

St Peter's Church, Ightham



Annual Report and Accounts for the Parochial Church Council of St Peter's Church , Ightham 2022

Aim and purposes

St. Peter's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend Canon Tim Hatwell, in promoting in the ecclesiastical parish, the whole mission of the Church: pastoral, evangelistic, social and ecumenical.

The PCC also has responsibilities for maintenance of the Parish Church of St Peter's, Fen Pond Road, Ightham, the adjacent Church Centre, the surrounding enclosed Churchyard including the lych-gate, the area known as Church Green, and the approach from the public highway to the lych-gate.

St Peter's Churchyard remains open for burials and the interment of cremated remains of those who are eligible.

The PCC has continued to be guided by the Mission Statement of the church which was agreed in 2017.

St Peter's is here to:

- Gather in community
- Grow in Christ
- Go in service

Our purpose is to see lives transformed through loving God, following Christ, and caring for our neighbours and the wider community.

We come together to worship God and share Christ's love, through prayer, learning, celebration, music and community, and through caring for one another. We seek to demonstrate the impact of our faith in our everyday lives, in the communities where we live and serve, and in the wider world.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St. Peter's. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. A key focus for St Peter's is to enable ordinary people to live out their faith as part of our parish community.

Safeguarding

In recent years, the issue of Safeguarding has come to the fore of every church's mission and ministry. Every PCC member now has to undergo Training in Safeguarding (C0), and there are increasing levels of safeguarding training that must be undertaken, not just by the Rector, but by anyone and everyone who plays any part in the church's life involved with children and vulnerable adults.

Finn Lawson is St. Peter's Parish Safeguarding Officer (PSO) and reminds the PCC of their responsibilities to make our church and its activities a safe environment for children and vulnerable adults. The Parochial Church Council has to the best of its belief complied with its duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults). We have agreed the Diocesan Safeguarding Policy. Full details of this can be found at <https://www.rochester.anglican.org/safeguarding/for-parishes/>

Finn Lawson also oversees our Disclosure and Barring (DBS) clearances .

The United Benefice of Ightham and Wrotham

After full consultation within the Parish of Ightham and the neighbouring Parish of Wrotham, it was agreed that the two parishes of Ightham and Wrotham should be joined together as a united benefice.

The scheme came into effect on Sunday 29th May 2022 and was marked by a Celebration Service in Wrotham at which the preacher and celebrant was the Rt Revd Simon Burton-Jones, Bishop of Tonbridge. This was followed by a special tea in the Church Centre. We were very grateful to all those who worked hard before and during the day to make it possible.

The proposal for Ightham and Wrotham to be joined came about in part because both present incumbents (Canon Tim Hatwell and Revd Edward Wright) would be retiring in 2023. Ightham was told some time ago that a full-time priest would not be appointed in future, and the incumbent of Wrotham is already part-time. Both parishes believed that it was better to collaborate and plan for the future, rather than be forced to make decisions on the retirement of their incumbents.

The parishes of Ightham and Wrotham both see the rural nature and characteristics of their communities and churches as important, and believe these features need to be retained to safeguard the flourishing of the parishes into the future. We were concerned that other possible reorganisations might dilute the rural heritage of the parishes, and believe that by becoming a united benefice of approximately 4,100 people, there is much more justification in providing an incumbent, as well as enriching and enhancing both parishes (which shall continue distinct). In addition, the joining as a united benefice would give the opportunity for shared ministry, worship and working together in mission and evangelism. There has already been some worship and fellowship together between the two churches through

joint Lent Courses, Home Groups with membership from both churches, and a united act of worship, with more occasions for united activities and events to follow.

Celebrating the 900th Anniversary of St Peter's Church

The year 1122 AD saw the first mention of the existence of St. Peter's church, in the Textus Roffensis, a copy of which is in Rochester Cathedral. It was agreed that we should celebrate the 900th anniversary (the nonacentenary) of the church and Christian worship in Ightham. A series of events and activities were held, culminating in a celebration service and afternoon tea in July, where the preacher and celebrant was the Bishop of Tonbridge.

Later on in the autumn, as a result of a very generous anonymous donation, we are consulting with a stained glass manufacturer from Canterbury about the installation of a new stained glass window in the East window in St Catherine's Chapel which will mark the 900th anniversary.

Worship and Prayer

The PCC is keen to offer a range of services during the week and over the course of the year that our community find both beneficial and spiritually fulfilling. Following the lockdowns caused by coronavirus, we have increasingly got back to normal.

There is a service every Sunday morning in St Peter's and an evening service on 3 out of 4 Sundays in the month, although low attendance at the evening services will probably reduce them to being held fortnightly. There is also a spoken service on a Wednesday morning which alternates Holy Communion and Morning Prayer.

On the 1st Sunday of the month we hold a Breakfast@Church (B@C) service at 9.00am in the Church Centre. This service is a short, more informal, relaxed service to which families are welcome, as well as all other ages. The service lasts an hour and breakfast is served during the first 15 minutes. These monthly services have proved increasingly successful in drawing parents with their children. We resumed holding these services during 2022 after being suspended because of Covid, and numbers have been gradually growing back towards the figures that we had just before lockdown in 2020. The services continue to draw younger as well as older members of the church.

All the Sunday morning services are streamed live via Zoom, thanks to the fitting of the upgraded AV system at the end of 2021.

The Electoral Roll Officer revised the Electoral Roll this year as required by the Church Representation Rules and reported that there were now 102 names on the electoral roll (103 in 2021), of which 36 were not resident in the parish. In the Statistics for Mission 2022, the average attendance 'in person' on a usual Sunday was 30 adults and 3 children under 16, although this number increased at Festivals, such as Christmas, Easter and Harvest.

In addition, on average 12 people joined the Sunday morning services on Zoom (19 in 2021).

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping.

In October we held an "In Loving Memory" service for those who have been bereaved during the last year.

During 2022 we celebrated 9 baptisms (4 in 2021), and 1 thanksgiving (0 in 2021). There were 2 weddings (3 in 2021) and 1 Service of Prayer and Dedication after a civil marriage (0 in 2021).

The number of funerals (including interment of ashes) held at or on behalf of the church was 18 (9 in 2021). In May, 1 member of the church was confirmed at a service in Meopham.

We are very blessed to be served in worship by those who have authorised ministries (John Webster, Michelle Lawson, Bryan Harris and the Revd Chris Johnson) together with all those who do the Bible readings, lead intercessions, act as Sacristan and sidespeople. The latter carry out a very important role in the ministry of Welcome to those who come to church, whether regularly or as visitors.

The congregation enjoyed getting back to singing in worship without masks. The highlight of the year was the return of the Carol Service led by a choir of some 16 singers – with the particular joy of the "Calypso Carol" accompanied by guitars and saxophone which the congregation enjoyed again on Christmas morning. Peter de Croos, our regular evening organist, led our Carol Service choir and encouraged the use of the original tune to "While Shepherds Watched" which is nowadays better known for "On Ilkley Moor Baht At".

