



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st April 2022 To 31st March 2023

Charity name: Blue Town Remembered

Charity registration number: 1136175

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The advancement of education by providing museum and a centre for historic research
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Visits from educational establishments and public access for the purpose of encouraging availability of local history
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	We confirm that all trustees are aware of and compliant

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Ongoing engagement with all age groups in the education of local history.</p> <p>Provision of community facilities for local groups and individuals.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The finances of the charity have continued to improve following the problems caused by Covid.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held as required to cover staff redundancies and other unforeseen costs.
Amount of reserves held	Para 1.22	£12,675
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No concerns

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		N/A
Type of governing document (trust deed, royal charter)	Para 1.25	Trust deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	We are a company limited by guarantee
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Potential trustees are proposed based on required skill sets and are elected by majority vote of existing board members

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Blue Town Remembered
Other name the charity uses	N/A
Registered charity number	1136175
Charity's principal address	69 High Street Blue Town Sheerness ME12 1RW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kenneth Ingleton	Chair	N/A	See above
2	Michael Brown	Treasurer	N/A	See above
3	Raymond Seager		N/A	See above
4	Janet Beake		N/A	See above
5				
6				
7				
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11				
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14				
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16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

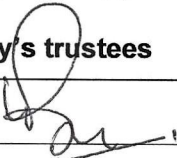
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Michael Brown	
Position (eg Secretary, Chair, etc)	Treasurer	

Date	5 th July 2024
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BLAIN PRITCHARD
Chartered Certified Accountants
29 High Street, Blue Town
Sheerness, Kent, ME12 1RN

Tel: 01795 580888

Fax: 01795 580371

BLUE TOWN REMEMBERED

(A company limited by guarantee having no share capital)

ANNUAL REPORT AND ACCOUNTS

Year ended 31st March 2023

**Charity number 1136175
Company Number 07191893**

BLUE TOWN REMEMBERED

(A company limited by guarantee having no share capital)

Year ended 31st March 2023

Index

Page

1	Legal and Administrative Information
2-5	Report of the Trustees
6	Independent Examiner's Report
7	Statement of Financial Activities
8	Schedule to Statement of Financial Activities
9	Balance Sheet
10-12	Notes to the Accounts

BLUE TOWN REMEMBERED

(A company limited by guarantee having no share capital)

Charity Registration No 1136175

Company Registration No 7191893

Registered Office and principal address
69 High Street
Blue Town
Sheerness
Kent ME12 1RW

Charity Objects
The advancement of education by providing: museum, art gallery, library and centre for historic and environmental research. The advancement of citizenship and community development by the promotion of volunteering. The advancement of the arts, culture, heritage and science.

Directors/Trustees
K J Ingleton
M J Brown
R Seager
J Beake - appointed 31 October 2022

Principal Bankers
HSBC
3 Bank House
Broadway
Sheerness
Kent ME12 1TL

Independent Examiner
L. C. Seal FCCA FAIA
Blain Pritchard Limited
Chartered Certified Accountants
29 High Street
Blue Town, Sheerness
Kent ME12 1RN

BLUE TOWN REMEMBERED

REPORT OF THE TRUSTEES for the year ended 31st March 2023

The directors present their report and financial statements for the year ended 31st March 2023.

REFERENCE AND ADMINISTRATIVE INFORMATION

Charity Name	Blue Town Remembered
Charity registration number	1136175
Company registration number	7191893
Registered address	69, High Street, Blue Town, Sheerness, Kent. ME12 1RW.
Telephone Number	01795 662981
Email	criterionbluetown@outlook.com

DIRECTORS/TRUSTEES

Members of the Charity elect the Management Committee, as required, at the annual meeting. The Management Committee, who are directors for the purpose of company law and trustees for the purpose of charity law, who served during the year and up to the date of this report: are;

Kenneth J. Ingleton, Chairman
Michael J. Brown, Treasurer
R Seager, Trustee
J Beake, Trustee

STRUCTURE

The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £10.

Recruitment and Appointment of Management Committee, the directors of the company are also charity trustees for the purpose of charity law.

The management committee seeks to have a broad range of skills and experience amongst its members including but not confined to; business, finance, education, heritage, publicity, fundraising, community work, construction, engineering and local government. The directors are actively seeking further trustees to broaden the skills of the management committee.

The day to day management of the centre is delegated to the company secretary/manager who has the authority of the directors to spend up to £150 each week on the provision of materials and services, within a budget agreed by the directors.

A bookkeeper has been appointed to manage QuickBooks. Systems and policies have been put in place to ensure we are compliant with new requirements and the growth of the organisation.

BLUE TOWN REMEMBERED

REPORT OF THE TRUSTEES for the year ended 31st March 2023 (continued)

PRINCIPAL ACTIVITIES

The company is a private charitable company limited by guarantee, having no share capital, and exempted from the requirement to have the name ending with 'Limited', registered 16th March 2010 and became a registered charity on 3rd June 2010. The objectives of the Charitable Trust are: 1, the advancement of education, 2, the advancement of citizenship and community development, 3, the advancement of the arts, culture, heritage and science.

