage funding as well as fundraising and donations.

RESERVES POLICY

It is the policy of the charity to maintain unrestricted and designated funds, designated reserves are to complete the project to which they are allocated; unrestricted reserves are the available reserves of the charity.

RISK MANAGEMENT

The Directors have examined the major risks that the charity faces by compiling a register of such risks; this is the subject of review at each management meeting. We confirm that a system of internal audit has been established as well as the provision of regular reports and accounts in order that risks may be quickly identified and action taken to minimize them.

PUBLIC BENEFIT

The Charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

BLUE TOWN REMEMBERED

REPORT OF THE TRUSTEES for the year ended 31st March 2024 (continued)

ACHIEVEMENTS and PERFORMANCE

Since its Registration on 16th March, 2010 The Charitable Company has operated a Heritage Centre at 69 High Street, Blue Town, Sheerness, leased from Ian and Jenny Hurkett.

This year has been another challenging year.

We have worked hard to bring back customer and attract new ones by bringing in groups. Our strategy has been to offer talks to groups and 95% of them then come for a day trip with in the next year. Once they have visited they tend to return for future shows and events.

We have been able to offer extra hours to our part time staff and have held staff training for 1st aid for the team including volunteers and introduced a training plan.

During the year we have had numerous coach group cancellations as the coach companies were unable to fill their coaches and as coaches are expensive they have had to cancel bookings with us. So although we have bought in the groups we then loose them because of transport costs.

External pressures from the increase in electricity, insurances and other costs have meant that although we are working harder we are in effect standing still.

we are currently still negotiating a lease with a peppercorn rent with the founders/landlords to ensure that the Charity can continue and survive these turbulent times. Their passion to promote and preserve the heritage and culture of Sheppey is paramount to them as they have already dedicated 15 years to growing the project into one that has gained respect in museum and theatrical fields, they want to leave a thriving legacy.

BLUE TOWN REMEMBERED

REPORT OF THE TRUSTEES for the year ended 31st March 2024 (continued)

STATEMENT OF TRUSTEES RESPONSIBILITIES

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charitable company and the incoming resources and application of the resources, including the net income or expenditure of the charitable company for the year. In preparing those financial statements, the trustees are required to:


- a) select suitable accounting policies and apply them consistently;
- b) observe the methods and principles in the Charities SORP;
- c) make judgements and estimates that are reasonable and prudent;
- d) state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- e) prepare the financial statements on the going concern basis unless it is inappropriate to assume that the company will continue in operation.


The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 2011 and comply with Section 386 of the Companies Act 2006.

The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended practice: Accounting and Reporting by Charities (issued March 2015) and in accordance with the special provisions of Part VII of the Companies Act 2006 relating to small companies.

Approved by the directors who have authorized the following to Sign on behalf of the board on

17/9/2024

M J Brown
Trustee


R Seager
Trustee

Independent Examiner's Report to the trustees of BLUE TOWN REMEMBERED

I report on the accounts of the Trust for the year ended 31st March 2024 which are set out on pages 7 to 12.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purpose of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an independent examination is needed.

Having been satisfied that the charity is not subject to audit under company law and is eligible for independent examination It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act.
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act: and
- to state whether particular matters have come to my attention.

Basis of independent examiners' report

Our examination was carried out in accordance with the General Directions given by the Charity commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with Section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I can confirm I have no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


L. C. Seal FCCA FAIA

**Blain Pritchard Limited
Chartered Certified Accountants
29 High Street
Blue Town, Sheerness
Kent ME12 1RN**

.....25/9/2024

BLUE TOWN REMEMBERED

Statement of Financial Activities

Year ended 31st March 2024

		2024			2023
	Schedule	Unrestricted General Funds	Restricted Funds	Total Funds	Total Funds
Income and Endowments					
Donations and Legacies	1	8,140	10,150	18,290	31,229
Charitable Activities	2	65,462	-	65,462	69,324
Other trading activities	3	9,586	-	9,586	10,893
Investments	4	-	-	-	-
Total Incoming Resources		83,188	10,150	93,338	111,446
Expenditure					
Raising Funds	5	394	142	536	754
Charitable Activities	6	32,141	313	32,454	42,143
Other Expenditure	7	56,511	12,727	69,238	65,416
Total resources expended		89,046	13,182	102,228	108,313
Net Incoming/(Outgoing) Resources before Transfers		(5,858)	(3,032)	(8,890)	3,133
Transfers between funds		(18)	18	-	-
Net Incoming/(Outgoing) Resources		(5,876)	(3,014)	(8,890)	3,133
Other Recognised Gains and Losses					
Gains and losses on revaluation of fixed assets for the charity's own use		-	-	-	-
Gains and losses on investment assets		-	-	-	-
Net Movements in Funds		(5,876)	(3,014)	(8,890)	3,133
Fund balances brought forward as at 1st April 2023		10,159	47,578	57,737	54,604
Fund balances carried forward as at 31st March 2024		4,283	44,564	48,847	57,737