Our Breakfast@ Church music has been regularly led by guitars, and on occasion joined by the saxophone.

In the New Year we look forward to the return of a small group of singers regularly leading the singing at Communion Services.

St Peter's Church has 6 bells which are kept in a good state of repair and are rung regularly by our bellringing team, led by Liz Harland. Judith Robinson took over from Liz Harland who retired from being tower captain. We are very grateful to Liz for her years of excellent service as captain.

Prayer is the lifeblood of church life. Prayer is often only thought about as intercessions during a service or as our personal prayers to God. However, we also encourage praying together with others with opportunities to do so through the monthly Prayer and Praise meeting (via Zoom).

St Catherine's Chapel also provides a light and calm sanctuary for prayer at all times when the church is open.

Deanery Synod

Two members of the PCC sit on the Deanery Synod. This provides the PCC with an important link between the parish and the wider structures of the church.

The January meeting, the last chaired by Tim Hatwell as Area Dean, was held on Zoom and focussed on "Living in Faith and Hope" led by Joel Love. The May Meeting was Ascension Day Communion held at Ightham at which the new Area Dean, the Revd Chris Noble, preached the sermon. The October meeting at Stansted looked at the paper by Chris Noble "Theological Principles in Practice for Post-Covid Church Growth Planning". In November there was a joint meeting with the Deanery Synods from Shoreham, Sevenoaks and Tonbridge at St Nicholas Sevenoaks to meet the new Bishop of Rochester (Jonathan).

The Fabric of the Church

The church is open throughout the year every day from at least 10.00am until 4.00pm for visits and for private prayer.

The Churchwardens are responsible, in conjunction with the Rector and PCC, for identifying, prioritising, commissioning & carrying out any repairs, replacements, & improvements required. During the year maintenance of the Church, Church Centre Annexe & Churchyard was of a minor & routine nature.

Pastoral Care

Pastoral care is given to members of the church and to those in the community as the need arises.

During this year we have continued to develop our pastoral care for people living with dementia; one of our church members, Barbara Smith, is commissioned as an Anna Friends. (Anna Chaplaincy is a relatively new ministry within the Church of England which has the aim of supporting older members of the congregation, especially those living with dementia and their carers. Rochester is one of the Dioceses pioneering this ministry.) Although we used to have a regular service with the laying on of hands and prayer for healing, this has not recommenced since we stopped as a result of Covid-19.

Mission and Outreach

We continue to seek ways of fulfilling Mission Statement to Gather in Community, Grow in Christ and Go in Service.

Our **parish magazine** is distributed 10 months of the year to approximately 400 houses who have subscribed and is also available in church. For 2 of those months it is delivered to every household in the parish. The magazine keeps our parishioners informed of the important matters affecting our Church and the village. It contains articles that help develop our knowledge and trust in God, as well as a place where local businesses and organisations can advertise and promote their activities and products. We are very grateful to Penny Cracknell for editing and producing the magazine, to Bryan Harris for typesetting and arranging for printing, to Helena Jenkins for running the advertising, and to Babs Smith for overseeing the distribution.

St Peter's has continued to develop its mission to the parish, community and the world through a **number of initiatives**. The Rector has resumed visiting **Ightham school** to lead assemblies every couple of weeks, having led assemblies on Zoom during Lockdown. A small team, led by Tim Harland, has also resumed the **Open The Book** assemblies approximately once a month in the school, and the school also has started coming to church again for services at Harvest and Christmas. During 2022, at the request of Kate Glassock, a teacher at Ightham School, there were 2 School Community Engagement afternoons in the Church Centre - 20th October (Year 6) and 8th December (Year 5) – which were put on to invite older members of the community.

As a church we have **reached out** to the community in a number of ways: through the Coffee Shop (with an average attendance of 20-25 from the community), Parents and Toddlers (led by Kirsty Mitchem), Christian Aid Week (led by Lisa and David Colbear), the Friends of Kent Church 'Ride and Stride', supporting the Food Bank (with gifts of food going through the Church of the Good Shepherd, Borough Green), the Men's Breakfast, small groups that meet for prayer and study (such as the Connect home group), the Oasis women's group and through the ongoing support given to outside groups by the PCC, including our link parish of Holy Trinity, Twydall. In addition, during August we held a Teddy Bears' picnic in the churchyard for families with young children.

Our **Connect Group** (Home Group), meets on Wednesday evenings. In 2022, we returned to our 'now normal' Connect Group meetings by Zoom, which allows friends to connect for discussion and conversation from our homes. While our meetings were weekly during Advent and Lent, in other months we held two discussion meetings, while having Prayer and Praise meeting for the first Wednesday. The group learns by sharing different perspectives, and considering Biblical teaching in the context of our living world. Newcomers are always welcome to the group which will continue to meet via Zoom. During 2022 a number of church members from Wrotham began to be part of the group.

The **Men's Breakfast** meets on the second Saturday of the month and greatly look forward to our visit to the George and Dragon where Debbie arranges an excellent cooked breakfast for us. The numbers have been variable since restarting after Covid but have been growing recently. The attractions of a cooked breakfast in good company before most of the day's activity have increased the number of gentlemen who come – a trend that we hope will continue. The group is a mixture of people from church and from our wider Ightham community. In February our numbers grew as we invited ladies to join us. Newcomers are always welcome.

In 2022 **St Peter's Community Coffee Shop** was able to meet in person for most weeks of the year and we were able to take advantage of the lovely space in the Church Centre and in summer the patio outside and welcomed several new regular customers as well as many old ones. During the year we donated £1,931 to external charities (including £546 from the Macmillan Coffee morning) and £1,336 to St Peter's Church. As always we are so grateful for those who help either by setting up and serving and /or make cakes and savouries once a month. In December we extended our opening hours until 2 pm and sold homemade soup, rolls and fruit for those who might be lonely or glad of a warm place to be.

Warm Welcome. In December we opened the Church Centre as a warm place of welcome on Tuesday afternoons providing free tea and biscuits. Thank you to those who helped with this.

We have sought to develop our link with **Holy Trinity, Twydall**. Plans for a time of worship followed by lunch at St Peter's had to be postponed as illness and holidays took its toll on people being available to help. However, we already have plans for meeting up with them in 2023. A few members of our congregation have visited Twydall for worship: always receiving a very warm welcome and several people also attended their annual fund-raising Coffee Morning. We have kept in touch by telephone and prayed regularly for each other.

On May 4th the village of Ightham held a **Coxcombe Fair** for the community, and St Peter's played its part in the fair. The church was open for a flower festival with displays created by most of the village organisations, and the Church Centre was in use for children's activities, including a magician! The organisers gave a grant to St Peter's Church (towards the repairs of the bells) and, with a grant given to the Friends of St Peter's, it is planned to use the funds to fund a concert in the church in 2023.

