

CHARITY NUMBER: 1136146

Report of the Trustees and
Financial Statements
for the Year ended 31st August 2023
for
Haywards Heath Methodist Church

HAYWARDS HEATH METHODIST CHURCH

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HAYWARDS HEATH METHODIST CHURCH

Legal and Administrative Information for the Year ended 31st August 2023

Registered Charity No: 1136146

Charity Name: Haywards Heath Methodist Church

Address of Charity: Perrymount Road
Haywards Heath
West Sussex
RH16 3DN

Trustees/Council Members:	Barbara Evans-Routley	Will Fletcher
	Carol Andrews	Chris Dyer
	Ken Starnes	Antony Bartlett
	Megan Durnford	Nitya Johnkay
	David Jordan	Barbara Tomkinson
	Darren White	Alan Colgate
	Marion Cottingham	Gwen Durnford
	Richard Sutcliffe	Delia Sutcliffe
	Wendy Sawyers	Helen Fletcher
	Anne Jordan	Viv Kidd
	Roz Palmer	

Accountants: Sigma Partners
Delmon House
36-38 Church Road
Burgess Hill
West Sussex
RH15 9AE

Bankers: CAF Bank
25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ

Lloyds Bank plc
99-101 South Road, Haywards Heath, West Sussex RH16 4ND

The Trustees for Methodist Church
Central Buildings, Oldham Street, Manchester, M1 1JQ

Central Finance Board of the Methodist Church
9 Bonhill Street, London EC2A 4PE

HAYWARDS HEATH METHODIST CHURCH

Annual Report of the Trustees For the Year ended 31st August 2023

The trustees present their report along with the financial statements of the charity for the year ended 31st August 2023. The financial statements have been prepared in accordance with the accounting policies set out on page 7 and comply with the charity's trust deed and applicable law.

Objectives and Activities

The charity was formed with the primary objectives of fulfilling its responsibilities as a Methodist Church within the Methodist Connexion. The charity delivers opportunities for religious worship and supports its congregation and community.

The trustees have complied with the duty in section 4 of the Charities Act 2011 to have due regard to guidance published by the Charity Commission, including guidance on Public Benefit.

Achievements and Performance

The charity has delivered the provision of religious activities during the year.

The trustees have ensured that the charity has delivered public benefit in the areas of religious worship and community support, through provision of buildings, facilities, open spaces and other charitable activities.

Financial Review

The charity has remained self-sustaining during the year and overall figures show a net surplus of £56,811. General funds have been supported by a transfer from designated funds, which does not breach any legal restrictions.

The financial position is very stable with net assets of £384,892.

Financial Review - Reserves Policy

The agreed reserves policy is to maintain general reserves at a level to cover 6 months routine expenditure, which would usually be around £50,000. Development funds are only used for larger capital projects and property funds are maintained for income and expenditure relating to the property. Other funds are designated but not restricted and can be used to top up general funds if required, and by agreement of the trustees.

Structure, Governance and Management

Haywards Heath Methodist Church is a church within the Methodist Connexion in Great Britain. It is governed by the Methodist Deed of Union.

The trustees named on page 1 have served throughout the year and since the year end. The day to day work of the charity is carried out by the trustees, and a paid administrative assistant.

If any further trustees were appointed, they would be introduced to their new role and directed to the Methodist Deed of Union. A number of publications from the Charity Commission would also be provided to ensure that new trustees would be aware of the scope of their responsibilities under the Charities Act.

HAYWARDS HEATH METHODIST CHURCH

Annual Report of the Trustees

For the Year ended 31st August 2023

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Reference and Administrative Details

The Haywards Heath Methodist Church is a registered charity, number 1136146. See page 1 for the address of the principal office and the details of the individuals who served as Trustees during the year.

Exemptions from Disclosure

None.

Funds held as Custodian Trustee on behalf of others

None.

Trustees Responsibilities in relation to the Financial Statements


Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements, the trustees are required to:

- (a) select suitable accounting policies and apply them consistently;
- (b) make judgements and estimates that are reasonable and prudent;
- (c) state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- (d) prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approval

This report was approved by the trustees on 8th February 2024 and signed on their behalf.