The notes on pages 10 to 12 form part of these accounts

BLUE TOWN REMEMBERED

Year ended 31st March 2024

Schedule to Statement of Financial Activities

	2024		2023
	Unrestricted funds	Restricted income funds	Total funds
Income and Endowments			
1 Donations and Legacies			
General donations	4,815	-	15,553
Friends	3,325	-	4,257
Grants received		10,150	11,419
	<u>8,140</u>	<u>10,150</u>	<u>31,229</u>
2 Charitable Activities			
Music hall & event income	37,508	-	45,800
Cinema income	953	-	1,563
Catering income	26,527	-	21,030
Admissions	474	-	931
	<u>65,462</u>	<u>-</u>	<u>69,324</u>
3 Other trading activities			
Shop income	963	-	1,265
Room hire	8,623	-	9,628
Fundraising		-	-
	<u>9,586</u>	<u>-</u>	<u>10,893</u>
4 Investments	<u>-</u>	<u>-</u>	<u>-</u>
Expenditure			
5 Raising Funds			
Shop expenses	394	142	754
Room hire expenses	-	-	-
	<u>394</u>	<u>142</u>	<u>754</u>
6 Charitable Activities			
Music hall & events costs	26,674	-	35,509
Cinema costs	1,470	150	439
Catering	3,366	163	5,980
Archiving/school room	-	-	-
Tours	-	-	-
Advertising & promotional expenses	396	-	100
Museum expenses	235	-	115
	<u>32,141</u>	<u>313</u>	<u>42,143</u>
7 Other Expenditure			
Rent	-	-	1,900
Light and heat	7,979	-	6,753
Water rates	338	-	687
Waste disposal	1,535	-	1,378
Insurance	3,437	-	3,273
Premises repairs	829	296	3,010
Staffing costs	33,580	5,507	29,709
Rental of telephone equipment	1,656	-	828
Telephone	512	-	1,506
Printing, postage & stationery	1,544	-	1,908
Computer costs	1,172	-	1,267
Repairs & renewals	128	-	1,068
Hygiene, Health & Safety	301	-	25
Sundry expenses	491	-	1,436
SBC Licence	775	-	486
Card machine, bank charges	668	-	1,439
Accountancy	1,200	-	1,453
Depreciation	366	6,924	7,290
	<u>56,511</u>	<u>12,727</u>	<u>65,416</u>

The notes on pages 10 to 12 form part of these accounts

BLUE TOWN REMEMBERED

Balance Sheet

31st March 2024

		2024		2023
		Unrestricted General Funds	Restricted Funds	Total Funds
	Notes			Total Funds
Fixed assets				
Tangible assets	6	-	39,283	39,283
		-	39,283	39,283
Current Assets				
Shop stock		500	-	500
Debtors	7	436	-	436
Cash at bank and in hand		4,611	5,281	9,892
		5,547	5,281	10,828
Creditors: amounts falling due within one year	8	1,264	-	1,264
Net Current Assets/(liabilities)		4,283	5,281	9,564
Net Assets		4,283	44,564	48,847
Funds of the charity				
Funds	10	4,283	44,564	48,847
		4,283	44,564	48,847

For the year ended 31st March 2023 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies. No Members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006. The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of the accounts.

The accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Board of Trustees on

17/9/2024

and signed on its behalf by

M J Brown

R Seager

The notes on pages 10 to 12 form part of these accounts

BLUE TOWN REMEMBERED

Notes to the accounts

Year ended 31st March 2024

1 Accounting policies

Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards; the Charities SORP (FRS102) "Accounting by Charities"; the Charities Act 2011 and the Companies Act 2006.

Income Recognition

Voluntary income is credited to the Statement Of Financial Activities at the later of receipt of monies or the period over which the income relates. Except in the case of legacies in which the income is recognised when it is certain that monies are due at the balance sheet date and can be measured with reasonable certainty, no value is attributed to donated assets or services. Other Income is credited to the Statement Of Financial Activities taking into account monies due relating to the financial year and accrued accordingly.

Investment Income

Investment income is credited in the accounts on a receipts basis, and no adjustment is made for accrued amounts receivable at

Resources expended and basis of allocation of costs

Expenditure is included in the accounts using the accruals concept. Resources expended are allocated directly to the particular activity where the cost relates to that activity.

Tangible Fixed Assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

All Assets: 10% and 20% per annum on cost.

2 Expenditure

	2024	2023
Independent examiner's fee	<u>1,200</u>	<u>1,453</u>

3 Restricted Funds

Fund Name	Type of Fund	Purpose and Restrictions
Museum Development	Restricted income fund	This grant was awarded to enable us to complete the museum accreditation process. This is on hold until the building work has been completed.
Defibrillator	Restricted income fund	Purchase & installation of defibrillators
Garfield Weston	Restricted income fund	Funds for lift installation
Canticoarum	Restricted income fund	Funds to purchase a lift ramp & flooring
Dockyard room	Restricted income fund	Funds to put in new ceiling, insulation, level floor for dockyard room
SBC Cleaner Growth	Restricted income fund	funds to provide upgrade heating, lighting and insulation
Heritage Grant	Restricted income fund	Fund for re-organising archive area and surroundings
KCF Impact Fund	Restricted income fund	Grant to assist with costs of the charity's salaries & wages
SBC Grant	Restricted income fund	Grant to purchase heaters and chairs for the Criterion
Colyer Fergusson	Restricted income fund	Grant to strategic development costs.
SBC Members Grant	Restricted income fund	Grant for the purchase of a replacement bulb for the cinema projector

