

# **BLUE TOWN REMEMBERED**

**( A company limited by guarantee having no share capital )**

## **ANNUAL REPORT AND ACCOUNTS**

**Year ended 31st March 2022**

**Charity number 1136175  
Company Number 07191893**

# **BLUE TOWN REMEMBERED**

**( A company limited by guarantee having no share capital )**

**Year ended 31st March 2022**

## **Index**

### **Page**

<b>1</b>	Legal and Administrative Information
<b>2-5</b>	Report of the Trustees
<b>6</b>	Independent Examiner's Report
<b>7</b>	Statement of Financial Activities
<b>8</b>	Schedule to Statement of Financial Activities
<b>9</b>	Balance Sheet
<b>10-12</b>	Notes to the Accounts

# **BLUE TOWN REMEMBERED**

**( A company limited by guarantee having no share capital )**

**Charity Registration No** 1136175

**Company Registration No** 7191893

**Registered Office and principal address** 69 High Street  
Blue Town  
Sheerness  
Kent ME12 1RW

**Charity Objects** The advancement of education by providing: museum, art gallery, library and centre for historic and environmental research. The advancement of citizenship and community development by the promotion of volunteering. The advancement of the arts, culture, heritage and science.

**Directors/Trustees** K J Ingleton  
M J Brown  
R Seager  
J Beake - appointed 31 October 2022

**Principal Bankers** HSBC  
3 Bank House  
Broadway  
Sheerness  
Kent ME12 1TL

**Independent Examiner** L. C. Seal FCCA FAIA  
Blain Pritchard Limited  
Chartered Certified Accountants  
29 High Street  
Blue Town, Sheerness  
Kent ME12 1RN

# BLUE TOWN REMEMBERED

## REPORT OF THE TRUSTEES for the year ended 31<sup>st</sup> March 2022

The directors present their report and financial statements for the year ended 31<sup>st</sup> March 2022.

### REFERENCE AND ADMINISTRATIVE INFORMATION

Charity Name	Blue Town Remembered
Charity registration number	1136175
Company registration number	7191893
Registered address	69, High Street, Blue Town, Sheerness, Kent. ME12 1RW.
Telephone Number	01795 662981
Email	<a href="mailto:criterionbluetown@outlook.com">criterionbluetown@outlook.com</a>

### DIRECTORS/TRUSTEES

Members of the Charity elect the Management Committee, as required, at the annual meeting, The Management Committee, who are directors for the purpose of company law and trustees for the purpose of charity law, who served during the year and up to the date of this report: are;

Kenneth J. Ingleton, Chairman  
Michael J. Brown, Treasurer  
R Seager, Trustee  
J Beake, Trustee

### STRUCTURE

The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £10.

Recruitment and Appointment of Management Committee, the directors of the company are also charity trustees for the purpose of charity law.

The management committee seeks to have a broad range of skills and experience amongst its members including but not confined to; business, finance, education, heritage, publicity, fundraising, community work, construction, engineering and local government. The directors are actively seeking further trustees to broaden the skills of the management committee.

The day to day management of the centre is delegated to the company secretary/manager who has the authority of the directors to spend up to £150 each week on the provision of materials and services, within a budget agreed by the directors.

A bookkeeper has been appointed to manage QuickBooks. Systems and policies have been put in place to ensure we are compliant with new requirements and the growth of the organisation.

# **BLUE TOWN REMEMBERED**

**REPORT OF THE TRUSTEES for the year ended 31<sup>st</sup> March 2022 (continued)**

## **PRINCIPAL ACTIVITIES**

The company is a private charitable company limited by guarantee, having no share capital, and exempted from the requirement to have the name ending with 'Limited', registered 16th March 2010 and became a registered charity on 3rd June 2010. The objectives of the Charitable Trust are: 1, the advancement of education, 2, the advancement of citizenship and community development, 3, the advancement of the arts, culture, heritage and science.

The principal activities of the company are;

The provision of education in Local and National Heritage by providing a centre for a local history .

Promotion of the arts by the provision of a music hall, exhibition area for heritage and art displays, a community cinema and research facilities.

Increasing the effectiveness of the charity by training & developing volunteers together with using volunteers to operate the centre.