The principal activities of the company are;

The provision of education in Local and National Heritage by providing a centre for a local history .

Promotion of the arts by the provision of a music hall, exhibition area for heritage and art displays, a community cinema and research facilities.

Increasing the effectiveness of the charity by training & developing volunteers together with using volunteers to operate the centre.

FUNDING

The principal funding comes from the sale of tickets for events, admissions, a Friends scheme, private hire and grants from Swale Borough Council, Kent Community Fund, Lottery and Heritage funding as well as fundraising and donations.

RESERVES POLICY

It is the policy of the charity to maintain unrestricted and designated funds, designated reserves are to complete the project to which they are allocated; unrestricted reserves are the available reserves of the charity.

RISK MANAGEMENT

The Directors have examined the major risks that the charity faces by compiling a register of such risks; this is the subject of review at each management meeting. We confirm that a system of internal audit has been established as well as the provision of regular reports and accounts in order that risks may be quickly identified and action taken to minimize them.

PUBLIC BENEFIT

The Charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

ACHIEVEMENTS and PERFORMANCE

Since its Registration on 16th March, 2010 The Charitable Company has operated a Heritage Centre at 69 High Street, Blue Town, Sheerness, leased from Ian and Jenny Hurkett.

Like many organisations across the whole sector, we were finding that numbers were not back to pre-pandemic levels. They were slowly building back, people were beginning to feel safe to come out, then the cost-of-living crisis hit and for many going out was an expense they could no longer afford. The result is that the coach companies could not fill their coaches so cancelled visits at short notice. This meant that the shows were not as profitable as hoped and budgeted for, so we had to seek out other sources of income and once again try to reduce expenditure.

BLUE TOWN REMEMBERED

REPORT OF THE TRUSTEES for the year ended 31st March 2023 (continued)

ACHIEVEMENTS and PERFORMANCE (continued)

We have worked on the following:

New heating and ventilation units were installed in the property to reduce energy consumption

Staff hours were reduced by a third- this shortfall has been picked up by the founder and volunteers in the short term as well as students from Sheppey college who have started to help with events.

New suppliers have been sourced and our menu re structured to include new items and price increases.

We have changed our suppliers for card payments.

We cancelled our franking machine contract as we now send all our newsletters by Mailchimp and programmes by email.

We Re negotiated our electricity contract to take onto account all the energy saving improvements we have made.

The founders/landlords have re negotiated a lease with a peppercorn rent to ensure that the Charity can continue and survive these turbulent times. Their passion to promote and preserve the heritage and culture of Sheppey is paramount to them as they have already dedicated 15 years to growing the project into one that has gained respect in museum and theatrical fields, they want to leave a thriving legacy.

This project has featured in academic, and tourism books this year as an example of a unique venture. We have also featured in several newspaper articles including The Telegraph.

The University of Kent have approached us again to work with them on research projects which will be developed over the next few years

We are working with several disability groups as the venue is perfect for them. We have flexible seating, a lift, disabled toilets, and our team are trained to help with a wide variety of needs. We host a monthly dementia film club, have work experience students from special needs schools and provide day trips for groups with disabilities.

Our aim has always been to try and earn our own income from events and shows, private hire and community with project funding when required. Because of the external challenges we are facing we realise that we now need to raise a quarter of our income from grants. We realise that we are in competition with a lot of other deserving causes so have sought help from Funding for All who have linked us with a funding mentor to help us apply for large grants and seek sponsorships. We are already submitting large grants to a variety of organisations that we were unaware of before we sought help.

We have worked on marketing our venue for private hires, and these now include film festivals, conferences, as well as wedding receptions and family parties. The charity has continued to focus on how to support the community through the cost-of-living crisis, which is affecting many people in our area, which is one of the most deprived areas in the Southeast.

BLUE TOWN REMEMBERED

REPORT OF THE TRUSTEES for the year ended 31st March 2023 (continued)

STATEMENT OF TRUSTEES RESPONSIBILITIES

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charitable company and the incoming resources and application of the resources, including the net income or expenditure of the charitable company for the year. In preparing those financial statements, the trustees are required to:

- a) select suitable accounting policies and apply them consistently;
- b) observe the methods and principles in the Charities SORP;
- c) make judgements and estimates that are reasonable and prudent;
- d) state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- e) prepare the financial statements on the going concern basis unless it is inappropriate to assume that the company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 2011 and comply with Section 386 of the Companies Act 2006.

The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended practice: Accounting and Reporting by Charities (issued March 2015) and in accordance with the special provisions of Part VII of the Companies Act 2006 relating to small companies.

Approved by the directors who have authorized the following to Sign on behalf of the board on

29 September 2023

M J Brown
Trustee

R Seager
Trustee

Independent Examiner's Report to the trustees of BLUE TOWN REMEMBERED

I report on the accounts of the Trust for the year ended 31st March 2023 which are set out on pages 7 to 12.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purpose of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an independent examination is needed.