Mission Away Giving

It is the PCC's policy to give away a percentage of its income as part of its gratitude for God's generosity to us. It also fulfils our mission to 'go in service' to help others serve God in the world. We have recently reviewed those to whom we have given and agreed to target our giving to a limited number of organisations that we support.

Relationships with Other Churches and Parishes

St Peter's Church is the only place of worship within the parish. As well as now being in a united benefice with Wrotham, we are part of a cluster of 4 Anglican parishes locally which is known as the Pilgrim Parishes, and which comprises St Peter's Ightham, St George's Wrotham, Church of the Good Shepherd Borough Green and St Mary's Platt. There are occasional events and acts of worship where we get together, including lunch approximately every 6 weeks for the authorised ministry teams of each church for fellowship and discussion. We are part of Churches Together in Sevenoaks and District.

Volunteers

We would like to thank all the volunteers who work so hard to make our church the lively and vibrant community it is. In particular we want to mention our churchwardens Ian Gordon and Naomi Webster (who retired from the office in May 2022) our Treasurer, Max Robinson, our PCC Secretary and Administrator, Babs Smith, and everyone who has served the church and the people of the parish.

Friends of St Peter's

Over the last couple of years, a "Friends of St Peter's" group has been formed. The focus of the group is two-fold – to help build the community of Ightham and to support financially the fabric of the church building. Thank you to Cedric Read for all his work in getting it up and running. Thank you also to Helen Gordon for chairing the trustees committee, and to all who have played a part in its successful outworking.

Financial Review and Treasurer's Report

This was the first year since 2019 that the pattern of worship and church activities has been free of Covid-related interruptions. We have returned to some kind of normality, with Zoom now a regular part of our worship for those unable to attend church in person.

We were fortunate over that period that our income held up well due to the large proportion of our donors who give via regular standing orders, although cash giving declined substantially and has yet to recover. However, we still faced declining income as donors died or moved away. However, the decline was arrested thanks to a stewardship programme at the start of the year which encouraged a number of our regular worshippers to increase their giving. The General Fund showed a surplus for the first time since 2016.

After transfers, the General Fund had a surplus of £1,894 (2021: deficit of £4,295).

Some figures in the General Fund merit highlighting:

- Planned Giving income increased to £64,187 from £63,107 the previous year.
- Other sources of income all increased from the previous year, especially Fees for Weddings and Funerals
- This was the first full year of the Parish Magazine printing being outsourced and in colour, and while the costs of printing increased by nearly £2,000, this was offset by an increase in advertising income and in other costs being lower, resulting in net income from the magazine being up by just over £200
- Our Parish Offer was lower by over £2,000 mainly due to an element of the Offer now being shared with Wrotham as a result of the creation of the Joint Benefice
- The proportion of our income allocated to Mission Giving was maintained at 10% this year and we were able to cover the £8,100 (2021: £7,800) to be distributed

- We were fortunate that there were no major repairs again this year, and so the General Fund has continued to enjoy a 'holiday' from topping up the Church Repair Fund

Movements in Designated and Restricted funds worth noting are:

- Fixed Assets are held in a Designated fund and depreciated according to their useful lives. The Church Centre is being depreciated by £5,430 per year over 50 years from 2020 and the AV Equipment, which was capitalised at the end of 2021 with an estimated useful life of 10 years, was depreciated for the first time this year by £2,220. This depreciation has no effect on our cash reserves or the General Fund. No money has been put aside for replacement of these assets. If replacement were necessary, we would likely hold an appeal to raise funds.
- Several gifts were received for specific purchases and have been shown under the Restricted Gifts Fund, which has a balance of £51,769 carried forward:
 - £50,000 was received for a new stained-glass window that we hope will be installed in 2023. As no costs were incurred in 2022 this amount is carried forward.
 - The Ellacombe Chimes are in the process of being upgraded at an estimated cost of about £6,500, to be completed in 2023. In 2022 we received a grant of £2,000 from the Coxcombe Committee plus a gift of £125 (including Gift Aid), and incurred costs of £356, so £1,769 is carried forward .
 - A gift of £1,000 was received to buy flowers for the Flower Festival that St Peter's organised as part of the Coxcombe Fair. This amount was spent and so no balance is carried forward.
 - A gift of £1,875 (including Gift Aid) to pay for the work on the website was received, with the amount actually spent being £1,800. The remaining balance was treated as General Fund income, so no balance is carried forward.
- In 2020 the church received a gift of £10,000 for the Rector to use at his discretion to support charities and individuals impacted by Covid and was held in the Away Giving fund. At the start of 2022 the Fund had a balance of £4,250 and gifts of this amount were made during the year, so the fund is now closed.

Reserves and looking ahead

At the end of the year our free reserves, which comprise the General Fund and Church Repair Fund, stood at £101,361 (2021: £99,467), which equates to approximately a year's expenses excluding any major fabric repairs.

We expect to show a surplus this coming year as our annual Parish Offer is reduced by the forthcoming retirement of our Rector in July. Partially offsetting that reduction in the Offer is the hiring of a joint Administrator who will serve both parishes. In 2024, the Offer will reduce further as we then share a Rector for a full year. We therefore expect to run a modest surplus in the medium term unless there are major repairs needed to the fabric and/or we lose one

or more of our large donors. However, the longer term outlook remains a concern as we continue to lose donors and inflation keeps our costs increasing.

Thanks

Finally, the Treasurer would like to thank:

- The team which produces, manages and distributes the Parish Magazine, especially Penny Cracknell who still continues to mastermind it from her home in Bath, Helena Jenkins who runs the advertising, Babs Smith who oversees the magazine distribution and collection of subscriptions, and of course those who distribute the magazine and collect the subscriptions.
- The Coffee Shop team under Jenny Webster who generate money for good causes and provide funds to the church
- Sheila Lomas for her help with managing cash counting and banking.
- Philip Wood who examines our accounts and ensures we are compliant with reporting requirements and standards
- His wife Judith who does the financial administration and book-keeping

The Future?

As we look forward to 2023, we are aware that we will be heading towards a vacancy when both our Rector, Tim Hatwell, and our Associate Rector, Edward Wright, are retiring. We are planning to appoint a part-time paid Parish Administrator in the spring who will be able to help us as a Benefice as well as a Parish through the vacancy.

There are a number of signs of life in our parish and church life, and we pray that God will guide us in the future throughout the period of the vacancy and with the appointment of a new Rector for the Benefice.

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules 2017. The PCC membership consists of the incumbent, churchwardens, such of the readers and LLMs as determined by the APCM each year, elected Deanery Synod representatives, and elected PCC members. The formula for election of PCC members states that churches with an Electoral Roll of over 100 (as St Peter's does, after the new Electoral Roll produced in 2022) there should 12 elected members who are elected by those on the electoral roll. Each person is elected for 3 years on a rolling basis. For 2022, the number elected to the PCC will be 4.

All those on the electoral roll are eligible to be elected to the PCC.

