

CHARITY NUMBER: 1136146

Report of the Trustees and
Financial Statements
for the Year ended 31st August 2021
for
Haywards Heath Methodist Church

HAYWARDS HEATH METHODIST CHURCH

Contents of the Financial Statements for the Year ended 31st August 2021

	Page
Legal and Administrative Information	1
Report of the Trustees	2 - 3
Independent Examiner's Report	4
Statement of Financial Activities	5
Balance Sheet	6
Notes to the Financial Statements	7 - 10

HAYWARDS HEATH METHODIST CHURCH

Legal and Administrative Information for the Year ended 31st August 2021

Registered Charity No: 1136146

Charity Name: Haywards Heath Methodist Church

Address of Charity: Perrymount Road
Haywards Heath
West Sussex
RH16 3DN

Trustees/Council Members:	Will Fletcher	Bryanell Rop
	Alan Colgate	Ken Starnes
	Nitya Johnkay	Barbara Tomkinson
	David Jordan	Marion Cottingham
	Antony Bartlett	Richard Sutcliffe
	Delia Sutcliffe	Gwen Durnford
	Wendy Sawyers	Helen Fletcher
	Maureen Daley	Barbara Evans-Routley
	Megan Durnford	Darren White
	Anne Jordan	

Accountants: Sigma Partners
Gloucester House
Church Walk
Burgess Hill
West Sussex
RH15 9AS

Bankers: CAF Bank
25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ

Lloyds Bank plc
99-101 South Road, Haywards Heath, West Sussex RH16 4ND

The Trustees for Methodist Church
Central Buildings, Oldham Street, Manchester, M1 1JQ

Central Finance Board of the Methodist Church
9 Bonhill Street, London EC2A 4PE

HAYWARDS HEATH METHODIST CHURCH

Annual Report of the Trustees For the Year ended 31st August 2021

The trustees present their report along with the financial statements of the charity for the year ended 31st August 2021. The financial statements have been prepared in accordance with the accounting policies set out on page 7 and comply with the charity's trust deed and applicable law.

Objectives and Activities

The charity was formed with the primary objectives of fulfilling its responsibilities as a Methodist Church within the Methodist Connexion. The charity delivers opportunities for religious worship and supports its congregation and community.

The trustees have complied with the duty in section 4 of the Charities Act 2011 to have due regard to guidance published by the Charity Commission, including guidance on Public Benefit.

Achievements and Performance

The charity has delivered the provision of religious activities as far as possible during the year. For part of the year services have not been performed due to the COVID-19 pandemic and related restrictions.

The trustees have ensured that the charity has delivered public benefit in the areas of religious worship and community support, through provision of buildings, facilities, open spaces and other charitable activities.

Financial Review

The charity has remained self-sustaining during the year although overall figures show a net deficit of £40,966. There have been some reductions in some sources of income due to COVID-19 closures, particularly hall hire income. General funds have been supported by a transfer from designated funds, which does not breach any legal restrictions.

The financial position is very stable with net assets of £334,648.

Financial Review - Reserves Policy

The agreed reserves policy is to maintain general reserves at a level to cover 6 months routine expenditure, which would usually be around £50,000. Development funds are only used for larger capital projects and property funds are maintained for income and expenditure relating to the property. Other funds are designated but not restricted and can be used to top up general funds if required, and by agreement of the trustees.

Structure, Governance and Management

Haywards Heath Methodist Church is a church within the Methodist Connexion in Great Britain. It is governed by the Methodist Deed of Union.

The trustees named on page 1 have served throughout the year and since the year end. The day to day work of the charity is carried out by the trustees, and a paid administrative assistant.

If any further trustees were appointed, they would be introduced to their new role and directed to the Methodist Deed of Union. A number of publications from the Charity Commission would also be provided to ensure that new trustees would be aware of the scope of their responsibilities under the Charities Act.

HAYWARDS HEATH METHODIST CHURCH

Annual Report of the Trustees For the Year ended 31st August 2021

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Reference and Administrative Details

The Haywards Heath Methodist Church is a registered charity, number 1136146. See page 1 for the address of the principal office and the details of the individuals who served as Trustees during the year.

Exemptions from Disclosure

None.

Funds held as Custodian Trustee on behalf of others

None.

Trustees Responsibilities in relation to the Financial Statements

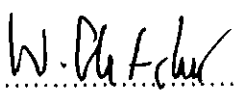
Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements, the trustees are required to:

- (a) select suitable accounting policies and apply them consistently;
- (b) make judgements and estimates that are reasonable and prudent;
- (c) state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- (d) prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approval

This report was approved by the trustees on 10th February 2022 and signed on their behalf.