## **FUNDING**

The principal funding comes from the sale of tickets for events, admissions, a Friends scheme, private hire and grants from Swale Borough Council, Garfield Weston, Collyer Ferguson and Kent Community Fund as well as fundraising and donations.

## **RESERVES POLICY**

It is the policy of the charity to maintain unrestricted and designated funds, designated reserves are to complete the project to which they are allocated; unrestricted reserves are the available reserves of the charity.

## **RISK MANAGEMENT**

The Directors have examined the major risks that the charity faces by compiling a register of such risks; this is the subject of review at each management meeting. We confirm that a system of internal audit has been established as well as the provision of regular reports and accounts in order that risks may be quickly identified and action taken to minimize them.

## **PUBLIC BENEFIT**

The Charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

## **ACHIEVEMENTS and PERFORMANCE**

Since its Registration on 16<sup>th</sup> March, 2010 The Charitable Company has operated a Heritage Centre at 69 High Street, Blue Town, Sheerness, leased from Ian and Jenny Hurkett.

It has been another challenging year for us. We were managing ourselves out of the pandemic and it is taking longer than anyone could have anticipated. Because our clients are mainly elderly and many are still wary about venturing out.

We have been forced to cancel some of our shows, which are the main source of income, because the drop in bookings has meant that these shows have not been viable. So we have had to seek other forms of income as well as ways to reduce our expenditure

We have built a very positive relationship with groups over the 13 years we have been operating. It is because of this relationship that we have been able to secure several day trip bookings to view all the changes we have made to the centre. These have focussed on the heritage of the area and include a guided tour of the isle of Sheppey, lunch a talk and a history film.

# BLUE TOWN REMEMBERED

REPORT OF THE TRUSTEES for the year ended 31<sup>st</sup> March 2022 (continued)

## ACHIEVEMENTS and PERFORMANCE (continued)

Cash flow has been a challenge and the founder, who is also the landlord has made substantial donations to help the charity keep afloat during these turbulent times and has waived the rent for some months. The founder and her husband continue to work as volunteers working on average 40 hours a week each.

The charity has focussed on how to bring back our regulars with free or low cost events. Whilst these are not that profitable they do show that we are part of the community and that we care for our local visitors when times are difficult for them. These events include a free community cinema for Friends of the centre, a dementia film club as well as talks and celebratory events. We have a lot of elderly single people who rely on us. They feel safe and comfortable here and for many we are the only place they attend to socialise.

Although this is not one of the main aims of the charity it is something that has evolved and shows that we are embedded in the community. It is because of this that they donate some amazing artefacts to the museum and support us with help in kind and with donations.

Our outreach work with schools is growing and we now work with all the schools on Sheppey. We are also part of the annual curriculum. Another way that we are embedded into our community.

Having the facilities and licences to be a community cinema enables us to accept cinema streamings providing an opportunity for our visitors to see shows and concerts that would be out of their reach if we weren't here.

The founder and non executive director has spent a lot of time seeking funds to provide for a lift to enable our clients to visit all 3 floors of the museum. She has been very successful but this fell at a time when the cost of materials doubled within a few months. So to finish the project she had to seek help and the community of Sheppey stepped up with grants from town and parish councils, local councillors and businesses as well as the community. The lift was completed at the end of March 2022.

With the changes to the building we need to spread the word that we now have a lot more to offer so it was imperative that we focussed on marketing. We rebranded as the Criterion Blue Town, developed our online booking system and website. And continued with our personal touch talking to groups and coach companies.

Our local visitors amount to about a third of our income the rest is from groups so we are hopeful that in 2022 – 2023 all this hard work will bring us back to pre pandemic numbers so that we are not reliant on funding to top us up. But until then we will be seeking funding, working on building back the trade as well as seeking new ways to attract local and visitors from far afield. Our reputation is spreading and we are in some national and international tourist books. We are also in an academic book featuring the history of the Thames estuary.

Performers like performing here and we are building strong links with some of them so that next years programme will have something for practically everyone at a variety of price points.

Our aim is to educate, entertain and enthuse and by having a museum, cinema and theatre under one roof we are in the position to do this on a daily basis, plus we now have all the work that we do with the community. According to museum experts doing all of these is unique.