The full PCC met for 6 business meetings during the year via Zoom. The PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including deciding on how the funds of the PCC are to be spent. Particular items

discussed by the PCC during the year were matters relating to coronavirus, the fabric of the church and churchyard and church security, the nonacentenary celebrations, approving the Safeguarding policies, the preliminary plans over installing a new stained glass window and agreeing the various church events held during the year, as well as the many other matters reflected throughout this report.

Barbara Smith is our non-elected Honorary PCC Secretary.

The Standing Committee of the PCC communicated by email as necessary during the year and reported back to the PCC. The Standing Committee can authorise expenditure up to a regularly-reviewed limit and in case of emergency acts for the PCC. The PCC appointed to the Standing Committee: Tim Hatwell, Ian Gordon, Naomi Webster, Max Robinson, and Michelle Lawson.

Administrative information

St Peter's Church is situated in Fen Pond Road, Ightham TN15 9JD. It is part of the Diocese of Rochester within the Church of England. The Parish is within the Deanery of Shoreham in the Archdeaconry of Tonbridge. The Rectory, Bates Hill, Ightham, Sevenoaks TN15 9BG. The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and is registered with the Charity Commissioners as The Parochial Church Council of the Ecclesiastical Parish of St Peter, Ightham, registered charity number 1136162.

Our Patron is Mrs Laura Ford. The Reverend Canon Timothy Hatwell was instituted as Rector of St Peter's on 9th June 2015 by the Rt Revd Brian Castle, Bishop of Tonbridge.

PCC members who have served during 2022 are:

Rector: The Revd Canon Tim Hatwell (ex officio)

Wardens: Mr Ian Gordon

Ms Naomi Webster (until May 2022)

Deanery Synod Representatives:

Mrs Carol Kennedy (ex officio) (until 2023)

Mrs Michelle Lawson (ex officio) (until 2023)

Readers: Mr John Webster (LLM as from 20/5/17) (appointed at APCM)

Elected Members (members are elected for a three-year term of office):

Rodney Chartres (until 2025)

Bridget Kelsey (until 2025)

Sarah Reid (until 2025)

Naomi Webster (until 2025)

Finn Lawson (until 2023)

David Colbear (until 2023)

Maria Smith (until 2023)

Max Robinson (Hon Treasurer) (until 2023)

Helen Gordon (until 2024)

Judith Robinson (until 2024)

Chris Woods (until 2024)

Jenny Webster

(until 2024)

Hon. PCC Secretary	Mrs Barbara Smith
Hon. Treasurer	Mr Max Robinson
Gift Aid Secretary	Mr Max Robinson
Independent Examiner	Mr Philip Wood
Principal Bankers	NatWest Bank

Approved by the PCC on 24th April 2023 and signed on their behalf by Canon Tim Hatwell (PCC chairman)

St Peter's Church Ightham

Financial Accounts for the year to
31st December 2022

Independent Examiner's report to the Trustees of St Peter's Church Ightham

I report to the Trustees on my examination of the accounts of The Parochial Church Council of the Ecclesiastical Parish of St Peter, Ightham, Registered Charity 1136162, ("the Trust") for the year ended 31 December 2022, set out on pages 16 to 26.

Responsibilities and basis of report

As Parochial Church Council members, and therefore the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that, in any material respect:

1. accounting records were not kept in accordance with section 130 of the Act; or
2. the accounts did not accord with those records; or
3. the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: _____

Philip Wood MA (Oxon), FCA, MCT
4 Middlings Wood
Kippington Road
Sevenoaks
Kent TN13 2LF

Dated 24th April 2023

The Parochial Church Council of St Peter's Church Ightham

STATEMENT OF FINANCIAL ACTIVITIES (SOFA) FOR THE YEAR ENDED 31st DECEMBER 2022

	Notes	Unrestricted General Fund		Unrestricted Designated Funds*		Restricted Funds*		TOTAL FUNDS	
		2022	2021	2022	2021	2022	2021	2022	2021
		£	£	£	£	£	£	£	£
INCOME FROM:									
Donations:									
Planned Giving (including envelopes)		64,187	63,107					64,187	63,107
General Collections at All Services		1,524	987					1,524	987
Other Donations		2,243	1,210			52,600	20,815	54,843	22,025
Away Giving	2b		0			779	63	779	63
Gift Aid Claimed		12,732	12,389			325	2,205	13,057	14,594
Subtotal Donations		80,686	77,693	0	0	53,704	23,083	134,390	100,776
Income from Church Activities									
Coffee Shop and Other Fundraising **		1,925	1,262			1,931	1,239	3,856	2,501
Fees from Weddings and Funerals		4,019	2,287					4,019	2,287
Parish Magazine	3	9,760	8,197					9,760	8,197
Other Income		1,558	690					1,558	690
Grants		1,030	350			2,000		3,030	350
Gifts in Kind	1	7,500	7,500					7,500	7,500
Income from Investments		818	76			4,907	4,564	5,725	4,640
Total Income		107,296	98,055	0	0	62,542	28,886	169,838	126,941
EXPENDITURE ON:									
Church Activities									
Mission and Away Giving **	2a/b			7,800	8,100	6,960	4,302	14,760	12,402
Ministry Costs inc Parish Offer	4	65,741	67,222					65,741	67,222
Church Property Costs	5	19,160	20,219			356		19,516	20,219
Church Activities	6	3,517	2,747			1,000	1,086	4,517	3,833
Parish Magazine	3	5,164	3,823					5,164	3,823
Office Expenses	7	2,949	1,325			1,800		4,749	1,325
Depreciation of Fixed Assets	12			7,650	5,430			7,650	5,430
Church Centre Extension (overprovision)							(481)	0	(481)
Subtotal Church Activities		96,531	95,336	15,450	13,530	10,116	4,907	122,097	113,773
Fundraising Costs	1	771	399					771	399
Total Expenditure		97,302	95,735	15,450	13,530	10,116	4,907	122,868	114,172
Net income/(expenditure) pre transfers		9,994	2,320	(15,450)	(13,530)	52,426	23,979	46,970	12,769
Transfers between funds									
Transfers from Church Centre Extension Fund	13 g)		794				(794)	0	0
Transfer from Restricted Gifts	13 h)		278				(278)	0	0
Transfer to Mission Giving Fund	2	(8,100)	(7,800)	8,100	7,800		0	0	0
Transfer of gifts from AV Equipment Gifts Fund	13 f)		113		22,200		(22,313)	0	0
Net income/(expenditure) post transfers		1,894	(4,295)	(7,350)	16,470	52,426	594	46,970	12,769
Gains/(losses) on Investment Assets	10					(21,707)	22,561	(21,707)	22,561
Net movement in funds		1,894	(4,295)	(7,350)	16,470	30,719	23,155	25,263	35,330
Balances b/fwd 1st January		72,071	76,366	318,006	301,536	203,186	180,031	593,263	557,933
Balance c/fwd 31st December		73,965	72,071	310,656	318,006	233,905	203,186	618,526	593,263

Free Reserves, which comprise total unrestricted funds excluding Fixed Assets and the Mission Giving Fund, total £101,361 (2021: £99,467)

* See note 14 for a detailed breakdown by individual fund

** Coffee Shop Income and Away Giving totals now include amounts paid directly to charities by the Coffee Shop. In prior years these were noted in Note 2. The totals for 2021 have also been adjusted.