4 Movement of the Restricted Funds

	Fund Balances B/Fwd	Expenditure			Transfers	Fund Balances C/Fwd
		Income	Depreciation of assets	Expenditure		
Museum Development	1,500					1,500
Defibrillator	1,261		(158)			1,103
Garfield Weston	34,242		(4,220)			30,022
Canticoarum	960		(240)			720
Dockyard room upgrade grant	5,600		(1,400)			4,200
SBC Cleaner Growth grant	2,411		(600)			1,811
Heritage Grant	312		(78)			234
KCF Impact Fund	100					100
SBC Grant	1,192		(228)	(296)	18	686
Colyer Fergusson grant		10,000		(5,812)		4,188
SBC Members grant		150		(150)		-
	<u>47,578</u>	<u>10,150</u>	<u>(6,924)</u>	<u>(6,258)</u>	<u>18</u>	<u>44,564</u>

BLUE TOWN REMEMBERED

Notes to the accounts

Year ended 31st March 2024

5 Members' Remuneration

No remuneration directly or indirectly out of the funds of the charity was paid or payable for the year to any member or to any other person or persons known to be connected with them apart from the transaction disclosed in the related party note.

6 Tangible Fixed Assets

Details of Movements on Assets

	Improvements to Leashold Property	Plant & Equipment	Computers	Fixtures, fittings & equipment	Total
				£	£
COST					
Balance brought forward	30,590	43,782	4,194	5,998	84,564
Additions	-	-	-	-	-
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
Balance carried forward	<u>30,590</u>	<u>43,782</u>	<u>4,194</u>	<u>5,998</u>	<u>84,564</u>
DEPRECIATION					
Balance brought forward	21,073	8,247	3,586	5,084	37,990
Disposals	-	-	-	-	-
Revaluation	-	-	-	-	-
Charge for the year	<u>2,379</u>	<u>4,378</u>	<u>305</u>	<u>229</u>	<u>7,291</u>
Balance carried forward	<u>23,452</u>	<u>12,625</u>	<u>3,891</u>	<u>5,313</u>	<u>45,281</u>
Net book value at 31st March 2024	<u>7,138</u>	<u>31,157</u>	<u>303</u>	<u>685</u>	<u>39,283</u>
Net book value at 31st March 2023	<u>9,517</u>	<u>35,535</u>	<u>608</u>	<u>914</u>	<u>46,574</u>

All fixed assets are used directly for charitable purposes.

7 Debtors

Amounts falling due within one year

	2024		2023	
	Unrestricted fund	Restricted fund	Unrestricted fund	Restricted fund
Other debtors	64	-	199	-
HM Revenue & Customs	372	-	-	-
Prepayments	-	-	-	-
	<u>436</u>	<u>-</u>	<u>199</u>	<u>-</u>

8 Creditors

Amounts falling due within one year

	2024		2023	
	Unrestricted fund	Restricted fund	Unrestricted fund	Restricted fund
Other creditors	-	-	-	-
HM Revenue & Customs	-	-	248	-
Swale Museums Group	65	-	65	-
Accruals	<u>1,199</u>	<u>-</u>	<u>1,199</u>	<u>-</u>
	<u>1,264</u>	<u>-</u>	<u>1,512</u>	<u>-</u>

BLUE TOWN REMEMBERED

Notes to the accounts

Year ended 31st March 2024

9 Staffing

	2024	2023
Salaries and wages	38,290	28,181
Social security costs	216	1,116
Pension costs	581	412
	<u>39,087</u>	<u>29,709</u>

The charity holds funds on behalf of the Swale Museums group. This will enable the 15 museums and other heritage collections in Swale to be able to work collectively to raise the profile of this heritage area, raise funds for historic Swale and share resources. At the year end funds unspent amounted to £65 and this amount is shown in creditors. Once the Swale Museums group becomes a registered charity in its own right and has its own bank account any unused funds will be transferred to it. Mrs J M Hurkett is chair of the Swale Museums Group.

10 Funds	Unrestricted Funds	Restricted Funds	Total Funds
Reserves at 1st April 2023	10,159	47,578	57,737
Income	83,188	10,150	93,338
Expenditure	89,046	13,182	102,228
Transfers between funds	(18)	18	-
Reserves at 31st March 2024	<u>4,283</u>	<u>44,564</u>	<u>48,847</u>

11 Operating lease commitments

The following payments are committed to be paid within one year

		2024		2023	
		Property	Other	Property	Other
Lease Expiring:	1 to 5 years	-	-	-	-
	Over 5 years	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

The Charity operates from premises owned by Mr and Mrs Hurkett. Mr & Mrs Hurkett waived rent for this year. Mr & Mrs Hurkett and the charity are currently drawing up a lease for 15 years with the charity to potentially pay a peppercorn annual rent only. Mr & Mrs Hurkett have agreed to provide financial support as required.