.....
Rev. William Fletcher
Trustee

HAYWARDS HEATH METHODIST CHURCH

Independent Examiner's Report to the Haywards Heath Methodist Church

We report on the financial statements of the charity for the year ended 31st August 2021, which are set out on pages 5 to 10.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

As the charity's trustees you are responsible for the preparation of the financial statements; you consider that the audit requirement of section 144 of the Charities Act 2011 does not apply, and that an independent examination is needed. It is our responsibility to examine the financial statements under section 145 of the Charities Act 2011 Charity and to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145(b) of the Charities Act 2011, whether particular matters have come to our attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

The independent examiner is qualified to act as a fellow of the ACCA.

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners and under s145 of the Charities Act 2011. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the financial statements.

INDEPENDENT EXAMINER'S STATEMENT

In connection with our examination, no matter has come to our attention:

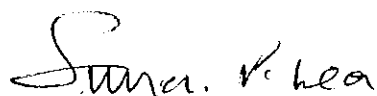
which gives us reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the Charities Act 2011;
- for the accounts to match the accounting records;
- to prepare the accounts in accordance with the Charities SORP (FRS 102); and
- to prepare financial statements which accord with the accounting records and to comply with the accounting requirements of the Charities Act 2011

have not been met;

to which, in our opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Simon P Lea FCCA
Sigma Partners
Chartered Certified Accountants and
Registered Auditors
Gloucester House
Church Walk
Burgess Hill
West Sussex
RH15 9AS



16/2/22

HAYWARDS HEATH METHODIST CHURCH

Statement of Financial Activities for the year ended 31st August 2021

Including summary income and expenditure account

	Notes	General Fund	Property Fund	Development Fund	Other Funds	TOTAL 2021 £	TOTAL 2020 £
<u>INCOMING RESOURCES</u>							
Freewill giving	2	82,207				82,207	85,475
Lettings			9,337			9,337	22,772
Publicity Group (net)						0	151
Youth and Families Worker		30,000				30,000	30,000
Donations	3	2,725	500		875	4,100	4,140
Legacies					21,363	21,363	110,000
Interest	4	336				336	1,354
Total Incoming Resources		115,268	9,837	0	22,238	147,343	253,892
<u>RESOURCES (EXPENDED)</u>							
Property expenses	5		-10,342			-10,342	-30,749
United Area Assessment		-75,000				-75,000	-75,000
Music		-1,243				-1,243	-1,475
Grants & Donations		-9,500				-9,500	-9,500
Youth and Families Worker		-30,000				-30,000	-30,000
Office		-15,090				-15,090	-15,471
Other expenses	7	-4,856			-10,697	-15,553	-13,588
Transfers to other funds				-31,581		0	0
Depreciation						-31,581	-31,581
Total Resources (Expended)		-135,689	-10,342	-31,581	-10,697	-188,309	-207,364
Net Income / (Expenditure)		-20,421	-505	-31,581	11,541	-40,966	46,528
Balance brought forward 1st September 2020		47,894	24,198	143,778	159,744	375,614	329,086
Transfers between funds		20,000			-20,000		
Balance carried forward 31st August 2021		47,473	23,693	112,197	151,285	334,648	375,614

The notes on pages 7 to 10 form part of these financial statements.

HAYWARDS HEATH METHODIST CHURCH

Balance Sheet as at 31st August 2021

			<u>2021</u>	<u>2020</u>
			£	£
Fixed Assets	Notes			
Tangible Assets	8		10,528	42,109
Current Assets				
Debtors	9	24,749		26,936
CFB Deposit Account		203,864		241,644
TMCP Accounts		90,218		88,770
Cash - Church Accounts		47,043		10,240
Total Current Assets		365,874		367,590
Current Liabilities				
Falling due within one year	10	41,754		34,085
NET CURRENT ASSETS			324,119	333,505
<u>NET ASSETS</u>			<u>334,647</u>	<u>375,614</u>
Income Funds (unrestricted)				
General		47,473		47,894
Property		23,693		24,198
Development		112,197		143,778
Other Designated	12	151,285		159,744
			334,648	375,614
<u>TOTAL FUNDS</u>			<u>334,648</u>	<u>375,614</u>

The notes on pages 7 to 10 form part of these financial statements.

Approved by the Managing Trustees at the 10th February 2022 Church Council Meeting



Ken Starnes
Church Treasurer

HAYWARDS HEATH METHODIST CHURCH

Notes to the accounts for the year to 31st August 2021

Haywards Heath Methodist Church is a Church within the Methodist Connexion in Great Britain, and these accounts are prepared in accordance with the Constitution, Practice and Discipline of that Church.

1. Accounting Policies

Accounting Convention

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities' (SORP for FRS 102) and the Charities Act 1993. The format of the SOFA and balance sheet takes advantage of the small charity concessions set out in the SORP.