The Parochial Church Council of St Peter's Church Ightham

BALANCE SHEET AT 31st DECEMBER 2022

ASSETS AND LIABILITIES:		Notes	Total		Total	
			2022	2022	2021	2021
			£	£	£	£
Fixed Assets						
Tangible assets (including property)	12		275,160		282,810	
Investments (Fabric Trust Fund)	10		<u>170,583</u>		<u>187,383</u>	
<i>Total Fixed Assets</i>				445,743		470,193
Current Assets						
Debtors	8		14,099		16,093	
Short term deposits	9		68,520		68,470	
Cash at bank			<u>93,082</u>		<u>44,414</u>	
<i>Total current assets</i>			175,701		128,977	
Less: Liabilities						
Creditors: amounts falling due within 1 year	11		<u>(2,918)</u>		<u>(5,907)</u>	
<i>Net current assets</i>				172,783		123,070
Total net assets				<u>618,526</u>		<u>593,263</u>
REPRESENTED BY:						
			2022	Total	2021	Total
			£	£	£	£
PARISH FUNDS						
Unrestricted - General Fund	13 a)			73,965		72,071
Unrestricted - Designated Funds						
Mission Giving	13b)		8,100		7,800	
Church Repair	13 c)		27,396		27,396	
Fixed Asset	13 d)		<u>275,160</u>		<u>282,810</u>	
				310,656		318,006
Restricted Funds						
Away Giving	13 e)		0		4,250	
AV Equipment Gifts	13 f)		0		0	
Church Centre Extension	13 g)		0		0	
Restricted Gifts	13 h)		51,769		0	
Church Music Fund	13 i)		11,553		11,553	
Fabric Trust Fund	13 j)		<u>170,583</u>		<u>187,383</u>	
				233,905		203,186
Total Funds				<u>618,526</u>		<u>593,263</u>

Approved by the Parochial Church Council on 24th April 2023 and signed on its behalf by the Chairman

Rev T Hatwell - Chairman

ID Gordon - Churchwarden

M M Robinson - Treasurer

The Parochial Church Council of St Peter's Church Ightham
Notes to the Accounts for the Year Ended 31st December 2022

Note 1 - Accounting Policies

Basis of accounting

The accounts have been prepared in accordance with the Charities Act 2011, the Church Accounting Regulations 2006, and the Charities Statement of Recommended Practice ("SORP") applicable to charities preparing their accounts in accordance with FRS102 which was updated in October 2019.

The accounts have been prepared under the historical cost convention except for investments which are shown at market value.

The accounts include all transactions, assets and liabilities for which the PCC is responsible at law or which it is assessed to control. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

The PCC considers that there are no material uncertainties about St Peter's Church Ightham's ability to continue as a going concern.

Fund Accounting

Unrestricted Funds comprise assets that are not restricted in their use and are available for the general purposes of the PCC.

Designated Funds comprise assets set aside by the PCC out of unrestricted funds for specific future purposes or projects and include Fixed Assets (note 13 d).

Restricted Funds are those whose objectives are restricted as to purpose and which have to be accounted for separately. These include the Fabric Trust Fund, a trust whose purpose is maintaining the fabric of the church over the long term. The Trust has two Trustees appointed by the Chairman of the PCC and is therefore considered to be under PCC control. It has its own deposit and investment accounts held with the Diocese as Managing Custodian.

"Free Reserves" provide an indication of the resources available to provide a financial buffer against unexpected falls in income and/or increases in expenditure and are defined to comprise the total unrestricted funds (i.e. including designated funds) after excluding the Fixed Asset Fund and Mission Giving Fund.

Fixed Assets

Consecrated and beneficed property is excluded from the accounts by Section 10(2)(a) and (c) of the Charities Act 2011.

The Church Centre has from 2019 been included within fixed assets as an asset represented by a separate designated fund, although it is built on beneficed land.

The Church Centre has been included at cost less depreciation. The cost of the original Church Centre was £30,000, the 2009 extension cost £60,000 and the 2019 extension and refurbishment cost £181,469. The useful life of the building is estimated to be 50 years, and it is being depreciated over that period from 2020 when it came into use after the works in 2019.

The AV equipment was installed in late 2021. The assets are estimated to have a useful life of 10 years and are being depreciated from the beginning of 2022.

No value is placed on moveable church furnishings held by the Churchwardens in special trust for the PCC which require faculty for disposal, since the PCC considers these to be inalienable property and any such expenditure is written off in the year in which it was incurred.

Office equipment is capitalised and depreciated at a rate of 25% per annum on a straight-line basis.

Expenditure on items costing under £1,500 is written off in the year incurred.

Investments held for the long term are included under Fixed Assets.

Income

Income is recognised when the PCC becomes legally entitled to the use of the resources, an inflow of economic benefit is probable and the monetary value can be measured with sufficient reliability.

Incoming resources are accounted for gross without deducting any associated costs, which are shown separately in expenditure. **Wedding and funeral fees collected on behalf of the Diocese from 2020 are not included in income or expenditure.**

Donations are recognised only when received. Gift Aid receivable is included when there is a valid declaration from the donor and is recognised at the same time as the underlying donation. Any Gift Aid associated with a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor has specified otherwise.

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue. Income and gains/losses on assets within a fund that is not an endowment fund are credited to the respective fund.

Expenditure

Expenditure is accounted for on an accruals basis.

Mission and charitable giving is accounted for as expenditure when paid or when a legally binding commitment has been made. The PCC allocates a proportion of voluntary income each year to be used for mission giving in the following year. This allocation is shown as a transfer from the General Fund to the Mission Giving Fund.

Away Giving is defined as the disbursement to specified charities based on income received from i) specific fundraising events or gifts where the donor has specified that the gift should be used for donations to other charities ii) the Coffee Shop's monthly nominated charity and iii) collections at certain services where giving to the specified charity is clearly separated from giving to St Peters. Amounts which are payable directly to third parties are not included within away giving.

Fundraising expenses include the cost of food at fundraising events.

Grants and Gifts-in-kind

For a number of years Ightham Parish Council (IPC) has paid for the grass cutting in and around the churchyard. IPC budgets £7,500 for this activity. From 2021 it was decided to recognise this in the financial statements, adding the income value to Gifts-in-Kind with an offsetting expense in Church Property Costs.

St Peter's Church Ightham - Notes to the Accounts for the year ended 31st December 2022

Note 2 - Mission and Away Giving

Note 2a - Mission Giving (from unrestricted/designated funds)

Mission giving from unrestricted/designated funds comprises gifts distributed by the PCC on the recommendation of the Mission Giving Committee from the Mission Giving Fund. At the end of each financial year the PCC agree a percentage allocation of that year's General Fund donations for transfer to the Mission Giving Fund from the General Fund, which is distributed the following year.