For us to continue and grow we aim to reduce our expenditure on heating and lighting by 50% because we have obtained funding for new windows and for insulation. This is a very old and large building and all these measures will help us to achieve this target. The funds for the work are shown in this years accounts but the work will be completed and paid for in the next financial year. So with the help of funding, help in kind and a local builder doing a lot of the work at cost will enable us to be more efficient. However all of these projects are interlinked which makes it complicated to manage and administrate. We have a small team of 3 part time staff and a team of 20 volunteers. Between us we manage all the projects and 10,000 visitors. Our aim is to get back to 20,000 visitors and recruit more volunteers to help us with the projected growth.

We are confident that we can do this as we have managed through the pandemic and have loyal supporters.

# BLUE TOWN REMEMBERED

REPORT OF THE TRUSTEES for the year ended 31<sup>st</sup> March 2022 (continued)

## STATEMENT OF TRUSTEES RESPONSIBILITIES

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charitable company and the incoming resources and application of the resources, including the net income or expenditure of the charitable company for the year. In preparing those financial statements, the trustees are required to:


- a) select suitable accounting policies and apply them consistently;
- b) observe the methods and principles in the Charities SORP;
- c) make judgements and estimates that are reasonable and prudent;
- d) state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- e) prepare the financial statements on the going concern basis unless it is inappropriate to assume that the company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 2011 and comply with Section 386 of the Companies Act 2006.

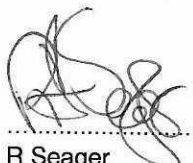
The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended practice: Accounting and Reporting by Charities (issued March 2015) and in accordance with the special provisions of Part VII of the Companies Act 2006 relating to small companies.

Approved by the directors who have authorized the following to Sign on behalf of the board on

 21 December 2022

M J Brown  
Trustee



R Seager  
Trustee

# Independent Examiner's Report to the trustees of BLUE TOWN REMEMBERED

I report on the accounts of the Trust for the year ended 31st March 2022 which are set out on pages 7 to 12.

## Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purpose of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an independent examination is needed.

Having been satisfied that the charity is not subject to audit under company law and is eligible for independent examination It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act.
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act: and
- to state whether particular matters have come to my attention.

## Basis of independent examiners' report

My examination was carried out in accordance with the General Directions given by the Charity commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

## Independent examiner's statement - matter of concern identified

I have completed my examination and wish to draw to your attention that the unrestricted reserves are overdrawn. This has come about due to the Covid pandemic and the time it is taking to recover from the restrictions imposed over the charity during this period. The trustees are aware of the financial position and are confident this can be turned around over the next 18 to 24 months with the centre now fully open and the public slowly returning. The landlords as can be seen in note 11 of the financial statements are committed to proving support for as long as required.

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with Section 130 of the Charities Act; or
- the account did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I can confirm I have no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

  
L. C. Seal FCCA FAIA

Blain Pritchard Limited  
Chartered Certified Accountants  
29 High Street  
Blue Town, Sheerness  
Kent ME12 1RN

.....2022

# BLUE TOWN REMEMBERED

## Statement of Financial Activities

Year ended 31st March 2022

		2022			2021
	Schedule	Unrestricted General Funds	Restricted Funds	Total Funds	Total Funds
<b>Income and Endowments</b>					
Donations and Legacies	1	29,047	75,295	104,342	86,025
Charitable Activities	2	65,049	-	65,049	3,336
Other trading activities	3	9,297	-	9,297	1,456
Investments	4	-	-	-	-
<b>Total Incoming Resources</b>		<u>103,393</u>	<u>75,295</u>	<u>178,688</u>	<u>90,817</u>
<b>Expenditure</b>					
Raising Funds	5	3,080	-	3,080	100
Charitable Activities	6	39,198	6,675	45,873	8,287
Other Expenditure	7	91,522	9,100	100,622	62,132
<b>Total resources expended</b>		<u>133,800</u>	<u>15,775</u>	<u>149,575</u>	<u>70,519</u>
<b>Net Incoming/(Outgoing) Resources before Transfers</b>		(30,407)	59,520	29,113	20,298
Transfers between funds		(1,628)	1,628	-	-
<b>Net Incoming/(Outgoing) Resources</b>		<u>(32,035)</u>	<u>61,148</u>	<u>29,113</u>	<u>20,298</u>
<b>Other Recognised Gains and Losses</b>					
Gains and losses on revaluation of fixed assets for the charity's own use		-	-	-	-
Gains and losses on investment assets		-	-	-	-
<b>Net Movements in Funds</b>		<u>(32,035)</u>	<u>61,148</u>	<u>29,113</u>	<u>20,298</u>
Fund balances brought forward as at 1st April 2021		21,115	4,376	25,491	5,193
<b>Fund balances carried forward as at 31st March 2022</b>		<u>(10,920)</u>	<u>65,524</u>	<u>54,604</u>	<u>25,491</u>