Having been satisfied that the charity is not subject to audit under company law and is eligible for independent examination it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act.
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiners' report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Basis of independent examiners' report

examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with Section 130 of the Charities Act; or
- the account did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I can confirm I have no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


L. C. Seal FCCA FAIA

**Blain Pritchard Limited
Chartered Certified Accountants
29 High Street
Blue Town, Sheerness
Kent ME12 1RN**

.....13/12/2023

BLUE TOWN REMEMBERED

Statement of Financial Activities

Year ended 31st March 2023

Schedule	2023			2022
	Unrestricted			
	General Funds	Restricted Funds	Total Funds	Total Funds
1	25,810	5,419	31,229	104,342
2	69,324	-	69,324	65,049
3	10,893	-	10,893	9,297
4	-	-	-	-
	<u>106,027</u>	<u>5,419</u>	<u>111,446</u>	<u>178,688</u>
5	341	413	754	3,080
6	31,033	11,110	42,143	45,873
7	53,171	12,245	65,416	100,622
	<u>84,545</u>	<u>23,768</u>	<u>108,313</u>	<u>149,575</u>
	21,482	(18,349)	3,133	29,113
	(403)	403	-	-
	<u>21,079</u>	<u>(17,946)</u>	<u>3,133</u>	<u>29,113</u>
	-	-	-	-
	-	-	-	-
	<u>21,079</u>	<u>(17,946)</u>	<u>3,133</u>	<u>29,113</u>
	(10,920)	65,524	54,604	25,491
	<u>10,159</u>	<u>47,578</u>	<u>57,737</u>	<u>54,604</u>

The notes on pages 10 to 12 form part of these accounts

BLUE TOWN REMEMBERED

Year ended 31st March 2023

Schedule to Statement of Financial Activities

	2023		2022
	Unrestricted funds	Restricted income funds	Total funds
Income and Endowments			
1 Donations and Legacies			
General donations	15,553	-	13,709
Friends	4,257	-	4,671
Grants received	6,000	5,419	85,962
	<u>25,810</u>	<u>5,419</u>	<u>104,342</u>
2 Charitable Activities			
Music hall & event income	45,800	-	43,178
Cinema income	1,563	-	2,728
Catering income	21,030	-	18,237
Admissions	931	-	906
	<u>69,324</u>	<u>-</u>	<u>65,049</u>
3 Other trading activities			
Shop income	1,265	-	1,319
Room hire	9,628	-	7,618
Fundraising	-	-	360
	<u>10,893</u>	<u>-</u>	<u>9,297</u>
4 Investments	<u>-</u>	<u>-</u>	<u>-</u>
Expenditure			
5 Raising Funds			
Shop expenses	341	413	753
Room hire expenses	-	-	2,327
	<u>341</u>	<u>413</u>	<u>3,080</u>
6 Charitable Activities			
Music hall & events costs	24,553	10,956	33,391
Cinema costs	285	154	3,373
Catering	5,980	-	6,997
Archiving/school room	-	-	-
Tours	-	-	-
Advertising & promotional expenses	100	-	2,000
Museum subscription	115	-	112
	<u>31,033</u>	<u>11,110</u>	<u>45,873</u>
7 Other Expenditure			
Rent	1,900	-	22,800
Light and heat	6,072	681	6,025
Water rates	687	-	130
Waste disposal	1,378	-	1,198
Insurance	3,273	-	1,837
Premises repairs	1,719	1,291	6,719
Staffing costs	27,968	1,741	36,257
Rental of telephone equipment	828	-	1,569
Telephone	1,506	-	2,715
Printing, postage & stationery	1,667	241	3,623
Computer costs	1,108	159	1,383
Repairs & renewals	496	572	139
Hygiene, Health & Safety	25	-	886
Sundry expenses	927	509	2,104
SBC Licence	486	-	180
Card machine, bank charges	1,312	127	1,673
Bookkeeper	-	-	576
Accountancy	1,453	-	1,843
Depreciation	366	6,924	8,965
	<u>53,171</u>	<u>12,245</u>	<u>100,622</u>

The notes on pages 10 to 12 form part of these accounts

BLUE TOWN REMEMBERED

Balance Sheet

31st March 2023

		Unrestricted General Funds	2023 Restricted Funds	Total Funds	2022 Total Funds
	Notes				
Fixed assets					
Tangible assets	6	-	46,574	46,574	35,738
		-	46,574	46,574	35,738
Current Assets					
Shop stock		700	-	700	700
Debtors	7	199	-	199	-
Cash at bank and in hand		10,772	1,004	11,776	19,752
		11,671	1,004	12,675	20,452
Creditors: amounts falling due within one year	8	1,512	-	1,512	1,586
Net Current Assets/(liabilities)		10,159	1,004	11,163	18,866
Net Assets		10,159	47,578	57,737	54,604
Funds of the charity					
Funds	10	10,159	47,578	57,737	54,604
		10,159	47,578	57,737	54,604

For the year ended 31st March 2023 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies. No Members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006. The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of the accounts.

The accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Board of Trustees on

29 September 2023

and signed on its behalf by

M J Brown

R Seager

The notes on pages 10 to 12 form part of these accounts

BLUE TOWN REMEMBERED

Notes to the accounts

Year ended 31st March 2023

1 Accounting policies

Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards; the Charities SORP (FRS102) "Accounting by Charities"; the Charities Act 2011 and the Companies Act 2006.