*Charities marked with * are designated Partner charities*

	2022	2021
	£	£
Giving from the Mission Giving Fund:		
Bridge Trust	0	400
Crosslight (formerly West Kent Debt Advice)	350	400
DAVSS	1,500	400
Fegans	350	400
OMF International (for Griffins)*	2,000	2,000
Princess Project*	600	1,500
Starfish Malawi*	1,500	1,500
Twydall - Holy Trinity*	1,500	1,500
Mission Giving from designated funds based on 2021 allocation	7,800	8,100

Calculation of Mission Giving allocation for 2022

General Fund Donations per SOFA	80,686	77,693
Giving from 2022 income at 10% (2021: 10%), to be distributed in 2023	8,100	7,800

Note 2b - Away Giving (from restricted funds)

Away Giving from special collections:

Away giving from special collections arises where specific charities are chosen for support at an event or service. Because of Covid there was only one special collection in 2021.

	£	£
Poverty & Hope (Diocese)	250	0
St Mungo's	329	0
The Children's Society	200	63
Subtotal special collections	779	63

Away Giving from the Coffee Shop:

Away Giving from the Coffee Shop comprises 50% of the proceeds over a period (usually monthly) during which a named charity is chosen to benefit (except for the MacMillan coffee morning where 100% is donated directly to that charity). The balance of Coffee Shop proceeds is used to supplement St Peter's income. In 2021 the Coffee Shop only operated 'live' for a few weeks because of Covid.

	£	£
Alzheimers Society	246	0
Christian Aid	215	0
Crossroads Care	230	0
Friends of Ightham School	268	0
Heart of Kent Hospice	118	0
Hospice in the Weald	173	0
MacMillan	546	704
St Mugo's	135	0
Maidstone & TW NHS	0	214
Toilet Twinning	0	200
Welcome Churches	0	121
Subtotal Coffee Shop away giving	1,931	1,239

Away Giving from gift to be used at Rector's discretion:

In 2020 a donor gave £10,000 to be used at the Rector's discretion to support individuals and charities that had been affected as a result of the Covid crisis. In 2022 the donor agreed that unspent funds could be used to support those affected by the cost of living crisis, including supporting St Peter's Warm Spaces initiatives. The fund has now been used.

	£	£
Sevenoaks Larder	3,000	0
Trinity School Food Bank	500	0
Borough Green Food Bank (COGS)	250	0
St Peter's (towards electricity/warm spaces)	500	0
Ightham Primary School	0	3,000
Subtotal Rector's discretion away giving	4,250	3,000

Total away giving from restricted funds

20

6,960	4,302
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St Peter's Church Ightham - Notes to the Accounts for the year ended 31st December 2022

	2022	2022	2021	2021
	£		£	
Note 3 - Parish Magazine				
Income				
Advertising	5,240		3,972	
Subscriptions	3,020		2,725	
Grant from Parish Council*	1,500		1,500	
Total Income	9,760		8,197	
Less: Expense				
External printing costs*	4,437		2,504	
Editorial and Other Costs	727		694	
Printer & print supplies			575	
Computer & software			50	
Total magazine costs	5,164		3,823	
Contribution to income	4,596		4,374	

* The PCC decided to outsource the printing of the Parish Magazine rather than print it in-house with effect from July 2021 starting with the summer 'bumper' edition. The Parish Council kindly agreed to contribute £1,500 towards the cost of the bumper editions. From 2022 there was no internal printing and hence no allocation of printer and computer costs has been made.

	£	£
Note 4 - Ministry Costs		
Parish Offer (inc Rector employment cost)	59,367	61,543
Rector's working expenses	1,694	1,159
Rectory costs	4,680	4,520
Total ministry costs	65,741	67,222

The Parish Offer was lower in 2022 due to some costs being shared with Wrotham as a result of the move to a joint benefice. The Offer is expected to reduce further next year when there will be a single minister across the two parishes later in the year.

	General Fund	Restricted Gifts	General Fund	Restricted Gifts
	£	£	£	£
Note 5 - Church Property Costs				
Major repairs and quinquennial costs	-	-	-	-
Minor repairs & maintenance	2,672		3,828	
New Stained Glass window		356		
Ellacombe chimes upgrade				
Insurance - Church & Church Centre	3,776		3,619	
Utilities	5,212		5,272	
Churchyard grass cutting (paid by Parish Council - see Note 1)	7,500		7,500	
Total church property costs	19,160	356	20,219	-

In 2022 two projects were started which are to be covered mainly by restricted donations: i) The Ellacombe chimes are being upgraded at a cost of about £6,500, most of which will be incurred in 2023. £356 was incurred in 2022. So far we have received a grant of £2,000 from the Coxcombe Committee and a donation of £125 including Gift Aid. We expect to recover VAT, and have been offered a further grant of £500 from KCACR. The balance of funding will be from the Music Fund. ii) We have received a gift of £50,000 to create a new stained glass window in St Catherine's chapel. Although design work was in progress at the year end, no expenses were paid in 2022.

	£	£	£	£
Note 6 - Church Activities				
Church music: organists & choir	483		919	
Children's activities			38	
Services & worship expenses	558		685	
Breakfast@church	359		99	
AV and technology expense	997		531	
Flowers (including flower festival)*	481	1,000		
Sundry	639	-	475	1,086
Total church activity costs	3,517	1,000	2,747	1,086

* In 2022 the Church held a flower festival as part of the Coxcombe Fair. A restricted gift of £1,000 was received to cover the costs of the flowers. In 2021, sundry expenditure from the Restricted Gifts Fund was the cost of artefacts that were expensed.

	£	£	£	£
Note 7 - Office Expenses				
Printer & print supplies	1,877		288	
Computer & software	150		100	
Secretarial support	500		500	
Stationery	58		89	
Covid-related costs	42		75	
Subscriptions, donations & other expenses	322		273	
Web-site development*		1,800		
Total office expenses	2,949	1,800	1,325	-

* The £1,800 cost of developing a new website for St Peters was covered by a restricted gift, including Gift Aid

St Peter's Church Ightham - Notes to the Accounts for the year ended 31st December 2022

	2022	2021
	£	£
Note 8 - Debtors		
HMRC - Gift Aid recoverable	13,055	14,593
Sundry Debtors	1,044	1,500
	14,099	16,093

	£	£
Note 9 - Short Term Deposits		
Central Board of Finance (CBF) Deposit Fund	58,250	58,250
Rochester Diocese deposit account	10,270	10,220
	68,520	68,470

	2022	2021
	£	£
Note 10 - Investments and deposits held for the long term - Fabric Trust Fund		
Investment in CBF Investment Trust Income Shares:		
Value of shares brought forward	182,719	155,596
Income reinvested	4,846	4,562
(Loss)/Gain on investment assets	(21,707)	22,561
Value of shares carried forward	165,858	182,719
Funds in deposit account with CBF	4,725	4,664
Total long term investment funds	170,583	187,383