Tangible Fixed Assets and Depreciation

Tangible fixed assets for use by the church are stated at cost less depreciation.

Depreciation is provided at the following annual rates in order to write off the cost of fixed assets over their expected useful lives on the following basis:

Property Development:	20 years straight line basis
Furniture and Equipment:	10 years straight line basis

Going Concern

The accounts are prepared on a going concern basis. The trustees consider that the charity will be a going concern for a period of at least 12 months following the reporting date.

	<u>2021</u>	<u>2020</u>
	£	£
2. Freewill Giving		
Loose cash including CAF	6,682	9,077
Envelopes	16,669	20,171
Standing Orders	44,546	43,091
Tax Refunds	14,310	13,136
Total	<u>82,207</u>	<u>85,475</u>

HAYWARDS HEATH METHODIST CHURCH

Notes to the accounts for the year to 31st August 2021 (cont.)

	<u>2021</u>	<u>2020</u>
	£	£
3. Donations and Gifts		
Church Organisations	725	2,200
Other	2,000	573
Total	<u>2,725</u>	<u>2,773</u>

4. Interest of £336 on the General Fund is received from various bequests/legacies deposited with The Trustees for Methodist Church Purposes.

5. Property Maintenance		
Caretaker	2,347	2,713
Utilities	1,837	6,514
Cleaning and sundries	62	598
Insurance	4,042	3,995
Maintenance / Repairs	2,054	16,929
Total	<u>10,342</u>	<u>30,749</u>

6. Staff Numbers (average)		
Youth / Families Worker	1	1
Caretaker / Cleaner	1	1
Administrative Assistant	1	1

No remuneration was paid to the trustees in the year, nor were any trustees' expenses reimbursed.

7. Other Expenses		
Telephone / Internet	1,126	1,012
Church consumables	367	409
Equipment	167	133
Junior Church	104	189
Bank charges	153	60
Independent Examination Fee	2,000	1,600
Professional Fees	939	0
Sundry	0	173
Total	<u>4,856</u>	<u>3,576</u>

HAYWARDS HEATH METHODIST CHURCH

Notes to the accounts for the year to 31st August 2021 (cont.)

	<u>2021</u> £	<u>2020</u> £
8. Fixed Assets		
Property Development		
At 1st September 2020	631,621	631,621
Additions	0	0
31st August 2021	<u>631,621</u>	<u>631,621</u>
Depreciation		
At 1st September 2020	589,512	557,931
Charge for year	31,581	31,581
31st August 2021	<u>621,093</u>	<u>589,512</u>
Net Book Value		
At 31st August 2021	<u>10,528</u>	
At 31st August 2020		<u>42,109</u>
Furniture & Equipment		
At 1st September 2020	52,695	52,695
Additions	0	0
31st August 2021	<u>52,695</u>	<u>52,695</u>
Depreciation		
At 1st September 2020	52,695	52,695
Charge for year	0	0
31st August 2021	<u>52,695</u>	<u>52,695</u>
Net Book Value		
At 31st August 2021	<u>0</u>	
At 31st August 2020		<u>0</u>
<u>TOTAL FIXED ASSETS</u>		
At 31st August 2021	<u>10,528</u>	
At 31st August 2020		<u>42,109</u>

HAYWARDS HEATH METHODIST CHURCH

Notes to the accounts for the year to 31st August 2021 (cont.)

	<u>2021</u>	<u>2020</u>
	£	£
9. Debtors		
United Area Contribution prepaid	18,750	19,070
Income Tax recoverable	5,581	4,500
CSUA Contribution	0	2,500
Prepayments/Other	418	866
Total	<u>24,749</u>	<u>26,936</u>

10. Creditors

Accruals	2,941	2,818
Traidcraft	-4	88
Youth and Families Worker	18,742	10,175
Other	20,075	21,004
Total	<u>41,754</u>	<u>34,085</u>

11. Development Fund

Fund balance	112,197	143,778
Fixed Asset values	-10,528	-42,109
Total	<u>101,669</u>	<u>101,669</u>

12. Other Designated Funds

	Opening Balance	Transfer in	Gifts received	Spent	Closing Balance
Musical Instruments	11,361				11,361
Major Works	16,000				16,000
Books & Music	5,078				5,078
Office Equipment	3,980			-599	3,381
Prest Legacy	75,000			-20,000	55,000
Gorham Legacy			21,363		21,363
Northlands Trust	10,000			-10,000	0
Benevolence	1,903			-88	1,815
Outreach	36,422		875	-10	37,287
Total	<u>159,744</u>	<u>0</u>	<u>22,238</u>	<u>-30,697</u>	<u>151,285</u>

No funds are restricted by law.

13. Related Party Transactions

There were no related party transactions.