The notes on pages 10 to 12 form part of these accounts

# BLUE TOWN REMEMBERED

Year ended 31st March 2022

## Schedule to Statement of Financial Activities

	2022		2021
	Unrestricted funds	Restricted income funds	Total funds
<b>Income and Endowments</b>			
<b>1 Donations and Legacies</b>			
General donations	13,709	-	16,224
Friends	4,671	-	2,355
Grants received	10,667	75,295	67,446
	<u>29,047</u>	<u>75,295</u>	<u>86,025</u>
<b>2 Charitable Activities</b>			
Music hall & event income	43,178	-	427
Cinema income	2,728	-	2,566
Catering income	18,237	-	-
Admissions	906	-	343
Aviation centre income	-	-	-
Tour income	-	-	-
	<u>65,049</u>	<u>-</u>	<u>3,336</u>
<b>3 Other trading activities</b>			
Shop income	1,319	-	157
Room hire	7,618	-	1,299
Fundraising	360	-	-
	<u>9,297</u>	<u>-</u>	<u>1,456</u>
<b>4 Investments</b>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Expenditure</b>			
<b>5 Raising Funds</b>			
Shop expenses	753	-	100
Room hire expenses	2,327	-	-
	<u>3,080</u>	<u>-</u>	<u>100</u>
<b>6 Charitable Activities</b>			
Music hall & events costs	27,022	6,369	1,100
Cinema costs	3,067	306	3,326
Catering	6,997	-	-
Archiving/school room	-	-	-
Tours	-	-	-
Advertising & promotional expenses	2,000	-	3,749
Museum subscription	112	-	112
	<u>39,198</u>	<u>6,675</u>	<u>8,287</u>
<b>7 Other Expenditure</b>			
Rent	22,800	-	22,800
Light and heat	6,025	-	4,085
Water rates	130	-	892
Waste disposal	1,198	-	986
Insurance	1,837	-	1,630
Premises repairs	4,418	2,301	6,415
Staffing costs	36,257	-	-
Covid expenses	-	-	2,901
Rental of telephone equipment	1,569	-	2,091
Telephone	2,715	-	3,024
Printing, postage & stationery	1,897	1,726	1,771
Computer costs	1,073	310	1,177
Hygiene, repairs & renewals	139	-	-
Health & Safety	769	117	18
Sundry expenses	1,632	472	258
SBC Licence	180	-	180
Card machine, bank charges	1,673	-	1,125
Bookkeeper	576	-	6,400
Accountancy	1,843	-	1,020
Depreciation	4,791	4,174	5,359
	<u>91,522</u>	<u>9,100</u>	<u>62,132</u>

The notes on pages 10 to 12 form part of these accounts

# BLUE TOWN REMEMBERED

## Balance Sheet

31st March 2022

		Unrestricted General Funds	2022 Restricted Funds	Total Funds	2021 Total Funds
	Notes				
<b>Fixed assets</b>					
Tangible assets	6	-	35,738	35,738	4,791
		-	35,738	35,738	4,791
<b>Current Assets</b>					
Shop stock		700	-	700	700
Debtors	7	-	-	-	-
Cash at bank and in hand		(10,034)	29,786	19,752	25,622
		(9,334)	29,786	20,452	26,322
<b>Creditors: amounts falling due within one year</b>	8	1,586	-	1,586	5,622
<b>Net Current Assets/(liabilities)</b>		(10,920)	29,786	18,866	20,700
<b>Net Assets</b>		(10,920)	65,524	54,604	25,491
<b>Funds of the charity</b>					
Funds	10	(10,920)	65,524	54,604	25,491
		(10,920)	65,524	54,604	25,491

For the year ended 31st March 2022 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies. No Members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006. The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of the accounts.

The accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Board of Trustees on

21 December 2022

and signed on its behalf by

M J Brown

R Seager

The notes on pages 10 to 12 form part of these accounts

# BLUE TOWN REMEMBERED

## Notes to the accounts

Year ended 31st March 2022

### 1 Accounting policies

#### Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards; the Charities SORP (FRS102) "Accounting by Charities"; the Charities Act 2011 and the Companies Act 2006.

#### Income Recognition

Voluntary income is credited to the Statement Of Financial Activities at the later of receipt of monies or the period over which the income relates. Except in the case of legacies in which the income is recognised when it is certain that monies are due at the balance sheet date and can be measured with reasonable certainty, no value is attributed to donated assets or services. Other Income is credited to the Statement Of Financial Activities taking into account monies due relating to the financial year and accrued accordingly.

#### Investment Income

Investment income is credited in the accounts on a receipts basis, and no adjustment is made for accrued amounts receivable at

#### Resources expended and basis of allocation of costs

Expenditure is included in the accounts using the accruals concept. Resources expended are allocated directly to the particular activity where the cost relates to that activity.

#### Tangible Fixed Assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

All Assets: 10% and 20% per annum on cost.

### 2 Expenditure

	2022	2021
Independent examiner's	<u>1,843</u>	<u>1,020</u>

### 3 Restricted Funds

Fund Name	Type of Fund	Purpose and Restrictions
McCudden Memorial	Restricted income fund	Memorial to James McCudden VC which included the stone the plaque booklets for the memorial service and admin costs related to the organisation of the event. This was organised with Swale Borough Council and Jany's Thornton.
Museum Development	Restricted income fund	This grant was awarded to enable us to complete the museum accreditation process. This is on hold until the building work has been completed.
School Archive	Restricted income fund	This grant was awarded to provide resources for school visits.
Dockyard Projects	Restricted income fund	Grants awarded to pay for costs to promote the historic Royal Dockyard, including Printing, booklets, leaflets etc.
Kent Community Fund	Restricted income fund	Provided for to assist in the refurbishment of the music hall
Defibrillator	Restricted income fund	Purchase & install of defibrillators
Garfield Weston	Restricted income fund	Funds for lift installation
Naval Dock NDS	Restricted income fund	Funds to produce booklets & education material
Cantocoarum	Restricted income fund	Funds to purchase a lift ramp & flooring
KCC Marketing Grant	Restricted income fund	Funds to assist in advertising shows
Dockyard room upgrade	Restricted income fund	Funds to put in new ceiling, insulation, level floor for dockyard room
SBC Cleaner Growth	Restricted income fund	funds to provide upgrade heating, lighting and insulation
Lottery Grant	Restricted income fund	Funds to provide for entertainment for the elderly and the isolated
Heritage grant	Restricted income fund	Fund for reorganising archive area and surroundings

### 4 Movement of the Restricted Funds

	Fund Balances B/Fwd	Income	Expenditure	Transfers	Fund Balances C/Fwd
McCudden Memorial	62			(62)	-
Museum Development	1,500				1,500
School Archive	516		(519)	3	-
Dockyard Projects	1,900		(1,908)	8	-
Kent Community Fund	398		(510)	112	-
Defibrillator		10	(157)	1,566	1,419
Garfield Weston		42,174	(3,712)		38,462
Naval Dock NDS		100	(100)		-
Cantocoarum		1,200	-		1,200
KCC Marketing grant		4,717	(4,718)	1	-
Dockyard room upgrade grant		7,000	-		7,000
SBC Cleaner Growth grant		9,198	(117)		9,081
Lottery Grant		9,898	(3,426)		6,472
Heritage grant		998	(608)		390
	<u>4,376</u>	<u>75,295</u>	<u>(15,775)</u>	<u>1,628</u>	<u>65,524</u>

# BLUE TOWN REMEMBERED

## Notes to the accounts

Year ended 31st March 2022

### 5 Members' Remuneration

No remuneration directly or indirectly out of the funds of the charity was paid or payable for the year to any member or to any other person or persons known to be connected with them apart from the transaction disclosed in the related party note.