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Rev. William Fletcher
Trustee

HAYWARDS HEATH METHODIST CHURCH

Independent Examiner's Report to the Haywards Heath Methodist Church

We report on the financial statements of the charity for the year ended 31st August 2023, which are set out on pages 5 to 10.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

As the charity's trustees you are responsible for the preparation of the financial statements; you consider that the audit requirement of section 144 of the Charities Act 2011 does not apply, and that an independent examination is needed. It is our responsibility to examine the financial statements under section 145 of the Charities Act 2011 Charity and to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145(b) of the Charities Act 2011, whether particular matters have come to our attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

The independent examiner is qualified to act as a fellow of the ACCA.

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners and under s145 of the Charities Act 2011. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items of disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the financial statements.

INDEPENDENT EXAMINER'S STATEMENT

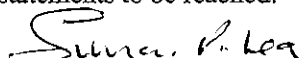
In connection with our examination, no matter has come to our attention:

which gives us reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the Charities Act 2011;
- for the accounts to match the accounting records;
- to prepare the accounts in accordance with the Charities SORP (FRS 102); and
- to prepare financial statements which accord with the accounting records and to comply with the accounting requirements of the Charities Act 2011

have not been met;

to which, in our opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



Simon P Lea FCCA
Sigma Partners
Chartered Certified Accountants
Delmon House
36-38 Church Road
Burgess Hill
West Sussex
RH15 9AE

14/02/2024

HAYWARDS HEATH METHODIST CHURCH

Statement of Financial Activities for the year ended 31st August 2023

	Notes	General Fund	Property Fund	Development Fund	Other Funds	TOTAL 2023 £	TOTAL 2022 £
<u>INCOMING RESOURCES</u>							
Freewill giving	2	95832				95832	78506
Lettings			35835			35835	23598
Dona facility (net)		4776				4776	2451
Youth and Families Worker					25733	25733	60182
Donations	3	5584	1750		2050	9384	9372
Legacies				26405	25000	51405	0
Interest	4	7059				7059	879
Total Incoming Resources		<u>113251</u>	<u>37585</u>	<u>26405</u>	<u>52783</u>	<u>230024</u>	<u>174988</u>
<u>RESOURCES (EXPENDED)</u>							
Property expenses	5		-31583			-31583	-24097
United Area Assessment		-75000				-75000	-78750
Music		-2370				-2370	-2619
Grants & Donations		-10000				-10000	-9500
Youth and Families Worker					-31925	-31925	-31551
Office		-15073				-15073	-19305
Other expenses	7	-5141			-2051	-7192	-5275
Depreciation						0	-10528
Total Resources (Expended)		<u>-107584</u>	<u>-31583</u>	<u>0</u>	<u>-33976</u>	<u>-173143</u>	<u>-181625</u>
Net Income / (Expenditure)		5667	6002	26405	18807	56881	-6637
Balance brought forward 1st September 2022		58756	23194	101669	144392	328011	334648
Transfers between funds		10000			-10000	0	
Balance carried forward 31st August 2023		<u>74423</u>	<u>29196</u>	<u>128074</u>	<u>153199</u>	<u>384892</u>	<u>328011</u>

The notes on pages 7 to 10 form part of these financial statements

HAYWARDS HEATH METHODIST CHURCH

Balance Sheet as at 31st August 2023

		<u>2023</u>	<u>2022</u>
		£	£
Fixed Assets	Notes		
Tangible Assets	8	0	0
Current Assets			
Debtors	9	27266	25681
CFB Deposit Account		183969	223977
TMCP Accounts		102668	53863
Cash - Church Accounts		100885	48684
Total Current Assets		414788	352205
Current Liabilities			
Falling due within one year	10	29896	24194
NET CURRENT ASSETS		384892	328011
<u>NET ASSETS</u>		<u>384892</u>	<u>328011</u>
Income Funds (unrestricted)			
General		74423	58756
Property		29196	23194
Development		128074	101669
Other Designated	12	153199	144392
		384892	328011
<u>TOTAL FUNDS</u>		<u>384892</u>	<u>328011</u>

The notes on pages 7 to 10 form part of these financial statements

Approved by the Managing Trustees at the 8 February 2024 Church Council Meeting



Ken Starnes
Church Treasurer

HAYWARDS HEATH METHODIST CHURCH

Notes to the accounts for the year to 31st August 2023

Haywards Heath Methodist Church is a Church within the Methodist Connexion in Great Britain, and these accounts are prepared in accordance with the Constitution, Practice and Discipline of that Church.

1. Accounting Policies

Accounting Convention

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities' (FRS 102 SORP) and the Charities Act. The format of the SOFA balance sheet takes advantage of the small charity concessions set out in the SORP.