Income Recognition

Voluntary income is credited to the Statement Of Financial Activities at the later of receipt of monies or the period over which the income relates. Except in the case of legacies in which the income is recognised when it is certain that monies are due at the balance sheet date and can be measured with reasonable certainty, no value is attributed to donated assets or services. Other Income is credited to the Statement Of Financial Activities taking into account monies due relating to the financial year and accrued accordingly.

Investment Income

Investment income is credited in the accounts on a receipts basis, and no adjustment is made for accrued amounts receivable at

Resources expended and basis of allocation of costs

Expenditure is included in the accounts using the accruals concept. Resources expended are allocated directly to the particular activity where the cost relates to that activity.

Tangible Fixed Assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

All Assets: 10% and 20% per annum on cost.

2 Expenditure

	2023	2022
Independent examiner's fee	<u>1,453</u>	<u>1,843</u>

3 Restricted Funds

Fund Name	Type of Fund	Purpose and Restrictions
Museum Development	Restricted income fund	This grant was awarded to enable us to complete the museum accreditation process. This is on hold until the building work has been completed.
Defibrillator	Restricted income fund	Purchase & installation of defibrillators
Garfield Weston	Restricted income fund	Funds for lift installation
Cantocoarum	Restricted income fund	Funds to purchase a lift ramp & flooring
Dockyard room	Restricted income fund	Funds to put in new ceiling, insulation, level floor for dockyard room
SBC Cleaner Growth	Restricted income fund	funds to provide upgrade heating, lighting and insulation
Lottery Grant	Restricted income fund	Funds to provide for entertainment for the elderly and the isolated
Heritage Grant	Restricted income fund	Fund for re-organising archive area and surroundings
KCC Disability	Restricted income fund	Grant to modify building to help access to the disabled
KCF Impact Fund	Restricted income fund	Grant to assist with costs of the charity's salaries & wages
SBC Grant	Restricted income fund	Grant to purchase heaters and chairs for the Criterion

4 Movement of the Restricted Funds

	Fund Balances B/Fwd	Income	Expenditure			Fund Balances C/Fwd
			Depreciation of assets	Expenditure	Transfers	
Museum Development	1,500					1,500
Defibrillator	1,419		(158)			1,261
Garfield Weston	38,462		(4,220)			34,242
Cantocoarum	1,200		(240)			960
Dockyard room upgrade grant	7,000		(1,400)			5,600
SBC Cleaner Growth grant	9,081		(600)	(6,070)		2,411
Lottery Grant	6,472			(6,475)	3	-
Heritage Grant	390		(78)			312
KCC Disability		999		(1,009)	10	-
KCF Impact Fund		3,000		(3,290)	390	100
SBC Grant		1,420	(228)			1,192
	<u>65,524</u>	<u>5,419</u>	<u>(6,924)</u>	<u>(16,844)</u>	<u>403</u>	<u>47,578</u>

BLUE TOWN REMEMBERED

Notes to the accounts

Year ended 31st March 2023

5 Members' Remuneration

No remuneration directly or indirectly out of the funds of the charity was paid or payable for the year to any member or to any other person or persons known to be connected with them apart from the transaction disclosed in the related party note.

6 Tangible Fixed Assets

Details of Movements on Assets

	Improvements to Leashold Property	Plant & Equipment	Computers	Fixtures, fittings & equipment	Total
				£	£
COST					
Balance brought forward	18,694	38,694	4,194	4,856	66,438
Additions	11,896	5,088		1,142	18,126
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
Balance carried forward	30,590	43,782	4,194	5,998	84,564
DEPRECIATION					
Balance brought forward	18,694	3,869	3,281	4,856	30,700
Disposals	-	-	-	-	-
Revaluation	-	-	-	-	-
Charge for the year	2,379	4,378	305	228	7,290
Balance carried forward	21,073	8,247	3,586	5,084	37,990
Net book value at 31st March 2023	9,517	35,535	608	914	46,574
Net book value at 31st March 2022	-	34,825	913	-	35,738

All fixed assets are used directly for charitable purposes.

7 Debtors

Amounts falling due within one year

	2023		2022	
	Unrestricted fund	Restricted fund	Unrestricted fund	Restricted fund
Other debtors	199	-	-	-
Prepayments	-	-	-	-
	199	-	-	-

8 Creditors

Amounts falling due within one year

	2023		2022	
	Unrestricted fund	Restricted fund	Unrestricted fund	Restricted fund
Other creditors	-	-	126	-
HM Revenue & Customs	248	-	195	-
Swale Museums Group	65	-	65	-
Accruals	1,199	-	1,200	-
	1,512	-	1,586	-

BLUE TOWN REMEMBERED

Notes to the accounts

Year ended 31st March 2023

9 Staffing

	2023	2022
Salaries and wages	28,181	35,502
Social security costs	1,116	-
Pension costs	412	755
	<u>29,709</u>	<u>36,257</u>

The charity holds funds on behalf of the Swale Museums group. This will enable the 15 museums and other heritage collections in Swale to be able to work collectively to raise the profile of this heritage area, raise funds for historic Swale and share resources. At the year end funds unspent amounted to £65 and this amount is shown in creditors. Once the Swale Museums group becomes a registered charity in its own right and has its own bank account any unused funds will be transferred to it. Mrs J M Hurkett is chair of the Swale Museums Group.