	£	£
Note 11 - Creditors		
AV instalation balance due	0	2,500
Other creditors	2,918	3,407
	2,918	5,907

	Church Centre	AV Equipment	Office Equipment	Total
	£		£	£
Note 12 - Fixed Assets				
Cost or Valuation				
At 1st January 2022	271,469	22,200	8,610	302,279
Additions/(disposals) during year	0		0	0
At 31st December 2022	<u>271,469</u>	<u>22,200</u>	<u>8,610</u>	<u>302,279</u>
Less Depreciation				
At 1st January 2022	10,859	0	8,610	19,469
Charge/(disposals) during year	5,430	2,220	0	7,650
At 31st December 2022	<u>16,289</u>	<u>2,220</u>	<u>8,610</u>	<u>27,119</u>
Net Book Value				
At 1st January 2022	<u>260,610</u>	<u>22,200</u>	<u>0</u>	<u>282,810</u>
At 31st December 2022	<u>255,180</u>	<u>19,980</u>	<u>0</u>	<u>275,160</u>

The Church centre is being depreciated over 50 years and the AV equipment over 10 years, on a straight line basis.

St Peter's Church Ightham - Notes to the Accounts for the year ended 31st December 2022

Note 13 - Fund Descriptions

a)	The General Fund is unrestricted and is used for the day to day running of the church. The PCC also allocates funds to be used for Mission Giving from the General Fund; this amount is currently 10% of General Fund donations. All giving, unless made at a special collection or raised for a specific purpose, goes into the General Fund and is used to pay expenses. Larger payments related to fabric are charged to the Church Repair Fund, and each year an amount may be transferred from the General Fund to the Church Repair Fund based on an estimate of what such costs are expected to be, averaged out over several years.
b)	The Mission Giving Fund is designated and is an amount set aside from General Fund donations to be paid in the following year to charities chosen by the Mission Giving Committee (see Note 2a).
c)	The Church Repair Fund is designated and is used to cover major repairs primarily arising from quinquennial inspections. In 2019 significant repair work was carried out on the chancel wall, towards which the Fabric Trust Fund (13j) contributed £20,000. The latest quinquennial survey, carried out in 2019, indicated that we could expect to spend around £6,000 in fabric repairs over the following 5 years. As a result, it was decided that there would be no further transfers into this fund from the General Fund until the balance in the fund fell below £20,000.
d)	The Fixed Assets Fund is a designated fund for selected assets to cover their future depreciation. It currently comprises the net book values of the Church Centre, which is depreciated over 50 years, the AV Equipment upgrade completed at the end of 2021, which is depreciated over 10 years commencing in 2022 (Note 12), and office equipment which has been fully depreciated for a number of years.
e)	The Awary Giving Fund is a restricted fund used to account for monies raised through church activities and services, the Coffee Shop and donations which are to be given to specific charities. Amounts raised are typically paid out within the year and so the fund normally has a zero balance at the end of each financial year. During 2020 we received a donation of £10,000 to be used at the Rector's discretion to support gifts to individuals and charities that had been affected by Covid. Gifts of 4,250 were made in 2022 (2021: £3,000) (see Note 2), and the fund has now been fully used.
f)	The AV Equipment Gifts Fund was a restricted fund set up to record the gifts received to fund the purchase of the AV Upgrade which took place at the end of 2021. The cost of the equipment was transferred to the Fixed Asset Fund (Note 13d), with the small residual amount transferred to the General Fund. The fund was closed in 2021.
g)	The Church Centre Extension Fund was a restricted fund set up to record income and expenditure for the 2019 extension to the Church Centre. The final cost of the building was transferred to the Fixed Assets Fund leaving a zero balance at the 2020 year end. In 2020 and 2021 further donations were received and a smaller amount paid out, resulting in a residual balance that was transferred to the General Fund in 2021. This fund was closed in 2021.
h)	<p>The Restricted Gifts Fund is used to account for gifts received that the donor has directed be used for a certain item or project.</p> <p>In 2022 the following activities took place:</p> <ul style="list-style-type: none"> i) A gift for £50,000 was received for a new stained glass window. There was no related expenditure in 2022 and this amount has been carried forward. The work is expected to be completed in 2023 ii) A project to upgrade the Ellacombe Chimes was initiated, which is expected to cost about £6,500. The Coxcombe Committee provided a grant of £2,000 and a donation of £125 (including Gift Aid) was received. £356 was spent in the year (Note 5), and so £1,769 is carried forward. The work is expected to be completed in 2023 iii) A gift of £1,000 was made to pay for flowers for the Flower Festival that St Peter's organised as part of the Coxcombe Fair. This amount was spent (Note 6) and no balance is carried forward iv) A gift of £1,500 was received to pay for the cost of building a new website for the church, which attracted Gift Aid of £375. The cost was £1,800 and so only £300 of the Gift Aid was treated as restricted with the balance being recorded in the General Fund. This amount was spent (Note 7) and there is no balance to carry forward <p>In 2021 two sets of donations to procure artefacts, one a paschal candle stand for the church and the other a cross for the Church Centre, were expensed under Sundry Expenditure (Note 6). The residual balance of £278 was transferred to the General Fund.</p>
i)	The Church Music Fund represents a restricted gift given to fund the chief organist in providing church music, choral work and the training of a young organist.
j)	The Fabric Trust Fund is a standalone restricted fund set up under a trust deed in 1960 following fund-raising for the fabric of the church, with two Trustees appointed by the Chairman of the PCC. The trust deed states that the funds are to be used for "the maintenance repair and improvement of the fabric structure and the organ of St Peter's Church". The fund can therefore only be used for major repairs to the church fabric. The Fabric Trust is deemed to be under PCC control and so is consolidated within these accounts.

St Peter's Church Ightham - Notes to the Accounts for the year ended 31st December 2022