### 6 Tangible Fixed Assets

#### Details of Movements on Assets

	Improvements to Leashold Property	Plant & Equipment	Computers	Fixtures, fittings & equipment	Total
				£	£
<b>COST</b>					
Balance brought forward	18,694		2,976	4,856	26,526
Additions	-	38,694	1,218	-	39,912
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
Balance carried forward	<u>18,694</u>	<u>38,694</u>	<u>4,194</u>	<u>4,856</u>	<u>66,438</u>
<b>DEPRECIATION</b>					
Balance brought forward	14,079		2,800	4,856	21,735
Disposals	-	-	-	-	-
Revaluation	-	-	-	-	-
Charge for the year	<u>4,615</u>	<u>3,869</u>	<u>481</u>	<u>-</u>	<u>8,965</u>
Balance carried forward	<u>18,694</u>	<u>3,869</u>	<u>3,281</u>	<u>4,856</u>	<u>30,700</u>
<b>Net book value at 31st March 2022</b>	<u>-</u>	<u>34,825</u>	<u>913</u>	<u>-</u>	<u>35,738</u>
Net book value at 31st March 2021	<u>4,615</u>	<u>-</u>	<u>176</u>	<u>-</u>	<u>4,791</u>

All fixed assets are used directly for charitable purposes.

### 7 Debtors

Amounts falling due within one year

	2022		2021	
	Unrestricted fund	Restricted fund	Unrestricted fund	Restricted fund
Other debtors	-	-	-	-
Prepayments	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

### 8 Creditors

Amounts falling due within one year

	2022		2021	
	Unrestricted fund	Restricted fund	Unrestricted fund	Restricted fund
Other creditors	126	-	4,602	-
HM Revenue & Customs	195	-	-	-
Swale Museums Group	65	-	65	-
Accruals	<u>1,200</u>	<u>-</u>	<u>955</u>	<u>-</u>
	<u>1,586</u>	<u>-</u>	<u>5,622</u>	<u>-</u>

## BLUE TOWN REMEMBERED

### Notes to the accounts

Year ended 31st March 2022

#### 9 Staffing

	2022
Salaries and wages	35,502
Social security costs	-
Pension costs	755
	<u>36,257</u>

The charity holds funds on behalf of the Swale Museums group. This will enable the 15 museums and other heritage collections in Swale to be able to work collectively to raise the profile of this heritage area, raise funds for historic Swale and share resources. At the year end funds unspent amounted to £65 and this amount is shown in creditors. Once the Swale Museums group becomes a registered charity in its own right and has its own bank account any unused funds will be transferred to it. Mrs J M Hurkett is chair of the Swale Museums Group.

10 Funds	Unrestricted Funds	Restricted Funds	Total Funds
Reserves at 1st April 2021	21,115	4,376	25,491
Income	103,393	75,295	178,688
Expenditure	133,800	15,775	149,575
Transfers between funds	(1,628)	1,628	-
<b>Reserves at 31st March 2022</b>	<b>(10,920)</b>	<b>65,524</b>	<b>54,604</b>

#### 11 Operating lease commitments

The following payments are committed to be paid within one year

		2022		2021	
		Property	Other	Property	Other
Lease Expiring:	1 to 5 years	-	-	22,800	1,896
	Over 5 years	-	-	-	-

The Charity operates from premises owned by Mr and Mrs Hurkett. The Charity has a lease with Mr & Mrs Hurkett for £22,800 per annum, during the year rent paid by the charity amounted to £18,050. Due to the current financial position Mr & Mrs Hurkett agreed to waive rent amounting to £4,750, this has been treated as a general donation received in these accounts. At the year end 31 March 2021 £4,602 was owed by the charity to Mr & Mrs Hurkett again this has been waived and treated as a general donation. It was agreed by the trustees that in lieu of the rent the charity would pay for the light and heat of Mr & Mrs Hurkett. Mr & Mrs Hurkett have agreed to provide financial support as required.