10 Funds	Unrestricted Funds	Restricted Funds	Total Funds
Reserves at 1st April 2022	(10,920)	65,524	54,604
Income	106,027	5,419	111,446
Expenditure	84,545	23,768	108,313
Transfers between funds	(403)	403	-
Reserves at 31st March 2023	<u>10,159</u>	<u>47,578</u>	<u>57,737</u>

11 Operating lease commitments

The following payments are committed to be paid within one year

		2023		2022	
		Property	Other	Property	Other
Lease Expiring:	1 to 5 years	-	-	-	0
	Over 5 years	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

The Charity operates from premises owned by Mr and Mrs Hurkett. The Charity had a lease with Mr & Mrs Hurkett which expired last year. Mr & Mrs Hurkett were paid rent for the year of £1,900 and moving forward are completing a lease for 15 years with the charity to pay a peppercorn annual rent only. Mr & Mrs Hurkett have agreed to provide financial support as required.

BLAIN PRITCHARD
Chartered Certified Accountants
29 High Street, Blue Town
Sheerness, Kent, ME12 1RN

Tel: 01795 580888

Fax: 01795 580371

BLUE TOWN REMEMBERED

(A company limited by guarantee having no share capital)

ANNUAL REPORT AND ACCOUNTS

Year ended 31st March 2023

**Charity number 1136175
Company Number 07191893**

BLUE TOWN REMEMBERED

(A company limited by guarantee having no share capital)

Year ended 31st March 2023

Index

Page

1	Legal and Administrative Information
2-5	Report of the Trustees
6	Independent Examiner's Report
7	Statement of Financial Activities
8	Schedule to Statement of Financial Activities
9	Balance Sheet
10-12	Notes to the Accounts

BLUE TOWN REMEMBERED

(A company limited by guarantee having no share capital)

Charity Registration No 1136175

Company Registration No 7191893

Registered Office and principal address
69 High Street
Blue Town
Sheerness
Kent ME12 1RW

Charity Objects
The advancement of education by providing: museum, art gallery, library and centre for historic and environmental research. The advancement of citizenship and community development by the promotion of volunteering. The advancement of the arts, culture, heritage and science.

Directors/Trustees
K J Ingleton
M J Brown
R Seager
J Beake - appointed 31 October 2022

Principal Bankers
HSBC
3 Bank House
Broadway
Sheerness
Kent ME12 1TL

Independent Examiner
L. C. Seal FCCA FAIA
Blain Pritchard Limited
Chartered Certified Accountants
29 High Street
Blue Town, Sheerness
Kent ME12 1RN

BLUE TOWN REMEMBERED

REPORT OF THE TRUSTEES for the year ended 31st March 2023

The directors present their report and financial statements for the year ended 31st March 2023.

REFERENCE AND ADMINISTRATIVE INFORMATION

Charity Name	Blue Town Remembered
Charity registration number	1136175
Company registration number	7191893
Registered address	69, High Street, Blue Town, Sheerness, Kent. ME12 1RW.
Telephone Number	01795 662981
Email	criterionbluetown@outlook.com

DIRECTORS/TRUSTEES

Members of the Charity elect the Management Committee, as required, at the annual meeting. The Management Committee, who are directors for the purpose of company law and trustees for the purpose of charity law, who served during the year and up to the date of this report: are;

Kenneth J. Ingleton, Chairman
Michael J. Brown, Treasurer
R Seager, Trustee
J Beake, Trustee

STRUCTURE

The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £10.

Recruitment and Appointment of Management Committee, the directors of the company are also charity trustees for the purpose of charity law.

The management committee seeks to have a broad range of skills and experience amongst its members including but not confined to; business, finance, education, heritage, publicity, fundraising, community work, construction, engineering and local government. The directors are actively seeking further trustees to broaden the skills of the management committee.

The day to day management of the centre is delegated to the company secretary/manager who has the authority of the directors to spend up to £150 each week on the provision of materials and services, within a budget agreed by the directors.

A bookkeeper has been appointed to manage QuickBooks. Systems and policies have been put in place to ensure we are compliant with new requirements and the growth of the organisation.

BLUE TOWN REMEMBERED

REPORT OF THE TRUSTEES for the year ended 31st March 2023 (continued)

PRINCIPAL ACTIVITIES

The company is a private charitable company limited by guarantee, having no share capital, and exempted from the requirement to have the name ending with 'Limited', registered 16th March 2010 and became a registered charity on 3rd June 2010. The objectives of the Charitable Trust are: 1, the advancement of education, 2, the advancement of citizenship and community development, 3, the advancement of the arts, culture, heritage and science.