Note 14a) - Detailed movement by Fund - 2022

		Notes	Unrestricted	Unrestricted - Designated Funds				Restricted Funds					TOTAL FUNDS 2022
			General Fund	Mission Giving	Church Repair	Fixed Assets	Away Giving	AV Equipment Gifts	Church Centre Extension	Restricted Gifts	Church Music	Fabric Trust	
			13 a)	13 b)	13 c)	13 d)	13 e)	13 f)	13 g)	13 h)	13 i)	13 j)	£
INCOME FROM:													
Donations:			£	£	£	£	£	£	£	£	£	£	
Planned Giving (including envelopes)			64,187										64,187
General Collections at All Services			1,524										1,524
Other Donations			2,243							52,600			54,843
Away Giving							779						779
Gift Aid Claimed			12,732							325			13,057
Subtotal Donations			80,686	0	0	0	779	0	0	52,925	0	0	134,390
Income from Church Activities													
Coffee Shop and Other Fundraising			1,925				1,931						3,856
Fees from Weddings and Funerals			4,019										4,019
Parish Magazine	3		9,760										9,760
Other Income			1,558										1,558
Grants			1,030							2,000			3,030
Gifts in Kind	1		7,500										7,500
Income from Investments			818									4,907	5,725
Total Income			107,296	0	0	0	2,710	0	0	54,925	0	4,907	169,838
EXPENDITURE ON:													
Church Activities													
Mission and Away Giving	2a/b			7,800			6,960						14,760
Ministry Costs inc Parish Offer	4		65,741										65,741
Church Property Costs	5		19,160										19,516
Church Activities	6		3,517							1,000			4,517
Parish Magazine	3		5,164										5,164
Office Expenses	7		2,949							1,800			4,749
Depreciation of Fixed Assets	12					7,650							7,650
Subtotal Church Activities			96,531	7,800	0	7,650	6,960	0	0	3,156	0	0	122,097
Fundraising Costs	1		771										771
Total Expenditure			97,302	7,800	0	7,650	6,960	0	0	3,156	0	0	122,868
Net income/(expenditure) pre transfers			9,994	(7,800)	0	(7,650)	(4,250)	0	0	51,769	0	4,907	46,970
Transfers between funds													
Transfer from Church Centre Extension Fund	13h)												0
Transfer from Restricted Gifts	13i)												0
Transfer to Mission Giving	2		(8,100)	8,100									0
Transfers from AV Equipment gifts	13 f)												0
Net income/(expenditure) post transfers			1,894	300	0	(7,650)	(4,250)	0	0	51,769	0	4,907	46,970
Gains/(losses) on investment Assets	10											(21,707)	(21,707)
Net movement in funds			1,894	300	0	(7,650)	(4,250)	0	0	51,769	0	(16,800)	25,263
Balances b/fwd 1st January 2022			72,071	7,800	27,396	282,810	4,250	0	0	0	11,553	187,383	593,263
Balances c/fwd 31st December 2022			73,965	8,100	27,396	275,160	0	0	0	51,769	11,553	170,583	618,526

St Peter's Church Ightham - Notes to the Accounts for the year ended 31st December 2022

Note 14b) - Detailed movement by Fund - 2021

			Unrestricted		Unrestricted - Designated Funds			Restricted Funds					TOTAL FUNDS 2021
			General Fund	Mission Giving	Church Repair	Fixed Assets	Away Giving	AV Equipment Gifts	Church Centre Extension	Restricted Gifts	Church Music	Fabric Trust	
		Notes	13 a)	13 b)	13 c)	13 d)	13 e)	13 f)	13 g)	13 h)	13 i)	13 j)	
			£	£	£	£	£	£	£	£	£	£	£
INCOME FROM:													
Donations:													
Planned Giving (including envelopes)			63,107										63,107
General Collections at All Services			987										987
Other Donations			1,210					20,250	250	315			22,025
Away Giving							63						63
Funds Raised for Church Centre Extension													0
Gift Aid Claimed			12,389					2,063	63	79			14,594
Subtotal Donations			77,693	0	0	0	63	22,313	313	394	0	0	100,776
Income from Church Activities													
Coffee Shop and Other Fundraising *			1,262				1,239						2,501
Fees from Weddings and Funerals	4		2,287										2,287
Parish Magazine	3		8,197										8,197
Other Income			690										690
Grants and Gifts in Kind	1		7,850										7,850
Income from Investments			76									4,564	4,640
Total Income			98,055	0	0	0	1,302	22,313	313	394	0	4,564	126,941
EXPENDITURE ON:													
Church Activities													
Mission and Away Giving *	2a/b		0	8,100			4,302						12,402
Ministry Costs inc Parish Offer	4		67,222										67,222
Church Property Costs	5		20,219										20,219
Church Activities	6		2,747							1,086			3,833
Parish Magazine	3		3,823										3,823
Office Expenses	7		1,325										1,325
Depreciation of Church Centre	12					5,430							5,430
Church Centre Extension (overprovision)									(481)				(481)
Subtotal Church Activities			95,336	8,100	0	5,430	4,302	0	(481)	1,086	0	0	113,773
Fundraising Costs	1		399										399
Total Expenditure			95,735	8,100	0	5,430	4,302	0	(481)	1,086	0	0	114,172
Net income/(expenditure) pre transfers			2,320	(8,100)	0	(5,430)	(3,000)	22,313	794	(692)	0	4,564	12,769
Transfers between funds													
Transfer from Church Centre Extension Fund	13h)		794						(794)				0
Transfer from Restricted Gifts	13i)		278							(278)			0
Transfer to Mission Giving	2		(7,800)	7,800									0
Transfers from AV Equipment gifts	13 f)		113			22,200		(22,313)					0
Net income/(expenditure) post transfers			(4,295)	(300)	0	16,770	(3,000)	0	0	(970)	0	4,564	12,769
Gains/(losses) on investment Assets	10											22,561	22,561
Net movement in funds			(4,295)	(300)	0	16,770	(3,000)	0	0	(970)	0	27,125	35,330
Balances b/fwd 1st January 2021			76,366	8,100	27,396	266,040	7,250	0	0	970	11,553	160,258	557,933
Balances c/fwd 31st December 2021			72,071	7,800	27,396	282,810	4,250	0	0	0	11,553	187,383	593,263

* The totals for Coffee Shop Income and Away Giving have been increased by £704 raised for, and donated to, MacMillan that was paid directly to them by the Coffee Shop. This was recorded just by way of Note 2 in the 2021 Accounts.

St Peter's Church Ightham - Notes to the Accounts for the year ended 31st December 2022

Note 15 - Summary of Assets by Fund

	Unrestricted	Unrestricted - Designated Funds			Restricted Funds				Total
	General Fund	Mission Giving	Church Repair	Fixed Assets	Away Giving	Restricted Gifts	Church Music	Fabric Trust	
	£	£	£	£	£	£	£	£	£
Assets									
Fixed Assets				275,160					275,160
Investments								170,583	170,583
Cash and short term deposits	62,784	8,100	27,396			51,769	11,553		161,602
Debtors	14,099								14,099
Total assets	76,883	8,100	27,396	275,160	0	51,769	11,553	170,583	621,444
Liabilities									
Creditors (due in under a year)	(2,918)								(2,918)
Net Assets per Balance Sheet	73,965	8,100	27,396	275,160	0	51,769	11,553	170,583	618,526

Note 16 - Related party transactions

No related party, including PCC members or persons closely associated with them, has been paid any remuneration or received any benefits from the PCC (apart from the reimbursement of costs paid on behalf of the church) except as noted below.

The Rector was paid expenses of £1,694 (2021: £1,159). The PCC Secretary received an honorarium of £500 (2021: £500).

During the year PCC members and their spouses made donations (including Gift Aid) of £81,541 (2021: £52,361). This disclosure does not include any unidentified cash or anonymous donations that may have been received.

No PCC member was connected to any of the charities in Note 2.

There were no employees in 2022 (2021: none).

Note 17 – Going Concern

The PCC considers that St Peter's remains a going concern.