Tangible Fixed Assets and Depreciation

Tangible fixed assets for use by the church are stated at cost less depreciation

Depreciation is provided at the following annual rates in order to write off the cost of fixed assets over their expected useful lives on the following basis:

Property Development:	20 years straight line basis
Furniture and Equipment:	10 years straight line basis

Going Concern

The accounts are prepared on a going concern basis.

	<u>2023</u>	<u>2022</u>
	£	£
2. Freewill Giving		
Loose cash including CAF	11648	9333
Envelopes	10934	13790
Standing Orders	55094	43313
Tax Refunds	18156	12070
Total	<u>95832</u>	<u>78506</u>

HAYWARDS HEATH METHODIST CHURCH

Notes to the accounts for the year to 31st August 2023 (cont.)

	<u>2023</u>	<u>2022</u>
	£	£
3. Donations and Gifts (general funds)		
Church Organisations	845	748
Other	4739	7785
Total	<u>5584</u>	<u>8533</u>

4. Interest of £6,950 on the General Fund is received from various bequests/legacies deposited with The Trustees for Methodist Church Purposes. The remaining £109 was received on other credit bank balances.

5. Property Maintenance		
Cleaners	6700	5092
Utilities	8671	5367
Cleaning and sundries	650	224
Insurance	4802	4272
Maintenance / Repairs	10760	9142
Total	<u>31583</u>	<u>24097</u>

6. Staff Numbers (average)		
Youth/Family Worker	1	1
Administrative assistant	1	1

No remuneration was paid to trustees in the year. Any expenses reimbursed to trustees were directly for charitable purposes.

7. Other Expenses (general funds)		
Telephone / Internet	1004	947
Church consumables	328	435
Equipment	143	296
Junior Church	60	53
Bank charges	60	105
Independent Examination Fee	2280	2040
Professional Fees	1222	1352
Sundry	44	47
Total	<u>5141</u>	<u>5275</u>

HAYWARDS HEATH METHODIST CHURCH

Notes to the accounts for the year to 31st August 2023 (cont.)

	<u>2023</u>	<u>2022</u>
	£	£
8. Fixed Assets		
Property Development		
At 1st September 2022	631621	631621
Additions	0	0
31st August 2023	<u>631621</u>	<u>631621</u>
Depreciation		
At 1st September 2022	631621	621093
Charge for year	0	10528
31st August 2023	<u>631621</u>	<u>631621</u>
Net Book Value		
At 31st August 2023	<u>0</u>	
At 31st August 2022		<u>0</u>
Furniture & Equipment		
At 1st September 2022	52695	52695
Additions	0	0
31st August 2023	<u>52695</u>	<u>52695</u>
Depreciation		
At 1st September 2022	52695	52695
Charge for year	0	0
31st August 2023	<u>52695</u>	<u>52695</u>
Net Book Value		
At 31st August 2023	<u>0</u>	
At 31st August 2022		<u>0</u>
<u>TOTAL FIXED ASSETS</u>		
At 31st August 2023	<u>0</u>	
At 31st August 2022		<u>0</u>

HAYWARDS HEATH METHODIST CHURCH

Notes to the accounts for the year to 31st August 2023 (cont.)

	<u>2023</u> £	<u>2022</u> £
9. Debtors		
United Area contribution prepaid	18750	18750
Income Tax recoverable	6563	6415
Prepayments/Other	1953	516
Total	<u>27266</u>	<u>25681</u>

10. Creditors

Accruals	4505	4297
Traidcraft	0	226
Other	25391	19671
Total	<u>29896</u>	<u>24194</u>

11. Development Fund

Fund balance	128074	101669
Fixed Asset values	0	0
Total	<u>128074</u>	<u>101669</u>

12. Other Designated Funds

	Opening Balance	Transfer in	Gifts received	Spent	Closing Balance
Musical Instruments	11361			-613	10748
Major Works	16000				16000
Books & Music	5078				5078
Office Equipment	3381				3381
Prest Legacy	40000	25000		-10000	55000
Youth/Families Worker	28631	25733		-31925	22439
Benevolence	1815		957	-700	2072
Outreach	38126		1093	-738	38481
Total	<u>144392</u>	<u>50733</u>	<u>2050</u>	<u>-43976</u>	<u>153199</u>

No funds are restricted by law.

13. Related Party Transactions

There are no related party transactions.