The principal activities of the company are;

The provision of education in Local and National Heritage by providing a centre for a local history .

Promotion of the arts by the provision of a music hall, exhibition area for heritage and art displays, a community cinema and research facilities.

Increasing the effectiveness of the charity by training & developing volunteers together with using volunteers to operate the centre.

FUNDING

The principal funding comes from the sale of tickets for events, admissions, a Friends scheme, private hire and grants from Swale Borough Council, Kent Community Fund, Lottery and Heritage funding as well as fundraising and donations.

RESERVES POLICY

It is the policy of the charity to maintain unrestricted and designated funds, designated reserves are to complete the project to which they are allocated; unrestricted reserves are the available reserves of the charity.

RISK MANAGEMENT

The Directors have examined the major risks that the charity faces by compiling a register of such risks; this is the subject of review at each management meeting. We confirm that a system of internal audit has been established as well as the provision of regular reports and accounts in order that risks may be quickly identified and action taken to minimize them.

PUBLIC BENEFIT

The Charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

ACHIEVEMENTS and PERFORMANCE

Since its Registration on 16th March, 2010 The Charitable Company has operated a Heritage Centre at 69 High Street, Blue Town, Sheerness, leased from Ian and Jenny Hurkett.

Like many organisations across the whole sector, we were finding that numbers were not back to pre-pandemic levels. They were slowly building back, people were beginning to feel safe to come out, then the cost-of-living crisis hit and for many going out was an expense they could no longer afford. The result is that the coach companies could not fill their coaches so cancelled visits at short notice. This meant that the shows were not as profitable as hoped and budgeted for, so we had to seek out other sources of income and once again try to reduce expenditure.

BLUE TOWN REMEMBERED

REPORT OF THE TRUSTEES for the year ended 31st March 2023 (continued)

ACHIEVEMENTS and PERFORMANCE (continued)

We have worked on the following:

New heating and ventilation units were installed in the property to reduce energy consumption

Staff hours were reduced by a third- this shortfall has been picked up by the founder and volunteers in the short term as well as students from Sheppey college who have started to help with events.

New suppliers have been sourced and our menu re structured to include new items and price increases.

We have changed our suppliers for card payments.

We cancelled our franking machine contract as we now send all our newsletters by Mailchimp and programmes by email.

We Re negotiated our electricity contract to take onto account all the energy saving improvements we have made.

The founders/landlords have re negotiated a lease with a peppercorn rent to ensure that the Charity can continue and survive these turbulent times. Their passion to promote and preserve the heritage and culture of Sheppey is paramount to them as they have already dedicated 15 years to growing the project into one that has gained respect in museum and theatrical fields, they want to leave a thriving legacy.

This project has featured in academic, and tourism books this year as an example of a unique venture. We have also featured in several newspaper articles including The Telegraph.

The University of Kent have approached us again to work with them on research projects which will be developed over the next few years

We are working with several disability groups as the venue is perfect for them. We have flexible seating, a lift, disabled toilets, and our team are trained to help with a wide variety of needs. We host a monthly dementia film club, have work experience students from special needs schools and provide day trips for groups with disabilities.

Our aim has always been to try and earn our own income from events and shows, private hire and community with project funding when required. Because of the external challenges we are facing we realise that we now need to raise a quarter of our income from grants. We realise that we are in competition with a lot of other deserving causes so have sought help from Funding for All who have linked us with a funding mentor to help us apply for large grants and seek sponsorships. We are already submitting large grants to a variety of organisations that we were unaware of before we sought help.

We have worked on marketing our venue for private hires, and these now include film festivals, conferences, as well as wedding receptions and family parties. The charity has continued to focus on how to support the community through the cost-of-living crisis, which is affecting many people in our area, which is one of the most deprived areas in the Southeast.

BLUE TOWN REMEMBERED

REPORT OF THE TRUSTEES for the year ended 31st March 2023 (continued)

STATEMENT OF TRUSTEES RESPONSIBILITIES

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charitable company and the incoming resources and application of the resources, including the net income or expenditure of the charitable company for the year. In preparing those financial statements, the trustees are required to:

- a) select suitable accounting policies and apply them consistently;
- b) observe the methods and principles in the Charities SORP;
- c) make judgements and estimates that are reasonable and prudent;
- d) state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- e) prepare the financial statements on the going concern basis unless it is inappropriate to assume that the company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 2011 and comply with Section 386 of the Companies Act 2006.

The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended practice: Accounting and Reporting by Charities (issued March 2015) and in accordance with the special provisions of Part VII of the Companies Act 2006 relating to small companies.

Approved by the directors who have authorized the following to Sign on behalf of the board on

29 September 2023

M J Brown
Trustee

R Seager
Trustee

Independent Examiner's Report to the trustees of BLUE TOWN REMEMBERED

I report on the accounts of the Trust for the year ended 31st March 2023 which are set out on pages 7 to 12.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purpose of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an independent examination is needed.

Having been satisfied that the charity is not subject to audit under company law and is eligible for independent examination it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act.
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiners' report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Basis of independent examiners' report

examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with Section 130 of the Charities Act; or
- the account did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I can confirm I have no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


L. C. Seal FCCA FAIA

**Blain Pritchard Limited
Chartered Certified Accountants
29 High Street
Blue Town, Sheerness
Kent ME12 1RN**

.....13/12/2023

BLUE TOWN REMEMBERED

Statement of Financial Activities

Year ended 31st March 2023

Schedule	2023			2022
	Unrestricted			
	General Funds	Restricted Funds	Total Funds	Total Funds
1	25,810	5,419	31,229	104,342
2	69,324	-	69,324	65,049
3	10,893	-	10,893	9,297
4	-	-	-	-
	<u>106,027</u>	<u>5,419</u>	<u>111,446</u>	<u>178,688</u>
5	341	413	754	3,080
6	31,033	11,110	42,143	45,873
7	53,171	12,245	65,416	100,622
	<u>84,545</u>	<u>23,768</u>	<u>108,313</u>	<u>149,575</u>
	21,482	(18,349)	3,133	29,113
	(403)	403	-	-
	<u>21,079</u>	<u>(17,946)</u>	<u>3,133</u>	<u>29,113</u>
	-	-	-	-
	-	-	-	-
	<u>21,079</u>	<u>(17,946)</u>	<u>3,133</u>	<u>29,113</u>
	(10,920)	65,524	54,604	25,491
	<u>10,159</u>	<u>47,578</u>	<u>57,737</u>	<u>54,604</u>

The notes on pages 10 to 12 form part of these accounts

BLUE TOWN REMEMBERED

Year ended 31st March 2023

Schedule to Statement of Financial Activities

	2023		2022
	Unrestricted funds	Restricted income funds	Total funds
Income and Endowments			
1 Donations and Legacies			
General donations	15,553	-	13,709
Friends	4,257	-	4,671
Grants received	6,000	5,419	85,962
	<u>25,810</u>	<u>5,419</u>	<u>104,342</u>
2 Charitable Activities			
Music hall & event income	45,800	-	43,178
Cinema income	1,563	-	2,728
Catering income	21,030	-	18,237
Admissions	931	-	906
	<u>69,324</u>	<u>-</u>	<u>65,049</u>
3 Other trading activities			
Shop income	1,265	-	1,319
Room hire	9,628	-	7,618
Fundraising	-	-	360
	<u>10,893</u>	<u>-</u>	<u>9,297</u>
4 Investments	<u>-</u>	<u>-</u>	<u>-</u>
Expenditure			
5 Raising Funds			
Shop expenses	341	413	753
Room hire expenses	-	-	2,327
	<u>341</u>	<u>413</u>	<u>3,080</u>
6 Charitable Activities			
Music hall & events costs	24,553	10,956	33,391
Cinema costs	285	154	3,373
Catering	5,980	-	6,997
Archiving/school room	-	-	-
Tours	-	-	-
Advertising & promotional expenses	100	-	2,000
Museum subscription	115	-	112
	<u>31,033</u>	<u>11,110</u>	<u>45,873</u>
7 Other Expenditure			
Rent	1,900	-	22,800
Light and heat	6,072	681	6,025
Water rates	687	-	130
Waste disposal	1,378	-	1,198
Insurance	3,273	-	1,837
Premises repairs	1,719	1,291	6,719
Staffing costs	27,968	1,741	36,257
Rental of telephone equipment	828	-	1,569
Telephone	1,506	-	2,715
Printing, postage & stationery	1,667	241	3,623
Computer costs	1,108	159	1,383
Repairs & renewals	496	572	139
Hygiene, Health & Safety	25	-	886
Sundry expenses	927	509	2,104
SBC Licence	486	-	180
Card machine, bank charges	1,312	127	1,673
Bookkeeper	-	-	576
Accountancy	1,453	-	1,843
Depreciation	366	6,924	8,965
	<u>53,171</u>	<u>12,245</u>	<u>100,622</u>

The notes on pages 10 to 12 form part of these accounts

BLUE TOWN REMEMBERED

Balance Sheet

31st March 2023

		Unrestricted General Funds	2023 Restricted Funds	Total Funds	2022 Total Funds
	Notes				
Fixed assets					
Tangible assets	6	-	46,574	46,574	35,738
		-	46,574	46,574	35,738
Current Assets					
Shop stock		700	-	700	700
Debtors	7	199	-	199	-
Cash at bank and in hand		10,772	1,004	11,776	19,752
		11,671	1,004	12,675	20,452
Creditors: amounts falling due within one year	8	1,512	-	1,512	1,586
Net Current Assets/(liabilities)		10,159	1,004	11,163	18,866
Net Assets		10,159	47,578	57,737	54,604
Funds of the charity					
Funds	10	10,159	47,578	57,737	54,604
		10,159	47,578	57,737	54,604

For the year ended 31st March 2023 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies. No Members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006. The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of the accounts.

The accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Board of Trustees on

29 September 2023

and signed on its behalf by

M J Brown

R Seager

The notes on pages 10 to 12 form part of these accounts

BLUE TOWN REMEMBERED

Notes to the accounts

Year ended 31st March 2023

1 Accounting policies

Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards; the Charities SORP (FRS102) "Accounting by Charities"; the Charities Act 2011 and the Companies Act 2006.

Income Recognition

Voluntary income is credited to the Statement Of Financial Activities at the later of receipt of monies or the period over which the income relates. Except in the case of legacies in which the income is recognised when it is certain that monies are due at the balance sheet date and can be measured with reasonable certainty, no value is attributed to donated assets or services. Other Income is credited to the Statement Of Financial Activities taking into account monies due relating to the financial year and accrued accordingly.

Investment Income

Investment income is credited in the accounts on a receipts basis, and no adjustment is made for accrued amounts receivable at

Resources expended and basis of allocation of costs

Expenditure is included in the accounts using the accruals concept. Resources expended are allocated directly to the particular activity where the cost relates to that activity.

Tangible Fixed Assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

All Assets: 10% and 20% per annum on cost.

2 Expenditure

	2023	2022
Independent examiner's fee	<u>1,453</u>	<u>1,843</u>

3 Restricted Funds

Fund Name	Type of Fund	Purpose and Restrictions
Museum Development	Restricted income fund	This grant was awarded to enable us to complete the museum accreditation process. This is on hold until the building work has been completed.
Defibrillator	Restricted income fund	Purchase & installation of defibrillators
Garfield Weston	Restricted income fund	Funds for lift installation
Cantocoarum	Restricted income fund	Funds to purchase a lift ramp & flooring
Dockyard room	Restricted income fund	Funds to put in new ceiling, insulation, level floor for dockyard room
SBC Cleaner Growth	Restricted income fund	funds to provide upgrade heating, lighting and insulation
Lottery Grant	Restricted income fund	Funds to provide for entertainment for the elderly and the isolated
Heritage Grant	Restricted income fund	Fund for re-organising archive area and surroundings
KCC Disability	Restricted income fund	Grant to modify building to help access to the disabled
KCF Impact Fund	Restricted income fund	Grant to assist with costs of the charity's salaries & wages
SBC Grant	Restricted income fund	Grant to purchase heaters and chairs for the Criterion

4 Movement of the Restricted Funds

	Fund Balances B/Fwd	Income	Expenditure			Fund Balances C/Fwd
			Depreciation of assets	Expenditure	Transfers	
Museum Development	1,500					1,500
Defibrillator	1,419		(158)			1,261
Garfield Weston	38,462		(4,220)			34,242
Cantocoarum	1,200		(240)			960
Dockyard room upgrade grant	7,000		(1,400)			5,600
SBC Cleaner Growth grant	9,081		(600)	(6,070)		2,411
Lottery Grant	6,472			(6,475)	3	-
Heritage Grant	390		(78)			312
KCC Disability		999		(1,009)	10	-
KCF Impact Fund		3,000		(3,290)	390	100
SBC Grant		1,420	(228)			1,192
	<u>65,524</u>	<u>5,419</u>	<u>(6,924)</u>	<u>(16,844)</u>	<u>403</u>	<u>47,578</u>

BLUE TOWN REMEMBERED

Notes to the accounts

Year ended 31st March 2023

5 Members' Remuneration

No remuneration directly or indirectly out of the funds of the charity was paid or payable for the year to any member or to any other person or persons known to be connected with them apart from the transaction disclosed in the related party note.

6 Tangible Fixed Assets

Details of Movements on Assets

	Improvements to Leashold Property	Plant & Equipment	Computers	Fixtures, fittings & equipment	Total
				£	£
COST					
Balance brought forward	18,694	38,694	4,194	4,856	66,438
Additions	11,896	5,088		1,142	18,126
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
Balance carried forward	30,590	43,782	4,194	5,998	84,564
DEPRECIATION					
Balance brought forward	18,694	3,869	3,281	4,856	30,700
Disposals	-	-	-	-	-
Revaluation	-	-	-	-	-
Charge for the year	2,379	4,378	305	228	7,290
Balance carried forward	21,073	8,247	3,586	5,084	37,990
Net book value at 31st March 2023	9,517	35,535	608	914	46,574
Net book value at 31st March 2022	-	34,825	913	-	35,738

All fixed assets are used directly for charitable purposes.

7 Debtors

Amounts falling due within one year

	2023		2022	
	Unrestricted fund	Restricted fund	Unrestricted fund	Restricted fund
Other debtors	199	-	-	-
Prepayments	-	-	-	-
	199	-	-	-

8 Creditors

Amounts falling due within one year

	2023		2022	
	Unrestricted fund	Restricted fund	Unrestricted fund	Restricted fund
Other creditors		-	126	-
HM Revenue & Customs	248	-	195	-
Swale Museums Group	65	-	65	-
Accruals	1,199	-	1,200	-
	1,512	-	1,586	-

BLUE TOWN REMEMBERED

Notes to the accounts

Year ended 31st March 2023

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Social security costs	1,116	-
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The following payments are committed to be paid within one year

		2023		2022	
		Property	Other	Property	Other
Lease Expiring:	1 to 5 years	-	-	-	0
	Over 5 years	-	-	-	-

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